

City of Pittsburg, Kansas
Commission Meeting Agenda
Tuesday, November 12, 2024
5:30 p.m.

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CITY OF PITTSBURG, KANSAS
COMMISSION AGENDA
Tuesday, December 17, 2024
5:30 PM

A Special Meeting of the Pittsburg City Commission is called to be held at 5:30 p.m. on Tuesday, December 17th, 2024, in the City Commission Room, located in the Law Enforcement Center at 201 North Pine, specifically to: (1) Recognize Pittsburg Positive award recipients; (2) Reorganize the Board of Commissioners; (3) Consider approval of the Consent agenda consisting of (a) the November 26th, 2024, City Commission Meeting minutes, (b) Ordinance No. S-1103, (c) a Consent Order from KDHE, (d) bids for the annual Fixed Location Generator Inspection and Maintenance contract, (e) bids for the annual Elevator and Lift Full Maintenance contract, (f) bids for the purchase of bulk oil and DEF, (g) an Agricultural Land Lease, (h) a Medical Director Professional Services Agreement, (i) the fee schedule for Memorial Auditorium, (j) Cereal Malt Beverage Licenses, (k) the reappointment of a member to the Active Transportation Advisory Board, (l) the reappointment of members to the Airport Advisory Board, (m) the appointment and reappointment of members to the Board of Zoning Appeals/Planning Commission, (n) the reappointment of a member to the Downtown Advisory Board, (o) the reappointment of members to the Economic Development Advisory Committee, (p) the reappointment of members to the Memorial Auditorium Advisory Board, and (q) the Appropriation Ordinance, (4) Conduct a Public Hearing regarding the 2025 Budget Amendment, (4) Conduct a Public Hearing regarding a property tax abatement for Atkinson Industries, LLC; (5) Consider the following items: (a) Resolution No. 1291, (b) bids for the Washington School Project, (c) a variance request, (d) the City of Pittsburg Housing Incentive Program, (e) the appointment of members to the Downtown Advisory Board, (f) the appointment of a member to the Economic Development Advisory Committee, and (g) the appointment of members to the Memorial Auditorium Advisory Board.

CALL TO ORDER BY THE MAYOR:

- a. Pittsburg Positive
 - a. Johnna Norton
 - b. Denise Fitzpatrick
 - c. Debbie Brock

REORGANIZATION OF THE BOARD OF COMMISSIONERS:

- a. Mayor Elected from Members of the Governing Body.
- b. New Mayor Sworn In and Seated.
- c. Presentation of ceremonial gavel to outgoing Mayor Stu Hite.
- d. President of the Board of Commissioners Elected from Members of the Governing Body.
- e. President of the Board Sworn In and Seated.

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CONSENT AGENDA (ROLL CALL VOTE):

- a. Approval of the November 26, 2024, City Commission Meeting minutes.
- b. Approval of Ordinance No. S-1103, amending Ordinance No. S-1099 fixing the salary and compensation of the officers and employees of the City of Pittsburg, Kansas, and authorize the Mayor to sign the Ordinance on behalf of the City.
- c. Approval of staff recommendation to sign the Consent Order from the Kansas Department of Health and Environment (KDHE) in regard to the construction of the Wastewater Treatment Plant and authorize the Mayor and City Clerk to execute the Order on behalf of the City.
- d. Approval of staff recommendation to award the bid for the annual Fixed Location Generator Inspection and Maintenance Contract for the period of January 1, 2025, to December 31, 2027, to CDL Electric Company, Inc., of Pittsburg, Kansas, based on their low bid of \$11,500.00 annually and authorize the Mayor and City Clerk to execute the contract documents once prepared.
- e. Approval of staff recommendation to award the bid for the annual Elevator and Lift Full Maintenance Contract for the period of January 1, 2025, to December 31, 2027, to MEI, Total Elevator Solutions of Springfield, Missouri, based on their bid of \$ 25,968.00 annually and authorize the Mayor and City Clerk to execute the contract documents once prepared.
- f. Approval of staff recommendation to award the bid for Bulk Oil and DEF for the period of January 1, 2025, to December 31, 2025, to Meridian Oil and Equipment of Carl Junction, Missouri, based on their low bid, and authorize the Mayor and City Clerk to execute contract documents once prepared.
- g. Approval of staff recommendation to enter into an Agricultural Land Lease between Kenneth Biancarelli and the City of Pittsburg, in which Mr. Biancarelli will lease 148.14 acres of tillable land and grass land located at the Atkinson Municipal Airport, in the amount of \$8,147.70, for the term beginning on January 1, 2025, and concluding on December 31, 2025, and authorize the Mayor to sign the lease on behalf of the City.
- h. Approval of a Medical Director Professional Services Agreement between the City of Pittsburg and Dr. Timothy Stebbins, and authorize the Mayor to sign the Agreement on behalf of the City.
- i. Approval of the proposed fee schedule for the Memorial Auditorium and Convention Center.

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- j. Approval of the applications submitted by Rhodes Grocery, Inc. dba Ron's Supermarket (310 East Centennial), The Corner Patio Pittsburg, LLC dba The Corner Patio (919 North Broadway), Walgreen Co. dba Walgreens #09049 (1911 North Broadway), Pitt Stop, LLC dba Pitt Stop (902 South Joplin), Pitts Retail, LLC dba Galaxy Food Mart III (1101 West 4th Street), EK Enterprise, LLC dba Pitt Express (302 West 4th Street), Pete's of Erie, Inc. dba Pete's #13 (4002 North Broadway), Pete's of Erie, Inc. dba Pete's #07 (1307 South Broadway), Dillon Companies, LLC dba Dillon's #108 (2600 North Broadway), Main Street Axe Company (216 South Broadway), The Meat Shed, LLC dba The Meat Shed - for consumption on the premises (2401 South Rouse), The Meat Shed, LLC dba The Meat Shed - for sale in the original unopened container (2401 South Rouse), Horton's Pizza Plus, Inc. dba Horton's Pizza Plus (1601 East 4th Street), Bo's 1 Stop (1116 West 4th Street), WS Mart, LLC dba Pittsburg Mart (3201 Noarth Rouse), DG Retail, LLC dba Dollar General Store #13065 (2004 South Rouse), DG Retail, LLC dba Dollar General Store #23865 (1026 East 4th Street), DG Retail, LLC dba Dollar General Store #3785 (2810 North Broadway), DG Retail, LLC dba Dollar General Store #18856 (820 West 4th Street), Commodore Barry Corporation dba Knights of Columbus (407 East 11th Street), and Pittsburg Investments, LLC dba Pitts Hookah Lounge (2707 "C" North Broadway) to sell Cereal Malt Beverages for the year 2025 and direct the City Clerk to issue the licenses.
- k. Approval of staff recommendation to reappoint Debra Anthony to a second four-year term as the Health Care Industry Advocate on the Active Transportation Advisory Board (ATAB) effective January 1, 2025, and concluding on December 31, 2028.
- l. Approval of staff recommendation to reappoint Ron Brock, Geoffrey Hines and David Wyckoff to second three-year terms as members of the Airport Advisory Board effective January 1, 2025, and concluding on December 31, 2027.
- m. Approval of staff recommendation to appoint Blake Lallemand and Kyle Michael to first three-year terms and to reappoint Mike Hanika to a second three-year term as members of the Board of Zoning Appeals/Planning Commission effective January 1, 2025, and concluding on December 31, 2027.
- n. Approval of staff recommendation to reappoint Skip Urich to a second two-year term as a member of the Downtown Advisory Board effective January 1, 2025, and concluding on December 31, 2026.

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- o. Approval of staff recommendation to reappoint Shane Kannarr, Rick Martin and Jeff Wilbert to second three-year terms as members of the Economic Development Advisory Committee effective January 1, 2025, and concluding on December 31, 2027.
- p. Approval of staff recommendation to reappoint Seth Harley and Cooper Neil to second four-year terms as members of the Memorial Auditorium Advisory Board effective January 1, 2025, and concluding on December 31, 2028.
- q. Approval of the Appropriation Ordinance for the period ending December 17, 2024, subject to the release of HUD expenditures when funds are received.

PUBLIC HEARING:

- a. PUBLIC HEARING – PROPERTY TAX ABATEMENT – ATKINSON INDUSTRIES, LLC – The City of Pittsburg advertised for a Public Hearing to be held on December 17, 2024, at the City Commission Meeting, commencing at 5:30 p.m. in the City Commission Room, located in the Law Enforcement Center, 201 North Pine, to consider the request for a tax abatement submitted by Atkinson Industries, LLC. **Following the Public Hearing, approve or disapprove the request and, if approved, direct staff to prepare the necessary Ordinance and authorize the Mayor to sign the appropriate documents on behalf of the City.**

CONSIDER THE FOLLOWING:

- a. RESOLUTION NO. 1291 – Consider approval of Resolution No. 1291, authorizing the offering for sale of Taxable General Obligation Bonds, Series 2025-A of the City of Pittsburg, Kansas. **Approve or disapprove Resolution No. 1291 and, if approved authorize the Mayor to sign the Resolution on behalf of the City.**
- b. DISPOSITION OF BIDS – WASHINGTON SCHOOL PROJECT – Consider staff recommendation to accept bids for specific trade areas for the Washington School Project. **Approve or disapprove the recommendation and, if approved, authorize the Mayor to sign the necessary documents on behalf of the City.**
- c. VARIANCE REQUEST – MARIETTA - Consider the recommendation of the Planning Commission/Board of Zoning Appeals to approve the request for a variance at 4 Deer Run Lane to allow the construction of a secondary structure greater than 900 sq ft. **Approve or disapprove the recommendation. If the Governing Body disapproves the variance, they may, by a simple majority, deny the request or send it back to the Planning Commission/Board of Zoning Appeals for further consideration.**

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- d. CITY OF PITTSBURG HOUSING INCENTIVE PROGRAM (CHIP) – Consider staff recommendation to approve an Intergovernmental Agreement for the City of Pittsburg Housing Incentive Program (CHIP). **Approve or disapprove the recommendation and, if approved, authorize the Mayor to sign the Agreement on behalf of the City.**
- e. APPOINTMENTS – DOWNTOWN ADVISORY BOARD – Consider staff recommendation to appoint two individuals, one serving as a downtown property owner, and one serving at-large, to first two-year terms as members of the Downtown Advisory Board effective January 1, 2025, and concluding December 31, 2026. **Appoint two members to the Downtown Advisory Board.**
- f. APPOINTMENT – ECONOMIC DEVELOPMENT ADVISORY COMMITTEE – Consider staff recommendation to appoint one individual to a first three-year term as a member of the Economic Development Advisory Committee effective January 1, 2025, and concluding December 31, 2027. **Appoint one member to the Economic Development Advisory Committee.**
- g. APPOINTMENTS – MEMORIAL AUDITORIUM ADVISORY BOARD - Consider staff recommendation to appoint three individuals to first four-year terms as members of the Memorial Auditorium Advisory Board effective January 1, 2025, and concluding December 31, 2028. **Appoint three members to the Memorial Auditorium Advisory Board.**

ADJOURNMENT



Daron Hall, City Manager

OFFICIAL MINUTES
OF THE MEETING OF THE
GOVERNING BODY OF THE
CITY OF PITTSBURG, KANSAS
November 26, 2024

A Regular Session of the Board of Commissioners was held at 5:30 p.m. on Tuesday, November 26th, 2024, in the City Commission Room, located in the Law Enforcement Center, 201 North Pine, with Mayor Stu Hite presiding and the following members present: Cheryl Brooks, Chuck Munsell, and Ron Seglie. Commissioner Dawn McNay was absent.

Mayor Hite led the flag salute.

INVOCATION – Reverend Mark Chambers, on behalf of the First United Methodist Church, provided an invocation.

PROCLAMATION - Mayor Hite proclaimed Saturday, November 30th, 2024, as Small Business Saturday in Pittsburg.

APPROVAL OF MINUTES – On motion of Brooks, seconded by Seglie, the Governing Body approved the November 12, 2024, City Commission Meeting minutes as presented. Motion carried. Absent: McNay.

CEREAL MALT BEVERAGE LICENSES – On motion of Brooks, seconded by Seglie, the Governing Body approved the applications submitted by the City of Pittsburg (Four Oaks Golf Course and Lincoln Park), Aldi, Inc. dba Aldi #89 (3109 North Broadway), Walmart Inc. dba Walmart #72 (2710 North Broadway), Walmart Inc. dba Walmart #5791 (1011 East Centennial), Walmart Inc. dba Walmart #5791 fuel station (1015 East Centennial), Casey's Retail Company dba Casey's #3924 (2520 South Broadway), Casey's Retail Company dba Casey's #2961 (612 South Broadway), and Casey's Retail Company dba Casey's #2893 (2912 North Broadway), to sell Cereal Malt Beverages for the year 2025 and directed the City Clerk to issue the licenses. Motion carried. Absent: McNay.

RESOLUTION NO. 1288 – On motion of Brooks, seconded by Seglie, the Governing Body approved Resolution No. 1288, adopting a Safe Streets For All Plan for the City of Pittsburg, Kansas, and authorized the Mayor to sign the Resolution on behalf of the City. Motion carried. Absent: McNay.

ORDINANCE NO. G-1369 – On motion of Brooks, seconded by Seglie, the Governing Body approved Ordinance No. G-1369, amending Section 82-111 of the Pittsburg City Code fixing rates and minimum charges for water service, and authorized the Mayor to sign the Ordinance on behalf of the City. Motion carried. Absent: McNay.

ORDINANCE NO. G-1370 – On motion of Brooks, seconded by Seglie, the Governing Body approved Ordinance No. G-1370, amending Section 82-141 of the Pittsburg City Code fixing rates and minimum charges for sewer service, and authorized the Mayor to sign the Ordinance on behalf of the City. Motion carried. Absent: McNay.

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RESOLUTION NO. 1290 – On motion of Brooks, seconded by Seglie, the Governing Body approved Resolution No. 1290, amending Resolution No. 1272 establishing Equivalent Residential Unit (ERU) rates and undeveloped property rates; and providing an effective date of January 1, 2025, and authorized the Mayor to sign the Resolution on behalf of the City. Motion carried. Absent: McNay.

TENANT BASED RENTAL ASSISTANCE (TBRA) GRANT ACCEPTANCE – On motion of Brooks, seconded by Seglie, the Governing Body accepted a grant in the amount of \$50,000 from the Kansas Housing Resources Corporation (KHRC) to administer the Tenant Based Rental Assistance (TBRA) program to provide security deposits for low-income households and authorized the Mayor to sign the appropriate documents on behalf of the City. Motion carried. Absent: McNay.

APPROPRIATION ORDINANCE – On motion of Brooks, seconded by Seglie, the Governing Body approved the Appropriation Ordinance for the period ending November 26, 2024, subject to the release of HUD expenditures when funds are received with the following roll call vote: Yea: Brooks, Hite, Munsell and Seglie. Absent: McNay.

COLLATERAL ASSIGNMENT OF DEVELOPMENT AGREEMENT – On motion of Munsell, seconded by Brooks, the Governing Body approved a Collateral Assignment of Development Agreement between Pittsburg Partners, LLC, a Kansas limited liability company, Pittsburg Investors, LLC, a Kansas limited liability company, Pittsburg Northridge LLC, a Kansas limited liability company, and Pittsburg Development Associates, LLC, a Kansas limited liability company (collectively, the "Borrower") and Lead Bank (the "Lender"), and authorized the Mayor to sign the Estoppel, Notice and Acknowledgment of Collateral Assignment of Development Agreement on behalf of the City. Motion carried with the following roll call vote: Yea: Brooks, Hite, Munsell, and Seglie. Absent: McNay.

PITTSBURG TOWN CENTER PROJECT – SALES TAX REBATE AGREEMENT – On motion of Brooks, seconded by Munsell, the Governing Body approved a Sales Tax Rebate Agreement between The City of Pittsburg, a municipal corporation duly organized under the laws of the State of Kansas (the "City"), and Pittsburg Partners, LLC; Pittsburg Northridge, LLC; and Pittsburg Investors, LLC, each a Kansas limited liability company (individually and collectively, the "Developer") and authorized the Mayor to sign the Sales Tax Rebate Agreement on behalf of the City. Motion carried with the following roll call vote: Yea: Brooks, Hite, Munsell, and Seglie. Absent: McNay.

ORDINANCE NO. G-1368 – On motion of Seglie, seconded by Munsell, the Governing Body approved Ordinance No. G-1368, creating Section 82, Article II of the Pittsburg City Code adding Division 6 – Property and Sanitation Rates and Charges, Section 82-150 Monthly Rates and Charges and Section 82-151 Bulky Item Pickup Rates and fixing rates and minimum charges for solid waste service, and authorized the Mayor to sign the Ordinance on behalf of the City. Motion carried with the following roll call vote: Yea: Brooks, Hite, Munsell, and Seglie. Absent: McNay.

OFFICIAL MINUTES
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EMERGENCY SOLUTIONS GRANT (ESG) ACCEPTANCE – On motion of Munsell, seconded by Seglie, the Governing Body accepted an Emergency Solutions Grant (ESG) from the Kansas Housing Resources Corporation (KHRC) in the amount of \$97,363.00 to help prevent individuals/families from possibly becoming homeless or assist those who are homeless, for the grant period of July 1, 2024, through September 30, 2025, and authorized the Mayor to sign the appropriate documents on behalf of the City. Motion carried with the following roll call vote: Yea: Brooks, Hite, Munsell, and Seglie. Absent: McNay.

SISTER CITY AGREEMENT – On motion of Seglie, seconded by Brooks, the Governing Body approved an Agreement for the Establishment of a Sister City Relationship between the City of Pittsburg and the City of Sutri, Italy, and authorized the Mayor to sign the Agreement on behalf of the City. Motion carried. Absent: McNay.

Dick Coleman presented Mayor Hite and Commissioner Seglie with a plaque to officially create a relationship between the City of Pittsburg and the City of Sutri.

PUBLIC HEARING - MUTH PROPERTIES, LLC - INDUSTRIAL REVENUE BONDS – A Public Hearing was held to consider the issuance by the Issuer of its Industrial Revenue Bonds (Heritage Tractor Project), in one or more series, in a principal amount not to exceed \$7,500,000 (the "Bonds") and in regard to an exemption from ad valorem taxation of property constructed or purchased with the proceeds of such Bonds. No comments were received during the Public Hearing. Absent: McNay.

RESOLUTION NO. 1289 – On motion of Brooks, seconded by Seglie, the Governing Body adopted Resolution No. 1289, amending Resolution No. 1269 determining the advisability of issuing Industrial Revenue Bonds for the purpose of financing the acquisition, construction and equipping of a commercial facility to be located in the City; and authorizing execution of related documents, and authorized the Mayor to sign the Resolution on behalf of the City. Motion carried. Absent: McNay.

ORDINANCE NO. S-1104 – On motion of Seglie, seconded by Brooks, the Governing Body adopted Ordinance No. S-1104, authorizing the City of Pittsburg, Kansas, to issue its Taxable Industrial Revenue Bonds, Series 2024 (Heritage Tractor Project) for the purpose of the acquisition, construction and equipping of a commercial facility; and authorizing other related documents and actions, and authorized the Mayor to sign the Ordinance on behalf of the City. Motion carried. Absent: McNay.

ORDINANCE HR-6 – On motion of Seglie, seconded by Brooks, the Governing Body adopted Ordinance HR-6, a Home Rule Ordinance of the City of Pittsburg, Kansas, authorizing the issuance of General Obligation Bonds of the City to finance the construction of a building to be leased for economic development purposes in the City, and authorized the Mayor to sign the Ordinance on behalf of the City. Motion carried. Absent: McNay.

OFFICIAL MINUTES
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GENERAL WARRANTY DEED – On motion of Brooks, seconded by Munsell, the Governing Body approved a General Warranty Deed transferring property located in the Pittsburg Research and Development Park to the Kansas Board of Regents for the construction of the K.B.I. facility, and authorized the Mayor to sign the General Warranty Deed on behalf of the City. Motion carried with Hite abstaining. Absent: McNay.

DISPOSITION OF BIDS – FOUR OAKS IRRIGATION PROJECT - On motion of Munsell, seconded by Seglie, the Governing Body awarded the bid for the Four Oaks Irrigation Refurbishing and Remodeling Upgrade Project to Nate's Lawn and Landscape, Inc., of Pittsburg, Kansas, in the amount of \$243,150.00, and authorized the Mayor to sign the necessary documents on behalf of the City. Motion carried. Absent: McNay.

NON-AGENDA REPORTS & REQUESTS -

PITTSBURG POSITIVE – Mayor Hite recognized Debby Brock for the positivity she displays throughout the community.

HOLIDAY EVENTS – Director of Community Development and Housing Kim Froman provided details regarding the upcoming Small Business Saturday, Community Tree Lighting, and Turkey Trot events.

DECEMBER MEETING SCHEDULE – Mayor Hite reminded everyone that the City Commission will hold one meeting in December – on December 17th, 2024.

ADJOURNMENT - On motion of Seglie, seconded by Munsell, the Governing Body adjourned the meeting at 6:24 p.m. Motion carried. Absent: McNay.

Stu Hite, Mayor

ATTEST:

Tammy Nagel, City Clerk



HUMAN RESOURCES

201 West 4th Street • Pittsburg KS 66762

(620) 231-4100

www.pittks.org

To: Daron Hall, City Manager

From: Kim Vogel, Director of Human Resources

CC: Tammy Nagel, City Clerk

Date: December 2, 2024

Re: Agenda Item – December 17, 2024 City Commission Meeting
2025 Proposed Salary Ordinance No. S-1103

City staff is recommending the amendment of Ordinance No. S-1099 with the adoption of Ordinance No. S-1103. Attached is the Proposed 2025 Salary Ordinance with the following amendments:

- Minimum, Midpoint and Maximum salary ranges in all grades are adjusted for the 5% cost of living and merit-based adjustments.
- All annual stipend positions have been adjusted 5% to reflect the 3% Cost of Living Adjustment and a 2% merit-based increase.
- New budgeted full-time positions in Ordinance No S-1103 include all positions for the Property and Sanitation Department, a Police Department Investigative Analyst and a Parks Security Officer.

In this regard would you place an item on the agenda for the City Commission meeting scheduled for Tuesday, December 17, 2025. Action necessary will be the approval of the Salary Ordinance No. S-1103.

If you have any questions concerning this matter please do not hesitate to contact me.

ORDINANCE NO. S-1103

AN ORDINANCE AMENDING ORDINANCE NO. S-1099 FIXING THE SALARY AND COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE CITY OF PITTSBURG, KANSAS.

BE IT HEREBY ORDAINED BY THE GOVERNING BODY OF THE CITY OF PITTSBURG, KANSAS:

Section 1. Salary and Compensation of Officers and Employees. Officers and employees of the City of Pittsburg, Kansas, shall receive salary and hourly wages, payable in bi-weekly installments, not to exceed the amount set opposite the respective classification of the officer or employee.

Section 2. City Commission. City Commissioners shall receive wages, payable in bi-weekly installments, not to exceed the amount set opposite the classification below. Additionally, each Commissioner shall be entitled to receive and be reimbursed for any reasonable expenses incurred as the result of trips outside of the City to any City business or expenses incurred by such Commissioners in the performance of any official act for or on behalf of the City.

<u>CLASSIFICATION</u>	<u>ANNUAL STIPEND</u>
City Commissioner	\$3,000

Section 3. City Manager's Authority. The City Manager is hereby empowered to employ qualified people to fill any department head position at an annual salary at no more than the maximum amount allowed herein, and to employ qualified people to fill any position other than department head on an annual salary or hourly wage at no more than the maximum amount allowed herein. Employees' salaries and wages may be increased by the City Manager at reasonable intervals until the maximum amount is reached and as may be allowed and paid from time to time. The City Manager is further empowered to allow salary incentive payments in addition to the base salary amounts contained herein, as authorized by the City Commission, for such items as Fire Department First Responder and EMT certificates, Public Works licenses and operator certificates, and Police education and special assignment duties, provided that such incentive payments do not increase employee pay more than 5% above the maximum amounts shown herein.

Section 4. Legal Officers. The following legal officers shall receive an annual stipend as herein enumerated:

<u>CLASSIFICATION</u>	<u>ANNUAL STIPEND</u>
City Attorney	\$71,251
Legal Advisor/ Municipal Court Prosecutor	\$54,783
Municipal Court Judge	\$38,204

Section 5. Pay Grade Structure. Amounts listed below are for all employees regardless of non-exempt or exempt status. Non-Exempt employees are paid on an hourly basis. Overtime, based on 1.5 times the appropriate hourly rate, is paid for all hours in excess of 40 hours worked in a 7-day work cycle. Exempt employees are employees who are paid on a salary rate basis. Exempt employees are not eligible for overtime compensation.

GENERAL				
Grade	Titles	Min	Mid	Max
1 Part Time/ Seasonal	Cashier/Concessions Worker	\$9.93	\$12.14	\$14.34
	Clubhouse Worker			
	Event Worker			
	Intern			
	Lifeguard			
	Parks Maintenance Worker			
	Recreation Worker			
	Utilities Maintenance Worker			
2 Part Time/ Seasonal	Aquatic Center Maintenance Manager	\$12.14	\$15.45	\$18.75
	Aquatic Center Manager			
	Aquatic Center Program Manager			
	Concession Manager			
	Farmer's Market Manager			
	Instructor			
	Lead Event Worker			
	Recreation Leader			
3	Building Maintenance Worker	\$28,984	\$34,782	\$40,579
	Custodian			
	Mechanic Apprentice			
	Parks Heavy Equipment Operator Apprentice			
	Streets Heavy Equipment Operator Apprentice			
	Utilities Heavy Equipment Operator Apprentice			
	Water Treatment Plant Operator Apprentice			

4	Administrative Assistant I	\$30,887	\$38,609	\$46,328
	Airport Attendant I			
	Animal Control Technician			
	Cemetery Caretaker			
	Communications Technician I			
	Customer Service Representative I			
	Event Manager			
	Facility Maintenance Technician			
	Housing Specialist I			
	Mechanic I			
	Municipal Court Clerk			
	Parks Heavy Equipment Operator I			
	Police Records Clerk			
	Prosecution Clerk			
	Stormwater Collection Operator I			
	Sanitation Worker I			
	Streets Heavy Equipment Operator I			
	Traffic & Communications Technician			
	Wastewater Collection System Operator I			
	Wastewater Treatment Plant Operator I			
	Water Distribution Operator I			
	Water Service Representative I			
	Water Treatment Plant Operator I			
5	Animal Control Officer	\$34,285	\$42,886	\$51,426
	Assistant Technical Director			
	Codes Enforcement Inspector			
	Communications Technician II			
	Customer Service Representative II			
	Evidence Technician			
	Facility Maintenance Technician II			
	Homeless Services Coordinator (ESG)			
	Housing Specialist II			
	Information Technology Specialist			
	Multimedia Production Specialist			
	Parks Facilities Coordinator			
	Parks Heavy Equipment Operator II			
	Parks Security Officer			
	Section 8 HQS Compliance Inspector			
	Staff Accountant I			
	Stormwater Collection Operator II			
	Sanitation Worker II			
	Street Sweeper Operator			
	Streets Heavy Equipment Operator II			
	Utility Location Specialist			
	Wastewater Collection Operator II			
	Water Distribution Operator II			
	Water Treatment Plant Operator II			

6	Administrative Assistant II	\$38,741	\$48,426	\$58,112
	Clubhouse Manager			
	Communications Technician III			
	Deputy City Clerk			
	Engineering Technician			
	Facility Maintenance Supervisor			
	Family Response Advocate			
	GIS Specialist			
	Housing Specialist III			
	Information Technology Specialist II			
	Mechanic II			
	Parks Maintenance/Vegetation Coordinator			
	Permit Technician			
	Project Coordinator			
	Staff Accountant II			
	Stormwater Collection Supervisor			
	Streets Supervisor			
	Wastewater Collection Supervisor			
	Water Distribution Supervisor			
	Water Treatment Plant Maintenance Technician			
	Water Treatment Plant Lead Operator			
	Wastewater Plant Maintenance Technician			
	Wastewater Treatment Plant Supervisor			
7	Assistant Golf Course Superintendent	\$43,777	\$54,721	\$65,666
	Building Inspector			
	Community Development Specialist			
	Communications Supervisor			
	Crime Analyst			
	Investigative Analyst			
	Municipal Court Administrator			
	Neighborhood Redevelopment Manager			
	Network Administrator I			
	Payroll/Purchasing Manager			
	Records Administrator			
	Recreation Manager - Athletics			
	Recreation Manager - Operations			
	Technical Director			
	Technical Security Specialist			
	Wastewater Treatment Plant Quality Controller			

8	Customer Service Manager	\$50,344	\$62,930	\$75,516
	Engineering Supervisor			
	Housing Program Manager			
	Human Resources Manager			
	Network Administrator II			
	Public Information Manager			
	Senior Building Inspector			
	Special Projects Engineer			
	Water Treatment Plant Assistant Superintendent			
9	Airport Manager	\$57,680	\$72,368	\$86,841
	Assistant Director of Human Resources			
	Assistant Director of Property and Sanitation			
	Controller			
	Fleet Manager/Asset Management Support			
	Golf Course Superintendent			
	Memorial Auditorium Manager			
	Parks Maintenance Superintendent			
	Recreation Superintendent			
	Stormwater Collections Superintendent			
	Street Superintendent			
	Technical Facilities Manager			
	Wastewater Collections Superintendent			
	Wastewater Treatment Plant Superintendent			
	Water Distribution Superintendent			
	Water Treatment Plant Superintendent			
10	Assistant Public Utilities Director	\$72,368	\$94,080	\$115,790
	Building Official			
	City Clerk			
	Deputy Chief of Police			
	Deputy Finance Director			
	Deputy Fire Chief/Fire Marshal/Safety Coordinator			
	Information Technology Manager			
11	Director of Community Development & Housing	\$86,841	\$112,895	\$138,948
	Director of Finance & Budget			
	Director of Human Resources			
	Director of Information Technology			
	Director of Parks & Recreation			
	Director of Property and Sanitation			
	Director of Public Works & Utilities			
	Fire Chief			
	Police Chief			
12	Deputy City Manager	\$99,761	\$129,829	\$159,789
13	City Manager	\$129,829	\$168,779	\$207,727

Section 6. Hourly Wages for Full Time Firefighters: Grades F1-F5 listed below are for non-exempt firefighters who are paid on an hourly rate basis. Overtime, based on 1.5 times the appropriate hourly rate, is paid for all hours in excess of 106 hours in a 14-day work cycle, based upon 2,912 hours worked in a year. Grade F6 is exempt and not eligible for overtime compensation.

FIRE				
	Titles	Min	Mid	Max
F1	Firefighter I	\$12.59	\$15.11	\$17.63
F2	Firefighter II	\$14.47	\$17.38	\$20.27
F3	Master Firefighter	\$15.35	\$18.24	\$21.48
F4	Fire Lieutenant	\$17.19	\$20.62	\$24.08
F5	Fire Captain	\$19.25	\$23.10	\$26.95
F6	Battalion Fire Chief	\$66,219	\$79,463	\$92,707

Section 7. Hourly Wages for Full Time Police Officers. Grades P1-P4 listed below are for non-exempt police officers who are paid on an hourly rate basis. Overtime, based on 1.5 times the appropriate hourly rate, is paid for all hours in excess of 40 hours in a 7-day work cycle. Grade P5 is exempt and not eligible for overtime compensation.

POLICE				
Grade	Titles	Min	Mid	Max
P1	Patrol Officer Recruit	\$20.74	\$21.57	\$22.39
	Patrol Officer I	\$22.39	\$24.57	\$26.74
	Patrol Officer II	\$24.13	\$27.64	\$31.09
P2	Police Officer III	\$25.39	\$29.01	\$32.66
	Detective I			
	Evidence Technician			
P3	Master Patrol Officer	\$26.66	\$31.29	\$35.91
	Detective II			
	Police Corporal			
	Evidence Control Specialist			
P4	Detective III	\$27.99	\$34.65	\$41.40
	Police Sergeant			
P5	Lieutenant	\$63,489	\$81,140	\$98,799

Section 8. Additional Employees. The City Manager, may, when necessary, employ additional personnel who shall receive for their services an amount based on the rate being paid for similar work as herein provided, the rate of pay for such work to be determined by the City Manager.

Section 9. Repealed. That Ordinance No. S-1099 of the City of Pittsburg, Kansas, and all other Ordinances, or parts of Ordinances, in conflict herewith be, and the same are, hereby repealed.

Section 10. Effective Date. This Ordinance shall take effect after its passage and publication in the official City paper with any changes being reflected on the January 12, 2025 pay date.

Passed on this 17th day of December 2024

, Mayor

ATTEST

Tammy Nagel, City Clerk



DEPARTMENT OF PUBLIC WORKS & UTILITIES

1506 North Walnut • Pittsburg KS 66762

(620) 240-5126

www.pittks.org

Interoffice Memorandum

TO: DARON HALL
City Manager

FROM: MATT BACON
Director of Public Works & Utilities

DATE: December 9, 2024

SUBJECT: Agenda Item – December 17, 2024
KDHE Consent Order- 24-E-002 BOW

Kansas Department of Health and Environment (KDHE) is requiring the City to sign a Consent Order with their department for the construction of the Wastewater Treatment Plant. The order will require construction of the Wastewater Treatment Plant to begin by June 30th, 2025, with construction completed by June 30th, 2027. The Order will also require the City to achieve compliance with all permit effluent limits by January 1st 2028.

