City of Pittsburg, Kansas Commission Meeting Agenda Tuesday, February 13, 2024 5:30 p.m.

# **Table of Contents**

| Agenda .    | •    |     | •    | •   |      | •   | •    |      | •   | •   | •  |     |    | •   | •  |     | •   | ٠ | ٠ | • | ٠ | • | • | • | 1  |
|-------------|------|-----|------|-----|------|-----|------|------|-----|-----|----|-----|----|-----|----|-----|-----|---|---|---|---|---|---|---|----|
| Minutes .   |      |     |      |     |      |     |      |      |     |     |    |     |    | •   |    |     |     |   |   |   |   |   |   |   | 2  |
| BT&Co., P   | .A.  | Ag  | jree | eme | ent  |     |      |      |     |     |    |     |    |     |    | •   |     |   |   |   |   |   |   |   | 5  |
| Appropriat  | tior | ı O | rdi  | nar | nce  |     |      |      |     |     |    |     |    |     |    |     |     |   |   |   |   |   |   |   | 20 |
| Firewall Pu | urcl | has | se a | and | l In | sta | ılla | tioı | า M | 1en | no | and | Αb | gre | en | ner | nts |   |   |   |   |   |   |   | 46 |

# CITY OF PITTSBURG, KANSAS COMMISSION AGENDA Tuesday, February 13, 2024 5:30 PM

## **CALL TO ORDER BY THE MAYOR:**

- a. Flag Salute Led by the Mayor
- b. Public Input

# **CONSENT AGENDA (ROLL CALL VOTE):**

- a. Approval of the January 23, 2024, City Commission Meeting minutes.
- b. Approval of staff recommendation to engage the firm of BT&Co., P.A. for the fiscal year 2023 City audit at a cost of \$42,000 and authorize the Mayor to sign the appropriate documents on behalf of the City.
- c. Approval of the Appropriation Ordinance for the period ending February 13, 2024, subject to the release of HUD expenditures when funds are received.

## **CONSIDER THE FOLLOWING:**

- a. PURCHASE OF FIREWALLS Consider staff recommendation to utilize a purchasing agreement with the Cooperating School Districts of Greater Kansas City to acquire two firewalls, including hardware and software, from C1 in the amount of \$93,652.26. Approve or disapprove staff recommendation and, if approved, authorize the Mayor to sign the necessary documents on behalf of the City.
- b. INSTALLATION OF FIREWALLS Consider staff recommendation to utilize a purchasing agreement with the Cooperating School Districts of Greater Kansas City to contract with C1 for the installation of two firewalls in the amount of \$15,450.00. Approve or disapprove staff recommendation and, if approved, authorize the Mayor to sign the necessary documents on behalf of the City.

# **NON-AGENDA REPORTS & REQUESTS:**

#### **PITTSBURG POSITIVE:**

#### **ADJOURNMENT**

OFFICIAL MINUTES
OF THE MEETING OF THE
GOVERNING BODY OF THE
CITY OF PITTSBURG, KANSAS
January 23, 2024

A Regular Session of the Board of Commissioners was held at 5:30 p.m. on Tuesday, January 23<sup>rd</sup>, 2024, in the City Commission Room, located in the Law Enforcement Center, 201 North Pine, with Mayor Stu Hite presiding and the following members present: Cheryl Brooks, Dawn McNay, Chuck Munsell, and Ron Seglie.

Mayor Hite led the flag salute.

INVOCATION – Chaplain Pete Mayo, on behalf of Ascension Via Christi Health, provided an invocation.

PUBLIC INPUT -

The following individuals spoke in support of Medicaid expansion in Kansas:

Janice Arthur, Pittsburg, Kansas Bert Patrick, Pittsburg, Kansas Harriet Bachner, Pittsburg, Kansas Jim Brumfield, Pittsburg, Kansas Melissa Rhodes, Arma, Kansas

Commissioner Brooks questioned the procedure that was followed during the January 9<sup>th</sup>, 2024, vote for the appointment of the President of the Board.

ELECTION OF PRESIDENT OF THE BOARD — On motion of Seglie, seconded by Hite, the Governing Body chose to revote on the appointment of the President of the Board. Motion carried.

ELECTION OF PRESIDENT OF THE BOARD – Brooks motioned, seconded by Munsell, to elect Commissioner Munsell as the President of the Board of Commissioners. The motion failed, with Brooks and Munsell voting in favor of the motion, and Hite, McNay and Seglie voting in opposition to the motion. Seglie motioned, seconded by Hite, to elect Commissioner McNay as the President of the Board of Commissioners. The motion carried with Hite, McNay and Seglie voting in favor of the motion, and Brooks and Munsell voting in opposition to the motion.

APPROVAL OF MINUTES – On motion of McNay, seconded by Seglie, the Governing Body approved the January 9, 2024, City Commission Meeting minutes as presented. Motion carried.

RENN WATER SERVICE – On motion of McNay, seconded by Seglie, the Governing Body approved the application submitted by Steven and Amy Renn for water service outside the corporate City limits to property located at 554 East 520th Avenue. Motion carried.

OFFICIAL MINUTES
OF THE MEETING OF THE
GOVERNING BODY OF THE
CITY OF PITTSBURG, KANSAS
January 23, 2024

LAND BANK BOARD OF TRUSTEES APPOINTMENTS — On motion of McNay, seconded by Seglie, the Governing Body appointed Brannon Green to a first three-year term as an at-large member of the Land Bank Board of Trustees; changed Bryce Anderson's area of representation from at-large to financial, and appointed Mr. Anderson to a second three-year term as a member of the Land Bank Board of Trustees, with both appointments effective immediately and to conclude on December 31, 2026. Motion carried.

APPROPRIATION ORDINANCE – On motion of McNay, seconded by Seglie, the Governing Body approved the Appropriation Ordinance for the period ending January 23, 2024, subject to the release of HUD expenditures when funds are received with the following roll call vote: Yea: Brooks, Hite, McNay, Munsell and Seglie. Motion carried.

LEAFY GREEN FARMS PROJECT – On motion of Munsell, seconded by McNay, the Governing Body approved the recommendation of the Economic Development Advisory Committee (EDAC) to grant the request submitted by Leafy Green Farms to reimburse Leafy Green Farms an amount equal to 10% of the total project cost associated with the construction of a Sustainable Nutrition Center, with the City's investment funded through the Revolving Loan Fund (RLF), earmarked specifically for infrastructure improvements, to be paid upon completion of the project and not to exceed \$159,485. Motion carried.

REAL ESTATE SALES CONTRACT – BONZO – On motion of Munsell, seconded by Hite, the Governing Body approved the sale of approximately 5.85 acres of real estate to Dustin Bonzo and Ellen Bonzo, for the total purchase price of \$29,000, and authorized the Mayor to sign the Real Estate Sales Contract on behalf of the City. Motion carried.

RESOLUTION NO. 1275 – On motion of McNay, seconded by Seglie, the Governing Body approved Resolution No. 1275, declaring the building located at 211 North Broadway, as blighted with respect to the Kansas Small Cities Community Development Block Grant (CDBG) Program, and authorized the Mayor to sign the Resolution on behalf of the City. Motion carried.

AQUATIC CENTER SLIDES – On motion of Seglie, seconded by McNay, the Governing Body waived the City's bid policy and entered into an agreement with Rain Drop, Inc., in the amount of \$45,000.45, to refurbish the Aquatic Center flume and family wave slides, and authorized the Mayor to sign the agreement on behalf of the City. Motion carried.

# NON-AGENDA REPORTS & REQUESTS:

STAFF RECOGNITION – City Manager Daron Hall and Commissioner Munsell recognized the City employees that worked outside during the recent frigid temperatures.

OFFICIAL MINUTES
OF THE MEETING OF THE
GOVERNING BODY OF THE
CITY OF PITTSBURG, KANSAS
January 23, 2024

MEDICAID EXPANSION – It was the consensus of the Governing Body to send a letter to State Legislators requesting the issue of Medicaid expansion be brought to the floor for discussion and a vote. The proposed letter will be included on the February 13<sup>th</sup>, 2024, City Commission Meeting agenda for consideration.

PITTSBURG POSITIVE — Mayor Hite stated that information provided by Wesley House indicates that in 2022, 37 individuals in Pittsburg exited from homelessness to housing. In 2023, that number climbed to 78 individuals. Mayor Hite thanked the community organizations that assist individuals in obtaining housing.

ADJOURNMENT: On motion of Seglie, seconded by Munsell, the Governing Body adjourned the meeting at 6:48 p.m. Motion carried.

|                         | Stu Hite, Mayor |  |
|-------------------------|-----------------|--|
| ATTEST:                 |                 |  |
| Tammy Nagel, City Clerk |                 |  |



January 24, 2024

Honorable Mayor and City Commission City of Pittsburg, Kansas 201 W. 4th Street, P.O. Box 688 Pittsburg, Kansas 66762

## The Objective and Scope of the Audit of the Financial Statements

You have requested that we audit the City of Pittsburg, Kansas's (the City) governmental activities, business-type activities, discretely presented component unit, each major fund and aggregate remaining fund information, and the budgetary comparisons for the general fund and the street and highway fund as of and for the year ended December 31, 2023 which collectively comprise the basic financial statements. We will also apply certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America and will report on whether supplementary information is fairly stated, in all material respects, in relation to the financial statements as a whole. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter.

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with auditing standards generally accepted in the United States of America (GAAS) and Government Auditing Standards issued by the Comptroller General of the United States (GAS) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

You have also requested that BT&Co., P.A. perform the audit of the City as of December 31, 2023 to satisfy the audit requirements imposed by the Single Audit Act and Subpart F of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (the Uniform Guidance).

## The Responsibilities of the Auditor

We will conduct our audit in accordance with GAAS, the "Kansas Municipal Audit and Accounting Guide"; GAS, the Uniform Guidance, and the U.S. Office of Management and Budget's (OMB) Compliance Supplement. Those standards, regulations, and supplements require that we comply with applicable ethical requirements. As part of an audit in accordance with GAAS, GAS, and the Uniform Guidance, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:



- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are
  appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the
  City's internal control. However, we will communicate to you in writing concerning any significant deficiencies
  or material weaknesses in internal control relevant to the audit of the financial statements that we have identified
  during the audit.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the
  aggregate, that raise substantial doubt about the City's ability to continue as a going concern for a reasonable
  period of time.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements may not be detected exists, even though the audit is properly planned and performed in accordance with GAAS and GAS. Because the determination of waste or abuse is subjective, GAS does not require auditors to perform specific procedures to detect waste or abuse in financial statement audits.

We will communicate to the City Commission (a) any fraud involving senior management and fraud (whether caused by senior management or other employees) that causes a material misstatement of the financial statements that becomes known to us during the audit, and (b) any instances of noncompliance with laws and regulations that we become aware of during the audit (unless they are clearly inconsequential).

We are responsible for the compliance audit of major programs under the Uniform Guidance, including the determination of major programs, the consideration of internal control over compliance, and reporting responsibilities.

Our reports on internal control will include any significant deficiencies and material weaknesses in controls of which we become aware as a result of obtaining an understanding of internal control and performing tests of internal control consistent with requirements of the standards and regulations identified above. Our report(s) on compliance matters will address material errors, fraud, violations of compliance obligations, and other responsibilities imposed by state and federal statutes and regulations or assumed by contracts; and any state or federal grant, entitlement or loan program questioned costs of which we become aware, consistent with requirements of the standards and regulations identified above.

We will maintain our independence in accordance with the standards of the American Institute of Certified Public Accountants and GAS.



# The Responsibilities of Management and Identification of the Applicable Financial Reporting Framework

Management is responsible for:

- 1. Identifying and ensuring that the City complies with the laws and regulations applicable to its activities, and for informing us about all known violations of such laws or regulations, other than those that are clearly inconsequential;
- 2. The design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the City involving management, employees who have significant roles in internal control, and others where the fraud could have a material effect on the financial statements; and
- 3. Informing us of its knowledge of any allegations of fraud or suspected fraud affecting the City received in communications from employees, former employees, analysts, regulators, short sellers, vendors, customers or others.

Management is responsible for the preparation of the required supplementary information which accounting principles generally accepted in the United States of America (U.S. GAAP) require to be presented to supplement the basic financial statements. Management is also responsible for the preparation of the supplementary information presented in relation to the financial statements as a whole in accordance with U.S. GAAP. Management agrees to include the auditor's report on the supplementary information in any document that contains the supplementary information and indicates that the auditor has reported on such supplementary information. Management also agrees to present the supplementary information with the audited financial statements or, if the supplementary information will not be presented with audited financial statements, to make the audited financial statements readily available to the intended users of the supplementary information no later than the date of issuance of the supplementary information and the auditor's report thereon.

The City Commission is responsible for informing us of its views about the risks of fraud, waste or abuse within the City, and its knowledge of any fraud, waste or abuse or suspected fraud, waste or abuse affecting the City.

Our audit will be conducted on the basis that management and, when appropriate, those charged with governance acknowledge and understand that they have responsibility:

- 1. For the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP);
- 2. To evaluate subsequent events through the date the financial statements are issued or available to be issued, and to disclose the date through which subsequent events were evaluated in the financial statements. Management also agrees that it will not conclude on subsequent events earlier than the date of the management representation letter referred to below;
- 3. For the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error;



- 4. For establishing and maintaining effective internal control over financial reporting, and for informing us of all significant deficiencies and material weaknesses in the design or operation of such controls of which it has knowledge;
- 5. For report distribution; and
- 6. To provide us with:
  - a. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements including information relevant to disclosures;
  - b. Draft financial statements, including information relevant to their preparation and fair presentation, when needed, to allow for the completion of the audit in accordance with the proposed timeline;
  - c. Additional information that we may request from management for the purpose of the audit; and
  - d. Unrestricted access to persons within the City from whom we determine it necessary to obtain audit evidence.

In connection with our audit of the financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

As part of our audit process, we will request from management and, when appropriate, those charged with governance written confirmation concerning representations made to us in connection with the audit, including among other items:

- 1. That management has fulfilled its responsibilities as set out in the terms of this Arrangement Letter; and
- 2. That it believes the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

Because the audit will be performed in accordance with the Single Audit Act and the Uniform Guidance, management is responsible for (a) identifying all federal awards received and expended; (b) preparing and the fair presentation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in accordance with Uniform Guidance requirements; (c) internal control over compliance; (d) compliance with federal statutes, regulations, and the terms and conditions of federal awards; (e) making us aware of significant vendor relationships where the vendor is responsible for program compliance; (f) following up and taking corrective action on audit findings, including the preparation of a summary schedule of prior audit findings and a corrective action plan; (g) timely and accurate completion of the data collection form and (h) submitting the reporting package and data collection form.

## Reporting

We will issue a written report upon completion of our audit of the City's financial statements. Our report will be addressed to the City Commission of the City. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may



be necessary for us to modify our opinion, or add an emphasis-of-matter paragraph or other-matter paragraph to our auditor's report.

If circumstances arise relating to the condition of the City's records, the availability of appropriate audit evidence or indications of a significant risk of material misstatement of the financial statements because of error, fraudulent financial reporting or misappropriation of assets which, in our professional judgment, prevent us from completing the audit or forming an opinion, we retain the unilateral right to take any course of action permitted by professional standards, including, but not limited to, declining to express an opinion or issue a report, or withdrawing from the engagement.

You have informed us that you desire us to issue a report on the basic financial statements of the City as of and for the year ended December 31, 2023 conforming only to the requirements of auditing standards generally accepted in the United State of America. This reporting will not be used for purposes to comply with a requirement calling for an audit in accordance with *Government Auditing Standards*.

In addition to our report on the City's financial statements, we will also issue the following reports:

- 1. A report on the fairness of the presentation of the City's schedule of expenditures of federal awards for the year ending December 31, 2023;
- 2. Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with GAS;
- 3. Report on Compliance for Each Major Federal Program and Report on Internal Control Over Compliance Required by the Uniform Guidance; and
- 4. An accompanying schedule of findings and questioned costs.

#### **Records and Assistance**

During the course of our engagement, we may accumulate records containing data that should be reflected in the City's books and records. The City will determine that all such data, if necessary, will be so reflected. Accordingly, the City will not expect us to maintain copies of such records in our possession.

The assistance to be supplied by City personnel, including the preparation of schedules and analyses of accounts, has been discussed and coordinated with Allison Ramsey, Director of Finance. The timely and accurate completion of this work is an essential condition to our completion of the audit and issuance of our audit report.

## **Nonaudit Services**

In connection with our audit, you have requested us to perform certain nonaudit services:

- 1. Preparing the financial statements and note disclosures.
- 2. Assistance with the Federal Audit Clearinghouse submission.



GAS independence standards require that the auditor maintain independence so that opinions, findings, conclusions, judgments and recommendations will be impartial and viewed as impartial by reasonable and informed third parties. Before we agree to provide a non-audit service to the City, we determine whether providing such a service would create a significant threat to our independence for GAS audit purposes, either by itself or in aggregate with other non-audit services provided. A critical component of our determination is consideration of management's ability to effectively oversee the non-audit services to be performed. The City has agreed that Allison Ramsey, Director of Finance possesses suitable skill, knowledge or experience and that the individual understands the non-audit services to be performed sufficiently to oversee them. Accordingly, the management of City agrees to the following:

- 1. The City has designated Allison Ramsey, Director of Finance, as a senior member of management who possesses suitable skill, knowledge and experience to oversee the services;
- 2. Allison Ramsey, Director of Finance, will assume all management responsibilities for subject matter and scope of the Non-Audit Services;
- 3. The City will evaluate the adequacy and results of the services performed; and
- 4. The City accepts responsibility for the results and ultimate use of the services.

GAS further requires that we establish an understanding with the City's management and those charged with governance of the objectives of the non-audit services, the services to be performed, the City's acceptance of its responsibilities, the auditors' responsibilities and any limitations of the non-audit services. We believe this Arrangement Letter documents that understanding.

#### Other Relevant Information

In accordance with GAS, a copy of our most recent peer review report is enclosed for your information.

#### **Fees and Costs**

Our fees for the services described above are based upon the value of the services performed and the time required by the individuals assigned to the engagement plus directly billed expenses. Our fee estimate and completion of our work are based upon the following criteria:

- 1. Anticipated cooperation from City personnel
- 2. Timely responses to our inquiries
- 3. Timely completion and delivery of client assistance requests
- 4. Timely communication of all significant accounting and financial reporting matters
- 5. The assumption that unexpected circumstances will not be encountered during the engagement



If any of the aforementioned criteria are not met, then fees may increase. We propose that our fee for this audit engagement, which includes out-of-pocket expenses, will be \$ 42,000. The quoted fee for the year ended December 31, 2023 will be the maximum for the work described in this letter unless the scope of the engagement is changed, the assistance which the City has agreed to furnish is not provided, or unexpected conditions are encountered. No changes will be made in the maximum agreed to amount without discussion with you regarding the proposed change. All other provisions of this letter will survive any fee adjustment. No changes will be made to the fee without discussion with you regarding the proposed change. Interim billings will be submitted as work progresses and as expenses are incurred. Billings are due upon submission.

In accordance with our policy, a finance charge of 1% per month will be applied to balances that are over 60 days old. Payments will be applied first to the accrued finance charges and then to outstanding invoices.

You have informed us that you intend to prepare an annual comprehensive financial report (Annual Report) and submit it for evaluation by the Government Finance Officers Association's Certificate of Achievement for Excellence in Financial Reporting Program. Our association with the Annual Report is to consist of performing a review of the Annual Report to insure its readiness for submission.

