

OFFICIAL MINUTES
OF THE MEETING OF THE
GOVERNING BODY OF THE
CITY OF PITTSBURG, KANSAS
July 22, 2025

A Regular Session of the Board of Commissioners was held at 5:30 p.m. on Tuesday, July 22nd, 2025, in the City Commission Room, located in the Law Enforcement Center, 201 North Pine, with Mayor Dawn McNay presiding and the following members present: Cheryl Brooks, Stu Hite, and Chuck Munsell. Commissioner Ron Seglie participated in the meeting by phone.

Mayor McNay led the flag salute.

Reverend Mark Chambers, on behalf of The First United Methodist Church, provided an invocation.

Mayor McNay announced that Commissioner Seglie was participating in the meeting by phone.

PUBLIC INPUT - Junior Ramirez, 715 West 9th Street, requested a safe place for citizens to play soccer in Pittsburg.

APPROVAL OF MINUTES – On motion of Hite, seconded by Brooks, the Governing Body approved the July 8, 2025, City Commission Meeting minutes as presented. Motion carried.

LEASE/PURCHASE AGREEMENT – SANITATION VEHICLE – On motion of Hite, seconded by Brooks, the Governing Body approved staff recommendation to enter into a seven-year lease/purchase agreement with Clayton Holdings, LLC for the purchase of a sanitation vehicle based upon their low annual payments in the amount of \$41,419.49 with an annual percentage rate of 3.95%, and authorized the Mayor to sign the agreement on behalf of the City. Motion carried.

LEASE/PURCHASE AGREEMENT – FIRE APPARATUS – On motion of Hite, seconded by Brooks, the Governing Body approved staff recommendation to enter into a seven-year lease/purchase agreement with Clayton Holdings, LLC for the purchase of a fire apparatus based upon their low annual payments in the amount of \$290,478.27 (option 2) with an annual percentage rate of 3.95%, and authorized the Mayor to sign the agreement on behalf of the City. Motion carried.

TENANT BASED RENTAL ASSISTANCE PROGRAM APPLICATION – On motion of Hite, seconded by Brooks, the Governing Body authorized staff to submit an application to the Kansas Housing Resources Corporation's (KHRC) Tenant Based Rental Assistance (TBRA) program for a grant in the amount of \$100,000 to be used to provide an estimated 210 extremely low income households with security deposit assistance, and authorized the Mayor to sign the necessary documents on behalf of the City. Motion carried.

EMERGENCY SOLUTIONS GRANT ACCEPTANCE – On motion of Hite, seconded by Brooks, the Governing Body accepted an Emergency Solutions Grant (ESG) from the Kansas Housing Resources Corporation (KHRC) in the amount of \$97,363 to support homeless services within our community, for the grant period of July 1, 2025, through September 30, 2026, and authorized the Mayor to sign the appropriate documents on behalf of the City. Motion carried.

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APPROPRIATION ORDINANCE – On motion of Hite, seconded by Brooks, the Governing Body approved the Appropriation Ordinance for the period ending July 22, 2025, subject to the release of HUD expenditures when funds are received with the following roll call vote: Yea: Brooks, Hite, McNay, Munsell and Seglie. Motion carried.

DISPOSITION OF BIDS – 2025 MILL, OVERLAY AND PAVEMENT MARKING PROJECT – On motion of Hite, seconded by Munsell, the Governing Body approved staff recommendation to award the bid for the 2025 Mill, Overlay and Pavement Marking Project to Emery Sapp and Sons for their base bid plus add-alternates 1, 2, & 3 in the amount of \$1,671,439.73, and authorized the Mayor and City Clerk to execute the contract documents once prepared. Motion carried.


FIVE YEAR FINANCIAL FORECAST - City Manager Daron Hall and Deputy City Manager Jay Byers provided information regarding the City's five year financial forecast.

Commissioner Seglie exited the meeting at 5:41 p.m.

PRESENTATION OF THE CITY MANAGER’S SUBMITTED 2026 BUDGET - City Manager Daron Hall presented the City Manager's Submitted Budget for 2026. Absent: Seglie.

NON-AGENDA REPORTS AND REQUESTS: Commissioner Munsell acknowledged the Crawford County Sheriff’s Department and Pittsburg Police Department for the drug bust that was conducted on the south side of town this morning.

ADJOURNMENT - On motion of McNay, seconded by Brooks, the Governing Body adjourned the meeting at 6:28 p.m. Motion carried. Absent: Seglie.


Dawn McNay, Mayor

ATTEST:


Tammy Nagel, City Clerk

