



**DEPARTMENT OF PROPERTY &  
SANITATION**

201 West 4<sup>th</sup> Street · Pittsburg KS 66762

(620) 231-4170

www.pittks.org

## Portable Sign Permit Application

Per Ordinance No. G-1361, Section 27-106(8)

### Applicant Information

Name: \_\_\_\_\_

Business Name (if applicable): \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

### Property Information

Address of Sign Placement: \_\_\_\_\_

Zoning District (circle one): · CP-1 · CP-2 · CP-3 · CP-4 · IP-1 · IP-2 · IP-3 · AP

Parcel ID (if known): \_\_\_\_\_

### Sign Details

Sign Dimensions (HxW): \_\_\_\_\_

Sign mounting (ground/trailer) \_\_\_\_\_

### Proposed Dates of Display (max 14 days):

From: \_\_\_\_\_ To: \_\_\_\_\_

Has a portable sign been placed on this parcel in the past 90 days? · Yes · No

### Placement Requirements

- Sign must be set back at least 10 feet from the curb or roadway line.
- Sign must comply with fully with ordinance G-1361.
- Sign must not obstruct visibility or interfere with traffic.
- Sign must be removed after 14 days.
- Only one placement per 90-day period is allowed.

### Acknowledgment

I certify that the information provided is accurate and that I will comply with all applicable regulations of the City of Pittsburg regarding signs.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Office Use Only:** Reviewed By: \_\_\_\_\_ Date: \_\_\_\_\_

Approved By: \_\_\_\_\_ Date: \_\_\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_