## **Use of Subcontractors and Third-Party Products**

From time to time and depending upon the circumstances, we may, in our sole discretion, use qualified third-party service providers to assist us in providing professional services to you. In such circumstances, it may be necessary for us to disclose Personal Information or Confidential Information (as both terms are defined below) to them. You hereby consent to us sharing your information, including Confidential Information and Personal Information, with these third-party service providers on the same basis as we would be permitted to share information with one of our employees; provided that such recipients are bound by written obligations of confidentiality that are as protective of your Confidential Information as the confidentiality terms set forth herein. You acknowledge and agree that our use of a third-party service providers may involve the processing, input, disclosure, movement, transfer, and storage of your information and data outside of our technology infrastructure.

We also may provide services to you using certain third-party hardware, software, software services, managed services (including, but not limited to, web hosting, data security, data back-up, email security, or similar services subject to direct end-user or subscription agreements), applications, and equipment (collectively, "Third-Party Products"). You acknowledge that your or our use of a Third-Party Product may involve the processing, input, disclosure, movement, transfer, and storage of information provided by you to us, including Personal Information and Confidential Information, within the Third-Party Product's infrastructure and not ours, and that the terms of use and service set forth in the end-user license, subscription, or other agreement with the licensor of such Third-Party Product, including, but not limited to, applicable laws, will govern all obligations of such licensor relating to data privacy, storage, recovery, security, and processing within such Third-Party Product's infrastructure, as well as, the service levels associated with such Third-Party Product. You hereby consent to the disclosure of your information, including your Confidential Information and Personal Information, to the licensors of such Third-Party Products for the purpose described herein.

You acknowledge that your or our use of Third-Party Products may be subject to limitations, delays, interruptions, errors, and other problems which are beyond our control, including, without limitation, internet outage or lack of availability related to updates, upgrades, patches, fixes, maintenance, or other issues. We will not be liable for any



delays, delivery failures, or other losses or damages resulting from such issues. Nor will we be held responsible or liable for any loss, or unauthorized use or disclosure, of any information or data provided by you, including, without limitation, Personal Information provided by you, resulting from your or our use of a Third-Party Product.

## Use and Ownership; Access to Audit Documentation

The Audit Documentation for this engagement is the property of BT&Co., P.A. For the purposes of this Arrangement Letter, the term "Audit Documentation" shall mean the confidential and proprietary records of BT&Co., P.A.'s audit procedures performed, relevant audit evidence obtained, other audit-related workpapers, and conclusions reached. Audit Documentation shall not include custom-developed documents, data, reports, analyses, recommendations, and deliverables authored or prepared by BT&Co., P.A. for the City under this Arrangement Letter, or any documents belonging to the City or furnished to BT&Co., P.A. by the City.

Review of Audit Documentation by a successor auditor or as part of due diligence is subject to applicable BT&Co., P.A. policies, and will be agreed to, accounted for and billed separately. Any such access to our Audit Documentation is subject to a successor auditor signing an Access & Release Letter substantially in BT&Co., P.A.'s form. BT&Co., P.A. reserves the right to decline a successor auditor's request to review our workpapers.

In the event we are required by government regulation, subpoena or other legal process to produce our documents or our personnel as witnesses with respect to our engagement for the City, the City will, so long as we are not a party to the proceeding in which the information is sought, reimburse us for our professional time and expenses, as well as the fees and expenses of our counsel, incurred in responding to such requests.

You acknowledge and grant your assent that representatives of the cognizant or oversight agency or their designee, other government audit staffs, and the U.S. Government Accountability Office shall have access to the Audit Documentation upon their request and that we shall maintain the Audit Documentation for a period of at least three years after the date of the report, or for a longer period if we are requested to do so by the cognizant or oversight agency. Access to the requested Audit Documentation will be provided under the supervision of BT&Co., P.A. audit personnel and at a location designated by our firm.

#### Indemnification, Limitation of Liability, and Claim Resolution

Because BT&Co., P.A. will rely on the City and its management and City Commission to discharge the foregoing responsibilities, the City agrees to indemnify, hold harmless and release BT&Co., P.A. and its partners, principals, officers, directors, employees, affiliates, subsidiaries, contractors, Subcontractors, agents, representatives, successors, or assigns from all claims, liabilities, losses and costs arising in circumstances where there has been a knowing misrepresentation by a member of the City's management.

The City and BT&Co., P.A. agree that no claim arising out of services rendered pursuant to this arrangement letter shall be filed more than the earlier of two years after the date of the audit report issued by BT&Co., P.A. or the date of this arrangement letter if no report has been issued. In no event shall either party be liable to the other for claims of punitive, consequential, special, or indirect damages. BT&Co., P.A.'s liability for all claims, damages and costs of the City arising from this engagement is limited to the amount of fees paid by the City to BT&Co., P.A. for the services rendered under this arrangement letter.



If any dispute arises among the parties hereto, the parties agree first to try in good faith to settle the dispute by mediation administered by the American Arbitration Association under its Rules for Professional Accounting and Related Services Disputes before resorting to litigation. The costs of any mediation proceeding shall be shared equally by all parties.

The City and BT&Co., P.A. both agree that any dispute over fees charged by BT&Co., P.A. to the City will be submitted for resolution by arbitration in accordance with the Rules for Professional Accounting and Related Services Disputes of the American Arbitration Association. Such arbitration shall be binding and final. In agreeing to arbitration, we both acknowledge that, in the event of a dispute over fees charged by BT&Co., P.A., each of us is giving up the right to have the dispute decided in a court of law before a judge or jury and instead we are accepting the use of arbitration for resolution.

## Confidentiality

BT&Co., P.A. and the City may, from time to time, disclose Confidential Information (as defined below) to one another. Accordingly, BT&Co., P.A. and the City agree as the recipient of such Confidential Information (the "Receiving Party") to keep strictly confidential all Confidential Information provided to it by the disclosing party (the "Disclosing Party") and use, modify, store, and copy such Confidential Information only as necessary to perform its obligations and exercise its rights under this Arrangement Letter and for no other purpose or use. Except as otherwise set forth herein, the Receiving Party may only disclose the Confidential Information of the Disclosing Party to its personnel, agents, and representatives who are subject to obligations of confidentiality at least as restrictive as those set forth herein and only for the purpose of exercising its rights and fulfilling its obligations hereunder. To avoid any doubt, BT&Co., P.A. is permitted to disclose the City's Confidential Information to BT&Co., P.A.'s personnel, agents, and representatives for the purpose of maintaining compliance with applicable laws and professional, regulatory, and/or ethical standards.

As used herein, "Confidential Information" means, information in any form, oral, graphic, written, electronic, machine-readable or hard copy consisting of: (i) any nonpublic information provided by the Disclosing Party, including, but not limited to, all of its inventions, designs, data, source and object code, programs, program interfaces, know-how, trade secrets, techniques, ideas, discoveries, marketing and business plans, pricing, profit margins and/or similar information; (ii) any information that the Disclosing Party identifies as confidential; or (iii) any information that, by its very nature, a person in the same or similar circumstances would understand should be treated as confidential, including, but not limited to, this Arrangement Letter.

As used herein, the term "Confidential Information" will not include information that: (i) is publicly available at the time of disclosure by the Disclosing Party; (ii) becomes publicly available by publication or otherwise after disclosure by the Disclosing Party, other than by breach of the confidentiality obligations set forth herein by the Receiving Party; (iii) was lawfully in the Receiving Party's possession, without restriction as to confidentiality or use, at the time of disclosure by the Disclosing Party; (iv) is provided to the Receiving Party without restriction as to confidentiality or use by a third party without violation of any obligation to the Disclosing Party; or (v) is independently developed by employees or agents of the Receiving Party who did not access or use the Confidential Information.

The Receiving Party will treat the Disclosing Party's Confidential Information with the same degree of care as the Receiving Party treats its own confidential and proprietary information, but in no event will such standard of care

13



be less than a reasonable standard of care. The Receiving Party will promptly notify the Disclosing Party if it becomes aware that any of the Confidential Information of the Disclosing Party has been used or disclosed in violation of this Arrangement Letter.

Notwithstanding the foregoing, in the event that the Receiving Party becomes legally compelled to disclose any of the Confidential Information of the Disclosing Party, or as may be required by applicable regulations or professional standards, the Receiving Party will use commercially reasonable efforts to provide the Disclosing Party with notice prior to disclosure, to the extent permitted by law.

#### **Personal Information**

As used herein, the term "Personal Information" means any personal information that directly or indirectly identifies a natural person as may be defined by applicable privacy, data protection or cybersecurity laws, and includes, but is not limited to, nonpublic, personally identifiable information such as Social Security numbers, driver's license numbers or state-issued identification card numbers, credit or debit card numbers with or without any required security code, number or passwords, health information, and other personal information as defined by applicable laws, whether of the City or the City's customers or other third parties.

Each party agrees that it will not transmit to the other, in any manner, (i) Personal Information that is not needed to render the services hereunder, and (ii) Personal Information that has not been encrypted. In the event you transmit to us Personal Information in an unencrypted format or via unencrypted means, you agree that we have no obligation to notify you of the foregoing.

You represent and warrant that you have provided all notices and obtained all consents required under applicable data protection laws prior to your collection, use and disclosure to us or our Subcontractors of such Personal Information and shall take reasonable steps to ensure that such Personal Information does not include irrelevant or unnecessary information about individuals.

We will use all such City-provided Personal Information, if at all, only for the purposes described in this Arrangement Letter. The parties agree that as part of the performance of the services as described in this Arrangement Letter, and as part of the direct business relationship between the parties, we may, at our election, use the Personal Information to improve the services and for other similar internal and business purposes. We agree to maintain appropriate security measures to protect such Personal Information in accordance with applicable laws.

If we become aware of an unauthorized acquisition or use of City-provided Personal Information, we will promptly inform you of such unauthorized acquisition or use as required by applicable laws and, upon your written request, reasonably cooperate with you at your sole cost in support of any breach notification requirements as imposed upon you by applicable laws.

#### Retention of Records

We will return to you all original records you provide to us in connection with this engagement. Further, in addition to providing you with those deliverables set forth in this Arrangement Letter, we will provide to you a copy of any records we prepare or accumulate in connection with such deliverables which are not otherwise reflected in your books and records without which your books and records would be incomplete. You have the sole responsibility for

14



retaining and maintaining in your possession or custody all of your financial and nonfinancial records related to this engagement. We will not host, and will not accept responsibility to host, any of your records. We, however, may maintain a copy of any records of yours necessary for us to comply with applicable law and/or professional standards. Any such records retained by us will be subject to the confidentiality obligations set forth herein and destroyed in accordance with our record retention policies.

#### Termination

Your failure to make full payment of any and all undisputed amounts invoiced in a timely manner constitutes a material breach for which we may refuse to provide deliverables and/or, upon written notice, suspend or terminate our services under this Arrangement Letter. We will not be liable to you for any resulting loss, damage or expense connected with the suspension or termination of our services due to your failure to make full payment of undisputed amounts invoiced in a timely manner.

In the event you terminate this engagement, you will pay us for all services rendered (including deliverables and products delivered), expenses incurred, and noncancelable commitments made by us on your behalf through the effective date of termination.

We will not be responsible for any delay or failure in our performance resulting from acts beyond our reasonable control or unforeseen or unexpected circumstances, such as, but not limited to, acts of God, government or war, riots or strikes, disasters, fires, floods, epidemics, pandemics or outbreaks of communicable disease, cyberattacks, and internet or other system or network outages. At your option, you may terminate this Arrangement Letter where our services are delayed more than 120 days; however, you are not excused from paying us for all amounts owed for services rendered and deliverables provided prior to the termination of this Arrangement Letter.

When an engagement has been suspended at the request of management or those charged with governance and work on that engagement has not recommenced within 120 days of the request to suspend our work, we may, at our sole discretion, terminate this Arrangement Letter without further obligation to you. Resumption of our work following termination may be subject to our client acceptance procedures and, if resumed, will require additional procedures not contemplated in this Arrangement Letter. Accordingly, the scope, timing and fee arrangement discussed in this Arrangement Letter will no longer apply. In order for us to recommence work, the execution of a new Arrangement Letter will be required.

We may terminate this Arrangement Letter upon written notice if we determine that our continued performance would result in a violation of law, regulatory requirements, applicable professional or ethical standards, or our client acceptance or retention standards.

The parties agree that those provisions of this Arrangement Letter which, by their context, are intended to survive, including, but not limited to, payment, limitations on liability, claim resolution, use and ownership, and confidentiality obligations, shall survive the termination of this Arrangement Letter.

#### Miscellaneous

We may mention your name and provide a general description of the engagement in our client lists and marketing materials.



You have informed us that you may issue public debt in the future and that you may include our report on your financial statements in the offering statement. You have further informed us that you do not intend for us to be associated with the proposed offering.

We agree that our association with any proposed offering is not necessary, providing the City agrees to clearly indicate that we are not associated with the contents of any such official statement or memorandum. The City agrees that the following disclosure will be prominently displayed in any such official statement or memorandum:

BT&Co., P.A., our independent auditor, has not been engaged to perform, and has not performed, since the date of its report included herein, any procedures on the financial statements addressed in that report. BT&Co., P.A. also has not performed any procedures relating to this official statement.

Our professional standards require that we perform certain additional procedures, on current and previous years' engagements, whenever a partner or professional employee leaves the firm and is subsequently employed by or associated with a client in a key position. Accordingly, you agree to compensate us for any additional costs incurred as a result of your employment of one of our partners, principals or employees.

RSM US LLP will be available to support BT&Co., P.A. by rendering services related to the performance of the engagement. If a situation occurs in connection with the proposed engagement for which we would request the services of RSM US LLP, we will notify you and obtain permission from you before giving access to your records. We will maintain supervision, control and ultimate responsibility for the performance of this engagement.

BT&Co., P.A. is independently owned and operated and assumes full responsibility for the quality of service delivered to our clients. We are responsible for our own client fee arrangements and maintenance of our client relationships.

RSM US Alliance provides its members with access to resources of RSM US LLP. RSM US Alliance member firms are separate and independent businesses and legal entities that are responsible for their own acts and omissions, and each are separate and independent from RSM US LLP. RSM US LLP is the U.S. member firm of RSM International, a global network of independent audit, tax and consulting firms. Members of RSM US Alliance have access to RSM International resources through RSM US LLP but are not member firms of RSM US LLP and RSM International. RSM, the RSM logo and RSM US ALLIANCE are trademarks of RSM International Association or RSM US. The services and products provided by RSM US Alliance are proprietary to RSM US LLP.

## **Entire Agreement**

This Arrangement Letter constitutes the complete and exclusive statement of agreement between BT&Co., P.A. and the City, and supersedes all prior agreements, understandings, and proposals, whether oral or written, relating to the subject matter of this Arrangement Letter.

If any term or provision of this Arrangement Letter is determined to be invalid or unenforceable, such term or provision will be deemed stricken, and all other terms and provisions will remain in full force and effect.

This Arrangement Letter may be amended or modified only by a written instrument executed by both parties.



## **Electronic Signatures and Counterparts**

Each party hereto agrees that any electronic signature of a party to this Agreement Letter or any electronic signature to a document contemplated hereby (including any representation letter) is intended to authenticate such writing and shall be as valid, and have the same force and effect, as a manual signature. Any such electronically signed document shall be deemed (a) to be "written" or "in writing," (b) to have been signed and (c) to constitute a record established and maintained in the ordinary course of business and an original written record when printed from electronic files. Each party hereto also agrees that electronic delivery of a signature to any such document (via email or otherwise) shall be as effective as manual delivery of a manual signature. For purposes hereof, "electronic signature" includes, but is not limited to, (a) a scanned copy (as a "pdf" (portable document format) or other replicating image) of a manual ink signature, (b) an electronic copy of a traditional signature affixed to a document. (c) a signature incorporated into a document utilizing touchscreen capabilities or (d) a digital signature. This Arrangement Letter may be executed in one or more counterparts, each of which shall be considered an original instrument, but all of which shall be considered one and the same agreement. Paper copies or "printouts," of such documents if introduced as evidence in any judicial, arbitral, mediation or administrative proceeding, will be admissible as between the parties to the same extent and under the same conditions as other original business records created and maintained in documentary form. Neither party shall contest the admissibility of true and accurate copies of electronically signed documents on the basis of the best evidence rule or as not satisfying the business records exception to the hearsay rule.

Please sign and return a copy of this Arrangement Letter to indicate your acknowledgment of, and agreement with, the arrangements for our audit of the financial statements, including our respective responsibilities.

## Acknowledgement and Acceptance

Each party acknowledges that it has read and agrees to all of the terms and conditions contained herein. Each party and its signatory below represents that said signatory is a duly authorized representative of such party and has the requisite power and authority to bind such party to the undertakings and obligations contained herein.

Very truly yours,

BT&CO., P.A.

Stacey A. Hammond

Stacy Harmind

Director

SAH:tls Enclosures



| Confirmed on behalf of City | of Pittsburg, Kan | sas: |      |
|-----------------------------|-------------------|------|------|
| City Commission             |                   | Date | <br> |
|                             |                   |      |      |
| City Manager                |                   |      |      |

A signed copy of this arrangement letter will be forwarded to the following pursuant to *Government Auditing Standards* Amendment No. 2, "Auditor Communication."

- I. For all financial statement audits performed in accordance with GAS:
  - a. Allison Ramsey, Director of Finance



THE FIRM FOR GROWTH."

## Report on the Firm's System of Quality Control

November 17, 2020

To the Directors of BT&Co., P.A. and the Peer Review Committee of the Kansas Society of Certified Public Accountants

We have reviewed the system of quality control for the accounting and auditing practice of BT&Co., P.A. (the firm) in effect for the year ended June 30, 2020. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at <a href="www.aicpa.org/prsummary">www.aicpa.org/prsummary</a>. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

## Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

## Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

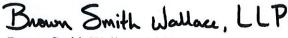
#### **Required Selections and Considerations**

Engagements selected for review included an engagement performed under Government Auditing Standards, including compliance audits under the Single Audit Act, and audits of employee benefit plans.

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

#### **Opinion**

In our opinion, the system of quality control for the accounting and auditing practice of BT&Co., P.A. in effect for the year ended June 30, 2020, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of pass, pass with deficiency(ies) or fail. BT&Co., P.A. has received a peer review rating of pass.