Staff is requesting that the Governing Body enter into the consent order with KDHE so that construction of the Wastewater Treatment Plant might move forward.

Would you please place this item on the agenda for the City Commission meeting scheduled for Tuesday, December 17th, 2024? Action necessary will be approval or disapproval of staff's request and, if approved, authorize the Mayor and City Staff to sign the Consent Order.

If you have any questions, please do not hesitate to contact me.

Attached: Consent Order

**STATE OF KANSAS
DEPARTMENT OF HEALTH AND ENVIRONMENT**

In the Matter of:)	
)	
CITY OF PITTSBURG)	
201 WEST 4 th STREET)	Case No. 24-E-002 BOW
PITTSBURG, KS 66762-4701)	
)	
KANSAS WATER POLLUTION CONTROL)	
PERMIT NO. M-NE57-0001)	
)	
FEDERAL PERMIT NO. KS0038954)	

CONSENT ORDER

Now on this ____ day of _____, 2024, the Kansas Department of Health and Environment (“KDHE”) and the City of Pittsburg (“Respondent”) (collectively, the “Parties”), having agreed that settlement of this matter is in the best interests of the Parties and conducive to protection of public health and the environment, hereby represent and state as follows:

The Parties acknowledge that this Consent Order (“CO”), upon execution by the Secretary of KDHE (“Secretary”), shall be a final agency order. Respondent shall not contest the authority of the Secretary to issue this CO or any action by KDHE to enforce this CO. Respondent voluntarily and knowingly waives the right to an appeal or review of matters leading up to the execution of the CO under the Kansas Administrative Procedure Act (“KAPA”), K.S.A. 77-501, *et seq.* or the Kansas Judicial Review Act, K.S.A. 77-601, *et seq.* KAPA authorizes KDHE to enter into an informal settlement of this matter without the necessity of proceeding to a formal hearing. K.S.A. 77-505.

As used in this CO, “Facility” shall mean the Pittsburg Wastewater Treatment Facility and the real property, buildings, structures, fixtures, and appurtenances located in the Northwest quarter of the Southeast quarter of Section 31, Township 30 South, Range 25 East of Crawford County, Kansas. The Secretary and Respondent deem that the Findings of Fact and Conclusions of Law set forth in this CO are true and correct as related to the Facility.

I. FINDINGS OF FACT

1. KDHE issued Kansas Water Pollution Control Permit Number M-NE57-0001 (“Permit”), with an effective date of July 1, 2018, and an expiration date of June 30, 2023, to the Respondent, permitting the Facility to discharge wastewater in accordance with the effluent limits and monitoring requirements set forth in the Permit.
2. The Permit established a Schedule of Compliance for the Facility to submit an evaluation

of its ability to meet the final total phosphorus limits in the Permit. The schedule also required the Facility to submit a plan if the current facility design was not able to meet those limits.

3. The Facility submitted their evaluation with the conclusion that the current facility design would not be able to achieve the phosphorus permit limits. The Respondent began the process of designing and implementing facility improvements to achieve compliance.
4. The Respondent submitted a loan application on October 4, 2024, and Final Project Plans & Specifications were submitted on October 25, 2024.

II. CONCLUSIONS OF LAW

5. KDHE is a duly authorized agency of the State of Kansas created by an act of the legislature. K.S.A. 75-5601 *et seq.* The Secretary has general jurisdiction over matters involving sewage discharge and the administration of applicable regulations. K.S.A. 65-161 *et seq.*; K.S.A. 65-171d. Sewage includes “any substance that contains any of the waste products or excrementitious or other discharges from the bodies of human beings or animals, or chemical or other wastes from domestic, manufacturing or other forms of industry.” K.S.A. 65-164.
6. Pursuant to K.S.A. 65-161 *et seq.*, any person discharging sewage or planning to discharge sewage to waters of the State is required to obtain a KDHE issued permit for such discharges. The permit provides information about the permitted facility, operating and record keeping requirements and other conditions required pursuant to Kansas Statutes and Regulations. Requirements of the wastewater discharge permit are enforceable under the authority of the Secretary of KDHE (K.S.A. 65-161 *et seq.*; K.S.A. 65-171d) and the KDHE Director of the Division of Environment (K.S.A. 65-170 *et seq.*).

III. ORDER

7. Based upon the above-referenced Findings of Fact and Conclusions of Law, the Secretary hereby orders the Respondent, and the Respondent hereby agrees, to comply with the following Schedule of Compliance:
 - (A) By June 30, 2025, Respondent shall begin construction.
 - (B) By June 30, 2027, Respondent shall complete construction.
 - (C) By January 1, 2028, Respondent shall achieve compliance with all permit effluent limits.
8. The activities conducted under this CO are subject to approval by KDHE. The Respondent shall provide all appropriate necessary information requested by KDHE consistent with this CO.

9. The Respondent shall operate the Facility in accordance with all applicable Kansas statutes and regulations.

IV. TERMS OF THE SETTLEMENT

10. The Respondent agrees to comply with the terms of this CO and the applicable statutes and regulations. Failure to comply with the terms of this CO may subject the Respondent to further enforcement action as provided for in Kansas water pollution control law, K.S.A. 65-161 *et seq.*, K.S.A. 65-170d.
11. **Additional Tasks May Be Required.** KDHE may determine that tasks may be required that are in addition to those specified in this CO. In the event KDHE makes such a determination, it shall notify Respondent in writing that additional tasks are necessary in order to meet the goals and objectives of this CO, to conform to applicable laws, and/or to protect public health or safety or the environment. If such tasks are required, they shall be completed as specified by KDHE and within the timeframes established by KDHE. KDHE's issuance of written notice of additional tasks shall constitute a final decision subject to Dispute Resolution of this CO.
12. This CO shall apply to and be binding upon the Parties, their agents, successors, and assigns. The Parties agree to undertake all actions required of them by the terms and conditions of this CO.
13. Notwithstanding the terms of any contract, the Respondent is responsible for compliance with this CO and for ensuring that its contractors and agents comply with this CO.
14. This resolution is meant to be a full resolution of the matters set forth herein.
15. **Liability.** Nothing herein shall be legally binding or have any effect on the position of the Parties on any matter that may be included in any other agreements negotiated between them. Neither the State of Kansas, nor any agency thereof shall be held out as a party of any contract entered into by the Respondent in carrying out activities pursuant to this CO.
16. **Force Majeure.** The following shall constitute the governing terms for force majeure, excusable delay and modification of the CO.
 - (A) Respondent shall perform the requirements under this CO within the time limits set forth herein unless the performance is prevented or delayed solely by events which constitute force majeure. For purposes of this CO, force majeure is defined as any event beyond the control of the Respondent which could not be overcome by due diligence and which delays or prevents performance by a date required by this CO. Such events do not include increased costs of performance or changed economic circumstances. Any delay caused in whole or in part by action or inaction by state or federal authorities shall be considered a force majeure event but shall not extend the period of performance of the obligation required by the CO by more than the period of delay.

- (B) Respondent shall have the burden of proving all claims of force majeure. Failure to comply by reason of force majeure shall not be construed as a violation of this CO.
 - (C) Respondent shall notify KDHE in writing within seven (7) days after becoming aware of an event, which the Respondent knew, or should have known, constituted force majeure. Such notice shall estimate the anticipated length of delay, its cause, measures to be taken to minimize the delay, and an estimated timetable for implementation of these measures. Failure to comply with the notice provision of this section shall constitute a waiver of Respondent's right to assert a force majeure claim and shall be grounds for KDHE to deny the Respondent an extension of time for performance.
 - (D) Within seven (7) days of the receipt of written notice from the Respondent of a force majeure event, KDHE shall notify the Respondent of the extent to which modifications to this CO are necessary. In the event that KDHE and the Respondent cannot agree that a force majeure event has occurred, or if there is no agreement on the length of the extension, the dispute shall be resolved as set forth in this CO.
 - (E) Any alterations to any schedule for performance or completion of a task required by this CO pursuant to this paragraph shall not alter the schedule for performance or completion of any other task required by this CO unless specifically agreed to by the Parties in writing and incorporated into this CO.
17. **Modification.** This CO may only be amended by written agreement of KDHE and the Respondent.
18. **Dispute Resolution.** The Parties recognize that a dispute may arise between them regarding implementation of the action to be taken as herein set forth or other terms or provisions of this CO.
- (A) If Respondent disagrees, in whole or in part, with any final action or decision made by KDHE under this CO, Respondent may invoke dispute resolution, as follows: Respondent shall send written notice to the KDHE project coordinator stating the specific terms of the disputed KDHE action or decision, and shall provide copies of relevant information; KDHE must receive such notice within fifteen (15) days of the date of KDHE's final action or decision.
 - (B) Within thirty (30) days of receipt of any such notice of dispute from Respondent, KDHE and Respondent shall meet to negotiate an agreement on the matter in dispute. If the Parties cannot reach agreement by consent during this period, KDHE shall issue a brief written decision on the dispute. The final written decision or resolution shall be incorporated as a part of this CO. As authorized by applicable law, issuance of the final written decision under this subparagraph shall be deemed an "Order" as defined by K.S.A. 77-502(d) and shall trigger applicable time limits for requesting a hearing.

- (C) In the event Respondent seeks dispute resolution concerning a date for performance of an act set out in the CO or an incorporated document or submittal, the date for performance of such act shall be extended for a period equal to the delay resulting from the invocation of the dispute resolution provision. However, such extension does not alter the schedule for performance of completion of any other tasks required by this CO.

19. **Other Claims And Parties.** Nothing in this CO shall constitute or be construed as a release for any claim, cause of action or demand in law or equity against any person, firm, partnership, or corporation not a signatory to this CO for any liability it may have arising out of or relating in any way to the subject violations alleged in this CO.
20. **Effective Date.** This CO shall become effective when signed by the Secretary of KDHE.
21. **Termination.** This CO will be terminated upon written notice by KDHE to the Respondent that the requirements of this CO have been satisfied. Such notice shall not be unreasonably withheld by KDHE. KDHE reserves the right to unilaterally withdraw this CO for substantial non-compliance.

The Parties hereto have affixed their signatures on the dates inserted below to acknowledge their agreement to this CO. The signatories to this CO certify that they are authorized to execute and legally bind the party they represent to this CO.

IT IS SO ORDERED AND AGREED

KANSAS DEPARTMENT OF
HEALTH AND ENVIRONMENT
By:

CITY OF PITTSBURG
By:

Janet Stanek
Secretary

Signature

Date

Name

Title

Date

Interoffice Memorandum

TO: DARON HALL
City Manager

FROM: MATT BACON
Director of Public Works & Utilities

DATE: December 9, 2024

SUBJECT: Agenda Item – December 17, 2024
DISPOSITION OF BIDS
2025-2027 Annual Fixed Location Generator
Inspection & Maintenance Contract

Bids were received on Tuesday, December 3rd, 2024, for Annual Fixed Location Generator Inspection and Maintenance Contract for the period of January 1, 2025 to December 31, 2027. Bids were received from four vendors (see attached bid tabulation). After reviewing the bids received, staff is recommending that the bids be awarded to the low bidder meeting specifications, CDL Electric Company, Inc., of Pittsburg, based on their low bid of \$11,500 annually.

Would you please place this item on the agenda for the City Commission meeting scheduled for Tuesday, December 17, 2024. Action necessary will be approval or disapproval of staff's recommendation and, if approved, authorize the Mayor and City Clerk to execute the contract documents once prepared.

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachment: Bid Tabulation



Bid Recapitulation Sheet
2025-2027 Annual Fixed Location Generator
Inspection & Maintenance Contract
Tuesday, December 3rd, 2024 - 2:00 p.m.
City Hall Conference Room

Name and Address of Bidder	Total Annual Cost
Central Power Systems & Services 9200 Liberty Dr Liberty MO 64068	\$13,265
CDL Electric Company, Inc. 1308 North Walnut Pittsburg, KS 66762	\$11,500
Electrical Engineering & Equipment Co 1606 N Corrington Ave Kansas City Mo 64120	\$28,440
Clifford Power System, Inc. (Tulsa, OK) c/o Morgan Jenkins 4408 South Washington Avenue Independence, MO 64055	Year 1 (2025) \$39,987 Year 2(2026) \$39,309 Year 3 (2027) \$39,309

Interoffice Memorandum

TO: DARON HALL
City Manager

FROM: Jeff Bair
Director of IT

DATE: December 9, 2024

SUBJECT: Agenda Item – December 17, 2024
Disposition of Bids
Elevator and Lift Full Maintenance Contract

Bids were received on Tuesday, December 3rd, 2024 for a full maintenance contract with monthly inspection of elevators and lifts at various City facilities for a period of three (3) years (January 1st, 2025 through December 31st, 2027). Bids were received from one (1) company (see attached bid tabulation). After reviewing the bid received, City staff is recommending that the bid be awarded to MEI, Total Elevator Solutions, of Springfield, Missouri, with a Total Annual Cost of \$25,968.00 and a Quarterly Invoicing Cost of \$6,492.00.

In this regard, would you please place this item on the agenda for the City Commission meeting scheduled for Tuesday, December 17, 2024. Action being requested is to approve or disapprove staff's recommendation and, if approved, authorize the Mayor and City Clerk to execute the contract documents once prepared.

If you have any questions concerning this matter, please do not hesitate to contact me.



Bid Recapitulation Sheet
2025-2027 Elevator & Lift Full Maintenance Contract
Tuesday, December 3rd, 2024 - 2:00 p.m.
City Hall Conference Room

Name and Address of Bidder	Total Annual Cost	Invoicing Per Quarter
MEI, Total Elevator Solutions 3107 E Chestnut Express Springfield, Missouri 65802	\$25,968.00	\$6,492.00

Interoffice Memorandum

TO: DARON HALL
City Manager

FROM: MATT BACON
Director of Public Utilities

DATE: December 9th 2024

SUBJECT: Agenda Item – December 17, 2024
DISPOSITION OF BIDS
Bulk Oil and Diesel Exhaust Fluid

Bids were received on Tuesday, December 3rd, 2024 for the purchase of Bulk Oil and Diesel Exhaust Fluid for the City for the period of January 1st to December 31st, 2025 with the option to renew the contract for two (2) additional one (1) year periods.

After reviewing the bids received, the City staff is recommending that the bid be awarded to Meridian Oil and Equipment, LLC of Carl Junction, Missouri based upon their low bid.

Would you please place this item on the agenda for the City Commission meeting scheduled for Tuesday, December 17th, 2024. Action necessary will be approval or disapproval of staff's recommendation to award the bids to the low bidder and, if approved, authorize the Mayor and City Clerk to execute the contract documents once prepared.

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachment: Bid Tab Sheet



City of Pittsburg, Kansas
Recapitulation of Bids
Bulk Oil and DEF

Tuesday, December 3rd, 2024 – 2:00 p.m.

NAME/ADDRESS OF BIDDER	Engine Oil 0W/20 Synthetic	Engine Oil 5W/20 Synthetic	Engine Oil 5W/30 Synthetic	Engine Oil 10W/30 Synthetic Blend CK-4	Engine Oil 15W/40 Synthetic Blend CK4	Hydraulic Fluid AW32	Hydraulic Fluid AW68	DEF	Delivery Fee	Disposal Fee
Meridian Oil and Equipment	\$9.38	\$8.57	\$9.30	\$9.97	\$10.12	\$6.46	\$6.46	\$1.95	\$25.00	
Producers Coop	\$15.34	\$15.24	\$15.14	\$12.70	\$12.70	\$12.13	\$12.13	\$2.50	\$0.00	\$0.00
Fleet Fuels LLC	\$13.21	\$12.90	\$13.21	\$12.03	\$12.03	\$9.87	\$9.87	\$1.98		
Dennis Oil Company	\$13.61	\$16.78	\$13.61	\$12.49	\$13.68	\$10.23	\$8.60	\$1.39	\$4.00	N/A
Brenntag	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid

FARM LEASE

THIS LEASE OF FARM LAND (the "Lease"), made and entered into this 17th day of December, 2024, by and between the City of Pittsburg, Crawford County, Kansas, a Municipal Corporation, hereinafter called the Lessor, and Kenneth Biancarelli, hereinafter called the Lessee.

The Parties agree and hereby acknowledge that the tracts of land shown on Exhibit A attached hereto and incorporated herein by reference, is Airport Industrial Park property, and land adjacent to the Airport being held as clear zone land for Atkinson Municipal Airport.

WITNESSETH, that for and in consideration of the rents, covenants and agreements hereinafter contained, said Lessor does hereby rent, let and lease unto said Lessee all the tillable land and grass land in Tracts 3, 4, 5, and 5A on Exhibit A for and on the terms set forth herein below.

TERMS

Lessee to rent Tracts 3, 4, 5, and 5A for a term of (12) months beginning on January 1, 2025, and ending on December 31, 2025. The Lessee agrees to pay the Lessor an annual rental of \$8,147.70. Rent shall be due and payable on January 1, 2025.

USE OF PREMISES

Lessee shall at all times farm and care for said land in a good husband- like manner, and in accordance with good farming and soil conservation practices; shall not commit or permit waste thereon; shall carefully protect all improvements of every kind that are now on said premises or may be erected thereon during the term of this Lease; shall promptly at the expiration of the term herein granted yield up possession of said premises, without notice, unto the Lessor in as good condition and repair as now exists or may be at any time during the term of this Lease, ordinary wear and tear excepted.

TERMINATION

Lessor reserves the right to terminate this Lease and retake possession of all or any portion of the leased premises at any time for any purpose upon thirty (30) days advance written notice to Lessee. In the event Lessor exercises its right to terminate, Lessor shall reimburse Lessee for the cost of seed, lime and fertilizer. Lessee hereby waives and releases Lessor from any right or claim for recovery of any lost profits or other expenses.

This Lease shall automatically terminate at the end of the initial lease term unless the Lessee provides written notice of request to renew to Lessor at least sixty (60) days prior to the expiration date of the intimal term. A new successor lease shall be required to reinstate Lessee's farming privileges. The decision to grant or deny Lessee's request to renew shall be in Lessor's sole discretion.

PROHIBITIONS ON USE

It is understood and agreed that the rights granted hereunder to Lessee shall not be exercised in such a way as to interfere with or adversely affect the use, operation, maintenance or development of the Airport or the Airport Industrial Park. Lessee hereby acknowledges that burning is strictly prohibited, as well as cultivation of crops within twenty feet (20') of the wildlife fencing. Lessee further agrees not to plow pasture, permit noxious weeds to go to seed, or cut live trees for sale or personal use.

INGRESS AND EGRESS

Lessee also agrees that Lessor and its other tenants, lessees and agents shall be entitled to retain the right of ingress and egress on the land for the purpose of recreational hunting and of monitoring compliance with the lease terms, but shall refrain from interfering with the farming operation of Lessee as much as reasonably possible. It is further agreed that Lessor shall retain the exclusive right to permit any third parties to enter the property for recreational hunting purposes.

PESTICIDES / HERBICIDES

Lessee shall use pesticides and herbicides in strict accordance with labeled directions, warnings and instructions on the leased property.

LIABILITY INSURANCE

Lessee shall procure and keep in force beginning on the date this Lease is entered into, and continuing during the entire term of this Lease, comprehensive general liability insurance, with Lessor also listed as a named insured, to include public liability coverage for bodily injury in an amount of at least five hundred thousand dollars (\$500,000) for any one (1) occurrence. Lessee shall provide Lessor with a certificate for said insurance policy upon execution of the Lease. Said certificate shall also contain a clause that said policy may not be cancelled nor coverage limits decreased without at least thirty (30) days prior written notice sent to Lessor at the address specified herein.

HOLD HARMLESS / INDEMNIFICATION

Lessee takes possession of the leased premises after a thorough inspection of the leased premises and acknowledges and understands the inherent hazards of farming and assumes all the risks thereof and therefrom, and further agrees to defend, indemnify and hold Lessor harmless from any and all claims, damages, demands, liability, loss, and expenses, including Lessor's reasonable attorney fees, arising out of or from Lessee's operations on the leased premises or Lessee's performance or failure to perform the terms of this Lease.

AMENDMENTS

Any amendments or alterations of this Lease shall be in writing and shall be agreed upon and signed by both the Lessor and the Lessee. Any amendments or alterations shall be at the sole discretion of Lessor.

MAINTENANCE

Lessee shall brush hog the waterways on the premises at least once during the lease term. Physical improvements to property by Lessee are subject to prior written approval by Lessor. If approved, maintenance of all improvements are the sole responsibility of Lessee, unless prior arrangements between Lessee and Lessor are made in writing. If improvements are made without prior written approval by Lessor, then the improvements shall become the property of Lessor, and Lessee shall be deemed to have committed a violation of the terms of this Lease, which renders the lease null and void at Lessor's sole discretion.

FARMING COSTS

Lessee shall be solely responsible for all fertilizer, lime and seed purchases for the leased property.

TRESPASSING

Lessee acknowledges and understands that Lessor cannot prevent trespassing or vandalism, and assumes no responsibility for the acts of any third (3rd) parties thereon.

INDEPENDANT PARTIES

This Lease shall not be deemed to give rise to a partnership relation or joint venture, and neither party shall have authority to obligate the other party without the other party's written consent.

ASSIGNMENT

This Lease shall not be assigned nor sublet without the prior written consent of said Lessor.

PARTIES BOUND

This Lease shall extend to and be binding upon the parties hereto, and their heirs, executors, trustees, administrators, successors and assigns.

ENTIRE AGREEMENT

This Lease shall constitute the entire agreement of the parties hereto and any prior oral or written agreement or understanding between the parties relating to the lased premises is merged

herein and shall be of no separate force and effect and this Lease shall only be changed, modified or discharged by subsequent written agreement signed by all parties hereto.

KANSAS LAW

This Lease shall be governed by and construed in accordance with the laws of the State of Kansas.

DUPLICATE COPIES

This Lease is executed in duplicate, one copy thereof for said Lessor and one copy thereof for said Lessee.

NOTICES

LESSOR:

Name: City of Pittsburg, KS
Address: 201 West 4th
Pittsburg, KS 66762

Telephone No: (620) 231-4170

LESSEE:

Name: Kenneth Biancarelli
Address: 510 E. 590th Ave.
Pittsburg, KS 66762
Telephone No: (620) 724-8048 Home
(620) 249-3314 Cell

In Witness whereof, this lease has been signed and executed the day and year first above written.

LESSOR:

THE CITY OF PITTSBURG, KANSAS

, Mayor

ATTEST:

Tammy Nagel, City Clerk

LESSEE:

KENNETH BIANCARELLI

Kenneth Biancarelli



MEDICAL DIRECTOR PROFESSIONAL SERVICES AGREEMENT

This Medical Director Professional Services Agreement ("Agreement") made and entered into on November 1, 2024, by and between the City of Pittsburg, Kansas ("City"), and Dr. Timothy Stebbins, a Kansas licensed physician ("Medical Director").

PURPOSE

The City Fire Department desires to engage a qualified physician to act as Medical Director for its Emergency Medical Services (EMS) program. Medical Director is a physician qualified by virtue of training and experience in the practice of medicine, is licensed as a doctor of medicine in the State of Kansas.

NOW, THEREFORE, THE CITY AND MEDICAL DIRECTOR AGREE AS FOLLOWS:

1. OBLIGATIONS OF MEDICAL DIRECTOR

1.1 Status. Medical Director will remain in full compliance with all of the following conditions continuously during the entire term of this Agreement. Failure of Medical Director to satisfy any or all of the following conditions will constitute grounds for automatic termination of this Agreement as set forth herein below in Section 5.

- a. Medical Director is a licensed doctor of medicine in the State of Kansas without restriction or subject to any disciplinary or corrective action;
- b. Medical Director will have at least five (5) years experience in emergency care medicine;
- c. Medical Director will abide by the policies and procedures of the City and in direct compliance with all state, federal, local and rules, regulations, and standards.

1.2 Duties and Responsibilities of Medical Director.

- a. Provides overall medical direction for the City's emergency medical technician ("EMT"), and Paramedics in order to maintain control of patient care in accordance with state rules and regulations.
- b. Establishes medical policy in accordance with medical control functions to provide uniform benchmarks for patient care
- c. Develop, review, and implement medical and trauma protocols for all operational phases of basic and advanced life support, the selection and use of medications, supplies and medical equipment in cooperation with the City Fire Chief in order to ensure the utilization of proper procedures and material.
- d. Approve and monitor the activities and education of the City EMTs and Paramedics.
- e. Reviews medical calls in consort with the City Fire Chief to verify appropriate medical care.
- f. Effectively provides advice to the City Fire Chief in matters pertaining to the selection, correction, and supervision of City EMTs and Paramedics.

1.3 Compliance with Standards. Medical Director will perform all services and duties under this Agreement in accordance with all laws, rules, regulations, ordinances, and judicial and administrative interpretations thereof, of the United States, the State of Kansas, the City, and all

political subdivisions, agencies, and instrumentality's of any of them, as well as with the bylaws, rules, regulations, guidelines, policies, and procedures of The City Fire Department, as all of the foregoing may from time to time be in effect. Particularly, and not by way of limitation, Medical Director will comply with the Kansas Medical Practice Act and all rules and regulations of the Kansas Board of Healing Arts and will do everything necessary to maintain in effect his license as a doctor of medicine within the State of Kansas.

1.4 Insurance. The Medical Director and all physicians who may provide services hereunder for Medical Director will at all times throughout the term of this Agreement maintain professional liability insurance in an amount no less than \$1,000,000 per occurrence and \$2,000,000 in the aggregate.

1.5 Time. Medical Director will devote such time and attention as is necessary to fulfill his or her duties and responsibilities.

1.6 Disclosure of Information. Medical Director recognizes and acknowledges that he will have access to certain confidential information of The City Fire Department, and that such information constitutes valuable, special, and unique property of the City. Medical Director will not, during or after the term of this Agreement, without the consent of The City Fire Department, disclose any such confidential information to any other person, firm, corporation, association, or other entity for any reason or purpose whatsoever except as may be ordered by a court or governmental agency or as may otherwise be required by law.

1.7 Financial Obligation. Medical Director will incur no financial obligation on behalf of The City Fire Department or for which the City will be responsible without prior approval of the City Manager.

1.8 Services. Medical Director will perform all obligations of Medical Director under this Agreement at a mutually agreeable location. All communications to The City Fire Department will be directed to the Fire – EMS Chief. The Chief and the City Manager will have full authority to communicate to Medical Director on behalf of the City.

1.9 Hold Harmless and Indemnification. Medical Director shall defend, indemnify and hold harmless the City, the City's EMTs and Paramedics, and other City employees, from any and all liability and expenses for claims, personal injuries, property damage, or loss of life or property resulting from, or in any way connected with, or alleged to have arisen from, the performance of Medical Director of this Agreement, except where proximate cause of such injury, damage, or loss was the sole negligence of the City's EMTs, Paramedics or other employees.

2. OBLIGATIONS OF THE CITY

2.1 Compensation. For all services provided by Medical Director pursuant to this Agreement, the City will pay Medical Director **\$1,000.00** per month payable following the month of service, commencing on November 1, 2024.

3. INDEPENDENT CONTRACTOR

3.1 Professional Performance of Services. In the performance of all services pursuant to this Agreement, Medical Director is at all times acting as an independent contractor engaged in the profession and practice of medicine. Medical Director will employ his or her own means and methods and exercise his or her own professional judgment in the performance of such services, and The City Fire Department will

have no right of control or direction with respect to such means, methods, or judgments, or with respect to the details of such services. The only concern of The City Fire Department under this Agreement or otherwise is that, irrespective of the means selected, such services will be provided in a competent, efficient, and satisfactory manner. Medical Director, and all physicians and other individuals providing services pursuant to this Agreement, will not have any claim against City for vacation pay, sick leave, retirement benefits, social security, workers' compensation, disability or unemployment insurance benefits, or employee benefits of any kind. *The Medical Director will be provided supervisors and Directors Insurance coverage by the city.* TC JB

4. DURATION AND TERMINATION

4.1 Term. This Agreement will continue in effect for a term of one (1) calendar year from the effective date and thereafter from year to year thereafter unless terminated sooner as hereinafter set forth.

4.2 Termination. Either party at any time may terminate the Agreement, with or without cause, by giving written notice of such termination to the other party at least thirty (30) days prior to the date on which the termination is to be effective, such date to be specified in the notice.

4.3 Modification or Renewal. The payment provisions of this Agreement may not be altered or modified during any twelve (12)-month term. Moreover, following termination without cause, the parties will not enter into the same or a similar contract with each other unless the new contract does not have the effect of altering or modifying the previous Agreement's payment provisions within a twelve (12)-month period. The intent of this provision is to prohibit the parties from terminating this Agreement without cause and then entering into a new contract in order to alter or modify the payment provisions within a period of less than one (1) year.

5. MISCELLANEOUS

5.1 Governing Law and Venue. This Agreement shall be subject to, governed by and construed in accordance with the laws of the State of Kansas. Jurisdiction and venue for any disputes arising from or out of the terms of this Agreement shall lie exclusively in the District Court of Crawford County, Kansas.

5.2 Amendment. No amendment or variation of the terms of this Agreement will be valid unless in writing and signed by both parties in the manner provided in Section 6.11 of this Agreement.

5.3 Captions. The captions for each Paragraph of this Agreement are included for convenience of reference only and are not to be considered a part hereof, and will not be deemed to modify, restrict, or enlarge any of the terms of provisions of this Agreement.

5.4 Fraud and Abuse. The parties enter into this Agreement with the intent of conducting their relationship in full compliance with applicable state, local, and federal law including the Medicare/Medicaid Anti-fraud and Abuse Amendments. Notwithstanding any unanticipated effect of any of the provisions herein, neither party will intentionally conduct itself under the terms of this Agreement in a manner to constitute a violation of the Medicare and Medicaid fraud and abuse provisions. Further, if legislation is passed, the effect of which would be to hinder City Fire- EMS Departments ability to obtain reimbursement from Medicare/Medicaid due to the existence of this Agreement, or if this Agreement becomes illegal under any subsequent law or regulation, then this Agreement will terminate immediately.

5.5 Access to Books and Records of Subcontractor. Upon the written request of the Secretary of Health and Human Services or the Comptroller General or any of their duly authorized representatives, the

Medical Director will make available those contracts, books, documents, and records necessary to verify the nature and extent of the costs of providing services under this Agreement. Such inspection will be available up to four (4) years after the rendering of such services.

5.6 Entire Agreement. This Agreement constitutes the entire Agreement between the parties with respect to the subject matter hereof, and supersedes any and all other agreements, understandings, negotiations, or representations, oral or written, between them.

5.7 Authorization for Agreement. The execution and performance of this Agreement by The City Fire Department and Medical Director have been duly authorized by all necessary laws, resolutions, and corporate action, and this Agreement constitutes the valid and enforceable obligations of Medical Director and the City in accordance with its terms.

In **WITNESS WHEREOF**, the parties hereto have executed this Agreement on the day and year first above written.

City of Pittsburg, Kansas

By: _____ Date: _____, 2024
Mayor, Stu Hite

ATTEST:

City Clerk - Tammy Nagel

Medical Director

By:  _____ Date: 10/31/24, 2024
Timothy Stebbins, M.D.

TO: Daron Hall – City Manager

FROM: Darcie Shultz – MACC General Manager

SUBJECT: Consent Agenda Item (December 17): Memorial Auditorium 2025 Proposed Use Fees

CC: Tammy Nagel – City Clerk

The Memorial Auditorium Advisory Board met on Wednesday, December 4 with the primary business being to review the proposed 2025 fee schedule drafted by MACC General Manager Darcie Shultz. The board reviewed the proposed fees and recommended the fee schedule be presented to Commission for approval.

The proposed fee schedule is a restructuring of the user fees for both the auditorium and lower level for the following reasons:

1. To have consistency and uniformity among all rental clients.
2. To consolidate fees and user categories for better efficiency and clarity.
3. There has not been a comprehensive overview and increase since 2008. The current fee schedule is dated 2017 with only minor adjustments to the lower level made at that time.
4. To better align with comparable venues in the area.
5. Increased usage has led to the need for more staff to manage the high number of events and maintain the space.

Change Overview: See attached proposed fees and current fee schedule for comparison and full details.

1. Auditorium – Restructured the base rental rate FROM five (5) different performance rate structures and three (3) different hourly rehearsal rates TO half-day (5hr) and full-day (10hr) blocks – categorized as rehearsal or performance. Lowered the per ticket facility fee FROM \$2 TO \$1.
2. Raised the net ticket split for large, touring shows from 2% to 4%. This fee is in addition to the base rental fee.
3. Lower Level – Restructured the base room rental FROM four (4) rate structures and one wedding/conference rate TO two different categories (conference and meeting) and created two wedding reception/party packages (basic and deluxe) with updated/added inclusions.
4. Minor increase (based on the current “Events with Alcohol” rate) to the meeting hourly rate for the following spaces: B8 (+\$5) and Entire Lower Level (+\$25).
5. Eliminated a separate rental rate category for nonprofits and schools and created a flat discount off the total.

The proposal also includes a new waiver/reduction request form to be used when an organization requests a reduced rental fee or seeks program/project sponsorship from Memorial Auditorium. In addition, the damage deposit was increased from \$250 (currently only applies to events with alcohol) to \$500 for ALL events.



