

OFFICIAL MINUTES  
OF THE MEETING OF THE  
GOVERNING BODY OF THE  
CITY OF PITTSBURG, KANSAS  
February 25, 2025

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A Regular Session of the Board of Commissioners was held at 5:30 p.m. on Tuesday, February 25<sup>th</sup>, 2025, in the City Commission Room, located in the Law Enforcement Center, 201 North Pine, with Mayor Dawn McNay presiding and the following members present: Cheryl Brooks, Stu Hite, and Chuck Munsell. Commissioner Ron Seglie was absent. City Attorney Henry Menghini participated in the meeting by phone.

Mayor McNay led the flag salute.

PITTSBURG POSITIVE – Mayor McNay recognized City staff for their response to the recent winter storm.

INVOCATION – Pastor Thomas Wehrman, on behalf of the St. John Lutheran Church, provided an invocation.

CRAWFORD COUNTY EMERGENCY MANAGER – Crawford County Emergency Manager Quinton Parsons introduced himself to the Governing Body.

Commissioner Seglie joined the meeting at 5:33 p.m.

APPROVAL OF MINUTES – On motion of Hite, seconded by Munsell, the Governing Body approved the February 11, 2025, City Commission Meeting minutes as presented. Motion carried.

PROPERTY AND LIABILITY INSURANCE AGENCY/BROKER – On motion of Hite, seconded by Munsell, the Governing Body accepted an Addendum to Agreement for Insurance Agency/Broker Services, in regard to the City's Property and Liability Insurance, with SRA Insurance Agency, LLC, dba Assured Partners of Wichita, Kansas, for the period beginning April 1, 2025, and concluding on March 31, 2026. Motion carried.

AQUATIC CENTER SLIDE PURCHASE – On motion of Hite, seconded by Munsell, the Governing Body waived the City's formal bid process and accepted the quote from Custom Play Systems, of Lake Winnebago, Missouri, in the amount of \$30,100.00 for the purchase of a fish slide, to replace the frog slide, at the Pittsburg Aquatic Center. Motion carried.

2025 CITY SALES TAX STREET PROGRAM ASPHALT MATERIAL BIDS – On motion of Hite, seconded by Munsell, the Governing Body awarded the bid for the 2025 City Sales Tax Street Program Asphalt Materials to Emery Sapp & Sons (ESS) of Joplin Missouri, based on their low bid, and authorized the Mayor and City Clerk to execute the contract documents once prepared. Motion carried.

TRAFFIC CONTROL EQUIPMENT PURCHASE – On motion of Hite, seconded by Munsell, the Governing Body waived the City's formal bid process and authorized the purchase of traffic control equipment from Gades Sales Co. Inc. in the amount of \$83,812.00 to be funded through the sales tax capital outlay, and authorized City staff to issue the proper purchase orders. Motion carried.

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SAFE ROUTES TO SCHOOL – MEADOWLARK ELEMENTARY SCHOOL – On motion of Hite, seconded by Munsell, the Governing Body entered into a contract with OWN Engineering for Professional Engineering and Project Management services associated with the Meadowlark Elementary School Safe Routes to School project, as part of the KDOT Transportation Alternatives Program, and authorized the Mayor and City Clerk to execute the contract documents once prepared. Motion carried.

TAX ABATEMENT RENEWAL – MILLER'S, INC. – On motion of Hite, seconded by Munsell, the Governing Body approved the recommendation of the Economic Development Advisory Committee (EDAC) to grant a 2025 tax abatement renewal to Miller's, Inc. (Docket #2016-2286-EDX). Motion carried.

TAX ABATEMENT RENEWAL – MILLER'S, INC. – On motion of Hite, seconded by Munsell, the Governing Body approved the recommendation of the Economic Development Advisory Committee (EDAC) to grant a 2025 tax abatement renewal to Miller's, Inc. (Docket #2017-833-EDX). Motion carried.

TAX ABATEMENT RENEWAL – KENDALL PACKAGING CORPORATION – On motion of Hite, seconded by Munsell, the Governing Body approved the recommendation of the Economic Development Advisory Committee (EDAC) to grant a 2025 tax abatement renewal to Kendall Packaging Corporation (Docket #2018-334-IRBX). Motion carried.

TAX ABATEMENT RENEWAL – DHARMA PROPERTIES, LLC – On motion of Hite, seconded by Munsell, the Governing Body approved the recommendation of the Economic Development Advisory Committee (EDAC) to grant a 2025 tax abatement renewal to Dharma Properties, LLC (Docket #2018-595-IRBX). Motion carried.

TAX ABATEMENT RENEWAL – RALLISON, LP – On motion of Hite, seconded by Munsell, the Governing Body approved the recommendation of the Economic Development Advisory Committee (EDAC) to grant a 2025 tax abatement renewal to Rallison, LP (Docket #2020-1262-EDX). Motion carried.

TAX ABATEMENT RENEWAL – E & J INVESTMENTS, LLC – On motion of Hite, seconded by Munsell, the Governing Body approved the recommendation of the Economic Development Advisory Committee (EDAC) to grant a 2025 tax abatement renewal to E & J Investments, LLC (Docket #2021-1343-EDX). Motion carried.

TAX ABATEMENT RENEWAL – ATKINSON INDUSTRIES, LLC – On motion of Hite, seconded by Munsell, the Governing Body approved the recommendation of the Economic Development Advisory Committee (EDAC) to grant a 2025 tax abatement renewal to Atkinson Industries, LLC (Docket #2023-245-EDX). Motion carried.