Brown Smith Wallace, LLP

4 4:50 PM A/P HISTORY CHECK REPORT PAGE: 1

2/05/2024 4:50 PM

VENDOR SET: 99 City of Pittsburg, KS

BANK: \* ALL BANKS

DATE RANGE: 1/17/2024 THRU 2/05/2024

| VENDOR I.D.            | NAME       |      | ٤       | STATUS | CHECK<br>DATE | INVOICE<br>AMOUNT | DISCOUNT | CHECK<br>NO | CHECK | CHECK<br>AMOUNT |
|------------------------|------------|------|---------|--------|---------------|-------------------|----------|-------------|-------|-----------------|
|                        |            |      |         |        |               |                   |          |             |       |                 |
| C-CHECK                | VOID CHECK |      |         | V      | 1/25/2024     |                   |          | 194862      |       |                 |
| C-CHECK                | VOID CHECK |      |         | V      | 1/25/2024     |                   |          | 194863      |       |                 |
| * * TOTALS * *         |            | NO   |         |        |               | INVOICE AMOUNT    | DISCOU   | INTS        | CHEC  | K AMOUNT        |
| REGULAR CHECKS:        |            | 0    |         |        |               | 0.00              | 0        | .00         |       | 0.00            |
| HAND CHECKS:           |            | 0    |         |        |               | 0.00              | 0        | .00         |       | 0.00            |
| DRAFTS:                |            | 0    |         |        |               | 0.00              | 0        | .00         |       | 0.00            |
| EFT:                   |            | 0    |         |        |               | 0.00              | 0        | .00         |       | 0.00            |
| NON CHECKS:            |            | 0    |         |        |               | 0.00              | 0        | .00         |       | 0.00            |
| VOID CHECKS:           |            |      | DEBITS  |        | 0.00          |                   |          |             |       |                 |
|                        |            | VOII | CREDITS |        | 0.00          | 0.00              | 0        | 0.00        |       |                 |
| TOTAL ERRORS: 0        |            |      |         |        |               |                   |          |             |       |                 |
|                        |            | NO   |         |        |               | INVOICE AMOUNT    | DISCOU   | INTS        | CHECK | K AMOUNT        |
| VENDOR SET: 99 BANK: * | TOTALS:    | 2    |         |        |               | 0.00              | 0        | .00         |       | 0.00            |
| BANK: * TOTALS:        |            | 2    |         |        |               | 0.00              | 0        | .00         |       | 0.00            |

VENDOR SET: 99

A/P HISTORY CHECK REPORT PAGE:

CHECK

INVOICE

CHECK

CHECK

CHECK

80144 BMO HARRIS BANK BANK:

City of Pittsburg, KS

DATE RANGE: 1/17/2024 THRU 2/05/2024

STATUS AMOUNT NAME VENDOR I.D. STATUS DATE AMOUNT DISCOUNT NO 0026 STANDARD INSURANCE COMPANY I-JAN 2024 JAN 2024 PREMIUM 1/26/2024 1,385.12 000000 1,385.12 0321 KP&F I-1740316 01-19-2024 PAYROLL 1/19/2024 50,446.72 000000 50,446.72 0728 I-01-19-2024 PAY 01-19-2024 PAYROLL 1/19/2024 1.391.55 000000 1.391.55 D 1050 KPERS 2,109.82 01-19-2024 PAYROLL 1/19/2024 000000 I-1740314 D I-1740315 01-19-2024 PAYROLL D 1/19/2024 48,371.62 000000 I-1740317 01-19-2024 PAYROLL 1/19/2024 140.79 000000 50,622.23 D 3079 COMMERCE BANK I-129-1919-24 24 1/26/2024 35,527.62 000000 35,527.62 P-CARDS DUE 02-05-2024 6415 GREAT WEST TANDEM KPERS 457 I-1156282430 01-19-2024 PAYROLL 1/19/2024 4,323.00 000000 I-1156287807 01-19-2024 PAYROLL 1/19/2024 671.00 000000 4,994.00 D 7290 DELTA DENTAL OF KANSAS INC T-202401315346 CLAIMS PAID 01-12 TO 01-18-24 1/19/2024 1.633.60 000000 1,633.60 7290 DELTA DENTAL OF KANSAS INC 000000 868.00 I-202401315347 CLAIMS PAID 01-19 TO 01-25-24 1/26/2024 868.00 8526 HEALTH PLANS, INC I-01-19-2024 PAY 01-19-2024 PAYROLL 1/19/2024 4,446.91 000000 1/19/2024 CLAIMS PAID 01-10 TO 01-16-24 T-202401315342 D 43,918.37 000000 48,365.28 HEALTH PLANS, INC 8526 I-202401315343 CLAIMS PAID 01-17 TO 01-23-24 1/26/2024 76,836.62 000000 76,836.62 7138 OME CORP, LLC I-285992 IS/IM 3 & 4 SERIES INK 1/19/2024 237.00 021015 237.00 7392 ASSURECO RISK MANAGEMENT & REG I-13013 JAN 2024 EPA RMP COMPLIANCE 1/19/2024 350.00 021016 350.00 8202 PETROLEUM TRADERS CORPORATION I-1942674 2408 DIESEL / 5060 UNLEADED 1/19/2024 22,199.77 021017 22,199.77

E

0364

A/P HISTORY CHECK REPORT PAGE:

VENDOR SET: 99 City of Pittsburg, KS BANK: 80144 BMO HARRIS BANK DATE RANGE: 1/17/2024 THRU 2/05/2024

INVOICE

AMOUNT DISCOUNT CHECK CHECK CHECK NO STATUS AMOUNT CHECK VENDOR I.D. NAME STATUS DATE ADCOMP SYSYEMS INC 8275 80.00 I-24685 FEB 2024 FEES Ε 1/19/2024 021018 1/19/2024 80.00 1/19/2024 5,272.60 T-24723 CITY HALL KIOSK 2024 021018 5,352.60 E 8699 SCHILTZ LAWN AND GARDEN LLC E 1/19/2024 149.99 021019 149.99 I-12-28-23 6TA 26 8708 NOTCH 8, LLC 1/19/2024 20,329.25 021020 20,329.25 I-15549 MT OLIVE MAINTENANCE 8724 ASSURED PARTNERS CAPITAL, INC I-63782 PROP & LIAB INS 1/19/2024 3,750.00 021021 3,750.00 8842 CARDS KS LLC WWTP: TRASH SERVICE E
WWTP: TRASH SERVICE E
WWTP: TRASH SERVICE E 1/19/2024 I-406486 400.00 021022 390.00 I-411926 1/19/2024 021022 E 1/19/2024 I-437503 10.00 021022 E 1/19/2024 I-447778 WWTP: TRASH SERVICE 400.00 021022 I-479454 WWTP: TRASH SERVICE E 1/19/2024 400.00 021022 1,600.00 0046 ETTINGERS OFFICE SUPPLY 485.94 021023 I-559011-0 MISC OFFICE SUPPLIES Ε 1/19/2024 485.94 0055 JOHN'S SPORT CENTER, INC. JAMES: JEANS 145.80 E 1/19/2024 021024 T-20220 T-20222 JONES: PANTS E 1/19/2024 84.99 021024 I-20284 JAMESON: JEANS E 1/19/2024 145.80 021024 BURRIS: BOOTS I-20285 148.50 E 1/19/2024 021024 LAWLESS: BOOTS
WARING: BOOTS
AGUILAR: BOOTS 1/19/2024 150.00 E E T-20394 1/19/2024 150.00 021024 I-20543 E 1/19/2024 125.00 021024 JOHNSON: BOOTS BRYANT: BOOTS I-20609 1/19/2024 150.00 021024 E 150.00 021024 1,250.09 I-20649 E 1/19/2024 0101 BUG-A-WAY INC 1301 N WALNUT: PEST CONTROL E 1/19/2024 1506 N WALNUT: PEST CONTROL E 1/19/2024 303 MEM DR: PEST CONTROL E 1/19/2024 I-128966 50.00 021025 I-128967 55.00 021025 303 MEM DR: PEST CONTROL 160.00 I-128984 55.00 021025

CRAWFORD COUNTY SHERIFF'S DEPA

I-202401175302 OCT 2023 PRISONERS HELD E 1/19/2024 2,125.00
I-202401175303 NOV 2023 PRISONERS HELD E 1/19/2024 475.00
I-202401175304 DEC 2023 PRISONERS HELD E 1/19/2024 2,125.00

021026 021026

021026

4,725.00

PAGE: 4

| VENDOR | I.D.              | NAME                           | STATUS | CHECK<br>DATE | INVOICE<br>AMOUNT | C | CHECK<br>NO | CHECK<br>STATUS | CHECK<br>AMOUNT |
|--------|-------------------|--------------------------------|--------|---------------|-------------------|---|-------------|-----------------|-----------------|
| 0438   |                   | PAUL KEYS                      |        |               |                   |   |             |                 |                 |
|        | I-27799           | MEM AUD: CLEAR SUMP PUMP LINE  | E      | 1/19/2024     | 1,500.00          |   | 21027       |                 |                 |
|        | I-28283           | 4 OAKS: MAIN SHUT OFF VALVE    | E      | 1/19/2024     | 300.00            | 0 | 21027       |                 | 1,800.00        |
| 0507   |                   | SOUTHEAST KANSAS REGIONAL PLAN |        |               |                   |   |             |                 |                 |
|        | I-202401165300    | 2024 MEMBERSHIP DUES           | E      | 1/19/2024     | 50.00             | 0 | 21028       |                 | 50.00           |
| 0577   |                   | KANSAS GAS SERVICE             |        |               |                   |   |             |                 |                 |
|        | I-202401165295    | FD #1: MONTHLY SERVICE         | E      | 1/19/2024     | 187.05            | 0 | 21029       |                 |                 |
|        | I-202401165296    | WWTP: MONTHLY SVC              | E      | 1/19/2024     | 1,589.70          | 0 | 21029       |                 |                 |
|        | I-202401165297    | ASPHALT PLANT: MONTHLY SVC     | E      | 1/19/2024     | 183.54            | 0 | 21029       |                 | 1,960.29        |
| 0597   |                   | CORNEJO & SONS LLC             |        |               |                   |   |             |                 |                 |
|        | I-699886          | MT OLIVE: AB3/AS-1             | E      | 1/19/2024     | 240.03            | 0 | 21030       |                 | 240.03          |
| 0823   |                   | TOUCHTON ELECTRIC INC          |        |               |                   |   |             |                 |                 |
|        | I-86629           | CITY HALL: JAN 2024            | E      | 1/19/2024     | 120.00            | 0 | 21031       |                 |                 |
|        | I-87493           | CITY HALL: FEB 2024            | E      | 1/19/2024     | 120.00            | 0 | 21031       |                 | 240.00          |
| 1165   |                   | NATIONAL BAND & TAG CO         |        |               |                   |   |             |                 |                 |
|        | I-250264          | 2024 DOG TAGS                  | E      | 1/19/2024     | 65.49             | 0 | 21032       |                 | 65.49           |
| 2005   |                   | GALLS PARENT HOLDINGS, LLC     |        |               |                   |   |             |                 |                 |
|        | I-026660458       | GARRISON: SHOES                | E      | 1/19/2024     | 140.99            | 0 | 21033       |                 | 140.99          |
| 2186   |                   | PRODUCERS COOPERATIVE ASSOCIAT |        |               |                   |   |             |                 |                 |
|        | I-1011166         | PARKS: FUEL                    | E      | 1/19/2024     | 1,321.83          | 0 | 21034       |                 |                 |
|        | I-1011167         | PARKS: FUEL                    | E      | 1/19/2024     | 1,168.50          | 0 | 21034       |                 |                 |
|        | I-1011168         | MT OLIVE: FUEL                 | E      | 1/19/2024     | 583.97            | 0 | 21034       |                 | 3,074.30        |
| 2767   |                   | BRENNTAG SOUTHWEST, INC        |        |               |                   |   |             |                 |                 |
|        | I-BSW516663       | 2024 LIQUID CHLORINE           | E      | 1/19/2024     | 3,992.00          | 0 | 21035       |                 | 3,992.00        |
| 2825   |                   | STATE OF KANSAS                |        |               |                   |   |             |                 |                 |
|        | I-0ITS00000078331 | DEC 2023                       | E      | 1/19/2024     | 480.09            | 0 | 21036       |                 | 480.09          |
| 2960   |                   | PACE ANALYTICAL SERVICES LLC   |        |               |                   |   |             |                 |                 |
|        | I-2360195795      | LAB FEES 2023                  | E      | 1/19/2024     | 662.30            | 0 | 21037       |                 |                 |
|        | I-2360196028      | LAB FEES 2023                  | E      | 1/19/2024     | 250.00            | 0 | 21037       |                 |                 |
|        | I-2360196030      | LAB FEES 2023                  | E      | 1/19/2024     | 250.00            | 0 | 21037       |                 |                 |
|        | I-2360196724      | LAB FEES 2023                  | E      | 1/19/2024     | 31.50             | 0 | 21037       |                 |                 |
|        | I-2360196733      | LAB FEES 2023                  | E      | 1/19/2024     | 75.80             | 0 | 21037       |                 |                 |
|        | I-2360196984      | LAB FEES 2023                  | E      | 1/19/2024     | 662.30            | 0 | 21037       |                 |                 |
|        | I-2360197139      | LAB FEES 2023                  | E      | 1/19/2024     | 662.30            | 0 | 21037       |                 |                 |
|        | I-2360197325      | LAB FEES 2023                  | E      | 1/19/2024     | 662.30            | 0 | 21037       |                 |                 |
|        | I-2360198270      | LAB FEES 2023                  | E      | 1/19/2024     | 804.60            | 0 | 21037       |                 |                 |
|        | I-2360198535      | LAB FEES 2023                  | E      | 1/19/2024     | 25.70             | 0 | 21037       |                 |                 |
|        | I-2460198799      | LAB FEES 2024                  | E      | 1/19/2024     | 662.30            | 0 | 21037       |                 |                 |
|        | I-2460199040      | LAB FEES 2024                  | E      | 1/19/2024     | 662.30            | 0 | 21037       |                 | 5,411.40        |

I-JAN 2024

2024 COURT SERVICE FEE

BANK:

A/P HISTORY CHECK REPORT

PAGE:

VENDOR SET: 99 City of Pittsburg, KS 80144 BMO HARRIS BANK

DATE RANGE: 1/17/2024 THRU 2/05/2024

CHECK INVOICE CHECK CHECK CHECK NO STATUS AMOUNT NAME DISCOUNT VENDOR I.D. STATUS DATE AMOUNT ENVIRONMENTAL SYSTEMS RESEARCH 4197 I-94638440 2024 GIS SOFTWARE 1/19/2024 28,400.00 021038 28,400.00 4262 KDHE SRF 021039 I-P&I DUE 2-1-2024 KDHE LOAN P&I DUE 2-1-24 1/19/2024 17,682.28 17,682.28 HENRY KRAFT, INC. 4307 I-448935 MISC JANITORIAL SUPPLIES 1/19/2024 541.74 021040 541.74 E 5648 JASON WISKE I-JAN 2024 2024 COURT SERVICE FEE 1/19/2024 1,000.00 021041 1,000.00 E 5883 SPROULS CONSTRUCTION INC I-9-8-23 50/50 SW 50/50 SIDEWALK WORK 1/19/2024 36,703.74 021042 36,703.74 6175 HENRY C MENGHINI I-7265 KBI/PSU RESEARCH FOUNDATION 1/19/2024 021043 E 135.00 I-7266 DEC 2023 PHOTOCOPIES @ \$.10 E 1/19/2024 9.90 021043 I-7270 01-12-2024 RLF REVIEW Ε 1/19/2024 165.00 021043 309.90 6402 BEAN'S TOWING & AUTO BODY I-01/10/2024 PD CONTRACT TOWING 1/19/2024 120.00 021044 120.00 HAWKINS INC 6936 I-6663565 HYDROFLUOSILICIC ACID 1/19/2024 1,970.21 021045 1,970.21 7839 VISION SERVICE PLAN INSURANCE T-819579715 1/19/2024 2.135.52 021046 2.135.52 JAN 2024 E 8046 CONVERGEONE, INC. I-PS247610 PROFESSIONAL SERVICES Ε 1/19/2024 13,326.00 021047 I-PS247889 PROFESSIONAL SERVICES E 1/19/2024 13,326.00 021047 26,652.00 8134 SUNBELT RENTALS, INC I-147585013-0001 A 503 N PINE ST, PITTSBURG 19.68 E 1/19/2024 19.68 021048 MISSISSIPPI LIME COMPANY 8309 I-1707076 2024 CALCIUM OXIDE E 1/19/2024 9,834.42 021049 9,834.42 8312 LYLE T. WALTHALL I-13 CANINE TRAINING MAINTENANCE 1/19/2024 300.00 021050 300.00 8326 KAYLYN HITE

1/19/2024

1,000.00

021051

1,000.00

A/P HISTORY CHECK REPORT

PAGE:

CHECK

VENDOR SET: 99 City of Pittsburg, KS BANK: 80144 BMO HARRIS BANK DATE RANGE: 1/17/2024 THRU 2/05/2024

CHECK CHECK CHECK NO STATUS AMOUNT INVOICE INVOICE
AMOUNT DISCOUNT VENDOR I.D. NAME STATUS DATE 8532 YANA FELDMAN I-202401165299 NUTCRACKER SETTLEMENT 1/19/2024 13,064.41 021052 13,064.41 7367 HECK AND WICKER, INC 27TH STREET / TERRACE I-PAY APP # 2 E 1/22/2024 207,982.70 021053 207,982.70 ADCOMP SYSYEMS INC 8275 T-24183 NOV 2023 FEES 1/26/2024 80.00 021055 80.00 E 8467 WASTE CORPORATION OF KANSAS, L I-BL0000006826 E 1/26/2024 537.09 021056 537.09 WWTP: SEPTIC / LEACHATE 8703 THE BLUE SPOON LLC BLUE SPOON REDEVELOPMENT E 1/26/2024 29,844.00 I-202401255322 021057 29,844.00 8782 ED MILLER AUTO SUPPLY I-007257 E 1/26/2024 COUPLING 10.99 021058 49.97 E 1/26/2024 I-008105 OIL 021058 I-008206 SPIN ON FLUID FILTER E 1/26/2024 62.84 021058 I-008525 SPIN ON FLUID FILTER E 1/26/2024 62.82 021058 I-008826 HOWES DSL F ADDITIVE E 1/26/2024 59.95 021058 246.57 8859 ZOHO CORPORATION ANNUAL SUBSCRIPTION FEE E 1/26/2024 5,999.00
ANNUAL SUBSCRIPTION FEE E 1/26/2024 4,155.00 I-2392299 021059 021059 I-2394064 10,154.00 ETTINGERS OFFICE SUPPLY
MISC OFFICE SUPPLIES
COFFEE LIDS 0046 27.80 T-558012-0 E 1/26/2024 021060 I-559010-0 COFFEE LIDS 69.95 021060 E 1/26/2024 E MISC OFFICE SUPPLIES T-559126-0 1/26/2024 104.55 021060 E 1/26/2024 I-559199-0 MISC OFFICE SUPPLIES 223.96 021060 426.26 0054 JOPLIN SUPPLY COMPANY I-S4835229.001 MU-CO A2360-23-T 2IN E
I-S4840455.001 MUCO A2361-19-T 6IN MECHANICAL E
I-S4840457.001 MUCO A2361-19-T 6IN MECHANICAL E E 1/26/2024 275.10 021061 1/26/2024 2,943.87 1/26/2024 2.943.87 021061 021061 6,162.84 0055 JOHN'S SPORT CENTER, INC. I-20707 BASS: BOOTS E 1/26/2024 150.00 021062 150.00 PRESTON: BOOTS I-20719 E 1/26/2024 021062 150.00 I-20721 NEISLER: BOOTS E 1/26/2024 021062 E TOONEY: BOOTS 1/26/2024 150.00 T-20729 021062 750.00 I-20764 WILBER: BOOTS E 1/26/2024 150.00 021062

4307

I-449604

HENRY KRAFT, INC.

