

City of Pittsburg, Kansas
Commission Meeting Agenda
Tuesday, April 28, 2026
5:30 p.m.

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CITY OF PITTSBURG, KANSAS
COMMISSION AGENDA
Tuesday, April 28, 2026
5:30 PM

CALL TO ORDER BY THE MAYOR:

- a. Flag Salute Led by the Mayor
- b. Public Input

CONSENT AGENDA (ROLL CALL VOTE):

- a. Approval of the April 14th, 2026, City Commission Meeting minutes.
- b. Approval of Ordinance No. G-1387, providing for the change of certain areas from CP-1: Planned Neighborhood Commercial, to R-1C: Single-Family Residential, and amending and supplementing the Zoning District Boundary Map and Zoning Ordinance No. G-663, as amended, of the City of Pittsburg, and authorize the Mayor to sign the Ordinance on behalf of the City (property located at 20th and Grand owned by the Community Health Center of Southeast Kansas).
- c. Approval of staff recommendation to submit an Emergency Solutions Grant (ESG) application to the Kansas Housing Resources Corporation (KHRC) in the amount of \$196,750.00 to help prevent individuals/families from possibly becoming homeless or assist those who are homeless, and authorize the Mayor to sign the appropriate documents on behalf of the City.
- d. Approval of the Appropriation Ordinance for the period ending April 28th, 2026, subject to the release of HUD expenditures when funds are received.

SPECIAL PRESENTATION:

- a. WEBSITE UPDATE – Representatives from LimeLight Marketing will provide an update on the City’s website redesign project. **Receive for file.**

CONSIDER THE FOLLOWING:

- a. RESOLUTION NO. 1301 – Consider approval of Resolution No. 1301, authorizing the offering for sale of General Obligation Bonds, Series 2026-A, of the City of Pittsburg, Kansas. **Approve or disapprove Resolution No. 1301 and, if approved, authorize the Mayor to sign the Resolution on behalf of the City.**

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- b. MBL DEVELOPMENT COMPANY – VILLAS AT WELLINGTON SPRINGS – Consider the recommendation of the Economic Development Advisory Committee (EDAC) to approve a loan in the amount of \$405,000 to MBL Development Company, at 1% interest, with the loan to be amortized over twenty years, with a seven-year term, along with an Industrial Revenue Bond-related sales tax exemption on construction materials, to develop the Villas at Wellington Springs, a senior living facility on Bradshaw Way. **Approve or disapprove the recommendation and, if approved, authorize the Mayor to sign the necessary documents on behalf of the City.**

- c. CITY INSURANCE POLICIES – Consider staff recommendation to renew the City’s Property and Liability insurance and associated policies for the period beginning April 1, 2025, and concluding on April 1, 2026. **Approve or disapprove staff recommendation.**

- d. DON GUTTERIDGE SPORTS COMPLEX IMPROVEMENTS - Consider staff request to enter into a contract with Mammoth Sports Construction, LLC, through the Greenbush purchasing cooperative, in the total amount of \$1,173,000 for improvements at the Don Gutteridge Sports Complex, located in Lincoln Park, to include the infield-only conversion from natural grass to artificial turf at the Wild Red Berry and Ted Carnino Ball Fields, in the amount of \$763,000, and the full-field conversion at Cheryl Stice in the additional amount of \$205,500 and a double batting cage in the amount of \$85,000 (to be paid by a private donor), and \$120,000 in stabilization allowance (\$40,000 per field), with the City’s commitment not to exceed \$883,000. **Approve or disapprove staff request and, if approved, authorize the Mayor to sign the contract on behalf of the City.**

- e. ORDINANCE NO. G-1386 – Consider approval of Ordinance No. G-1386, creating Article VI, Sections 50-201 through 50-208, in Chapter 50 of the Pittsburg City Code to regulate the use of storage containers and shipping containers in the City of Pittsburg, Kansas. **Approve or disapprove Ordinance No. G-1386 and, if approved, authorize the Mayor to sign the Ordinance on behalf of the City.**

- f. ACCEPTANCE OF PROPERTY DONATION – 110 NORTH WALNUT – Consider staff request to accept the donation of the property located at 110 North Walnut from the Community Health Center of Southeast Kansas, Inc., with the property to be developed into a dog park. **Approve or disapprove staff request and, if approved, direct staff to prepare the necessary deed.**

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- g. REVISED PURCHASE CARD PROGRAM POLICY – Consider approval of the revised Purchase Card Program Policy. **Approve or disapprove the revised Purchase Card Program Policy.**

NON-AGENDA REPORTS AND REQUESTS:

ADJOURNMENT

OFFICIAL MINUTES
OF THE MEETING OF THE
GOVERNING BODY OF THE
CITY OF PITTSBURG, KANSAS
April 14, 2026

A Regular Session of the Board of Commissioners was held at 5:38 p.m. on Tuesday, April 14, 2026, in the City Commission Room, located in the Law Enforcement Center, 201 North Pine, with Mayor Chuck Munsell presiding and the following members present: Cheryl Brooks, Stu Hite, and Ron Seglie. President of the Board D.J. Perry was absent.

FLAG SALUTE - Mayor Munsell led the flag salute.

INVOCATION – Chaplain Pete Mayo, on behalf of Mercy Hospital Pittsburg, provided an invocation.

APPROVAL OF MINUTES – On motion of Hite, seconded by Seglie, the Governing Body approved the March 24th, 2026, City Commission Meeting minutes as presented. Motion carried. Absent: Perry.

BOARD OF TRUSTEES OF THE PITTSBURG PUBLIC LIBRARY REAPPOINTMENTS – On motion of Hite, seconded by Seglie, the Governing Body reappointed Jaime Dalton and Monica LaForte to second terms as members of the Board of Trustees of the Pittsburg Public Library effective May 1st, 2026, and concluding on April 30th, 2030. Motion carried. Absent: Perry.

TAX ABATEMENT RENEWAL – ATKINSON INDUSTRIES – On motion of Hite, seconded by Seglie, the Governing Body approved the recommendation of the Economic Development Advisory Committee (EDAC) to grant a 2026 tax abatement renewal to Atkinson Industries (Docket #2025-137-EDX). Motion carried. Absent: Perry.

APPROPRIATION ORDINANCE – On motion of Hite, seconded by Seglie, the Governing Body approved the Appropriation Ordinance for the period ending April 14th, 2026, subject to the release of HUD expenditures when funds are received with the following roll call vote: Yea: Brooks, Hite, Munsell and Seglie. Motion carried. Absent: Perry.

RESOLUTION NO. 1301 – Resolution No. 1301, authorizing the redemption and payment of its Taxable Industrial Revenue Bonds, Series A, 2014 and Series B, 2014 (Pinamonti Physical Therapy Project) and the sale and conveyance of certain property to Pinamonti Physical Therapy was not considered by the Governing Body.

CHANGE OF ZONING – COMMUNITY HEALTH CENTER OF SOUTHEAST KANSAS (CHCSEK) – 20th and GRAND – On motion of Hite, seconded by Brooks, the Governing Body approved the recommendation of the Planning Commission/Board of Zoning Appeals to grant the request submitted by the Community Health Center of Southeast Kansas (CHCSEK) to rezone the property located at 20th and Grand from CP-1: Planned Neighborhood Commercial to R-1C: Single-Family Residential, to allow the construction of three new homes, and directed staff to prepare the necessary Ordinance. Motion carried. Absent: Perry.

OFFICIAL MINUTES
OF THE MEETING OF THE
GOVERNING BODY OF THE
CITY OF PITTSBURG, KANSAS
April 14, 2026

GORILLA CAPITAL GROUP, LLC PROJECT – On motion of Hite, seconded by Brooks, the Governing Body approved the recommendation of the Economic Development Advisory Committee (EDAC) to reimburse Gorilla Capital Group, LLC, an amount equal to 10% of the total project value for the renovation of the property located at 412 North Broadway, with the City's portion not to exceed \$32,846. Motion carried. Absent: Perry.

PORTABLE RADIO PURCHASE – On motion of Hite, seconded by Brooks, the Governing Body approved Fire Department staff request to purchase fifty portable radios from UPLINK, LLC, of Pittsburg, Kansas, in the amount \$64,659.70, to be funded through the Public Safety Sales Tax, and authorized the Mayor to sign the necessary documents on behalf of the City. Motion carried. Absent: Perry.

REVISED PURCHASE CARD PROGRAM POLICY – The revised Purchase Card Program Policy was not considered by the Governing Body.

NON-AGENDA REPORTS AND REQUESTS:

BANK FRAUD INCIDENT – Deputy Police Chief Adan Nance provided information regarding a recent bank fraud incident, in which the City was the victim. He noted that 97% of the City's funds will be recovered.

ABERDEEN, SOUTH DAKOTA, DELEGATION - Director of Housing and Community Development Kim Froman stated that representatives from Aberdeen, South Dakota, recently visited the City of Pittsburg to learn about cooperative efforts. She thanked those responsible for scheduling events during the visit and those who met with the delegation.

ADJOURNMENT - On motion of Seglie, seconded by Hite, the Governing Body adjourned the meeting at 6:02 p.m. Motion carried. Absent: Perry.

Chuck Munsell, Mayor

ATTEST:

Tammy Nagel, City Clerk

(Published in The Morning Sun on May _____, 2026)

ORDINANCE NO. G-1387

AN ORDINANCE, providing for the change of certain areas from CP-1: Planned Neighborhood Commercial, to R-1C: Single-Family Residential, and amending and supplementing the Zoning District Boundary Map and Zoning Ordinance No. G-663, as amended, of the City of Pittsburg.

WHEREAS, the Planning and Zoning Commission of the City of Pittsburg, Kansas, has filed their report with the Board of Commissioners of the City of Pittsburg, Kansas, recommending amendment of said Ordinance related to area and use zoning for R-1C: Single Family Residential and amendment of the Zoning District Boundary Map.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF PITTSBURG, KANSAS:

Section 1: That the R-1C: Single-Family Residential, as defined by the Zoning Ordinance is hereby amended and supplemented to include the following described real estate in the City of Pittsburg, Crawford County, Kansas, to-wit:

Lots Number Thirty-Three(33), Thirty-Four (34), and Thirty-Five (35) in Block Number Seventeen (17) in the New York Investment Company's Chaplin Place Addition to the City of Pittsburg, Crawford County, Kansas, according to the recorded Plat thereof.

Lot Number Thirty Six (36) and West 17 feet 9 inches of Lot Number Thirty-Seven (37) in Block Number Seventeen (17) in the New York Investment Company's Chaplin Place Addition to the City of Pittsburg, Crawford County, Kansas, according to the recorded Plat thereof.

The East 7 feet 1/4 inches of Lot Number Thirty-Seven (37) and West 18 feet 3/4 inches of Lot Thirty-Eight (38) in Block Number Seventeen (17) in the New York Investment Company's Chaplin Place Addition to the City of Pittsburg, Crawford County, Kansas, according to the recorded Plat thereof.

Section 2: That Zoning Ordinance No. G-663, as amended, including the Zoning District Boundary Map adopted on May 28, 1991, and periodically revised, is hereby amended and supplemented to include the area and use as set out in the preceding section.

Section 3: This Ordinance shall take effect and be in force from and after its passage and publication of its summary in the official City newspaper.

ADOPTED AND APPROVED by the Governing Body on this the 28th day of April, 2026.

Mayor – Chuck Munsell

ATTEST:

City Clerk – Tammy Nagel

(SEAL)



**PITTSBURG PUBLIC
HOUSING AUTHORITY**

101 N Pine St -
Pittsburg KS 66762

(620) 232-1210
www.pittks.org
FAX: (620) 232-3453
Email: section8@pittks.org

INTEROFFICE MEMORANDUM

To: Mayor, City Commissioners, Daron Hall, Tammy Nagel
From: Megan Keener, Assistant Director of Housing
CC: Kim Froman, Director of Community Development and Housing
Date: April 17th, 2026
Subject: Agenda Item – April 28th, 2025
2026-2027 Emergency Solutions Grant (ESG)

Each year the City of Pittsburg/Pittsburg Public Housing Authority (PHA) applies for the Emergency Solutions Grant (ESG) through the Kansas Housing Resources Corporation (KHRC). The purpose of the ESG application is to help prevent individuals/families from possibly becoming homeless or assisting those who are homeless. For over 13 years, the City of Pittsburg/PHA has partnered with a community organization to help our most vulnerable citizens. The City of Pittsburg/PHA will partner with Building Heath, Inc (A subsidiary of Community Heath Center of Southeast Kansas) to help fund day shelter operations and street outreach services in hopes of reducing our homeless population.

The requested \$196,750.00 will be used in the following manner:

Homeless Prevention: \$87,125.00

- Up to three months of rental subsidy/rental arrears
- Utility Assistance
- Case Management

Rapid Re-Housing: \$87,125.00

- Up to three months of rental subsidy
- Utility Assistance
- Case Management

Day Shelter/Street Outreach: \$22,500.00

- Access to shelter facilities
- Assistance to eliminating barriers
- Emergency Health/Mental Services
- Case Management

Please place this item on the Commission agenda for approval to submit the ESG grant application to KHRC and authorize the Mayor to sign all required documents.

Sincerely,

Megan Keener
Assistant Director of Housing, Pittsburg Public Housing Authority



2026 Kansas ESG

March 16, 2026

RE: 2026 Emergency Solutions Grant

Dear Emergency Solutions Grant (ESG) Applicant,

The projected amount of funding for the 2026 ESG grant will be at 2025 level of \$1.6 million. This amount is subject to change based on HUD's final allocation of 2026 ESG funds.

For the 2026 ESG grant award, the program year is July 01, 2026, through September 30, 2027.

Please note that the award of the 2026 ESG funds is dependent on KHRC receiving the federal allocation of 2026 ESG funds. If the 2026 ESG funds are not allocated to KHRC, we will not be able to fund any applications.

An electronic copy of the application must be received by 5:00pm (central time) on May 18, 2026, by email to ESG@kshousingcorp.org or uploaded into the ESG SharePoint folder (Please note the ESG SharePoint folder is only available to current ESG Subrecipient agencies).

All shelters must submit a completed ESG Shelter Habitability Checklist.

If you have questions or need additional information, please contact Doug Wallace at ESG@kshousingcorp.org.

Sincerely,

Doug Wallace

Doug Wallace
ESG / HOME-ARP Program Manager



2026
KANSAS EMERGENCY SOLUTIONS GRANT APPLICATION

SUBRECIPIENT APPLICATION

Subrecipient is responsible for the administration of the ESG funds and coordination of the ESG programs in the geographical jurisdiction. An ESG Agency application will also need to be submitted if the subrecipient agency plans to provide ESG funded services.

*** The subrecipient application must be submitted with the ESG funded agency application(s)

*** The award of the 2026 ESG funds is dependent on KHRC receiving our allocation of the federal 2026 ESG funds. If the 2026 ESG funds are not allocated to KHRC, we will not be able to fund any applications.

Subrecipient Agency Information

Sub Recipient City of Pittsburg

Authorized Representative Chuck Munsell Title Mayor, City of Pittsburg

Unique Entity ID #: _XNP HHQ8RAQH1

Street/P.O. Box: _201 W 4th St Phone # _620-231-4100

City: _Pittsburg State: _KS Zip: _66762 County: _Crawford

ESG Contact Person: (name and title): _Megan Keener, Assistant Director of Housing

Email of ESG Contact Person: _megan.keener@pittks.org Phone # _620-230-5572

The date of your agency's last single audit? May 2025

Were there any findings or questioned costs?
No findings

Narrative Section:

1. Please list other federal grants you receive:
 - a. Tenant Based Rental Assistance Grant
 - b. Section 8 Rental Assistance
 - c. Emergency Housing Voucher
 - d. Stability Vouchers
 - e. Moderate-Income Housing Grant
 - f. LITHC

2. Have there been recent changes in key staff positions in the last two years?
 - a. We had a new finance director start in September 2025, Missy Scott.

3. Have there been any significant changes to your financial system in the last two years?
 - a. No significant changes in our financial system in the last two years. The City of Pittsburg is working on getting a new financial system but that has not taken place yet.

4. Statement of Need for ESG funds in the service area
 - a. Please see "ESG 2026-2027 Application: Additional Information and Documents"

5. Please provide an overview of how ESG funds will be used in your service area/ jurisdiction to address the need.
 - a. Please see "ESG 2026-2027 Application: Additional Information and Documents"

6. Please describe how the ESG funded agencies in the proposed service area will collaborate with each other and with other community agencies. If your agency plans to provide the ESG services, describe how your agency will collaborate with other homeless service providers in the community.
 - a. Please see "ESG 2026-2027 Application: Additional Information and Documents"

7. If the subrecipient plans to pass through the ESG funds to community agencies, describe your outreach efforts and process to identify the agencies to include in the application. If you plan to provide the ESG funded services, describe how you determined the need for the ESG funds.
 - a. Please see "ESG 2026-2027 Application: Additional Information and Documents"



8. Describe how you, as the pass-through agency, will ensure the ESG funded agencies adhere to ESG regulations, Uniform Guidance and the KHRC ESG Policy Manual. If you plan to provide the ESG services directly instead of passing through to a subawardee, describe how you will ensure your program adheres to ESG regulations, Uniform Guidance and the KHRC ESG Policy Manual.
 - a. Please see "ESG 2026-2027 Application: Additional Information and Documents"

9. Provide a description of your project. This description will be used for reporting purposes.
 - a. Please see "ESG 2026-2027 Application: Additional Information and Documents"

10. List the agency name and contact information for the agencies included in this application that will receive a subaward of ESG funds
 - a. Please see "ESG 2026-2027 Application: Additional Information and Documents"

Complete the table below listing all agencies included in this application.

Total ESG REQUEST (all applying agencies)

ESG Funded Agency	Street Outreach	Shelter	Homeless Prevention	Rapid Re-Housing	HMIS	Subtotal	Match
City of Pittsburg			\$87,125.00	\$87,125.00		\$174,250.00	\$178,489.18
BHI, Inc	\$16,500.00	\$6,000.00				\$22,500.00	\$22,500.00
Total:	\$16,500.00	\$6,000.00	\$87,125.00	\$87,125.00		\$196,750.00	\$200,989.18

Counties Served with ESG funds.