RATE SCHEDULE AND USER FEES

Proposed November 2024

Space rental includes an event supervisor and/or a technical supervisor for work light rehearsals, use of some equipment, and technical operators (2) for rehearsals and performances. It also includes some marketing support on a case-by-case basis. It does not include front of house support or technical design service. Each additional performance scheduled is charged at 50% of the performance/event day rental rate (off the higher rate first). The first two rehearsals are charged at the full rate, each additional rehearsal is charged at 50% of the rehearsal rate. A 25% deposit and a \$500 damage deposit is due at contract signing. Nonprofit organizations receive a 25% discount off the total rental - must submit a fee waiver. Schools receive a 50% discount on the total rental. The venue opens at 8am and closes at 12am - **ALL** activity must fit within this time frame.

AUDITORIUM:

Rehearsal/Load-In:

Half-Day (5hrs)	\$300.00
Full-Day (10hrs)	\$600.00
Hourly Extension (at contract only)	\$100.00

Performance/Event:

Half-Day (5hrs)	\$600.00
Full-Day (10hrs)	\$1,200.00
Hourly Extension (at contract only)	\$150.00
Lobby Post-Event (up to 2hrs)	\$100.00

LOBBY: Separate Use Only

Per Hour - 2 hour minimum	\$100/hr
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Other Applicable Fees:

Credit Card Processing and Ludus Box Office Fees (Built-In to Ticket and "Passed On" to Patron)	.5% + .075
Building Preservation Fee (per ticket)	\$1.00
Cleaning Fee (per event)	\$50.00
Box Office Fee (flat, one-time fee)	\$150.00
Merchandise House Split	20% of Gross
Net Ticket Split (applies only to large, touring shows)	4% of Net Sales

Add-On Support Services & Equipment:

Lighting Design (pp/per hour - 4hr min -- \$400 cap)	\$25hr/pp	Additional Dressing Room (B1, when available)	\$50.00
Sound Design (pp/ph - 4hr min)	\$25hr/pp	Booth Curtains & Hardware (per 8ft curtain section)	\$20.00
Flyrail Operators (when outside hire)	\$35hr/pp	Choir Risers (flat rate use)	\$75.00
Additional Stagehands	\$35hr/pp	Special/Custom Gobos	Varies
Projector (flat rate use)	\$250.00	Broadcast Fee (per day)	\$250.00
Ushers (1 per estimated 75 patrons) & Box Office Staff	\$15hr/pp	Piano Tuning	Varies
Spotlights (per unit, flat rate use)	\$50.00	Recording Fee/Virtual Broadcast*	\$100-50
Spotlight Operator	\$20hr/pp	Additional Prop Tables (3+, per table)	\$10.00
Wireless & Choir Mics (per unit, flat rate use - 2 included)	\$20.00	Security/Runners/Laundry	\$18hr/pp
Platforms (per unit, flat rate use)	\$20.00	Banners (MACC includes two for on-site)	\$50.00
Posters (24x36 -- MACC includes one for on-site)	Per Invoice	Additional Set-Up/Decorating Time	\$25hr

*\$100 for 1st performance, \$50 per additional performance



RATE SCHEDULE AND USER FEES

Proposed November 2024

A 25% deposit and a \$500 damage deposit is due at contract signing. Nonprofit organizations receive a 25% discount off the total rental - must submit a fee waiver. Schools receive a 50% discount on the total rental. The venue opens at 8am and closes at 12am - **ALL** activity must fit within this time frame.

LOWER LEVEL:

Reception/Party Packages:

Basic Package (10 rental hours, must be consecutive for load-in, set-up, event, cleaning, and load-out)	\$1,500
Deluxe (14 rental hours total - can be split over two days for load-in, set-up, event, cleaning, and load-out)	\$2,200

Other Applicable Fees:

Credit Card Payment Processing Fee (per transaction)	3.5% + \$0.50
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Basic Inclusions:

Event Staff (two staff, up to 100 guests)	Standing or Tabletop Lectern
Tables and Chairs (up to 350 guests)	Projector & Screen (not available in B3-4-5 or B8)
Full Commercial Kitchen	Easels (2)
Black Table Linens	Drink Trough and Ice Carts
Flags (US and KS)	TV w/ Stand
Microphone x2	Base Cleaning (trash removal, restrooms, and floor)

Deluxe Inclusions (Basic +):

Lights and Ceiling Fabric	Marquee Message (based on availability)
Floor Projection w/ Custom Gobo	Up Lights - 10 total units included
Disco Ball	Keg Cooler and Ice Carts
Helium Tank (balloons not provided, max 32ct)	Booth Curtains & Hardware
Table Mirrors & Hurricane Glasses	Beer/Drink Trough

Add-Ons Additional Support Services & Equipment:

Additional Set-Up/Decorating Time	\$25/hr	Edison Ceiling Lights - Hallway	\$40.00
Event Staff (one per additional 50 guests)	\$12/hr/pp	Up Lights (per unit, max 20)	\$10.00
Risers/Platforms (flat rate, per unit)	\$25.00	Hurricane Glasses (per item)	\$1.00
Lights and Ceiling Fabric	\$100.00	Table Mirrors (per item)	\$1.00
Ceiling Fabric	\$75.00	Cherry Blossom Tree Lights (4)	\$50.00
Disco Ball	\$50.00	Helium Tank (balloons not provided, max 32ct)	\$40.00
Floor Projection w/ Custom Gobo	\$75.00	Bartender (one per 100 guests)	\$100.00
Curtain Lights (per section)	\$20.00	Second Bar Set-Up	\$50.00
Booth Curtains & Hardware (per 8ft section)	\$20.00	Beer Trough and/or Keg Cooler (flat rate use)	\$20.00
White Table Linens (per linen)	\$7.00	Plate Setting Each (dinner, salad, dessert, flatware and cup)	\$2.00
Table Skirts (black = \$8 white = \$10)	\$8-10	Coffee Service (per 25 guests)	\$50.00
Napkins (per napkin)	\$0.50	Additional Coffee Service (per additional 10 guests)	\$10.00
Wine Glasses (per glass)	\$0.25	Coffee Cups & Saucer Set (per set)	\$1.00
Bottled Water (per 100 guests)	\$25.00	Marquee Message (based on availability)	\$50.00
Wooden Backdrop	\$150.00	Security (pp/ph - events w/ alcohol and 150+ guests)	\$18/hr/pp

LOWER LEVEL:**Conference/Convention (Per Day - 10 hours of use + four hours of set-up time day before event)**

Weekday (Monday-Thursday)	\$1,200
Weekend (Friday-Saturday)	\$1,400
Weekend (Sunday)	\$1,350
Day 3+ - per additional day	\$300

Meeting/Event (space only, per hour - 2hr minimum)

B1 B 3-4-5	\$60/hr
B6 B7	\$80/hr
B6 & B7	\$150/hr
B8	\$30/hr
Entire Lower Level	\$225/hr

Other Applicable Fees:

Credit Card Payment Processing Fee (per transaction)	3.5% + \$0.50
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Inclusions:

Event Staff (two staff, up to 100 guests)
Tables and Chairs (up to 350 guests in main space)
Full Commercial Kitchen
Black Table Linens
Flags (US and KS)
Microphone x2

Standing or Tabletop Lectern
Projector & Screen (not available in B3-4-5 or B8)
Easels (2)
Drink Trough and Ice Carts
TV w/ Stand
Base Cleaning (trash removal, restrooms, and floor)

Add-Ons Additional Support Services & Equipment:

Additional Set-Up/Decorating Time	\$25hr
Event Staff (one per additional 50 guests)	\$12hr/pp
Risers/Platforms (flat rate, per unit)	\$25.00
Lights and Ceiling Fabric	\$100.00
Ceiling Fabric	\$75.00
Disco Ball	\$50.00
Floor Projection w/ Custom Gobo	\$75.00
Curtain Lights (per section)	\$20.00
Booth Curtains & Hardware (per 8ft section)	\$20.00
White Table Linens (per linen)	\$7.00
Table Skirts (black = \$8 white = \$10)	\$8-10
Napkins (per napkin)	\$0.50
Wine Glasses (per glass)	\$0.25
Bottled Water (per 100 guests)	\$25.00
Wooden Backdrop	\$150.00
Technical Support (pp/ph - 4hr min)	\$25hr/pp

Edison Ceiling Lights - Hallway	\$40.00
Up Lights (per unit, max 20)	\$10.00
Hurricane Glasses & Table Mirrors (per item)	\$1.00
Table Mirrors (per item)	\$1.00
Cherry Blossom Tree Lights (4)	\$50.00
Helium Tank (balloons not provided, max 32ct)	\$40.00
Bartender (one per 100 guests)	\$100.00
Second Bar Set-Up	\$50.00
Beer Trough and/or Keg Cooler (flat rate use)	\$20.00
Plate Setting Each (dinner, salad, dessert, flatware and cup)	\$2.00
Coffee Service (per 25 guests)	\$50.00
Additional Coffee Service (per additional 10 guests)	\$10.00
Coffee Cups & Saucer Set (per set)	\$1.00
Marquee Message (based on availability)	\$50.00
Security (pp/ph - events w/ alcohol and 150+ guests)	\$18/hr/pp
Tech/Sound Package (one-time, flat fee)*	\$250.00

*additional days billed at 50% of base fee

ENTIRE FACILITY:

Per General Manager and Technical Director Approval - Call for Pricing

**PITTSBURG MEMORIAL AUDITORIUM AND CONVENTION CENTER AUDITORIUM
USER FEE SCHEDULE 2017**

Space reservations for the Memorial Auditorium are not confirmed unless a signed contract has been executed. A 25% down payment is required at the time the contract is signed. Tentative bookings will only be held for two weeks. After that time, a deposit will be required.

A. Touring Companies

1. Major Touring Companies\$1,200.00 + 2% of adjusted gross
2. Each additional performance.....\$250.00
3. Rehearsals requiring sound and or lights.....\$60.00/hr
4. Rehearsals in work lights with no audience.....\$25.00/hr
5. Selling of Novelties..... 20% of Gross Sales
(payment due directly after an event)

B. Amateur Performances:

- INCLUDES: 1 performance, 1 dress rehearsal (4 hour time period)\$400.00
1. Each additional performance.....\$150.00
 2. School groups (Elementary & Secondary) 8 hrs/1 day.....\$200.00
 3. Higher Education-8 hrs/1 day.....\$250.00
 3. Rehearsals requiring sound and/or lights.....\$60.00/hr
 4. Rehearsals (work lights/no sound/no audience).....\$25.00/hr

C. Amateur Performances:

- Pittsburg Amateur Theater Groups presenting more than two performances:
Two Week Rental (includes 8 light/sound/technical rehearsals total).....\$800.00
Additional performances or technical rehearsals.....\$50.00/hr

D. Touring Companies & Private Promoters negotiated costs will include:

Stage hands, special security, tickets, ticket sellers, ticket tracking & booking web based system, ticket takers, ushers, decorations, telephone service, permits, licenses, signs, web listing and posters, extra electrical wiring, stage lighting, booth equipment/box office rental (paid by promoter) handling fee rounded to the next .50 to 1.00At present \$.50/ticket

E. Auditorium Events other than Professional or Amateur Performances &/or Rehearsals:

- Weddings/Funerals/Other\$100.00/hr

F. Main Lobby:

1. Rent\$60.00/hr
2. Rent w/Alcohol (\$250 Damage Deposit)\$100.00/hr
3. Reception in the Lobby following performances.....\$25.00/hr

G. Additional Charges:

1. Set-up and decorating – advance notice required.....\$15.00/hr.
2. Spotlight and operator.....\$50.00/per day.
3. Tables in Lobby.....\$5.00/table
4. Booth curtains and hardware\$5.00/8' section
5. Microphones, if using more than two.....\$5.00/daily/per microphone
6. Video Rights (Professional video made for public sales) ...\$75.00/per show

REFUNDS:

Written notice of cancellation forty-five (45) days prior to the date reserved = 1/2 refund.
Cancellation of event less than forty-five (45) days prior to the date reserved = no refund.



FACILITY RENTAL FEE WAIVER/REDUCTION REQUEST FORM

Requesting Organization/Company: _____

Primary Contact Name: _____ Primary Phone: _____

Email: _____ Organization Website: _____

Is your organization a non-profit: ☐ YES ☐ NO Federal EIN#: _____

Event Date(s): _____

Event Name/Show Title: _____

Space(s) Requested: _____

Project/Program Budget: _____ Do you have additional sponsors? ☐ YES ☐ NO

Total Rental Amount: _____ Have you requested a waiver previously? ☐ YES ☐ NO

If so, please list the year(s) and total amount awarded: _____

Estimated Project Income: _____ Estimated Project Expenses: _____

Fee Waiver/Reduction Amount Requested: _____

Program/Project Description: _____

Reason for Request: _____

Requestor Signature: _____ Date: _____

Office Use Only

Date Received: _____ Date Reviewed: _____

General Manager Recommendation: ☐ YES ☐ NO MACC Advisory Board Approval: ☐ YES ☐ NO

Date Notified: _____ Date Applied: _____

LOWER LEVEL FEES

Events/Meetings With Alcohol	Events/Meetings With No Alcohol
B-1.....\$60.00/hr.	B-1.....\$40.00/hr.
B-3/4/5.....\$70.00/hr.	B-3/4/5.....\$50.00/hr.
B-6.....\$85.00/hr.	B-6.....\$60.00/hr.
B-7.....\$85.00/hr.	B-7.....\$60.00/hr.
B-8.....\$25.00/hr.	B-8.....\$20.00/hr.
B-6 & B-7.....\$150.00/hr.	B-6 & B-7.....\$100.00/hr.
Entire L.L.....\$200.00/hr.	Entire L.L.....\$125.00/hr.

Non-Profit/Schools w/Alcohol Must Have 501(C)Status.	Non-Profit/Schools w/o Alcohol Must Have 501(C) Status
B-1.....\$ 48.00/hr.	B-1.....\$ 24.00/hr.
B3,4,5.....\$ 56.00/hr.	B3,4,5.....\$ 30.00/hr.
B-6.....\$ 68.00/hr.	B-6.....\$ 36.00/hr.
B-7.....\$ 68.00/hr.	B-7.....\$ 36.00/hr.
B-8.....\$ 20.00/hr.	B-8.....\$ 16.00/hr.
B-6 & B-7.....\$120.00/hr.	B-6 & B-7.....\$ 60.00/hr.
Entire LL.....\$160.00/hr.	Entire L.L.....\$ 75.00/hr.

Kitchen-----\$50.00 per day. Must rent lower level facility

Set-Up/Decorating

During regular business hours....**\$15.00/hr.** Evenings / Weekends.....**25.00/hr.**

Damage Deposits

\$250.00 – any event with alcohol being served . Building policy available upon request.

The dispensing of alcohol or cereal malt beverage must cease thirty (30) minutes prior to the end of the event and the lessee or a designated agent of the lessee (i.e. the DJ) will make an announcement of “last call” at the specified time.

Mini Conventions/Conferences 1 day and the day before event for set-up/decorating

Lower Level Only: **\$1,000.00**

Entire Facility: **\$1,200.00**

For Conventions/Conferences of two days or more, call for fee schedule

REFUNDS

Written notice of cancellation at least forty-five (45) days prior to the date reserved = 1/2 refund.

Cancellation of an event less than forty-five (45) days prior to the date reserved = no refund.

***See equipment list for any additional items and charges**



DEPARTMENT OF PUBLIC WORKS & UTILITIES

1506 North Walnut · Pittsburg KS 66762

(620) 240-5126

www.pittks.org

Interoffice Memorandum

TO: DARON HALL
City Manager

FROM: MATT BACON
Director of Public Works & Utilities

DATE: November 18, 2024

SUBJECT: Agenda Item – November 26th 2024
Reappointment to the Active Transportation Advisory Board

Staff is requesting Governing Body approval of the application to reappoint Debra Anthony as the Health Care Industry Advocate to the Active Transportation Advisory Board for a 4-year term set to begin January 2024.

Would you please place this item on the agenda for the City Commission meeting scheduled for Tuesday, November 26, 2024? Action necessary will be approval or disapproval of staff's request to reappoint Debra Anthony to the Active Transportation Advisory Board.

If you have any questions, please do not hesitate to contact me.

Attachment: Debra Anthony ATAB Application for Appointment



Active Transportation Advisory Board

APPLICATION FOR APPOINTMENT

Note: Your application will be copied for the City Commission and made available to the press and public.



I am a current member seeking reappointment to the Board.



I am seeking a first term as a member of the Board.

Name: Debra Anthony

Home Address: 811 N. Free King Hwy.

Mailing Address: ↑

Occupation: RN

Business Address: _____

Cell ~~Home~~ Telephone: 620-202-1192

Business Telephone: —

E-mail: danthony@crawfordcountykansas.org

Are you a resident of Pittsburg? yes If yes, how long have you lived in Pittsburg: 50+ years, moved away a couple of times

Current occupation (within last 12 months): Administrator of Crawford County Health Department

Business interest in the last 12 months: —

Previous Committee/Commission Experience: I have been working with

the Pittsburg ATAB to promote active transportation

projects since 2015.

Education/Experience: A resume may be attached containing this and any other information that would be helpful in evaluating your application. BSN from the University of Kansas

Professional and/or community service activities: Co-chair of Live Well Crawford County, Trail maintenance volunteer for the Ruby Jack Trail - responsible for a 0.75 mile section.

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute: I walk, run & bicycle in Pittsburg.

Active transportation is about more than just building sidewalks. It is also about road design that includes access for vulnerable road users.

Area of representation (please circle one):

Pittsburg Resident

Disability Advocate

Non-Profit Advocate

Health Care Industry Advocate

The Active Transportation Advisory Board meets at 12:30 PM on the first Tuesday of each month at the Public Utilities Department Conference Room. Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

Signature of Applicant: Debra A

Date: 11/08/24

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620)230-5532 or by email at tammy.nagel@pittks.org.

Please return your completed application by **Noon on November 20th, 2024.**

Applications may be submitted:

1. By mail: The City of Pittsburg
Attn: City Clerk
PO Box 688
Pittsburg, Kansas 66762
2. In person at City Hall (201 West 4th Street), or
3. By email to tammy.nagel@pittks.org



RECEIVED

JAN 6 2022

1:32 pm

City of Pittsburgh
Community Development

Airport Advisory Board

APPLICATION FOR APPOINTMENT

Note: Your application will be copied for the City Commission and made available to the press and public

☐ I am a current member seeking reappointment to the Board.

☒ I am seeking a first term as a member of the Board.

Name: Ron Brock

Home Address: 2902 WOODGATE DR

Mailing Address: SAME

Occupation: SALES

Business Address: 1225 CENTENNIAL PITTSBURGH PA 15262

Home Telephone: 620-704-7701

Business Telephone: 620-231-4000

E-mail: rbrock@NAMES AND NUMBERS.COM

Are you a resident of Pittsburgh? YES If yes, how long have you lived in Pittsburgh: 20+ YEARS

Current occupation (within last 12 months): SALES

Business interest in the last 12 months: SALES

Previous Committee/Commission Experience: Young Professionals

Education/Experience: A resume may be attached containing this and any other information that would be helpful in evaluating your application. 30 YEARS IN SALES

30 YEARS IN FLYING.

Professional and/or community service activities: _____

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute: TO MAKE A POSITIVE DIFFERENCE

TO THE AIRPORT.

Area of representation (please circle one): Airport user

Non-airport user

The Airport Advisory Committee meets at City Hall at Noon on the 1st Monday of February, May, August and November, or as called by the Chairperson or Director of Public Works. Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

*** Please plan to attend the December 14th, 2021, Pittsburg City Commission Meeting (5:30 p.m. at the Law Enforcement Center – 201 North Pine in Pittsburg). Appointments to the Airport Advisory Committee will be made by the City Commission during this meeting.**

Signature of Applicant: [Signature]

Date: 1/5/22

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620)230-5532 or by email at tammy.nagel@pittks.org.

Please return your completed application on or before December 1st, 2021, to:

City of Pittsburg
Attn: City Clerk
PO Box 688
Pittsburg, KS 66762



RECEIVED
OCT 21 2024
Pittsburg City Clerk

Airport Advisory Board

APPLICATION FOR APPOINTMENT

Note: Your application will be copied for the City Commission and made available to the press and public.

☐ I am a current member seeking reappointment to the Board.

☐ I am seeking a first term as a member of the Board.

Name: Geoffrey Hines

Home Address: 918 E 10th Street

Mailing Address: Same

Occupation: Revenue Accounting

Business Address: 2400 N Broadway Street; Pittsburg, KS 66762

Home Telephone: 620.249.3630

Business Telephone: 620.249.3630

E-mail: geoffhines@me.com

Are you a resident of Pittsburg? Yes If yes, how long have you lived in Pittsburg: 18 Years

Current occupation (within last 12 months): Brand Accountant

Business interest in the last 12 months: N/A

Previous Committee/Commission Experience: Pittsburg Airport Advisory Board 2022-current;

United Way of Crawford County 2000-2008; Big Brothers Big Sisters 2013-2024; Pittsburg Active Transportation Advisory Board 2015-2019

Education/Experience: A resume may be attached containing this and any other information that would be helpful in evaluating your application. Pittsburg State University - Private Pilot License March, 2021

Pittsburg State University - Private Pilot License March, 2021

Professional and/or community service activities: various fundraising efforts and philanthropic activities - such as Relay for Life, American Heart Walk

various fundraising efforts and philanthropic activities - such as Relay for Life, American Heart Walk

various fundraising efforts and philanthropic activities - such as Relay for Life, American Heart Walk

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute: our airport remains in good condition as its often referred to as the front door to many visitors to the Pittsburg area.

our airport remains in good condition as its often referred to as the front door to many visitors to the Pittsburg area.

our airport remains in good condition as its often referred to as the front door to many visitors to the Pittsburg area.

Area of representation (please circle one): Airport user Non-airport user

The Airport Advisory Committee meets at City Hall at Noon on the 1st Monday of February, May, August and November, or as called by the Chairperson or Director of Public Works. Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

Signature of Applicant: Geoffrey Hines

Digitally signed by Geoffrey Hines
Date: 2024.10.18 14:39:05 -05'00'

Date: 10.18.2024

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620)230-5532 or by email at tammy.nagel@pittks.org.

Please return your completed application by **Noon on November 20th, 2024.**

Applications may be submitted:

1. By mail: The City of Pittsburg
 Attn: City Clerk
 PO Box 688
 Pittsburg, Kansas 66762
2. In person at City Hall (201 West 4th Street), or
3. By email to tammy.nagel@pittks.org

Airport Advisory Board

APPLICATION FOR APPOINTMENT

Note: Your application will be copied for the City Commission and made available to the press and public.

☒ I am a current member seeking reappointment to the Board.

☐ I am seeking a first term as a member of the Board.

Name: David Wyckoff

Home Address: 109 W. Craig Rd. Pittsburg, KS 66702

Mailing Address: _____

Occupation: Banker

Business Address: 242 E. Mcleay Frontenac, KS 66763

Home Telephone:

Business Telephone: 936-499-7256

E-mail: clwyelwoff@labetthebank.com

Are you a resident of Pittsburg? Y If yes, how long have you lived in Pittsburg: 6 yrs.

Current occupation (within last 12 months): Banker

Business interest in the last 12 months:

Previous Committee/Commission Experience: Pittsburg Airport Advisory Board

Education/Experience: A resume may be attached containing this and any other information that would be helpful in evaluating your application. _____

DSU - Business Degree - 1999

ATP Flight School - Houston, TX 2008

Professional and/or community service activities: _____

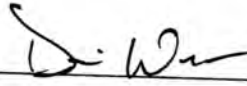
Private Pilot, Multi Engine Pilot

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute: _____

I feel like my experience & knowledge could be beneficial in the decision making for future growth & improvements for the airport

Area of representation (please circle one): Airport user Non-airport user

The Airport Advisory Committee meets at City Hall at Noon on the 1st Monday of February, May, August and November, or as called by the Chairperson or Director of Public Works. Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

Signature of Applicant: 

Date: 10-22-24

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620)230-5532 or by email at tammy.nagel@pittks.org.

Please return your completed application by **Noon on November 20th, 2024.**

Applications may be submitted:

1. By mail: The City of Pittsburg
Attn: City Clerk
PO Box 688
Pittsburg, Kansas 66762
2. In person at City Hall (201 West 4th Street), or
3. By email to tammy.nagel@pittks.org



**DEPARTMENT OF PROPERTY &
SANITATION**

201 West 4th Street · Pittsburg KS
66762

(620) 231-4170

www.pittks.org

TO: Daron Hall-City Manager, Tammy Nagel-City Clerk

FROM: Dexter Neisler – Director of Property and Sanitation

DATE: December 11, 2024

SUBJECT: Agenda Item-January 27th Planning Commission/Board of Zoning Appeals Appointments

The Planning Commission and Board of Zoning Appeals shall consist of seven (7) members. The current board is needing three (3) members to fulfill the open positions.

In this regard, please place on the agenda for the City Commission Meeting scheduled for Tuesday December 17th, 2024. Action necessary will be to select three (3) members.

Please consider the following applicants:

Jon Michael Hanika- current member seeking reappointment.

Blake Lallemand- seeking a first term as a member of the board.

Kyle Michael – seeking first term as a member of the board.

Thank you.

Dexter Neisler
Director of Property and Sanitation



RECEIVED

OCT 17 2024

Pittsburg City Clerk

Board of Zoning Appeals / Planning Commission

APPLICATION FOR APPOINTMENT

Note: Your application will be copied for the City Commission and made available to the press and public.

☒ I am a current member seeking reappointment to the Commission.

☐ I am seeking a first term as a member of the Commission.

Name: Jon Michael Hanika

Home Address: 921 E 520th Ave

Mailing Address: _____

Occupation: Construction

Business Address: 921 E 520th Ave

Home Telephone: 6207197366

Business Telephone: _____

E-mail: mike@constructimate.com

Are you a resident of Pittsburg? Yes If yes, how long have you lived in Pittsburg: 10 years

Current occupation (within last 12 months): Construction

Business interest in the last 12 months: Construction

Previous Committee/Commission Experience: Planning and zoning

Education/Experience: A resume may be attached containing this and any other information that would be helpful in evaluating your application. BS Accounting PSU

Professional and/or community service activities: _____

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute: For the growth and prosperity of our community.

The Board of Zoning Appeals / Planning Commission meets at the Law Enforcement Center (201 North Pine) at 5:30 p.m. on the 4th Monday of each month. Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

Signature of Applicant:  _____

Date: 10/17/2024

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620)230-5532 or by email at tammy.nagel@pittks.org.

Please return your completed application by **Noon on November 20th, 2024.**

Applications may be submitted:

1. By mail: The City of Pittsburg
Attn: City Clerk
PO Box 688
Pittsburg, Kansas 66762
2. In person at City Hall (201 West 4th Street), or
3. By email to tammy.nagel@pittks.org



RECEIVED

OCT 17 2024

Pittsburg City Clerk

Board of Zoning Appeals / Planning Commission

APPLICATION FOR APPOINTMENT

Note: Your application will be copied for the City Commission and made available to the press and public.

☐ I am a current member seeking reappointment to the Commission.

☒ I am seeking a first term as a member of the Commission.

Name: Blake Lallemand

Home Address: 1517 W 4th Street

Mailing Address: 1517 W 4th Street

Occupation: Commercial Banking Arvest Bank

Business Address: 2313 S. Rouse St

Home Telephone: (620)-249-9492

Business Telephone: (620)-231-2191

E-mail: blallemand@arvest.com

Are you a resident of Pittsburg? Yes If yes, how long have you lived in Pittsburg: 28 years

Current occupation (within last 12 months): Credit Analyst Arvest Bank

Business interest in the last 12 months: Pittsburg Area Chamber of Commerce/ Leadership

Crawford County/ Young Professionals.

Previous Committee/Commission Experience: N/A

Education/Experience: A resume may be attached containing this and any other information that would be helpful in evaluating your application. Bachelors of Business Administration, Finance at Pittsburg State University. 7 + years in the banking industry

Professional and/or community service activities: My organization coordinates various events throughout the year my colleagues and myself are involved in.

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute: My Wife and I have lived in Pittsburg our whole lives as well as raise our three children in this community. We own a small business downtown just south of Block 22, and are involved in various events throughout each year. I feel we have a deep connection with this community and I am confident that with my experience and involvement, I would be able to serve, expand, and assess situations as they arises with a level of competence that will help drive growth throughout this community.

The Board of Zoning Appeals / Planning Commission meets at the Law Enforcement Center (201 North Pine) at 5:30 p.m. on the 4th Monday of each month. Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

Signature of Applicant: Blake Lallemand

Date: 10/17/2024

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620)230-5532 or by email at tammy.nagel@pittks.org.

Please return your completed application by **Noon on November 20th, 2024.**

Applications may be submitted:

1. By mail: The City of Pittsburg
Attn: City Clerk
PO Box 688
Pittsburg, Kansas 66762
2. In person at City Hall (201 West 4th Street), or
3. By email to tammy.nagel@pittks.org



RECEIVED

OCT 17 2024

Pittsburg City Clerk

Board of Zoning Appeals / Planning Commission

APPLICATION FOR APPOINTMENT

Note: Your application will be copied for the City Commission and made available to the press and public.

☒ I am a current member seeking reappointment to the Commission.

☐ I am seeking a first term as a member of the Commission.

Name: Kyle Michael

Home Address: 109 W. 4th Pittsburg KS

Mailing Address: Same

Occupation: Self Employed

Business Address: 576 N. Broadway

Home Telephone: 620-202-3356

Business Telephone: _____

E-mail: Kylesemail7@yahoo.com

Are you a resident of Pittsburg? ☒ If yes, how long have you lived in Pittsburg: 35 yrs

Current occupation (within last 12 months): Self

Business interest in the last 12 months: Owner The Pitt, Michael Construction


Previous Committee/Commission Experience: 3 yrs on Zoning

Education/Experience: A resume may be attached containing this and any other information that would be helpful in evaluating your application. High School

Professional and/or community service activities: _____

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute: Construction Background

The Board of Zoning Appeals / Planning Commission meets at the Law Enforcement Center (201 North Pine) at 5:30 p.m. on the 4th Monday of each month. Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

Signature of Applicant: 

Date: 10 -

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620)230-5532 or by email at tammy.nagel@pittks.org.

Please return your completed application by **Noon** on **November 20th, 2024**.

Applications may be submitted:

1. By mail: The City of Pittsburg
Attn: City Clerk
PO Box 688
Pittsburg, Kansas 66762
2. In person at City Hall (201 West 4th Street), or
3. By email to tammy.nagel@pittks.org



RECEIVED

DEC 03 2024

Pittsburg City Clerk

Downtown Advisory Board APPLICATION FOR APPOINTMENT

Note: Your application will be copied for the City Commission
and made available to the press and public

Name: SKIP URICH

Home Address: 202 S. COLLEGE ST.

Mailing Address: " "

Occupation: RETIRED - ANTIQUE DEALER -
BUSINESS OWNER

Business Address: _____

Home Telephone: 620 687-1722

Business Telephone: _____

E-mail: skipurich1@gmail.com

Are you a resident of Pittsburg? YES If yes, how long have you lived in Pittsburg: 58 yrs.

Current occupation (within last 12 months): RETIRED

Business interest in the last 12 months:

Previous Committee/Commission Experience:

CURRENTLY ON DOWNTOWN
ADVISORY BOARD,
ALSO ON MINERS' HALL MUSEUM
BOARD

Education/Experience: A resume may be attached containing this and any other information that would be helpful in evaluating your application.

BA, MS. PSU
MANY YEARS RETAIL EXPERIENCE

Professional and/or community service activities:

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute:

I HAVE BEEN INVOLVED IN
PITTSBURGH'S DOWNTOWN OVER
40 YEARS. I FEEL I OFFER
A UNIQUE PERSPECTIVE.

Area of representation (please circle all that could apply):

☐

Hospitality Industry

☒

Retail Industry

☐

Land Owner

☐

Downtown Overlay District Resident

☐

At-Large Representation

The Downtown Advisory Board meets on the 3rd Monday of each month from 11:30am to 1:00pm. Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

Signature of Applicant:

Shirley Quinn

Date:

11 / 27 / 24

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620) 230-5532 or by email at tammy.nagel@pittks.org.

Please return your completed application by **Noon on December 3, 2024.**

Applications may be submitted:

1. By mail:

The City of Pittsburg

Attn: City Clerk

PO Box 688

Pittsburg, Kansas 66762

2. In person at City Hall (201 West 4th Street), or

3. By email to tammy.nagel@pittks.org.



Memorandum

TO: Daron Hall, City Manager

FROM: Blake Benson, Economic Development Director

DATE: December 11, 2024

SUBJECT: December 17, 2024 Agenda Item
EDAC reappointments/new appointment

Dr. Shane Kannarr, Jeff Wilbert and Rick Martin are nearing the end of their first three-year terms on the Economic Development Advisory Committee (EDAC). Their terms will expire on December 31, 2024, but they are all eligible for another term and have voiced a desire to do so.

Todd McKnight is nearing the end of his second term on the EDAC and is ineligible for an additional term. Brandee Johnson, owner of LimeLight Marketing, is the lone applicant for this vacancy. Brandee's application and resume are attached.

