

City of Pittsburg, Kansas  
Commission Agenda  
Tuesday, November 14, 2023  
5:30 p.m.

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**CITY OF PITTSBURG, KANSAS**  
**COMMISSION AGENDA**  
**Tuesday, November 14, 2023**  
**5:30 p.m.**

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**CALL TO ORDER BY THE MAYOR:**

- a. Flag Salute Led by the Mayor
- b. Proclamation – Pittsburg Beautiful Day
- c. Public Input

**CONSENT AGENDA (ROLL CALL VOTE):**

- a. Approval of the October 24, 2023, City Commission Meeting minutes.
- b. Approval of staff recommendation to waive the City's bid policy and accept a proposal submitted by Masek Golf Car Company for a five-year lease of thirty-six golf carts, for use at the Four Oaks Golf Course, in the amount of \$33,120 per year, and authorize the Mayor to sign the necessary documents on behalf of the City.
- c. Approval of staff request to apply for a Safe Routes to School grant to install a sidewalk on the south side of East 20<sup>th</sup> Street from Meadowlark Elementary School to Rouse Street, and authorize the Mayor to sign the necessary documents, including a letter of support for the grant, on behalf of the City.
- d. Approval of the Appropriation Ordinance for the period ending November 14, 2023, subject to the release of HUD expenditures when funds are received.

**CONSIDER THE FOLLOWING:**

- a. VARIANCE REQUEST – Consider the recommendation of the Planning Commission/Board of Zoning Appeals to approve the request submitted by Larry and Donna Shipman for a setback variance to accommodate an addition to the home at 706 Osage. **Approve or disapprove the recommendation.**
- b. VARIANCE REQUEST – Consider the recommendation of the Planning Commission/Board of Zoning Appeals to approve the request submitted by MacCo Builders, LLC, for a setback variance to accommodate an addition to the building located at 902 South Joplin. **Approve or disapprove the recommendation.**



**CITY OF PITTSBURG, KANSAS**  
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- c. VACATION REQUEST – Consider the recommendation of the Planning Commission/Board of Zoning Appeals to approve the request submitted by Ryan McMillan to vacate the unopened alley at 2709 North Michigan. **Approve or disapprove the recommendation and, if approved, authorize staff to prepare the necessary Order.**
- d. LORENZ HAUS DEVELOPMENT, LLC REQUEST – Consider the recommendation of the Economic Development Advisory Committee (EDAC) to approve the request submitted by Lorenz Haus Development, LLC, to reimburse Lorenz Haus Development, LLC, an amount equal to 10% of the total project cost associated with the renovation of the property located at 211 North Broadway, with the City's investment funded through the Revolving Loan Fund (RLF), earmarked specifically for infrastructure improvements, not to exceed \$67,500. **Approve or disapprove the recommendation.**
- e. 620 FABRICATION COMPANY REQUEST – Consider the recommendation of the Economic Development Advisory Committee (EDAC) to approve the request submitted by 620 Fabrication Company, a sister company of Leafy Green Farms, to reimburse Leafy Green Farms an amount equal to 10% of the total project cost associated with improvements to the property located at 305 South Joplin, with the City's investment funded through the Revolving Loan Fund (RLF), earmarked specifically for infrastructure improvements, not to exceed \$49,000. **Approve or disapprove the recommendation.**
- f. PURCHASING POLICY UPDATE – Consider staff recommendation to update the City's Purchasing Policy. **Approve or disapprove the recommendation.**
- g. GRANT AWARD – Consider staff recommendation to approve the (1) Grant Agreement between the City of Pittsburg and the Kansas Housing Resources Corporation, (2) Assumption Agreement between the City of Pittsburg and Smithsonian, LLC, managing member, and (3) Personal Guaranty between the City of Pittsburg, and DVLP, LLC/Smithsonian, LLC, owners including Quentin Holmes, Monica Holmes, Patrick Crossland, Bonnie Crossland, Ian Youvan, Bart Arnett, Micah Arnett in association with the grant to rehabilitate the Smith Clinic, located at 902 North Broadway. **Approve or disapprove staff recommendation and, if approved, authorize the Mayor to sign the necessary documents on behalf of the City.**

**CITY OF PITTSBURG, KANSAS  
COMMISSION AGENDA  
Tuesday, November 14, 2023  
5:30 p.m.**

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**NON-AGENDA REPORTS & REQUESTS:**