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APPROPRIATION ORDINANCE – On motion of Hite, seconded by Munsell, the Governing Body approved the Appropriation Ordinance for the period ending February 25, 2025, subject to the release of HUD expenditures when funds are received with the following roll call vote: Yea: Brooks, Hite, McNay, Munsell and Seglie. Motion carried.

REVIEW OF BIDS/AWARD OF SALE – On motion of Munsell, seconded by Hite, the Governing Body authorized the purchase of Taxable General Obligation Bonds, Series 2025-A, in the amount of \$5,630,000 to Fifth Third Securities, Inc., of Cincinnati, Ohio, with a true interest cost of 4.5795%. Motion carried.

ORDINANCE NO. S-1105 – On motion of Seglie, seconded by Brooks, the Governing Body approved Ordinance No. S-1105, authorizing and providing for the issuance of Taxable General Obligation Bonds, Series 2025-A, of the City of Pittsburg, Kansas; providing for the levy and collection of annual tax for the purpose of paying the principal of and interest on said bonds as they become due; authorizing certain other documents and actions in connection therewith; and making certain covenants with respect thereto, and authorized the Mayor to sign the documents on behalf of the City. Motion carried.

RESOLUTION NO. 1292 – On motion of Hite, seconded by Brooks, the Governing Body approved Resolution No. 1292, prescribing the form and details of and authorizing and directing the sale and delivery of Taxable General Obligation Bonds, Series 2025-A, of the City of Pittsburg, Kansas, previously authorized by Ordinance No. S-1105 of the issuer; making certain covenants and agreements to provide for the payment and security thereof; and authorizing certain other documents and actions connected therewith, and authorized the Mayor to sign the Resolution on behalf of the City. Motion carried.

VECINO GROUP MULTIFAMILY COMMUNITY PROJECT – On motion of Hite, seconded by Seglie, the Governing Body approved the recommendation of the Economic Development Advisory Committee (EDAC) to grant the request submitted by the Vecino Group for a low-interest loan in the amount of \$170,000, to be repaid at 1% interest, with the loan to be amortized over 20 years with a seven-year term, for the construction of a forty-two unit multifamily community to be located adjacent to the Community Health Center of Southeast Kansas (CHCSEK), and authorized the Mayor to sign the necessary documents on behalf of the City. Motion carried.

PROFESSIONAL SERVICES AGREEMENT – On motion of Seglie, seconded by Munsell, the Governing Body waived the City's formal bid process and entered into a Professional Services Agreement with Allen, Gibbs & Houlik, LC (AGH), in which AGH will provide essential assistance with financial operations, perform in depth accounting functions, help maintain compliance requirements, and support a variety of Finance Director duties, and authorized the Mayor to sign the agreement on behalf of the City. Motion carried.



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DISADVANTAGED BUSINESS ENTERPRISE (DBE) PROGRAM – On motion of Hite, seconded by Seglie, the Governing Body adopted a Disadvantaged Business Enterprise (DBE) Program for the Atkinson Municipal Airport, as required for FAA funded projects, and authorized the City Manager to sign the necessary documents on behalf of the City. Motion carried.

MEMORIAL AUDITORIUM – PURCHASE OF DIGITAL MARQUEE – On motion of Munsell, seconded by Seglie, the Governing Body approved the quote submitted by Jayhawk Signs & Graphics of Pittsburg, Kansas, in the amount of \$46,401.86, for the purchase of one Cirrus single-sided LED digital display sign, to be installed at Memorial Auditorium, with the purchase to be fully funded through a private donation. Motion carried.

ORDINANCE NO. G-1371 – On motion of Hite, seconded by Munsell, the Governing Body adopted Ordinance No. G-1371, amending Section 6-2 of the Pittsburg City Code to permit persons under age 21 to enter the premises of an outdoor entertainment and recreation area which dispenses and sells alcoholic liquor or cereal malt beverage in the City of Pittsburg, and authorized the Mayor to sign the Ordinance on behalf of the City. Motion carried.

DISPOSITION OF BIDS - WASTEWATER TREATMENT PLANT – On motion of Seglie, seconded by Brooks, the Governing Body awarded the bid for the construction of the Wastewater Treatment Plant and entered into a contract with Crossland Heavy Contractors of Columbus, Kansas, for the construction of the new plant, based on their low bid of \$59,727,166.00, pending final approval from KDHE, and authorized the Mayor and City Clerk to sign the necessary contract documents on behalf of the City. Motion carried.

NON-AGENDA REPORTS & REQUESTS -

WINTER STORM RESPONSE – City Manager Daron Hall and City Commissioners thanked City Departments, including the Police Department, Fire Department, Street Department, and City Hall staff, along with the community for their response to the recent winter storm.

EXECUTIVE SESSION - On motion of Seglie, seconded by Brooks, the Governing Body recessed into Executive Session for ten minutes for preliminary discussion regarding the acquisition of real property pursuant to K.S.A. 75-4319(b)(6), to discuss the purchase of property to expand an existing City park, with the meeting to resume in the City Commission Room in ten minutes. Motion carried.

The Governing Body recessed into Executive Session at 6:35 p.m.

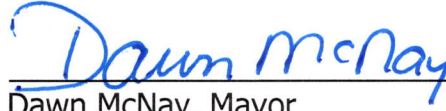
The Governing Body reconvened into Regular Session at 6:44 p.m.

Mayor McNay announced that no decisions were made and no votes were taken during the Executive Session.

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ADJOURNMENT - On motion of Seglie, seconded by Brooks, the Governing Body adjourned the meeting at 6:44 p.m. Motion carried.

  
Dawn McNay, Mayor

ATTEST:

  
Tammy Nagel, City Clerk