Please place this item on the agenda for the City Commission meeting scheduled for Tuesday, December 17, 2024. Action being requested is reappointment of Dr. Shane Kannarr, Jeff Wilbert and Rick Martin to a second three-year term on the Economic Development Advisory Committee to expire December 31, 2027, and appointment of Brandee Johnson to a three-year term that will also expire on December 31, 2027.

TO: Daron Hall – City Manager

FROM: Darcie Shultz – MACC General Manager

SUBJECT: Agenda Item (December 17): Memorial Auditorium Advisory Board Appointments

CC: Tammy Nagel – City Clerk

The Memorial Auditorium Advisory Board “shall consist of seven (7) members where at least five (5) of the appointees to the board shall be residents of the City”. The current board has three (3) open positions - (one (1) vacated term, and two (2) expired terms). In addition, two (2) current members are seeking reappointment. Currently, counting the two for reappointment, there are four (4) resident members on the board.

Please place on the agenda for the City Commission meeting scheduled for Tuesday, December 17, 2024, the following action items:

Please consider the following applicants who are current board members and have applied for reappointment:

- Seth Harley
- Cooper Neil

Please consider the following applicants to fill three (3) open positions (one (1) vacated term, and two (2) expired terms):

- Dale Clark
- Emily George
- Emily Rountree
- Joella Skyles
- Jeff Wilbert

Thank you,

Darcie Shultz



RECEIVED

NOV 25 2024

Pittsburg City Clerk

Memorial Auditorium Advisory Board

APPLICATION FOR APPOINTMENT

Note: Your application will be copied for the City Commission and made available to the press and public.

☒ I am a current member seeking reappointment to the Board.

☐ I am seeking a first term as a member of the Board.

Name: Seth Harley

Home Address: 306 E. 24th Street

Mailing Address: Pittsburg, KS 66762

Occupation: USD 249 Frontenac, Music and Theatre Teacher

Business Address: 208 S. Cayuga, Frontenac, KS 66763

Home Telephone: 620-238-0173

Business Telephone: 620-231-7550

E-mail: swharley82@gmail.com

Are you a resident of Pittsburg? Yes If yes, how long have you lived in Pittsburg: 16 Years

Current occupation (within last 12 months): Teacher

Business interest in the last 12 months: _____

Previous Committee/Commission Experience: Currently Serving an Unexpired Term on the Memorial Auditorium Advisory Board.

Education/Experience: A resume may be attached containing this and any other information that would be helpful in evaluating your application. BS Sterling College in Music Education with an

emphasis in Vocal Performance With a Secondary emphasis in Drama/Speech Communication.

MM Pittsburg State University in Conducting. 13 Years Theatre Director for HS and JH.

Professional and/or community service activities: Music Director at Girard Bible Church.

Participant in Pittsburg Community Theatre, Midwest Regional Ballet, Just off Broadway Theatre Camp.

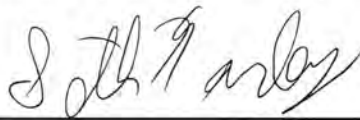
Director of Troupe 8221 International Thespian Society. KMEA State Committee for Elementary Music Performance.
Southeast KMEA Assistant Chair Elementary Honor Choir 2023-2025, Honor Choir Chair 2021-2023, 2025-2027

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute: I believe that Memorial Auditorium is valuable asset to the Pittsburg community. One

measure of a community is the quality of entertainment and Performing Arts opportunities that are available to the public.

I believe that my involvement in the Performing arts at the Local, District, and State Level in Music and Theatre can provide
helpful insight into the operations of Memorial Auditorium.

The Memorial Auditorium Advisory Board meets at Memorial Auditorium at 4:00 p.m. on the 2nd Wednesday of every other month. Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

Signature of Applicant: 

Date: 11/25/2024

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620)230-5532 or by email at tammy.nagel@pittks.org.

Please return your completed application by **Noon on December 3, 2024.**

Applications may be submitted:

1. By mail: The City of Pittsburg
Attn: City Clerk
PO Box 688
Pittsburg, Kansas 66762
2. In person at City Hall (201 West 4th Street), or
3. By email to tammy.nagel@pittks.org



RECEIVED

DEC 05 2024

Pittsburg City Clerk

Memorial Auditorium Advisory Board

APPLICATION FOR APPOINTMENT

Note: Your application will be copied for the City Commission and made available to the press and public

Name: Cooper Neil

Home Address: 412 Winwood Dr., Pittsburg, KS 66762

Mailing Address: Same as above

Occupation: Music Education (Band Director)

Business Address: Pittsburg High School 1978 E. 4th, Pittsburg, KS 66762

Home Telephone: (620)249-8733

Business Telephone: (620)235-3200

E-mail: coopneil86@gmail.com

Are you a resident of Pittsburg? Yes If yes, how long have you lived in Pittsburg: 37 years

Current occupation (within last 12 months): Band Director, Pittsburg High School

Business interest in the last 12 months: _____

Previous Committee/Commission Experience: One term with Memorial Auditorium Advisory Board

Education/Experience: A resume may be attached containing this and any other information that would be helpful in evaluating your application. _____

Professional and/or community service activities: _____

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute: _____

The Memorial Auditorium Advisory Board meets at Memorial Auditorium at 4pm on the 2nd Wednesday of each month. Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

*** Please plan to attend the August 11, 2020, Pittsburg City Commission Meeting (5:30 p.m. at the Law Enforcement Center – 201 North Pine in Pittsburg). Appointments to the Memorial Auditorium Advisory Board will be made by the City Commission during this meeting.**

Signature of Applicant: 

Date: 12/5/2024

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620)230-5532 or by email at tammy.nagel@pittks.org.

Please return your completed application on or before Noon on August 5, 2020, to:

City of Pittsburg
Attn: City Clerk
PO Box 688
Pittsburg, KS 66762

Or by email to: tammy.nagel@pittks.org

Cooper Neil, Instrumental Music Educator

620.249.8733 • coopneil86@gmail.com

Education

Pittsburg State University

Master of Music, Instrumental Conducting

Cumulative GPA: 4.0

Departmental Excellence in Research Award (2020)

Pittsburg, Kansas

June 2018 - May 2022

Pittsburg State University

Bachelor of Music Education

Cumulative GPA: 3.9905, Magna Cum Laude

Honors College Member

Pittsburg, Kansas

August 2005 - May 2010

Professional Experience

Instrumental Music Educator

Pittsburg USD 250

Pittsburg, Kansas

August 2011 - Present

- Provide programming, curriculum, and instruction for marching band, concert band, jazz ensemble, string orchestra, and theatre pit orchestra
- Drill writing and arranging
- Fine and Performing Arts Department Chair
- Advise Band Booster Organization
- Associate Director at Pittsburg Community Middle School
- Collaborate with St. Mary's Colgan to facilitate music education opportunities for students
- Commission new works for wind ensemble and choir
- Organize annual music appreciation trips to Kansas City Symphony
- Collaborate with Southeast Kansas Symphony and Bicknell Family Center for the Performing Arts to provide an annual children's concert to area elementary schools
- Communicate with parents or caregivers, as needed
- Provide post-graduation advisement on continuation of music participation
- Grant writing and other fundraising initiatives
- Budget management
- Sponsor the Equality Club which hosts book discussions, lecture series, and activism events

Paraprofessional

Pittsburg Community Middle School

Pittsburg, Kansas

August 2010 - May 2011

- Assist lead teacher in an inclusion classroom for students with behavior disorders and/or emotional disturbances
- Trained in CPI for safety of classroom staff and students
- Provide tutoring to students in need of academic assistance
- Create character education lesson plans and instruction at the direction of the lead teacher

Leadership Experience

SEKMEA District Band Chairperson

June 2022 - Present

Pittsburg Memorial Auditorium Advisory Board

March 2021 - Present

City of Pittsburg

Midwest Regional Trumpet Festival Advisory Committee

June 2016 - Present

Pittsburg State University

SEKMEA District Jazz Chairperson

June 2018 - May 2020

Southeast Kansas Music Educators Association

SEKMEA District Orchestra Chairperson

June 2013 - May 2015

Southeast Kansas Music Educators Association

Current Performing Ensembles

Little Balkans Brass Quintet

June 2021 - Present

French Horn

Crossroads Jazz Orchestra

August 2016 - Present

2nd Trombone

Southeast Kansas Symphony

August 2012 - Present

Trombone & French Horn

Presbyterian Church of Pittsburg Chancel Choir

September 2008 - Present

Tenor

Honors and Recognitions

KSHSAA Performing Arts School of Excellence Award Winner, KSHSAA

August 2021

- Awarded annually for scoring exceptionally high in debate, speech, music, and theatre

Music Educator of the Year, Kansas Federation of Music Clubs

August 2021

- Awarded annually to one music educator in Kansas

Pitsco Educator of the Year, Pitsco Education

- Awarded annually to one educator in Southeast Kansas

Outstanding Orchestra Direction, Jester Awards: Music Theatre Wichita

- For outstanding direction with a student theatre pit orchestra (Aida)

Volunteer of the Year, Pittsburg Lion's Club

- For offering annual meeting programming and assisting to bring the Kansas State Lions Convention and Kansas Lions Band to Pittsburg in 2022

Outstanding Orchestra Direction, Jester Awards: Music Theatre Wichita

- For outstanding direction with a student theatre pit orchestra (Shrek the Musical)

Honorary Membership, Phi Mu Alpha, Beta Delta Chapter

- Awarded annually to one music educator in Kansas

Rising Star Award, Pittsburg USD 250

- Awarded to one first year educator for demonstration of distinguished service in the first year

August 2020

May 2019

April 2019

May 2016

November 2014

May 2012

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
8505	PITTSBURG PUBLISHING COMPANY,							
8505	PITTSBURG PUBLISHING COMPANY,							
	M-CHECK	PITTSBURG PUBLISHING COMUNPOST	V 11/25/2024			196006		41.70CR
1		BARWICK, DALTON	UNPOST					
1		BARWICK, DALTON	UNPOST					
	M-CHECK	BARWICK, DALTON	V 11/25/2024			196395		921.43CR
	C-CHECK	VOID CHECK	V 11/21/2024			196554		
	C-CHECK	VOID CHECK	V 11/21/2024			196555		
	C-CHECK	VOID CHECK	V 11/21/2024			196562		
	C-CHECK	VOID CHECK	V 11/26/2024			196585		
	C-CHECK	VOID CHECK	V 11/26/2024			196586		
	C-CHECK	VOID CHECK	V 11/26/2024			196587		
	C-CHECK	VOID CHECK	V 11/26/2024			196588		
	C-CHECK	VOID CHECK	V 11/26/2024			196590		
	C-CHECK	VOID CHECK	V 11/26/2024			196591		

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	11 VOID DEBITS	0.00		
	VOID CREDITS	963.13CR	0.00	

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 99 BANK:	TOTALS: 11	963.13CR	0.00	0.00
BANK:	TOTALS: 11	963.13CR	0.00	0.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0321	KP&F	D	11/22/2024			000000		54,989.18
0728	ICMA	D	11/22/2024			000000		1,211.56
1050	KPERS	D	11/22/2024			000000		55,578.93
3079	COMMERCE BANK	D	11/26/2024			000000		83,290.13
6415	GREAT WEST TANDEM KPERS 457	D	11/22/2024			000000		5,118.00
8526	HEALTH PLANS, INC	D	11/22/2024			000000		46,045.49
1478	KANSASLAND TIRE #1828	E	11/22/2024			024145		695.00
6524	ELLIOTT EQUIPMENT COMPANY	E	11/22/2024			024146		17,156.62
6528	GALE GROUP/CENGAGE	E	11/22/2024			024147		30.39
7994	ASBELL TRUCKING INC	E	11/22/2024			024148		531.25
8205	MRI SOFTWARE LLC	E	11/22/2024			024149		1,598.23
8275	ADCOMP SYSYEMS INC	E	11/22/2024			024150		80.00
8782	ED MILLER AUTO SUPPLY	E	11/22/2024			024151		900.28
8799	5 STAR TRANSFERS, LLC DBA FIRS	E	11/22/2024			024152		68.00
8882	FIRST RESPONDER OUTFITTERS, IN	E	11/22/2024			024153		179.97
8886	RED EQUIPMENT, LLC	E	11/22/2024			024154		3,411.20
8927	MH LOGISTICS CORP	E	11/22/2024			024155		1,825.00
8958	NMS LABS	E	11/22/2024			024156		189.00
8978	NORTHERN TOOL & EQUIPMENT CATA	E	11/22/2024			024157		19,351.97
8992	MIDWEST MOTOR SUPPLY CO. INC.,	E	11/22/2024			024158		523.74
8996	COUNTY OF JOHNSON	E	11/22/2024			024159		455.09
8997	GRACE MANUFACTURING CO. LLC	E	11/22/2024			024160		2,726.52

VENDOR SET: 99 City of Pittsburg, KS

BANK: 80144 BMO HARRIS BANK

DATE RANGE:11/20/2024 THRU 12/09/2024

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0046	ETTINGERS OFFICE SUPPLY	E	11/22/2024			024161		529.58
0087	FORMS ONE, LLC	E	11/22/2024			024162		4,777.36
0109	RANDY VILELA TRUCKING & HAULIN	E	11/22/2024			024163		4,345.00
0133	JIM RADELL CONSTRUCTION COMPAN	E	11/22/2024			024164		30,337.70
0272	BO'S 1 STOP INC	E	11/22/2024			024165		361.39
0292	UNIFIRST CORPORATION	E	11/22/2024			024166		52.74
0312	HACH COMPANY, INC	E	11/22/2024			024167		560.95
0317	KUNSHEK CHAT & COAL CO, INC.	E	11/22/2024			024168		7,929.60
0364	CRAWFORD COUNTY SHERIFF'S DEPA	E	11/22/2024			024169		7,150.00
0438	PAUL KEYS	E	11/22/2024			024170		160.00
0525	3M	E	11/22/2024			024171		657.28
0577	KANSAS GAS SERVICE	E	11/22/2024			024172		3,886.50
0583	DICKINSON INDUSTRIES INC	E	11/22/2024			024173		480.00
0650	HOME CENTER CONSTRUCTION	E	11/22/2024			024174		707.00
0659	PAYNES INC	E	11/22/2024			024175		209.51
0746	CDL ELECTRIC COMPANY INC	E	11/22/2024			024176		480.00
0786	BUDGET PLUMBING LLC	E	11/22/2024			024177		476.70
0823	TOUCHTON ELECTRIC INC	E	11/22/2024			024178		40.00
1792	B&L WATERWORKS SUPPLY, LLC	E	11/22/2024			024179		1,100.00
2825	STATE OF KANSAS	E	11/22/2024			024180		1,895.18
3261	PITTSBURG AUTO GLASS	E	11/22/2024			024181		875.00
4307	HENRY KRAFT, INC.	E	11/22/2024			024182		207.70

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
5014	MID-AMERICA SANITATION INC.	E	11/22/2024			024183		214.88
5640	WELLPATH LLC	E	11/22/2024			024184		180.00
5791	HOSPITAL DISTRICT #1 OF CRAWFO	E	11/22/2024			024185		148.16
6389	PROFESSIONAL TURF PRODUCTS LP	E	11/22/2024			024186		274.14
7023	BLEVINS ASPHALT CONSTRUCTION C	E	11/22/2024			024187		1,927.80
7240	JAY HATFIELD CERTIFIED USED CA	E	11/22/2024			024188		324.99
7427	OLSSON INC	E	11/22/2024			024189		10,000.00
7620	POMP'S TIRE SERVICE INC	E	11/22/2024			024190		1,879.51
7629	EARLES ENGINEERING & INSPECTIO	E	11/22/2024			024191		37,978.00
7655	HW ACQUISITIONS, PA	E	11/22/2024			024192		1,338.87
8046	CONVERGEONE, INC.	E	11/22/2024			024193		14,119.25
8309	MISSISSIPPI LIME COMPANY	E	11/22/2024			024194		9,925.51
8337	BLACKSTONE AUDIO, INC.	E	11/22/2024			024195		40.50
8554	LACEY O'BRIEN	E	11/22/2024			024196		1,956.00
1478	KANSASLAND TIRE #1828	E	11/27/2024			024197		214.78
5937	PRADMAR MAILING LISTS & SERVIC	E	11/27/2024			024198		6,264.00
7994	ASBELL TRUCKING INC	E	11/27/2024			024199		281.25
8202	PETROLEUM TRADERS CORPORATION	E	11/27/2024			024200		19,577.33
8467	WASTE CORPORATION OF KANSAS, L	E	11/27/2024			024201		310.55
8782	ED MILLER AUTO SUPPLY	E	11/27/2024			024202		1,020.04
8821	DEKRA-LITE	E	11/27/2024			024203		8,956.13
0046	ETTINGERS OFFICE SUPPLY	E	11/27/2024			024204		378.69

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0055	JOHN'S SPORT CENTER, INC.	E	11/27/2024			024205		1,068.30
0087	FORMS ONE, LLC	E	11/27/2024			024206		85.00
0112	MARRONES INC	E	11/27/2024			024207		140.84
0133	JIM RADELL CONSTRUCTION COMPAN	E	11/27/2024			024208		18,332.00
0203	GADES SALES CO INC	E	11/27/2024			024209		1,355.68
0286	R & R PRODUCTS INC	E	11/27/2024			024210		219.63
0317	KUNSHEK CHAT & COAL CO, INC.	E	11/27/2024			024211		2,448.67
0363	FISHER SCIENTIFIC CO, LLC	E	11/27/2024			024212		266.28
0409	WISEMAN'S DISCOUNT TIRE INC	E	11/27/2024			024213		118.95
0534	TYLER TECHNOLOGIES INC	E	11/27/2024			024214		1,740.83
0577	KANSAS GAS SERVICE	E	11/27/2024			024215		86.86
0597	CORNEJO & SONS LLC	E	11/27/2024			024216		580.45
0746	CDL ELECTRIC COMPANY INC	E	11/27/2024			024217		3,960.00
0823	TOUCHTON ELECTRIC INC	E	11/27/2024			024218		86.00
0844	HY-FLO EQUIPMENT CO., INC.	E	11/27/2024			024219		8,420.00
1792	B&L WATERWORKS SUPPLY, LLC	E	11/27/2024			024220		3,315.66
2707	THE LAWNSCAPE COMPANY, INC.	E	11/27/2024			024221		235.00
2767	BRENNTAG SOUTHWEST, INC	E	11/27/2024			024222		3,992.00
2825	STATE OF KANSAS	E	11/27/2024			024223		19.18
2960	PACE ANALYTICAL SERVICES LLC	E	11/27/2024			024224		2,520.60
33261	PITTSBURG AUTO GLASS	E	11/27/2024			024225		850.00
3802	BRENNTAG MID-SOUTH INC	E	11/27/2024			024226		3,245.00

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4307	HENRY KRAFT, INC.	E	11/27/2024			024227		961.59
5640	WELLPATH LLC	E	11/27/2024			024228		54.00
5791	HOSPITAL DISTRICT #1 OF CRAWFO	E	11/27/2024			024229		317.00
6166	MCMASTER-CARR SUPPLY CO	E	11/27/2024			024230		47.05
6389	PROFESSIONAL TURF PRODUCTS LP	E	11/27/2024			024231		613.76
6402	BEAN'S TOWING & AUTO BODY	E	11/27/2024			024232		2,333.08
6936	HAWKINS INC	E	11/27/2024			024233		1,967.71
7038	SIGNET COFFEE ROASTERS	E	11/27/2024			024234		180.00
7151	QUADIENT FINANCE USA INC	E	11/27/2024			024235		3,667.86
7620	POMP'S TIRE SERVICE INC	E	11/27/2024			024236		1,758.30
7963	PLAYSCAPE RECREATION	E	11/27/2024			024237		1,774.80
0581	ADVANCED REFRIGERATION HEATING	E	12/06/2024			024330		6,345.00
6528	GALE GROUP/CENGAGE	E	12/06/2024			024331		566.18
8031	ARCK CONSTRUCTION, CONSULTING	E	12/06/2024			024332		120.00
8547	OKLAHOMA STATE UNIVERSITY	E	12/06/2024			024333		1,200.00
8703	THE BLUE SPOON LLC	E	12/06/2024			024334		842.00
8782	ED MILLER AUTO SUPPLY	E	12/06/2024			024335		37.53
8841	STAR WHOLESALE SUPPLY CO INC	E	12/06/2024			024336		136.94
8882	FIRST RESPONDER OUTFITTERS, IN	E	12/06/2024			024337		475.93
0044	CRESTWOOD COUNTRY CLUB	E	12/06/2024			024338		368.00
0046	ETTINGERS OFFICE SUPPLY	E	12/06/2024			024339		337.30
0133	JIM RADELL CONSTRUCTION COMPAN	E	12/06/2024			024340		8,426.00

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0194	KANSAS STATE TREASURER	E	12/06/2024			024341		1,956.00
0207	PEPSI-COLA BOTTLING CO OF PITT	E	12/06/2024			024342		308.10
0294	COPY PRODUCTS, INC.	E	12/06/2024			024343		1,214.98
0328	KANSAS ONE-CALL SYSTEM, INC	E	12/06/2024			024344		230.40
0332	PITTCRAFT PRINTING INC	E	12/06/2024			024345		375.00
0438	PAUL KEYS	E	12/06/2024			024346		75.00
0583	DICKINSON INDUSTRIES INC	E	12/06/2024			024347		592.00
0597	CORNEJO & SONS LLC	E	12/06/2024			024348		321.30
0829	CROWN PRODUCTS INC	E	12/06/2024			024349		579.86
0866	AVFUEL CORPORATION	E	12/06/2024			024350		20,982.47
2126	BUILDING CONTROLS & SERVICE IN	E	12/06/2024			024351		364.68
2707	THE LAWNSCAPE COMPANY, INC.	E	12/06/2024			024352		2,219.70
2767	BRENNTAG SOUTHWEST, INC	E	12/06/2024			024353		6,688.76
2921	DATAPROSE LLC	E	12/06/2024			024354		5,368.54
4307	HENRY KRAFT, INC.	E	12/06/2024			024355		849.28
4618	TRESA LYNNE MILLER	E	12/06/2024			024356		171.50
5014	MID-AMERICA SANITATION INC.	E	12/06/2024			024357		343.22
5648	JASON WISKE	E	12/06/2024			024358		1,000.00
5791	HOSPITAL DISTRICT #1 OF CRAWFO	E	12/06/2024			024359		931.53
5931	VOGEL HEATING & COOLING INC	E	12/06/2024			024360		68.00
6175	HENRY C MENGhini	E	12/06/2024			024361		267.30
6595	AMAZON.COM, INC	E	12/06/2024			024362		33,690.26

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7427	OLSSON INC	E	12/06/2024			024363		34,950.00
7654	A & R RENTALS, LLC	E	12/06/2024			024364		68.00
7667	BRENT'S ELECTRIC, LLC	E	12/06/2024			024365		4,201.57
7793	QUEENB TELEVISION OF KANSAS/MI	E	12/06/2024			024366		3,500.00
7963	PLAYSCAPE RECREATION	E	12/06/2024			024367		253.67
8046	CONVERGEONE, INC.	E	12/06/2024			024368		11,670.48
8200	PLUNKETT'S PEST CONTROL INC	E	12/06/2024			024369		547.42
8309	MISSISSIPPI LIME COMPANY	E	12/06/2024			024370		29,736.94
8326	KAYLYN HITE	E	12/06/2024			024371		1,000.00
8535	HEALTH PLANS, INC	E	12/06/2024			024372		49,696.95
8649	UPLINK, LLC	E	12/06/2024			024373		131.00
0516	AMERICAN CONCRETE CO INC	R	11/21/2024			196550		2,835.66
5966	BERRY COMPANIES, INC.	R	11/21/2024			196551		60.54
8278	GERSON BOCANEGRA	R	11/21/2024			196552		50.00
7657	COPY PRODUCTS, INC.	R	11/21/2024			196553		1,373.25
0095	CRAWFORD COUNTY TREASURER	R	11/21/2024			196556		1,149.68
0375	WICHITA WATER CONDITIONING	R	11/21/2024			196557		29.00
7116	EMC INSURANCE COMPANIES	R	11/21/2024			196558		738.48
7190	LEXISNEXIS RISK DATA MANAGEMEN	R	11/21/2024			196559		763.84
8377	LONGAN CONSTRUCTION COMPANY	R	11/21/2024			196560		1,270.00
8460	MARMIC FIRE AND SAFETY	R	11/21/2024			196561		4,400.00
7804	MARTIN PROFESSIONAL, LLC	R	11/21/2024			196563		548.40

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
8505	PITTSBURG PUBLISHING COMPANY,	R	11/21/2024			196564		794.30
8507	PITTSBURG PUBLISHING COMPANY,	R	11/21/2024			196565		1,215.00
0397	PITTSBURG POLICE DEPT	R	11/21/2024			196566		400.00
1	PRUSAK, SAMANTHA	R	11/21/2024			196567		400.00
8487	ROADBUILDERS MACHINERY AND SUP	R	11/21/2024			196568		715.51
6260	TRANE	R	11/21/2024			196569		81.00
7442	UNIFIED SCHOOL DISTRICT #250-C	R	11/21/2024			196570		3,882.08
0397	PITTSBURG POLICE DEPT	R	11/22/2024			196571		189.00
8999	NICE LIFE, INC	R	11/25/2024			196578		5,383.00
8844	100 NORTH PINE LLC	R	11/26/2024			196579		2,500.00
8475	AMERICAN LAWN & LANDSCAPE, INC	R	11/26/2024			196580		100.00
5561	AT&T MOBILITY	R	11/26/2024			196581		149.45
8222	BLACK DOG PRODUCTIONS LLC	R	11/26/2024			196582		180.00
4373	CHILDREN'S ADVOCACY CENTER	R	11/26/2024			196583		4,506.00
8791	ENTERPRISE FM TRUST	R	11/26/2024			196584		48,723.17
1108	EVERGY KANSAS CENTRAL INC	R	11/26/2024			196589		79,648.48
6923	HUGO'S INDUSTRIAL SUPPLY INC	R	11/26/2024			196592		182.40
7190	LEXISNEXIS RISK DATA MANAGEMEN	R	11/26/2024			196593		381.92
1	LORENZ HAUS DEVELOPMENT	R	11/26/2024			196594		892.50
8768	MARK MCATEE	R	11/26/2024			196595		1,050.00
8460	MARMIC FIRE AND SAFETY	R	11/26/2024			196596		1,722.20
0397	PITTSBURG POLICE DEPT	R	11/26/2024			196597		45.27

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
4059	PSU - PRINTING & DESIGN SERVI	R	11/26/2024			196598		13.34
8487	ROADBUILDERS MACHINERY AND SUP	R	11/26/2024			196599		7,054.54
1	RUSSELL, SAM	R	11/26/2024			196600		150.00
1	SMITH, WILL	R	11/26/2024			196601		4,425.71
6088	1ST DUE EMERGENCY RESPONSE SOL	R	12/05/2024			196609		16,564.00
0516	AMERICAN CONCRETE CO INC	R	12/05/2024			196610		1,005.75
6545	CENTER POINT INC	R	12/05/2024			196611		676.52
4263	COX COMMUNICATIONS KANSAS LLC	R	12/05/2024			196612		104.95
4263	COX COMMUNICATIONS KANSAS LLC	R	12/05/2024			196613		78.21
0095	CRAWFORD COUNTY TREASURER	R	12/05/2024			196614		325.52
0375	WICHITA WATER CONDITIONING	R	12/05/2024			196615		18.00
8804	DAVID NEWCOMB	R	12/05/2024			196616		1,760.00
1	DAVIED, CODY	R	12/05/2024			196617		89.93
1108	EVERGY KANSAS CENTRAL INC	R	12/05/2024			196618		205.01
6809	RICHARD GILMORE	R	12/05/2024			196619		919.40
1	HAYDEN, ADAM	R	12/05/2024			196620		2,948.00
0380	KANSAS DEPARTMENT OF REVENUE	R	12/05/2024			196621		200.00
6201	KANSAS IMAGING CONSULTANTS	R	12/05/2024			196622		71.95
1704	AMERICAN MEDIA INVESTMENTS	R	12/05/2024			196623		1,000.00
7945	LUCKY-BUT LAWN CARE, LLC	R	12/05/2024			196624		1,982.34
8460	MARMIC FIRE AND SAFETY	R	12/05/2024			196625		598.03
8506	PITTSBURG PUBLISHING COMPANY L	R	12/05/2024			196626		198.46

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
8505	PITTSBURG PUBLISHING COMPANY,	R	12/05/2024			196627		549.05
6674	NEXT GENERATION EXCAVATION & T	R	12/05/2024			196628		8,216.00
1	OBERMILLER CONSTRUCTION	R	12/05/2024			196629		1,000.00
4059	PSU - PRINTING & DESIGN SERVI	R	12/05/2024			196630		108.33
1235	RHODES GROCERY INC	R	12/05/2024			196631		300.00
6372	SATTERLEE MECHANICAL CONTRACTI	R	12/05/2024			196632		14,179.83
0093	US POST OFFICE	R	12/05/2024			196633		668.00
55589	CELLCO PARTNERSHIP	R	12/05/2024			196634		97.69
1	VERREN, JAIME	R	12/05/2024			196635		48.50
3069	VIA CHRISTI PROFESSIONAL SERVI	R	12/05/2024			196636		254.67
1	VOWELL, RACHEL	R	12/05/2024			196637		250.00

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	66	232,421.86	0.00	232,421.86
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	6	246,233.29	0.00	246,233.29
EFT:	137	534,222.70	0.00	534,222.70
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 99 BANK: 80144 TOTALS:	209	1,012,877.85	0.00	1,012,877.85
BANK: 80144 TOTALS:	209	1,012,877.85	0.00	1,012,877.85
REPORT TOTALS:	209	1,012,877.85	0.00	1,012,877.85

Passed and Approved this 17th day of December, 2024.

, Mayor

Attest:

Tammy Nagel, City Clerk



Memorandum

TO: Daron Hall, City Manager

FROM: Blake Benson, Economic Development Director

DATE: December 11, 2024

SUBJECT: December 17, 2024 Agenda Item
Atkinson Industries, Inc. property tax exemption request

Atkinson Industries, also known as Avail Enclosures, recently announced a 20,000-square-foot expansion needed to accommodate the continued growth of its Pittsburgh facility. The expansion was valued at \$1.1 million and complements over \$5 million in additional improvements to the facility over the last few years.

The company recently requested a property tax exemption related to the expansion. According to the City's schedule of tax exemption, a \$1.1 million investment would qualify the company for a six-year abatement. The Economic Development Advisory Committee (EDAC) considered this request at its December 4, 2024, meeting, and voted to recommend approval of the property tax exemption request.

Please place this item on the agenda for the city commission meeting scheduled for Tuesday, December 17, 2024. Action being requested, following a public hearing, is formal approval or denial of the Atkinson Industries, Inc. property tax exemption request and, if approved, authorize the Mayor to sign the appropriate documents.

BEFORE THE COURT OF TAX APPEALS OF THE STATE OF KANSAS

TAX EXEMPTION
(K.S.A. 79-213)

APPLICANT:

Atkinson Industries LLC

Applicant Name (Owner of Record)

1801 E 27th Terrace

Applicant Address (Street or Box No.)

Pittsburg KS 66762

City State Zip

Applicant Phone #: (620) **231-6900**

Applicant E-mail: **zach.harris@availinfra.com**

ATTORNEY OR REPRESENTATIVE: (If applicable)*

Representative Name Title

Representative Address

City State Zip

Atty/Rep Phone #: ()

Representative E-mail:

*Note: If you are represented by an attorney or other individual, you must provide the Court with either an Entry of Appearance or a current Declaration of Representative form approved by the Court of Tax Appeals. Tax Representatives are **not permitted** to sign applications filed with the Court.

Taxing County: **Crawford**

Year/Years at issue: **2024-2030**

Property at issue:

Real Property---Street address, city: **1801 E 27th Terrace, Pittsburg KS 66762**

Personal Property---Description: **Electrical installation equipment, forklifts, manufacturing jigs/assemblies**

(For State of Kansas use only)

DOCKET NO. _____-TX

Fee: _____ Amt Rec. _____

Rec. Date: _____ Ck # _____

No Fee: _____ Reason: _____

(For County use only)

Parcel ID #/Personal Property ID #
or Vehicle ID #:

County's valuation: \$ _____

LBCS Function Code: _____

1. Real Property—For real property, provide a description of all improvements, and attach a copy of the deed.
Concrete expansion of 40k sqft with supporting electrical infrastructure to expand operational capabilities

2. Personal Property—For personal property, provide an itemized list of all items, including the acquisition date(s) and any legal documentation of ownership. (If the description is lengthy, attach additional pages to this form.)

3. If subject property is a vehicle, please complete one of the following forms:

(1) Addition to Exemption Application Vehicles Form
or
(2) Addition to Exemption Application Active Military Personnel Vehicles Form
4. If personal property, where was the property located on January 1 of the year you request the exemption to begin? (Provide the street address, city, county and state.)
1801 E 27th Terrace, Pittsburg KS 66762

5. Is the subject property leased? ☒ No ☐ Yes If yes, attach a copy of the lease agreement.
6. Indicate all uses you make of the subject property: (Explain in detail).
Manufacturer of engineered-to-order custom modular e-houses. These houses/buildings are utilized by several industries to store electronic
gear in a sturdy watertight enclosure. Examples of equipment installed in these includes switchgear, electrical motors, drives, batteries and other equipment.