**THE MAYOR'S MOMENT:**

**ADJOURNMENT**



# *Office of the Mayor*

THE CITY OF PITTSBURG, KANSAS

## *Proclamation*

- Whereas:* In 1998, Pittsburg Beautiful was established to improve the image and appearance of Pittsburg through support for government action, coordination with other like-minded organizations, and by fostering individual responsibility for and appreciation of the beautification of Pittsburg; and
- Whereas:* For the past twenty-five years, the dedicated Pittsburg Beautiful volunteers have worked tirelessly to increase the attractiveness of our City; and
- Whereas:* Pittsburg Beautiful members maintain the Walnut & Kansas triangle, YMCA triangle and flag, Lincoln Park sign on 12<sup>th</sup> Street, public parking lot planters, Farmers Market décor planters and the Quincy Street triangle; and
- Whereas:* Pittsburg Beautiful members coordinate and participate in the biannual Highway 69 cleanup; and
- Whereas:* The "Welcome to Pittsburg" signs, downtown urns and hanging baskets, Trailhead Park amenities, and RV/Bike Park amenities were purchased by and continue to be maintained by Pittsburg Beautiful members; and
- Whereas:* Each month, the owners of two homes and one business in Pittsburg are recognized with the Pittsburg Beautiful award for the beautification and upkeep of their properties.

*Now, Therefore, I, Ron Seglie, M.D., Mayor of the City of Pittsburg, Kansas, do hereby proclaim Tuesday, November 14<sup>th</sup>, 2023, as*

### **PITTSBURG BEAUTIFUL DAY**

and urge all citizens to recognize the efforts of the Pittsburg Beautiful members and the impact they have made on the City of Pittsburg over the past twenty-five years.

Dated this 14<sup>th</sup> day of November, 2023.

ATTEST:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor



OFFICIAL MINUTES  
OF THE MEETING OF THE  
GOVERNING BODY OF THE  
CITY OF PITTSBURG, KANSAS  
October 24, 2023

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A Regular Session of the Board of Commissioners was held at 5:30 p.m. on Tuesday, October 24, 2023, in the City Commission Room, located in the Law Enforcement Center, 201 North Pine, with Mayor Ron Seglie presiding and the following members present: Cheryl Brooks, Stu Hite, Dawn McNay and Chuck Munsell.

INVOCATION – Bishop Walter Simpson, on behalf of the Lighthouse Temple, provided an invocation.

Mayor Seglie led the flag salute.

PUBLIC INPUT –

QUINCY STREET IMPROVEMENT PROJECT - Joella Skyles, 112 Westfield Road, inquired as to the status of the Quincy Street Improvement Project.

SILVERBACK LANDING HOUSING PROJECT - William Strenth, 1515 Hampton, asked if the City is aware of any discussions with or by the developer, or other parties, that would alter the current zoning and recorded plat for Phases 2 and 3 of Silverback Landing.

BUNKER GEAR PURCHASE – Fire Chief Taylor Cerne answered questions from the Governing Body regarding his proposed purchase of Bunker Gear. Chief Cerne indicated that he plans to donate the City's used bunker gear to local fire departments in need.

APPROVAL OF MINUTES – On motion of Hite, seconded by Brooks, the Governing Body approved the September 12, 2023, City Commission Meeting minutes as presented. Motion carried.

APPROVAL OF MINUTES – On motion of Hite, seconded by Brooks, the Governing Body approved the September 25, 2023, Special City Commission Meeting minutes as presented. Motion carried.

BUNKER GEAR PURCHASE – On motion of Hite, seconded by Brooks, the Governing Body approved the purchase of twenty-two sets of bunker gear and fifteen pairs of boots for use by the Pittsburg Fire Department from First Due Fire Equipment in the amount of \$70,108.59. Motion carried.

DISPOSITION OF BIDS – TREE REMOVAL PROJECT – On motion of Hite, seconded by Brooks, the Governing Body awarded the bid for the City's Tree Removal Project, to include sixteen trees from various intersections within the City, to CTC Disaster Response, of Topeka, Kansas, in the amount of \$19,200, and authorized the Mayor to sign the contract documents once prepared. Motion carried.

OFFICIAL MINUTES  
OF THE MEETING OF THE  
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APPROPRIATION ORDINANCE – On motion of Hite, seconded by Brooks, the Governing Body approved the Appropriation Ordinance for the period ending October 24, 2023, subject to the release of HUD expenditures when funds are received. Motion carried with the following roll call vote: Yea: Brooks, Hite, McNay, Munsell, and Seglie.

DISPOSITION OF BIDS – EAST 27<sup>th</sup> TERRACE & 27<sup>th</sup> STREET RECONSTRUCTION PROJECT – On motion of McNay, seconded by Hite, the Governing Body awarded the bid for the East 27<sup>th</sup> Terrace & 27<sup>th</sup> Street Reconstruction Project, in the amount of \$923,139.58, to Heck and Wicker, of Parsons, Kansas, and authorized the Mayor and City Clerk to execute the contract documents once prepared. Motion carried.