11. List the counties that will be served with ESG funds:

Crawford County

Section VI: PERFORMANCE OUTCOME MEASURES

The U. S. Department of Housing and Urban Development (HUD) is instituting performance measures to gather information to determine the effectiveness of programs funded with CDBG, ESG, HOME and HOPWA. Information obtained on the local level will be reported to HUD which will enable HUD to describe performance results at the National Level. HUD's outcome performance measurement system has three objectives and three outcomes which are listed below.

1. Select one of the following that best fits your project objective:

Suitable living environment

Decent affordable housing

Creating economic opportunity

2. Select at least one of the following that describes the outcome your project will achieve: (NOTE: Outcomes show how programs benefit a community or people served.)

Availability/Accessibility (Applies to activities that make services, infrastructure, housing, shelter, or employment opportunities available or accessible to low-income persons by improving or providing new services, etc.)

Affordability (This applies to making an activity more affordable for low-income persons.)

Sustainability (Using ESG resources in a targeted area to help make that area more viable/livable.)

3. Please describe the process to establish and select the above objectives and outcomes.

a. Please see "ESG 2026-2027 Application: Additional Information and Documents"



ANTICIPATED PROJECT OUTCOMES

ESG ACTIVITY	EXPECTED OUTCOME	PROPOSED OUTCOMES FOR THE ESG PROJECT
Shelter	75% of clients with more than 90 days in shelter exit to permanent destinations.	48
Shelter	75% of clients with less than 90 days in shelter exit to destination other than the streets.	20
Street Outreach	50% of clients will access housing (ES, TH, SH, PH or PSH)	35
Street Outreach	75% of clients will access Essential Services	48
Homeless Prevention	75% of clients will maintain Permanent Housing for six (6) months.	22
Homeless Prevention	75% of clients will access permanent housing	25
Rapid Re Housing	75% of clients will maintain Permanent Housing for six (6) months.	22
Rapid Re Housing	75% of clients will access permanent housing	25

The chart below describes two significant outcome(s) for each activity funded by ESG. These outcomes will apply to all projects funded for the 2026 ESG period.

Certification: To the best of my knowledge and belief, the data in this application are true and correct. This document has been duly authorized by the governing body of the applicant. The applicant will ensure compliance with the ESG regulations of 24 CFR Part 576, the Uniform Administrative Requirements Cost Principles and Audit Requirements for Federal Awards at 2 CFR part 200, the ESG grant agreement and federal and state regulations if assistance is approved.

 Signature of Authorized Official of Governing Body Date

April 28, 2026

 Mayor, City of Pittsburg
 Title

SECTION X: PERFORMANCE OUTCOMES Written Standards for Provision of ESG Assistance

1. Standard policies and procedures for evaluating individuals' and families' eligibility for assistance under Emergency Solutions Grant (ESG). The policies and procedures must be consistent with the recordkeeping requirements and definitions of "homeless" and "at-risk of homelessness" in the federal ESG regulations at: 24 CFR 576.2 and 24 CFR 576.500 (b-e).
2. Standards for targeting and providing essential services related to street outreach.
3. Policies and procedures for admission, diversion, referral, and discharge by emergency shelters assisted under ESG, including standards regarding length of stay, if any, and safeguards to meet the safety and shelter needs of special populations, (e.g., victims of domestic violence, dating violence, sexual assault, and stalking; and individuals and families who have the highest barriers to housing and are likely to be homeless the longest).
4. Policies and procedures for assessing, prioritizing, and reassessing individuals' and families' needs for essential services related to emergency shelter.
5. Policies and procedures for coordination among emergency shelter providers, essential services providers, homelessness prevention, and rapid re-housing assistance providers; other homeless assistance providers; and mainstream service and housing providers. The required coordination may be done over an area covered by the Continuum of Care or a larger area.
6. Policies and procedures for determining and prioritizing which eligible families and individuals will receive homelessness prevention assistance and which eligible families and individuals will receive rapid re-housing assistance. For homeless prevention, include the risk factors used to determine who would be most in need of this assistance to avoid becoming homeless.
7. Standards for determining what percentage or amount (if any) of rent and utilities costs each program participant must pay while receiving homelessness prevention or rapid re-housing assistance. If the assistance will be based on a percentage of the participant's income, specify this percentage, and how income will be calculated.
8. Standards for determining how long a particular program participant will be provided with rental assistance and whether and how the amount of that assistance will be adjusted over time. One-year lease required for project-based assistance. Annual participant evaluations required with rapid re-housing assistance; three-month evaluations required with homeless prevention assistance. Individual assistance cannot exceed 24 months in a three-year period.
9. Standards for determining the type, amount, and duration of housing stabilization and/or relocation services to provide to a program participant, including the limits, if any, on the homelessness prevention or rapid re-housing assistance that each program participant may receive, such as the maximum amount of assistance, maximum number of months the program



2026 Kansas ESG

participant may receive assistance, or the maximum number of times the program participant may receive assistance. Note: ESG regulations limit this assistance to no more than 24 months in a three-year period. Housing stability case management is limited as specified on pp. 75979-80 of the [federal regulations](#).

10. *Participation in HMIS*. The recipient must ensure that data on all persons served and all activities assisted under ESG are entered into the applicable community-wide HMIS in the area in which those persons and activities are located, or a comparable database, in accordance with HUD's standards on participation, data collection, and reporting under a local HMIS.

Please certify the ESG funded agencies will establish applicable Written Standards for ESG.

Name Chuck Munsell

Title Mayor, City of Pittsburg

Signature _____

Date April 28, 2026



2026
KANSAS EMERGENCY SOLUTIONS GRANT APPLICATION

ESG AGENCY APPLICATION
(The ESG agency application form should be completed by each agency requesting ESG funds)

**** Please note that the award of the 2026 ESG funds is dependent on KHRC receiving the allocation of federal 2026 ESG funds. If the 2026 ESG funds are not allocated to KHRC, we will not be able to fund any applications.

A) Applicant Information

[X] Renewal application - currently receives an award from the 2025 ESG grant.

Agency's Legal Name: City of Pittsburg, Kansas

Unique Entity ID #: XNPHHQ8RAQH1

Street/P.O. Box: 101 N Pine St Phone # 620-232-1210

City: Pittsburg State: KS Zip: 66762 County: Crawford

Chief Executive Officer: Daron Hall CEO Email: daron.hall@pittks.org

Chief Financial Officer: Missy Scott CFO Email: missy.scott@pittks.org

ESG Contact Person: (name and title): Megan Keener, Assistant Director of Housing

Email of ESG Contact Person: megan.keener@pittks.org Phone # 620-230-5572

Alt. ESG Contact Person (required): (Name and Title): Denice Tilson, Housing Specialist II

Email of Alt. ESG Contact Person (required): denice.tilson@pittks.org Phone # 620-232-1210

Primary Contact person for your ESG program to be listed on the KHRC website:

Contact Person: (name and title): Megan Keener, Assistant Director of Housing

Email of ESG Contact Person: megan.keener@pittks.org Phone # 620-230-5572



B) AGENCY TYPE:

- Day Shelter
- Emergency Shelter – 90 days or less
- Homeless Services Provider (Homeless Prevention or Rapid Re-Housing)
- Street Outreach
- Other (Provide Description) _____

Provide an address and physical description of the shelter and/or service delivery site. (Domestic Violence providers provide only physical description)

Homelessness Prevention and Rapid Re-Housing services will be operated out of the Pittsburg Public Housing Authority, located at 101 N. Pine Street, Pittsburg, Kansas. The service delivery site is a professional office setting that is centrally located within the community and accessible to individuals and families seeking assistance. The facility provides private meeting space for confidential client intake, case management, and coordination of services. The location is accessible to the public and allows for collaboration with other housing programs and community partners operating through or in coordination with the Housing Authority.

Please identify the homeless category or categories your project will serve. Please check the appropriate categories below:

Homeless (24 CFR 576.2 "Homeless")

- Category 1: Literally Homeless
- Category 2: Imminent Risk of homelessness
- Category 4: Fleeing / Attempting to Flee DV

At Risk of Homelessness (24 CFR 576.2 "At risk of homelessness")

- Category 1:
- X Category 2:
- X Category 4:

How long has your organization served homeless populations?

- 10 or more years
- 5-9 years
- Less than 5 years

Is your organization an active member of any of the following? Please check those that apply.

- X Continuum of Care:
- X Regional/Local Planning Meetings
- X State/Local Consolidated Plan Process
- X Regional/Local Homeless Committees

Project Narrative

1. Provide a description of your ESG funded project. How will the funds be used? Describe the target population that will be served with the ESG funding.
 - a. The City of Pittsburg's ESG-funded project will provide Homelessness Prevention and Rapid Re-Housing (HP/ RRH) services to individuals and families within the service area who are experiencing homelessness or are at imminent risk of losing their housing. The project is designed to stabilize housing, prevent homelessness whenever possible, and quickly return homeless households to permanent housing. ESG funds will be used to support eligible homelessness prevention and rapid rehousing activities in accordance with HUD ESG regulations. Allowable uses may include short- and medium-term rental assistance, arrears, security deposits, utility assistance, housing search and placement services, case management, and housing stabilization supports. Services will be delivered in coordination with local community partners to ensure efficient use of resources and seamless access to supportive services.

The target population includes low-income individuals and families who meet ESG eligibility criteria, with priority given to households experiencing literal homelessness, households fleeing instability, and those with significant barriers to housing such as extremely low income, lack of employment, mental health challenges, or other conditions that increase the risk of housing instability. The project will focus on assisting the most vulnerable households to achieve and maintain safe, stable, permanent housing.
2. How does this project address the needs of persons experiencing homelessness or at risk of becoming homeless in your service area?
 - a. This project addresses the needs of individuals and families experiencing homelessness or at risk of becoming homeless in the service area by providing targeted Homelessness Prevention and Rapid Re-Housing (HP/RRH) services designed to stabilize housing and reduce housing insecurity. By offering timely financial assistance and housing stabilization services, the project intervenes at critical points to prevent housing loss and to shorten the duration of homelessness when it occurs.

Homelessness Prevention services help households who are at imminent risk of eviction or housing instability remain safely housed through rental assistance, utility assistance, and case management. Rapid Re-Housing services assist households experiencing homelessness by helping them quickly secure permanent housing while providing short- to medium-term financial assistance and supportive services to promote long-term stability.

The project prioritizes households with the greatest needs, including extremely low-income individuals and families and those facing barriers such as lack of income, limited rental history, mental health challenges, or other factors contributing to housing instability. Services are delivered in coordination with local homeless service providers and community partners to ensure a comprehensive, coordinated response that connects participants to additional supports such as healthcare, behavioral health services, employment resources, and public benefits.

By focusing on prevention, rapid housing placement, and stabilization, this project addresses both the immediate and underlying needs of vulnerable households,

By focusing on prevention, rapid housing placement, and stabilization, this project addresses both the immediate and underlying needs of vulnerable households, helping them achieve and maintain safe, stable housing and reducing homelessness within the community.

3. Explain how your agency will identify (outreach) and document homeless status of a client.
 - a. The City of Pittsburg will identify and engage individuals and families experiencing homelessness or at risk of homelessness through coordinated outreach and referrals from community partners. Outreach efforts will include referrals from local homeless service providers, law enforcement, healthcare providers, mental health agencies, emergency shelters, and other community organizations such as Wesley House, Crawford County Mental Health, Catholic Charities, Mercy Hospital, and the Pittsburg Police Department. Clients may also be identified through walk-ins or self-referrals at the Pittsburg Public Housing Authority.

Once a household is identified, staff will conduct an intake and eligibility assessment to determine Program eligibility and appropriate services. Homeless or at-risk status will be documented in accordance with HUD ESG regulations using third-party documentation when available, including written referrals, shelter records, eviction notices, court filings, utility shutoff notices, or verification from service providers. When third-party documentation is not available, staff will use participant self-certification as permitted under ESG guidelines and will thoroughly document efforts to obtain third-party verification.

All client eligibility determinations and supporting documentation will be maintained in participant files and entered into the appropriate data systems as required. Staff will receive ongoing training to ensure consistent application of HUD definitions, proper documentation standards, and compliance with ESG monitoring requirements. This process ensures accurate identification of eligible households while prioritizing timely assistance for those with the greatest need.
4. ***Identify and describe*** all partnerships with other agencies related to the delivery of ESG funded services.
 - a. Please see "ESG 2026-2027 Application: Additional Information and Documents"
5. Describe how your proposed project will collaborate with the Continuum of Care and other local planning meetings/groups?
 - a. The proposed project will collaborate closely with the Continuum of Care (CoC) and local planning groups to ensure coordinated and effective delivery of ESG services. The City of Pittsburg will participate in CoC meetings, trainings, and planning activities and will align ESG-funded activities with CoC priorities, policies, and performance goals.

Collaboration will include coordination around outreach, referrals, housing placement, and service prioritization to ensure households with the greatest needs are served efficiently. The City will work with CoC partners to reduce duplication of services, identify service gaps, and strengthen system-wide coordination.

In addition, the project will engage with local planning groups and community partners such as housing providers, healthcare organizations, behavioral health agencies, and nonprofit service providers. Ongoing collaboration supports a comprehensive community planning approach and ensures ESG services remain

6. Describe your usage or planned usage of the HMIS or HMIS comparable database designated by the Continuum of Care.
 - a. The City of Pittsburg will use the Homeless Management Information System (HMIS) designated by the Continuum of Care to collect, maintain, and report required client-level data for ESG-funded Homelessness Prevention and Rapid Re-Housing activities. All ESG participants will be entered into HMIS in accordance with HUD ESG and CoC data standards.

Program staff will use HMIS to document client enrollment, services provided, financial assistance, housing outcomes, and exits. Data entered into HMIS will be used to support performance measurement, monitor progress toward project outcomes, and complete all required ESG and CoC reporting. Information will be entered in a timely and accurate manner to ensure data quality and compliance. Staff responsible for HMIS data entry will receive appropriate training and follow all CoC-established policies regarding data quality, confidentiality, security, and client consent. The City will coordinate with the CoC HMIS lead agency as needed to address data issues, system updates, and reporting requirements. Use of HMIS ensures consistent reporting, accountability, and alignment with the community's homeless response system.
7. Describe how your agency uses or plans to use the Coordinated Entry system operating in your CoC.
 - a. The City of Pittsburg uses the Continuum of Care's Coordinated Entry (CE) system to ensure consistent, fair, and prioritized access to ESG-funded services. Eligible households are referred through or coordinated with CE to assess needs, determine vulnerability, and identify appropriate housing interventions. Program staff collaborate with CE partners to prioritize households with the greatest need, support housing placement decisions, and coordinate services. Participation in Coordinated Entry reduces duplication of services, improves system coordination, and ensures ESG resources are used efficiently in alignment with CoC policies and procedures.
8. Describe your agency's experience and capacity to carry out the ESG funded activities.
 - a. The City of Pittsburg has the experience and capacity to successfully carry out ESG-funded Homelessness Prevention and Rapid Re-Housing activities. The City has a strong track record of administering federally funded housing programs and complying with HUD regulations, eligibility requirements, and reporting standards. ESG services are supported by trained staff through the Pittsburg Public Housing Authority and delivered in coordination with experienced community partners. The City's Finance Department ensures proper fiscal management and compliance with ESG and FFATA requirements. This experience and infrastructure position the City to effectively manage ESG funds and promote housing stability for vulnerable households.

9. List of other federal grants you receive.
 - a. Tenant Based Rental Assistance Grant
 - b. Section 8 Rental Assistance
 - c. Emergency Housing Voucher
 - d. Stability Vouchers
 - e. Moderate-Income Housing Grant
 - f. LITHC

10. Describe the organization's board of director's fiscal oversight committee. How many members does it have, how often does it meet, and what are its responsibilities?
 - a. As a municipal entity, the City of Pittsburg does not have a traditional board of directors or fiscal oversight committee. Fiscal oversight is provided by the City of Pittsburg Finance Department, which is responsible for monitoring the flow of funds, both incoming and outgoing. The Finance Department consists of a Finance Director and three staff accountants, all of whom support strong internal controls and financial accountability.
Financial statements and expenditure reports are prepared monthly and provided to the City Commissioners for review and approval. In addition, the Pittsburg Public Housing Authority provides additional oversight by reviewing and double-checking incoming and outgoing funds related to ESG activities. Together, these entities ensure proper financial management, transparency, and compliance with all federal requirements.

11. What type of fiscal management system does the organization have? *Describe the software system utilized and its capabilities. What internal controls are in place to ensure good fiscal oversight? Describe the organization's system of checks and balances in its fiscal management.*
 - a. The City of Pittsburg uses INCODE as its municipal fiscal management system to manage and track ESG funds. INCODE supports budgeting, accounts payable, fund accounting, and financial reporting by program and funding source. ESG check requests are submitted by the case manager to Accounts Payable, where staff verify documentation and amounts before entering the request into INCODE. The Finance Director reviews and approves all transactions. Payments are issued by check or EFT, and all checks require two authorized signatures. The Finance Department is also in the process of implementing a new financial software system to further strengthen reporting and oversight capabilities.

12. Does your agency have pending civil or criminal proceedings filed or being processed currently or have been processed over the past three years? If the answer is "yes" an explanation must be provided with official documentation or court record that demonstrates the status of the issue.
 - a. No, we do not have any pending civil or criminal proceeding filed against the City of Pittsburg/Pittsburg Public Housing Authority.

13. Are there any current HUD findings against the agency? If yes, please explain:
 - a. No HUD findings against the City of Pittsburg or the Pittsburg Public Housing Authority

14. Describe your plan to sustain the ESG activities in the case that future awards of ESG funds are decreased or not awarded.
 - a. The City of Pittsburg is committed to sustaining homelessness prevention and rapid re-housing activities if future ESG funding is reduced or unavailable. The City will leverage existing municipal resources, coordinate with the Pittsburg Public Housing Authority, and strengthen partnerships with community providers. Additional sustainability efforts include pursuing alternative funding sources, maximizing existing resources, and using program outcomes to support future funding opportunities and continued service delivery.



1. PROPOSED PROJECT ACCOMPLISHMENTS

Please provide the proposed accomplishments if awarded funding.