7. Indicate how often you use the subject property for this purpose(s).
Daily

8. Indicate all other individuals, groups or organizations that use the subject property. Explain in detail how each individual or entity uses the property.
None

9. Indicate whether or not a fee is charged in relation to the use of the subject property. If a fee is charged, please explain why there is a fee, how that fee is determined or calculated, and what purpose the fee serves. Include a copy of any fee schedules.
N/A


10. Date (mm/dd/yyyy) you acquired ownership of subject property: 1987
Date (mm/dd/yyyy) the property was first used for exempt purposes: 11/26/2024
Date (mm/dd/yyyy) you are requesting the exemption to begin: 1/1/2025
Date (mm/dd/yyyy) construction commenced and ended*: 7/1/2024
*(If property is new construction)

11. Which statute authorizes the exemption: _____

12. Do you request a hearing on the application for exemption? _____ Yes ☒ No

VERIFICATION

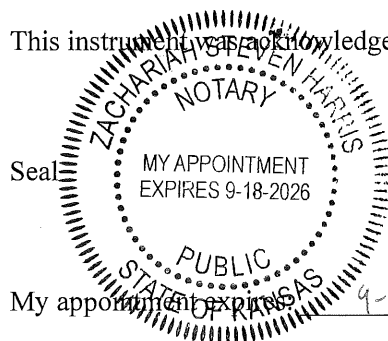
I, MARK BIEHL, do solemnly swear or affirm that the information set forth herein is true and correct, to the best of my knowledge and belief. So help me God.

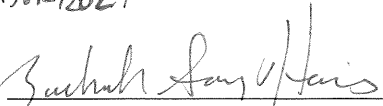

Signature of Applicant

MARK G. BIEHL, GM
Printed Name and Title

State of KANSAS)
County of CLAWFORD)

This instrument was acknowledged before me on 2nd by Mark Biehl
DECEMBER, 2024




Signature of Notary Public

My appointment expires 9-18-2026

COUNTY APPRAISER RECOMMENDATIONS AND COMMENTS

TO COUNTY APPRAISER:

Pursuant to K.S.A. 79-213, and amendments thereto, the County Appraiser is required to review each application and recommend whether the relief sought should be granted or denied. Therefore, please answer the following questions and provide any additional comments you believe are necessary to support your recommendation. The County Appraiser shall provide a copy of the completed comments and recommendations to the applicant.

1. Do you find the facts as stated by the applicant represent the true situation? ____ Yes ____ No
2. Do you recommend that the exemption herein requested be granted? ____ Yes ____ No
3. Do you request a hearing on this application? ____ Yes ____ No

Indicate the year the County first placed the subject property on the
tax rolls under the name of the current owner: _____

Please provide any additional comments as to the County's position regarding the applicant's request.

VERIFICATION

I, _____, do solemnly swear or affirm that the information set forth herein is true and correct, to the best of my knowledge and belief. So help me God.

Signature of County Official

Printed Name and Title

State of _____)
County of _____)

This instrument was acknowledged before me on _____ by _____.

Seal

Signature of Notary Public

My appointment expires: _____

TAX EXEMPTION
INSTRUCTIONS

1. Each application for tax exemption must be filled out completely with all accompanying facts and attachments. The statement of facts must be in affidavit form. Applications or statements that have not been signed by the property owner before a Notary Public will not be considered. Pursuant to K.S.A. 79-213, and amendments thereto, the property owner is required to file the application. If the subject property is leased, the lessee can **not** file the application.
2. If you are applying for exemption pursuant to the following statutes, please provide the indicated additions to application.
 - K.S.A. 79-201 Ninth---Humanitarian service provider
TX Addition 79-201 Ninth
 - K.S.A. 79-201 Seventh---Parsonage
TX Addition 79-201 Seventh
 - K.S.A. 79-201b---Hospitals, adult care homes, children's homes, etc.
TX Addition 79-201b
 - K.S.A. 79-201g---Watershed dam or reservoir
TX Addition Watershed
 - K.S.A. 79-201k---Business aircraft or
K.S.A. 79-220---Antique aircraft
TX Addition Aircraft
 - K.S.A. 79-201t---Low producing oil lease
TX Addition 79-201t
 - K.S.A. 79-201z---Community Housing Development Organizations
TX Addition 79-201z
 - K.S.A. 79-5107(e) or 50 U.S.C.A. § 571
TX Addition to Exemption Application Active Military Personnel Vehicles
3. Pursuant to Kansas law, the burden is on the applicant to prove affirmatively that relief is necessary. Failure to do so will result in the denial of the request for exemption.
4. Enclose any applicable filing fee(s) pursuant to K.A.R. 94-2-21. Checks or money orders should be made payable to the Court of Tax Appeals. For information regarding fees with the Court of Tax Appeals, visit www.kansas.gov/cota/ or contact the Court at (785) 296-2388. The County Appraiser's office also has fee schedules available.

This form along with the applicable additions and attachments is to be filed with the County Appraiser for recommendations pursuant to K.S.A. 79-213(d). The County Appraiser will forward the application to the Court of Tax Appeals.

A Tax Abatement Cost-Benefit Analysis of Atkinson Industries LLC for the City of Pittsburgh

Completed by
Municipal Consulting, LLC
11/19/2024

CONTENT

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ABOUT THIS REPORT:

This report uses data that was collected from the firm involved and budget reports from each of the taxing entities where the project is located. This data is summarized on pages 4 and 5. In addition, various calculations were applied to the data using rates and information gathered from the current economic and financial conditions.

DEFINITIONS USED:

- **Rate of Return:** Incentives and tax abatements granted by the taxing entities are equivalent to a public investment in the firm. Comparing these investments to the various benefits received over the 10-year project period by the public entity produces an average annual rate of return for the period. Generally, a rate of return that exceeds the entity's cost of capital would be considered a favorable investment.
- **Net Present Value:** This is the amount that a future series of payments is worth today, given an assumed discount rate. The only way to accurately compare payments to be made or received in the future to the dollar value at present is with Net Present Value. Generally a positive net present value represents an acceptable investment opportunity.
- **Benefit - Cost Ratio:** Typically referred to as the "Cost-Benefit Ratio," this is the ratio of the public entity benefits received over the 10-year project life to the public costs incurred over the same period. If the ratio is above 1.0, then the benefits exceed the costs, and if it is less than 1.0, the costs exceed the benefits. Generally, a public entity would like to have a Benefit-to-Cost ratio of 1.3 or better in order to grant a tax abatement and/or other incentives. However, the governing body may take into account the other economic benefits of the project in making that decision.

DISCLAIMER:

This report is prepared using a variety of assumptions regarding discount rate, inflation rate, and other economic variables. It also uses information submitted by the firm based on its best estimates of what they expect to occur in the next decade. Future business results and economic factors are not and cannot be guaranteed. Therefore, we provide no guarantee on the future performance of the firm, or that conditions within the taxing entities will remain as they are today. The governing body should make its decision on the best information presented, while fully recognizing that future performance could be substantially different.

COMMENTS SPECIFIC TO THIS PROJECT:

The overall costs and benefits for each taxing entity are:

Taxing Entity	Benefit to Cost Ratio	Average Return on Investment
City of Pittsburg	4.79	38%
Crawford County	3.22	22%
Pittsburg USD 250	7.60	66%
Wildcat Extension District	1.99	10%
State of Kansas	6.36	54%

All of the taxing entities have a positive benefit-to-cost ratio in excess of the desired 1.3. This report assumes that the City of Pittsburg will approve a 100% property tax abatement on the new construction for seven years. This report assumes that the current local, county and state sales tax rates remain the same. The projected average wage for the new jobs is 115% of the county average wage and we used a multiplier of that amount in calculating the retail spending of the new employees.

If you have any questions or comments, you may reach me with the contact information below.

Steve Robb

R. Steven Robb
Sole Owner
Municipal Consulting, LLC
Cell: 620-704-6495 E-Mail: steverobb@ckt.net
2207 N. Free King Hwy, Pittsburg, KS 66762-8418

COST-BENEFIT ANALYSIS PROJECT SUMMARY				
PROJECT NAME:	Atkinson Industries LLC			
DATE:			11/19/2024	
GOVERNMENTAL ENTITIES INVOLVED:				
CITY:			City of Pittsburg	
COUNTY:			Crawford County	
SCHOOL DISTRICT:			Pittsburg USD 250	
SPECIAL TAXING DISTRICT #1			Wildcat Extension District	
STATE:			State of Kansas	
INFLATION RATE:		2.20%	DISCOUNT RATE:	7.25%

PROJECT DESCRIPTION: This project is construction of a 40,000 sq. ft. concrete workspace to expand operational capabilities. The project is expected to create 20 jobs in the first year and a total of 30 jobs over 10 years. The company is requesting a 100% property tax abatement on the new construction for 7 years.

EXECUTIVE SUMMARY:			City	County
Ratio of Benefits to Costs:			4.79	3.22
Benefits:	Sales Taxes from Construction:		\$2,520	\$1,620
	Sales Taxes from Firm Purchases		\$165,000	\$110,000
	Sales Taxes from Employee Spending		\$91,863	\$44,036
	Utility Profits and Franchise Fees		\$286,708	\$0
	Revenue from Other Gov't. Services		\$124,395	\$27,341
	Property Taxes Assessed:		\$112,469	\$103,706
		Total Benefits:	\$782,954	\$286,703
Costs:	Cost of Providing Gov't. Services		\$76,381	\$11,440
	Property Taxes Abated:		\$76,123	\$70,192
	Sales Tax Exemption		\$11,250	\$7,500
		Total Costs:	\$163,754	\$89,132
Benefits Accruing to the Developer:			All Entities	
	Governmental Incentives		\$18,750	
	Sales Tax Exemption		\$67,500	
	Property Taxes Abated:		\$217,430	
		Total Benefits:	\$303,680	

Atkinson Industries LLC

Community Data Inputs:					
	City of Pittsburgh	Crawford County	Pittsburg USD 250	Wildcat Extension District	State
Mill Levy	50.889	46.924	52.695	1.346	1.500
Sales Tax	1.500%	1.000%	n/a	n/a	6.50%
Transient Guest Tax	6.00%	0.00%	n/a	n/a	n/a
Utility Revenue/HsHld	\$229.90	n/a	n/a	n/a	n/a
Franchise Fees/HsHld	\$191.04	n/a	n/a	n/a	n/a
Other Revenues/Res.	\$559.13	\$125.60	n/a	\$10.15	\$2,462.21
Marg. Cost/Res./Student	\$343.32	\$52.55	\$1,521.33	\$2.77	\$942.66
Other Revenues/Worker	\$527.48	\$118.49	n/a	\$9.57	\$2,086.08
Marginal Cost/New Worker	\$323.88	\$49.58	n/a	\$2.61	\$798.66
State Funding/Pupil	n/a	n/a	\$11,554.87	n/a	\$10,800
Federal Funding/Pupil	n/a	n/a	\$3,658.47	n/a	\$6,197
Visitor Daily Spending	\$37.50	\$37.50			\$75
Average Hotel Room Rate	\$95	\$95	Total Mill Levy	153.354	n/a
Retail Pull Factor	1.23	0.81			n/a
Percent of County Share	76.00%	100.00%			n/a
Ann. Local Per Capita Sales Tax	\$349	\$167			n/a
Ann. State Per Capita Sales Tax	\$1,259	\$895			\$1,779
Annual Per Capita Retail Sales	\$16,559	\$13,764			\$27,367
Average Household Size	2.35	2.42			2.49
Average Wage	\$48,295	\$48,295			\$56,270

Atkinson Industries LLC

Firm Data Inputs:				Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	Total
Investment in Land				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Investment in Building				\$1,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,000,000
Investment in Equipment				\$150,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$150,000
Other Project Costs ¹					\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Project Investment				\$1,150,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,150,000
City/Ccounty Incentives				\$0	Sales tax Exemption-City:		\$11,250	County:		\$7,500	State:		\$48,750	\$67,500
		Growth	Const. Per.	Yr. 1	Yr. 2	Yr. 3	Yr. 4	Yr. 5	Yr. 6	Yr. 7	Yr. 8	Yr. 9	Yr. 10	Total
Sales/Revenue				\$45,000,000	\$10,000,000	\$10,000,000	\$10,000,000	\$10,000,000	\$10,000,000	\$10,000,000	\$10,000,000	\$10,000,000	\$10,000,000	\$135,000,000
Taxable Purchases				\$2,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$11,000,000
Net Utility Revenue-Firm		3.00%	\$1,625	\$1,625	\$1,674	\$1,724	\$1,776	\$1,829	\$1,884	\$1,941	\$1,999	\$2,059	\$2,104	\$20,239
Net Utility Revenue-Employees		3.00%	\$0	\$1,379	\$1,776	\$2,195	\$2,261	\$2,329	\$2,399	\$2,471	\$2,545	\$2,621	\$2,700	\$22,675
Franchise Fees-Firm		3.00%	\$15,105	\$18,305	\$18,854	\$19,420	\$20,002	\$20,602	\$21,221	\$21,857	\$22,513	\$23,188	\$23,884	\$224,952
Franchise Fees-Employees		3.00%	\$0	\$1,146	\$1,476	\$1,824	\$1,879	\$1,935	\$1,993	\$2,053	\$2,115	\$2,178	\$2,243	\$18,842
New FTE Employees			0	20	5	5						0	0	30
Employees new to the city			30%	6.0	1.5	1.5	0.0	0.0	0.0	0.0	0.0	0.0	0.0	9.0
Employees new to the county			30%	6.0	1.5	1.5	0.0	0.0	0.0	0.0	0.0	0.0	0.0	9.0
Employees new to the state			0%	2.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	2.0
New students in K-12			30%	6.0	1.5	1.5	0.0	0.0	0.0	0.0	0.0	0.0	0.0	9.3
New Employee average salary			\$0	\$57,930	\$57,930	\$57,930	\$59,204	\$60,507	\$61,838	\$63,199	\$64,589	\$66,010	\$67,462	N/A
Tax Abatement-Land				0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	N/A
Tax Abatement-Bldg.				100%	100%	100%	100%	100%	100%	100%	0%	0%	0%	N/A
Visitors		0.0%	0	35	10	10	10	10	10	10	10	10	10	125
				City	County	State								
Percentage of sales taxable in the				0%	0%	0%								
Percentage of purchases taxable in the				100%	100%	100%								
Assumed Inflation Rate				2.20%										

Note: Totals may be off slightly due to rounding.

¹ Includes project soft costs of bonding and other fees and contingency for costs above construction and equipment acquisition.

COST-BENEFIT ANALYSIS PROJECT SUMMARY								
PROJECT NAME:	Atkinson Industries LLC					Ratio of		
DATE:		11/19/2024				NPV of Net		
				Net	NPV	Benefits to	Actual	Avg.
				Present	of	NPV of	Benefit to	Annual
		Total		Value	Incentives	Incentives	Actual	Rate
	Total	Costs &	Net	of Net	& Taxes	and Taxes	Cost	of
Entity	Benefits	Incentives	Benefits	Benefits	Abated	Abated	Ratio	Return
City of Pittsburg	\$783,569	\$163,754	\$619,815	\$424,314	\$68,998	6.15	4.79	38%
Crawford County	\$287,113	\$89,132	\$197,981	\$131,536	\$57,085	2.30	3.22	22%
Pittsburg USD 250	\$1,648,392	\$216,763	\$1,431,629	\$963,734	\$50,719	19.00	7.60	66%
Wildcat Extension District	\$5,232	\$2,630	\$2,602	\$1,620	\$1,527	1.06	1.99	10%
State of Kansas	\$1,587,767	\$249,685	\$1,338,082	\$922,428	\$53,919	17.11	6.36	54%
TOTALS	\$4,329,753	\$739,645	\$3,590,109	\$2,443,631	\$244,370	10.00	5.85	

SUMMARY OF COSTS AND BENEFITS FOR:

PROJECT: Atkinson Industries LLC

DATE: 11/19/2024

City of Pittsburgh

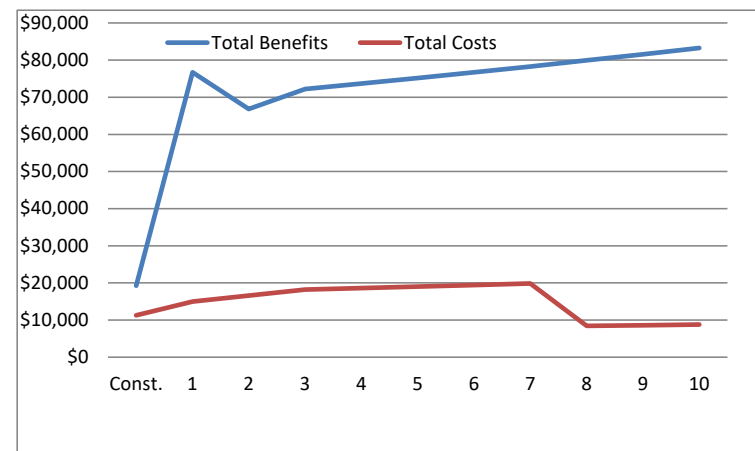
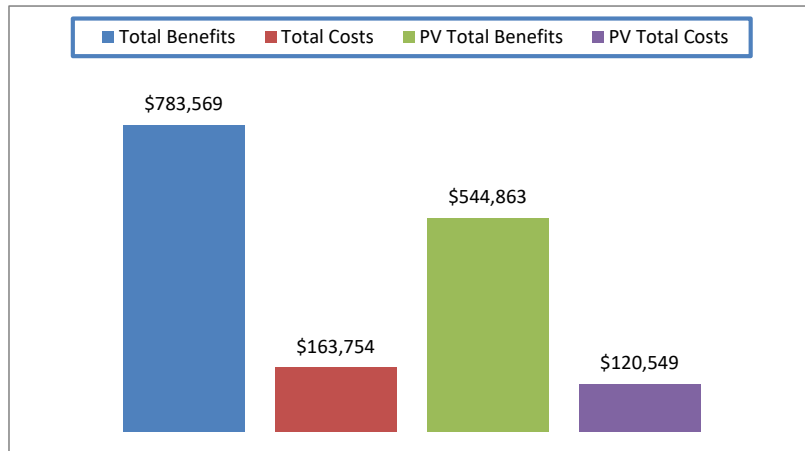
DISCOUNT RATE: 7.25%

Ratio of Actual Benefits to Actual Costs Over the 10-Year Period: 4.79

Ratio of Present Value of Total Benefits to Present Value of Total Costs: 4.52

(Typical desired ratio would be 1.3 to 1) Average ROI: 37.85%

Year	Sales Taxes	Property Taxes	Utilities and Franchise Fees	PILOT	Other City Revenues	Total Benefits	Net Present Value of Total Benefits	Cost of Various City Services	Incentives and Property Taxes Abated	Total Costs	Net Present Value of Total Costs	Net Benefits or Costs	Cumulative Net Benefits or Costs	Net Present Value of Net Benefits	Net Present Value of Incentives & Taxes Abated
Const.	\$2,520	\$0	\$16,730	\$0		\$19,250	\$19,250	\$0	\$11,250	\$11,250	\$11,250	\$8,000	\$8,000	\$8,000	\$11,250
1	\$36,196	\$10,178	\$22,456	\$0	\$7,863	\$76,693	\$71,508	\$4,828	\$10,178	\$15,006	\$13,992	\$61,687	\$69,687	\$57,517	\$9,490
2	\$22,593	\$10,402	\$23,780	\$0	\$10,045	\$66,820	\$58,091	\$6,168	\$10,402	\$16,570	\$14,405	\$50,250	\$119,937	\$43,686	\$9,043
3	\$24,103	\$10,631	\$25,163	\$0	\$12,319	\$72,216	\$58,539	\$7,564	\$10,631	\$18,195	\$14,749	\$54,021	\$173,959	\$43,790	\$8,617
4	\$24,304	\$10,864	\$25,918	\$0	\$12,590	\$73,676	\$55,685	\$7,731	\$10,864	\$18,595	\$14,054	\$55,081	\$229,040	\$41,631	\$8,211
5	\$24,508	\$11,103	\$26,696	\$0	\$12,867	\$75,175	\$52,977	\$7,901	\$11,103	\$19,004	\$13,393	\$56,170	\$285,210	\$39,584	\$7,825
6	\$24,718	\$11,348	\$27,496	\$0	\$13,150	\$76,712	\$50,406	\$8,075	\$11,348	\$19,422	\$12,762	\$57,290	\$342,500	\$37,644	\$7,456
7	\$24,931	\$11,597	\$28,321	\$0	\$13,440	\$78,290	\$47,965	\$8,252	\$11,597	\$19,850	\$12,161	\$58,440	\$400,940	\$35,804	\$7,105
8	\$25,150	\$11,853	\$29,171	\$0	\$13,735	\$79,909	\$45,647	\$8,434	\$0	\$8,434	\$4,818	\$71,475	\$472,415	\$40,830	\$0
9	\$25,373	\$12,113	\$30,046	\$0	\$14,038	\$81,570	\$43,446	\$8,619	\$0	\$8,619	\$4,591	\$72,951	\$545,366	\$38,856	\$0
10	\$25,601	\$12,380	\$30,931	\$0	\$14,346	\$83,258	\$41,348	\$8,809	\$0	\$8,809	\$4,375	\$74,449	\$619,815	\$36,973	\$0
Total	\$259,998	\$112,469	\$286,708	\$0	\$124,395	\$783,569	\$544,863	\$76,381	\$87,373	\$163,754	\$120,549	\$619,815	\$619,815	\$424,314	\$68,998



SUMMARY OF COSTS AND BENEFITS FOR:

PROJECT: Atkinson Industries LLC

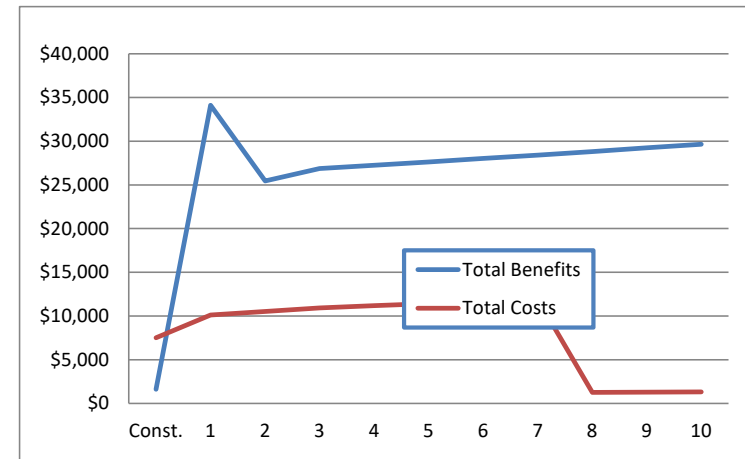
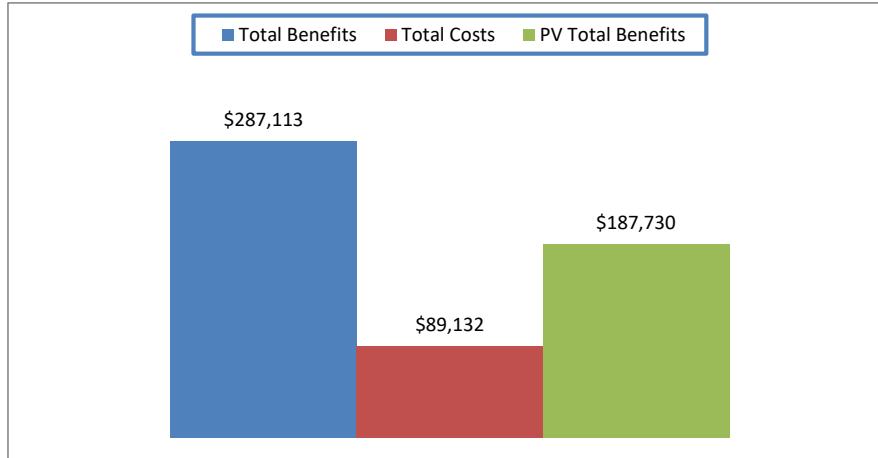
DATE: 11/19/2024

Crawford County

DISCOUNT RATE: 7.250%

Ratio of Actual Benefits to Actual Costs Over the 10-Year Period: 3.22
Ratio of Present Value of Total Benefits to Present Value of Total Costs: 2.74
Average ROI 22.21%

Year	Sales Taxes	Property Taxes	Other County Revenues	Total Benefits	Net Present Value of Total Benefits	Cost of Various County Services	Incentives and Property Taxes Abated	Total Costs	Net Present value of Total Costs	Net Benefits or Costs	Cumulative Net Benefits or Costs	Net Present Value of Net Benefits	Net Present Value of Incentives & Taxes Abated
Const.	\$1,620	\$0	\$0	\$1,620	\$1,510	\$0	\$7,500	\$7,500	\$6,993	-\$5,880	-\$5,880	-\$5,880	\$6,993
1	\$23,000	\$9,385	\$1,728	\$34,113	\$29,657	\$723	\$9,385	\$10,108	\$8,788	\$24,005	\$18,125	\$22,382	\$8,159
2	\$13,649	\$9,591	\$2,208	\$25,448	\$20,628	\$924	\$9,591	\$10,515	\$8,524	\$14,933	\$33,058	\$12,982	\$7,775
3	\$14,373	\$9,802	\$2,708	\$26,883	\$20,318	\$1,133	\$9,802	\$10,935	\$8,265	\$15,947	\$49,005	\$12,927	\$7,409
4	\$14,469	\$10,018	\$2,767	\$27,254	\$19,206	\$1,158	\$10,018	\$11,176	\$7,876	\$16,078	\$65,083	\$12,152	\$7,060
5	\$14,567	\$10,238	\$2,828	\$27,634	\$18,157	\$1,183	\$10,238	\$11,422	\$7,505	\$16,212	\$81,296	\$11,425	\$6,727
6	\$14,668	\$10,464	\$2,890	\$28,022	\$18,412	\$1,209	\$10,464	\$11,673	\$7,152	\$16,349	\$97,644	\$10,742	\$6,411
7	\$14,770	\$10,694	\$2,954	\$28,418	\$16,234	\$1,236	\$10,694	\$11,930	\$6,815	\$16,488	\$114,133	\$10,102	\$6,552
8	\$14,875	\$10,929	\$3,019	\$28,823	\$15,352	\$1,263	\$0	\$1,263	\$673	\$27,560	\$141,693	\$15,744	\$0
9	\$14,983	\$11,169	\$3,085	\$29,237	\$14,520	\$1,291	\$0	\$1,291	\$641	\$27,946	\$169,639	\$14,885	\$0
10	\$15,092	\$11,415	\$3,153	\$29,661	\$13,734	\$1,319	\$0	\$1,319	\$1,147	\$28,341	\$197,981	\$14,075	\$0
Total	\$156,066	\$103,706	\$27,341	\$287,113	\$187,730	\$11,440	\$77,692	\$89,132	\$64,377	\$197,981	\$197,981	\$131,536	\$57,085



SUMMARY OF COSTS AND BENEFITS FOR:

Pittsburg USD 250

PROJECT:

Atkinson Industries LLC

DATE: 11/19/2024

DISCOUNT RATE: 7.25%

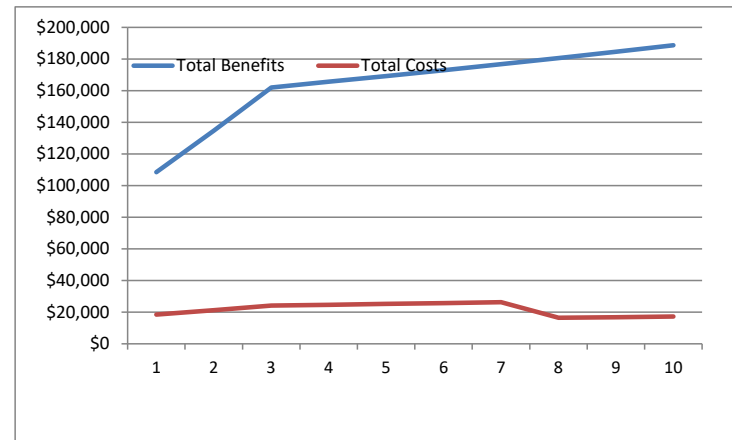
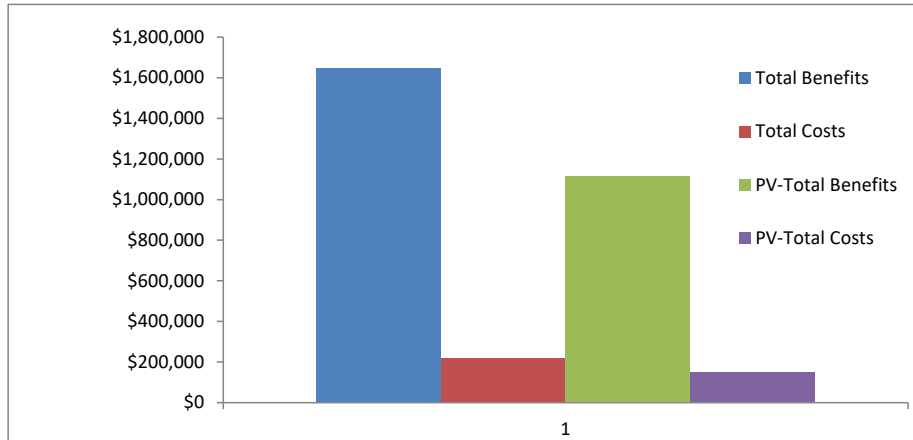
Ratio of Actual Benefits to Actual Costs Over the 10-Year Period: 7.60

Ratio of Present Value of Total Benefits to Present Value of Total Costs: 7.34

(Typical desired ratio would be 1.3 to 1)

Average ROI 66.05%

Year	Property Taxes	District Capital Outlay Taxes	Additional State, Federal and Other Funding	Total Benefits	Net Present Value of Total Benefits	Additional Costs	Property Taxes Abated	Total Costs	Net Present Value of Total Costs	Net Benefits or Costs	Cumulative Net Benefits or Costs	Net Present Value of Net Benefits	Net Present Value of Taxes Abated
1	\$8,939	\$1,600	\$97,953	\$108,492	\$101,158	\$9,584	\$8,939	\$18,523	\$17,271	\$89,968	\$94,076	\$83,886	\$8,335
2	\$9,136	\$1,635	\$123,943	\$134,713	\$117,116	\$12,127	\$9,136	\$21,263	\$18,486	\$113,450	\$207,526	\$98,631	\$7,942
3	\$9,337	\$1,671	\$151,029	\$162,037	\$131,347	\$14,778	\$9,337	\$24,114	\$19,547	\$137,922	\$345,448	\$111,800	\$7,568
4	\$9,542	\$1,708	\$154,352	\$165,601	\$125,163	\$15,103	\$9,542	\$24,645	\$18,627	\$140,957	\$486,405	\$106,536	\$7,212
5	\$9,752	\$1,746	\$157,747	\$169,245	\$119,269	\$15,435	\$9,752	\$25,187	\$17,750	\$144,058	\$630,463	\$101,520	\$6,872
6	\$9,967	\$1,784	\$161,218	\$172,968	\$113,653	\$15,775	\$9,967	\$25,741	\$16,914	\$147,227	\$777,689	\$96,739	\$6,549
7	\$10,186	\$1,823	\$164,764	\$176,773	\$108,302	\$16,122	\$10,186	\$26,308	\$16,118	\$150,466	\$928,155	\$92,184	\$6,240
8	\$10,410	\$1,863	\$168,389	\$180,662	\$103,202	\$16,476	\$0	\$16,476	\$9,412	\$164,186	\$1,092,341	\$93,790	\$0
9	\$10,639	\$1,904	\$172,094	\$184,637	\$98,343	\$16,839	\$0	\$16,839	\$8,969	\$167,798	\$1,260,139	\$89,374	\$0
10	\$10,873	\$1,946	\$175,880	\$188,699	\$93,712	\$17,209	\$0	\$17,209	\$8,547	\$171,490	\$1,431,629	\$85,166	\$0
Total	\$98,779	\$17,681	\$1,531,932	\$1,648,392	\$1,115,830	\$149,905	\$66,858	\$216,763	\$152,096	\$1,431,629	\$1,431,629	\$963,734	\$50,719