MISC JANITORIAL SUPPLIES E 1/26/2024

A/P HISTORY CHECK REPORT PAGE:

VENDOR SET: 99 City of Pittsburg, KS 80144 BMO HARRIS BANK BANK: DATE RANGE: 1/17/2024 THRU 2/05/2024

CHECK CHECK CHECK NO STATUS AMOUNT CHECK INVOICE INVOICE
AMOUNT DISCOUNT VENDOR I.D. NAME STATUS DATE 0112 MARRONES INC I-102792 MISC JANITORIAL SUPPLIES 1/26/2024 225.96 021063 E E 1/26/2024 T-W102619 MISC JANITORIAL SUPPLIES 32.09 021063 MISC JANITORIAL SUPPLIES
MISC JANITORIAL SUPPLIES
MISC JANITORIAL SUPPLIES I-W102620 E 1/26/2024 24.16 021063 MISC JANITORIAL SUPPLIES FOAM CUPS 15.45 46.15 I-W102910 E 1/26/2024 021063 T-W95565 1/26/2024 021063 E I-W99560 MISC JANITORIAL SUPPLIES 1/26/2024 412.25 68.44 021063 0207 PEPSI-COLA BOTTLING CO OF PITT I-703058 MACC: SOFT DRINKS E 1/26/2024 108.00 021064 108.00 0292 UNIFIRST CORPORATION E 1/26/2024 58.16 021065 58.16 I-1920054695 BAGGED WIPERS 0577 KANSAS GAS SERVICE 1/26/2024 12,765.81 I-202401235310 MONTHLY SERVICE E 021066 AIRPORT: MONTHLY SERVICE 247.16 I-202401235311 E 1/26/2024 021066 HOUSING: JAN 2024 E 1/26/2024 I-202401255319 178.30 021066 I-202401255320 MEM AUD: MONTHLY SVC E 1/26/2024 573.73 021066 13,765.00 CDL ELECTRIC COMPANY INC 0746 425.00 021067 I-W98119 LIBRARY: ELEC SERVICE E 1/26/2024 425.00 0823 TOUCHTON ELECTRIC INC LIBRARY: FIRE DUALCOM E 1/26/2024 T-85522 400.00 021068 T-87587 FD #1: FEB 2024 E 1/26/2024 39.00 021068 E 1/26/2024 I-87900 LIBRARY: ALARM LABOR 344.00 021068 783.00 1792 B&L WATERWORKS SUPPLY, LLC FORD BALL VALVE / REPAIR CLAMP E T-008803 1/26/2024 2,804.85 021069 E 1/26/2024 2,592.42 I-009051 FORD REPAIR CLAMPS 021069 I-009154 FORD REPAIR CLAMPS E 1/26/2024 1,743.14 021069 7,140.41 2035 O'BRIEN ROCK CO., INC. I-119890 1/26/2024 CONCRETE 590.25 021070 590.25 E 2186 PRODUCERS COOPERATIVE ASSOCIAT I-1011070 MT OLIVE: FUEL E 1/26/2024 726.00 021071 726.00 2678 MID AMERICA ROOFING, I-2023125 LIBRARY: GUTTERS 1/26/2024 1,200.00 021072 1,200.00

89.05

021073

89.05

I-13304

T-13391

A/P HISTORY CHECK REPORT

CITY HALL: SECURITY MONITORING E

2023 DURANGO PSST EQUIPMENT E

VENDOR SET: 99 City of Pittsburg, KS

BANK: 80144 BMO HARRIS BANK DATE RANGE: 1/17/2024 THRU 2/05/2024

CHECK INVOICE CHECK CHECK CHECK NO STATUS AMOUNT DISCOUNT NAME VENDOR I.D. STATUS DATE AMOUNT 5014 MID-AMERICA SANITATION INC. I-43986 401 W 7TH: DEMO 1/26/2024 1,960.00 021074 1,960.00 5049 CRH COFFEE INC I-1493622 4 OAKS: COFFEE 1/26/2024 54.40 021075 54.40 STERICYCLE, INC. 5855 I-8005900545 MENGHINI: SHREDDING 1/26/2024 146.97 021076 146.97 E 6029 GARSITE PROGRESS LLC I-60644 1/26/2024 2,401.11 021077 2,401.11 IN-LINE PRESSURE CONTROL VALVE E HENRY C MENGHINI 6175 I-7278 KAMO GRAIN E 1/26/2024 240.00 021078 I-7280 LEAFY GREEN FARMS RLF REQUEST E 1/26/2024 75.00 021078 01-24-2024 RLF REVIEW 75.00 390.00 I-7281 E 1/26/2024 021078 6595 AMAZON.COM, INC I-202401195307 VARIOUS ELECTRONICS 1/26/2024 16,364.94 021079 16,364.94 6851 SCHULTE SUPPLY INC I-S1208831.001 2" MIP X CTSPJ COUPLING Ε 1/26/2024 678.28 021080 T-S1208857.001 CUSTOMSETTER BYPASS / BALL 1/26/2024 2,661.13 021080 E I-S1208858.001 CUSTOMSETTER BYPASS / BALL 1/26/2024 2,661.13 021080 E CUSTOMSETTER BYPASS / BALL 1/26/2024 2,661.13 8,661.67 T-S1208859.001 E 021080 7151 QUADIENT FINANCE USA INC T-202401235313 1/26/2024 1,000.00 021081 1.000.00 CITY HALL POSTAGE E 8046 CONVERGEONE, INC. I-3498988 MAINTENANCE / MANAGED SERVICES E 1/26/2024 2,796.75 021082 2,796.75 8188 ADOBE INC I-2664073325 CREATIVE CLOUD 2024 1/26/2024 1,302.08 021083 1,302.08 8328 BRADEN PEAK DRAIN SERVICES LLC I-7667 LIBRARY: SERVICE CALL 1/26/2024 115.00 021084 115.00 E 8605 WOODRIVER ENERGY LLC I-374327 DEC 2023 SERVICE E 1/26/2024 6,817.03 021085 6,817.03 8649 UPLINK, LLC I-12787 FD: PURCHASE VHF 1/4 ANTENNA E 1/26/2024 375.10 021086

1/26/2024

1/26/2024

PAGE:

27.00

17,395.40

021086

021086

17,797.50

VENDOR SET: 99

BANK:

8850

0046

0055

0133

0335

0409

I-IN60001456498

I-558554-0

I-559227-1

I-559306-0

I - 20743

I-1008

I-24.118

I-376183

A/P HISTORY CHECK REPORT City of Pittsburg, KS

GOTO TECHNOLOGIES USA, INC.

LOGMEIN RESCUE SUBSCRIPTION

ETTINGERS OFFICE SUPPLY

JOHN'S SPORT CENTER, INC.

JIM RADELL CONSTRUCTION COMPAN

712 W 6TH: SEWER REPAIR

RED ALDER GAVEL PLAQUE: HITE

WISEMAN'S DISCOUNT TIRE INC

MISC OFFICE SUPPLIES

MISC OFFICE SUPPLIES

MISC OFFICE SUPPLIES

CUSTOM AWARDS, LLC

26X12.00-12NHS TUBE

COOK: BOOTS

DATE RANGE: 1/17/2024 THRU 2/05/2024

80144 BMO HARRIS BANK

CHECK INVOICE CHECK CHECK CHECK NO STATUS AMOUNT NAME DISCOUNT VENDOR I.D. STATUS DATE AMOUNT 8202 PETROLEUM TRADERS CORPORATION I-1952455 1608 DISESEL / 6051 UNLEADED 2/01/2024 19,931.27 021088 19,931.27 UMB BANK N.A. 8211 I-202401315336 JAN 2024 TDD SALES TAX 2/01/2024 021089 12,068.34 12,068.34 NORTHGATE ASSOCIATES LLC 8236 I-202401315334 JAN 2024 CID 2/01/2024 9,243.69 021090 9.243.69 E 8699 SCHILTZ LAWN AND GARDEN LLC I-01-26-24 2/01/2024 149.95 021091 NORDYKE: BOOTS E I-01-26-24-1 NORDYKE: PANTS 2/01/2024 150.00 021091 299.95 8775 PITTSBURG INVESTORS, LLC I-202401315335 JAN 2024 CID E 2/01/2024 3,889.77 021092 3,889.77 8782 ED MILLER AUTO SUPPLY T-008117 2/01/2024 37.72 021093 BATTERY CABLES E I-008774 HOWES DSL F ADDITIVE Ε 2/01/2024 251.82 021093 289.54 8839 TIFCO I-71934831 SHOP SUPPLIES 2/01/2024 83.57 021094 83.57

2/01/2024

2/01/2024

2/01/2024

2/01/2024

2/01/2024

2/01/2024

2/01/2024

2/01/2024

E

E

E

E

5,500.00

335.94

21.48

49.42

150.00

3,763.00

148.50

10.95

021095

021096

021096

021096

021097

021098

021099

021100

5,500.00

406.84

150.00

3,763.00

148.50

10.95

PAGE:

PAGE: 10

2/05/2024 4:50 PM

VENDOR SET: 99 City of Pittsburg, KS
BANK: 80144 BMO HARRIS BANK

DATE RANGE: 1/17/2024 THRU 2/05/2024

| VENDOR | I.D.         | NAME                          | STATUS | CHECK<br>DATE | INVOICE<br>AMOUNT | DISCOUNT | CHECK<br>NO | CHECK<br>STATUS | CHECK<br>AMOUNT |
|--------|--------------|-------------------------------|--------|---------------|-------------------|----------|-------------|-----------------|-----------------|
| 0597   | I-703582     | CORNEJO & SONS LLC<br>SAND    | E      | 2/01/2024     | 1,801.38          |          | 021101      |                 | 1,801.38        |
| 0627   |              | BOETTCHER SUPPLY INC          |        |               |                   |          |             |                 |                 |
|        | I-01242572-0 | FINANCE CHARGE                | E      | 2/01/2024     | 1.66              |          | 021102      |                 |                 |
|        | I-01244276-0 | FINANCE CHARGE                | E      | 2/01/2024     | 1.66              |          | 021102      |                 |                 |
|        | I-1237504-1  | 12 OZ BOTTLE 10 GAL MIX       | E      | 2/01/2024     | 110.87            |          | 021102      |                 | 114.19          |
| 0659   |              | PAYNES INC                    |        |               |                   |          |             |                 |                 |
|        | I-37495      | REPAIR HYDRAULIC CYLINDER     | E      | 2/01/2024     | 82.93             |          | 021103      |                 | 82.93           |
| 0726   |              | PITTSBURG STATE UNIVERSITY    |        |               |                   |          |             |                 |                 |
|        | I-141        | 3RD & 4TH QTR PAYMENT         | E      | 2/01/2024     | 27,000.00         |          | 021104      | 2               | 7,000.00        |
| 0746   |              | CDL ELECTRIC COMPANY INC      |        |               |                   |          |             |                 |                 |
|        | I-W98345     | GENERATOR SERVICE             | E      | 2/01/2024     | 170.00            |          | 021105      |                 |                 |
|        | I-W98445     | 29TH & BROADWAY SIGNAL OUTAGE | E      | 2/01/2024     | 435.00            |          | 021105      |                 | 605.00          |
| 0753   |              | COUNTY OF CRAWFORD            |        |               |                   |          |             |                 |                 |
|        | 1-2024-0001  | PD EVALUATION                 | E      | 2/01/2024     | 150.00            |          | 021106      |                 | 150.00          |
| 0823   |              | TOUCHTON ELECTRIC INC         |        |               |                   |          |             |                 |                 |
|        | I-85525      | MEM AUD: ALARM LABOR          | E      | 2/01/2024     | 172.00            |          | 021107      |                 |                 |
|        | I-86113      | FD #1: DEC 2023               | E      | 2/01/2024     | 39.00             |          | 021107      |                 |                 |
|        | I-86725      | FD #1: JAN 2024               | E      | 2/01/2024     | 39.00             |          | 021107      |                 | 250.00          |
| 0866   |              | AVFUEL CORPORATION            |        |               |                   |          |             |                 |                 |
|        | I-019924173  | JET FUEL 8107.0               | E      | 2/01/2024     | 25,471.06         |          | 021108      | 2               | 5,471.06        |
| 1478   |              | KANSASLAND TIRE #1828         |        |               |                   |          |             |                 |                 |
|        | I-34149      | TIRE REPAIR                   | E      | 2/01/2024     | 5.00              |          | 021109      |                 |                 |
|        | I-34231      | TIRE REPAIR                   | E      | 2/01/2024     | 21.00             |          | 021109      |                 |                 |
|        | I-34295      | TIRE REPAIR                   | E      | 2/01/2024     | 35.00             |          | 021109      |                 | 61.00           |
| 2767   |              | BRENNTAG SOUTHWEST, INC       |        |               |                   |          |             |                 |                 |
| 2,0,   | I-BSW521895  | 2024 LIQUID CHLORINE          | E      | 2/01/2024     | 3,992.00          |          | 021110      |                 | 3,992.00        |
| 3802   |              | BRENNTAG MID-SOUTH INC        |        |               |                   |          |             |                 |                 |
| - / -  | I-BMS585331  | 2024 ALUMINUM SULFATE         | E      | 2/01/2024     | 3,245.00          |          | 021111      |                 | 3,245.00        |
| 5420   |              | AOUIONICS INC                 |        |               |                   |          |             |                 |                 |
| 0120   | I-0059587-IN | ARC TUBE                      | E      | 2/01/2024     | 1,466.39          |          | 021112      |                 | 1,466.39        |
|        |              |                               |        |               |                   |          |             |                 |                 |

| VENDOR | I.D.   | NAME  | STATUS      | CHECK<br>DATE                                    | INVOICE<br>AMOUNT                      | DISCOUNT | CHECK<br>NO                          | CHECK<br>STATUS | CHECK<br>AMOUNT |
|--------|--|---|-------------|--|--|----------|--------------------------------------|-----------------|-----------------|
| 6175   | I-7286   | HENRY C MENGHINI<br>LORENZ-HAUS DEV RLF PROJECT   | E           | 2/01/2024  | 75.00                                  |          | 021113                               |                 | 75.00           |
|        | I-VS008119<br>I-VS008697<br>I-VS008939<br>I-VS009260 | VERMONT SYSTEMS INC SETUP/TRAINING TIME - REMOTE SETUP/TRAINING TIME - REMOTE EQUIPMENT/SITE RENTALS SETUP/TRAINING TIME - REMOTE | E<br>E<br>E | 2/01/2024<br>2/01/2024<br>2/01/2024<br>2/01/2024 | 1,093.75<br>875.00<br>780.00<br>131.25 |          | 021114<br>021114<br>021114<br>021114 |                 |                 |
|        | I-VS010442   | 2024 RECTRAC SOFTWARE   | E           | 2/01/2024  | 10,777.20                              |          | 021114                               | 13              | 3,657.20        |
| 6851   | I-S1208330.001                                       | SCHULTE SUPPLY INC<br>8" MAXADAPTOR UNIVERSAL REPAIR  | E           | 2/01/2024  | 4,403.52                               |          | 021115                               | A               | 4,403.52        |
| 7151   | I-202401315337                                       | QUADIENT FINANCE USA INC<br>PD POSTAGE  | E           | 2/01/2024  | 300.00                                 |          | 021116                               |                 | 300.00          |
| 7284   | I-INV-0003904984                                     | TRANSYSTEMS CORPORATION PROFESSIONAL SERVICES   | E           | 2/01/2024  | 23,590.01                              |          | 021117                               | 23              | 3,590.01        |
| 7427   | I-484726   | OLSSON INC<br>WTP ODOR CONTROL STUDY  | E           | 2/01/2024  | 1,825.91                               |          | 021118                               | :               | 1,825.91        |
| 7995   | I-12141775   | HERITAGE TRACTOR INC  | E           | 2/01/2024  | 31.20                                  |          | 021119                               |                 | 31.20           |
| 8046   | I-IE9117760<br>I-PS253301                            | CONVERGEONE, INC.<br>MAINTENANCE / MANAGED SERVICES<br>PROFESSIONAL SERVICES  | E<br>E      | 2/01/2024<br>2/01/2024                           | 6,882.50<br>2,981.25                   |          | 021120<br>021120                     | 9               | 9,863.75        |
| 8200   | I-8259113<br>I-8303684                               | PLUNKETT'S PEST CONTROL INC<br>MONTHLY: PEST CONTROL<br>OCT 2023: PEST CONTROL  | E<br>E      | 2/01/2024<br>2/01/2024                           | 583.11<br>479.07                       |          | 021121<br>021121                     | ]               | 1,062.18        |
| 8309   | I-1709218  | MISSISSIPPI LIME COMPANY<br>2024 CALCIUM OXIDE  | E           | 2/01/2024  | 9,311.61                               |          | 021122                               | 9               | 9,311.61        |
| 8535   | I-01/19/2024   | HEALTH PLANS, INC<br>JAN 2024   | E           | 2/01/2024  | 44,188.38                              |          | 021123                               | 4               | 4,188.38        |
| 8604   | I-PDQ-6238   | PDQ INTERMEDIATE INC<br>PDQ DEPLOY & INVENTORY  | E           | 2/01/2024  | 666.26                                 |          | 021124                               |                 | 666.26          |
| 8741   | I-202401315330                                       | SHANE KANNAR<br>RHID PAYMENT # 3 - PAYTON'S   | E           | 2/01/2024  | 13,645.69                              |          | 021125                               | 13              | 3,645.69        |

CHECK INVOICE CHECK CHECK CHECK

| VENDOR | T. D               | NAME                           | STATUS  | DATE      | AMOUNT    | DISCOUNT | NO     | STATUS  | AMOUNT   |  |
|--------|--------------------|--------------------------------|---------|-----------|-----------|----------|--------|---------|----------|--|
| VENDOR | 1.0.               | 1411111                        | 0111100 | , 51111   | THIOUNT   | DIDCOONI | 110    | 0111100 | 11100111 |  |
| 8854   |                    | PROCESS PIPING SPECIALTIES INC |         |           |           |          |        |         |          |  |
|        | I-80101            | BLOWER #2 NITROFICATION        | E       | 2/01/2024 | 834.81    |          | 021126 |         | 834.81   |  |
| 2876   |                    | CRAIG FARNSWORTH               |         |           |           |          |        |         |          |  |
|        | I-01-03-2024       | PD & FD DRY CLEANING           | R       | 1/18/2024 | 202.00    |          | 194815 |         | 202.00   |  |
| 8816   |                    | ADVENTURE GOLF & SPORTS        |         |           |           |          |        |         |          |  |
|        | I-24-0012          | MINIATURE GOLF PROJECT         | R       | 1/18/2024 | 20,000.00 |          | 194816 | 20      | 0,000.00 |  |
| 8278   |                    | GERSON BOCANEGRA               |         |           |           |          |        |         |          |  |
| i      | I-01-10-24         | 1 HR INTERPRETER SERVICE       | R       | 1/18/2024 | 25.00     |          | 194817 |         |          |  |
|        | I-01-17-24         | 1 HR INTERPRETER SERVICE       | R       | 1/18/2024 | 25.00     |          | 194817 |         | 50.00    |  |
| 5759   |                    | COMMUNITY HEALTH CENTER OF SEK |         |           |           |          |        |         |          |  |
|        | I-2465             | EE TESTING                     | R       | 1/18/2024 | 245.00    |          | 194818 |         | 245.00   |  |
| 4263   |                    | COX COMMUNICATIONS KANSAS LLC  |         |           |           |          |        |         |          |  |
|        | I-202401125285     | PARKS: MONTHLY SERVICE         | R       | 1/18/2024 | 29.38     |          | 194819 |         | 29.38    |  |
| 4263   |                    | COX COMMUNICATIONS KANSAS LLC  |         |           |           |          |        |         |          |  |
|        | I-202401125286     | MEM AUD: MONTHLY SERVICE       | R       | 1/18/2024 | 96.54     |          | 194820 |         | 96.54    |  |
| 1108   |                    | EVERGY KANSAS CENTRAL INC      |         |           |           |          |        |         |          |  |
|        | I-202401185305     | MONTHLY SERVICE                | R       | 1/18/2024 | 3,119.93  |          | 194821 | (       | 3,119.93 |  |
| 6809   |                    | RICHARD GILMORE                |         |           |           |          |        |         |          |  |
|        | I-9775             | MT. OLIVE ER REPAIR WATER LINE | R       | 1/18/2024 | 6,788.05  |          | 194822 | •       | 6,788.05 |  |
| 7680   |                    | IMA, INC.                      |         |           |           |          |        |         |          |  |
|        | I-237622           | JULY, AUG, SEP 2023            | R       | 1/18/2024 | 9,375.00  |          | 194823 |         |          |  |
|        | I-237623           | OCT, NOV, DEC 2023             | R       | 1/18/2024 | 9,375.00  |          | 194823 |         |          |  |
|        | I-237624           | JAN, FEB, MAR 2024             | R       | 1/18/2024 | 9,375.00  |          | 194823 | 28      | 8,125.00 |  |
| 6093   |                    | KANSAS MUNICIPAL UTILITIES, IN |         |           |           |          |        |         |          |  |
|        | I-18823            | 2024 KMU MEMBERSHIP DUES       | R       | 1/18/2024 | 1,746.00  |          | 194824 | :       | 1,746.00 |  |
| 7190   |                    | LEXISNEXIS RISK DATA MANAGEMEN |         |           |           |          |        |         |          |  |
|        | I-1578646-20231231 | DEC 2023 2 USERS               | R       | 1/18/2024 | 381.92    |          | 194825 |         | 381.92   |  |
| 7601   |                    | MEYER LAW FIRM, LLC            |         |           |           |          |        |         |          |  |
|        | I-202308294829     | LEGAL SERVICES                 | R       | 1/18/2024 | 380.00    |          | 194826 |         | 380.00   |  |
| 8505   |                    | PITTSBURG PUBLISHING COMPANY,  |         |           |           |          |        |         |          |  |
|        | I-7316             | ORD NO. G-1355                 | R       | 1/18/2024 | 48.65     |          | 194827 |         |          |  |
|        | I-7317             | 4TH QTR FINANCIAL              | R       | 1/18/2024 | 156.38    |          | 194827 |         | 205.03   |  |