PROPOSED ACCOMPLISHMENTS:

Total number of households to be served: 30
 Total unduplicated individuals to be served: 75
 Indicate the number of unduplicated adults to be served: 35
 Indicate the number of unduplicated children to be served: 40

2. If a current ESG agency, please provide the accomplishments you achieved during the 2025 grant year.

Prior ESG (if previous grantee) accomplishments: YES NO

Total number of households served: 18
 Total unduplicated individuals served: 45
 Indicate the number of unduplicated adults served: 21
 Indicate the number of unduplicated children served: 24

ESG activity	Outcome	2025 outcomes	Briefly explain if you did not achieve the expected outcome
Shelter	75% of clients with more than 90 days in shelter exit to permanent destinations		
Shelter	75% of clients with less than 90 days in shelter exit to destination other than the streets.		
Street Outreach	50% of clients will access housing (ES, TH, SH, PH or PSH)		
Street Outreach	75% of clients will access Essential Services		
Homeless Prevention	75% of clients will maintain Permanent Housing for six (6) months.	80%	
Homeless Prevention	75% of clients will access permanent housing	77%	
Rapid Re Housing	75% of clients will maintain Permanent Housing for six (6) months.	88%	
Rapid Re Housing	75% of clients will access permanent housing	77%	



ESG ACTIVITY FUNDING

Please provide a detailed description on EACH activity your agency will provide if funded.

A. Street Outreach	
Street Outreach	Amount Requested
Engagement Activities	
Case Management	
Emergency Health Services	
Emergency Mental Health Services	
Transportation	
TOTAL	

Street Outreach: Please provide a detailed description of your ESG program and service delivery, including a description of how the ESG Street Outreach funds will be used.

No Street Outreach activities will be conducted by the City of Pittsburg

B. Emergency Shelter	
Emergency Shelter	Amount Requested
Essential Services	
Minor Renovation Activities	
Shelter Operations	
Vouchers (Hotel or Motel where ES unavailable)	
TOTAL	

* Major rehabilitation and/or conversion projects will not be considered. Major rehabilitation is defined as a rehabilitation cost of an emergency shelter that exceeds 75 percent of the value of the building after conversion.

Emergency Shelter: Please provide a *detailed description* of your ESG program and service delivery, including a description of how ESG Emergency Shelter funds will be used.

No Street Outreach activities will be conducted by the City of Pittsburg

C. Homeless Prevention

Homeless Prevention	Amount Requested
Rental Assistance (Short-Term / Medium-Term)	\$40,000.00
Utility Assistance	\$16,000.00
Rental Arrears (1-time payments of up to 6 months)	\$16,000.00
Security Deposits (up to 2 months)	\$5,000.00
Moving Costs	\$0.00
Services Costs	\$10,125.00
TOTAL	\$87,125.00

Homeless Prevention: Please provide a detailed description of your ESG program and service delivery, including a description of how the ESG Homeless Prevention funds will be used.

The City of Pittsburg anticipates serving 15–20 households requesting Homelessness Prevention assistance through the Homeless Services Case Manager during the 15-month project period. All eligible households will meet HUD’s definition of homelessness for Homelessness Prevention (Categories 2 and 4), have annual household income at or below 30% of Area Median Income (AMI), and meet all additional program eligibility criteria. Enrolled households will receive housing relocation and stabilization services provided by the City of Pittsburg. It is estimated that approximately 50% of households will require financial assistance for current rent, rental arrears, utility arrears, utility deposits, and/or security deposits. Households requiring a security deposit and residing within the city limits will be referred to the Tenant-Based Rental Assistance (TBRA) Security Deposit Program. These services are designed to prevent households from becoming homeless and enable them to remain safely housed in their current rental units. The City of Pittsburg will not budget funds for moving costs.

The Case Manager will provide referrals and service coordination based on needs identified during the initial assessment and ongoing monthly case management meetings. Referrals may include healthcare, employment, education, youth programs, and other community-based services. Assistance with applying for mainstream benefits, including Medicaid, SSI, TANF, and SNAP, will also be provided. Each household will develop a Housing Stabilization Plan with measurable goals and timelines to support long-term housing stability. All required documentation supporting eligibility and services will be maintained and updated during required monthly face-to-face meetings.

With Homelessness Prevention, the City will provide short-term rental assistance, with the possibility of medium-term assistance based on household circumstances and participation. Assistance may include payment of rental arrears and late fees. Households may not receive duplicate rental assistance from another public source for the same time period and must have a legally binding written lease to receive assistance.

Due to the significant level of need in Crawford County, the City of Pittsburg will focus on services within the County to ensure funds are used efficiently and that clients receive appropriate, intensive case management. Households will select their own housing units, and all assisted units will meet HUD Fair Market Rents, Section 8 payment standards, rent reasonableness requirements, and HQS/NSPIRE inspection standards.

D. Rapid Re-Housing	
Rapid Re-Housing	Amount Requested
Rental Assistance (Short-Term / Medium-Term)	\$50,000.00
Utility Assistance	\$22,000.00
Rental Arrears (1-time payments of up to 6 months)	\$0.00
Security Deposits (up to 2 months)	\$5,000.00
Moving Costs	\$0.00
Services Costs	\$10,125.00
TOTAL	\$87,125.00

Rapid Re-Housing: Please provide a detailed description of your ESG program and service delivery, including a description of how the ESG Rapid Re-housing funds will be used.

The City of Pittsburg anticipates that 15–25 households will qualify for Rapid Re-Housing (RRH) services during the project period by meeting the eligibility criteria for being literally homeless. Eligible households will receive housing relocation and stabilization services, along with short-term rental assistance, with the possibility of medium-term rental assistance based on household circumstances and participant engagement.

It is anticipated that most households will require financial assistance for utility deposits, utility arrears, rental assistance, and security deposits to achieve housing stabilization. The Homeless Services Case Manager will refer eligible households residing within the City limits to the City of Pittsburg Tenant-Based Rental Assistance (TBRA) Security Deposit Program. Because these households are literally homeless, the need for rental arrears assistance is expected to be lower than that of households receiving Homelessness Prevention services. The Homeless Services Case Manager will provide referrals and coordination of supportive services based on needs identified during the initial assessment and ongoing monthly case management meetings. Referrals may include healthcare, employment, education, youth programs, and other community-based services. Assistance with applying for mainstream benefits such as Medicaid, SSI, TANF, and SNAP will also be provided. Each household will develop a Housing Stabilization Plan with goals and timelines focused on achieving long-term housing stability. All required documentation supporting eligibility and services will be maintained and updated during required monthly face-to-face meetings.

Program policies establish procedures for prioritizing assistance, determining the household share of costs, and defining the type, amount, and duration of rental assistance and housing stabilization services. Households may not receive rental assistance from another public source for the same period and must have a legally binding written lease to receive assistance. Given the significant need for services in Crawford County, the City of Pittsburg will focus RRH services within the County to ensure effective use of funds and allow the Homeless Services Case Manager to provide appropriate and intensive support. Households will select their own housing units, and all assisted units must meet HUD Fair Market Rent limits, Section 8 payment standards, rent reasonableness requirements, and HQS/NSPIRE inspection standards.

E. HMIS

HMIS – up to 1.5% of the total ESG funds requested	Amount Requested
Hardware / Software	
Equipment Costs	
Data Entry / Analysis	
Data Quality	
Training	
Reporting	
TOTAL	

HMIS: Please provide a *detailed description* of your ESG program and service delivery, including a description of how the ESG HMIS funds will be used.

City of Pittsburg is not requesting any funds from HMIS at this time

MATCH REQUIREMENTS

ESG requires a 100% match. The sub recipient must make matching contributions to supplement the ESG program in an amount that equals the amount of ESG funds (including administrative funds) provided by KHRC. The sub recipient must identify the source of match at the time of applying for ESG.

Matching contributions may be obtained from any source, including any federal source other than the ESG program, as well as state, local, and private sources. However, the following requirements apply to matching contributions from a federal source of funds:

- The sub recipient must ensure the laws governing any funds to be used as matching contributions do not prohibit those funds from being used to match Emergency Solutions Grant (ESG) funds.
- If ESG funds are used to satisfy the matching requirements of another federal program, then funding from that program may not be used to satisfy the matching requirements under this section.

The sub recipient may count as match the value specified in 2 CFR 200.306(d) for any building the recipient or subrecipient donates for long-term use in the recipient's ESG program, provided that depreciation on the building is not counted as match or charged to any Federal award. If a third party donates a building to the recipient or subrecipient, the recipient may count as match either depreciation of the building and fair rental charges for the land for each year the building is used for the recipient's ESG program or, if the building is donated for long-term use in the recipient's ESG program, the fair market value of the capital assets, as specified in 2 CFR 200.306(h)(2), (i), and (j). To qualify as a donation for long-term use, the donation must be evidenced by a recorded deed or use restriction that is effective for at least 10 years after the donation date. If the donated building is renovated with ESG funds, the minimum period of use under §576.102(c) may increase the period for which the building must be used in the recipient's ESG program.

(d) *Eligible types of matching contributions.* The matching requirement may be met by one or both of the following:

(1) Cash contributions. Cash expended for allowable costs, as defined in 2 CFR 200.306 and 24 CFR 576.201

(2) Noncash contributions. The value of any real property, equipment, goods, or services contributed to the recipient's or subrecipient's ESG program, provided that if the recipient or subrecipient had to pay for them with grant funds, the costs would have been allowable. Noncash contributions may also include the purchase value of any donated building.

(e) *Calculating the amount of noncash contributions.* (1) To determine the value of any donated material or building, or of any lease, the recipient must use a method reasonably calculated to establish the fair market value.

(2) Services provided by individuals must be valued at rates consistent with those ordinarily paid for similar work in the recipient's or subrecipient's organization. If the recipient or subrecipient does not have employees performing similar work, the rates must be consistent with those ordinarily paid by other employers for similar work in the same labor market.

(3) Some noncash contributions are real property, equipment, goods, or services that, if the recipient or subrecipient had to pay for them with grant funds, the payments would have been indirect costs. Matching credit for these contributions must be given only if the recipient or subrecipient has established, along with its regular indirect cost rate, a special rate for allocating to individual projects or programs the value of those contributions.

(f) *Costs paid by program income.* Costs paid by program income shall count toward meeting the recipient's matching requirements, provided the costs are eligible ESG costs that supplement the recipient's ESG program.



Match Certification Form

Sub Recipient Agency: City of Pittsburg, Kansas	Sub Recipient Agency - Unique Entity ID # XNPHHQ8RAQH1	
Address: 101 N Pine St	City/State/Zip: Pittsburg, KS 66762	
Executive Director: Kim Froman	Executive Director Email: kim.froman@pittks.org	Executive Director Phone: 620-230-5550

MATCH CERTIFICATION:

- The ESG applicant completing this Match Certification has verified the eligibility of the match item(s) to which this certification relates;
- The ESG applicant has reviewed the Federal Guidelines regarding the match requirement **(24 CFR 576.201 and 2 CFR 200.306)**;
- The ESG applicant has verified that the funds used to Match the ESG Program are not being used to match any other grant;
- The ESG applicant has / will collect valid documentation of Match for which this certification relates; and,
- The ESG applicant Executive Director has reviewed the Match documentation to which this Match Certification relates and has verified that all the representations made in this Match Certification are true and correct.

Requested Activity	Amount Requested	Amount of Match	Match Description
Street Outreach			
Emergency Shelter			
Homeless Prevention	\$87,125.00	\$132,374.18	Staff Salaries/In-kind HQS/NSPIRE Inspector
Rapid Re Housing	\$87,125.00	\$46,115.00	In-kind Supplies
HMIS			
Total	\$174,250.00	\$178,489.18	

Signature: _____

Date: April 28th, 2026 _____

Title: Mayor, City of Pittsburg _____

Written Standards for Provision of ESG Assistance

Attach a copy of the agency's written standards. At a minimum, the written standards must contain the following:

1. Standard policies and procedures for evaluating individuals' and families' eligibility for assistance under Emergency Solutions Grant (ESG). The policies and procedures must be consistent with the recordkeeping requirements and definitions of "homeless" and "at-risk of homelessness" in the federal ESG regulations at: 24 CFR 576.2 and 24 CFR 576.500 (b-e).
2. Standards for targeting and providing essential services related to street outreach.
3. Policies and procedures for admission, diversion, referral, and discharge by emergency shelters assisted under ESG, including standards regarding length of stay, if any, and safeguards to meet the safety and shelter needs of special populations, (e.g., victims of domestic violence, dating violence, sexual assault, and stalking; and individuals and families who have the highest barriers to housing and are likely to be homeless the longest).
4. Policies and procedures for assessing, prioritizing, and reassessing individuals' and families' needs for essential services related to emergency shelter.
5. Policies and procedures for coordination among emergency shelter providers, essential services providers, homelessness prevention, and rapid re-housing assistance providers; other homeless assistance providers; and mainstream service and housing providers. The required coordination may be done over an area covered by the Continuum of Care or a larger area.
6. Policies and procedures for determining and prioritizing which eligible families and individuals will receive homelessness prevention assistance and which eligible families and individuals will receive rapid re-housing assistance. For homeless prevention, include the risk factors used to determine who would be most in need of this assistance to avoid becoming homeless.
7. Standards for determining what percentage or amount (if any) of rent and utilities costs each program participant must pay while receiving homelessness prevention or rapid re-housing assistance. If the assistance will be based on a percentage of the participant's income, specify this percentage, and how income will be calculated.
8. Standards for determining how long a particular program participant will be provided with rental assistance and whether and how the amount of that assistance will be adjusted over time. One-year lease required for project-based assistance. Annual participant evaluations required with rapid re-housing assistance; three-month evaluations required with homeless prevention assistance. Individual assistance cannot exceed 24 months in a three-year period.
9. Standards for determining the type, amount, and duration of housing stabilization and/or relocation services to provide to a program participant, including the limits, if any, on the homelessness prevention or rapid re-housing assistance that each program participant may receive, such as the maximum amount of assistance, maximum number of months the program participant may receive assistance, or the maximum number of times the program participant may receive assistance. Note: ESG regulations limit this

assistance to no more than 24 months in a three-year period. Housing stability case management is limited as specified on pp. 75979-80 of the [federal regulations](#).

10. Participation *in HMIS*. The recipient must ensure that data on all persons served and all activities assisted under ESG are entered into the applicable community-wide HMIS in the area in which those persons and activities are located, or a comparable database, in accordance with HUD's standards on participation, data collection, and reporting under a local HMIS.

Section XI: MINIMUM HABITABILITY STANDARDS FOR EMERGENCY SHELTERS:**CHECKLIST 2026 ESG:**

The Emergency Solutions Grants (ESG) Program Interim Rule establishes different habitability standards for emergency shelters and for permanent housing (the Rapid Re-housing and Homelessness Prevention components).

- **Emergency Shelter Standards.**
 - Emergency shelters that receive ESG funds for renovation or shelter operations must meet the minimum standards for safety, sanitation, and privacy provided in §576.403(b).
 - In addition, emergency shelters that receive ESG funds for renovation (conversion, major rehabilitation, or other renovation) also must meet state or local government safety and sanitation standards, as applicable.
- **Permanent Housing Standards.** The recipient or subrecipient cannot use ESG funds to help a program participant remain in or move into housing that does not meet the minimum habitability standards under §576.403(c). This restriction applies to all activities under the Homelessness Prevention and Rapid Re-housing components.

Recipients and subrecipients must document compliance with the applicable standards. Note that these checklists do not cover the requirements to comply with the Lead-Based Paint requirements at §576.403(a). For more discussion about how and when the standards apply, see *ESG Minimum Standards for Emergency Shelters and Permanent Housing*, located at <http://OneCPD.info/esg>.

The checklists below offer an optional format for documenting compliance with the appropriate standards. These are intended to:

1. Provide a clear summary of the requirements and an adaptable tool so recipients and subrecipients can formally assess their compliance with HUD requirements, identify and carry out corrective actions, and better prepare for monitoring visits by HUD staff.
2. Provide a tool for a recipient to monitor that its subrecipient is in compliance with HUD requirements. Where non-compliance is identified, the ESG recipient can use this information to require or assist the subrecipient to make necessary changes.

Prior to beginning the review, the subrecipient should organize relevant files and documents to help facilitate their review. For instance, this may include local or state inspection reports (fire-safety, food preparation, building/occupancy, etc.), or policy and procedure documents related to emergency shelter facility maintenance or renovations.

Carefully read each statement and indicate the shelter's or unit's status for each requirement (Approved or Deficient). Add any comments and corrective actions needed in the appropriate box. The reviewer should complete the information about the project, and sign and date the form. This template includes space for an "approving official," if the recipient or subrecipient has designated another authority to approve the review. When the assessment is complete, review it with program staff and develop an action plan for addressing any areas requiring corrective action.

MINIMUM STANDARDS FOR EMERGENCY SHELTERS

Instructions: Place a check mark in the correct column to indicate whether the property is approved or deficient with respect to each standard. A copy of this checklist should be placed in the shelter's files.

Approved	Deficient	Standard <i>(24 CFR part 576.403(b))</i>
		1. <i>Structure and materials:</i> a. The shelter building is structurally sound to protect the residents from the elements and not pose any threat to the health and safety of the residents. b. Any renovation (including major rehabilitation and conversion) carried out with ESG assistance uses Energy Star and Water Sense products and appliances.
		2. <i>Access.</i> Where applicable, the shelter is accessible in accordance with: a. Section 504 of the Rehabilitation Act (29 U.S.C. 794) and implementing regulations at 24 CFR part 8; b. The Fair Housing Act (42 U.S.C. 3601 et seq.) and implementing regulations at 24 CFR part 100; and c. Title II of the Americans with Disabilities Act (42 U.S.C. 12131 et seq.) and 28 CFR part 35.
		3. <i>Space and security:</i> Except where the shelter is intended for day use only, the shelter provides each program participant in the shelter with an acceptable place to sleep and adequate space and security for themselves and their belongings.
		4. <i>Interior air quality:</i> Each room or space within the shelter has a natural or mechanical means of ventilation. The interior air is free of pollutants at a level that might threaten or harm the health of residents.
		5. <i>Water Supply:</i> The shelter's water supply is free of contamination.
		6. <i>Sanitary Facilities:</i> Each program participant in the shelter has access to sanitary facilities that are in proper operating condition, are private, and are adequate for personal cleanliness and the disposal of human waste.
		7. <i>Thermal environment:</i> The shelter has any necessary heating/cooling facilities in proper operating condition.
		8. <i>Illumination and electricity:</i> a. The shelter has adequate natural or artificial illumination to permit normal indoor activities and support health and safety. b. There are sufficient electrical sources to permit the safe use of electrical appliances in the shelter.
		9. <i>Food preparation:</i> Food preparation areas, if any, contain suitable space and equipment to store, prepare, and serve food in a safe and sanitary manner.
		10. <i>Sanitary conditions:</i> The shelter is maintained in a sanitary condition.
		11. <i>Fire safety:</i> a. There is at least one working smoke detector in each occupied unit of the shelter. Where possible, smoke detectors are located near sleeping areas. b. All public areas of the shelter have at least one working smoke detector. c. The fire alarm system is designed for hearing-impaired residents. d. There is a second means of exiting the building in the event of fire or other emergency.
		12. If ESG funds were used for renovation or conversion, the shelter meets state or local government safety and sanitation standards, as applicable.
		13. Meets additional recipient/subrecipient standards (if any).