SUMMARY OF COSTS AND BENEFITS FOR: Wildcat Extension District

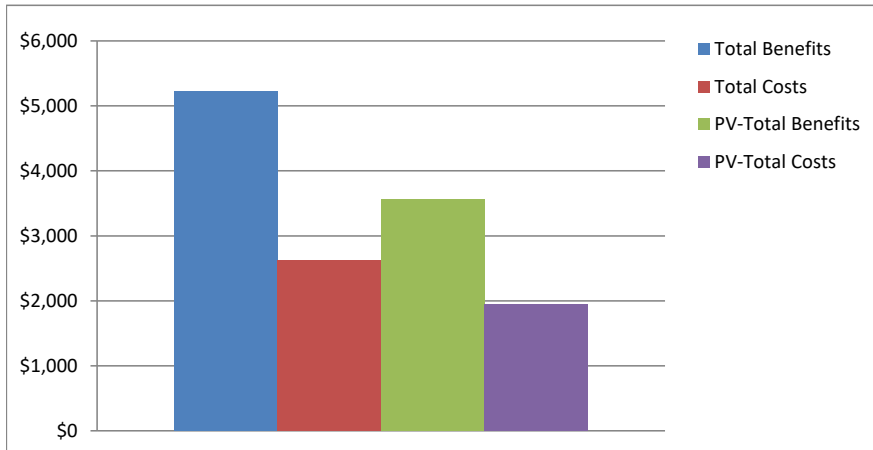
PROJECT: Atkinson Industries LLC

DATE: 11/19/2024

DISCOUNT RATE: 7.25%

Ratio of Actual Benefits to Actual Costs Over the 10-Year Period: 1.99
Ratio of Present Value of Total Benefits to Present Value of Total Costs: 1.83
 (Typical desired ratio would be 1.3 to 1) **Average ROI** 9.89%

Year	District Property Taxes	Other District Revenues	Total Benefits	Net Present Value of Total Benefits	Other District Costs	District Property Taxes Abated	Total Costs	Net Present Value of Total Costs	Net Benefits or Costs	Cumulative Net Benefits or Costs	Net Present Value of Net Benefits	Net Present Value of Taxes Abated
1	\$269	\$143	\$412	\$384	\$39	\$269	\$308	\$287	\$104	\$104	\$97	\$251
2	\$275	\$182	\$457	\$398	\$50	\$275	\$325	\$282	\$132	\$236	\$115	\$239
3	\$281	\$224	\$505	\$409	\$61	\$281	\$342	\$277	\$162	\$399	\$132	\$228
4	\$287	\$228	\$516	\$390	\$62	\$287	\$350	\$264	\$166	\$565	\$125	\$217
5	\$294	\$233	\$527	\$371	\$64	\$294	\$357	\$252	\$170	\$734	\$120	\$207
6	\$300	\$239	\$539	\$354	\$65	\$300	\$365	\$240	\$173	\$908	\$114	\$197
7	\$307	\$244	\$551	\$337	\$67	\$307	\$373	\$229	\$177	\$1,085	\$109	\$188
8	\$313	\$249	\$563	\$321	\$68	\$0	\$68	\$39	\$495	\$1,580	\$283	\$0
9	\$320	\$255	\$575	\$306	\$70	\$0	\$70	\$37	\$506	\$2,085	\$269	\$0
10	\$327	\$260	\$588	\$292	\$71	\$0	\$71	\$35	\$517	\$2,602	\$257	\$0
Total	\$2,975	\$2,257	\$5,232	\$3,563	\$617	\$2,013	\$2,630	\$1,944	\$2,602	\$2,602	\$1,620	\$1,527



SUMMARY OF COSTS AND BENEFITS FOR:

PROJECT: Atkinson Industries LLC

DATE: 11/19/2024

State of Kansas

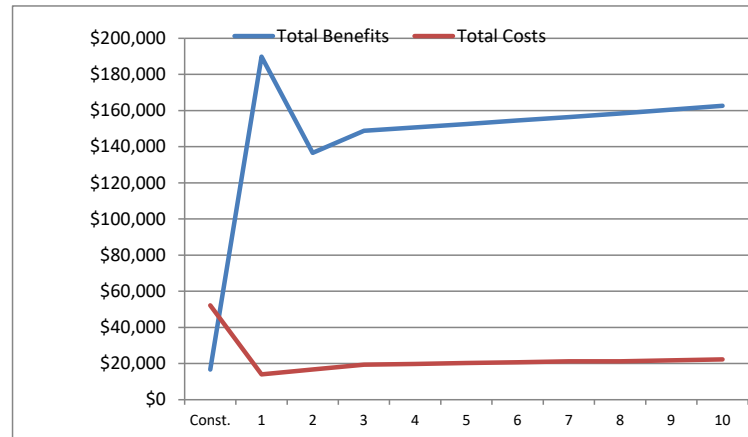
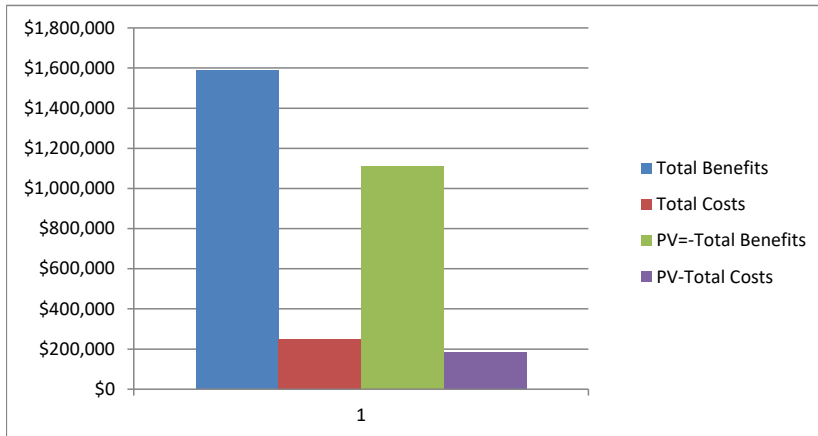
DISCOUNT RATE: 7.250%

Ratio of Actual Benefits to Actual Costs Over the 10-Year Period: 6.36

Ratio of Present Value of Total Benefits to Present Value of Total Costs: 5.95

Average ROI 53.59%
(Typical desired ratio would be 1.3 to 1)

Year	Sales Taxes	Property Taxes	Corporate and Personal Income Taxes	Other State Revenues	Total Benefits	Net Present Value of Total Benefits	Cost of Various State Services	Cost of Educating New Students	Property Taxes Abated	Other Costs & Incentives	Total Costs	Net Present Value of Total Costs	Net Benefits or Costs	Cumulative Net Benefits or Costs	Net Present Value of Net Benefits	Present Value of Taxes Abated and Incentives
Const.	\$11,700	\$0	\$5,000	\$0	\$16,700	\$16,700	\$0	\$3,466	\$0	\$48,750	\$52,216	\$52,216	-\$35,516	-\$35,516	-\$35,516	\$52,216
1	\$146,152	\$300	\$32,441	\$10,966	\$189,859	\$177,025	\$4,142	\$9,584	\$300	\$0	\$14,027	\$13,079	\$175,832	\$140,316	\$163,946	\$280
2	\$84,531	\$307	\$40,551	\$11,208	\$136,596	\$118,753	\$4,234	\$12,127	\$307	\$0	\$16,668	\$14,490	\$119,928	\$260,244	\$104,262	\$267
3	\$88,401	\$313	\$48,661	\$11,454	\$148,830	\$120,642	\$4,327	\$14,778	\$313	\$0	\$19,418	\$15,740	\$129,412	\$389,656	\$104,902	\$254
4	\$88,916	\$320	\$49,732	\$11,706	\$150,674	\$113,880	\$4,422	\$15,103	\$320	\$0	\$19,845	\$14,999	\$130,829	\$520,485	\$98,881	\$242
5	\$89,442	\$327	\$50,826	\$11,964	\$152,559	\$107,510	\$4,519	\$15,435	\$327	\$0	\$20,282	\$14,293	\$132,277	\$652,762	\$93,218	\$231
6	\$89,980	\$334	\$51,944	\$12,227	\$154,485	\$101,509	\$4,619	\$15,775	\$334	\$0	\$20,728	\$13,620	\$133,757	\$786,519	\$87,889	\$220
7	\$90,529	\$342	\$53,087	\$12,496	\$156,454	\$95,853	\$4,720	\$16,122	\$342	\$0	\$21,184	\$12,978	\$135,270	\$921,789	\$82,874	\$209
8	\$91,091	\$349	\$54,255	\$12,771	\$158,466	\$90,523	\$4,824	\$16,476	\$0	\$0	\$21,301	\$12,168	\$137,165	\$1,058,954	\$78,355	\$0
9	\$91,665	\$357	\$55,448	\$13,052	\$160,522	\$85,499	\$4,930	\$16,839	\$0	\$0	\$21,769	\$11,595	\$138,753	\$1,197,707	\$73,904	\$0
10	\$92,251	\$365	\$56,668	\$13,339	\$162,623	\$80,763	\$5,039	\$17,209	\$0	\$0	\$22,248	\$11,049	\$140,375	\$1,338,082	\$69,714	\$0
Total	\$964,657	\$3,315	\$498,613	\$121,183	\$1,587,767	\$1,108,655	\$45,776	\$152,915	\$2,244	\$48,750	\$249,685	\$186,227	\$1,338,082	\$1,338,082	\$922,428	\$53,919



Atkinson Industries LLC

Other Economic Impacts of the Project

	In the First Year	Over 10 Years
New Jobs Created	20	30
Construction Jobs Created	8	
New residents in the community	14	21
New Students in the school district	6	9
New personal incomes	\$579,300	\$8,814,509
Local retail sales generated	\$2,454,374	\$15,523,612
Estimated new annual property tax revenues after the abatement period:		
	City	\$12,652
	County	\$11,666
	School	\$13,101
	Ext. Dist.	\$335
	State	\$373
	Total	\$38,127

RESOLUTION NO. 1291

**A RESOLUTION AUTHORIZING THE OFFERING FOR SALE OF TAXABLE
GENERAL OBLIGATION BONDS, SERIES 2025-A, OF CITY OF PITTSBURG,
KANSAS.**

WHEREAS, City of Pittsburg, Kansas (the “Issuer”), has previously authorized certain improvements described as follows (the “Improvements”):

<u>Project Description</u>	<u>Ord. No.</u>	<u>Authority</u>	<u>Amount</u>
Economic Development Project – New Building	Home Rule Ord. No. 6	Article 12, Section 5 of the Kansas Constitution, and K.S.A. 12-101 <i>et seq.</i>	\$6,000,000

WHEREAS, the Issuer proposes to issue its general obligation bonds to pay the costs of the Improvements; and

WHEREAS, the City Commission of the Issuer (the “Governing Body”) has selected the firm of Baker Tilly Municipal Advisors, LLC, Saint Paul, Minnesota (the “Municipal Advisor”), as financial advisor for one or more series of general obligation bonds of the Issuer to be issued in order to provide funds to permanently finance the Improvements; and

WHEREAS, the Issuer desires to authorize the Municipal Advisor to proceed with the offering for sale of said general obligation bonds and related activities, and one of the duties and responsibilities of the Issuer is to prepare and distribute a preliminary official statement relating to said general obligation bonds; and

WHEREAS, the Issuer desires to authorize the Municipal Advisor and Gilmore & Bell, P.C., Wichita, Kansas, the Issuer’s bond counsel (“Bond Counsel”), in conjunction with the Clerk to proceed with the preparation and distribution of a preliminary official statement and notice of bond sale and to authorize the distribution thereof and all other preliminary action necessary to sell said general obligation bonds; and

WHEREAS, due to the volatile nature of the municipal bond market and the desire of the Issuer to achieve maximum benefit of timing of the sale of said general obligation bonds, the Governing Body desires to authorize the Mayor and Clerk to award the sale of such general obligation bonds, if necessary, prior to the next meeting of the Governing Body to adopt the necessary ordinance and resolution providing for the issuance thereof.

**BE IT RESOLVED BY THE CITY COMMISSION OF CITY OF PITTSBURG, KANSAS,
AS FOLLOWS:**

Section 1. There is hereby authorized to be offered for sale the Issuer’s Taxable General Obligation Bonds, Series 2025-A (the “Bonds”) described in the Notice of Bond Sale, which is hereby approved in substantially the form presented to the Governing Body this date (the “Notice of Bond Sale”). All proposals for the purchase of the Bonds shall be submitted upon the terms and conditions set forth in the Notice of Bond Sale, and shall be reviewed by the Mayor, City Manager, the Municipal Advisor and Bond Counsel as soon after the submittal hour as possible. The Mayor is hereby authorized to award the

sale of the Bonds to the submitter of the best proposal as determined pursuant to the provisions of the Notice of Bond Sale or to reject all proposals; provided, however, that the principal amount of the Bonds shall not exceed \$5,250,000 and the true interest cost of the Bonds shall not exceed 6.50%. All proposals for the purchase of the Bonds shall be delivered to the Governing Body at its meeting to be held on the date referenced in the Notice of Bond Sale, at which meeting the Governing Body shall review such proposals and ratify the award of the sale of the Bonds or the rejection of all proposals.

Section 2. The Mayor and Clerk in conjunction with the Municipal Advisor and Bond Counsel are hereby authorized to cause to be prepared a Preliminary Official Statement relating to the Bonds (the "Preliminary Official Statement"), and such officials and other representatives of the Issuer are hereby authorized to use such document in connection with the sale of the Bonds.

Section 3. The Clerk, in conjunction with the Municipal Advisor and Bond Counsel, is hereby authorized and directed to give notice of said bond sale by publishing a summary of the Notice of Bond Sale not less than 6 days before the date of the bond sale in a newspaper of general circulation in Crawford County, Kansas, and the *Kansas Register* and by distributing copies of the Notice of Bond Sale and Preliminary Official Statement to prospective purchasers of the Bonds. Proposals for the purchase of the Bonds shall be submitted upon the terms and conditions set forth in the Notice of Bond Sale, and awarded or rejected in the manner set forth in the Notice of Bond Sale.

Section 4. For the purpose of enabling the purchaser of the Bonds (the "Purchaser") to comply with the requirements of Rule 15c2-12 of the Securities and Exchange Commission (the "Rule"), the Mayor and Clerk are hereby authorized: (a) to approve the form of the Preliminary Official Statement and to execute the "Certificate Deeming Preliminary Official Statement Final" in substantially the form attached hereto as *Exhibit A* as approval of the Preliminary Official Statement, such official's signature thereon being conclusive evidence of such official's and the Issuer's approval thereof; (b) covenant to provide continuous secondary market disclosure by annually transmitting certain financial information and operating data and other information necessary to comply with the Rule to the Municipal Securities Rulemaking Board; and (c) take such other actions or execute such other documents as such officers in their reasonable judgment deem necessary to enable the Purchaser to comply with the requirement of the Rule.

Section 5. The Issuer agrees to provide to the Purchaser within seven business days of the date of the sale of Bonds or within sufficient time to accompany any confirmation that requests payment from any customer of the Purchaser, whichever is earlier, sufficient copies of the final Official Statement to enable the Purchaser to comply with the requirements of the Rule and with the requirements of Rule G-32 of the Municipal Securities Rulemaking Board.

Section 6. The Mayor, Clerk and the other officers and representatives of the Issuer, the Municipal Advisor and Bond Counsel are hereby authorized and directed to take such other action as may be necessary to carry out the sale of the Bonds. The transactions described in this Resolution may be conducted, and documents related to the Bonds may be sent, received, executed, and stored, by electronic means or transmissions. Copies, telecopies, electronic files and other reproductions of original executed documents (or documents executed by electronic means or transmissions) shall be deemed to be authentic and valid counterparts of such documents for all purposes, including the filing of any claim, action or suit in the appropriate court of law.

Section 7. This Resolution shall be in full force and effect from and after its adoption by the Governing Body.

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ADOPTED by the City Commission on December 17, 2024.

(SEAL)

Mayor

ATTEST:

Clerk

EXHIBIT A

**CERTIFICATE DEEMING
PRELIMINARY OFFICIAL STATEMENT FINAL**

_____, 2024

Re: City of Pittsburg, Kansas, Taxable General Obligation Bonds, Series 2025-A

The undersigned are the duly acting Mayor and Clerk of City of Pittsburg, Kansas (the “Issuer”), and are authorized to deliver this Certificate to the purchaser (the “Purchaser”) of the above-referenced bonds (the “Bonds”) on behalf of the Issuer. The Issuer has previously caused to be delivered to the Purchaser copies of the Preliminary Official Statement (the “Preliminary Official Statement”) relating to the Bonds.

For the purpose of enabling the Purchaser to comply with the requirements of Rule 15c2-12(b)(1) of the Securities and Exchange Commission (the “Rule”), the Issuer hereby deems the information regarding the Issuer contained in the Preliminary Official Statement to be final as of its date, except for the omission of such information as is permitted by the Rule, such as offering prices, interest rates, selling compensation, aggregate principal amount, principal per maturity, delivery dates, ratings, identity of the underwriters and other terms of the Bonds depending on such matters.

CITY OF PITTSBURG, KANSAS

By: _____
Title: Mayor

By: _____
Title: Clerk

NOTICE OF BOND SALE

\$5,130,000*

CITY OF PITTSBURG, KANSAS

**TAXABLE GENERAL OBLIGATION BONDS
SERIES 2025-A**

(GENERAL OBLIGATION BONDS PAYABLE
FROM UNLIMITED AD VALOREM TAXES)

Bids. Email and electronic (as explained below) bids for the purchase of the above-referenced bonds (the “Bonds”) of the City of Pittsburg, Kansas (the “Issuer”) herein described will be received by Baker Tilly Municipal Advisors LLC, the Issuer’s Municipal Advisor (the “Municipal Advisor”) on behalf of the Clerk of the Issuer, in the case of email bids at the email address hereinafter set forth, and in the case of electronic bids via PARITY® in the case of electronic bids, until 11:00 A.M. applicable Central Time (the “Submittal Hour”), on

FEBRUARY 6, 2025

(the “Sale Date”). All bids will be publicly evaluated at said time and place and the award of the Bonds to the successful bidder (the “Successful Bidder”) will be acted upon by the City Commission of the Issuer (the “Governing Body”) at its meeting to be held at 5:30 P.M. on February 11, 2025. No oral or auction bids will be considered. Capitalized terms not otherwise defined herein shall have the meanings set forth in the hereinafter referenced Preliminary Official Statement relating to the Bonds.

Terms of the Bonds. The Bonds will consist of fully registered bonds in the denomination of \$5,000 or any integral multiple thereof (the “Authorized Denomination”). The Bonds will be dated February 27, 2025 (the “Dated Date”), and will become due in principal installments on September 1 in the years as follows:

<u>Year</u>	<u>Principal Amount*</u>	<u>Year</u>	<u>Principal Amount*</u>
2026	\$390,000	2031	\$520,000
2027	410,000	2032	550,000
2028	435,000	2033	585,000
2029	460,000	2034	625,000
2030	490,000	2035	665,000

The Bonds will bear interest from the Dated Date at rates to be determined when the Bonds are sold as hereinafter provided, which interest will be payable semiannually on March 1 and September 1 in each year, beginning on September 1, 2025 (the “Interest Payment Dates”).

***Adjustment of Issue Size.** The Issuer reserves the right to increase or decrease the total principal amount of the Bonds or the schedule of principal payments described above, depending on the purchase price and interest rates bid and the offering prices specified by the Successful Bidder, but in no event will the total principal amount of the Bonds exceed \$5,250,000. The Successful Bidder may not withdraw its

bid or change the interest rates bid as a result of any changes made to the principal amount of the Bonds or the schedule of principal payments as described herein. If there is an increase or decrease in the final aggregate principal amount of the Bonds or the schedule of principal payments as described above, the Issuer will notify the Successful Bidder by means of telephone, electronic or facsimile transmission, subsequently confirmed in writing, no later than 2:00 p.m. applicable Central Time, on the Sale Date. The actual purchase price for the Bonds shall be calculated by applying the percentage of par value bid by the Successful Bidder against the final aggregate principal amount of the Bonds, as adjusted, plus accrued interest from the Dated Date to the Closing Date (as hereinafter defined).

Place of Payment. The principal of and interest on the Bonds will be payable in lawful money of the United States of America by check or draft of the Treasurer of the State of Kansas, Topeka, Kansas (the "Paying Agent" and "Bond Registrar"). The principal of each Bond will be payable at maturity or earlier redemption to the owner thereof whose name is on the registration books (the "Bond Register") of the Bond Registrar (the "Registered Owner") upon presentation and surrender at the principal office of the Paying Agent. Interest on each Bond will be payable to the Registered Owner of such Bond as of the fifteenth day (whether or not a business day) of the calendar month next preceding each Interest Payment Date (the "Record Date") (a) mailed by the Paying Agent to the address of such Registered Owner as shown on the Bond Register or at such other address as is furnished to the Paying Agent in writing by such Registered Owner; or (b) in the case of an interest payment to Cede & Co. or any Owner of \$500,000 or more in aggregate principal amount of Bonds, by wire transfer to such Registered Owner upon written notice given to the Paying Agent by such Registered Owner, not less than 15 days prior to the Record Date for such interest, containing the wire transfer address to which such Registered Owner wishes to have such wire directed.

Bond Registration. The Bonds will be registered pursuant to a plan of registration approved by the Issuer and the Attorney General of the State of Kansas (the "State"). The Issuer will pay for the fees of the Bond Registrar for registration and transfer of the Bonds and will also pay for printing a reasonable supply of registered bond blanks. Any additional costs or fees that might be incurred in the secondary market, other than fees of the Bond Registrar, will be the responsibility of the Owners.

Book-Entry-Only System. The Depository Trust Company, New York, New York ("DTC"), will act as securities depository for the Bonds. The Bonds will initially be issued exclusively in "book entry" form and shall be initially registered in the name of Cede & Co., as the nominee of DTC and no beneficial owner will receive certificates representing their interests in the Bonds. During the term of the Bonds, so long as the book-entry-only system is continued, the Issuer will make payments of principal of, premium, if any, and interest on the Bonds to DTC or its nominee as the Registered Owner of the Bonds. DTC will make book-entry-only transfers among its participants and receive and transmit payment of principal of, premium, if any, and interest on the Bonds to its participants who shall be responsible for transmitting payments to beneficial owners of the Bonds in accordance with agreements between such participants and the beneficial owners. The Issuer will not be responsible for maintaining, supervising or reviewing the records maintained by DTC, its participants or persons acting through such participants. In the event that: (a) DTC determines not to continue to act as securities depository for the Bonds, or (b) the Issuer determines that continuation of the book-entry-only form of evidence and transfer of ownership of the Bonds would adversely affect the interests of the beneficial owners of the Bonds, the Issuer will discontinue the book-entry-only form of registration with DTC. If the Issuer fails to identify another qualified securities depository to replace DTC, the Issuer will cause to be authenticated and delivered to the beneficial owners replacement Bonds in the form of fully registered certificates. Reference is made to the Official Statement for further information regarding the book-entry-only system of registration of the Bonds and DTC.

Redemption of Bonds Prior to Maturity.

General. Whenever the Issuer is to select Bonds for the purpose of redemption, it will, in the case of Bonds in denominations greater than the minimum Authorized Denomination, if less than all of the Bonds then outstanding are to be called for redemption, treat each minimum Authorized Denomination of face value of each such fully registered Bond as though it were a separate Bond in the minimum Authorized Denomination.

Optional Redemption. At the option of the Issuer, Bonds maturing on September 1 in the years 20[34], and thereafter, will be subject to redemption and payment prior to maturity on September 1, 20[33], and thereafter, as a whole or in part (selection of maturities and the amount of Bonds of each maturity to be redeemed to be determined by the Issuer in such equitable manner as it may determine) at any time, at the redemption price of 100% (expressed as a percentage of the principal amount), plus accrued interest to the date of redemption.

Mandatory Redemption. A bidder may elect to have all or a portion of the Bonds scheduled to mature in consecutive years issued as term bonds (the “Term Bonds”) scheduled to mature in the latest of said consecutive years and subject to mandatory redemption requirements consistent with the schedule of serial maturities set forth above, subject to the following conditions: (a) not less than all Bonds of the same serial maturity shall be converted to Term Bonds with mandatory redemption requirements; and (b) a bidder shall make such an election by completing the applicable paragraph on the Official Bid Form or completing the applicable information on PARITY®.

Notice and Effect of Call for Redemption. Unless waived by any owner of Bonds to be redeemed, if the Issuer shall call any Bonds for redemption and payment prior to the maturity thereof, the Issuer shall give written notice of its intention to call and pay said Bonds to the Bond Registrar, any provider of municipal bond insurance and the Successful Bidder. In addition, the Issuer shall cause the Bond Registrar to give written notice of redemption to the registered owners of said Bonds. Each of said written notices shall be deposited in United States first class mail not less than 30 days prior to the Redemption Date. All notices of redemption shall state the Redemption Date, the redemption price, the Bonds to be redeemed, the place of surrender of Bonds so called for redemption and a statement of the effect of the redemption. The Issuer shall also give such additional notice as may be required by State law or regulation of the Securities and Exchange Commission in effect as of the date of such notice. If any Bond be called for redemption and payment as aforesaid, all interest on such Bond shall cease from and after the Redemption Date, provided funds are available for its payment at the price hereinbefore specified.

Authority, Purpose and Security. The Bonds are being issued pursuant to Article 12, Section 5 of the Kansas Constitution, and K.S.A. 12-101 *et seq.*, as amended, and an ordinance and a resolution adopted by the Governing Body (collectively the “Bond Resolution”) for the purpose of paying the cost of certain economic development improvements (the “Improvements”). The Bonds shall be general obligations of the Issuer payable as to both principal and interest from ad valorem taxes which may be levied without limitation as to rate or amount upon all the taxable tangible property, real and personal, within the territorial limits of the Issuer. The full faith, credit and resources of the Issuer are irrevocably pledged for the prompt payment of the principal and interest on the Bonds as the same become due.

Submission of Bids. Email bids must be provided on forms which may be procured from the Municipal Advisor and shall be identified as “Proposal for Taxable General Obligation Bonds, Series 2025-A,” and sent to bids@bakertilly.com. Confirmation of receipt of email bids may be made by contacting the Municipal Advisor at the number listed below. Electronic bids via PARITY® must be submitted in accordance with its Rules of Participation, as well as the provisions of this Notice of Bond Sale. ***Any bid submitted shall include the initial offering prices to the public for each maturity of the Bonds.*** If

provisions of this Notice of Bond Sale conflict with those of PARITY®, this Notice of Bond Sale shall control. Bids must be received prior to the Submittal Hour on the Sale Date accompanied by the Deposit (as hereinafter defined), which may be submitted separately. The Issuer and Municipal Advisor shall not be responsible for failure of the transmission or the receipt of any bid. ***Any bidder desiring to have the Municipal Advisor assist in the delivery of such bidder's bid should provide pertinent bidding information to the Municipal Advisor not later than 30 minutes prior to the Submittal Hour on the Sale Date.***

PARITY®. Information about the electronic bidding services of PARITY® may be obtained from i-Deal LLC at 1359 Broadway, 2nd Floor, New York, New York 10018, Phone No. (212) 849-5023.

Conditions of Bids. Proposals will be received on the Bonds bearing such rate or rates of interest as may be specified by the bidders, subject to the following conditions: (a) no interest rate may exceed a rate equal to the daily yield for the 10-year Treasury Bond published by **THE BOND BUYER**, in New York, New York, on the Monday next preceding the day on which the Bonds are sold, plus 4%; (c) no supplemental interest payments will be considered; and (d) each interest rate specified shall be a multiple of 1/100 or 1/8 of 1%. No bid for less than **\$5,130,000 (100% of the principal amount of the Bonds)** and accrued interest thereon to the date of delivery will be considered. Each bid shall specify the total interest cost (expressed in dollars) during the term of the Bonds on the basis of such bid, the premium, if any, offered by the bidder, the net interest cost (expressed in dollars) on the basis of such bid, and an estimate of the TIC (as hereinafter defined) on the basis of such bid. Each bidder shall certify to the Issuer the correctness of the information contained on the Official Bid Form; the Issuer will be entitled to rely on such certification. Each bidder agrees that, if it is awarded the Bonds, it will provide the certification described under the caption “Establishment of Issue Price” in this Notice.

Good Faith Deposit. A good faith deposit (the “Deposit”) in the amount of \$102,600 payable to the order of the Issuer is required in order to secure the Issuer from any loss resulting from the failure of the bidder to comply with the terms of its bid. The Deposit may be submitted in the following form:

Wire Transfer. Wire transfer submitted by the Successful Bidder in Federal Reserve funds, immediately available for use by the Issuer ***not later than 2:00 p.m. applicable Central Time on the Sale Date*** (wire transfer information may be obtained from the Municipal Advisor at the addresses set forth below).

Contemporaneously with the submission of a wire transfer Deposit, such bidder shall send an email to the Municipal Advisor at the email address set forth below, including the following information: (a) notification that a wire transfer has been made; (b) the amount of the wire transfer; (c) the wire transfer federal reference number; (d) the name of the bidder for which the wire transfer is to be credited as a Deposit; and (e) if the name of the bidder as shown on **PARITY** does not match the name shown as the beneficiary on the wire instructions, the email will also state that the bidder is identified by the beneficiary’s name on the wire instructions. The Deposit will be held by the Issuer until the Successful Bidder has complied with all of the terms and conditions of this Notice at which time the amount of said Deposit shall be returned to the Successful Bidder or deducted from the purchase price at the option of the Issuer. If the Issuer fails to deliver the Bonds to the Successful Bidder in accordance with the terms and conditions of this Notice, said Deposit, or the proceeds thereof, will be returned to the Successful Bidder. If the Successful Bidder defaults in the performance of any of the terms and conditions of this Notice, the proceeds of such Deposit will be retained by the Issuer as and for liquidated damages.

Basis of Award. Subject to the timely receipt of the Deposit set forth above, the award of the Bonds will be made on the basis of the lowest true interest cost (“TIC”), which will be determined as follows: the TIC is the discount rate (expressed as a per annum percentage rate) which, when used in

computing the present value of all payments of principal and interest to be paid on the Bonds, from the payment dates to the Dated Date, produces an amount equal to the price bid, including any adjustments for premium, if any. Present value will be computed on the basis of semiannual compounding and a 360-day year of twelve 30-day months. Bidders are requested to provide a calculation of the TIC for the Bonds on the Official Bid Form, computed as specified herein on the basis of their respective bids, which shall be considered as informative only and not binding on either the Issuer or the bidder. The Issuer or its Municipal Advisor will verify the TIC based on such bids. If there is any discrepancy between the TIC specified and the bid price and interest rates specified, the specified bid price and interest rates shall govern and the TIC specified in the bid shall be adjusted accordingly. If two or more proper bids providing for identical amounts for the lowest TIC are received, the Governing Body will determine which bid, if any, will be accepted, and its determination is final.

The Issuer reserves the right to reject any and/or all bids and to waive any irregularities in a submitted bid. Any bid received after the Submittal Hour on the Sale Date will not be considered. Any disputes arising hereunder shall be governed by the laws of the State, and any party submitting a bid agrees to be subject to jurisdiction and venue of the federal and state courts within the State with regard to such dispute.

The Issuer's acceptance of the Successful Bidder's proposal for the purchase of the Bonds in accordance with this Notice of Bond Sale shall constitute a bond purchase agreement between the Issuer and the Successful Bidder for purposes of the laws of the State and a contract between the Issuer and the Successful Bidder for the purposes of Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") and Rule G-32 of the Municipal Securities Rulemaking Board ("Rule G-32"). The method of acceptance shall be determined solely by the Governing Body.

Bond Ratings. The Issuer has applied to S&P Global Ratings, a division of Standard & Poor's Financial Services LLC for a rating on the Bonds herein offered for sale.

Optional Bond Insurance. The Issuer has **not** applied for any policy of municipal bond insurance with respect to the Bonds. If the Bonds qualify for municipal bond insurance, and any bidder desires to purchase such policy, such indication and the name of the desired insurer must be set forth on the bidder's Official Bid Form. The Issuer specifically reserves the right to reject any bid specifying municipal bond insurance, even though such bid may result in the lowest TIC to the Issuer.

If the Successful Bidder elects to purchase the Bonds with municipal bond insurance, certain rating agencies will assign their ratings to the Bonds with the understanding that upon delivery of the Bonds, a policy insuring the payment when due of the principal of and interest on the Bonds will be issued by such bond insurer. All costs associated with the purchase and issuance of such municipal bond insurance policy and associated ratings and expenses (other than any independent rating requested by the Issuer) shall be paid by the Successful Bidder. Failure of the municipal bond insurer to issue the policy after the award of the Bonds shall not constitute cause for failure or refusal by the Successful Bidder to accept delivery of the Bonds.

CUSIP Numbers. CUSIP identification numbers will be assigned and printed on the Bonds, but neither the failure to print such number on any Bond nor any error with respect thereto shall constitute cause for failure or refusal by the purchaser thereof to accept delivery of and pay for the Bonds in accordance with the terms of this Notice. The Municipal Advisor will apply for CUSIP numbers pursuant to Rule G-34 implemented by the Municipal Securities Rulemaking Board. All expenses in relation to the assignment and printing of CUSIP numbers on the Bonds will be paid by the Issuer.

Delivery and Payment. The Issuer will pay for the preparation of the Bonds and will deliver the Bonds properly prepared, executed and registered without cost on or about **FEBRUARY 27, 2025** (the “Closing Date”), to DTC for the account of the Successful Bidder. The Successful Bidder will be furnished with a certified transcript of the proceedings evidencing the authorization and issuance of the Bonds and the usual closing documents, including a certificate that there is no litigation pending or threatened at the time of delivery of the Bonds affecting their validity and a certificate regarding the completeness and accuracy of the Official Statement. Payment for the Bonds shall be made in federal reserve funds, immediately available for use by the Issuer. The Issuer will deliver one Bond of each maturity registered in the nominee name of DTC.