CHECK INVOICE CHECK CHECK CHECK

| VENDOR | I.D.           | NAME                           | STATUS | DATE         | AMOUNT    | DISCOUNT | NO     | STATUS | AMOUNT   |  |
|--------|----------------|--------------------------------|--------|--------------|-----------|----------|--------|--------|----------|--|
| 4059   |                | PSU - PRINTING & DESIGN SERVI  |        |              |           |          |        |        |          |  |
|        | C-69030        | RECYCL. KRAFT PAPER TUBE PEN   | R      | 1/18/2024    | 489.90CR  |          | 194828 |        |          |  |
|        | I-69597        | APPRECIATION LUNCH CARDS       | R      | 1/18/2024    | 62.59     |          | 194828 |        |          |  |
|        | I-69634        | BENEFITS GUIDES                | R      | 1/18/2024    | 667.20    |          | 194828 |        | 239.89   |  |
|        | 1 00034        | DENETITS GOIDES                | 10     | 1/10/2024    | 007.20    |          | 134020 |        | 233.03   |  |
| 5589   |                | CELLCO PARTNERSHIP             |        |              |           |          |        |        |          |  |
|        | I-9953118458   | SPECIAL CIRCUITS               | R      | 1/18/2024    | 369.46    |          | 194829 |        | 369.46   |  |
| 5841   |                | VOICE PRODUCTS INC             |        |              |           |          |        |        |          |  |
|        | I-AR114391     | YELLOW LIGHT ERROR REPAIR      | R      | 1/18/2024    | 308.33    |          | 194830 |        | 308.33   |  |
| 1059   |                | PSU - PRINTING & DESIGN SERVI  |        |              |           |          |        |        |          |  |
|        | T 60020        |                                | -      | 1 /02 /0004  | 400.00    |          | 104050 |        | 400 00   |  |
|        | I-69030        | RECYCL. KRAFT PAPER TUBE PEN   | R      | 1/23/2024    | 489.90    |          | 194853 |        | 489.90   |  |
| 3541   |                | ALLIED REFRIGERAITION INC      |        |              |           |          |        |        |          |  |
|        | I-101655       | HOSHI FLOAT ASSEMBLY           | R      | 1/25/2024    | 507.95    |          | 194854 |        | 507.95   |  |
| 5835   |                | BMI                            |        |              |           |          |        |        |          |  |
|        | I-11278295     | 2024 LICENSE FEES              | R      | 1/25/2024    | 435.00    |          | 194855 |        | 435.00   |  |
| 5966   |                | BERRY COMPANIES, INC.          |        |              |           |          |        |        |          |  |
|        | C 73013402     | •                              | ъ      | 1/25/2024    | 132.92CR  |          | 194856 |        |          |  |
|        | C-73013492     | BERRY COMPANIES, INC.          | R      |              |           |          |        |        | 450 00   |  |
|        | I-73013390     | SHOP SUPPLIES                  | R      | 1/25/2024    | 583.21    |          | 194856 |        | 450.29   |  |
| 3278   |                | GERSON BOCANEGRA               |        |              |           |          |        |        |          |  |
|        | I-01-24-24     | 1 HR INTERPRETER SERVICE       | R      | 1/25/2024    | 25.00     |          | 194857 |        | 25.00    |  |
| 0146   |                | CHAPMAN'S LOCKSMITHING         |        |              |           |          |        |        |          |  |
|        | I-1968         | LIBRARY: FRONT DOOR HINGE      | R      | 1/25/2024    | 112.50    |          | 194858 |        | 112.50   |  |
|        |                |                                |        |              |           |          |        |        |          |  |
| 3430   |                | EQUIPMENTSHARE.COM, INC        |        |              |           |          |        |        |          |  |
|        | I-3201735-000  | CASE - REMAN-FUEL INJ PUMP     | R      | 1/25/2024    | 8,075.76  |          | 194859 |        |          |  |
|        | I-3207773-000  | FIELD SERVICE LABOR / SUPPLIES | R      | 1/25/2024    | 927.50    |          | 194859 |        | 9,003.26 |  |
| 1      |                | ESTATE OF BETTY HOUGH-HENRY    |        |              |           |          |        |        |          |  |
|        | I-202401195306 | ESTATE OF BETTY HOUGH-HENRY:   | R      | 1/25/2024    | 700.00    |          | 194860 |        | 700.00   |  |
| 1108   |                | EVERGY KANSAS CENTRAL INC      |        |              |           |          |        |        |          |  |
|        | I-202401255321 | MONTHLY SERVICE                | R      | 1/25/2024    | 22,599.98 |          | 194861 | 22     | 2,599.98 |  |
|        |                |                                |        |              |           |          |        |        |          |  |
| 5923   | - 011150       | HUGO'S INDUSTRIAL SUPPLY INC   | _      | 1 /05 /000 / | 250 46    |          | 10406: |        |          |  |
|        | I-311158       | MISC JANITORIAL SUPPLIES       | R      | 1/25/2024    | 350.40    |          | 194864 |        |          |  |
|        | I-311535       | MISC JANITORIAL SUPPLIES       | R      | 1/25/2024    | 17.31     |          | 194864 |        | 367.71   |  |
|        |                |                                |        |              |           |          |        |        |          |  |

PAGE: 14

| VENDOR | I.D.                             | NAME   | STATUS | CHECK<br>DATE          | INVOICE<br>AMOUNT      | DISCOUNT | CHECK<br>NO      | CHECK<br>STATUS | CHECK<br>AMOUNT |
|--------|----------------------------------|--|--------|------------------------|------------------------|----------|------------------|-----------------|-----------------|
| 0225   | I-202401255318                   | KDOR<br>4TH QTR 2023 WATER FEES  | R      | 1/25/2024              | 12,824.29              |          | 194865           | 12              | 2,824.29        |
|        | I-C818813<br>I-C818822           | MARMIC FIRE AND SAFETY<br>HOUSING: EXTINGUISHER<br>LIBRARY: EXTINGUISHER     | R<br>R | 1/25/2024<br>1/25/2024 | 87.75<br>193.75        |          | 194866<br>194866 |                 | 281.50          |
| 8507   | I-7389                           | PITTSBURG PUBLISHING COMPANY,<br>SKYSCRAPER DIGITAL AD                       | R      | 1/25/2024              | 275.00                 |          | 194867           |                 | 275.00          |
| 8136   | I-136389                         | POCKET PRESS LLC<br>KANSAS CRIMINAL LAWS                                     | R      | 1/25/2024              | 499.50                 |          | 194868           |                 | 499.50          |
| 1      | I-10718169                       | SESAC<br>SESAC:  | R      | 1/25/2024              | 581.00                 |          | 194869           |                 | 581.00          |
| 6377   | I-01232024Z                      | SOUTHEAST KANSAS RECYCLING CEN JANUARY 2024 DONATION                         | R      | 1/25/2024              | 5,000.00               |          | 194870           |                 | 5,000.00        |
| 4381   | I-45022                          | XS, LLC<br>MEMORIAL: NEW CONSOLE   | R      | 1/25/2024              | 12,442.00              |          | 194871           | 12              | 2,442.00        |
| 5561   | I-202401315338                   | AT&T MOBILITY<br>DOWNTOWN SECURITY   | R      | 1/31/2024              | 149.45                 |          | 194872           |                 | 149.45          |
|        | I-73013861<br>I-73013993         | BERRY COMPANIES, INC.<br>TRANS/DIFFERENTIAL FLUID<br>TRACK LOADER REPAIR     | R<br>R | 1/31/2024<br>1/31/2024 | 1,267.65<br>1,010.05   |          | 194873<br>194873 | 2               | 2,277.70        |
|        | I-202401315332<br>I-202401315333 | COMMUNITY NATIONAL BANK<br>FD PUMPER PMT #10<br>FD SCBA PMT #10              | R<br>R | 1/31/2024<br>1/31/2024 | 74,865.53<br>39,303.07 |          | 194874<br>194874 | 114             | 1,168.60        |
| 0095   | I-202401295327                   | CRAWFORD COUNTY TREASURER 2024 VEHICLE REGISTRATION                          | R      | 1/31/2024              | 7,099.75               |          | 194875           | 5               | 7,099.75        |
| 1      | I-202401265323                   | CREEL, MIKE:   | R      | 1/31/2024              | 388.29                 |          | 194876           |                 | 388.29          |
| 1      | I-2024-07                        | CROWDER COLLEGE:   | R      | 1/31/2024              | 100.00                 |          | 194877           |                 | 100.00          |
|        | I-202401305329<br>I-202401315339 | EVERGY KANSAS CENTRAL INC<br>101 N PINE ST: MONTHLY SERVICE<br>STREET LIGHTS | R<br>R | 1/31/2024<br>1/31/2024 | 158.75<br>941.01       |          | 194878<br>194878 | 1               | 1,099.76        |

BANK:

A/P HISTORY CHECK REPORT PAGE:

CHECK

INVOICE

15

CHECK

CHECK

CHECK

VENDOR SET: 99 City of Pittsburg, KS 80144 BMO HARRIS BANK

DATE RANGE: 1/17/2024 THRU 2/05/2024

STATUS AMOUNT DISCOUNT NAME VENDOR I.D. STATUS DATE AMOUNT NO 8378 GFL ENVIRONMENTAL SERVICES USA I-LQ01933922 PART WASHER / EERF 1/31/2024 221.91 194879 221.91 KANREN, INC 7792 4,987.68 I-2310020100611 4TH QTR 2023 1/31/2024 194880 4,987.68 KDOR LIQUOR TAX 0226 I-202401295325 DEC 2023 LIQUOR DRINK TAX 1/31/2024 67.40 194881 67.40 8505 PITTSBURG PUBLISHING COMPANY, 1/31/2024 I - 4734PUBLIC HEARING: 902 S JOPLIN R 104.25 194882 I-4735 PUBLIC NOTICE: VACATE ALLEY R 1/31/2024 152.90 194882 1/31/2024 312.75 I - 4910SPECIAL MEETING: WED 10/4/23 55.60 194882 R 1991 OFFICE OF STATE FIRE MARSHAL 1/31/2024 60.00 194883 60.00 I-486905 BOILER CERT FEES 1 POGUE, JOEY I-202401295326 POGUE, JOEY: 1/31/2024 120.00 194884 120.00 8242 PITTSBURG HIGHLANDS LP I-202401315331 RHID TAXES - JAN 2024 12,794.37 194885 12,794.37 1/31/2024 6372 SATTERLEE MECHANICAL CONTRACTI LIBRARY: INSTALLED GATE VALVE 1/31/2024 T-2313 R 400.00 194886 T-39419 SEWER PLANT: HVAC SERVICE R 1/31/2024 150.00 194886 I-39665 CITY HALL: BOILER HVAC SERVICE 1/31/2024 410.00 194886 960.00 R 7576 SEK URGENT CARE, LLC 1/31/2024 T-4018715 EE TESTING 815.00 194887 815.00 6730 DJB INVESTMENTS, LLC 4,810.00 4,810.00 I-9350 PRECAST CURB INLET LIDS 1/31/2024 194888 5589 CELLCO PARTNERSHIP I-9954914147 CITY I-PADS: MONTHLY SERVICE R 1/31/2024 97.47 194889 97.47 \* \* T O T A L S \* \* NO INVOICE AMOUNT DISCOUNTS CHECK AMOUNT REGULAR CHECKS: 51 279,411.54 0.00 279,411.54 HAND CHECKS: 0.00 0.00 0 0.00 DRAFTS: 10 272,070.74 0.00 272,070.74 EFT: 110 802,546.05 0.00 802,546.05 NON CHECKS: 0 0.00 0.00 0.00 VOID CHECKS: 0 VOID DEBITS 0.00 VOID CREDITS 0.00 0.00 0.00 TOTAL ERRORS: 0 INVOICE AMOUNT DISCOUNTS CHECK AMOUNT NO VENDOR SET: 99 BANK: 80144TOTALS: 171 1,354,028.33 0.00 1,354,028.33 BANK: 80144 TOTALS: 171 1,354,028.33 0.00 1,354,028.33

CHECK INVOICE CHECK CHECK CHECK

2/05/2024 4:50 PM

VENDOR SET: 99 City of Pittsburg, KS
BANK: EFT MANUAL EFTS

DATE RANGE: 1/17/2024 THRU 2/05/2024

| VENDOR I.D.             | NAME   | STATUS | DATE      | AMOUNT         | DISCOUNT NO | STATUS AMOUNT |
|-------------------------|--|--------|-----------|----------------|-------------|---------------|
| 3668<br>I-202401195308  | MID AMERICA PROPERTIES OF PITT<br>DEC 2023 HAP - T. WOODEN | E      | 1/22/2024 | 950.00         | 021054      | 950.00        |
| 8853<br>I-143           | CHRISTOPHER L. PROSS<br>1903 CARNEGIE: APPROACH DEMO       | E      | 1/29/2024 | 3,500.00       | 021087      | 3,500.00      |
| * * TOTALS * *          | NO   |        |           | INVOICE AMOUNT | DISCOUNTS   | CHECK AMOUNT  |
| REGULAR CHECKS:         | 0  |        |           | 0.00           | 0.00        | 0.00          |
| HAND CHECKS:            | 0  |        |           | 0.00           | 0.00        | 0.00          |
| DRAFTS:                 | 0  |        |           | 0.00           | 0.00        | 0.00          |
| EFT:                    | 2  |        |           | 4,450.00       | 0.00        | 4,450.00      |
| NON CHECKS:             | 0  |        |           | 0.00           | 0.00        | 0.00          |
| VOID CHECKS:            | 0 VOID DEBITS  |        | 0.00      |                |             |               |
|                         | VOID CREDIT  | S      | 0.00      | 0.00           | 0.00        |               |
| TOTAL ERRORS: 0         |  |        |           |                |             |               |
|                         | NO   |        |           | INVOICE AMOUNT | DISCOUNTS   | CHECK AMOUNT  |
| VENDOR SET: 99 BANK: EF | T TOTALS: 2  |        |           | 4,450.00       | 0.00        | 4,450.00      |
| BANK: EFT TOTALS:       | 2  |        |           | 4,450.00       | 0.00        | 4,450.00      |

2/05/2024 4:50 PM

VENDOR SET: 99 City of Pittsburg, KS
BANK: EHV BMO HARRIS BANK-EHV
DATE RANGE: 1/17/2024 THRU 2/05/2024

| VENDOR  | I.D.   | NAME   | STATUS | CHECK<br>DATE | INVOICE<br>AMOUNT       | CH  | IECK<br>NO     | CHECK | CHECK<br>AMOUNT                                      |
|---------|--|--|--------|---------------|-------------------------|---|----------------|-------|--|
| 1609    | I-02/2024-100033E  | PHILLIP H. O'MALLEY<br>HOUSING ASSISTANCE PAYMENT            | E      | 2/02/2024     | 524.00                  | 02  | 21205          |       | 524.00   |
| 3294    | I-02/2024-100129E  | JOHN R SMITH<br>HOUSING ASSISTANCE PAYMENT                   | E      | 2/02/2024     | 700.00                  | 02  | 21206          |       | 700.00   |
| 3668    | I-02/2024-100557E  | MID AMERICA PROPERTIES OF PITT<br>HOUSING ASSISTANCE PAYMENT | E      | 2/02/2024     | 295.00                  | 02  | 21207          |       | 295.00   |
| 5796    | I-02/2024-100700E  | JOHN A ESLICK<br>HOUSING ASSISTANT PAYMENT                   | E      | 2/02/2024     | 640.00                  | 02  | 21208          |       | 640.00   |
| 5957    | I-02/2024-100723E  | PASTEUR PROPERTIES<br>HOUSING ASSISTANCE PAYMENT             | E      | 2/02/2024     | 1,100.00                | 02  | 21209          | 1     | 1,100.00   |
| 6130    | I-02/2024-100750E  | T & K RENTALS LLC<br>HOUSING ASSISTANCE PAYMENT              | E      | 2/02/2024     | 790.00                  | 02  | 21210          |       | 790.00   |
| 6298    | I-02/2024-100423E  | L. KEVAN SCHUPBACH<br>HOUSING ASSITANCE PAYMENT              | E      | 2/02/2024     | 698.00                  | 02  | 21211          |       | 698.00   |
| 6464    | I-02/2024-100909E  | PRO X PROPERTY SOLUTIONS, LLC HOUSING ASSISTANCE PAYMENT     | E      | 2/02/2024     | 1,101.00                | 02  | 21212          | 1     | 1,101.00   |
| 6916    | I-02/2024-100577E  | STILWELL HERITAGE & EDUCATIONA<br>HOUSING ASSISTANCE PAYMENT | E      | 2/02/2024     | 127.00                  | 02  | 21213          |       | 127.00   |
| 8080    | I-02/2024-100941E  | SUNNYVALE INVESTMENT PROPERTIE HOUSING ASSISTANCE PAYMENT    | E<br>E | 2/02/2024     | 1,519.00                | 02  | 21214          | 1     | ,519.00  |
| 4636    | I-02/2024-100637E  | EVERGY KANSAS CENTRAL INC. (HA<br>HOUSING ASSISTANCE PAYMENT | R      | 2/01/2024     | 147.00                  | 19  | 94896          |       | 147.00   |
| REG     | TOTALS * * GULAR CHECKS: HAND CHECKS: DRAFTS: EFT: NON CHECKS: | NO<br>1<br>0<br>0<br>10                                      |        |               | INVOICE AMOUNT          | DISCOUNT<br>0.0<br>0.0<br>0.0<br>0.0<br>0.0 | 00<br>00<br>00 |       | AMOUNT<br>147.00<br>0.00<br>0.00<br>7,494.00<br>0.00 |
|         | VOID CHECKS:   | 0 VOID DEBITS<br>VOID CREDIT                                 |        | 0.00          | 0.00                    | 0.0   | 00             |       |  |
| TOTAL E | ERRORS: 0  |  |        |               |                         |   |                |       |  |
| VENDO   | OR SET: 99 BANK: EHV   | NO TOTALS: 11  |        |               | INVOICE AMOUNT 7,641.00 | DISCOUNT<br>0.0                             |                |       | AMOUNT 7,641.00                                      |
| BANK:   | EHV TOTALS:  | 11   |        |               | 7,641.00                | 0.0   | 00             | 7     | 7,641.00   |