CERTIFICATION STATEMENT

I certify that I have evaluated the property located at the address below to the best of my ability and find the following:

- Property meets all of the above standards.
Property does not meet all of the above standards.

COMMENTS:

ESG Recipient Name: Kansas Housing Resources Corporation

ESG Subrecipient Name (if applicable):

Emergency Shelter Name:

Street Address:

City: State: Zip:

Evaluator Signature: Date of review:

Evaluator Name:

Approving Official Signature (if applicable): Date:

Approving Official Name (if applicable):

STATEMENT ASSURING COMPLIANCE WITH APPLICABLE
ENVIRONMENTAL REGULATIONS

ESG Agency Name: __City of Pittsburg, Kansas_____

ESG Contact Person: __Megan Keener_____

The use of federal funds triggers the requirement of compliance with federal environmental regulations developed by the Department of Housing and Urban Development (HUD). These regulations, contained in 24 CFR Part 50 and Part 58 "Environmental Review Procedures for Recipients Assuming HUD Responsibilities", require compliance with the National Environmental Policy Act (NEPA), as well as several related federal laws, regulations and Executive Orders. In order to ensure compliance with these environmental regulations, the state shall require a complete description of all physical work to be undertaken, including specifications and drawings where applicable. This information is necessary to ensure that all environmental reviews and paperwork can be completed by the state in order to satisfy HUD requirements. No funds will be released, or vouchers paid for physical activities unless environmental clearance has been obtained from HUD. NO construction activities may occur without formal notification from the City that the release of environmental conditions has occurred.

All physical projects must comply, where applicable, with environmental requirements, guidelines and statutory obligations in the following areas, as outlined in 24 CFR Parts 50 and 58, Historic Properties Protection; Flood plain Management and Wetland Protection; Coastal Zone Management Requirements; Sole Source Aquifer Protection; Wildlife, Endangered Species, and Wild and Scenic River Protection; Water Quality Regulations; Air Quality; Solid Waste Management Regulations; Farmland Protection; and other HUD Environmental Standards.

All work plans will be reviewed to ensure compliance with applicable environmental standards. The following sections briefly outline the statutory compliance areas which will affect most physical activities undertaken with CDBG funds.

Historic Properties: All properties to be rehabilitated, renovated, demolished, or physically changed in any manner will be reviewed to determine if they are contained on the State of Kansas Historic List. If a structure is contained on the Historic List, rehabilitation or renovation activities must adhere to the National Secretary of the Interior's Standards for Rehabilitation. Any proposed activity which does not adhere to the Secretary of the Interior's Standards must be reviewed by the Kansas State Historic Preservation Office (SHPO) prior to commencement of the activity. All requirements outlined by SHPO and, where necessary, the Advisory Council on Historic Preservation, must be met before funds can be released. These requirements also pertain to demolition activities.

Air Quality/Asbestos Abatement: Prior to any rehabilitation, demolition or heating and ventilation improvement activity, all areas to be disturbed must be inspected for the presence of asbestos containing materials (ACM's). If asbestos is found in areas to be disturbed, all asbestos-containing materials must be completely removed by a NESHAP certified asbestos removal contractor and disposed of in accordance with all local, state, and federal laws and requirements prior to the commencement of any construction or demolition work. All records documenting compliance with local, state, and federal laws and regulations



must be presented to the state prior to the commencement of any construction activity to obtain the release of funds. If the inspection determines that no asbestos is present in the areas to be disturbed, a signed letter stating the date of inspection and the absence of asbestos must be presented to the state.

Lead-Based Paint Abatement: Prior to the rehabilitation of any residential structure or non-dwelling facility commonly used by children under seven years, all applicable surfaces of units constructed prior to 1978 shall be inspected to determine if lead-based paint surfaces exist. If defective lead-based painted surfaces are present, notification and abatement, in accordance with all local, state, and federal laws and regulations must occur prior to the release of funds. If no lead-based paint is present, a signed letter, stating the date of inspection, the name of the inspector, and the absence of lead-based paint, must be presented to the state.

Other Applicable Statutory Requirements:

If a property to be rehabilitated is located within a flood zone, wetland area or coastal zone, the proposed project must be reviewed to ensure consistency with applicable local, state, and federal regulations. If the subject property is located in an airport clear zone or within an industrial/commercial area, the project must be reviewed to ensure that any potential site safety hazards are addressed.

To the best of your knowledge:

Does the proposed project area contain lead-based paint?

___ Yes No ___ Unsure

Does the proposed project area contain asbestos containing materials?

___ Yes No ___ Unsure

As the applicant, the undersigned assures the commitment to compliance with the Environmental Regulations outlined by HUD.

Authorized Signature

__Mayor, City of Pittsburg_____
Title

__April 28th, 2026_____
Date



CERTIFICATION OF LOCAL GOVERNMENT APPROVAL
FOR NONPROFIT ORGANIZATIONS RECEIVING
2026 EMERGENCY SOLUTIONS GRANT (ESG)

I, _Chuck Munsell_____ (name and title), duly authorized to act on behalf of the
_City of Pittsburg_____ (name of jurisdiction), hereby approve the following emergency
solutions grant activities proposed by _Pittsburg Public Housing Authority_ (name of nonprofit
organization), which are to be located in _Pittsburg, KS_____ (name(s) of jurisdiction(s)):

By: _____
Signature and Date

_____Chuck Munsell_____
Typed or Written Name of Signatory Local Official

_____Mayor, City of Pittsburg, Kansas_____
Title



CERTIFICATION OF LOCAL GOVERNMENT APPROVAL
FOR NONPROFIT ORGANIZATIONS RECEIVING
2026 EMERGENCY SOLUTIONS GRANT (ESG)

I, Chuck Munsell (name and title), duly authorized to act on behalf of
the City of Pittsburg (name of jurisdiction), hereby approve the following emergency
solutions grant activities proposed by Building Health, Inc (name of nonprofit organization),
which are to be located in Pittsburg, KS (name(s) of jurisdiction(s)):

By: _____
Signature and Date

Chuck Munsell
Typed or Written Name of Signatory Local Official

Mayor, City of Pittsburg, Kansas
Title

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
C-CHECK	VOID CHECK	V	4/09/2026			199404		
C-CHECK	VOID CHECK	V	4/09/2026			199407		
C-CHECK	VOID CHECK	V	4/09/2026			199408		
C-CHECK	VOID CHECK	V	4/09/2026			199409		
C-CHECK	VOID CHECK	V	4/09/2026			199410		
C-CHECK	VOID CHECK	V	4/09/2026			199411		
C-CHECK	VOID CHECK	V	4/09/2026			199412		
C-CHECK	VOID CHECK	V	4/09/2026			199413		
C-CHECK	VOID CHECK	V	4/09/2026			199414		
C-CHECK	VOID CHECK	V	4/16/2026			199440		
C-CHECK	VOID CHECK	V	4/16/2026			199441		
C-CHECK	VOID CHECK	V	4/16/2026			199461		
C-CHECK	VOID CHECK	V	4/16/2026			199462		
C-CHECK	VOID CHECK	V	4/16/2026			199463		
C-CHECK	VOID CHECK	V	4/16/2026			199464		
C-CHECK	VOID CHECK	V	4/16/2026			199465		
C-CHECK	VOID CHECK	V	4/16/2026			199466		
C-CHECK	VOID CHECK	V	4/16/2026			199467		
C-CHECK	VOID CHECK	V	4/16/2026			199468		
C-CHECK	VOID CHECK	V	4/16/2026			199469		

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00

VOID CHECKS:	20 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 99 BANK: *	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
		20	0.00	0.00	0.00
BANK: *	TOTALS:	20	0.00	0.00	0.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0748	CONRAD FIRE EQUIPMENT	E	4/07/2026			029428		6,803.07
9210	FRESHWORKS INC.	E	4/08/2026			029429		6,480.00
1478	KANSASLAND TIRE #1828	E	4/10/2026			029430		564.45
7567	MERIDIAN OIL & EQUIPMENT LLC	E	4/10/2026			029431		793.05
8467	WASTE CORPORATION OF KANSAS, L	E	4/10/2026			029432		11,482.03
8528	SARANN AUTO LEASING, INC.	E	4/10/2026			029433		2,553.00
8699	SCHILTZ LAWN AND GARDEN LLC	E	4/10/2026			029434		155.00
8712	ALLEN, GIBBS, & HOULIK, LLC	E	4/10/2026			029435		17,100.00
8882	FIRST RESPONDER OUTFITTERS, IN	E	4/10/2026			029436		187.99
9158	MID CENTRAL CONTRACT SERVICES,	E	4/10/2026			029437		15,000.00
9184	MURFIN MEDIA LLC	E	4/10/2026			029438		200.00
0046	ETTINGERS OFFICE SUPPLY	E	4/10/2026			029439		315.94
0054	JOPLIN SUPPLY COMPANY	E	4/10/2026			029440		30.31
0101	BUG-A-WAY INC	E	4/10/2026			029441		250.00
0112	MARRONES INC	E	4/10/2026			029442		42.35
0199	KIRKLAND WELDING SUPPLIES	E	4/10/2026			029443		419.65
0276	JOE SMITH COMPANY, INC.	E	4/10/2026			029444		361.65
0292	UNIFIRST CORPORATION	E	4/10/2026			029445		61.15
0317	KUNSHEK CHAT & COAL CO, INC.	E	4/10/2026			029446		5,898.81
0409	WISEMAN'S DISCOUNT TIRE INC	E	4/10/2026			029447		605.80
0534	TYLER TECHNOLOGIES INC	E	4/10/2026			029448		1,860.00
0746	CDL ELECTRIC COMPANY INC	E	4/10/2026			029449		2,590.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0779	PITTSBURG COMMUNITY THEATRE	E	4/10/2026			029450		6,710.30
1141	THE G W VAN KEPPEL COMPANY	E	4/10/2026			029451		1,899.91
1733	BMI, INC	E	4/10/2026			029452		177.00
1792	B&L WATERWORKS SUPPLY, LLC	E	4/10/2026			029453		1,992.21
2005	GALLS PARENT HOLDINGS, LLC	E	4/10/2026			029454		123.45
2126	BUILDING CONTROLS & SERVICE IN	E	4/10/2026			029455		1,129.00
2186	PRODUCERS COOPERATIVE ASSOCIAT	E	4/10/2026			029456		2,259.90
2841	KDHE	E	4/10/2026			029457		1,864.00
2921	DATAPROSE LLC	E	4/10/2026			029458		6,163.69
2960	PACE ANALYTICAL SERVICES LLC	E	4/10/2026			029459		1,619.00
2994	COMMERCIAL AQUATIC SERVICE INC	E	4/10/2026			029460		87.87
3126	W.W. GRAINGER, INC	E	4/10/2026			029461		285.29
5014	MID-AMERICA SANITATION INC.	E	4/10/2026			029462		850.00
5049	CRH COFFEE INC	E	4/10/2026			029463		50.00
5275	US LIME COMPANY-ST CLAIR	E	4/10/2026			029464		7,094.92
5640	WELLPATH LLC	E	4/10/2026			029465		18.00
5791	HOSPITAL DISTRICT #1 OF CRAWFO	E	4/10/2026			029466		223.68
6402	BEAN'S TOWING & AUTO BODY	E	4/10/2026			029467		630.00
6595	AMAZON.COM, INC	E	4/10/2026			029468		29,129.98
7427	OLSSON INC	E	4/10/2026			029469		503.25
7480	RODGER PETRAIT	E	4/10/2026			029470		100.00
7620	POMP'S TIRE SERVICE INC	E	4/10/2026			029471		1,522.64

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
7629	EARLES ENGINEERING & INSPECTIO	E	4/10/2026			029472		1,900.00
7852	TRIA HEALTH, LLC	E	4/10/2026			029473		1,769.55
7963	PLAYSCAPE RECREATION	E	4/10/2026			029474		778.27
8490	FOLEY INDUSTRIES, INC.	E	4/10/2026			029475		1,842.45
8729	NATHAN HUGHES	E	4/10/2026			029476		50.00
8732	BRANDON SPEAR	E	4/10/2026			029477		75.00
8879	DEREK MCNAUGHT	E	4/10/2026			029478		50.00
9211	BELTRAN III, DANIEL	E	4/10/2026			029479		50.00
1478	KANSASLAND TIRE #1828	E	4/17/2026			029480		21.00
8275	ADCOMP SYSSEMS INC	E	4/17/2026			029481		80.00
8799	5 STAR TRANSFERS, LLC DBA FIRS	E	4/17/2026			029482		1,477.00
8882	FIRST RESPONDER OUTFITTERS, IN	E	4/17/2026			029483		400.21
9132	MILLER ENGINEERING, LLC	E	4/17/2026			029484		1,200.00
9141	LIUDAHL, AARON	E	4/17/2026			029485		250.00
9197	SWINDOLL, JANZEN, HAWK & LLOYD	E	4/17/2026			029486		30,000.00
0046	ETTINGERS OFFICE SUPPLY	E	4/17/2026			029487		584.45
0055	JOHN'S SPORT CENTER, INC.	E	4/17/2026			029488		352.76
0087	FORMS ONE, LLC	E	4/17/2026			029489		5,637.60
0203	GADES SALES CO INC	E	4/17/2026			029490		2,741.22
0335	CUSTOM AWARDS, LLC	E	4/17/2026			029491		25.00
0364	CRAWFORD COUNTY SHERIFF'S DEPA	E	4/17/2026			029492		2,600.00
0438	PAUL KEYS	E	4/17/2026			029493		150.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0525	3M	E	4/17/2026			029494		735.54
0534	TYLER TECHNOLOGIES INC	E	4/17/2026			029495		3,720.00
0577	KANSAS GAS SERVICE	E	4/17/2026			029496		1,257.41
0583	DICKINSON INDUSTRIES INC	E	4/17/2026			029497		110.00
0659	PAYNES INC	E	4/17/2026			029498		3,717.24
0746	CDL ELECTRIC COMPANY INC	E	4/17/2026			029499		25,411.28
0823	TOUCHTON ELECTRIC INC	E	4/17/2026			029500		79.00
0866	AVFUEL CORPORATION	E	4/17/2026			029501		34,325.10
2186	PRODUCERS COOPERATIVE ASSOCIAT	E	4/17/2026			029502		315.91
3668	MID AMERICA PROPERTIES OF PITT	E	4/17/2026			029503		1,915.00
5640	WELLPATH LLC	E	4/17/2026			029504		18.00
5791	HOSPITAL DISTRICT #1 OF CRAWFO	E	4/17/2026			029505		108.89
6175	HENRY C MENGHINI	E	4/17/2026			029506		1,035.00
6577	GREENSPRO INC	E	4/17/2026			029507		560.50
6595	AMAZON.COM, INC	E	4/17/2026			029508		86,244.11
6777	DH PACE CO	E	4/17/2026			029509		2,386.69
7167	QUADIENT LEASING USA INC	E	4/17/2026			029510		216.24
7407	LIMELIGHT MARKETING LLC	E	4/17/2026			029511		39,328.00
7620	POMP'S TIRE SERVICE INC	E	4/17/2026			029512		2,737.35
7655	HW ACQUISITIONS, PA	E	4/17/2026			029513		96.48
8046	CONVERGEONE, INC.	E	4/17/2026			029514		47,149.81
8554	LACEY O'BRIEN	E	4/17/2026			029515		1,000.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
8605	WOODRIVER ENERGY LLC	E	4/17/2026			029516		1,329.11
8692	ALTA CONSTRUCTION EQUIPMENT NE	R	4/09/2026			199392		1,389.83
1	BEEZLEY, ZACH	R	4/09/2026			199393		300.00
1	BOLDRINI, SUSIE	R	4/09/2026			199394		2,310.50
33516	CITY OF PITTSBURG	R	4/09/2026			199395		100.00
33516	CITY OF PITTSBURG	R	4/09/2026			199396		100.00
33516	CITY OF PITTSBURG	R	4/09/2026			199397		100.00
33516	CITY OF PITTSBURG	R	4/09/2026			199398		100.00
33516	CITY OF PITTSBURG	R	4/09/2026			199399		200.00
33516	CITY OF PITTSBURG	R	4/09/2026			199400		200.00
8201	ROGER CLEVELAND GOLF COMPANY I	R	4/09/2026			199401		2,650.08
4263	COX COMMUNICATIONS KANSAS LLC	R	4/09/2026			199402		78.21
7517	CRAW-KAN TELEPHONE COOPERATIVE	R	4/09/2026			199403		2,389.94
9072	CRYSTAL L THOMPSON	R	4/09/2026			199405		275.00
8791	ENTERPRISE FM TRUST	R	4/09/2026			199406		102,332.96
1108	EVERGY KANSAS CENTRAL INC	R	4/09/2026			199415		25,136.09
8488	FIRE MASTER FIRE EQUIPMENT, IN	R	4/09/2026			199416		402.00
1	FLYOVER RENTAL COMPANY	R	4/09/2026			199417		3,946.40
8935	CURTISS E & KRIS HEMBY	R	4/09/2026			199418		628.20
6923	HUGO'S INDUSTRIAL SUPPLY INC	R	4/09/2026			199419		382.36
0845	JOCK'S NITCH	R	4/09/2026			199420		798.00
7792	KANREN, INC	R	4/09/2026			199421		3,779.43