LETTER AGREEMENT FOR PROFESSIONAL SERVICES – OLSSON STUDIO – On motion of Hite, seconded by McNay, the Governing Body approved staff recommendation to waive the City's formal bid process, and approve a Letter Agreement for Professional Services with Olsson Studio in the amount of \$178,000, in which Olsson Studio will provide services associated with downtown planning, and authorized the Mayor to sign the necessary documents on behalf of the City. Motion carried.

RESOLUTION NO. 1271 – On motion of Hite, seconded by Brooks, the Governing Body approved Resolution No. 1271, relating to the implementation of a Code of Ethics Policy for City of Pittsburg elected officials and employees, and authorized the Mayor to sign the Resolution on behalf of the City. Motion carried.

NON-AGENDA REPORTS & REQUESTS:

PUBLIC INPUT RESPONSE – QUINCY STREET IMPROVEMENT PROJECT – Director of Public Works and Utilities Matt Bacon provided an update on the Quincy Street Improvement Project.

PUBLIC INPUT RESPONSE – SILVERBACK LANDING HOUSING PROJECT – City Manager Daron Hall and City Engineer Pete Earles provided information on the Silverback Landing Housing Project.

THE MAYOR'S MOMENT - Mayor Seglie mentioned the much-needed rainfall.

SIGNAGE ON THE BYPASS – Commissioner Munsell noted that the "no Jake brake" signs along the Bypass have been removed. He requested the signs be reinstalled. City Manager Daron Hall indicated that the signs would need to be installed by KDOT. Commissioner Munsell asked that he be notified once City staff contacts KDOT to request the signs.



OFFICIAL MINUTES  
OF THE MEETING OF THE  
GOVERNING BODY OF THE  
CITY OF PITTSBURG, KANSAS  
October 24, 2023

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ADJOURNMENT – On motion of McNay, seconded by Hite, the Governing Body adjourned the meeting at 6:17 p.m. Motion carried.

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Ron Seglie, M.D., Mayor

ATTEST:

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Tammy Nagel, City Clerk



### Interoffice Memorandum

To: Daron Hall, City Manager  
CC: Tammy Nagel, City Clerk

From: Toby Book, Director of Parks and Recreation

Date: November 1, 2023

Subject: 2024 Golf Cart Lease for Four Oaks Golf Course of 36 carts

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On September 18, 2023 we received a proposal from Masek Golf Car Company for the lease of 36 Golf Cars. Masek Golf Car Company is the City's current provider of fleet golf carts. With current issues nationwide with the manufacture and supply of golf carts the City would run the risk being without a golf cart fleet if we were to go with a new vendor. The fleet would increase from 30 to 36 cart to help with the high usage on weekends (Friday, Saturday and Sunday) and tournament play. The new carts will also feature quieter engines, 4-wheel independent suspension and a 4-year factory warranty. Expected delivery will be late Spring or early Summer of 2024.

Staff is recommending the acceptance of the current proposal from Masek Golf Car Company for 36 golf cars to insure fleet availability and to secure pricing for the lease.

We are requesting to waive the City's bid policy and upon approval of recommendation to authorize the mayor to sign the necessary documents to enter in agreement to complete the proposal.

Please feel free to contact me if you have any questions or considerations regarding this matter.



425 M. St. Gering, NE 69341 Toll Free: (800) 800-8987 Fax: (308) 436-2800 [www.masekgolfcars.com](http://www.masekgolfcars.com)

"Largest Golf Car Distributor in the United States"

## YAMAHA GOLF CAR MUTUAL CONFIRMATION LETTER

For: Four Oaks Golf Course  
Attn: Kris Loy  
910 Memorial Dr, Box 688  
Pittsburg, KS 66762

September 18, 2023

Tel: 620-231-8070

This letter is for the purpose of confirming the details of the agreement on Yamaha golf cars between Masek Golf Car Company and Four Oaks Golf Course. If we have missed anything or incorrectly represented something, please call right away so we can get a corrected copy out to you as soon as possible. Please sign and date this letter and fax back to us at 308-436-2800.

### Proposal Type and Terms:

Five-year Straight Lease, with one annual payment per year, for five total payments. The new lease will begin when the new cars are delivered and expires 60 months after delivery. The first annual payment will be due on the 15<sup>th</sup> of the following month after delivery. This agreement is contingent upon approval with Yamaha Commercial Customer Finance or other leasing company acceptable to Masek's.