A/P HISTORY CHECK REPORT

PAGE: 18

2/05/2024 4:50 PM

VENDOR SET: 99 City of Pittsburg, KS
BANK: HAP BMO HARRIS BANK-HAP

DATE RANGE: 1/17/2024 THRU 2/05/2024

| VENDOR | I.D.             | NAME   | STATUS | CHECK<br>DATE | INVOICE<br>AMOUNT | DISCOUNT | CHECK<br>NO | CHECK<br>STATUS | CHECK<br>AMOUNT |  |
|--------|------------------|--|--------|---------------|-------------------|----------|-------------|-----------------|-----------------|--|
| 5906   | I-02/2024-100715 | JOHN HINRICHS<br>HOUSING ASSISTANCE PAYMENT                  | E      | 2/02/2024     | 161.00            |          | 021127      |                 | 161.00          |  |
| 5961   | I-02/2024-100724 | LAWRENCE A VANBECELAERE<br>HOUSING ASSISTANCE PAYMENT        | E      | 2/02/2024     | 76.00             |          | 021128      |                 | 76.00           |  |
| 7581   | I-02/2024-100886 | REX LINVILLE<br>HOUSING ASSISTANCE PAYMENT                   | E      | 2/02/2024     | 654.00            |          | 021129      |                 | 654.00          |  |
| 7837   | I-02/2024-100911 | MARJI RENTALS, LLC<br>HOUSING ASSISTANCE PAYMENT             | E      | 2/02/2024     | 242.00            |          | 021130      |                 | 242.00          |  |
| 8498   | I-02/2024-100921 | PITTSBURG HIGHLANDS GP, LLC<br>HOUSING ASSISTANCE PAYMENT    | E      | 2/02/2024     | 2,726.00          |          | 021131      | 2               | 2,726.00        |  |
| 8512   | I-02/2024-100994 | GORILLA GRIP LLC<br>HOUSING ASSISTANCE PAYMENT               | E      | 2/02/2024     | 494.00            |          | 021132      |                 | 494.00          |  |
| 8580   | I-02/2024-101002 | GARY MORRISON REAL ESTATE, INC<br>HOUSING ASSISTANCE PAYMENT | E      | 2/02/2024     | 1,109.00          |          | 021133      | 1               | ,109.00         |  |
| 8582   | I-02/2024-101003 | GARY K CONNER<br>HOUSING ASSISTANCE PAYMENT                  | E      | 2/02/2024     | 1,188.00          |          | 021134      | 1               | ,188.00         |  |
| 8778   | I-02/2024-101016 | CHICAGO HOUSING AUTHORITY<br>HOUSING ASSISTANCE PAYMENT      | E      | 2/02/2024     | 1,184.01          |          | 021135      | 1               | ,184.01         |  |
| 8798   | I-02/2024-101014 | TIMOTHY G DURKIN<br>HOUSING ASSISTANCE PAYMENT               | E      | 2/02/2024     | 872.00            |          | 021136      |                 | 872.00          |  |
| 8812   | I-02/2024-101018 | DYNAMIC ASSETS RE<br>HOUSING ASSISTANCE PAYMENT              | E      | 2/02/2024     | 1,189.00          |          | 021137      | 1               | ,189.00         |  |
| 0372   | I-02/2024-100034 | CONNER REALTY<br>HOUSING ASSISTANCE PAYMENT                  | E      | 2/02/2024     | 850.00            |          | 021138      |                 | 850.00          |  |
| 1008   | I-02/2024-100462 | BENJAMIN M BEASLEY<br>HOUSING ASSISTANCE PAYMENT             | E      | 2/02/2024     | 993.00            |          | 021139      |                 | 993.00          |  |
| 1231   | I-02/2024-100161 | JOHN LOVELL<br>HOUSING ASSISTANCE PAYMENT                    | E      | 2/02/2024     | 638.00            |          | 021140      |                 | 638.00          |  |
| 1609   |                  | PHILLIP H. O'MALLEY  |        |               |                   |          |             |                 |                 |  |

I-02/2024-100033 HOUSING ASSISTANCE PAYMENT E 2/02/2024 2,299.00 021141 2,299.00

4:50 PM A/P HISTORY CHECK REPORT

PAGE: 19

2/05/2024 4:50 PM

VENDOR SET: 99 City of Pittsburg, KS
BANK: HAP BMO HARRIS BANK-HAP

DATE RANGE: 1/17/2024 THRU 2/05/2024

| VENDOR | I.D.             | NAME   | STATUS | CHECK<br>DATE | INVOICE<br>AMOUNT | DISCOUNT | CHECK<br>NO | CHECK<br>STATUS | CHECK<br>AMOUNT |  |
|--------|------------------|--|--------|---------------|-------------------|----------|-------------|-----------------|-----------------|--|
| 2542   | I-02/2024-100167 | YOST PROPERTIES<br>HOUSING ASSISTANCE PAYMENT                | E      | 2/02/2024     | 362.00            |          | 021142      |                 | 362.00          |  |
| 3142   | I-02/2024-100061 | COMMUNITY MENTAL HEALTH CENTER HOUSING ASSISTANCE PAYMENT    | E      | 2/02/2024     | 854.00            |          | 021143      | ;               | 854.00          |  |
| 3162   | I-02/2024-100238 | TOM YOAKAM<br>HOUSING ASSISTANCE PAYMENT                     | E      | 2/02/2024     | 890.00            |          | 021144      | ;               | 890.00          |  |
| 3218   | I-02/2024-100301 | CHERYL L BROOKS<br>HOUSING ASSISTANCE PAYMENT                | E      | 2/02/2024     | 313.00            |          | 021145      | :               | 313.00          |  |
| 3272   | I-02/2024-100460 | DUNCAN HOUSING LLC<br>HOUSING ASSISTANCE PAYMENT             | E      | 2/02/2024     | 2,601.00          |          | 021146      | 2,              | 601.00          |  |
| 3273   | I-02/2024-100540 | RICHARD F THENIKL<br>HOUSING ASSISTANCE PAYMENT              | E      | 2/02/2024     | 1,140.00          |          | 021147      | 1,              | 140.00          |  |
| 3294   | I-02/2024-100129 | JOHN R SMITH<br>HOUSING ASSISTANCE PAYMENT                   | E      | 2/02/2024     | 554.00            |          | 021148      |                 | 554.00          |  |
| 3668   | I-02/2024-100557 | MID AMERICA PROPERTIES OF PITT<br>HOUSING ASSISTANCE PAYMENT | E      | 2/02/2024     | 10,787.00         |          | 021149      | 10,             | 787.00          |  |
| 1054   | I-02/2024-100591 | MICHAEL A SMITH<br>HOUSING ASSISTANCE PAYMENT                | E      | 2/02/2024     | 1,570.00          |          | 021150      | 1,              | 570.00          |  |
| 1492   | I-02/2024-100616 | PITTSBURG SENIORS LP<br>HOUSING ASSISTANCE PAYMENT           | E      | 2/02/2024     | 4,054.00          |          | 021151      | 4,              | 054.00          |  |
| 1928   | I-02/2024-100648 | PITTSBURG STATE UNIVERSITY<br>HOUSING ASSISTANCE PAYMENT     | E      | 2/02/2024     | 1,821.00          |          | 021152      | 1,              | 821.00          |  |
| 5393   | I-02/2024-100671 | ANGELES PROPERTIES LLC - HAP<br>HOUSING ASSISTANCE PAYMENT   | E      | 2/02/2024     | 2,375.00          |          | 021153      | 2,              | 375.00          |  |
| 5656   | I-02/2024-100686 | EARL L. HARTMAN<br>HOUSING ASSISTANCE PAYMENT                | E      | 2/02/2024     | 650.00            |          | 021154      |                 | 650.00          |  |
| 5658   | I-02/2024-100340 | DEANNA J HIGGINS<br>HOUSING ASSISTANCE PAYMENT               | E      | 2/02/2024     | 293.00            |          | 021155      | :               | 293.00          |  |
| 676    | T 02/2024 100690 | BARBARA TODD   | TP.    | 2/02/2024     | 0.00              |          | 021156      |                 | 0.00            |  |

I-02/2024-100689 HOUSING ASSISTANCE PAYMENT E 2/02/2024 9.00 021156 9.00

4:50 PM A/P HISTORY CHECK REPORT PAGE: 20

| VENDOR | I.D.   | NAME  | STATUS | CHECK<br>DATE                       | INVOICE<br>AMOUNT                 | DISCOUNT | CHECK<br>NO                | CHECK<br>STATUS | CHECK<br>AMOUNT |
|--------|--|---|--------|-------------------------------------|-----------------------------------|----------|----------------------------|-----------------|-----------------|
| 5817   | I-02/2024-100701   | JAMA ENTERPRISES LLP<br>HOUSING ASSISTANCE PAYMENT  | E      | 2/02/2024                           | 743.00                            |          | 021157                     |                 | 743.00          |
| 5834   | I-02/2024-100706   | DENNIS TROUT<br>HOUSING ASSISTANCE PAYMENT  | E      | 2/02/2024                           | 296.00                            |          | 021158                     |                 | 296.00          |
| 5957   | I-02/2024-100723   | PASTEUR PROPERTIES<br>HOUSING ASSISTANCE PAYMENT  | E      | 2/02/2024                           | 4,385.00                          |          | 021159                     | 4               | 4,385.00        |
| 6090   | I-02/2024-100745   | RANDAL BENNEFELD<br>HOUSING ASSISTANCE PAYMENT  | E      | 2/02/2024                           | 189.00                            |          | 021160                     |                 | 189.00          |
| 6161   | I-02/2024-100754   | MICHAEL J STOTTS<br>HOUSING ASSISTANCE PAYMENT  | E      | 2/02/2024                           | 200.00                            |          | 021161                     |                 | 200.00          |
| 6269   | I-02/2024-100137   | EDWARD SWOR<br>HOUSING ASSISTANCE PAYMENT   | E      | 2/02/2024                           | 596.00                            |          | 021162                     |                 | 596.00          |
| 6298   | I-02/2024-100423   | L. KEVAN SCHUPBACH<br>HOUSING ASSISTANCE PAYMENT  | E      | 2/02/2024                           | 13,772.00                         |          | 021163                     | 13              | 3,772.00        |
| 6394   | I-02/2024-100720   | KEVIN R. HALL<br>HOUSING ASSISTANCE PAYMENT   | E      | 2/02/2024                           | 1,333.00                          |          | 021164                     | Ī               | 1,333.00        |
| 6441   | I-02/2024-100777   | HEATHER MASON WHITE<br>HOUSING ASSISTANCE PAYMENT   | E      | 2/02/2024                           | 911.00                            |          | 021165                     |                 | 911.00          |
|        | I-02/2024-100566<br>I-02/2024-100780<br>I-02/2024-100909 | PRO X PROPERTY SOLUTIONS, LLC<br>HOUSING ASSISTANCE PAYMENT<br>HOUSING ASSISTANCE PAYMENT<br>HOUSING ASSISTANCE PAYMENT | E<br>E | 2/02/2024<br>2/02/2024<br>2/02/2024 | 4,999.00<br>1,091.00<br>17,478.00 |          | 021166<br>021166<br>021166 | 23              | 3,568.00        |
| 6694   | I-02/2024-100806   | DELBERT BAIR<br>HOUSING ASSISTANCE PAYMENT  | E      | 2/02/2024                           | 469.00                            |          | 021167                     |                 | 469.00          |
| 6708   | I-02/2024-100808   | CHARLES R. MERTZ<br>HOUSING ASSISTANCE PAYMENT  | E      | 2/02/2024                           | 294.00                            |          | 021168                     |                 | 294.00          |
| 6877   | I-02/2024-100962   | CHRISTOPHER KYLE BATTAGLIA<br>HOUSING ASSISTANCE PAYMENT  | E      | 2/02/2024                           | 538.00                            |          | 021169                     |                 | 538.00          |
| 6916   | I-02/2024-100577   | STILWELL HERITAGE & EDUCATIONA<br>HOUSING ASSISTANCE PAYMENT  | E      | 2/02/2024                           | 2,400.00                          |          | 021170                     | 2               | 2,400.00        |

4:50 PM A/P HISTORY CHECK REPORT PAGE: 21

| VENDOR | I.D.                                 | NAME   | STATUS | CHECK<br>DATE          | INVOICE<br>AMOUNT  | DISCOUNT | CHECK<br>NO      | CHECK<br>STATUS | CHECK<br>AMOUNT |
|--------|--------------------------------------|--|--------|------------------------|--------------------|----------|------------------|-----------------|-----------------|
| 7083   | I-02/2024-100848                     | PITTSBURG HEIGHTS, LP<br>HOUSING ASSISTANCE PAYMENT                            | E      | 2/02/2024              | 5,976.00           |          | 021171           | 5               | 5,976.00        |
| 7112   | I-02/2024-100410                     | RANDY VILELA BODY REPAIR, TRU<br>HOUSING ASSISTANCE PAYMENT                    | E      | 2/02/2024              | 478.00             |          | 021172           |                 | 478.00          |
| 7294   | I-02/2024-100869                     | AMMP PROPERTIES, LLC<br>HOUSING ASSISTANCE PAYMENT                             | E      | 2/02/2024              | 858.00             |          | 021173           |                 | 858.00          |
| 7312   | I-02/2024-100596                     | JASON HARRIS<br>HOUSING ASSISTANCE PAYMENT                                     | E      | 2/02/2024              | 497.00             |          | 021174           |                 | 497.00          |
| 7326   | I-02/2024-100872                     | RANDY ALLEE<br>HOUSING ASSISTANCE PAYMENT                                      | E      | 2/02/2024              | 1,365.00           |          | 021175           | 1               | ,365.00         |
| 7431   | I-02/2024-100918                     | R&R RENTALS OF PITTSBURG LLC<br>HOUSING ASSISTANCE PAYMENT                     | E      | 2/02/2024              | 106.00             |          | 021176           |                 | 106.00          |
| 7524   | I-02/2024-100001                     | SOUTHEAST KANSAS COMMUNITY ACT HOUSING ASSISTANCE PAYMENT                      | E      | 2/02/2024              | 241.00             |          | 021177           |                 | 241.00          |
| 7554   | I-02/2024-100925                     | TRAVIS R RIDGWAY<br>HOUSING ASSISTANCE PAYMENT                                 | E      | 2/02/2024              | 386.00             |          | 021178           |                 | 386.00          |
| 7582   | I-02/2024-100752                     | KIRK A DUNCAN<br>HOUSING ASSISTANCE PAYMENT                                    | E      | 2/02/2024              | 490.00             |          | 021179           |                 | 490.00          |
| 7587   | I-02/2024-100887                     | DAVID RUA<br>HOUSING ASSISTANCE PAYMENT  | E      | 2/02/2024              | 638.00             |          | 021180           |                 | 638.00          |
| 7645   | I-02/2024-100456                     | SEWARD RENTALS, LLC<br>HOUSING ASSISTANCE PAYMENT                              | E      | 2/02/2024              | 1,198.00           |          | 021181           | 1               | ,198.00         |
|        | I-02/2024-100893<br>I-02/2024-100936 | A & R RENTALS, LLC<br>HOUSING ASSISTANCE PAYMENT<br>HOUSING ASSISTANCE PAYMENT | E<br>E | 2/02/2024<br>2/02/2024 | 448.00<br>3,426.00 |          | 021182<br>021182 | 3               | 3,874.00        |
| 7669   | I-02/2024-100753                     | CHARLES GILMORE<br>HOUSING ASSISTANCE PAYMENT                                  | E      | 2/02/2024              | 593.00             |          | 021183           |                 | 593.00          |
| 7741   | I-02/2024-100901                     | SUSAN E ADAMS<br>HOUSING ASSISTANCE PAYMENT                                    | E      | 2/02/2024              | 167.00             |          | 021184           |                 | 167.00          |

4:50 PM A/P HISTORY CHECK REPORT PAGE: 22

|        |                  |   |        | CHECK     | INVOICE   |          | CHECK  | CHECK  | CHECK  |
|--------|------------------|---|--------|-----------|-----------|----------|--------|--------|--------|
| VENDOR | 1.D.             | NAME  | STATUS | DATE      | AMOUNT    | DISCOUNT | NO     | STATUS | AMOUNT |
| 7864   | I-02/2024-100913 | CB HOMES LLC<br>HOUSING ASSISTANCE PAYMENT                | E      | 2/02/2024 | 800.00    |          | 021185 |        | 800.00 |
| 7866   | I-02/2024-100914 | JAMES MICHAEL HORTON<br>HOUSING ASSISTANCE PAYMENT        | E      | 2/02/2024 | 2,868.00  |          | 021186 | 2,     | 868.00 |
| 7918   | I-02/2024-100923 | CITY OF LEAVENWORTH<br>HOUSING ASSISTANCE PAYMENT         | E      | 2/02/2024 | 989.34    |          | 021187 |        | 989.34 |
| 8005   | I-02/2024-100931 | REMINGTON SQUARE APARTMENTS OF HOUSING ASSISTANCE PAYMENT | E      | 2/02/2024 | 10,982.00 |          | 021188 | 10,    | 982.00 |
| 8080   | I-02/2024-100941 | SUNNYVALE INVESTMENT PROPERTIE HOUSING ASSISTANCE PAYMENT | E      | 2/02/2024 | 7,915.00  |          | 021189 | 7,     | 915.00 |
| 8174   | I-02/2024-100954 | MICHAEL A SMITH<br>HOUSING ASSISTANCE PAYMENT             | E      | 2/02/2024 | 575.00    |          | 021190 |        | 575.00 |
| 8329   | I-02/2024-100406 | CHARLES P. SIMPSON<br>HOUSING ASSISTANCE PAYMENT          | E      | 2/02/2024 | 488.00    |          | 021191 |        | 488.00 |
| 8402   | I-02/2024-100982 | BEVERLY D PETERSON<br>HOUSING ASSISTANCE PAYMENT          | E      | 2/02/2024 | 110.00    |          | 021192 |        | 110.00 |
| 8426   | I-02/2024-100987 | JOHN F KENNEDY<br>HOUSING ASSISTANCE PAYMENT              | E      | 2/02/2024 | 332.00    |          | 021193 |        | 332.00 |
| 8492   | I-02/2024-100888 | RUSSELL F. MIZE<br>HOUSING ASSITANCE PAYMENT              | E      | 2/02/2024 | 293.00    |          | 021194 |        | 293.00 |
| 8502   | I-02/2024-100992 | JON BARTLOW<br>HOUSING ASSISTANCE PAYMENT                 | E      | 2/02/2024 | 347.00    |          | 021195 |        | 347.00 |
| 8627   | I-02/2024-101009 | STEVEN MARIUCCI<br>HOUSING ASSISTANCE PAYMENT             | E      | 2/02/2024 | 512.00    |          | 021196 |        | 512.00 |
| 8634   | I-02/2024-100244 | WAYNE L STORM<br>HOUSING ASSISTANCE PAYMENT               | E      | 2/02/2024 | 436.00    |          | 021197 |        | 436.00 |
| 8717   | I-02/2024-101012 | WAYNE YAKEL<br>HOUSING ASSISTANCE PAYMENT                 | E      | 2/02/2024 | 413.00    |          | 021198 |        | 413.00 |
| 8787   | I-02/2024-100193 | ANTHONY SIMONCIC<br>HOUSING ASSISTANCE PAYMENT            | R      | 2/01/2024 | 542.00    |          | 194890 |        | 542.00 |