Preliminary Official Statement and Official Statement. The Issuer has prepared a Preliminary Official Statement dated [POS Date], “deemed final” by the Issuer except for the omission of certain information as provided in the Rule, copies of which may be obtained from the Municipal Advisor. Upon the sale of the Bonds, the Issuer will adopt the final Official Statement and will furnish the Successful Bidder, without cost, within seven business days of the acceptance of the Successful Bidder’s proposal, with a sufficient number of copies thereof, which may be in electronic format, in order for the Successful Bidder to comply with the requirements of the Rule and Rule G-32. Additional copies may be ordered by the Successful Bidder at its expense.

Continuing Disclosure. In the Bond Resolution, the Issuer has covenanted to annually provide certain financial information and operating data and other information necessary to comply with the Rule, and to transmit the same to the Municipal Securities Rulemaking Board. This covenant is for the benefit of and is enforceable by any Registered Owner of the Bonds. For further information, reference is made to the caption “CONTINUING DISCLOSURE” in the Preliminary Official Statement.

Assessed Valuation and Indebtedness. The total assessed valuation of the taxable tangible property within the Issuer for the year 2024 is as follows:

Equalized Assessed Valuation of	
Taxable Tangible Property	\$(_____)
Tangible Valuation of Motor Vehicles (2023)	_____
Equalized Assessed Tangible Valuation	
for Computation of Bonded Debt Limitations	\$(_____)

The total general obligation indebtedness of the Issuer as of the Dated Date, including the Bonds being sold, is \$(_____).

Legal Opinion. The Bonds will be sold subject to the approving legal opinion of GILMORE & BELL, P.C., WICHITA, KANSAS, Bond Counsel to the Issuer, which opinion will be furnished and paid for by the Issuer, will be printed on the Bonds, if the Bonds are printed, and will be delivered to the Successful Bidder when the Bonds are delivered. Said opinion will also include the opinion of Bond Counsel relating to the interest on the Bonds being excludable from gross income for federal income tax purposes and exempt from income taxation by the State. Reference is made to the Preliminary Official Statement for further discussion of federal and State income tax matters relating to the interest on the Bonds.

Electronic Transactions. The transactions described herein may be conducted and related documents may be sent, received and stored by electronic means or transmissions. All bid documents, closing documents, certificates, ordinances, resolutions and related instruments may be executed by electronic means or transmissions. Copies, telecopies, electronic files and other reproductions of original

executed documents (or documents executed by electronic means or transmissions) shall be deemed to be authentic and valid counterparts of such documents for all purposes, including the filing of any claim, action or suit in the appropriate court of law.

Additional Information. Additional information regarding the Bonds may be obtained from the undersigned or from the Municipal Advisor at the addresses set forth below:

DATED: December 17, 2024.

CITY OF PITTSBURG, KANSAS

By: Tammy Nagel

Issuer:

City Hall
201 W. 4th Street
Pittsburg, Kansas 66762
Attn: Tammy Nagel, Clerk
Phone No.: (620) 231-4100
Fax No.: (620) 231-0964
Email: tammy.nagel@pittks.org

Municipal Advisor:

Baker Tilly Municipal Advisors, LLC
Wells Fargo Place
30 East 7th Street, Suite 3025
Saint Paul, Minnesota 55101
Attn: Bond Services
Phone No.: (651) 223-3000
Fax No.: (651) 223-3046
Email: bids@bakertilly.com

SUMMARY NOTICE OF BOND SALE

\$5,130,000*

CITY OF PITTSBURG, KANSAS TAXABLE GENERAL OBLIGATION BONDS, SERIES 2025-A

(GENERAL OBLIGATION BONDS PAYABLE FROM UNLIMITED AD VALOREM TAXES)

Bids. SUBJECT to the Notice of Bond Sale dated December 17, 2024 (the “Notice”), email and electronic bids will be received on behalf of the Clerk of City of Pittsburg, Kansas (the “Issuer”) in the case of email bids at the address set forth below, and in the case of electronic bids, through **PARITY**® until 11:00 A.M. applicable Central Time, on **FEBRUARY 6, 2025** for the purchase of the above-referenced bonds (the “Bonds”). No bid of less than **\$5,130,000** (100% of the principal amount of the Bonds) and accrued interest thereon to the date of delivery will be considered.

Bond Details. The Bonds will consist of fully registered bonds in the denomination of \$5,000 or any integral multiple thereof. The Bonds will be dated February 27, 2025, and will become due on September 1 in the years as follows:

<u>Year</u>	<u>Principal Amount*</u>	<u>Year</u>	<u>Principal Amount*</u>
2026	\$390,000	2031	\$520,000
2027	410,000	2032	550,000
2028	435,000	2033	585,000
2029	460,000	2034	625,000
2030	490,000	2035	665,000

* Subject to change, see the Notice

The Bonds will bear interest from the date thereof at rates to be determined when the Bonds are sold as hereinafter provided, which interest will be payable semiannually on March 1 and September 1 in each year, beginning on September 1, 2025.

Book-Entry-Only System. The Bonds shall be registered under a book-entry-only system administered through DTC.

Paying Agent and Bond Registrar. Treasurer of the State of Kansas, Topeka, Kansas.

Good Faith Deposit. Each bid shall be accompanied (in the manner set forth in the Notice) by a good faith deposit in the form of a cashier’s or certified check drawn on a bank located in the United States of America or a wire transfer in Federal Reserve funds immediately available for use by the Issuer in the amount of \$102,600.

Delivery. The Issuer will pay for preparation of the Bonds and will deliver the same properly prepared, executed and registered without cost to the successful bidder on or about **February 27, 2025**, to DTC for the account of the successful bidder.

Assessed Valuation and Indebtedness. The Equalized Assessed Tangible Valuation for Computation of Bonded Debt Limitations for the year 2024 is \$[_____]. The total general obligation indebtedness of the Issuer as of the Dated Date, including the Bonds being sold, is \$[_____].

Approval of Bonds. The Bonds will be sold subject to the legal opinion of GILMORE & BELL, P.C., WICHITA, KANSAS, Bond Counsel to the Issuer, whose approving legal opinion as to the validity of the Bonds will be furnished and paid for by the Issuer, printed on the Bonds and delivered to the successful bidder as and when the Bonds are delivered.

Additional Information. Additional information regarding the Bonds may be obtained from the undersigned, or from the Municipal Advisor at the addresses set forth below:

DATED: December 17, 2024.

Issuer:

City Hall
201 W. 4th Street
Pittsburg, Kansas 66762
Attn: Tammy Nagel, Clerk
Phone No.: (620) 231-4100
Fax No.: (620) 231-0964
Email: tammy.nagel@pittks.org

Municipal Advisor:

Baker Tilly Municipal Advisors, LLC
Wells Fargo Place
30 East 7th Street, Suite 3025
Saint Paul, Minnesota 55101
Attn: Bond Services
Phone No.: (651) 223-3000
Fax No.: (651) 223-3046
Email: bids@bakertilly.com

KANSAS REGISTER

DOCUMENT NO. _____

(Above space for Register Office Use)

Submission Form
Municipal Bond Sale Notice
(K.S.A. 10-106 as amended)

TITLE OF
DOCUMENT

SUMMARY NOTICE OF BOND SALE

Re: City of Pittsburg, Kansas, Taxable General Obligation Bonds, Series 2025-A, Dated February 27, 2025.

NUMBER OF PAGES: 2

DESIRED PUBLICATION DATE: JANUARY 16, 2025

BILL TO: Tammy Nagel, Clerk
City Hall, 201 W. 4th Street, Pittsburg, Kansas 66762

Please email an Affidavit of Publication to: jmiddleton@gilmorebell.com at your earliest opportunity.

Any questions regarding this document should be directed to:

NAME: Johnna Middleton

PHONE: (316) 267-2091

Certification

I hereby certify that I have reviewed the attached and herein described document, and that it conforms to all applicable **Kansas Register** publication guidelines. I further certify that submission of this item for publication in the **Kansas Register** is authorized by the municipality which has issued the notice.

Authorized Signature

Johnna K. Middleton
Typed Name of Signer

Legal Practice Assistant
Position

TRANSMIT TO: Kansas Register; Secretary of State; State Capitol, Topeka, KS 66612
PHONE: (785) 296-3489; FAX: (785) 291-3051; EMAIL: kansasregister@sos.ks.gov

THIS SPACE FOR REGISTER OFFICE USE ONLY

OFFICIAL BID FORM
PROPOSAL FOR THE PURCHASE OF CITY OF PITTSBURG, KANSAS
TAXABLE GENERAL OBLIGATION BONDS, SERIES 2025-A

TO: Tammy Nagel, Clerk
City of Pittsburg, Kansas

February 6, 2025

For \$5,130,000* principal amount of Taxable General Obligation Bonds, Series 2025-A, of City of Pittsburg, Kansas (the "Issuer"), to be dated February 27, 2025, as described in the Notice of Bond Sale dated December 17, 2024 (the "Notice"), said Bonds to bear interest as follows:

<u>Stated Maturity September 1</u>	<u>Principal Amount*</u>	<u>Annual Rate of Interest</u>	<u>Initial Offering Price</u>	<u>Stated Maturity September 1</u>	<u>Principal Amount*</u>	<u>Annual Rate of Interest</u>	<u>Initial Offering Price</u>
2026	\$390,000	_____ %	_____ %	2031	\$520,000	_____ %	_____ %
2027	410,000	_____ %	_____ %	2032	550,000	_____ %	_____ %
2028	435,000	_____ %	_____ %	2033	585,000	_____ %	_____ %
2029	460,000	_____ %	_____ %	2034	625,000	_____ %	_____ %
2030	490,000	_____ %	_____ %	2035	665,000	_____ %	_____ %

* Subject to change, see the Notice

the undersigned will pay the purchase price for the Bonds set forth below, plus accrued interest to the date of delivery.

Principal Amount\$5,130,000*.00
Plus Premium (if any)
Total Purchase Price\$

Total interest cost to maturity at the rates specified\$
Net interest cost (adjusted for Premium)\$
True Interest Cost %

- ☐ The Bidder elects to purchase Municipal Bond Insurance from (circle one of the following): [AG] [BAM]
☐ The Bidder elects to have the following Term Bonds:

Maturity Date	Years	Amount*
September 1, _____	_____ to _____	\$ _____
September 1, _____	_____ to _____	\$ _____

*subject to mandatory redemption requirements in the amounts and at the times shown above.

This proposal is subject to all terms and conditions contained in the Notice, and if the undersigned is the Successful Bidder, the undersigned will comply with all of the provisions contained in the Notice. A cashier's or certified check or a wire transfer in the amount of \$102,600 payable to the order of the Issuer, submitted in the manner set forth in the Notice accompanies this proposal as an evidence of good faith. The acceptance of this proposal by the Issuer by execution below shall constitute a contract between the Issuer and the Successful Bidder for purposes of complying with Rule 15c2-12 of the Securities and Exchange Commission and a bond purchase agreement for purposes of the laws of the State of Kansas.

Submitted by: _____

(LIST ACCOUNT MEMBERS ON REVERSE)

By: _____

Telephone No. (____) _____

ACCEPTANCE

The above proposal is hereby accepted on behalf of the Issuer on February 6, 2025.

Attest:

Clerk

Mayor

NOTE: No additions or alterations in the above proposal form shall be made, and any erasures may cause rejection of any bid. Email bids may be sent to Baker Tilly Municipal Advisors, LLC, at bids@bakertilly.com or electronic bids may be submitted via **PARITY**®, at or prior to 11:00 A.M. applicable Central Time, on February 6, 2025. Any bid received after such time will not be accepted or shall be returned to the bidder.

To: Daron Hall, City Manager

From: Jay Byers, Deputy City Manager

Date: December 11, 2024

Subject: Approving Bids for Washington School

The daycare portion of the Washington School project has significantly progressed, and the portion of the project that includes construction of the preschool facility is ready to move forward. The preschool facility financing included CDBG funding and therefore has required additional steps. The overall project is being done through the Point Forward community development organization, but as the formal recipient of the CDBG funds, the City must be involved in and follow CDBG required bidding processes.

As has often recently been the case in construction projects, bidding this work has presented some challenges. There has been two rounds of bidding without getting complete bids for the project. Upon consultation with our grant administrators and CDBG staff, it was decided that the bids could be broken into specific trade areas. While bids for all trades have not yet been successfully received, those trade components that did receive successful bids are ready to be awarded.

Please place on the City Commission agenda for December 17, 2024 the acceptance of bids for the specific trade areas for the Washington School preschool facility included in the attached document.

Washington School Successful Bid Responses

Cost Code	Description		Bid	Contractor
03-0505	Building Concrete	\$	70,650.00	JT Construction
06-0505	Supply Wood Trusses	\$	23,400.00	Missouri Truss Co
08-1000	Supply Doors and Door Hardware	\$	16,300.00	Integrated Openings
08-4000	Supply Commercial Glass and Doors	\$	12,978.00	Commercial Glass & Metals
08-0153	Supply Windows	\$	35,593.00	Commercial Glass & Metals
21-0000	Fire Suppression System	\$	85,500.00	Fire Protection Servicers
22-0000	Plumbing	\$	141,300.00	CDL Electric Co
23-0000	HVAC	\$	103,145.00	CDL Electric Co
26-0000	Electrical-Wiring and Fixtures	\$	99,400.00	Layne Electric
27-0000	Communications-Life Safety and Low Voltage Electronics	\$	68,615.00	Uplink

Interoffice Memorandum

To: Daron Hall, City Manager
CC: Tammy Nagel, City Clerk; Dexter Neisler, Zoning Administrator
From: DeAnna Goering, Secretary, Planning Commission/Board of Zoning Appeals
Date: November 26, 2024
Subject: Agenda Item – December 17, 2024
Variance – 4 Deer Run Lane

The Planning Commission/Board of Zoning Appeals, in its meeting of November 25, 2024, considered a request submitted by Michael Marietta for a variance at 4 Deer Run Lane to allow a secondary structure greater than 900 sq. ft. After reviewing all evidence presented, the Planning Commission/Board of Zoning Appeals voted unanimously to recommend to the Governing Body **approval** of the request based on the following criteria:

Character of Neighborhood: This variance does not change the character of the neighborhood in any way.

Zoning and Nearby Property Use: This variance does not affect the use of any nearby property in any way.

Project Suitability for Proposed Use: This project is suitable for the proposed use as it does not change or affect any existing features including streets, drainage areas, or sanitary sewers.

Detrimental Affects to Nearby Properties: This variance will not pose any detrimental affects to any nearby properties.

Affects to Public Health, Safety, & Welfare: Public health, safety, and welfare will not be affected by this variance.

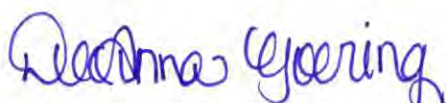
Staff Recommendation: Approve. This variance does not change or affect the character of the neighborhood.

In this regard, would you place this item on the agenda for the City Commission meeting scheduled for December 17, 2024.

Requested Action: For the Governing Body to approve or disapprove the variance submitted by Michael Marietta. If the Governing Body disapproves the variance, they may, by a simple majority, deny the request or send it back to the Planning Commission/Board of Zoning Appeals for further consideration.

If you have any questions regarding this matter, please feel free to contact me at 620-230-5551.

Sincerely,



DeAnna Goering
Secretary, Planning Commission/Board of Zoning Appeals





**COMMUNITY DEVELOPMENT
AND HOUSING**

201 West 4th Street
Pittsburg KS 66762

(620) 231-4100
www.pittks.org
FAX: (620) 232-2103

TO: Daron Hall-City Manager, Tammy Nagel-City Clerk

FROM: Kim Froman-Director of Community Development and Housing

DATE: December 11, 2024

SUBJECT: Agenda Item - December 17, 2024 **City of Pittsburg Housing Incentive Program (CHIP)**

The lack of affordable housing in Pittsburg is restricting growth and the ability to support workforce demands. High material costs, delivery delays, skilled labor shortages and market forces are all diverting resources away from rural areas and impacting home builders. To promote and support affordable housing in the City of Pittsburg, the City Housing Incentive Program is being proposed. This program would be referred to as the CHIP (City Housing Incentive Program).

The City of Pittsburg received funding from the North Joplin Apartments, Inc. and The Presbyterian Church of Pittsburg, Kansas in 2005 for the purpose of promoting the expansion and supply of low to moderate income housing.

The proposed Intergovernmental Agreement for the City of Pittsburg Housing Incentive Program would establish a fund that would grant 10% of the cost to build a single-family home, not to exceed \$20,000, to the builder of that home if the home is sold to a low to moderate income verified buyer. This agreement is being proposed between the City of Pittsburg, Crawford County and the Unified School District #250 because the fund would be a revolving fund with the (3) participating entities forgoing the incremental property tax on the new home until the 10% grant is paid back into the fund.

The goal is to increase the low to moderate income housing options within the city limits of Pittsburg and provide incentive to local builders to stay local and continue to develop talent within the trades. The revolving CHIP funds would continue to support the housing market for years to come while also increasing the quantity of workforce and affordable housing.

Please place the Intergovernmental Agreement for the City of Pittsburg Housing Incentive Program and attachment A (Proposed Application) on the City Commission Agenda for the December 17, 2024 meeting. The action being requested is to vote to approve and have the mayor sign the document.

Thank you,
Kim Froman – Director of Community Development and Housing

**INTERGOVERNMENTAL AGREEMENT
CITY OF PITTSBURG, KANSAS HOUSING INCENTIVE
PROGRAM**

WHEREAS, the inability to provide the housing that is in demand has severely constricted growth in the City of Pittsburg, Kansas. High materials costs, delivery delays, and skilled labor shortages raise construction costs and discourages local home building. The market forces diverting resources away from rural areas fall hardest on builders, who must work with developers, bankers, suppliers, sub-contractors, and buyers in order to make a profit;

WHEREAS, the City of Pittsburg, Kansas received funding from North Joplin Apartments, Inc. and The Presbyterian Church of Pittsburg, Kansas for the purpose of low to moderate income housing programs within the City of Pittsburg in Crawford County, Kansas;

WHEREAS, the City of Pittsburg, Kansas (hereinafter referred to as "City"), the County of Crawford County, Kansas, (hereinafter referred to as "County"), and the Board of Education of Pittsburg, Crawford County, Kansas, (hereinafter referred to as "USD 250"), have agreed to cooperate and create the City of Pittsburg Housing Incentive Program (hereinafter referred to as "Program"), in order to promote and contribute to the expansion of the supply of low to moderate income housing; and

WHEREAS, the City, the County and USD 250 agree as follows:

I. PURPOSE OF THE PROGRAM

This purpose of the Program is to promote the expansion of low to moderate income housing in the City and County in accordance with guidelines established by Housing and Urban Development.

II. PROGRAM FUNDS AND FUNDING

The City has identified the sum of Five Hundred Thousand Dollars (\$500,000.00) to fund the Program from North Joplin Apartments, Inc. and the Presbyterian Church of Pittsburg, Kansas.

A ten percent (10%) grant of the cost to build an eligible residence will be paid to builders upon completion of construction and closing of the sale of an eligible residence to a qualified buyer.

III. PROGRAM ELIGIBILITY

1. Grants will be awarded in an amount of ten percent (10%) of the construction cost with the total amount of any grant not to exceed Twenty Thousand Dollars (\$20,000.00) for eligible single family residential construction.
2. Construction of an eligible residence must have been commenced on or after January 1, 2025, the effective date of enactment of the Program.
3. A Program application must be filed within ninety (90) days of the issuance of a building permit.
4. The minimum construction cost of an eligible residence shall be Fifty Thousand Dollars (\$50,000.00).
5. An eligible residence must conform with all City codes, and rules and regulations in effect at the time improvements are made.
6. Any property that is delinquent in any real estate tax and/or special assessment payment to the County will forfeit any Program participation.
7. The income of Buyers of an eligible residence must have less than One Hundred Fifty percent (150%) of the area median income.

IV. APPLICATION & PROCEDURE FOR APPROVAL

1. The Program application must be completed and received by the City and approved by the City's Community Development & Housing Office prior to commencement of construction. A non-refundable Thirty Dollar (\$30.00) application fee must accompany all applications. (Application attached hereto as "Attachment A").
2. The City will return a copy of the application to the applicant/builder within ten (10) working days indicating approval or denial of the application.
3. The City's Community Development & Housing Office will forward a copy of the application to the City Building Inspector for notification and information

purposes. A copy of the application will also be forwarded to the County Clerk and USD No. 250 for monitoring purposes.

4. The applicant/builder shall notify the City's Community Development & Housing Office of the commencement of construction.
5. The City's Community Development & Housing Office shall review and verify all eligible construction costs and invoices and review and verify all sale closing documents prior to authorizing and releasing all Program grant funds.
6. The City's Community Development & Housing Office shall notify the County Clerk and USD 250 of all approved Program grants.
7. The incremental property tax increase collected from the subject real estate following the completion and sale of the residence to a qualified buyer shall be paid to the City by the County until the full grant amount for said residence has been reimbursed to the City.
8. This repayment shall not include that portion of the property tax collected that is allocated to the Capital Outlay Fund of USD 250, currently set at eight (8) mills.

V. STANDARDS AND GUIDELINES FOR REVIEW AND APPROVAL

1. The real property and residence for which Program participation is requested shall conform with all applicable city codes and regulations in effect at the time the improvements are made and shall remain in conformance for the duration of the Program period.
2. Any real property or builder that is delinquent in any County tax payment or special assessment shall not be eligible for the Program until such time as all taxes and assessments have been paid in full.
3. The City's Community Development & Housing Division shall have the authority and discretion to approve or reject applications based on the eligibility standards and review criteria contained herein. If an applicant is dissatisfied with the Division's decision, a written appeal may be submitted to the City Governing Body for final determination.
4. The Program may be reviewed annually at which time the City Governing Body may consider modifications and amendments. Any Program modifications or

amendments shall also be approved by the County and USD No. 250 prior to becoming effective.

VI. MISCELLANEOUS

- 1. This Agreement cannot be modified, altered or amended in any manner whatsoever, except by the prior written consent and agreement of all parties affected by the proposed modification, alteration or amendment. Such modification, alteration or amendment shall be effective only from and after the date of execution of all parties thereof.
- 2. In the event that any term, covenant or condition of this Agreement shall be found to be invalid or unenforceable by a court of competent jurisdiction, then the remainder of this Agreement shall not be affected thereby, and each other term, covenant and condition shall be valid and enforceable to the fullest extent permitted by Kansas law.
- 3. This Agreement shall be governed by and interpreted pursuant to Kansas law.
- 4. This Agreement may be executed in three (3) counterparts, each of which shall be an original and shall constitute one and the same instrument.

IN WITNESS WHEREOF, this Agreement is entered into by the parties with an effective date of January 1, 2025.

The City of Pittsburg, Kansas
By: _____
Mayor- _____

Date: _____

ATTEST:

City Clerk-Tammy Nagel

County of Crawford, Kansas
By: _____
Chairman, _____

Date: _____

ATTEST:

County Clerk – _____

Board of Education Unified School
District No. 250

By: _____
President- _____

Date: _____

ATTEST:

Clerk- _____

ATTACHMENT A

**APPLICATION FOR THE PITTSBURG CITY HOUSING INCENTIVE
PROGRAM FOR LOW TO MODERATE INCOME HOUSING**

Contractor's Name: _____ Day Phone #: _____
(Please Print First and Last)

Contractor's Email: _____

Contractor's Business Name: _____

Contractor's Mailing Address: _____

Contractor's City License Number: _____

Contractor's Social Security # or EIN #: _____

Address of Real Property: _____

Parcel Identification Number: _____

Legal Description of Property: _____

Estimated Date Construction Will Start: _____ Bldg. Permit # _____

Estimated Date of Completion of Construction: _____

Estimated Cost of Improvement(s): Materials: (a) \$ _____ (b) Labor: \$ _____
(Documentation will be required to support these) (a+b)= Total \$ _____

I have read and hereby agree to follow all Program procedures and guidelines. I further understand that this application will become void one (1) year from the date below if construction has not commenced with that time period. Construction must be completed no later than two (2) years following the date of this application to be eligible for Program funds.

By: _____ Date: _____
(Contractor's Signature)

TO: Daron Hall-City Manager, Tammy Nagel-City Clerk

FROM: Kim Froman-Director of Community Development and Housing

DATE: December 11, 2024

SUBJECT: Agenda Item - December 17, 2024 Downtown Advisory Board Appointments

The Downtown Advisory Board has (7) positions and (2) are available and (1) is requesting reappointment. The board needs to consist of (1) member representing hospitality; (1) member representing retail; (1) member being a property owner; (1) member living in the Downtown Overlay District; and (3) members serving at large.

Current Members and Positions:

- Blaise Main – Hospitality
- Skip Urich – Retail (Requesting Reappointment)
- Darcie Shultz – Downtown Resident
- TreAnna Mulkin – At Large
- Stephanie Watts – At Large

Current Needs:

- (1) Downtown Property Owner
- (1) At Large
- (1) Retail Reappointment

In this regard, please place on the agenda for the City Commission Meeting scheduled for Tuesday December 17, 2024. The action necessary will be to select (2) new Downtown Advisory Board members and vote to approve or deny the reappointment of Skip Urich (retail representative) to another term.

Please consider the following applicants:

- **Downtown Property Owner (Need 1)**
 - Christina Oberle
 - McKayle Crystal
 - Abbi Reasor
- **At Large (Need 1)**
 - Christina Oberle
 - McKayle Crystal
 - Abbi Reasor
 - Trista Shuster
- **Retail Reappointment (Approve or Deny)**
 - Skip Urich

Thank you,
Kim Froman

RECEIVED

DEC 03 2024

Pittsburg City Clerk



Downtown Advisory Board
APPLICATION FOR APPOINTMENT

Note: Your application will be copied for the City Commission
and made available to the press and public

Name: McKayla Crystal

Home Address: 251 E. 630th Ave.

Mailing Address: Girard, KS 66743

Occupation: Pharmacist/Event Center Owner

Business Address: 206 N. Locust Pittsburg, KS 66762

Home Telephone: 620-249-6441

Business Telephone: 620-249-6441

E-mail: mckaylaedwardsrx@gmail.com

Are you a resident of Pittsburg? N If yes, how long have you lived in Pittsburg: _____

Current occupation (within last 12 months): Pharmacy Manager at CHCSEK

Business interest in the last 12 months:

Harlen's Venue

Previous Committee/Commission Experience:

Kansas Medicaid Drug Utilization Review Board Member

Education/Experience: A resume may be attached containing this and any other information that would be helpful in evaluating your application.

Doctorate of Pharmacy
MBA in Healthcare Administration
Bachelor of Science in Pharmaceutical Studies
Bachelor of Science in Chemistry

Professional and/or community service activities:

Big Brother Big Sister
Mount Carmel Hospice Volunteer

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute:

Compound effect. I understand that my personal renovation project is just a small part of a larger picture. My goal is to help others invest in our community. Pittsburg is a place that many communities aspire to emulate. I have experienced firsthand the resources available and the synergy between our Chamber and City employees, and I strive to give back, as I am proud to be a business owner in Pittsburg.

Area of representation (please circle all that could apply):

☐

Hospitality Industry

☐

Retail Industry

☐

Land Owner

☐

Downtown Overlay District Resident

☒

At-Large Representation

The Downtown Advisory Board meets on the 3rd Monday of each month from 11:30am to 1:00pm. Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

Signature of Applicant: _____

M. Nagel Crystal

Date: 12/3/2024

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620) 230-5532 or by email at tammy.nagel@pittks.org.

Please return your completed application by **Noon on December 3, 2024.**

Applications may be submitted:

1. By mail:

The City of Pittsburg

Attn: City Clerk

PO Box 688

Pittsburg, Kansas 66762

2. In person at City Hall (201 West 4th Street), or

3. By email to tammy.nagel@pittks.org.

RECEIVED

DEC 10 2024

Pittsburg City Clerk



Downtown Advisory Board

APPLICATION FOR APPOINTMENT

Note: Your application will be copied for the City Commission and made available to the press and public

Name: Christina Oberle

Home Address: 809 Elmwood LN

Mailing Address: 809 Elmwood LN Pittsburg KS 66762

Occupation: owner - CFO The Blue Spoon

Business Address: 618 N Broadway Pittsburg KS 66762

Home Telephone: 6208753820

Business Telephone: 6206706707

E-mail: thebluespoonllc@gmail.com

Are you a resident of Pittsburg? yes If yes, how long have you lived in Pittsburg: 25 years

Current occupation (within last 12 months): Owner The Blue Spoon

Business interest in the last 12 months:

I love all the area businesses and would love to serve on a board that shows special interest in the downtown area of Pittsburg - this is where The Blue Spoon resides.

Previous Committee/Commission Experience:

I have met before the commission a handful of times with products that Brenda Davis and I come up with for consideration of EDAC funding.

Education/Experience: A resume may be attached containing this and any other information that would be helpful in evaluating your application.

Graduated from Adrian High School in Adrian Missouri.
I have no experience serving on any boards but thought maybe this would be a great place to start.

Professional and/or community service activities:

I am not sure if this is fitting, however, the blue spoon has donated a number of meals to PSU activities over the years.

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute:

Well quite frankly I LOVE DOWNTOWN and would love to particularly serve on this committee.

Area of representation (please circle all that could apply):

☐

Hospitality Industry

☒

Retail Industry

☒

Land Owner

☐

Downtown Overlay District Resident

☒

At-Large Representation

The Downtown Advisory Board meets on the 3rd Monday of each month from 11:30am to 1:00pm. Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

Signature of Applicant: _____

Date: 12/9/2024

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620) 230-5532 or by email at tammy.nagel@pittks.org.

Please return your completed application by **Noon on December 3, 2024.**

Applications may be submitted:

1. By mail: The City of Pittsburg
Attn: City Clerk
PO Box 688
Pittsburg, Kansas 66762
2. In person at City Hall (201 West 4th Street), or
3. By email to tammy.nagel@pittks.org.



RECEIVED

NOV 27 2024

Pittsburg City Clerk

Downtown Advisory Board APPLICATION FOR APPOINTMENT

Note: Your application will be copied for the City Commission
and made available to the press and public

Name: Abbi Reasor

Home Address: 724 E 520th Avenue, Pittsburg, KS

Mailing Address: _____

Occupation: business owner, realtor, coach

Business Address: 808 N Broadway Street, Pittsburg, KS

Home Telephone: 620-305-9665

Business Telephone: _____

E-mail: abbi.reasor@gmail.com

Are you a resident of Pittsburg? ☒ If yes, how long have you lived in Pittsburg: 10 years

Current occupation (within last 12 months): business owner, realtor, coach

Business interest in the last 12 months:

Own and operates Bamboo

Previous Committee/Commission Experience:

None

Education/Experience: A resume may be attached containing this and any other information that would be helpful in evaluating your application.

Please refer to the accompanying resume.

Professional and/or community service activities:

None

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute:

As a business and property owner in the Downtown Area, I believe I have the ability to see different positions on subjects that affect the area. I enjoy merging new ideas while preserving history and tradition. I excel in problem solving in creative ways and I make sure to extensively research things to make informed decisions.

Area of representation (please circle all that could apply):



Hospitality Industry



Retail Industry



Land Owner



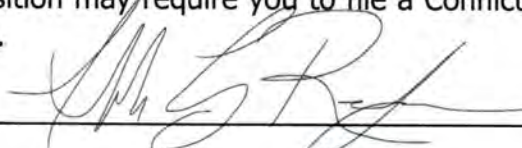
Downtown Overlay District Resident



At-Large Representation

The Downtown Advisory Board meets on the 3rd Monday of each month from 11:30am to 1:00pm. Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

Signature of Applicant: _____



Date: 26 November 2024

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620) 230-5532 or by email at tammy.nagel@pittks.org.

Please return your completed application by **Noon on December 3, 2024.**

Applications may be submitted:

1. By mail: The City of Pittsburg
Attn: City Clerk
PO Box 688
Pittsburg, Kansas 66762
2. In person at City Hall (201 West 4th Street), or
3. By email to tammy.nagel@pittks.org.

Abbi Reasor

Pittsburg, KS

(620) 305-9665
abbi.reasor@gmail.com

Skills

I am extremely organized with a high attention to detail. Motivating and understanding others are things I am proficient in. I catch onto new things quickly and enjoy taking on more responsibility.

Experience

Bamboo Restaurants LLC / OWNER

SEPTEMBER 2019 - PRESENT, PITTSBURG, KS

Oversee day-to-day tasks, as well as financial and projected tasks. Employ and manage 10-15 people. Order stock, engage with the community, and create a safe work environment.

Elevate Athletics Company / OWNER

FEBRUARY 2023 - PRESENT, PITTSBURG, KS

Travel to various middle schools and high schools to spread my knowledge of cheerleading. Offer camp experiences and choreography for routines and skills.

Cobb Realty, Inc / REALTOR

JULY 2022 - PRESENT, PITTSBURG, KS

Work with various customers and clients to help them buy and sell real estate to fit their needs with confidentiality.

Pittsburg State University / CHEER COACH

AUGUST 2019 - PRESENT, PITTSBURG, KS

Manages all student-athletes. Instructs on skills while fostering connections with them. In charge of all practices, clinics, home game days, as well as competition.