### Description of Yamaha Units and included equipment:

Thirty-Six (36) 2024 Yamaha Drive 2 "QuietTech" model fuel injected gas golf cars, Glacier White in color. The golf cars will be equipped with a top, sweater basket, soft-touch steering wheel, 4-wheel independent suspension, quiet package, dual USB ports, and two fleet numbers per car.

### Lease Pricing:

\$920 Per Car Per Year x 36 units = \$33,120 per payment. Pricing is based on current manufacturer costs and interest rates, actual pricing may vary.

### Delivery:

We plan to deliver these cars before the current lease extension ends in April of 2024. If Yamaha can build the cars sooner, we may be able to deliver the units well in advance of April. Due to supply chain chaos, there is a chance delivery could be delayed. Delivery and setup are included in the price.

### Warranty:

Yamaha's famous 4-Year factory warranty description is included with this confirmation letter. All warranty requires regular preventative maintenance services as specified by the manufacturer to remain in effect.

### Cars Returning from the Current Lease:

We will plan to pick up the 30 Yamaha YDRA gas golf cars currently on lease at the same time we deliver the 36 New 2024 Yamaha QT's or soon thereafter. The returning cars need to have tops and be in complete running condition, with no major engine or clutch problems and no major collision or abuse damage.

Procedures:

As we have done before, we'll agree on details in this confirmation letter and submit it to Yamaha for approval. They may ask for updated financials or an account update form.

Thank You for the opportunity to be of service to you with Yamaha, the world's finest golf cars and utility vehicles!

*Andy Degener*

Andy Degener

District Sales Manager  
Kansas-Missouri Territory  
Masek Golf Car Company  
425 M St. Gering, NE 69341  
Cell: 816-663-0667

[Andy@Masek.com](mailto:Andy@Masek.com)  
[www.masekgolfcars.com](http://www.masekgolfcars.com)



Accepted for: Four Oaks Golf Course

Sign: \_\_\_\_\_

Date: \_\_\_\_\_

CC: Joe Masek, Justin Allred, Derrick Goss

File: Four Oaks GC Conf. 9-18-23





Office of the Mayor  
201 West 4<sup>th</sup> Street  
P.O. Box 688  
Pittsburg, Kansas 66762

620-231-4100  
pittks.org

November 14, 2023

Ann Marie Katt  
Safe Routes to School Coordinator  
Kansas Department of Transportation  
700 SW Harrison, 2<sup>nd</sup> Floor East Tower  
Topeka, KS 66603-3745

RE: Letter of Support for Meadowlark Elementary Safe Routes to School

Dear Ms. Katt,

This letter is intended to demonstrate Pittsburg City Commission support for the City of Pittsburg's application for the Meadowlark Elementary Safe Routes to School.

The City of Pittsburg has a long history of success with the Kansas Department of Transportation on a wide variety of projects and has demonstrated the desire to improve the walkability of our schools. The Kansas Department of Transportation Safe Routes to School Planning Grant would serve as a strong foundation to help improve the safety and welfare of one of our local elementary schools.

Respectfully,

Ron Seglie, M.D.,  
Mayor

VENDOR SET: 99 City of Pittsburg, KS  
 BANK: \* ALL BANKS  
 DATE RANGE: 10/18/2023 THRU 11/08/2023

PAGE: 1

VENDOR I. D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1264	UNIVERSITY OF KANSAS							
0094	UNIVERSITY OF KANSAS	UNPOST	V 11/07/2023			194260		630.00CR
	BMO HARRIS BANK							
	BMO HARRIS BANK	UNPOST	V 10/30/2023			194276		165.00CR
	VOID CHECK		V 10/19/2023			194322		
	VOID CHECK		V 10/19/2023			194323		
8791	ENTERPRISE FM TRUST							
	ENTERPRISE FM TRUST	UNPOST	V 10/19/2023			194342		14,090.03CR
8791	ENTERPRISE FM TRUST							
	ENTERPRISE FM TRUST	UNPOST	V 10/30/2023			194342		
	VOID CHECK		V 10/19/2023			194343		
	VOID CHECK		V 10/24/2023			194372		
	VOID CHECK		V 10/24/2023			194373		
	VOID CHECK		V 10/24/2023			194374		
	VOID CHECK		V 10/24/2023			194375		
	VOID CHECK		V 10/24/2023			194376		
	VOID CHECK		V 10/24/2023			194377		
	VOID CHECK		V 10/24/2023			194378		
	VOID CHECK		V 10/24/2023			194383		
	VOID CHECK		V 10/24/2023			194384		
	VOID CHECK		V 10/24/2023			194394		
	VOID CHECK		V 10/24/2023			194395		
	VOID CHECK		V 10/24/2023			194396		
	VOID CHECK		V 10/24/2023			194397		
	VOID CHECK		V 10/24/2023			194398		
	VOID CHECK		V 10/24/2023			194399		
	VOID CHECK		V 11/02/2023			194400		
	VOID CHECK		V 11/02/2023			194430		
	VOID CHECK					194431		