24 4:50 PM A/P HISTORY CHECK REPORT PAGE: 23

| VENDOR  | I.D.                 | NAME   | STATUS | CHECK<br>DATE | INVOICE<br>AMOUNT         | CHECK<br>DISCOUNT NO | CHECK CHECK<br>STATUS AMOUNT |
|---------|----------------------|--|--------|---------------|---------------------------|----------------------|------------------------------|
| 4636    | I-02/2024-100637     | EVERGY KANSAS CENTRAL INC. (HE HOUSING ASSISTANCE PAYMENT    | A<br>R | 2/01/2024     | 3,109.00                  | 194891               | 3,109.00                     |
| 7616    | I-02/2024-100660     | STEVE KUPLEN<br>HOUSING ASSISTANCE PAYMENT                   | R      | 2/01/2024     | 40.00                     | 194892               | 40.00                        |
| 8177    | I-02/2024-100955     | MISSISSIPPI REGIONAL HOUSING A<br>HOUSING ASSISTANCE PAYMENT | A<br>R | 2/01/2024     | 1,457.38                  | 194893               | 1,457.38                     |
| 8427    | I-02/2024-100185     | RENT-MOORE LLC<br>HOUSING ASSISTANCE PAYMENT                 | R      | 2/01/2024     | 802.00                    | 194894               | 802.00                       |
| 0472    | I-02/2024-100251     | LARRY SPRESSER<br>HOUSING ASSISTANCE PAYMENT                 | R      | 2/01/2024     | 430.00                    | 194895               | 430.00                       |
| * *     | TOTALS * *           | NO   |        |               | INVOICE AMOUNT            | DISCOUNTS            | CHECK AMOUNT                 |
| REC     | GULAR CHECKS:        | 6  |        |               | 6,380.38                  | 0.00                 | 6,380.38                     |
|         | HAND CHECKS:         | 0  |        |               | 0.00                      | 0.00                 | 0.00                         |
|         | DRAFTS:              | 0  |        |               | 0.00                      | 0.00                 | 0.00                         |
|         | EFT:<br>NON CHECKS:  | 72<br>0  |        |               | 136,569.35<br>0.00        | 0.00                 | 136,569.35<br>0.00           |
|         | VOID CHECKS:         | 0 VOID DEBIT:<br>VOID CREDI'                                 |        | 0.00          | 0.00                      | 0.00                 |                              |
| TOTAL E | ERRORS: 0            |  |        |               |                           |                      |                              |
| VENDO   | DR SET: 99 BANK: HAP | NO TOTALS: 78  |        |               | INVOICE AMOUNT 142,949.73 | DISCOUNTS 0.00       | CHECK AMOUNT 142,949.73      |
| BANK    | : HAP TOTALS:        | 78   |        |               | 142,949.73                | 0.00                 | 142,949.73                   |

4 4:50 PM A/P HISTORY CHECK REPORT PAGE: 24

| VENDOR  | I.D.                    | NAME   | STATUS | CHECK<br>DATE | INVOICE<br>AMOUNT | DISCOUNT | CHECK<br>NO | CHECK<br>STATUS | CHECK<br>AMOUNT |
|---------|-------------------------|--|--------|---------------|-------------------|----------|-------------|-----------------|-----------------|
| 6150    | I-02/2024-100399SV      | JAMES L COX RENTALS<br>HOUSING ASSISTANCE PAYMENT            | E      | 2/02/2024     | 558.00            |          | 021215      |                 | 558.00          |
| 6298    | I-02/2024-100423SV      | L. KEVAN SCHUPBACH<br>HOUSING ASSISTANCE PAYMENT             | E      | 2/02/2024     | 850.00            |          | 021216      |                 | 850.00          |
| 8080    | I-02/2024-100941SV      | SUNNYVALE INVESTMENT PROPERTIE<br>HOUSING ASSISTANCE PAYMENT | E      | 2/02/2024     | 436.00            |          | 021217      |                 | 436.00          |
| 4636    | I-02/2024-100637SV      | EVERGY KANSAS CENTRAL INC. (HA<br>HOUSING ASSISTANCE PAYMENT | R      | 2/01/2024     | 21.00             |          | 194897      |                 | 21.00           |
|         | T O T A L S * *         | NO   |        |               | INVOICE AMOUNT    | DISCO    |             | CHECK           | C AMOUNT        |
| REC     | GULAR CHECKS:           | 1  |        |               | 21.00             |          | 0.00        |                 | 21.00           |
|         | HAND CHECKS:<br>DRAFTS: | 0  |        |               | 0.00              |          | 0.00        |                 | 0.00            |
|         | EFT:                    | 3  |        |               | 1,844.00          |          | 0.00        | 1               | ,844.00         |
|         | NON CHECKS:             | 0  |        |               | 0.00              |          | 0.00        | -               | 0.00            |
|         | VOID CHECKS:            | 0 VOID DEBITS  |        | 0.00          |                   |          |             |                 |                 |
|         |                         | VOID CREDIT  | 'S     | 0.00          | 0.00              |          | 0.00        |                 |                 |
| TOTAL E | ERRORS: 0               |  |        |               |                   |          |             |                 |                 |
|         |                         | NO   |        |               | INVOICE AMOUNT    | DISCO    |             |                 | T AMOUNT        |
| VENDO   | DR SET: 99 BANK: SV     | TOTALS: 4  |        |               | 1,865.00          |          | 0.00        | 1               | ,865.00         |
| BANK:   | SV TOTALS:              | 4  |        |               | 1,865.00          |          | 0.00        | 1               | ,865.00         |

4 4:50 PM A/P HISTORY CHECK REPORT PAGE: 25

| VENDOR  | I.D.                                   | NAME  | STATUS | CHECK<br>DATE          | INVOICE<br>AMOUNT        | CHECK<br>DISCOUNT NO | CHECK CHECK<br>STATUS AMOUNT |
|---------|--|---|--------|------------------------|--------------------------|----------------------|------------------------------|
| 3668    | I-02/2024-100557T                      | MID AMERICA PROPERTIES OF PITT<br>HOUSING ASSISTANCE PAYMENT                              | E      | 2/02/2024              | 1,275.00                 | 021199               | 1,275.00                     |
| 4492    | I-02/2024-100616T                      | PITTSBURG SENIORS LP<br>HOUSING ASSISTANCE PAYMENT  | E      | 2/02/2024              | 573.00                   | 021200               | 573.00                       |
| 5534    | I-02/2024-100563T                      | SYCAMORE VILLAGE RES LP<br>HOUSING ASSISTANCE PAYMENT                                     | E      | 2/02/2024              | 1,689.00                 | 021201               | 1,689.00                     |
| 6298    | I-02/2024-100423T                      | L. KEVAN SCHUPBACH<br>HOUSING ASSISTANCE PAYMENT  | E      | 2/02/2024              | 800.00                   | 021202               | 800.00                       |
|         | I-02/2024-100566T<br>I-02/2024-100909T | PRO X PROPERTY SOLUTIONS, LLC<br>HOUSING ASSISTANCE PAYMENT<br>HOUSING ASSISTANCE PAYMENT | E<br>E | 2/02/2024<br>2/02/2024 | 800.00<br>750.00         | 021203<br>021203     | 1,550.00                     |
| 7083    | I-02/2024-100848T                      | PITTSBURG HEIGHTS, LP<br>HOUSING ASSISTANCE PAYMENT                                       | E      | 2/02/2024              | 575.00                   | 021204               | 575.00                       |
|         | TOTALS * *                             | NO<br>0   |        |                        | INVOICE AMOUNT 0.00      | DISCOUNTS<br>0.00    | CHECK AMOUNT                 |
|         | HAND CHECKS: DRAFTS: EFT:              | 0<br>0<br>6   |        |                        | 0.00<br>0.00<br>6,462.00 | 0.00<br>0.00<br>0.00 | 0.00<br>0.00<br>6,462.00     |
|         | NON CHECKS:                            | 0   |        |                        | 0.00                     | 0.00                 | 0.00                         |
|         | VOID CHECKS:                           | 0 VOID DEBITS<br>VOID CREDIT  |        | 0.00                   | 0.00                     | 0.00                 |                              |
| TOTAL E | ERRORS: 0                              |   |        |                        |                          |                      |                              |
| VENDO   | OR SET: 99 BANK:                       | NO<br>IBRA TOTALS: 6  |        |                        | INVOICE AMOUNT 6,462.00  | DISCOUNTS 0.00       | CHECK AMOUNT 6,462.00        |
| BANK:   | TBRA TOTALS:                           | 6   |        |                        | 6,462.00                 | 0.00                 | 6,462.00                     |
| REPOR   | RT TOTALS:                             | 272   |        |                        | 1,517,396.06             | 0.00                 | 1,517,396.06                 |

| 2/05/2024 4  | :50 PM                     | A/P HISTORY CHECK REPORT                      | PAGE: | 26 |
|--|----------------------------|---|-------|----|
|  |                            | SELECTION CRITERIA                            |       |    |
| VENDOR SET:<br>VENDOR:   | 99-<br>ALL                 |   |       |    |
| CHECK SELECTION  | ON                         |   |       |    |
| CHECK AMOUNT :   | 1/17/20<br>RANGE:<br>OIDS: | 24 THRU 2/05/2024<br>0.00 THRU 999,999,999.99 |       |    |
| PRINT OPTIONS<br>SEQUENCE:   |                            | CHECK NUMBER                                  |       |    |
| PRINT TRANSACTOR OF TO TRANSACTOR OF TRANSACTOR OF TRANSACTOR OF TRANSACTOR OF TRANSAC | :<br>TED:<br>:             | 20<br>20                                      |       |    |
|  |                            | Stu Hite, Mayor                               |       |    |
| ATT  | EST                        | <u>:</u>                                      |       |    |
| Tam  | nmv                        | Nagel, City Clerk                             |       |    |
|  |                            |   |       |    |

#### **ADMINISTRATION**



201 West 4<sup>th</sup> Street · Pittsburg KS 66762

(620) 231-4100 www.pittks.org

**To:** Daron Hall, City Manager

From: Jay Byers, Deputy City Manager

**CC:** Tammy Nagel, City Clerk

Date: February 6, 2024

**Subject:** Firewall Purchase and Installation, Part 1

One of the most significant components of our response to the cyber incident is the implementation of new firewalls. Firewalls provide critical protection against unwanted traffic from outside and within the network. Advanced firewalls constantly scan and filter data entering and exiting the network, identifying and blocking suspicious activity, and they are essential to avoid breaches and minimize the impact of malicious efforts.

Palo Alto Networks provides state-of-the-art firewall software and hardware, and the city is currently using two Palo Alto firewalls that were donated as part of our immediate response to the September cyber incident. IT desires to acquire these firewalls and to license related software as an important part of the overall network redesign to secure our technical systems. There will need to be other additions; however, this purchase is an important step in strengthening the security of our network as we finalize the new architecture.

The hardware and software purchase is for \$93,652.26 and the implementation agreement is \$15,450.00. This acquisition is through a purchasing agreement with the Cooperating School Districts of Greater Kansas City. Please place these items for approval on the City Commission agenda for 2/13/24.



Date: 2/7/2024 Page #: 1 of 4

Documents #: OP-000794005 SO-000893353 Solution Name: Palo Alto 1420s Customer: CITY OF PITTSBURG

# **Solution Summary**

#### Palo Alto 1420s

Customer: CITY OF PITTSBURG

Ship To Address: 201 W 4TH ST

PITTSBURG, KS 66762

**Bill To Address:** 201 W 4TH ST PITTSBURG, KS 66762

Customer ID: AOSPITTS002

Customer ID: AOSPITISO
Customer PO:

Primary Contact: Jeff Bair

Email: jeff.bair@pittks.org

**Phone:** 620-230-5681

National Account Manager: Andrea Larson

Email: alarson@onec1.com

Phone:

| Solution Summary      | Billing Frequency | Due         | Total Project |
|-----------------------|-------------------|-------------|---------------|
| Software              | One-Time          | \$58,726.65 | \$58,726.65   |
| Hardware              | One-Time          | \$34,925.61 | \$34,925.61   |
| Project Subtotal      |                   |             | \$93,652.26   |
| Estimated Tax         |                   |             | NOT INCLUDED  |
| Estimated Freight     |                   |             | NOT INCLUDED  |
| Estimated Recycle Fee |                   |             | NOT INCLUDED  |
| Project Total         |                   |             | \$93,652.26   |



Date: 2/7/2024 Page #: 2 of 4

Documents #: OP-000794005 SO-000893353 Solution Name: Palo Alto 1420s Customer: CITY OF PITTSBURG

This Solution Summary summarizes the documents(s) that are attached hereto and such documents are incorporated herein by reference (collectively, this "Order"). Customer's signature on this Order (or Customer's issuance of a purchase order in connection with this Order) shall represent Customer's agreement with each document in this Order and acknowledgement that such attached document(s) are represented accurately by this Solution Summary.

Unless otherwise specified in this Order, this Order shall be subject to the following terms and conditions (the "Agreement"): (i) the Master Sales Agreement or other applicable master agreement in effect as of the date hereof between ConvergeOne, Inc. and/or its subsidiaries and affiliates (collectively, "C1" or "Seller") and Customer; or (ii) if no such master agreement is currently in place between C1 and Customer, the Online General Terms and Conditions currently found on the internet at: https://www.onec1.com/agreements . If Customer's Agreement is a master agreement entered into with one of C1's predecessors, affiliates and/or subsidiaries ("Legacy Master Agreement"), the terms and conditions of such Legacy Master Agreement shall apply to this Order, subject to any modifications, located at: https://www.onec1.com/agreements . In the event of a conflict between the terms and conditions in the Agreement and this Order, the order of precedence shall be as follows: (i) this Order (with the most recent and specific document controlling if there are conflicts between the Solution Summary and any applicable supporting document(s) incorporated into this Order), (ii) Attachment A to the Agreement (if applicable), and (iii) the main body of the Agreement.

This Order may include the sale of any of the following to Customer: (a) any hardware, third party software, and/or Seller software (collectively, "Products"); (b) any installation services, professional services, and/or third party provided support services that are generally associated with the Products and sold to customers by Seller (collectively, "Professional Services"); (c) any Seller-provided vendor management services, software release management services, remote monitoring services and/or, troubleshooting services (collectively, "Managed Services"); and/or (d) any Seller-provided maintenance services ordered by Customer to maintain and service Supported Products or Supported Systems at Supported Sites to ensure that they operate in conformance with their respective documentation and specifications (collectively, "Maintenance Services"). For ease of reference only, Professional Services, Managed Services and Maintenance Services may be referred to collectively as "Services." Unless otherwise defined herein, capitalized terms used herein will have the same meanings as set forth in the Agreement.

Notwithstanding anything to the contrary stated above, this Order is subject to the terms and conditions of the Public Sector Contract referenced herein, and such Public Sector Contract supersedes all references to a Master Sales Agreement, the Online General Terms and Conditions, and/or a Legacy Master Agreement referred above

Products and/or Services not specifically itemized are not provided hereunder. This Order will be valid for a period of thirty (30) days following the date hereof. Thereafter, this Order will no longer be of any force and effect. Due to rapidly changing prices in the market for third party Products and/or Services, after the expiration of the foregoing 30 day period, Seller reserves the right to adjust offerings and/or prices accordingly prior to issuing any new Order(s).

This Order is a configured order and/or contains software.

| ACCEPTED BY: |       |         |       |
|--------------|-------|---------|-------|
| BUYER:       | DATE: | SELLER: | DATE: |
| TITLE:       |       | TITLE:  |       |



Date: 2/7/2024 Page #: 3 of 4

Documents #: OP-000794005 SO-000893353 Solution Name: Palo Alto 1420s Customer: CITY OF PITTSBURG

# **Solution Quote**

| # Item Number                 | Description  | Public Sector<br>Contract | Term in months | Qty | Unit List Price | Extended List | % Disc | Unit Price  | Extended Price |
|-------------------------------|--|---------------------------|----------------|-----|-----------------|---------------|--------|-------------|----------------|
| 1 PAN-PA-1420                 | Palo Alto Networks PA-1420<br>Comment:                                     | C062518                   |                | 2   | \$18,995.00     | \$37,990.00   | 22.11% | \$14,795.10 | \$29,590.20    |
| 2 PAN-SFP-PLUS-CU-<br>5M      | SFP+10GIGE CABLE ASSY PA5000, 7000& 3060                                   | C062518                   |                | 1   | \$530.00        | \$530.00      | 22.11% | \$412.81    | \$412.81       |
| 3 PAN-PWR-450W-<br>AC         | PA-3400 450W spare power supply  Comment:                                  | C062518                   |                | 2   | \$1,580.00      | \$3,160.00    | 22.11% | \$1,230.65  | \$2,461.30     |
| 4 PAN-PA-1420-<br>BND-CORESEC | PA-1420, Core Security Subscription Bund<br>Comment:                       | C062518                   | 12             | 2   | \$15,670.00     | \$31,340.00   | 22.11% | \$12,205.28 | \$24,410.56    |
| 5 PAN-PA-1420-<br>AIOPS-NGFW  | PAN-PA-1420-AIOPS-NGFW - AIOps for NGFW subscription, 1-year, PA- Comment: | C062518                   | 12             | 2   | \$3,800.00      | \$7,600.00    | 22.11% | \$2,959.80  | \$5,919.60     |
| 6 PAN-PA-1420-GP              | PAN-PA-1420-GP - PA-1420, GlobalProtect subscription, 1 y                  | C062518                   | 12             | 2   | \$3,800.00      | \$7,600.00    | 22.11% | \$2,959.80  | \$5,919.60     |
| 7 PAN-SVC-<br>PREMUSG-1420    | PAN-SVC-PREMUSG-1420 - PA-1420, For US Government accounts only  Comment:  | C062518                   | 12             | 2   | \$3,800.00      | \$7,600.00    | 0.00%  | \$3,800.00  | \$7,600.00     |
| 8 PAN-LGS-1TB-1YR             | Cortex DataLake,1TB,1Y w/ Prem Sup Comment:                                | C062518                   | 12             | 1   | \$2,000.00      | \$2,000.00    | 22.11% | \$1,557.79  | \$1,557.79     |
| 9 PAN-PA-1420-IOT-<br>DRDL    | PAN-PA-1420-IOT-DRDL - PA-1420, IoT subscription, does not requ            | C062518                   | 12             | 2   | \$8,550.00      | \$17,100.00   | 22.11% | \$6,659.55  | \$13,319.10    |