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
2877	KDHE - BUREAU OF WATER	R	4/09/2026			199422		60.00
0226	KDOR LIQUOR TAX	R	4/09/2026			199423		17.83
8505	PITTSBURG PUBLISHING COMPANY,	R	4/09/2026			199424		18.46
8572	GOVERNMENTJOBS.COM, INC	R	4/09/2026			199425		16,243.34
1	SARWINSKI, NICK	R	4/09/2026			199426		100.00
6377	SOUTHEAST KANSAS RECYCLING CEN	R	4/09/2026			199427		1,000.00
6260	TRANE	R	4/09/2026			199428		935.87
1264	UNIVERSITY OF KANSAS	R	4/09/2026			199429		120.00
8657	VERIZON CONNECT FLEET USA LLC	R	4/09/2026			199430		1,457.52
1	VERMILLION, CANAAN	R	4/09/2026			199431		300.00
9070	BRANCO ENTERPRISES, INC.	R	4/09/2026			199432		437,796.60
6154	4 STATE MAINTENANCE SUPPLY INC	R	4/16/2026			199434		73.80
1	ADAMSON, ABBY	R	4/16/2026			199435		335.88
8278	GERSON BOCANEGRA	R	4/16/2026			199436		25.00
1616	CITY OF PITTSBURG	R	4/16/2026			199437		600.00
5759	COMMUNITY HEALTH CENTER OF SEK	R	4/16/2026			199438		6,807.84
7657	COPY PRODUCTS, INC.	R	4/16/2026			199439		1,373.00
4263	COX COMMUNICATIONS KANSAS LLC	R	4/16/2026			199442		96.54
4263	COX COMMUNICATIONS KANSAS LLC	R	4/16/2026			199443		708.95
4263	COX COMMUNICATIONS KANSAS LLC	R	4/16/2026			199444		461.55
5857	CREATIVE PRODUCT SOURCING INC	R	4/16/2026			199445		2,801.46
9072	CRYSTAL L THOMPSON	R	4/16/2026			199446		370.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0375	WICHITA WATER CONDITIONING	R	4/16/2026			199447		52.50
7116	EMC INSURANCE COMPANIES	R	4/16/2026			199448		158.00
1108	EVERGY KANSAS CENTRAL INC	R	4/16/2026			199449		1,683.21
6923	HUGO'S INDUSTRIAL SUPPLY INC	R	4/16/2026			199450		355.68
1900	ICMA	R	4/16/2026			199451		1,200.00
1	LONGAN, DAVID	R	4/16/2026			199452		150.00
7601	MEYER LAW FIRM, LLC	R	4/16/2026			199453		400.00
8505	PITTSBURG PUBLISHING COMPANY,	R	4/16/2026			199454		60.16
1	PIERCE, CORBIN	R	4/16/2026			199455		1,000.00
8227	PITTSBURG ARTWALK ASSOCIATION	R	4/16/2026			199456		2,000.00
8118	FRANK E ROBISON	R	4/16/2026			199457		175.00
7270	SECURITY 1ST TITLE, LLC	R	4/16/2026			199458		300.00
7442	UNIFIED SCHOOL DISTRICT #250-C	R	4/16/2026			199459		4,045.28
5589	CELLCO PARTNERSHIP	R	4/16/2026			199460		23,328.05

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	57	654,210.52	0.00	654,210.52
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	89	444,019.51	0.00	444,019.51
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 99 BANK: 80144 TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
	146	1,098,230.03	0.00	1,098,230.03
BANK: 80144 TOTALS:	146	1,098,230.03	0.00	1,098,230.03
REPORT TOTALS:	146	1,098,230.03	0.00	1,098,230.03

Passed and Approved this 28th day of April, 2026.

 Chuck Munsell, Mayor

ATTESTED:

 Tammy Nagel, City Clerk

RESOLUTION NO. 1301

A RESOLUTION AUTHORIZING THE OFFERING FOR SALE OF GENERAL OBLIGATION BONDS, SERIES 2026-A, OF THE CITY OF PITTSBURG, KANSAS.

WHEREAS, the City of Pittsburg, Kansas (the “Issuer”), has previously authorized certain improvements described as follows (the “Improvements”):

<u>Project Description</u>	<u>Res. No.</u>	<u>Authority (K.S.A.)</u>	<u>Amount</u>
Public Improvements – Free Kings Highway intersections; Atkinson Municipal Airport taxilane; Lincoln Park; Fire Stations #2 and #3; 3 rd and Broadway intersection; Soccer field complex development; Automated Meter Reading equipment	1300	13-1024a/ Charter No. 25/ 13-1038 <i>et seq.</i>	\$6,500,000

WHEREAS, the Issuer proposes to issue its general obligation bonds to pay the costs of the Improvements; and

WHEREAS, the City Commission of the Issuer (the “Governing Body”) has selected the firm of Baker Tilly Municipal Advisors, LLC (the “Municipal Advisor”), as municipal advisor for one or more series of general obligation bonds of the Issuer to be issued in order to provide funds to permanently finance the Improvements; and

WHEREAS, the Issuer desires to authorize the Municipal Advisor to proceed with the offering for sale of said general obligation bonds and related activities; and

WHEREAS, one of the duties and responsibilities of the Issuer is to prepare and distribute a preliminary official statement relating to said general obligation bonds; and

WHEREAS, the Issuer desires to authorize the Municipal Advisor and Gilmore & Bell, P.C., Wichita, Kansas, the Issuer’s bond counsel (“Bond Counsel”), in conjunction with the Clerk to proceed with the preparation and distribution of a preliminary official statement and notice of bond sale and to authorize the distribution thereof and all other preliminary action necessary to sell said general obligation bonds.

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF PITTSBURG, KANSAS, AS FOLLOWS:

Section 1. There is hereby authorized to be offered for sale the Issuer’s General Obligation Bonds, Series 2026-A (the “Bonds”) described in the Notice of Bond Sale, which is hereby approved in substantially the form presented to the Governing Body this date (the “Notice of Bond Sale”). All proposals for the purchase of the Bonds shall be submitted upon the terms and conditions set forth in the Notice of Bond Sale, and shall be reviewed by the Mayor, City Manager, the Municipal Advisor and Bond Counsel as soon after the submittal hour as possible.

Section 2. The Mayor and Clerk in conjunction with the Municipal Advisor and Bond Counsel are hereby authorized to cause to be prepared a Preliminary Official Statement relating to the Bonds (the “Preliminary Official Statement”), and such officials and other representatives of the Issuer are hereby authorized to use such document in connection with the sale of the Bonds.

Section 3. The Clerk, in conjunction with the Municipal Advisor and Bond Counsel, is hereby authorized and directed to give notice of said bond sale by publishing a summary of the Notice of Bond Sale not less than 6 days before the date of the bond sale in a newspaper of general circulation in Crawford County, Kansas, and the *Kansas Register* and by distributing copies of the Notice of Bond Sale and Preliminary Official Statement to prospective purchasers of the Bonds. Proposals for the purchase of the Bonds shall be submitted upon the terms and conditions set forth in the Notice of Bond Sale, and awarded or rejected in the manner set forth in the Notice of Bond Sale.

Section 4. For the purpose of enabling the purchaser of the Bonds (the “Purchaser”) to comply with the requirements of Rule 15c2-12 of the Securities and Exchange Commission (the “Rule”), the Mayor and Clerk are hereby authorized: (a) to approve the form of the Preliminary Official Statement and to execute the “Certificate Deeming Preliminary Official Statement Final” in substantially the form attached hereto as *Exhibit A* as approval of the Preliminary Official Statement, such official’s signature thereon being conclusive evidence of such official’s and the Issuer’s approval thereof; (b) covenant to provide continuous secondary market disclosure by annually transmitting certain financial information and operating data and other information necessary to comply with the Rule to the Municipal Securities Rulemaking Board; and (c) take such other actions or execute such other documents as such officers in their reasonable judgment deem necessary to enable the Purchaser to comply with the requirement of the Rule.

Section 5. The Issuer agrees to provide to the Purchaser within seven business days of the date of the sale of Bonds or within sufficient time to accompany any confirmation that requests payment from any customer of the Purchaser, whichever is earlier, sufficient copies of the final Official Statement to enable the Purchaser to comply with the requirements of the Rule and with the requirements of Rule G-32 of the Municipal Securities Rulemaking Board.

Section 6. The Mayor, Clerk and the other officers and representatives of the Issuer, the Municipal Advisor and Bond Counsel are hereby authorized and directed to take such other action as may be necessary to carry out the sale of the Bonds.

The transactions described in this Resolution may be conducted, and documents related to the Bonds may be sent, received, executed, and stored, by electronic means or transmissions. Copies, telecopies, electronic files and other reproductions of original executed documents (or documents executed by electronic means or transmissions) shall be deemed to be authentic and valid counterparts of such documents for all purposes, including the filing of any claim, action or suit in the appropriate court of law.

Section 7. This Resolution shall be in full force and effect from and after its adoption by the Governing Body.

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ADOPTED by the City Commission on April 28, 2026.

(SEAL)

Mayor

ATTEST:

Clerk

EXHIBIT A

**CERTIFICATE DEEMING
PRELIMINARY OFFICIAL STATEMENT FINAL**

April 28, 2026

Re: City of Pittsburg, Kansas, General Obligation Bonds, Series 2026-A

The undersigned are the duly acting Mayor and Clerk of the City of Pittsburg, Kansas (the “Issuer”), and are authorized to deliver this Certificate to the purchaser (the “Purchaser”) of the above-referenced bonds (the “Bonds”) on behalf of the Issuer. The Issuer has previously caused to be delivered to the Purchaser copies of the Preliminary Official Statement (the “Preliminary Official Statement”) relating to the Bonds.

For the purpose of enabling the Purchaser to comply with the requirements of Rule 15c2-12(b)(1) of the Securities and Exchange Commission (the “Rule”), the Issuer hereby deems the information regarding the Issuer contained in the Preliminary Official Statement to be final as of its date, except for the omission of such information as is permitted by the Rule, such as offering prices, interest rates, selling compensation, aggregate principal amount, principal per maturity, delivery dates, ratings, identity of the underwriters and other terms of the Bonds depending on such matters.

CITY OF PITTSBURG, KANSAS

By: _____
Title: Mayor

By: _____
Title: Clerk

NOTICE OF BOND SALE

\$5,950,000*

CITY OF PITTSBURG, KANSAS

GENERAL OBLIGATION BONDS
SERIES 2026-A

(GENERAL OBLIGATION BONDS PAYABLE
FROM UNLIMITED AD VALOREM TAXES)

Bids. Email and electronic (as explained below) bids for the purchase of the above-referenced bonds (the “Bonds”) of the City of Pittsburg, Kansas (the “Issuer”) herein described will be received by Baker Tilly Municipal Advisors LLC, the Issuer’s Municipal Advisor (the “Municipal Advisor”) on behalf of the Clerk of the Issuer, in the case of email bids at the email address hereinafter set forth, and in the case of electronic bids, and via PARITY® in the case of electronic bids, until 10:00 A.M. applicable Central Time (the “Submittal Hour”), on

JUNE 9, 2026

(the “Sale Date”). All bids will be publicly evaluated at said time and place and the award of the Bonds to the successful bidder (the “Successful Bidder”) will be acted upon by the City Commission of the Issuer (the “Governing Body”) at its meeting to be held at 5:30 p.m. on the Sale Date. No oral or auction bids will be considered. Capitalized terms not otherwise defined herein shall have the meanings set forth in the hereinafter referenced Preliminary Official Statement relating to the Bonds.

Terms of the Bonds. The Bonds will consist of fully registered bonds in the denomination of \$5,000 or any integral multiple thereof (the “Authorized Denomination”). The Bonds will be dated June 25, 2026 (the “Dated Date”), and will become due in principal installments on September 1 in the years as follows:

<u>Year</u>	<u>Principal Amount*</u>	<u>Year</u>	<u>Principal Amount*</u>
2027	\$470,000	2032	\$605,000
2028	495,000	2033	635,000
2029	520,000	2034	665,000
2030	550,000	2035	700,000
2031	575,000	2036	735,000

The Bonds will bear interest from the Dated Date at rates to be determined when the Bonds are sold as hereinafter provided, which interest will be payable semiannually on March 1 and September 1 in each year, beginning on September 1, 2026 (the “Interest Payment Dates”).

***Adjustment of Issue Size.** The Issuer reserves the right to increase or decrease the total principal amount of the Bonds or the schedule of principal payments described above, depending on the purchase price and interest rates bid and the offering prices specified by the Successful Bidder, but in no event will

the total principal amount of the Bonds exceed \$6,500,000. The Successful Bidder may not withdraw its bid or change the interest rates bid as a result of any changes made to the principal amount of the Bonds or the schedule of principal payments as described herein. If there is an increase or decrease in the final aggregate principal amount of the Bonds or the schedule of principal payments as described above, the Issuer will notify the Successful Bidder by means of telephone, electronic or facsimile transmission, subsequently confirmed in writing, no later than 2:00 p.m. applicable Central Time, on the Sale Date. The actual purchase price for the Bonds shall be calculated by applying the percentage of par value bid by the Successful Bidder against the final aggregate principal amount of the Bonds, as adjusted, plus accrued interest from the Dated Date to the Closing Date (as hereinafter defined).

Place of Payment. The principal of and interest on the Bonds will be payable in lawful money of the United States of America by check or draft of the Treasurer of the State of Kansas, Topeka, Kansas (the “Paying Agent” and “Bond Registrar”). The principal of each Bond will be payable at maturity or earlier redemption to the owner thereof whose name is on the registration books (the “Bond Register”) of the Bond Registrar (the “Registered Owner”) upon presentation and surrender at the principal office of the Paying Agent. Interest on each Bond will be payable to the Registered Owner of such Bond as of the fifteenth day (whether or not a business day) of the calendar month next preceding each Interest Payment Date (the “Record Date”) (a) mailed by the Paying Agent to the address of such Registered Owner as shown on the Bond Register or at such other address as is furnished to the Paying Agent in writing by such Registered Owner; or (b) in the case of an interest payment to Cede & Co. or any Owner of \$500,000 or more in aggregate principal amount of Bonds, by wire transfer to such Registered Owner upon written notice given to the Paying Agent by such Registered Owner, not less than 15 days prior to the Record Date for such interest, containing the wire transfer address to which such Registered Owner wishes to have such wire directed.

Bond Registration. The Bonds will be registered pursuant to a plan of registration approved by the Issuer and the Attorney General of the State of Kansas (the “State”). The Issuer will pay for the fees of the Bond Registrar for registration and transfer of the Bonds and will also pay for printing a reasonable supply of registered bond blanks. Any additional costs or fees that might be incurred in the secondary market, other than fees of the Bond Registrar, will be the responsibility of the Owners.

Book-Entry-Only System. The Depository Trust Company, New York, New York (“DTC”), will act as securities depository for the Bonds. The Bonds will initially be issued exclusively in “book entry” form and shall be initially registered in the name of Cede & Co., as the nominee of DTC and no beneficial owner will receive certificates representing their interests in the Bonds. During the term of the Bonds, so long as the book-entry-only system is continued, the Issuer will make payments of principal of, premium, if any, and interest on the Bonds to DTC or its nominee as the Registered Owner of the Bonds. DTC will make book-entry-only transfers among its participants and receive and transmit payment of principal of, premium, if any, and interest on the Bonds to its participants who shall be responsible for transmitting payments to beneficial owners of the Bonds in accordance with agreements between such participants and the beneficial owners. The Issuer will not be responsible for maintaining, supervising or reviewing the records maintained by DTC, its participants or persons acting through such participants. In the event that: (a) DTC determines not to continue to act as securities depository for the Bonds, or (b) the Issuer determines that continuation of the book-entry-only form of evidence and transfer of ownership of the Bonds would adversely affect the interests of the beneficial owners of the Bonds, the Issuer will discontinue the book-entry-only form of registration with DTC. If the Issuer fails to identify another qualified securities depository to replace DTC, the Issuer will cause to be authenticated and delivered to the beneficial owners replacement Bonds in the form of fully registered certificates. Reference is made to the Official Statement for further information regarding the book-entry-only system of registration of the Bonds and DTC.

Redemption of Bonds Prior to Maturity.

General. Whenever the Issuer is to select Bonds for the purpose of redemption, it will, in the case of Bonds in denominations greater than the minimum Authorized Denomination, if less than all of the Bonds then outstanding are to be called for redemption, treat each minimum Authorized Denomination of face value of each such fully registered Bond as though it were a separate Bond in the minimum Authorized Denomination.

Optional Redemption. At the option of the Issuer, Bonds maturing on September 1 in the years 2035, and thereafter, will be subject to redemption and payment prior to maturity on September 1, 2034, and thereafter, as a whole or in part (selection of maturities and the amount of Bonds of each maturity to be redeemed to be determined by the Issuer in such equitable manner as it may determine) at any time, at the redemption price of 100% (expressed as a percentage of the principal amount), plus accrued interest to the date of redemption.

Mandatory Redemption. A bidder may elect to have all or a portion of the Bonds scheduled to mature in consecutive years issued as term bonds (the “Term Bonds”) scheduled to mature in the latest of said consecutive years and subject to mandatory redemption requirements consistent with the schedule of serial maturities set forth above, subject to the following conditions: (a) not less than all Bonds of the same serial maturity shall be converted to Term Bonds with mandatory redemption requirements; and (b) a bidder shall make such an election by completing the applicable paragraph on the Official Bid Form or completing the applicable information on PARITY®.

Notice and Effect of Call for Redemption. Unless waived by any owner of Bonds to be redeemed, if the Issuer shall call any Bonds for redemption and payment prior to the maturity thereof, the Issuer shall give written notice of its intention to call and pay said Bonds to the Bond Registrar, any provider of municipal bond insurance and the Successful Bidder. In addition, the Issuer shall cause the Bond Registrar to give written notice of redemption to the registered owners of said Bonds. Each of said written notices shall be deposited in United States first class mail not less than 30 days prior to the Redemption Date. All notices of redemption shall state the Redemption Date, the redemption price, the Bonds to be redeemed, the place of surrender of Bonds so called for redemption and a statement of the effect of the redemption. The Issuer shall also give such additional notice as may be required by State law or regulation of the Securities and Exchange Commission in effect as of the date of such notice. If any Bond be called for redemption and payment as aforesaid, all interest on such Bond shall cease from and after the Redemption Date, provided funds are available for its payment at the price hereinbefore specified.