\* \* T O T A L S \* \*

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	24	VOID DEBITS 0.00		
		VOID CREDITS 14,885.03CR		
		14,885.03CR	0.00	

TOTAL ERRORS: 0

VENDOR SET: 99	BANK: *	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			24	14,885.03CR	0.00	0.00
BANK: *		TOTALS:	24	14,885.03CR	0.00	0.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
7290	DELTA DENTAL OF KANSAS INC							
I-202311075043	CLAIMS PAID 10-13 TO 10-19-23	D	10/20/2023	2,763.00		000000		2,763.00
7290	DELTA DENTAL OF KANSAS INC							
I-202311075044	CLAIMS PAID 10-20 TO 10-26-23	D	10/27/2023	5,626.50		000000		5,626.50
7290	DELTA DENTAL OF KANSAS INC							
I-202311075045	CLAIMS PAID 10-27 TO 11-02-23	D	11/03/2023	3,428.90		000000		3,428.90
0046	ETTINGERS OFFICE SUPPLY							
I-556920-0	LIBRARY: PAPER / ENVELOPES	E	10/20/2023	364.96		020062		
I-556920-1	MISC OFFICE SUPPLIES	E	10/20/2023	28.83		020062		
I-556988-0	MISC OFFICE SUPPLIES	E	10/20/2023	87.98		020062		
I-557015-0	MISC OFFICE SUPPLIES	E	10/20/2023	84.43		020062		
I-557092-0	MISC OFFICE SUPPLIES	E	10/20/2023	218.90		020062		
I-557113-0	MISC OFFICE SUPPLIES	E	10/20/2023	336.88		020062		
I-557139-0	MISC OFFICE SUPPLIES	E	10/20/2023	280.90		020062		
I-557261-0	MISC OFFICE SUPPLIES	E	10/20/2023	246.03		020062		
I-557287-0	MISC OFFICE SUPPLIES	E	10/20/2023	148.20		020062		1,797.11
5989	CASCO INDUSTRIES INC							
I-254756	BOOTS	E	10/20/2023	1,037.00		020063		1,037.00
6524	ELLIOTT EQUIPMENT COMPANY							
I-174843	SENSOR TEMP, 32-392F	E	10/20/2023	995.00		020064		
I-175004	CAMEL JETTER UNIT REPAIR	E	10/20/2023	1,016.50		020064		
I-175013	FILTER / HYDRAULIC	E	10/20/2023	2,024.09		020064		4,035.59
7392	ASSURECO RISK MANAGEMENT & REG							
I-12814	MONTHLY EPA RMP	E	10/20/2023	350.00		020065		350.00
7994	ASBELL TRUCKING INC							
I-161057	DIRT REMOVAL & TRANSPORT	E	10/20/2023	17,000.00		020066		17,000.00
8202	PETROLEUM TRADERS CORPORATION							
I-1918675	1478 DIESEL/6396 UNLEADED	E	10/20/2023	27,088.90		020067		27,088.90
8232	BAYSINGERS POLICE SUPPLY INC							
I-1061921	BALLISTIC VESTS	E	10/20/2023	36,749.68		020068		
I-1061921 AP	BALLISTIC VESTS	E	10/20/2023	84.00		020068		36,833.68
8467	WASTE CORPORATION OF KANSAS, L							
I-363024	PD: TRASH DROP OFF	E	10/20/2023	85.45		020069		
I-AM0001394587	MT OLIVE - MONTHLY	E	10/20/2023	105.92		020069		
I-BL0000006753	SW SEPTIC LEACHATE	E	10/20/2023	896.24		020069		1,087.61



VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
8699	SHILTZ LAWN AND GARDEN LLC							
I-09-25-23	LEGEND	E	10/20/2023	139.95		020070		139.95
8782	ED MILLER AUTO SUPPLY							
C-996429	SWAY BAR	E	10/20/2023	38.56CR		020071		
C-998896	INVOICE 998612	E	10/20/2023	18.00CR		020071		
I-995337	SUPER WTHRSTRP ADHV	E	10/20/2023	11.45		020071		
I-995378	MUD FLAPS	E	10/20/2023	24.64		020071		
I-995862	RADIAL SEAL FILTER	E	10/20/2023	77.80		020071		
I-995978	SPIN ON FLUID	E	10/20/2023	37.88		020071		
I-995979	STOCK FILTERS	E	10/20/2023	8.50		020071		
I-995981	STOCK FILTERS	E	10/20/2023	25.50		020071		
I-996333	SWAY BAR	E	10/20/2023	44.95		020071		
I-996581	BATTERY CABLES	E	10/20/2023	76.22		020071		
I-996794	FITTINGS	E	10/20/2023	9.02		020071		
I-996884	HYD HOSE FITTINGS	E	10/20/2023	125.81		020071		
I-997049	HOSE FITTINGS	E	10/20/2023	122.47		020071		
I-997198	FILTERS	E	10/20/2023	200.21		020071		
I-997232	REPLACEMENT FLINTS	E	10/20/2023	2.60		020071		
I-997382	CARTRIDGE	E	10/20/2023	143.94		020071		
I-997384	CARTRIDGE WABCO	E	10/20/2023	95.96		020071		
I-997385	AIR FILTER	E	10/20/2023	95.95		020071		
I-997387	SHOP SUPPLIES	E	10/20/2023	7.18		020071		
I-997519	BRAXTON UNIV	E	10/20/2023	30.59		020071		
I-997691	HOSE FITTINGS	E	10/20/2023	93.19		020071		
I-997714	HOSE FITTINGS	E	10/20/2023	45.01		020071		
I-997724	HOSE FITTINGS	E	10/20/2023	48.09		020071		
I-998098	SPIN ON FLUID	E	10/20/2023	5.33		020071		
I-998112	BOXED CAPSULES	E	10/20/2023	10.95		020071		
I-998127	STOCK FILTERS	E	10/20/2023	210.62		020071		
I-998437	OIL FILTER	E	10/20/2023	49.81		020071		
I-998612	2YR BAT	E	10/20/2023	154.62		020071		
I-998666	MOBIL DELVAC1 ATF GAL	E	10/20/2023	105.98		020071		
I-998693	NAPA NON DETER 30 QT	E	10/20/2023	172.90		020071		
I-998741	FILTERS	E	10/20/2023	256.38		020071		
I-998912	2.5 DEF	E	10/20/2023	25.98		020071		
I-999266	AIR FILTER	E	10/20/2023	107.97		020071		
I-999275	SOLENOID	E	10/20/2023	46.51		020071		
I-999366	HD 50	E	10/20/2023	100.14		020071		
I-999494	SWAY BAR REPAIR KIT	E	10/20/2023	120.25		020071		
I-999509	IDLER ARM ASSEMBLY	E	10/20/2023	93.07		020071		2,730.91
8795	ISCO INDUSTRIES							
I-11116179	16" DR 17 WATERLINE PIPE	E	10/20/2023	17,544.34		020072		
I-11116180	16" DR 17 WATERLINE PIPE	E	10/20/2023	522.75		020072		18,067.09

VENDOR SET: 99 City of Pittsburg, KS  
 BANK: 80144 BMO HARRIS BANK  
 DATE RANGE: 10/18/2023 THRU 11/08/2023

PDF HISTORY CHECK REPORT

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
8801	I-SI5272	INDEPENDENT TRUCK UPFITTERS IN TAILGATE HINGE	E 10/20/2023	193.25		020073		193.25
0054	I-S4804148.001	JOPLIN SUPPLY COMPANY CCPIPEL	E 10/20/2023	264.68		020074		
	I-S4809185.001	STARPIPE	E 10/20/2023	1,017.26		020074		1,281.94
0055	I-20052	JOHN'S SPORT CENTER, INC. SCOPE	E 10/20/2023	1,642.00		020075		
	I-20205	BOOTS	E 10/20/2023	148.50		020075		
	I-20274	BOOTS	E 10/20/2023	148.50		020075		
	I-20275	BOOT	E 10/20/2023	150.00		020075		2,089.00
0087	I-O59801	FORMS ONE, LLC LA JOLLA STYLUS PENS	E 10/20/2023	438.04		020076		
	I-O59802	ULTRA LITE 25 OZ SPORT BOTTLE	E 10/20/2023	912.56		020076		
	I-O59803	WATERING CAN PLANTER WITH SEED	E 10/20/2023	543.50		020076		
	I-O59804	6" STRETCH TABLE THROW	E 10/20/2023	918.72		020076		2,812.82
0101	I-126261	BUG-A-WAY INC FD # 2: PEST CONTROL	E 10/20/2023	30.00		020077		
	I-126274	FD # 1: PEST CONTROL	E 10/20/2023	60.00		020077		
	I-126795	303 MEMORIAL DR: PEST CONTROL	E 10/20/2023	55.00		020077		
	I-126796	1301 N WALNUT: PEST CONTROL	E 10/20/2023	50.00		020077		
	I-126804	1506 N WALNUT: PEST SERVICE	E 10/20/2023	55.00		020077		250.00
0109	I-T83123	RANDY VILELA TRUCKING & HAULIN DEMO	E 10/20/2023	4,900.00		020078		4,900.00
0112	I-W96173	MARRONES INC CUPS	E 10/20/2023	73.44		020079		
	I-W97213	TOWEL CENTER PULL	E 10/20/2023	96.27		020079		169.71
0199	I-662948	KIRKLAND WELDING SUPPLIES SAFETY GLASSES	E 10/20/2023	36.00		020080		36.00
0203	I-0085243-IN	GADES SALES CO INC LED LENS 12" GREEN	E 10/20/2023	1,400.00		020081		1,400.00
0207	I-909665	PEPSI-COLA BOTTLING CO OF PITT FD: DRINKS	E 10/20/2023	598.55		020082		598.55
0276	I-338489	JOE SMITH COMPANY, INC. 4 OAK CONCESSIONS	E 10/20/2023	173.44		020083		173.44