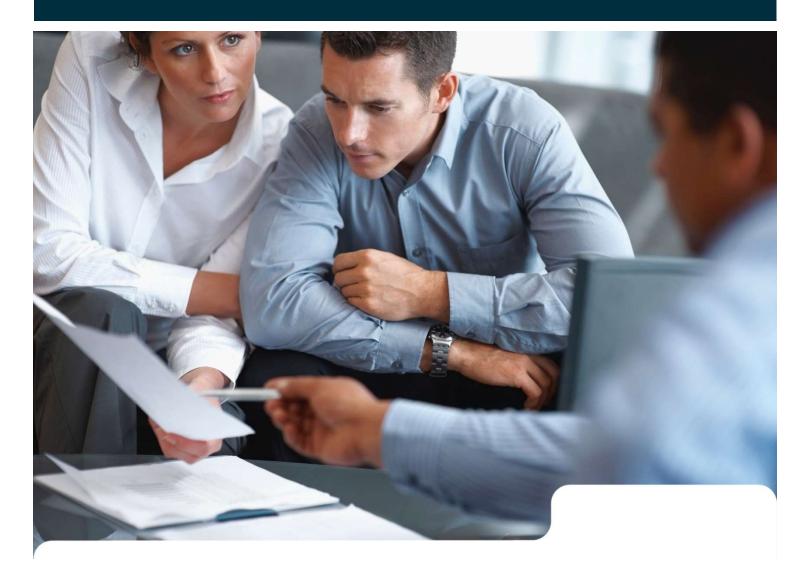
Date: 2/7/2024 Page #: 4 of 4

Documents #: OP-000794005 SO-000893353 Solution Name: Palo Alto 1420s Customer: CITY OF PITTSBURG

# **Solution Quote**

| # Item Number           | Description   | Public Sector<br>Contract | Term in months | Qty | Unit List Price | Extended List | % Disc  | Unit Price | Extended Price |
|-------------------------|---|---------------------------|----------------|-----|-----------------|---------------|---------|------------|----------------|
|                         | Comment:  |                           |                |     |                 |               |         |            |                |
| 10 PAN-IOT-ENT-<br>PLUS | Enterprise IoT Security Plus product opt            | C062518                   | 12             | 1   | \$0.01          | \$0.01        | 100.00% | \$0.00     | \$0.00         |
| 11 PAN-SFP-PLUS-SR      | SFP+ SR 10G TRANS (PA5000, 7000 & 3060)<br>Comment: | C062518                   |                | 2   | \$1,580.00      | \$3,160.00    | 22.11%  | \$1,230.65 | \$2,461.30     |

# **C1 STATEMENT OF WORK**



# **PALO ALTO**

PREPARED FOR: City of Pittsburg

PREPARED BY: Andrea Larson

Account Executive ALarson@onec1.com

REFERENCE: Opportunity: OP-000772924

Solution: SO-000867620 Quote(s): QU-000502709

DATE: January 25, 2024

Caheen Murphy Enterprise Architect CMurphy@onec1.com





# **TABLE OF CONTENTS**

| 1. Confidentiality Notice                              | 3  |
|--|----|
| 2. Scope of Work - Terms and Conditions                | 3  |
| 3. Project Timeline Expectations                       | 5  |
| 4. Project Overview                                    | 5  |
| 5. Project Scope of Services                           | 6  |
| 6. Project Management                                  | 8  |
| 7. Change Order Process                                | 9  |
| 8. Milestone and/or Project Acceptance                 | 9  |
| 9. Customer Responsibilities                           | 10 |
| 10. Professional Services Assumptions                  | 11 |
| 11. Professional Services Pricing and Billing Schedule | 14 |
| 12 Customer Authorization to Proceed                   | 15 |



## 1. CONFIDENTIALITY NOTICE

# THE INFORMATION CONTAINED HEREIN IS CONSIDERED CONFIDENTIAL AND PROPRIETARY, PRODUCED SOLELY FOR THE CUSTOMER IDENTIFIED ABOVE.

This Statement of Work ("SOW") is proprietary to ConvergeOne, Inc. ("C1") and contains C1 Confidential Information. It may not be disclosed in whole or in part without the express written authorization of C1. No portion of this SOW may be duplicated or used for any purpose other than to receive Services or deliverables from C1 described herein.

#### 2. SCOPE OF WORK - TERMS AND CONDITIONS

This Statement of Work or Scope of Work ("SOW") and the applicable Solution Summary (and any documents attached thereto and incorporated therein by reference) (collectively, this "Order") is subject to the following terms and conditions (the "MSA" or the "Agreement"): (i) the Master Sales Agreement or other applicable master agreement in effect as of the date hereof between ConvergeOne, Inc. and/or its subsidiaries and affiliates (collectively, "C1" or "Seller") and City of Pittsburg ("Customer"); or (ii) if no such master agreement is currently in place between C1 and Customer, the Online General Terms and Conditions currently found on the internet at: https://www.OneC1.com/agreement/. If the Customer's Agreement is a master agreement entered into with one of ConvergeOne, Inc.'s predecessors, affiliates and/or subsidiaries, ("Legacy Master Agreement"), the terms and conditions of such Legacy Master Agreement shall apply to this Order, subject to any modifications located at https://www.OneC1.com/agreement/. In the event of a conflict between the terms and conditions in the Agreement and this Order, the order of precedence shall be as follows: (i) this Order (with the most recent and specific document controlling if there are conflicts between the Solution Summary, this SOW and any other applicable supporting document(s) incorporated into this Order), (ii) Attachment A to the Agreement (if applicable), and (iii) the main body of the Agreement.

The Customer's signature on this Order (or the Customer's issuance of a purchase order in connection with this Order) shall represent the Customer's agreement with each document in this Order.

This Order may include the sales of any of the following to Customer: (a) any hardware, third-party software and/or Seller software (collectively, "Products"); any installation services, professional services, and/or third-party provided support services that are generally associated with the Products and sold to customers by Seller ("Professional Services"); any Seller-provided vendor management services, software release management services, remote monitoring services and/or, troubleshooting services (collectively, "Managed Services"); and/or any Seller-provided maintenance services ordered by Customer to

53



maintain and service Supported Products or Supported Systems at Supported Sites to ensure that they operate in conformance with their respective documentation and specifications ("Maintenance Services"). For ease of reference only, Professional Services, Managed Services and Maintenance Services may be referred to collectively as "Services." Unless otherwise defined herein, capitalized terms used herein will have the same meanings as set forth in the Agreement.

Any dates and/or time intervals listed in this Order are approximate and for planning purposes only. C1 will use commercially reasonable efforts to accommodate any requested dates; provided, however, project milestones will be fully discussed and mutually agreed upon between C1 and Customer after project kickoff.

Products and/or Services not specifically itemized are not provided herein. Any additional applications, technologies, integrations, or other Products and/or Services not specified herein, are not included in this SOW and may result in additional charges at any time during the project.

Unless signed, this Order will be valid for a period of thirty (30) days following the date hereof. Due to rapidly changing prices in the market for third-party Products and/or Services, after the expiration of the foregoing 30-day period, the Seller reserves the right to adjust offerings and/or prices accordingly prior to issuing any new Order(s).

Thereafter, this Order will no longer be of any force and effect.

The outline of deliverables for this Order follows below.



#### 3. PROJECT TIMELINE EXPECTATIONS

Approximately five (5) business days after signed acceptance of this SOW, C1 will assign a project manager that will make contact and start planning a project kick-off meeting. The project kick-off may not take place immediately. Project start times depend on the availability of C1 and Customer resources.

The expected duration of this project has been budgeted at two (2) weeks from the time of kick-off to completion. If the project exceeds this timeframe, a project change order may be required to extend the engagement, resulting in additional fees.

#### 4. PROJECT OVERVIEW

Thank you for the opportunity to work with you on the Palo Alto project. This document describes the work to be performed during this engagement and covers the assumptions as the basis for this agreement, the responsibilities of C1 personnel and the responsibilities of the Customer.

# 4.1. Project Location(s)

Below is a list of the location(s) that should be included in this project.

Table 4-1

| Site Name         | Site Address                            |
|-------------------|---|
| Pittsburg, Kansas | 201 N. Pine Street, Pittsburg, KS 66762 |



#### 5. PROJECT SCOPE OF SERVICES

This section identifies the work that will be performed as part of this project. Below is an initial, high-level list of tasks and assumptions for the project. This schedule may change depending on the Customer's business requirements and other factors. Also, depending on the schedule finally agreed upon at the kickoff meeting, the days worked may not be contiguous. C1 will conduct a meeting with the Customer to review and finalize the technical approach, constraints and project schedule. This meeting is intended to ensure that all parties are working with consistent expectations for the project.

# **5.1. Security Services**

City of Pittsburgh recently experienced a breach. They are currently running with temporary devices that were provided by Palo Alto.

### **Discovery and Planning**

- Review and documentation of current setup. Aspects that are going to be reviewed and documented are:
  - o Network Topology.
  - o Current ACLs and Security Policies.
  - NAT Rules.
  - VPN (Remote Access and Site-to-Site).
  - User Authentication.

# **Pre-Configuration**

Customer will be responsible for the following:

- Rack and stack tasks:
  - Unbox hardware.
  - Rack and cable all hardware.
  - o Power up hardware.
  - o Test for DOA.
  - o Hardware diagnostics.
  - o Burn-in.
- Customer will perform all needed physical connections.
- Customer will provide all needed access for configuration.
- Customer will perform any needed switching configuration.



### Palo Alto Base Configuration

- Management interface configuration.
- License registration.
- Software Upgrade (if required).
- Validate internet access on management interface.

# **Palo Alto Configuration Migration**

- Export current configuration and review.
- Make any needed configuration adjustments for new Palo Alto appliances.
- Sanitze configuration.
- Import configuration into new devices.
- Validate configuration.

## Security

# **Palo Alto Migration**

- During approved change window, work with IT staff to remove cables from existing devices and re-cable to new appliances.
- Test connectivity and traffic flow.
- Troubleshoot as needed.



#### 6. PROJECT MANAGEMENT

C1 will provide Project Management Services to help you effectively manage the project and control risks during the deployment. C1 will designate a Project Manager who will act as the single point of accountability for all C1 contract deliverables for the duration of the Project. C1 follows the Project Management Body of Knowledge (PMBOK) for project delivery. The PMBOK is an adaptable approach that enables technology project success by aligning business and technology goals. Key elements include an iterative delivery process, clear project metrics, proactive risk management, and effective response to change.

## 6.1. Project Manager

C1 will designate a Project Manager (PM) responsible for overseeing the project. Once the contract is signed and accepted by C1, this individual will act as the Customer's single point of contact for all planning and issues related to solution delivery. The C1 PM will work closely with the Customer to guide the implementation and work on a mutually agreed-upon schedule. The C1 Project Manager is responsible for the following:

- Conduct internal (C1) and joint C1/Customer meetings.
- Develop a project plan, including activities, milestones, roles, and responsibilities.
- Schedule and manage required C1 resources and partners.
- Conduct Issue and Risk Management.
- Provide agenda and meeting notes.
- Track Customer and C1 project deliverables.
- Manage change orders and any associated billing with the Customer.
- Manage project closeout process, punch list and Customer acceptance.



#### 7. CHANGE ORDER PROCESS

Despite good project planning, design and review, project plans often require some degree of change at some point. These changes are handled using change order requests, which must be agreed upon by all parties to the contract before such work can be performed.

Either C1 or the Customer may initiate a change order for any deliverable, work requirement, assumption, or dependency that is part of the project. All requests must be in writing and handled by the C1 Project Manager. C1 will review the change and provide pricing as applicable before proceeding. The C1 Project Manager may also engage project team members to assess the impact of the change. Agreed changes must be approved in writing by an authorized representative of the Customer, via email or modified purchase order.

#### 8. MILESTONE AND/OR PROJECT ACCEPTANCE

Upon completion of the services described in this SOW, C1 shall provide the Customer with an Acceptance Form. Upon delivery of the Acceptance Form, the Customer has five (5) working days to review and accept. Failure to respond within the designated five (5) day period signifies the completion of the milestone or project. To refuse acceptance, the Customer must both indicate non-acceptance with written notification to C1 within the five (5) day period noted above and describe why it was not accepted. C1 shall have up to ten (10) days after the receipt of such notice to correct the error given it is within C1 scope and control to do so. The period to correct the error may be extended by mutual consent.



#### 9. CUSTOMER RESPONSIBILITIES

- **9.1.** Provide a single point of contact that will be responsible for:
  - Understanding the business process impact and technical requirements and who has the authority to make binding decisions on the Customer's behalf.
  - Working with C1 Project Manager to develop mutually agreed project schedule, including outside of Normal Business Hours test and cutover windows (if applicable).
  - Ensuring all Customer responsibilities are completed in accordance with the project schedule.
  - Reasonable notification of schedule and changes for the installation work.
  - Attending all project status meetings.

#### **9.2.** Site Preparation:

- Ensure the equipment room is ready, including all electrical, wiring, grounding, lighting, racks, and HVAC required to maintain equipment within operating conditions specified by the equipment manufacturer.
- Provide required cable/patch panels that meet all requirements for Category 5e, racks and network connectivity.
- Accept receipt of equipment and store it in a secure area. Retain shipping documentation, inventory shipments by box count and report any apparent external damage to the C1 Project Manager.
- Provide floor plans for equipment room configuration and related locations if applicable.
- Ensure that the existing Customer network is configured, connected and operating within the manufacturer's specifications.
- Customers will provide QOS on all their network equipment to the WAN based on the Supplier's guidelines and requirements if carrying voice.
- 9.3. Ensure the availability of appropriate Customer resources that will:
  - Assist in the development and execution of applicable test plans.
  - Provide accurate documentation for all existing systems and networks.
  - Provide all necessary IP addresses, subnet masks and default gateways.
  - Provide a qualified Network Administrator with working knowledge of Customer requirements.

60

• Provide information on planned changes in the network.



#### 10. PROFESSIONAL SERVICES ASSUMPTIONS

The following assumptions were made to create this Statement of Work. Should any of these assumptions prove to be incorrect or incomplete, C1 may modify the price, scope of work or milestones. Any such modifications shall be managed by the Change Order Procedure.

# 10.1. General Assumptions

- Unless explicitly stated otherwise, all services will be delivered remotely.
- All non-service impacting work described in this scope will be performed during U.S. normal business hours defined as 8:00 AM to 5:00 PM local time; Monday through Friday, excluding C1 designated holidays. "Cutover" for the sites will be completed during business hours unless otherwise stated in this scope of work.
- The Customer must identify any specific requirements for maintenance windows and change control. The Customer retains overall responsibility for any business process impact and any Customer-internal change management procedures and communications.
- All services, documentation and project deliverables will be provided in English only.
- C1 will install specific software versions agreed upon at the time of project kickoff. Upgrades to the software are not included in the SOW. C1 may choose to install an upgrade if required by the manufacturer or to resolve a problem.
- The Customer is responsible for the underlying data infrastructure including network and virtualization. Systems must be capable of supporting the proposed solution. C1 can supply consulting and remediation services to ensure successful implementation, if not included in this scope, through a change order and billed at an additional fee.
- The Customer is responsible for all communications and scheduling of any contractors or vendors not managed by the C1 Project Manager.
- Any product or service delivery dates communicated outside of this SOW or the Project Plan, are not to be considered valid or binding.
- If the project extends beyond the timeline specified in the Project Plan due to delays caused by parties other than C1 and its subcontractors, C1 may invoice for service performed to date.
- The Customer is responsible for verifying and arranging the installation of all applicable network connections and providing a functional network for application deployment.



- Projects requiring multiple site visits and/or intervals of inactivity between events must be noted as such prior to acceptance of this SOW.
- The Customer is responsible for relocation, removal and disposal of any previously installed Customer-owned equipment or cabling unless specifically agreed otherwise herein.
- The Customer is responsible for notifying C1 if the site requires any specialized access for personnel and/or Union trades for any tasks associated with this SOW. Notification of requirements must take place prior to the quote. Any and all additional costs for post-quote changes or additional site restrictions requiring specialized training or Union Labor shall be chargeable to the Customer.
- The Customer is responsible for managing all 3rd Parties not outlined in this SOW.
- Services not specifically called out in this SOW will be deemed out of scope.

# 10.2. Technical Assumptions

- Unless specifically called out above, no IP address changes are included in the SOW. If requested, additional charges may apply.
- The Customer is responsible for having current licensing, maintenance and support on the components of the servers, database, storage, and network infrastructure including hardware, software (including operating systems) and any associated costs.
- The Customer is responsible for any operating system patches and anti-virus software installation and support.
- The Customer is responsible for ensuring the existing network is free of layer 3 protocol and broadcast errors.
- The Customer is responsible for the cost and acquisition of any 3rd party security certificates necessary for successful deployment. C1 can provide services for Security Audits and Certificate deployment which can be billed at an additional fee.



- The Customer is responsible for resolving interoperability issues with other vendors not acting as a sub-contractor to C1.
- The Customer is responsible for any firmware updates to re-used circuit packs, media modules or cards not specifically identified within this SOW. C1 can provide services for firmware updates through a change order and billed at an additional fee.
- C1 will provide port and protocol matrices as provided by the manufacturers for the equipment that is in this scope. If additional documentation is required for firewall configuration or security assessments, C1 can provide these services at an additional cost to the Customer upon request.
- VPN access will be provided to C1 resources to allow for work to be accomplished remotely when applicable. If unfettered remote access to the Customer network cannot be provided, additional charges will be required.

63



#### 11. PROFESSIONAL SERVICES PRICING AND BILLING SCHEDULE

Billing terms for this project supersede any MSA in place and are only applicable to the services stated in this scope of work. Invoices are due within thirty (30) days from the date of the invoice unless otherwise previously agreed between the Customer and C1 credit department. Any change to the Project Pricing and Payment schedule will be managed through the Change Order procedures specified herein. All stated prices are exclusive of any taxes, fees, duties, or other amounts, however, designated and including without limitation value added and withholding taxes which are levied or based upon such charges, or upon this SOW (other than taxes based on the net income of C1). The Customer shall pay any taxes related to services purchased or licensed pursuant to this SOW or the Customer shall present an exemption certificate acceptable to the taxing authorities. Applicable taxes shall be billed as a separate item on the invoice.

## 11.1. Project Price and Milestone Billing Schedule

The fixed fee price for this services engagement is below and will be billed with the following milestone schedule:

### Total Price: \$15,450.00

- Milestone 1 (50%) Project Initiation Kick-Off Meeting, Resource Assignment,
   Design Completion
- Milestone 2 (50%) Final Customer Acceptance of the Project

# 11.2. Project Expenses

There are no anticipated project-related expenses expected for this project above the price included in this SOW. In the event that the need for additional expense arises, a Change Order will be presented by the Project Manager for approval by the Customer in advance. C1 will make a reasonable effort to minimize expenses and will ensure sufficient time is built into the project schedule to maximize efficiency when scheduling site visits.



# 12. CUSTOMER AUTHORIZATION TO PROCEED

The use of signatures on this SOW is to ensure agreement and understanding on project objectives and assumptions, and the work and deliverables to be performed by C1. By signing below, the duly authorized Customer representative signifies their commitment to proceed with the project as described in this SOW.

| Sustainer s Authorized Representatives |
|--|
|  |
|  |
|  |
| Signature                              |
| •                                      |
|  |
|  |
| Printed Name                           |
| Times itams                            |
|  |
|  |
| T:-1                                   |
| Title                                  |
|  |
|  |
|  |
| Date                                   |
|  |
|  |
|  |
| PO Number                              |
| I O Nullibel                           |

Customer's Authorized Representative

15