Authority, Purpose and Security. The Bonds are being issued pursuant to K.S.A. 13-1024a, as amended by Charter Ordinance No. 25, and K.S.A. 13-1038 *et seq.*, as amended, and an ordinance and a resolution adopted by the Governing Body (collectively the “Bond Resolution”) for the purpose of paying the cost of certain public improvements (the “Improvements”). The Bonds shall be general obligations of the Issuer payable as to both principal and interest from ad valorem taxes, which may be levied without limitation as to rate or amount upon all the taxable tangible property within the territorial limits of the Issuer. The full faith, credit and resources of the Issuer are irrevocably pledged for the prompt payment of the principal and interest on the Bonds as the same become due.

Submission of Bids. Email bids must be provided on forms which may be procured from the Municipal Advisor and shall be identified as “Proposal for General Obligation Bonds, Series 2026-A,” and sent to bids@bakertilly.com. Confirmation of receipt of email bids may be made by contacting the Municipal Advisor at the number listed below. Electronic bids via PARITY® must be submitted in accordance with its Rules of Participation, as well as the provisions of this Notice of Bond Sale. ***Any bid submitted shall include the initial offering prices to the public for each maturity of the Bonds.*** If provisions of this Notice of Bond Sale conflict with those of PARITY®, this Notice of Bond Sale shall

control. Bids must be received prior to the Submittal Hour on the Sale Date accompanied by the Deposit (as hereinafter defined), which may be submitted separately. The Issuer and Municipal Advisor shall not be responsible for failure of the transmission or the receipt of any bid. ***Any bidder desiring to have the Municipal Advisor assist in the delivery of such bidder's bid should provide pertinent bidding information to the Municipal Advisor not later than 30 minutes prior to the Submittal Hour on the Sale Date.***

PARITY®. Information about the electronic bidding services of PARITY® may be obtained from i-Deal LLC at 1359 Broadway, 2nd Floor, New York, New York 10018, Phone No. (212) 849-5023.

Conditions of Bids. Proposals will be received on the Bonds bearing such rate or rates of interest as may be specified by the bidders, subject to the following conditions: (a) no interest rate may exceed a rate equal to the daily yield for the 10-year Treasury Bond published by ***THE BOND BUYER***, in New York, New York, on the Monday next preceding the day on which the Bonds are sold, plus 3%; (c) no supplemental interest payments will be considered; and (d) each interest rate specified shall be a multiple of 1/100 or 1/8 of 1%. No bid for less than ***100%*** of the principal amount of the Bonds and accrued interest thereon to the date of delivery will be considered. Each bid shall specify the total interest cost (expressed in dollars) during the term of the Bonds on the basis of such bid, the premium, if any, offered by the bidder, the net interest cost (expressed in dollars) on the basis of such bid, and an estimate of the TIC (as hereinafter defined) on the basis of such bid. Each bidder shall certify to the Issuer the correctness of the information contained on the Official Bid Form; the Issuer will be entitled to rely on such certification. Each bidder agrees that, if it is awarded the Bonds, it will provide the certification described under the caption "Establishment of Issue Price" in this Notice.

Good Faith Deposit. A good faith deposit (the "Deposit") in the amount of \$119,000 payable to the order of the Issuer is required in order to secure the Issuer from any loss resulting from the failure of the bidder to comply with the terms of its bid. The Deposit may be submitted as follows:

Wire Transfer. Wire transfer submitted by the Successful Bidder in Federal Reserve funds, immediately available for use by the Issuer ***not later than 2:00 p.m. applicable Central Time on the Sale Date*** (wire transfer information may be obtained from the Municipal Advisor at the addresses set forth below).

Contemporaneously with the submission of a wire transfer Deposit, such bidder shall send an email to the Municipal Advisor at the email address set forth below, including the following information: (a) notification that a wire transfer has been made; (b) the amount of the wire transfer; (c) the wire transfer federal reference number; (d) the name of the bidder for which the wire transfer is to be credited as a Deposit; and (e) if the name of the bidder as shown on ***PARITY*** does not match the name shown as the beneficiary on the wire instructions, the email will also state that the bidder is identified by the beneficiary's name on the wire instructions. The Deposit will be held by the Issuer until the Successful Bidder has complied with all of the terms and conditions of this Notice at which time the amount of said Deposit shall be returned to the Successful Bidder or deducted from the purchase price at the option of the Issuer. If the Issuer fails to deliver the Bonds to the Successful Bidder in accordance with the terms and conditions of this Notice, said Deposit, or the proceeds thereof, will be returned to the Successful Bidder. If the Successful Bidder defaults in the performance of any of the terms and conditions of this Notice, the proceeds of such Deposit will be retained by the Issuer as and for liquidated damages.

Basis of Award. Subject to the timely receipt of the Deposit set forth above, the award of the Bonds will be made on the basis of the lowest true interest cost ("TIC"), which will be determined as follows: the TIC is the discount rate (expressed as a per annum percentage rate) which, when used in computing the present value of all payments of principal and interest to be paid on the Bonds, from the

payment dates to the Dated Date, produces an amount equal to the price bid, including any adjustments for premium if any. Present value will be computed on the basis of semiannual compounding and a 360-day year of twelve 30-day months. Bidders are requested to provide a calculation of the TIC for the Bonds on the Official Bid Form, computed as specified herein on the basis of their respective bids, which shall be considered as informative only and not binding on either the Issuer or the bidder. The Issuer or its Municipal Advisor will verify the TIC based on such bids. If there is any discrepancy between the TIC specified and the bid price and interest rates specified, the specified bid price and interest rates shall govern and the TIC specified in the bid shall be adjusted accordingly. If two or more proper bids providing for identical amounts for the lowest TIC are received, the Governing Body will determine which bid, if any, will be accepted, and its determination is final.

The Issuer reserves the right to reject any and/or all bids and to waive any irregularities in a submitted bid. Any bid received after the Submittal Hour on the Sale Date will not be considered. Any disputes arising hereunder shall be governed by the laws of the State, and any party submitting a bid agrees to be subject to jurisdiction and venue of the federal and state courts within the State with regard to such dispute.

The Issuer's acceptance of the Successful Bidder's proposal for the purchase of the Bonds in accordance with this Notice of Bond Sale shall constitute a bond purchase agreement between the Issuer and the Successful Bidder for purposes of the laws of the State and a contract between the Issuer and the Successful Bidder for the purposes of Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") and Rule G-32 of the Municipal Securities Rulemaking Board ("Rule G-32"). The method of acceptance shall be determined solely by the Governing Body.

Bond Ratings. The Issuer has applied to S&P Global Ratings, a division of Standard & Poor's Financial Services LLC for a rating on the Bonds herein offered for sale.

Optional Bond Insurance. The Issuer has **not** applied for any policy of municipal bond insurance with respect to the Bonds. If the Bonds qualify for municipal bond insurance, and any bidder desires to purchase such policy, such indication and the name of the desired insurer must be set forth on the bidder's Official Bid Form. The Issuer specifically reserves the right to reject any bid specifying municipal bond insurance, even though such bid may result in the lowest TIC to the Issuer.

If the Successful Bidder elects to purchase the Bonds with municipal bond insurance, certain rating agencies will assign their ratings to the Bonds with the understanding that upon delivery of the Bonds, a policy insuring the payment when due of the principal of and interest on the Bonds will be issued by such bond insurer. All costs associated with the purchase and issuance of such municipal bond insurance policy and associated ratings and expenses (other than any independent rating requested by the Issuer) shall be paid by the Successful Bidder. Failure of the municipal bond insurer to issue the policy after the award of the Bonds shall not constitute cause for failure or refusal by the Successful Bidder to accept delivery of the Bonds.

CUSIP Numbers. CUSIP identification numbers will be assigned and printed on the Bonds, but neither the failure to print such number on any Bond nor any error with respect thereto shall constitute cause for failure or refusal by the purchaser thereof to accept delivery of and pay for the Bonds in accordance with the terms of this Notice. The Municipal Advisor will apply for CUSIP numbers pursuant to Rule G-34 implemented by the Municipal Securities Rulemaking Board. All expenses in relation to the assignment and printing of CUSIP numbers on the Bonds will be paid by the Issuer.

Delivery and Payment. The Issuer will pay for the preparation of the Bonds and will deliver the Bonds properly prepared, executed and registered without cost on or about **JUNE 25, 2026** (the "Closing

Date”), to DTC for the account of the Successful Bidder. The Successful Bidder will be furnished with a certified transcript of the proceedings evidencing the authorization and issuance of the Bonds and the usual closing documents, including a certificate that there is no litigation pending or threatened at the time of delivery of the Bonds affecting their validity and a certificate regarding the completeness and accuracy of the Official Statement. Payment for the Bonds shall be made in federal reserve funds, immediately available for use by the Issuer. The Issuer will deliver one Bond of each maturity registered in the nominee name of DTC.

Establishment of Issue Price.

(a) In order to provide the Issuer with information necessary for compliance with Section 148 of the Internal Revenue Code of 1986, as amended, and the Treasury Regulations promulgated thereunder (collectively, the “Code”), the Successful Bidder will be required to assist the Issuer in establishing the “issue price” of the Bonds and complete, execute and deliver to the Issuer prior to the Closing Date, a written certification in a form acceptable to the Successful Bidder, the Issuer and Bond Counsel (the “Issue Price Certificate”) containing the following for each maturity of the Bonds: (1) the interest rate; (2) the reasonably expected initial offering price to the “public” (as said term is used in Treasury Regulation Section 1.148-1(f) (the “Regulation”)) or the sale price; and (3) pricing wires or equivalent communications supporting such offering or sale price. However, such Issue Price Certificate may indicate that the Successful Bidder has purchased the Bonds for its own account in a capacity other than as an underwriter or wholesaler, and currently has no intent to reoffer the Bonds for sale to the public. Any action to be taken or documentation to be received by the Issuer pursuant hereto may be taken or received by the Municipal Advisor or Bond Counsel on behalf of the Issuer.

(b) The Issuer intends that the sale of the Bonds pursuant to this Notice shall constitute a “competitive sale” as defined in the Regulation. In support thereof: (1) the Issuer shall cause this Notice to be disseminated to potential bidders in a manner reasonably designed to reach potential bidders; (2) all bidders shall have an equal opportunity to submit a bid; (3) the Issuer reasonably expects that it will receive bids from at least three bidders that have established industry reputations for underwriting municipal bonds such as the Bonds; and (4) the Issuer anticipates awarding the sale of the Bonds to the bidder that provides a bid with the lowest TIC in accordance with the section hereof entitled “Basis of Award.”

(c) Any bid submitted pursuant to this Notice shall be considered a firm offer for the purchase of the Bonds as specified therein. The Successful Bidder shall constitute an “underwriter” as said term is defined in the Regulation. By submitting its bid, the Successful Bidder confirms that it shall require any agreement among underwriters, a selling group agreement or other agreement to which it is a party relating to the initial sale of the Bonds, to include provisions requiring compliance with provisions of the Code and the Regulation regarding the initial sale of the Bonds.

(d) If all of the requirements of a “competitive sale” are not satisfied, the Issuer shall advise the Successful Bidder of such fact at the time of award of the sale of the Bonds to the Successful Bidder and the following provisions shall apply to the Bonds. ***In such event, any bid submitted will not be subject to cancellation or withdrawal.*** Within twenty-four (24) hours of the notice of award of the sale of the Bonds, the Successful Bidder shall advise the Issuer if a “substantial amount” (as defined in the Regulation (10%)) of any maturity of the Bonds has been sold to the public and the price at which such substantial amount was sold. The Issuer will treat such sale price as the “issue price” for such maturity, applied on a maturity-by-maturity basis. The Issuer will ***not*** require the Successful Bidder to comply with that portion of the Regulation commonly described as the “hold-the-offering-price” requirement for the remaining maturities, but the Successful Bidder may elect such option. If the Successful Bidder exercises such option, the Issuer will apply the initial offering price to the public provided in the bid as the issue price for such maturities. If the Successful Bidder does not exercise that option, it shall thereafter promptly provide the

Issuer the prices at which a substantial amount of such maturities are sold to the public. ***Any change in the issue price of any of the Bonds after the Submittal Hour will not affect the purchase price for the Bonds submitted in the bid of the Successful Bidder.***

(e) This agreement by the Successful Bidder to provide such information will continue to apply after the Closing Time if: (a) the Issuer requests the information in connection with an audit or inquiry by the Internal Revenue Service (the “IRS”) or the Securities and Exchange Commission (the “SEC”) or (b) the information is required to be retained by the Issuer pursuant to future regulation or similar guidance from the IRS, the SEC or other federal or state regulatory authority.

Preliminary Official Statement and Official Statement. The Issuer has prepared a Preliminary Official Statement dated [POS Date], “deemed final” by the Issuer except for the omission of certain information as provided in the Rule, copies of which may be obtained from the Municipal Advisor. Upon the sale of the Bonds, the Issuer will adopt the final Official Statement and will furnish the Successful Bidder, without cost, within seven business days of the acceptance of the Successful Bidder’s proposal, with a sufficient number of copies thereof, which may be in electronic format, in order for the Successful Bidder to comply with the requirements of the Rule and Rule G-32. Additional copies may be ordered by the Successful Bidder at its expense.

Continuing Disclosure. In the Bond Resolution, the Issuer has covenanted to annually provide certain financial information and operating data and other information necessary to comply with the Rule, and to transmit the same to the Municipal Securities Rulemaking Board. This covenant is for the benefit of and is enforceable by any Registered Owner of the Bonds. For further information, reference is made to the caption “CONTINUING DISCLOSURE” in the Preliminary Official Statement.

Assessed Valuation and Indebtedness. The total assessed valuation of the taxable tangible property within the Issuer for the year 2025 is as follows:

Equalized Assessed Valuation of	
Taxable Tangible Property	\$183,703,295
Tangible Valuation of Motor Vehicles.....	[_____]
Equalized Assessed Tangible Valuation	
for Computation of Bonded Debt Limitations	[\$[_____]]

The total general obligation indebtedness of the Issuer as of the Dated Date, including the Bonds being sold, is \$23,440,000.

Legal Opinion. The Bonds will be sold subject to the approving legal opinion of GILMORE & BELL, P.C., WICHITA, KANSAS, Bond Counsel to the Issuer, which opinion will be furnished and paid for by the Issuer, will be printed on the Bonds, if the Bonds are printed, and will be delivered to the Successful Bidder when the Bonds are delivered. Said opinion will also include the opinion of Bond Counsel relating to the interest on the Bonds being excludable from gross income for federal income tax purposes and exempt from income taxation by the State. Reference is made to the Preliminary Official Statement for further discussion of federal and State income tax matters relating to the interest on the Bonds.

Electronic Transactions. The transactions described herein may be conducted and related documents may be sent, received and stored by electronic means or transmissions. All bid documents, closing documents, certificates, ordinances, resolutions and related instruments may be executed by electronic means or transmissions. Copies, telecopies, electronic files and other reproductions of original

executed documents (or documents executed by electronic means or transmissions) shall be deemed to be authentic and valid counterparts of such documents for all purposes, including the filing of any claim, action or suit in the appropriate court of law.

Additional Information. Additional information regarding the Bonds may be obtained from the undersigned or from the Municipal Advisor at the addresses set forth below:

DATED: April 28, 2026.

CITY OF PITTSBURG, KANSAS

By: Tammy Nagel, Clerk

Issuer:

City Hall
201 W. 4th St.
Pittsburg, Kansas 66762
Attn: Tammy Nagel, Clerk
Phone No.: (620) 231-4100
Fax No.: (620) 231-0964
Email: tammy.nagel@pittks.org

Municipal Advisor:

Baker Tilly Municipal Advisors, LLC
Wells Fargo Place
30 East 7th Street, Suite 3025
Saint Paul, Minnesota 55101
Attn: Bond Services
Phone No.: (651) 223-3000
Fax No.: (651) 223-3046
Email: bids@bakertilly.com

SUMMARY NOTICE OF BOND SALE

\$5,950,000*

**CITY OF PITTSBURG, KANSAS
GENERAL OBLIGATION BONDS, SERIES 2026-A**

(GENERAL OBLIGATION BONDS PAYABLE FROM UNLIMITED AD VALOREM TAXES)

Bids. SUBJECT to the Notice of Bond Sale dated April 28, 2026 (the “Notice”), email and electronic bids will be received on behalf of the Clerk of the City of Pittsburg, Kansas (the “Issuer”) in the case of email bids, at the address set forth below, and in the case of electronic bids, through *PARITY*® until 10:00 A.M. applicable Central Time, on **JUNE 9, 2026** for the purchase of the above-referenced bonds (the “Bonds”). No bid of less than **100%** of the principal amount of the Bonds) and accrued interest thereon to the date of delivery will be considered.

Bond Details. The Bonds will consist of fully registered bonds in the denomination of \$5,000 or any integral multiple thereof. The Bonds will be dated June 25, 2026, and will become due on September 1 in the years as follows:

<u>Year</u>	<u>Principal Amount*</u>	<u>Year</u>	<u>Principal Amount*</u>
2027	\$470,000	2032	\$605,000
2028	495,000	2033	635,000
2029	520,000	2034	665,000
2030	550,000	2035	700,000
2031	575,000	2036	735,000

* Subject to change, see the Notice

The Bonds will bear interest from the date thereof at rates to be determined when the Bonds are sold as hereinafter provided, which interest will be payable semiannually on March 1 and September 1 in each year, beginning on September 1, 2026.

Book-Entry-Only System. The Bonds shall be registered under a book-entry-only system administered through DTC.

Paying Agent and Bond Registrar. Treasurer of the State of Kansas, Topeka, Kansas.

Good Faith Deposit. Each bid shall be accompanied (in the manner set forth in the Notice) by a good faith deposit in the form of a cashier’s or certified check drawn on a bank located in the United States of America or a wire transfer in Federal Reserve funds immediately available for use by the Issuer in the amount of \$119,000.

Delivery. The Issuer will pay for preparation of the Bonds and will deliver the same properly prepared, executed and registered without cost to the successful bidder on or about **June 25, 2026**, to DTC for the account of the successful bidder.

Assessed Valuation and Indebtedness. The Equalized Assessed Tangible Valuation for Computation of Bonded Debt Limitations for the year 2025 is \$[_____]. The total general obligation indebtedness of the Issuer as of the Dated Date, including the Bonds being sold, is \$23,440,000.

