



**City of Pittsburg, KS
Parks and Recreation Department**

Request for Proposals

Four Oaks Pickleball Project

Proposal Due Date:
Tuesday, March 18, 2025, at 2 PM

Request for Proposals

Four Oaks Pickleball Conversion

General Information

The City of Pittsburg, Kansas Parks and Recreation Department is requesting bid proposals for the replacement of the existing tennis courts and pickleball courts located in Four Oaks Golf Complex, 910 Memorial Drive, Pittsburg, Kansas with two sets of six courts within the footprint of the existing courts using existing light poles and infrastructure. The Four Oaks Pickleball project will be a competitive bid project.

Project Summary/Scope of work:

Provide all necessary materials and labor to replace the existing tennis courts and pickleball courts with new pickleball facilities constructed with post tension concrete, netting, fencing and three-color layout with white lines as specified by the owner. Unless specified, all site preparation will be completed by the winning bidder. All disturbed areas will be remediated, backfilled and prepared for seeding by the completion of the project. All craftsmanship and materials must meet or exceed all specifications

Technical Specifications:

- Demolish and remove all asphalt, concrete and fencing of courts in location where new courts are to be constructed.
- Import 6" of rock, grade and compact, set forms, layout fence post locations, drill fence post holes, remove spoils, layout and install net post sleeves and center strap anchors, install 2 layers of 6 mil vapor barriers taping all seams.
- Provide engineered posttension drawings, layout and installation per approved drawings for 1/2" tensioning cables in each direction provided.
- Prep court areas for 5" thick concrete w/ 12" reinforced perimeter post tension slab.
- Court to be placed with concrete pump and laser screed with approved 4000 PSI concrete.
- The concrete will be finished in accordance with USTA and ASBA standards ready to receive acrylic coatings.
- Initial stressing of cables next day of placement final stressing after concrete meets minimum strength of posttension engineer.
- Provide all post-tension stress and elongation reports.
- Provide and install Douglass Premier Pickleball Posts.
- Provide and install Douglas PN-30 Pickleball Nets

- Provide and install all 9ga black vinyl fencing 10' between basketball court and pickleball then 6' tall remaining exterior turning 15' on corners then 42" mid exterior and interior divider fencing. Perimeter fencing posts to be on 8' centers with top, bottom and mid rail with steel ties. Posts to be 3" corner with line posts 2 3/8" minimum. All fencing will be 9ga black vinyl.
- Provide wind screens on all perimeter fences.
- Sand, acid etch and power wash courts.
- Apply one coat of concrete primer.
- Apply one coat of acrylic re-surfacer mixed with 35-50 mesh fine sand.
- Apply two coats of acrylic color coatings mixed with 50-100 mesh silica sand with white textured striping per approved color samples for all pickleball courts.
- All construction and materials will adhere to USTA, ASBA and ACI standards.
- Backfill and prepare excavated areas for finished grade and seeding.

Optional deduct alternatives:

- Demolition of existing courts and fencing to be done by city staff.
- Substitute for 6' perimeter fence in place of 10' fencing if basketball courts are not replaced.

Add optional alternatives:

- Installation of a new lighting system for courts.
- Replacement of basketball court.
- Unit pricing for all non-post tension concrete work.

Proposals shall include, but are not limited to the following:

- Timeline of work once notice proper documentation has been issued.
- Conceptual drawings.
- List of eight references and projects of a similar size and scope with contact information completed in the last 3 years.
- Percentage of self-performance work.
- PTI certification for posttension concrete work.
- Warranty information. Minimum of 2-year warranty for materials and workmanship.
- List of exclusions.
- Price
- Use
- Terms

Evaluation Factors:

1. Quality of materials listed in proposal and if they meet or exceed established standard of quality set in the technical section of the RFP.
2. Total cost of project as defined in the RFP with any alternates or options offered by proposals clearly defined.
3. Length of current certifications and performance record.
4. Number and quality of references for similar projects as defined by the RFP.
5. Established record of meeting project timelines and deadlines.

Attachments:

1. Technical Submittals

Procedure

Tentative Project Schedule:

A tentative timeline is set forth below. This timeline is subject to change by the City, at the City's sole discretion, as events and conditions warrant.

- | | |
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| • Proposal Release Date | February 17th, 2025 |
| • Mandatory Pre-Bid Meeting @ Four Oaks Clubhouse | February 24 th , 2025 @ 1 PM |
| • Proposals Due | March 18th, 2025 @ 2 PM |
| • Formal Acceptance/Award by City Commission | March 25th, 2025 |
| • All Work to be Completed by: | August 25th, 2025 |

Method of Submission:

Proposals shall be submitted by mail or by hand to the following address. Envelopes used in submitting Proposals must be clearly marked, "**PROPOSAL: Four Oaks Pickleball Project**":

Tammy Nagel, City Clerk
City of Pittsburg, Kansas
P.O. Box 688
Pittsburg, Kansas 66762

The deadline for submission is **Tuesday, March 18th, 2024, by 2 p.m., Central Standard Time**. There will be a public opening of Proposals in the City Hall Conference Room.

Questions and Answers

All questions regarding this RFP should be directed to:

Toby Book
Director of Parks and Recreation
620-230-5506
Tobias.Book@pittks.org

General Terms and Conditions

Contract: The successful firm will be required to enter into a written contract with the City.

Performance Bond: Required – Executed with Contract

Statutory Bond: Required – Executed with Contract

General Terms and Conditions – Cont.

Insurance:

The City of Pittsburgh has certain insurance requirements that must be met. The FIRM will be responsible for purchasing and maintain at its sole expense the following insurance coverage:

- Professional liability insurance covering negligent acts, errors or omissions of FIRM, its agents, officers, and employees. Total aggregate policies of insurance shall be in an amount of not less than One Million Dollars and 00/100 Cents (\$1,000,000.00).
- A comprehensive general liability policy of insurance shall be purchased and maintained that lists the City as an additional insured. Such policy of insurance shall be in an amount of not less than One Million Dollars and 00/100 Cents (\$1,000,000.00).
- A Workmen’s Compensation and Employer’s Liability Policy shall be procured and maintained. This policy shall include an “all states” endorsement. Said insurance policy shall also cover claims for injury, disease or death of employees which, for any reason does not fall within the provisions of the Workmen’s Compensation Law. Liability Limits shall not be less than:
 - Workmen’s Compensation – Statutory
 - Employer’s Liability - \$500,000.00 Each Occurrence.

- FIRM shall furnish the City copies of all insurance polices or certificates of insurance relating to the insurance policies that must be maintained hereunder.

In addition, insurance policies applicable hereto shall contain a provision that the City shall be given thirty (30) days written notice by the insurance company before each policy is substantially changed or cancelled.

Nondiscrimination Agreement

The Recipient, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.