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0292	UNIFIRST CORPORATION							
I-1920043424	BAGGED WIPERS	E	10/20/2023	58.16		020084		58.16
0317	KUNSHEK CHAT & COAL CO, INC.							
I-141984	STATION MAINTENANCE	E	10/20/2023	1,600.00		020085		
I-17733	1000 TON AB-3 ROCK	E	10/20/2023	3,255.18		020085		
I-17777	1000 TON AB-3 ROCK	E	10/20/2023	3,302.23		020085		
I-17801	3/4 CLEAN ROCK	E	10/20/2023	5,865.35		020085		
I-17802	3/4 CLEAN ROCK	E	10/20/2023	772.20		020085		14,794.96
0335	CUSTOM AWARDS, LLC							
I-23.407	DESK BAR: CUSTODIAL	E	10/20/2023	140.00		020086		
I-23.422	DESK BAR: THOMAS	E	10/20/2023	25.00		020086		165.00
0364	CRAWFORD COUNTY SHERIFF'S DEPA							
I-202310184904	JUL 2023 PRISONERS HELD	E	10/20/2023	3,725.00		020087		3,725.00
0409	WISEMAN'S DISCOUNT TIRE INC							
I-371108	AIRLOCK TURF	E	10/20/2023	90.95		020088		
I-372030	AIR LOCK TURF	E	10/20/2023	92.95		020088		183.90
0438	PAUL KEYS							
I-27742	IMMIGRANT PARK RESTROOMS	E	10/20/2023	125.00		020089		125.00
0577	KANSAS GAS SERVICE							
I-202310184906	FD: MONTHLY SVC	E	10/20/2023	95.61		020090		
I-202310184907	MEM AUD: MONTHLY SVC	E	10/20/2023	95.61		020090		
I-202310184908	AIRPORT: MONTHLY SVC	E	10/20/2023	41.80		020090		
I-202310184909	ASPHALT PLANT: MONTHLY SVC	E	10/20/2023	79.69		020090		
I-202310184910	WWTP: MONTHLY SVC	E	10/20/2023	369.92		020090		682.63
0597	CORNEJO & SONS LLC							
I-669212	MT OLIVE: AB-3/AS-1	E	10/20/2023	491.42		020091		
I-683202	MT OLIVE: D-50 - 4	E	10/20/2023	376.90		020091		868.32
0659	PAYNES INC							
I-123389	REPAIR PARTS	E	10/20/2023	570.00		020092		
I-123399	TRACTOR REPAIR	E	10/20/2023	173.29		020092		
I-37020	2008 FIRE TRUCK REPAIR	E	10/20/2023	119.63		020092		862.92
0746	CDL ELECTRIC COMPANY INC							
I-W87706	REFRIGERATOR REPAIR	E	10/20/2023	102.00		020093		
I-W88632	LINCOLN CENTER AC UNITS	E	10/20/2023	383.75		020093		
I-W89043	FOUR OAKS CLOSED SIGNS	E	10/20/2023	580.00		020093		
I-W89079	MEMORIAL RESTROOM REPAIR	E	10/20/2023	1,447.17		020093		
I-W89874	2023 ANNUAL GENERATOR INSPECT	E	10/20/2023	6,887.00		020093		
I-W92720	WATER TREATMENT AIR CONDENSOR	E	10/20/2023	362.50		020093		
I-W93280	LONESTAR LIFTSTATION	E	10/20/2023	3,486.41		020093		