Approval of Bonds. The Bonds will be sold subject to the legal opinion of GILMORE & BELL, P.C., WICHITA, KANSAS, Bond Counsel to the Issuer, whose approving legal opinion as to the validity of the Bonds will be furnished and paid for by the Issuer, printed on the Bonds and delivered to the successful bidder as and when the Bonds are delivered.

Additional Information. Additional information regarding the Bonds may be obtained from the undersigned, or from the Municipal Advisor at the addresses set forth below:

DATED: April 28, 2026.

Issuer:

City Hall
201 W. 4th St.
Pittsburg, Kansas 66762
Attn: Tammy Nagel, Clerk
Phone No.: (620) 231-4100
Fax No.: (620) 231-0964
Email: tammy.nagel@pittks.org

Municipal Advisor:

Baker Tilly Municipal Advisors, LLC
Wells Fargo Place
30 East 7th Street, Suite 3025
Saint Paul, Minnesota 55101
Attn: Bond Services
Phone No.: (651) 223-3000
Fax No.: (651) 223-3046
Email: bids@bakertilly.com

KANSAS REGISTER

DOCUMENT NO. _____

(Above space for Register Office Use)

Submission Form
Municipal Bond Sale Notice
(K.S.A. 10-106 as amended)

TITLE OF DOCUMENT: SUMMARY NOTICE OF BOND SALE
Re: City of Pittsburg, Kansas, General Obligation Bonds, Series 2026-A, Dated June 25, 2026.

NUMBER OF PAGES: 2 DESIRED PUBLICATION DATE: May 21, 2026

BILL TO: Tammy Nagel, Clerk
City Hall, 201 W. 4th St., Pittsburg, Kansas 66762

Please email an Affidavit of Publication to jmiddleton@gilmorebell.com at your earliest opportunity.

Any questions regarding this document should be directed to:

NAME: Johnna Middleton PHONE: (316) 267-2091

Certification

I hereby certify that I have reviewed the attached and herein described document, and that it conforms to all applicable **Kansas Register** publication guidelines. I further certify that submission of this item for publication in the **Kansas Register** is authorized by the municipality which has issued the notice.

Authorized Signature

Johnna K. Middleton
Typed Name of Signer

Legal Practice Assistant
Position

TRANSMIT TO: Kansas Register; Secretary of State; State Capitol, Topeka, KS 66612
PHONE: (785) 296-3489; FAX: (785) 291-3051; EMAIL: kansasregister@sos.ks.gov

THIS SPACE FOR REGISTER OFFICE USE ONLY

OFFICIAL BID FORM
 PROPOSAL FOR THE PURCHASE OF CITY OF PITTSBURG, KANSAS
 GENERAL OBLIGATION BONDS, SERIES 2026-A

TO: Tammy Nagel, Clerk
 City of Pittsburg, Kansas

June 9, 2026

For \$5,950,000* principal amount of General Obligation Bonds, Series 2026-A, of the City of Pittsburg, Kansas (the "Issuer"), to be dated June 25, 2026, as described in the Notice of Bond Sale dated April 28, 2026 (the "Notice"), said Bonds to bear interest as follows:

<u>Stated Maturity</u> <u>September 1</u>	<u>Principal Amount*</u>	<u>Annual Rate of Interest</u>	<u>Initial Offering Price</u>	<u>Stated Maturity</u> <u>September 1</u>	<u>Principal Amount*</u>	<u>Annual Rate of Interest</u>	<u>Initial Offering Price</u>
2027	\$470,000	_____ %	_____ %	2032	\$605,000	_____ %	_____ %
2028	495,000	_____ %	_____ %	2033	635,000	_____ %	_____ %
2029	520,000	_____ %	_____ %	2034	665,000	_____ %	_____ %
2030	550,000	_____ %	_____ %	2035	700,000	_____ %	_____ %
2031	575,000	_____ %	_____ %	2036	735,000	_____ %	_____ %

* Subject to change, see the Notice

the undersigned will pay the purchase price for the Bonds set forth below, plus accrued interest to the date of delivery.

Principal Amount	\$5,950,000*.00
Plus Premium (if any)	_____
Total Purchase Price	\$ _____
Total interest cost to maturity at the rates specified	\$ _____
Net interest cost (adjusted for Premium)	\$ _____
True Interest Cost	_____ %

- The Bidder elects to purchase Municipal Bond Insurance from (circle one of the following): [AG] [BAM]
- The Bidder elects to have the following Term Bonds:

<u>Maturity Date</u>	<u>Years</u>	<u>Amount*</u>
September 1, _____	_____ to _____	\$ _____
September 1, _____	_____ to _____	\$ _____

*subject to mandatory redemption requirements in the amounts and at the times shown above.

This proposal is subject to all terms and conditions contained in the Notice, and if the undersigned is the Successful Bidder, the undersigned will comply with all of the provisions contained in the Notice. A wire transfer in the amount of \$119,000 payable to the order of the Issuer, submitted in the manner set forth in the Notice accompanies this proposal as an evidence of good faith. The acceptance of this proposal by the Issuer by execution below shall constitute a contract between the Issuer and the Successful Bidder for purposes of complying with Rule 15c2-12 of the Securities and Exchange Commission and a bond purchase agreement for purposes of the laws of the State of Kansas.

Submitted by: _____

(LIST ACCOUNT MEMBERS ON REVERSE)

By: _____

Telephone No. (____) _____

ACCEPTANCE

The above proposal is hereby accepted on behalf of the Issuer on June 9, 2026.

Attest:

 Clerk

 Mayor

NOTE: No additions or alterations in the above proposal form shall be made, and any erasures may cause rejection of any bid. Email bids may be sent to Baker Tilly Municipal Advisors, LLC at bids@bakertilly.com, or electronic bids may be submitted via **PARITY**®, at or prior to 10:00 A.M. applicable Central Time, on June 9, 2026. Any bid received after such time will not be accepted or shall be returned to the bidder.



Memorandum

TO: Daron Hall, City Manager

FROM: Blake Benson, Economic Development Director

DATE: April 20, 2026

SUBJECT: April 28, 2026 Agenda Item
Villas at Wellington Springs project

MBL Development Company, based in Kansas City, has proposed to build a senior living facility on Bradshaw Way in southeast Pittsburg. Dubbed “Villas at Wellington Springs,” the development will offer independent living facilities for those 55 and over.

The development will feature a 3,000 square-foot community center with full kitchen, meeting area, lounge, and exercise room. Each of the 40 independent units will be around 900 square feet available with rents around \$795 per month. All maintenance will be handled by on-site staff. The development is valued at more than \$12 million with a construction timeline of approximately 18 months.

MBL Development plans to apply for a Kansas Housing Resources Corporation (KHRC) grant as one component of its funding mix. As KHRC values local community buy-in when scoring grant applications, MBL Development applied for a repayable \$405,000 loan from the Revolving Loan Fund to assist with the project. MBL Development made the same request in 2025, which was approved by the Pittsburg City Commission on April 22, 2025. However, as MBL Development did not receive the KHRC grant, the project did not move forward and the City did not make the loan. MBL Development officials feel they are in a better position this year to compete for the KHRC grant.

The Economic Development Advisory Committee (EDAC) considered this request at its April 1, 2026, meeting and voted to recommend approval of a \$405,000 loan with a 1% interest rate, with the loan to be amortized over 20 years with a seven-year term, meaning the loan will be repaid in full at the end of seven years.

MBL Development has also requested approval for an Industrial Revenue Bond (IRB), which will provide a sales tax exemption on construction materials. This was also approved by the Pittsburg City Commission in 2025.

Please place this item on the agenda for the City Commission meeting scheduled for Tuesday, April 28, 2026. Action being requested is approval or denial of the \$405,000 loan to MBL Development Company in support of the Villas at Wellington Springs development, along with an IRB-related sales tax exemption on construction materials, and authorize the Mayor to sign the appropriate documents.



...BUILDING COMMUNITIES, BUILDING HOMES

March 27, 2026

To: Pittsburg Economic Development Advisory Committee
RE: Proposed Villas at Wellington Springs

Economic Development Advisory Members:

MBL Development Co. is currently working on its application for funding to the Kansas Housing Resources Corporation (KHRC) to build a 40-unit affordable senior housing project (Villas at Wellington Springs) located on Bradshaw Way in Pittsburg, KS.

It is a competitive application process, judged by a scoring system. The projects viability is solely based on being awarded funding from KHRC for the construction of the project. We will be competing against other projects in the rural markets in which each community has the opportunity to enhance the likelihood of being awarded by having full support of the project, and by helping out with the scoring.

Last year, in the New Construction Rural Market category there were 14 applications. Four projects were awarded funding including one senior project. We applied last round for Villas at Wellington Springs, it scored 88 points however was not awarded. The projects that were awarded scored between 89-98 points, in which we were one point shy of tying (see exhibit B).

As shown on Exhibit A, one of the scoring categories is if the project receives a loan from a local resource in which would receive 10 points if the loan is greater than \$10,000 per unit. The City Commission of Pittsburg was kind enough to commit a \$405,000 loan for the project last year in order to hit that benchmark. MBL is kindly asking again to grant and approve a loan for \$405,000 for the project this year.

This year there are only nine applications that have been received in the New Construction Rural Category (see exhibit C) of which four are in Hays, and two are in Hutchinson. KHRC will likely award one to each of those towns. The remaining projects in the category were submitted last year (one in Leavenworth and one in Wellington) in which Villas at Wellington Springs scored well above last year. Additionally, there are only two senior developments applications submitted this year. If KHRC awards four deals in the New Construction Rural category we feel good in our chances.

We look forward to discussing this application at the meeting on April 1st.

Sincerely,

Kim & Ryan Lingle

Exhibit A

KHRC will award up to 10 points to applications meeting the criteria below.

ELIGIBLE SOURCES

Only loans or grants of or from the following will qualify:

- HOME (jurisdictions other than KHRC);
- Community Development Block Grant;
- Federal Home Loan Bank Affordable Housing Program;
- Other Federal, State, local or tribal housing resources provided by a local jurisdiction;
- public housing authority resources;
- charitable organizations registered in Kansas.

KHRC may approve other eligible sources in advance of the full application deadline. For scoring purposes, KHRC may disregard a source affiliated with a Principal (excluding public housing authorities).

TERMS

If the source is a loan, it must be listed as a loan in the full application with:

- an interest rate of no more than 1%;
- amortization of at least 20 years; and
- no commercially unreasonable fees.

CALCULATION

KHRC will calculate the total amount of qualifying funds committed per unit (excluding a unit for an employee/manager). For scoring purposes, KHRC will reduce the amount from a local government by the cost of any land to be sold to the ownership entity by that local government.



2026 QAP

29

2026 Qualified Allocation Plan

SCORING

KHRC will award points based on the matrix below.

Points	
5 pts	10 pts
\$4,000 - \$10,000/unit	Greater than \$10,000/unit

Scored at full application for 9% proposals only.

Exhibit B

2025 Kansas Applications Results- Rural NEW CONSTRUCTION 14 Apps, 4 Awarded, 1 Senior Project Awarded

Development Name	Developer	City	County	Total Points	Awarded (Yes/No)
Thompson Pointe	Zimmerman Properties, LLC	Garden City	Finney	98	Yes
Iola Schools Redevelopment	Iola Redevelopment LLC	Iola	Allen	93	Yes
Ridgetop Townhomes	JCM Ventures	Louisburg	Miami	92	Yes
Harvest Pointe II	Mennonite Housing Rehabilitation	Newton	Harvey	89	Yes
Plaza Trails	JES Dev Co, Inc	Hutchinson	Reno	89	No
Villas at Wellington Springs	MBL Development Co.	Pittsburg	Crawford	88	No
Hutchinson Park	Zimmerman Properties, LLC	Hutchinson	Reno	88	No
Pinewood Estates I	Midwest Housing Initiatives, Inc	Leavenworth	Leavenworth	78	No
2nd Avenue Commons	Commonwealth Development Corp America	Leavenworth	Leavenworth	76	No
Amber Pointe	Midwest Housing Initiatives, Inc	Manhattan	Riley	75	No
Deerfield Senior Homes II	Paul Family Affordable Housing	McPherson	McPherson	73	No
Hunters Glen II	Oikos Development Corp	Garden City	Finney	67	No
Eastwood Apartments	Cohen-Esrey Development Group	Wellington	Sumner	60	No
Victory Village Senior Housing	RMDX Development	Hays	Ellis	54	No

Exhibit C

2026 Kansas Applications Received- Rural NEW CONSTRUCTION 9 Total Apps Received- 4 in Hays, 2 in Leavanworth, 2 total Senior Apps Received

Development Name	Developer	City	County	Occupancy	PTS Received in 2025 (if project was submitted in 2025)
*Villas At Wellington Springs	MBL Development Co.	Pittsburg	Crawford	Senior	88
*2nd Avenue Commons	Commonwealth Development Corp America	Leavanworth	Leavanworth	Family	76
*Eastwood Aparments	Cohen-Esrey	Wellington	Sumner	Family	60
*Hutchinson Park	Zimmerman Properties LLC	Hutchinson	Reno	Family	88
*Plaza Trails	JES Dev Co	Hutchinson	Reno	Family	89
Willow Grove Apartments	Zimmerman Properties LLC	Hays	Ellis	Family	N/A- Not Submitted in 2025
Wheatland Commons	Old Town Development, Inc	Hays	Ellis	Family	N/A- Not Submitted in 2025
The Reserves at Pioneer Run	Overland Property Group, Inc	Hays	Ellis	Family	N/A- Not Submitted in 2025
Magnolia Estates	Housing Opportunities, Inc.	Hays	Ellis	Senior	N/A- Not Submitted in 2025


* Submitted in 2025


UNITS	
TYPE	QUANTITY
2-BR UNIT(S)	40
TOTAL:	40

PARKING PROVIDED	
TYPE	QUANTITY
STANDARD COVERED SPACE(S)	24
STANDARD SPACE(S)	60
STANDARD ACCESSIBLE SPACE(S)	3
VAN ACCESSIBLE SPACE(S)	1
TOTAL PARKING PROVIDED:	88

SITE INFORMATION	
LAND AREA:	+/- 6.16 ACRE(S)
EXISTING USE:	VACANT
CURRENT ZONING:	CP-2 TO BE REZONED RP-3
PROPOSED USE:	MULTIFAMILY RESIDENTIAL

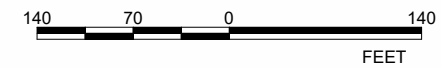
SITE LEGEND

 UFAS/ADA ACCESSIBLE

 AUDIOVISUAL {OR} HEARING/VISUAL (H/V) ACCESSIBLE



PROPOSED SITE PLAN



JANUARY 2026

Wallace
ARCHITECTS L L C
COPYRIGHT © 2026

VILLAS AT WELLINGTON SPRINGS
MBL DEVELOPMENT CO.

PITTSBURG, CRAWFORD COUNTY, KANSAS

AP3

4959

1/13/2026 7:49:47 AM









OFFICE OF THE MAYOR

201 West 4th Street
P.O. Box 688
Pittsburg KS 66762

(620) 231-4100
www.pittks.org

April 24th, 2025

Ms. Deanne Engstrom
Director of Housing Development- Kansas Housing Resources Corporation
200 SW 6th Avenue
Topeka, Kansas 66603

**RE: MBL Development Co.,
City of Pittsburg – Villas at Wellington Springs**

Dear Ms. Engstrom:

I am pleased to inform you that the City Commission of Pittsburg has unanimously approved a loan of Four Hundred Five Thousand dollars (\$405,000.00). This commitment of funds will be used toward the development of a 40-unit Senior Housing development known as Villas at Wellington Springs located on Bradshaw Way in Pittsburg, Kansas.

This loan will help reduce KHRC resources needed in order to build the development and also keep rents affordable. The loan shall be evidenced by one promissory note signed on behalf of the company (MBL Development Co) in which the terms will be as follows: \$405,000.00 amortized over 20 years at a 1.0% interest rate with a term of seven years. Accrual of interest will commence upon issuance of certification of completion in which payment of all accrued interest and principal will be due at the end of the seven year term. There will be no other fees associated with the loan.

Currently, the Pittsburg area has an acute need for senior housing. This development will help to balance the current and future housing stock options in Pittsburg and will promote further economic development. This project will provide a wonderful solution for the city. Villas at Wellington Springs would be a great asset to the Pittsburg community, and I respectfully request that you look favorable upon MBL's proposal.

Sincerely,

A handwritten signature in blue ink that reads 'Dawn McNay'. The signature is written in a cursive style with a large, looping 'D' at the beginning.

Dawn McNay, Mayor

cc: Mr. D. Kim Lingle, President- MBL Development Co.



March 17, 2026

City Council of Pittsburg Kansas
201 W. 4th St.
Pittsburg, KS 66762

RE: MBL Development Co & D. Kim Lingle Banking & Financial Reference

Dear City Council of Pittsburg Kansas,

This letter will introduce D. Kim Lingle and MBL Development Co. with whom we have maintained a highly favorable relationship with for more than a decade. We have been involved with Mr. Lingle and his team at MBL by providing debt financing for various housing developments. Great Southern Bank's financing for these developments has included construction financing, letters of credit and lines of credit with total borrowings in the mid-eight figures. Each of the various developments have been completed on time and as agreed.

This letter will also confirm that our current relationship with this customer includes deposit accounts in excess of \$500,000 and access to lines of credit in excess of \$1,000,000. All payments and accounts have been handled as agreed and are presently in good standing. Additionally, based on our historical experience, I can acknowledge that Mr. Lingle and his team are very capable of honoring their commitments.

We look forward to continuing to work with Mr. Lingle and his team as they continue to develop safe and secure housing opportunities for various communities. Please feel free to contact me with any questions that you might have or if I can be of any further assistance with this matter.