Education

Pittsburg State University / BBA in Marketing

AUGUST 2013 - MAY 2016

Neosho County Community College / Associate of Science

AUGUST 2012 - MAY 2013



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NOV 13 2024

Pittsburg City Clerk

Downtown Advisory Board

APPLICATION FOR APPOINTMENT

Note: Your application will be copied for the City Commission and made available to the press and public

Name: Trista Shuster

Home Address: 934 S 7 Hwy Pittsburg, KS 66762

Mailing Address: Same

Occupation: Lending Manager at KTCCU

Business Address: 416 N Broadway St Pittsburg, KS

Home Telephone: (620) 249-3594

Business Telephone: (620) 231-5719

E-mail: tshuster@kstcu.org

Are you a resident of Pittsburg? Yes If yes, how long have you lived in Pittsburg: 40 yrs

Current occupation (within last 12 months): Lending Manager at KTCCU

Business interest in the last 12 months: member of leadership at KTCCU

Previous Committee/Commission Experience: Needy Family Fund at Craw-Kan,
School Board member for USD #247, PTO President

Education/Experience: A resume may be attached containing this and any other information that would be helpful in evaluating your application. MBA in Organizational Leadership
from PSU, Bachelors in Business Administration from PSU
CSR for Craw-Kan, Loan Officer for Labette Bank

Professional and/or community service activities: Pittsburg Area Chamber,
Corporate Olympics, PSU tailgate for CHC, Fairy God mother,
attended Women helping Women Brunch

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute: I am interested in preserving Pittsburg's
history as I am a lifelong resident and as a
downtown business interest in the future

Area of representation (please circle all that could apply):

Hospitality Industry

Retail Industry

Land Owner

Downtown Overlay District Resident

At-Large Representation

The Downtown Advisory Board meets every third Monday of the month from 11:30am to 1:00pm. Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

Signature of Applicant: Tasha Shuster

Date: 11/7/2024

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620) 230-5532 or by email at tammy.nagel@pittks.org.

Please return your completed application to:
City of Pittsburg
Attn: City Clerk
PO Box 688
Pittsburg, KS 66762



RECEIVED
DEC 13 2024
Pittsburg City Clerk

Economic Development Advisory Committee

APPLICATION FOR APPOINTMENT

Note: Your application will be copied for the City Commission and made available to the press and public.

☐ I am a current member seeking reappointment to the Board.

☒ I am seeking a first term as a member of the Board.

Name: Gerry Dennett _____

Home Address: 1514 Woodland Drive, Pittsburg, KS 66762 _____

Mailing Address: 1514 Woodland Drive, Pittsburg, KS 66762 _____

Occupation: Home Builder/Residential Real Estate Developer/ Rental Owner _____

Business Address: 1514 Woodland Drive, Pittsburg, KS 66762 _____

Home Telephone: 620-249-7070 _____

Business Telephone: 620-249-7070 _____

E-mail: gdennett@outlook.com _____

Are you a resident of Pittsburg? Yes If yes, how long have you lived in Pittsburg: 41 years

Current occupation (within last 12 months): Rental Property Owner _____

Business interest in the last 12 months: ___Real Estate Developer _____


Previous Committee/Commission Experience: _____

Education/Experience: A resume may be attached containing this and any other information that would be helpful in evaluating your application. US Marine Corps 2 years - 1968/1969, undergraduate & graduate degrees - PSU - Industrial Technology, 47 years - successful home builder & small business owner, 45 years - successful residential real estate developer_____

Professional and/or community service activities: _____

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute: __I believe with my education, common sense and experience in real estate and as a business owner, I could make a significant contribution to the board.____

The Economic Development Advisory Committee meets at City Hall at 8:00 a.m. on the 1st Wednesday of each month. Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

Signature of Applicant: _____

Date: _12/13/24_____

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620)230-5532 or by email at tammy.nagel@pittks.org.

Please return your completed application by **Noon** on **December 3, 2024**.

Applications may be submitted:

1. By mail: The City of Pittsburg
Attn: City Clerk
PO Box 688
Pittsburg, Kansas 66762
2. In person at City Hall (201 West 4th Street), or
3. By email to tammy.nagel@pittks.org



RECEIVED

DEC 03 2024

Pittsburg City Clerk

Economic Development Advisory Committee

APPLICATION FOR APPOINTMENT

Note: Your application will be copied for the City Commission and made available to the press and public.

☐ I am a current member seeking reappointment to the Board.

☒ I am seeking a first term as a member of the Board.

Name: Brandee Johnson

Home Address: 3503 Lyons Ct. Pittsburg, KS 66762

Mailing Address: 3503 Lyons Ct. Pittsburg, KS 66762

Occupation: Business owner, LimeLight Marketing

Business Address: 111 North Broadway, Suite A, Pittsburg, KS 66762

Home Telephone: 620-249-7364

Business Telephone: 620-308-6998

E-mail: brandee.johnson@limelightmarketing.com

Are you a resident of Pittsburg? yes If yes, how long have you lived in Pittsburg: 35 years

Current occupation (within last 12 months): Owner, LimeLight Marketing

Business interest in the last 12 months: LimeLight provides The City of Pittsburg with website support services

Previous Committee/Commission Experience: NA, I've not been on any formal city Committees

Education/Experience: A resume may be attached containing this and any other information that would be helpful in evaluating your application. _____

Professional and/or community service activities: Broad Member: Kelce School of Business, Community Foundation, Mercy Hospital, Creative Hut. Annual sponsor: PAYP and other non-profits

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute: _____

I am a recipient of EDAC funds twice, so my primary motivator is giving back through service to an organization that has helped me as a business owner. Secondly, I believe that the EDAC has an important role in economic development of
Pittsburg and as a resident and business owner, this matters to me. I hope that I can offer the view of a past recipient and current small business owner.

The Economic Development Advisory Committee meets at City Hall at 8:00 a.m. on the 1st Wednesday of each month. Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

Signature of Applicant:  _____
53DEEA329584B4...

Date: 12/2/2024

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620)230-5532 or by email at tammy.nagel@pittks.org.

Please return your completed application by **Noon on December 3, 2024.**

Applications may be submitted:

1. By mail: The City of Pittsburg
Attn: City Clerk
PO Box 688
Pittsburg, Kansas 66762
2. In person at City Hall (201 West 4th Street), or
3. By email to tammy.nagel@pittks.org

Brandee Johnson

3503 Lyons Ct, Pittsburg, KS

620-308-6998

brandee.johnson@limelightmarketing.com

EDUCATION / CERTIFICATION

Bachelor of Science - Business Administration, Pittsburg State University, Pittsburg, KS, 2001

Masters of Business Administration, Mid American Nazarene University, Olathe, KS, 2008

Lean Design For Six Sigma Certified, Pragmatic Marketing Certified, Inbound Marketing Certified, HubSpot Certified

AWARDS / RECOGNITIONS

- 2023 Pittsburg City Employer of the Year
- 2023 Recipient of Kaye Lynne Webb Influential Woman in Business award
- 2022 Inc. 5000 List
- 2021 Kansas Woman-Owned Business Professional Service Firm of the Year by the Kansas Department of Commerce's Office of Minority & Women Business Development

BOARDS / AFFILIATIONS

- Pittsburg Area Chamber of Commerce Board Member; treasurer, co-chair, chair woman; 2018 - 2022
- Pittsburg State University Kelce School of Business board member; 2019-current
- Southeast Kansas Community Foundation board member; 2023-current
- Ascension Via Christi board member; 2023-2024
- Mercy Hospital board member; 2024-current
- Leadership Kansas, class of 2018

PROFESSIONAL EXPERIENCE

OWNER, LimeLight Marketing

October 2015 – present

Own and operate a digital agency that provides brand, marketing and technology services to businesses. Grew the company to 25 employees and multi-million in annual revenue. Serve clients across the US and globally. Learn more at www.limelightmarketing.com

SENIOR MARKETING MANAGER, LEGO Education

May 2011 – October 2015

Led marketing communications for the North America division and held a leadership role in the global marketing team for LEGO Education. Managed a team of 8 marketers to oversee efforts across all marketing channels both online and offline.

- Designed and executed over 30 global campaigns across 35+ countries
- Implemented marketing automation and was featured in Chief Marketer magazine in September 2014
- Contributed to 20%+ revenue growth year over year

PROJECT MANAGER / LEAN CONSULTANT, Deluxe Corporation

Jan. 2007 – May 2011

Acted as Project Manager to launch new products and services into market. Led the design of processes, training and communication plans, vendor management agreements, capacity planning and resource allocation. Developed, executed, and monitored overall project plan, tasks, and milestones and provided regular reports to senior leadership. These projects had a \$300,000 - \$4 million annual revenue goal associated with them.

- Lead a cross-functional team to off shore business processes to India, realizing an annual cost savings of \$450,000

- Facilitated efforts and lead teams to launch 15+ new products/services into market including identify theft solutions, regulatory compliance programs, growth and acquisition programs, and payment and security solutions.

VARIOUS ROLES, Deluxe Corporation

May 2001 – Jan. 2007

Roles held: Process Improvement Consultant, Process Analyst, Department Manager, Manager in Training

- Managed all aspects of multiple departmental teams of 30+ individuals in mid-level areas of the organization. Facilitated daily operations within the departments including resource allocation, staffing, priority setting, and employee development. Worked in collaboration with other department managers to set and execute corporate goals and strategies.
- Achieved \$1.5 million annual cost savings by consolidating district offices and streamlining workflow following an acquisition
- Led team to achieve a \$100,000 annual cost savings by reducing cycle time by 50% for cross-mix orders

TO: Daron Hall – City Manager

FROM: Darcie Shultz – MACC General Manager

SUBJECT: Agenda Item (December 17): Memorial Auditorium Advisory Board Appointments

CC: Tammy Nagel – City Clerk

The Memorial Auditorium Advisory Board “shall consist of seven (7) members where at least five (5) of the appointees to the board shall be residents of the City”. The current board has three (3) open positions - (one (1) vacated term, and two (2) expired terms). In addition, two (2) current members are seeking reappointment. Currently, counting the two for reappointment, there are four (4) resident members on the board.

Please place on the agenda for the City Commission meeting scheduled for Tuesday, December 17, 2024, the following action items:

Please consider the following applicants who are current board members and have applied for reappointment:

- Seth Harley
- Cooper Neil

Please consider the following applicants to fill three (3) open positions (one (1) vacated term, and two (2) expired terms):

- Dale Clark
- Emily George
- Emily Rountree
- Joella Skyles
- Jeff Wilbert

Thank you,

Darcie Shultz



RECEIVED

NOV 05 2024

Pittsburg City Clerk

Memorial Auditorium Advisory Board

APPLICATION FOR APPOINTMENT

Note: Your application will be copied for the City Commission and made available to the press and public.

☐ I am a current member seeking reappointment to the Board.

☒ I am seeking a first term as a member of the Board.

Name: DALE CLARK JR.

Home Address: 3003 OAKVIEW DR. PITTSBURG KS 66762

Mailing Address: SAME

Occupation: INSURANCE AGENT

Business Address: 203 N BEDFORDWAY PITTSBURG KS 66762

Home Telephone: (417) 499-5307

Business Telephone: (417) 437-0763

E-mail: DALE@4STATEBROKERS.COM

Are you a resident of Pittsburg? ☒ If yes, how long have you lived in Pittsburg: 1 YEAR

Current occupation (within last 12 months): SAME

Business interest in the last 12 months: OWNERSHIP OF 3 COMPANIES

CHAOS BREWING, 4 STATE BROKERS & TRIPLE THREAT THEATERS

Previous Committee/Commission Experience: YPN PRESIDENT (JOMO)

ECONOMIC DEV. COMM. (JUPLEN DOWNTOWN ALLIANCE J.D.A)

DEI COMM. (J.D.A) SOCIAL NETWORKING & PROF. DEV CHAIR. (YPN)

Education/Experience: A resume may be attached containing this and any other information that would be helpful in evaluating your application. ATTENDED THE AMERICAN MUSICAL AND DRAMATIC ACADEMY IN NYC. HAVE BEEN INVOLVED IN THE PERFORMANCE & PRODUCTION OF 20+ THEATRICAL PRODUCTIONS

Professional and/or community service activities: SERVED ON NUMEROUS COMMUNITY BOARDS / COMMITTEES FOR PROJECT & FUTURE PLANNING/DEVELOPMENT

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute: HAVE SPENT TIME AT MEM. AUD. SINCE IS AND HAVE SEEN OVER & OVER AGAIN THE JOY A SHOW/CONCERT/ EVENT IN THAT BUILDING CAN BRING SOMEONE OF ANY AGE.

The Memorial Auditorium Advisory Board meets at Memorial Auditorium at 4:00 p.m. on the 2nd Wednesday of every other month. Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

Signature of Applicant: _____



Date: 11/05/24

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620)230-5532 or by email at tammy.nagel@pittks.org.

Please return your completed application by **Noon on November 20th, 2024.**

Applications may be submitted:

1. By mail: The City of Pittsburg
Attn: City Clerk
PO Box 688
Pittsburg, Kansas 66762
2. In person at City Hall (201 West 4th Street), or
3. By email to tammy.nagel@pittks.org



RECEIVED

NOV 13 2024

Pittsburg City Clerk

Memorial Auditorium Advisory Board

APPLICATION FOR APPOINTMENT

Note: Your application will be copied for the City Commission and made available to the press and public.

☐ I am a current member seeking reappointment to the Board.

☒ I am seeking a first term as a member of the Board.

Name: Emily George

Home Address: 1406 S Catalpa St

Mailing Address: ↑ Pittsburg, KS 66742

Occupation: professor in Education @ PSU

Business Address: Hughes Hall 112H

Home Telephone: u (573) 777-0653

Business Telephone: _____

E-mail: eageorge@pittstate.edu

Are you a resident of Pittsburg? ☒ If yes, how long have you lived in Pittsburg: 10y

Current occupation (within last 12 months): above & USD 250 HS teacher

Business interest in the last 12 months: _____

Previous Committee/Commission Experience: _____

Leader & participant in HS PLCs, at the university
member of committees & acting recorder:
Honors College Faculty Senate, Research committee,
College of Ed: Special Education & Elementary Ed.

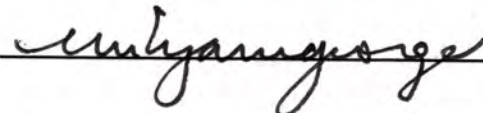
Education/Experience: A resume may be attached containing this and any other information that would be helpful in evaluating your application. _____

attaching my CV

Professional and/or community service activities: active member & volunteer of Pittsburg. Band Booster, PSU student groups, PHS volunteered as coach, community theater & choir.

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute: _____

The Memorial Auditorium Advisory Board meets at Memorial Auditorium at 4:00 p.m. on the 2nd Wednesday of every other month. Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

Signature of Applicant: 

Date: 11/28/24

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620)230-5532 or by email at tammy.nagel@pittks.org.

Please return your completed application by **Noon on November 20th, 2024.**

Applications may be submitted:

1. By mail: The City of Pittsburg
Attn: City Clerk
PO Box 688
Pittsburg, Kansas 66762
2. In person at City Hall (201 West 4th Street), or
3. By email to tammy.nagel@pittks.org

CURRICULUM VITAE

EMILY C. GEORGE

eageorge@pittstate.edu

EDUCATION

Ed.D. *expected* May 2025 Kansas State University, Curriculum and Instruction

M.A. 2006 Arkansas Tech University, English.

B.A. 2005 Arkansas Tech University, English.

State of Kansas Teaching License

English Language Arts, Visual Arts, Physical Education

PROFESSIONAL EXPERIENCE

HIGHER EDUCATION

Pittsburg State University, Pittsburg, KS

2024-present Assistant Professor in Special Education for the Department of Teaching & Leadership

Kansas State University, Manhattan, KS

2020-present Graduate Teaching Assistant in the Masters of Education mentorship program

Pittsburg State University, Pittsburg, KS

2017-current Adjunct Instructor, ENG101, ENG103

Fort Scott Community College, Fort Scott, KS

2018-2019 Adjunct Instructor, ENG 0115, 1013, 1023 & 2293

Oklahoma State University, Stillwater, OK

2007-2008 Academic Tutor

Arkansas Tech University, Russellville, AR

2005-2006 Adjunct Instructor for Remedial Course for Emergent Bilinguals

K-12 EDUCATION

Pittsburg High School, Kansas (2020-current), 9th & 10th Grade ELA

Parsons High School, Kansas (2020-2019), 10th Grade and Honors ELA

Wellston High School, Oklahoma (2008-2009), 10th Grade ELA and Journalism

Perry Mid-High School, Oklahoma (2007-2008), 9th & 10th Grade ELA

Wellston High School & Middle School (2008-2009) Art

PUBLICATIONS

Barlow, N., Sherman, M. & **George, E. C.** (2023). Graduate teaching assistant perspectives and practical suggestions for an online education preparation program. In E. Langran, P. Christensen & J. Sanson (Eds.), *Proceedings of Society for Information Technology & Teacher Education International Conference* (pp. 169-176). New Orleans,

LA, United States: Association for the Advancement of Computing in Education (AACE).

George, E. C. & Sherman, M.S. (2023). Suggestions for developing teacher candidate competence and confidence in educational technology through integration. In E. Langran, P. Christensen & J. Sanson (Eds.), *Proceedings of Society for Information Technology & Teacher Education International Conference* (pp. 722-727). New Orleans, LA, United States: Association for the Advancement of Computing in Education (AACE).

Vontz, T., McKeeman, L., Sherman, A. & **George, E. C.** (2023). Leveraging cross-disciplinary online collaborations to explore teaching purpose, teacher identity, and context-based practice. In E. Langran, P. Christensen & J. Sanson (Eds.), *Proceedings of Society for Information Technology & Teacher Education International Conference* (pp. 1387-1392). New Orleans, LA, United States: Association for the Advancement of Computing in Education (AACE).

PRESENTATIONS

George, E. C. & Larson, L. (2024, March. Accepted) Exploring generative AI through the eyes of students and teachers in a public high school. Paper accepted for Society for Information Technology & Teacher Education International Conference, Las Vegas, NV.

Larson, L. & **George, E. C.** (2024, March. Accepted) Leveraging ChatGPT in Teacher Preparation. Paper accepted for Society for Information Technology & Teacher Education International Conference, Las Vegas, NV.

George, E. & Sherman, A. (2022, Oct.) Incorporating educational technology and social-emotional learning in education preparation programs to promote student learning. Critical Questions in Education Symposium. Academy for Educational Studies. Denver, CO.

<https://academyedstudies.files.wordpress.com/2023/11/program-denver-2022-2.pdf>

PROFESSIONAL AFFILIATIONS

International Society for Technology in Education (2023-current)

Kansas National Education Association (2019-current)

National Education Association (2003-2009)

GRANTS

PEO Scholar Award – Scholarship Grant for research on Students with Disabilities (2024) (\$20,000 nomination granted, application in progress)

William B. and Athlyn C. Pritchett Trust – Graphic Novel Adaptation of *Romeo and Juliet* for Accessibility (2020) (\$1,049 – Funded)

USD250 Foundation – Alternative Seating Options for Neurodiverse Students to Promote Learning (2020) (\$2490 - Unfunded)
USD250 Foundation – Social Emotional and Executive Function Materials for Student SEL (2022) (\$1,025 – Funded)
William B. and Athlyn C. Pritchett Trust – Graphic Novels to Teach Current Social Issues (2023) (\$1,158 - Unfunded)
USD250 Foundation – Class Sets of *Long Way Down* by Jason Reynolds to Teach Prose (2023) (\$1,358 Funded)

SERVICE

PROFESSIONAL SERVICE

Journal Review

Educational Considerations, 2024
SITE, 2024

Committee & Board Participation

Pittsburg State University

Faculty Senate for the Honors College, 2024, acting recorder
Council for Research & Creative Endeavors, 2024
College of Education
Student Advisory Board for K-6, 2024
Elementary Education K-6, 2024, acting recorder
Special Education K-12, 2024

K-12 SERVICE

Sponsorship and Coaching

Pittsburg High School

eSports Coach (2022-current)
Debate Assistant Coach (2020-current)
Forensics Assistant Coach (2020-current)
Sustainability Club Sponsor (2020-2021)
Junior Class Sponsor (2021-2023)

Parsons Middle and High Schools

Scholar's Bowl Coach (2018-2019)
Journalism Club (2018-2019)
Parsons Middle School Musical Director (2018-2019)

Wellston High School

Journalism Club (2008-2009)
Yearbook Sponsor (2008-2009)

Committee Participation

Pittsburg High School

Finance and Operations Committee (2023-current)

Technology Committee (2022-current)

School-Culture Committee (2020-2022)

School-Wide Writing Initiative (2021-current)

NOV 29 2024

Pittsburg City Clerk



Memorial Auditorium Advisory Board

APPLICATION FOR APPOINTMENT

Note: Your application will be copied for the City Commission and made available to the press and public.

- ☐ I am a current member seeking reappointment to the Board.
☒ I am seeking a first term as a member of the Board.

Name: Emily Rountree

Home Address: 955 S 260th St. Pittsburg, KS 66762

Mailing Address: Same

Occupation: High School English Teacher

Business Address: 1978 E 4th St. Pittsburg, KS 66762

Home Telephone: 620-404-8566

Business Telephone: 620-235-3200

E-mail: emilysroutree@gmail.com

Are you a resident of Pittsburg? No If yes, how long have you lived in Pittsburg: _____

Current occupation (within last 12 months): English Teacher

Business interest in the last 12 months: None

Previous Committee/Commission Experience: Beyond the Page Advisory Board Member,

District Leadership Team for USD 250

Education/Experience: A resume may be attached containing this and any other information that would be helpful in evaluating your application. **_Resume attached_____**

Professional and/or community service activities: **__Sponsor of PHS Book Club and PHS Crochet Club, Member of PHS Multigenerational Choir and Pittsburg Community Choir_____**

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute: **__I would like to serve on this committee because, while I live outside Pittsburg city limits, Pittsburg is my family's hometown, and I am dedicated to its enrichment. Contributing to local businesses and to our arts and culture here in town, both as a patron and participant, is a special passion of mine, and the Memorial Auditorium is one of the landmarks of our arts community in Pittsburg. Many of my memories have been made at Memorial Auditorium, watching my kids (both my biological kids and my students) perform and performing myself, and I want to see this building stay in great shape so it will be able to be used for many years to come. As a high school teacher, I think I could contribute by adding a perspective that is not tied to any private business, but is instead interested solely in preserving and spreading culture to our city's young people, in the hopes that they stick around our area and choose to raise their family here like I did.**

The Memorial Auditorium Advisory Board meets at Memorial Auditorium at 4:00 p.m. on the 2nd Wednesday of every other month. Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

Signature of Applicant: **__Emily Rountree_____** Date: **__11/27/2024_____**

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620)230-5532 or by email at tammy.nagel@pittks.org.

Please return your completed application by **Noon** on **December 3, 2024**.

EMILY ROUNTREE

955 S. 260th | Pittsburg, KS 66762 | 620-404-8566 | erountree@usd250.org

EDUCATION

- MSEd Educational Technology** December 2021
Pittsburg State University
4.0 GPA
- BSED English Education** Spring 2011
Pittsburg State University
3.8 GPA

TEACHING EXPERIENCE

- English Teacher- Pittsburg High School** 2014-Present
Pittsburg, KS
- Teach Honors English 10 and AP English Language and Composition
 - Organize a TEDx to feature AP Language and Composition students' ideas
 - Created my own curriculum based on diverse anchor texts and student choice literature circles
 - Won Teacher of the Month September 2016, January 2019, December 2021
- Language Arts Teacher- Pittsburg Community Middle School** 2013—2014
Pittsburg, KS
- Taught 7th grade students how to use grammar and how to write for various audiences and purposes
 - Worked to design a new language arts curriculum with 6th and 8th grade language arts instructors
 - Collaborated with teachers of all other core subjects to create relevant writing opportunities
- English Teacher- Fort Scott High School** 2011 — 2013
Fort Scott, KS
- Taught extra reading instruction to at-risk juniors and seniors and English Language Learners
 - Worked closely alongside ESOL paras and teacher to meet the needs of Hispanic students
 - Established relevance by using historical events, current events, and real-world writing opportunities
- Student Teacher-Northeast High School** 1/2011 — 5/2011
Arma, KS
- Completed professional semester while working at least twenty hours per week
 - Taught sophomore American Literature and senior British Literature
- Paraprofessional- St. Mary's Schools** 9/2008 — 12/2010
Pittsburg, KS
- Gave one-on-one & group instruction to English Language Learners and children with special needs
 - Worked with children in grade levels from kindergarten to 9th grade

ADDITIONAL ACTIVITIES

- 2023-Present- Member of the Beyond the Page Literacy Advisory Board**
2021-Present- Member of the District Leadership Committee
2016-Present- Member of PHS Multigenerational Choir
2017-Present- Founder and Sponsor of PHS Book Club



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Pittsburg City Clerk

Memorial Auditorium Advisory Board

APPLICATION FOR APPOINTMENT

Note: Your application will be copied for the City Commission and made available to the press and public.

☐ I am a current member seeking reappointment to the Board.

☒ I am seeking a first term as a member of the Board.

Name: Joella R. Skyles

Home Address: 112 Westfield Road, Pittsburg, KS 66762

Mailing Address: 112 Westfield Road, Pittsburg, KS 66762

Occupation: Retired Educator

Business Address: 510 Deill St., Pittsburg, KS (When Employed)

Home Telephone: 620-704-3000

Business Telephone: None

E-mail: joellaskyles@gmail.com

Are you a resident of Pittsburg? Yes If yes, how long have you lived in Pittsburg: 57 Yrs.

Current occupation (within last 12 months): Retired

Business interest in the last 12 months: None

Previous Committee/Commission Experience: I had over a year's experience on the Human Relations Commission, and have served in several volunteer capacities with various community organizations.

Education/Experience: A resume may be attached containing this and any other information that would be helpful in evaluating your application. I have attached an updated resume

for your perusal. Any questions you may have, I will gladly answer by means of email or phone call. My contact information is included above.

Professional and/or community service activities: As listed in my resume, I am active in my church, the Sherman Cemetery Restoration Association, the Kansas Association of Retired School Personnel, and the Treble Clef Club, at present.

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute: I have many years of experience interacting with

members of this community in varying roles. I believe that MACC plays a

significant part in this city's enrichment, and I would like to be part of its future.

The Memorial Auditorium Advisory Board meets at Memorial Auditorium at 4:00 p.m. on the 2nd Wednesday of every other month. Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

Signature of Applicant: _____

Joella R. Skyles

Date: _____

10/31/2024

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620)230-5532 or by email at tammy.nagel@pittks.org.

Please return your completed application by **Noon on November 20th, 2024.**

Applications may be submitted:

1. By mail: The City of Pittsburg
Attn: City Clerk
PO Box 688
Pittsburg, Kansas 66762
2. In person at City Hall (201 West 4th Street), or
3. By email to tammy.nagel@pittks.org

JOELLA R. REID SKYLES

Home Address: 112 Westfield Road, Pittsburg, Kansas 66762

Cell Phone: (620) 704-3000

Email Address: joellaskyles@gmail.com

Education: Pittsburg State University, Pittsburg, Kansas

- *Masters – Community College Teaching 1992

Significant graduate credit hours have been earned in English,
Communications (Speech/Theatre), History, and Psychology.

Kansas State College of Pittsburg, Pittsburg, Kansas

- *Undergraduate – Bachelors Music Education 1972

- *Oswego High School – Diploma 1967

Work Experience:

- * Office Assistant-Meyer Law Firm (2022-23)

Pittsburg Community Schools, U.S.D. #250, 510 Deill St., Pittsburg, Kansas

- * Classroom Instructor – 8th Grade Social Studies, P. C. M. S. (1995-2014)

- *Creator & Director – Drama Intramural (Theatre Activity for Middle School)

- *Sponsor of P.C.M.S. Jr. International Thespian Society, Troupe #88445

- *Assistant Debate & Forensics Coach, Pittsburg High School (2004-2014)

- *Sponsor of National Champion Middle School History Bowl Teams 1999 & 2000

- *English/Language Arts, 7th & 8th Grade (1986-1995)

- *Developed Curriculum for, and taught, Speech Communications (8th Grade)

- *Vocal Music – Taught 6th – 12th Grades (1973-1985)

Work Experience: (cont.) Dublin Worldwide Productions, Highway 248, Branson, Missouri

- *June-August 2000

- *Manager – Incentives Program for Branson production of “Spirit of the Dance”
Initiated and managed coupon incentive program, which included distribution of discount coupons to every motel, hotel, and restaurant in the Branson/Tri-Lakes area, and keeping detailed records of coupon use from each establishment. This totaled, at the time, 189 businesses. During my employment, incentive payments averaged \$1,250.00 weekly (\$1.00 incentive for each adult ticket purchased).

- *August 1972-May 1973

- *Hume Public Schools, R-VIII, Hume, Missouri

- Instructor – Band & Vocal Music, Grades K-12

Honors:

- *Donus D. Roberts Diamond Coach Award – National Speech Association – 2014
- *U.S.D. #250 Distinguished Service Award – 2014
- *Pittsburg Community Schools Nominee – Clyde U. Phillips Distinguished Service Award 2005 & 2014
- *UniServ Southeast/KNEA Apple Award – Create Category 2010
- *Pittsburg Community Schools Nominee – Kansas Master Teacher 2002
- *Crawford County Republican Women – My Favorite Teacher Award 2002
- *PITSCO My Favorite Teacher Award – 2001
- International Thespian Society – Honorary Membership in Pittsburg H.S. Thespian Troupe #3149 – Recognized for contributions to theatre program in Pittsburg Community Schools 1999
- *Who's Who Among America's Teachers – 1992, 1994, & 2005
- *Phi Kappa Phi – Scholastic Honor Society - Elected to membership 1993
- *Pinnacle – Honor Society for Non-Traditional Students – Selected 1992
- *Graduate Dean's Scholastic Honors – 1992
- *Theta Alpha Phi – National Dramatic Honors Fraternity – Elected 1985
- *Phi Alpha Theta – National History Honors Fraternity – Elected 1977

Activities:

- *National Education Association, Kansas N.E.A., & Pittsburg E.A. Member 1973-2014
- *Served as Pittsburg E.A. Vice-President 1992-94, as editor of the P.E.A. newsletter 1992-94, and as Delegate to the N.E.A. National Convention 1993.
- *Pittsburg Community Theatre – joined as member in 1984. Served on the Board of Directors from 1990-2020, as Secretary, Member-At-Large, Co-Chairperson, and Chairperson. In addition, I was Musical Director and Director for several productions. I also assisted with Children's Drama Workshop (Jr. Starz).
- *First Baptist Church, Pittsburg, Kansas – Music Director (1986-Present), Board of Trustees (2001-Present), and Treasurer (2017-Present)
- *Stilwell Heritage Foundation Board of Trustees (2007-2010)
- *Kansas Association of Retired School Personnel (2014-Present) Pres. & Sec.
- *Sherman Cemetery Restoration Association Board Member (2020-Present)
- *Treble Clef Club Member (2021-Present)

Licenses:

- *Kansas Teaching License – 1973-2017
- *Missouri Lifetime Certificate, Vocal & Instrumental Music, K-12

Publications:

"Communication Education", Volume 39, Number 2, April 1990
Understanding Contemporary American Drama (W. Herman), Pgs. 166-67.
(My review of Mr. Herman's book was included in this national publication.)

"History Club – Selected Student Papers", Spring 1978, Vol. IX, No. 1
Pittsburg State University, *Bound to Obey and Serve: A Sympathetic
Treatment of Jane Seymour*
(My paper was selected for inclusion in this university publication.)



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Pittsburg City Clerk

Memorial Auditorium Advisory Board

APPLICATION FOR APPOINTMENT

Note: Your application will be copied for the City Commission and made available to the press and public.

☐ I am a current member seeking reappointment to the Board.

☒ I am seeking a first term as a member of the Board.

Name: Jeff Wilbert

Home Address: 611 N. Catalpa Pittsburg Ks.

Mailing Address: _____

Occupation: Retired

Business Address: _____

Home Telephone: cell phone 620-249-8169

Business Telephone: _____

E-mail: jeff.wilbert 66262@gmail.com

Are you a resident of Pittsburg? yes If yes, how long have you lived in Pittsburg: _____

Current occupation (within last 12 months): Retired

Business interest in the last 12 months: _____

Previous Committee/Commission Experience: previously served on Parks & Rec. Board & Memorial Auditorium Board

Education/Experience: A resume may be attached containing this and any other information that would be helpful in evaluating your application.

graduate of St. Mary's College
1975-graduate of Pittsburg State University

Professional and/or community service activities: 30 year career in banking

10 years with the City of Pittsburg as downtown coordinator & general manager Memorial Auditorium & Convention Center

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute:

I am always willing to serve - I think my past experience with Memorial can be helpful in promoting and helping the Auditorium to grow.

The Memorial Auditorium Advisory Board meets at Memorial Auditorium at 4:00 p.m. on the 2nd Wednesday of every other month. Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

Signature of Applicant:

Jeff L. Wilbert

Date:

Nov. 26, 2024

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620)230-5532 or by email at tammy.nagel@pittks.org.

Please return your completed application by **Noon on December 3, 2024.**

Applications may be submitted:

1. By mail: The City of Pittsburg
Attn: City Clerk
PO Box 688
Pittsburg, Kansas 66762
2. In person at City Hall (201 West 4th Street), or
3. By email to tammy.nagel@pittks.org