



Neighborhood Advisory Council Meeting Notes

Wednesday, April 3 at 12:00 pm
Memorial Auditorium (Room B1 – Lower Level)

Members Present: PJ Graham, Ryan Williams, Ken Ward, John Lair, Bob Gilmore, Bo Bowman, Lacy O'Malley, Sarah Watts, Mark Newbold

Others Present: Sarah Runyun, Kim Frohman, Toby Brook, Seeley Murphy, Dustin Strong, Chris Yetzbacher

Call to Order – Lacey O'Malley

- Welcome & Agenda Review
- Guest Introductions

1. Review/Approve Last Meeting Notes

- o Motion to Approve (as written) – Bob Gilmore
- o Second – Mark Newbold
- o **All in favor** – Unanimous

2. Neighborhood Map Survey Review

- Reviewed Survey and provided feedback for City Staff
 - o Motion to Approve (with revisions) – Ken Ward
 - o Second - Bob Gilmore
 - o **All in favor** – Unanimous
- Chris explained how the survey will work while Sarah did a live demonstration via screen projection.
- Lacy asked about implementing a character limit for written answers.
- Mark suggested refining the "Lighting" option to be more specific.
- Ken suggested splitting up "Sidewalks, roads & alleys" as sidewalks, roads, and alleys are not always mutually inclusive.
- Bob asked how we're going to convince people to go in and do the survey.
- Sarah – Community education and communication is going to be a joint effort, suggestions are welcomed.
- Kim & Lacy suggested adding a link of the static map to one of the questions on the survey.
- Chris established the survey to be taken one time – appears to be linked via IP address.
- Survey is in Spanish & English!
- Ryan – Adjust the red required text to be more apparent, add the "why" of the NAC to the survey.
- Bob – Adjusting the dividing lines on the map to be more apparent.
- PJ – Utilize a custom URL that is easily accessible to those that don't have smartphones to use QR code.
- Sarah – there's a button that we can add to the home page of the PittKS.org website to drive traffic.
- Sarah Watts – We can use text & email to build a database.

- Chris / Kim – We should create clearly defined opt-in language.

3. NorthWest Quadrant – Filling Unexpired Term – Applications Open

- Opening publicized, application available on website, at city hall, social media. Help us get the word out!
- Sarah indicated we have 2 applicants so far, with 6 more days to get the word out.

4. Recommendation for Bulky Item Pick Up Dates

- Proposed dates being considered - June 3, June 10, June 17, June 24 (all Mondays)
- Sarah indicated that June was suggested for bulky item pick up due to the large-scale moving that happens in town in May/June.
- PJ pointed out that June 17 may conflict with Father's Day.
- Plan would be similar to last year – Select a quadrant for each date, Monday pickup, with a window into Tuesday for City staff to go & collect items.
- Citizens will have to register to utilize – SeeClickFix online app or call City to get signed up.
- Kim suggested City Staff could come in to demonstrate what SeeClickFix looks like on the back end – Codes or IT Department.
- Kim explained how some nuisance issues in town are being addressed by codes enforcement.
- Bob told a story about how other cities have enforced some issues.
- Kim indicated that people not registering has been a problem in the past.
- Ryan asked when the goal is to get registration live – Bob suggested May 1.
- Sarah Watts - Asked about allowances for college students with leases that end May 31, it was suggested to add a fifth date in May, if possible.

5. Discuss Goals for 2024

- Community Education/Communication Plan
 - o Getting responses from the survey should help us form and establish a community education and communication plan.
 - o Bob expressed concern about getting responses on the survey.
 - o Sarah suggested a NAC newsletter, any official city social media channel, as well as city website in various ways. Publications can also be done, via mailer or door hanger.
 - o Kim asked if we could separate those who have signed up for Online water payments from those who still receive water bills.
 - o Bob suggested community service hours.
- Sarah covered the 2024 NAC Goals Action Plan.
 - o Goals & Action Items
 - o Motion to Approve the Goals Action Plan and Community Education/Communication Plan – Bob Gilmore
 - o Second – Ken Ward
 - o **All in favor** – Unanimous

6. Upcoming Events

- BIG EVENT – Saturday, April 6
- Earth Day Celebration – Saturday, April 20 from 11:00 am – 3:00 pm at Pritchett Pavilion
- PAYP Earth Day Clean Up Event – Sunday, April 21 (Sign Up Genius Coming Soon)

- Pittsburg ArtWalk – Friday, April 26 from 5:00 pm – 9:00 pm in Downtown Pittsburg

7. Adjournment

- Motion to Approve – PJ Graham
- Second - Kristin
- **All in favor** – Unanimous.

Next Meeting Date: Wednesday, May 1 at 12:00 pm at Memorial Auditorium – Lower Level (B1)