Sincerely,

Levi Paterson | Vice President / Market Manager
Great Southern Bank | Commercial Lending
1451 E. Battlefield, Rd. Springfield, MO 65804
PH: (417) 225-7055 | FX: (417) 888-5850
lpaterson@greatsouthernbank.com

Insurance Renewal Comparison

Coverage Type	Carrier (2025–2026)	Premium 25–26	Carrier (2026–2027)	Premium 26–27	Change
Animal Mortality	The Hartford	\$385	The Hartford	\$385	No Change
Cyber Liability	Tokio Marine / Houston Casualty Company	\$28,216.85	CFC	\$22,217.1	Decrease 21.26%
Property & Casualty	EMC Insurance	\$616,685	EMC Insurance	\$670,788	Increase 8.77%
Airport Liability	Chubb	\$10,122	Chubb	\$11,639	Increase 14.99%
TOTAL		\$655,408.85		\$705,029.1	Increase 7.57%

- Animal Mortality – The Hartford**
 2025–2026: \$385
 2026–2027: \$385
 No change for the upcoming renewal.
- Cyber Liability – Tokio Marine / Houston Casualty Company → CFC**
 2025–2026: \$28,216.85
 2026–2027: \$22,217.1
 Premium has decreased despite a current claim. Coverage has been moved from Tokio Marine/Houston Casualty to CFC.
- Property & Casualty – EMC Insurance**
 2025–2026: \$616,685
 2026–2027: \$669,427
 Premium has increased year over year. Historically, dividend payments help offset this increase. Additionally, the blanket coverage for Property increased from \$113,904,348 to \$120,530,950 which is a 5.82% increase in building values. Along

with the Personal property blanket coverage went from \$10,704,439 to \$12,107,483 which is a 13.11% increase.

Airport Liability – Chubb

2025–2026: \$10,122

2026–2027: \$11,639

Policy has transitioned from a 3-year term; the new rate is fixed for the next three

INTEROFFICE MEMORANDUM

To: DARON HALL
CITY MANAGER

From: KRIS LOY
DIRECTOR OF PARKS AND RECREATION

CC: TAMMY NAGEL
CITY CLERK

Date: April 17, 2026

Subject: April 28, 2026, City Commission Meeting Agenda Item
Mammoth Sports Construction, LLC Contract

Please place an item on April 28th, 2026, City Commission Meeting agenda to enter into a contract with Mammoth Sports Construction, LLC, through the Greenbush purchasing cooperative, in the total amount of \$1,173,000 for improvements at the Don Gutteridge Sports Complex, located in Lincoln Park. This project will include the infield-only conversion from natural grass to artificial turf at the Wild Red Berry and Ted Camino Ball Fields, in the amount of \$763,000. In addition, the contract will include the full-field conversion at Cheryl Stice in the additional amount of \$205,000 and a double batting cage in the amount of \$85,000 (to be paid by a private donor). A stabilization amount of \$40,000 per field is also included in the contract. With the City's commitment not to exceed \$883,000.

Should you have any questions concerning this request, please contact me at your convenience.

(Published in The Morning Sun _____, 2026)

ORDINANCE NO. G-1386

AN ORDINANCE creating Article VI, Sections 50-201 through 50-208, in Chapter 50 of the Pittsburg City Code to regulate the use of storage containers and shipping containers in the City of Pittsburg, Kansas.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF PITTSBURG, KANSAS:

Section 1. Article VI in Chapter 50 of the Pittsburg City Code is hereby created as follows:

ARTICLE VI-SHIPPING CONTAINERS AND STORAGE CONTAINERS

Section 2. Section 50-201 of the Pittsburg City Code is hereby created as follows:

APPLICABILITY.

This Article establishes uniform regulations for the placement, use and permitting of storage containers and shipping containers in all zoning districts within the City of Pittsburg, Kansas, while maintaining public safety, protecting community character, and ensuring compatibility with surrounding uses.

Section 3. Section 50-202 of the Pittsburg City Code is hereby created as follows:

DEFINITION.

For the purpose of this Article a “Shipping Container or Storage Container” is a prefabricated steel intermodal container designed for the transportation of goods via sea, rail, or land. This definition also includes rail boxcars, enclosed vehicle trailers, and vehicular transport truck box enclosures originally manufactured as part of a transport vehicle.

Section 4. Section 50-203 of the Pittsburg City Code is created as follows:

REQUIREMENTS.

The use of Shipping Containers or Storage Containers in commercial and residential districts shall comply with the following requirements:

a) Permit Requirements:

- i. Temporary use requires a building permit and inspections before placement and upon removal.
- ii. Permanent use requires a building permit and inspections before placement and upon removal.

b) Maximum Number of Containers:

- i) No more than two (2) Storage Containers and Shipping Containers are permitted per parcel.

c) Placement:

- ii) Storage Containers and Shipping Containers must comply with the current zoning setback requirements.
- iii) Storage Containers and Shipping Containers must not obstruct public rights-of-way, public utility or drainage easements, emergency vehicle access, or access to adjacent structures.

d) Safety Standards and Aesthetic Requirement:

- i) Storage Containers and Shipping Containers must meet structural integrity, fire safety, and any other standards outlined in Section 3114 of the International Building Code.
- ii) All exterior signage must be removed from all Storage Containers and Shipping Containers, and all Storage Containers and Shipping Containers must be painted or sided in a color complementary to and compatible with the primary structure within thirty (30) days of placement.
- iii) All Storage Containers and Shipping Containers permanently placed in residential districts must have siding and a pitched roof installed complimentary to and compatible with the primary structure within thirty (30) days of placement.

Section 5. Section 50-204 of the Pittsburg City Code is created as follows:

PROHIBITED ACTIONS.

The following uses and placement of Storage Containers and Shipping Containers is prohibited:

Stacking:

- a) Storage Containers and Shipping Containers shall not be stacked without the use of stamped engineered drawings that meet or exceed the minimum standards set forth in the International Building Code.

Visibility:

- b) Storage Containers and Shipping Containers must not block visibility for motorists or create safety hazards, as determined by the City Building Official, Zoning Administrator or Chief of Police.

Permit:

- c) Placement of Storage Containers and Shipping Containers prior to obtaining a building permit.

Living Quarters:

- d) Use of Storage Containers and Shipping Containers as residential living quarters.

Section 6. Section 50-205 of the Pittsburg City Code is hereby created as follows:

TEMPORARY USE.

a) Purpose and Duration:

- i) Storage Containers and Shipping Containers may be used temporarily for purposes such as moving into or out of a residence, building or other structure, construction-related storage, or other short-term uses approved in advance and in writing by the Building Official or Zoning Administrator.
- ii) Temporary use of Storage or Shipping Containers may not exceed ninety (90) days. Extensions not to exceed thirty (30) additional days may be approved by the Building Official or Zoning Administrator upon prior written request.

b) Compliance:

- i. Temporary use of Storage Containers and Shipping Containers must meet all the general regulations stated in Section 50-203 hereof.
- ii. Temporary use of Storage Containers and Shipping Containers in commercial zones may be required to comply with accessibility requirements (e.g., ADA compliance).

Section 7. Section 50-206 of the Pittsburg City Code is hereby created as follows:

PERMANENT USE.

Storage Containers and Shipping Containers may be used as permanent accessory structures under the following conditions:

- a) Storage or Shipping Containers shall only be placed upon lots with an existing principal residential or commercial structure or on adjacent lots under common ownership.

- b) Storage Containers and Shipping Containers must pass all required inspections to ensure compliance with applicable building and safety codes.
- c) Emergency and fire vehicle access must be maintained at all times.

Section 8. Section 50-207 of the Pittsburg City Code is hereby created as follows:

EXISTING NONCONFORMING STORAGE CONTAINERS AND SHIPPING CONTAINERS.

All nonconforming Storage Containers and Shipping Containers in use prior to the adoption of this Article must comply with the provisions hereof within ninety (90) days following its effective date.

Section 9. Section 50-208 of the Pittsburg City Code is hereby created as follows:

VIOLATION AND PENALTIES.

- a) Unauthorized placement, use, or modifications of Storage Containers or Shipping Containers will be treated as violations of this Article. Violations are punishable in accordance with Section 1-7 of the Pittsburg Municipal Code.
- b) Violations of this Article shall also be subject to immediate removal orders from the City Building Official or Zoning Administrator at the owner's expense.

Section 10. This ordinance shall take effect and be in force from and after its passage and publication of its summary in the official city paper.

PASSED AND APPROVED BY THE GOVERNING BODY OF PITTSBURG,
KANSAS, this ____ day of _____, 2026.

Chuck Munsell, Mayor

ATTEST:

Tammy Nagel, City Clerk

(SEAL)



COMMUNITY DEVELOPMENT

AND HOUSING

201 West 4th Street ·

Pittsburg KS 66762

(620) 230-5550

www.pittks.org

To: Daron Hall, Tammy Nagel
From: Kim Froman Director of Community Development and Housing
Date: April 20, 2026
Subject: Agenda Item – 110 N. Walnut Donation to City of Pittsburg

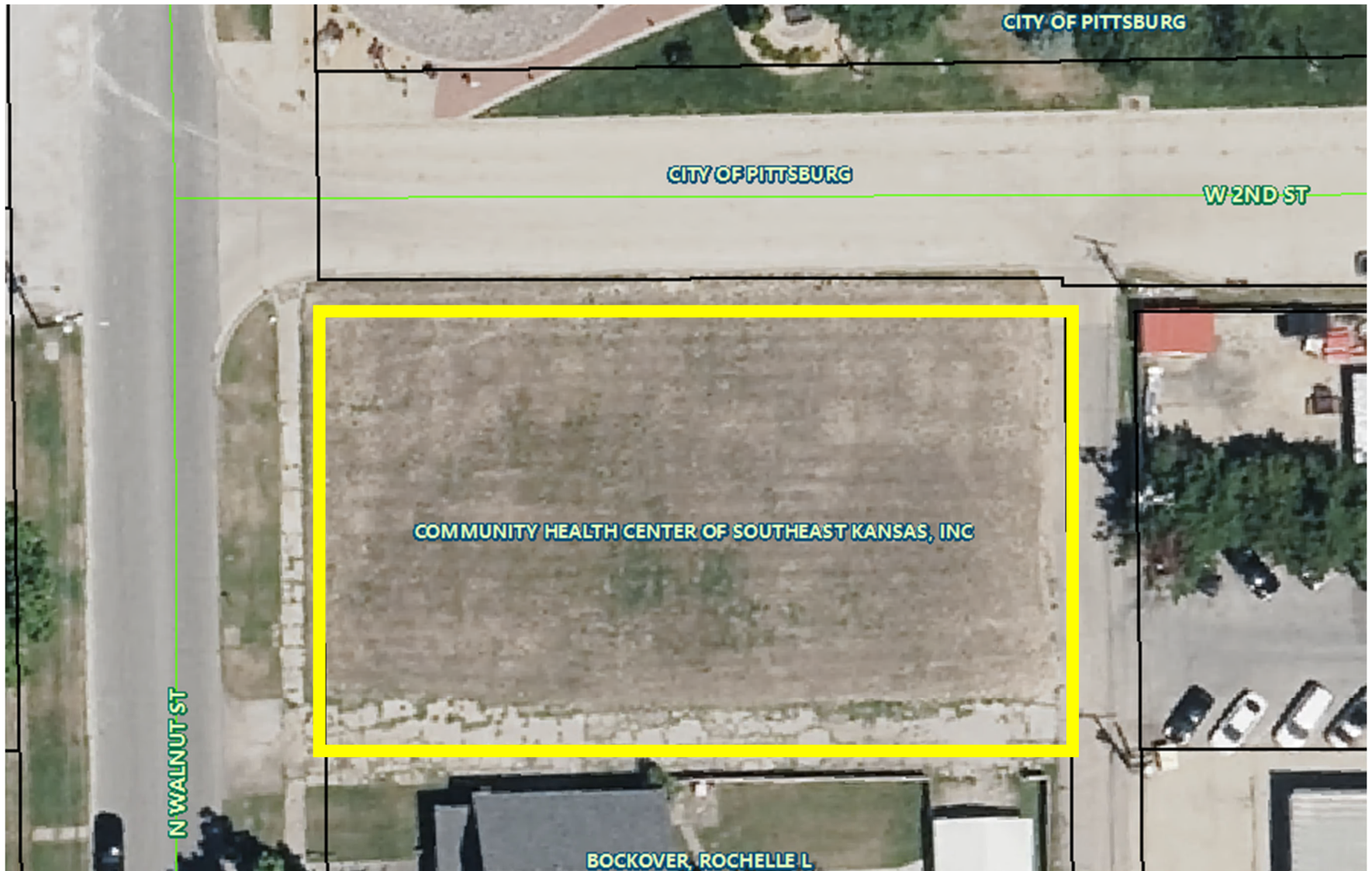
The Board of Directors of Community Health Center of Southeast Kansas, Inc., voted at their April 16, 2026, meeting to pass a resolution allowing the donation of the property located at 110 N. Walnut to the City of Pittsburg for the purposes of a dog park.

In this regard, please place this item on the agenda for the City Commission Meeting scheduled for April 28, 2026.

Requested Action: For the Governing Body to approve or disapprove donation of 110 N. Walnut to the City of Pittsburg and direct staff to prepare the deed.

Thank you.

Kim Froman
Director of Community Development and Housing







**RESOLUTION OF THE BOARD OF DIRECTORS
TO CONVEY REAL ESTATE**

Be it Resolved that Krista Postai, CEO, Jason Wesco, President, Ross Turney, CFO, and/or Daniel S. Creitz, CCO/General Counsel, be empowered to act on behalf of Community Health Center of Southeast Kansas, Inc. (CHC/SEK), a Kansas not-for-profit corporation, to execute any and all documentation necessary, and pay any associated costs/expenses, to complete the conveyance of a certain piece of real estate located at 110 N. Walnut, Pittsburg, Crawford County, Kansas.

Agreed to by the Board of Directors of CHC/SEK, at a regular meeting of these Board of Directors on this 16th day of April, 2026:

By: 

Name: JAKE LEINER

Title: BOARD CHAIR



FINANCE AND ADMINISTRATION

201 West 4th Street · Pittsburg KS
66762

(620) 231-4100
www.pittks.org

Purchase Card (P-Card) Program Policy

Date Approved _____

1. Purpose

The purpose of the Purchase Card (P-Card) Program is to provide an efficient, cost-effective method for City departments to make small-dollar purchases for official City business while maintaining appropriate financial controls, accountability, and transparency. The program reduces administrative costs associated with traditional purchasing methods such as purchase orders and invoices.

2. Scope

This policy applies to all City departments and all employees issued a City Purchasing Card. The purchasing card remains the property of the City of Pittsburg and is to be used solely for official City business.

3. Definitions

- **Purchase Card (P-Card):** A credit card issued to an authorized City employee for approved City purchases.
- **Cardholder:** A City employee authorized to use a Purchase Card.
- **Program Administrator:** Finance Department employee responsible for oversight and administration of the P-Card program.
- **Approver/Supervisor:** Manager or Department Director responsible for reviewing and approving transactions.
- **Statement Cycle:** Monthly billing period established by the issuing financial institution.

4. Program Administration

- The Finance Department administers the P-Card Program, including issuing and canceling cards, setting limits, monitoring compliance, providing training, and coordinating with the issuing bank.
- The **Finance Director** has final authority regarding program administration, spending limits, exceptions, and enforcement.

5. Cardholder Eligibility

Purchase Cards may be issued to employees who:

- Require frequent small-dollar purchases for City operations
- Receive Department Director approval
- Complete required training
- Sign a Cardholder Agreement

6. Spending Limits

- Cards are subject to a **standard monthly credit limit established by Finance**, not to exceed **\$5,000 per billing cycle**, unless specifically approved by the Finance Director.
- Limits may vary based on operational need and may be adjusted or revoked at any time.

7. Authorized Purchases

Purchase Cards may be used **only for official City business**, including but not limited to:

- Office supplies
- Small tools and equipment
- Maintenance materials
- Registration and training fees
- Educational materials
- Minor operational purchases
- Recurring approved subscriptions and licenses
- Out-of-town meals while traveling on official City business (must comply with the City's travel policy)
- Food or meals for a department with prior Department Director approval (approval must be noted on the receipt)

All purchases must comply with City purchasing and travel policies.

8. Prohibited Purchases

The following are strictly prohibited:

- Personal purchases
- Cash advances or refunds
- Alcohol (except for business use, i.e. Memorial Auditorium events)
- Gift cards (unless specifically approved in writing)
- Capital equipment exceeding procurement thresholds
- Travel expenses not authorized by policy
- Computer hardware or software **without prior approval from the Information Technology Division**
- Splitting transactions to bypass spending limits
- Any use inconsistent with City policy

This list is not all-inclusive. Cardholders should contact Finance with questions.

9. Cardholder Responsibilities

Cardholders must:

- Sign the **Purchase Card (P-Card) Cardholder Agreement and Liability Acknowledgement** form
- Use the card only for authorized City purchases
- Safeguard the card and card number
- Inform vendors that the City is tax-exempt and provide required documentation
- Obtain and retain **itemized receipts for every transaction**
- Submit documentation to their Supervisor or Department Director and reconcile transactions by the Finance-established deadline
- Code transactions appropriately
- Follow up promptly with vendors on disputed or erroneous charges
- Immediately report lost or stolen cards to the card issuer, Finance, and their supervisor

If a receipt cannot be obtained, the Cardholder must provide a written explanation describing the purchase. Users may use the **Purchase Card Lost Receipt Affidavit** form.

10. Documentation & Reconciliation

Each transaction must include:

- Itemized receipt
- Business purpose
- Department account code
- Supervisor/Department Director approval

Finance conducts monthly reconciliation and issues a single payment to the issuing financial institution once documentation is complete.

11. Supervisor /Department Director Responsibilities

Supervisors and Department Directors are responsible for:

- Reviewing and approving cardholder transactions
- Verifying purchases are legitimate City expenses and tax-exempt
- Ensuring documentation is complete and timely
- Requesting issuance or cancellation of cards
- Retrieving cards when employees separate, transfer, or change duties

12. Lost, Stolen or Misused Cards

Lost or stolen cards must be reported immediately. Failure to report promptly may result in disciplinary action and potential personal liability.

13. Auditing and Monitoring

Finance will conduct periodic reviews, including audits and transaction monitoring. Findings may be reported to City management or auditors.

14. Violations and Enforcement

Violations include, but are not limited to:

- Unauthorized or personal purchases
- Missing or late receipts
- Failure to return cards
- Transaction splitting
- Misuse or negligence

Consequences may include card suspension or revocation, reimbursement to the City, disciplinary action up to and including termination, and withholding of final payroll until the card is returned, if applicable.

15. Card Cancellation

Cards must be canceled when:

- Employment ends
- Job duties change
- Misuse occurs
- Requested by the Department or Finance

16. Record Retention

All P-Card records must be retained according to the City's records retention schedule and applicable law.

17. Policy Review

This policy will be reviewed periodically and updated as needed.