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I-W93881	FD DODGE GRAPHICS	E	10/20/2023	1,280.00		020093		
I-W93885	PD WRAP	E	10/20/2023	880.00		020093		
I-W93886	PD WRAP	E	10/20/2023	880.00		020093		
I-W93887	PD: WRAP	E	10/20/2023	880.00		020093		
I-W93891	FD: DODGE WRAP	E	10/20/2023	1,280.00		020093		
I-W93985	FIRE ALARM REPAIR	E	10/20/2023	297.50		020093		
I-W94032	PD DECAL KIT	E	10/20/2023	880.00		020093		19,626.33
0785	REDICO INDUSTRIAL SUPPLY INC							
I-Z3-1214	GREASE WIPES	E	10/20/2023	105.54		020094		105.54
0823	TOUCHTON ELECTRIC INC							
I-84414	HOUSING: OCT 2023	E	10/20/2023	20.00		020095		
I-84453	FD #1 OCT	E	10/20/2023	39.00		020095		59.00
0866	AVFUEL CORPORATION							
I-C19253085	JET FUEL 8158.0	E	10/20/2023	40,627.20		020096		
I-C19258850	JET FUEL 7908.0	E	10/20/2023	30,028.88		020096		70,656.08
1150	INDUSTRIAL SALES CO INC							
I-1157684-000	2 VALVES FOR IRRIGATION	E	10/20/2023	319.68		020097		319.68
1199	SCURLOCK INDUSTRIES OF NORTH M							
I-0024103-IN	HINGED CASTING	E	10/20/2023	4,886.00		020098		4,886.00
1478	KANSASLAND TIRE #1828							
I-31740	UNIT 6: TIRES	E	10/20/2023	685.20		020099		
I-31833	CHALKER	E	10/20/2023	14.80		020099		
I-31894	MNT/DSMNT FARM FRONT	E	10/20/2023	200.00		020099		
I-31920	QUINT 2: TIRE REPAIR	E	10/20/2023	44.00		020099		
I-31984	UNIT 5: LEFT REAR TIRE REPAIR	E	10/20/2023	21.00		020099		
I-32316	K-9 UNIT: TIRES	E	10/20/2023	732.68		020099		
I-32321	MNT/DSMNT FARM FRONT	E	10/20/2023	160.00		020099		
I-32339	LOOSE TRAILER TIRE REPAIR	E	10/20/2023	162.82		020099		2,020.50
1733	BMI, INC							
I-663831	FLOOR PLATE CARBON	E	10/20/2023	472.15		020100		472.15
1792	B&L WATERWORKS SUPPLY, LLC							
I-007412	VAN STONE FLANGE	E	10/20/2023	126.32		020101		
I-007430	FORD REPAIR CLAMPS	E	10/20/2023	3,372.72		020101		
I-007533	BRAS TEE / MISC	E	10/20/2023	663.42		020101		
I-007677	16" MJ LONG SLEEVE COUPLING	E	10/20/2023	3,429.35		020101		
I-007727	FORD TAP SLEEVE / MISC	E	10/20/2023	2,749.49		020101		
I-007864	FORD REPAIR CLAMPS	E	10/20/2023	4,482.97		020101		
I-007867	FORD REPAIR CLAMPS	E	10/20/2023	4,625.95		020101		
I-007899	ONE PIECE FLAT LID	E	10/20/2023	562.19		020101		20,012.41

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2186	PRODUCERS COOPERATIVE ASSOCIAT							
I-1011052	GENERATOR	E	10/20/2023	121.39		020102		
I-1011053	GENERATOR: HOSPITAL	E	10/20/2023	1,054.09		020102		
I-1011055	GENERATOR: HOSPITAL	E	10/20/2023	84.50		020102		
I-1045003A	FINANCE CHARGE	E	10/20/2023	10.70		020102		
I-1045004A	FINANCE CHARGE	E	10/20/2023	8.00		020102		1,278.68
2707	THE LAWNSCAPE COMPANY, INC.							
I-09-01-23	EUROPE PARK MAINTENANCE	E	10/20/2023	1,663.75		020103		1,663.75
2767	BRENNTAG SOUTHWEST, INC							
I-BSW495032	LIQUID CHLORINE	E	10/20/2023	4,071.84		020104		
I-BSW497658	LIQUID CHLORINE	E	10/20/2023	4,071.84		020104		8,143.68
2841	KDHE							
I-63100	S8500 - JUL - SEP 2023	E	10/20/2023	1,710.00		020105		1,710.00
2960	PACE ANALYTICAL SERVICES LLC							
I-2360190247	LAB FEES 2023	E	10/20/2023	399.70		020106		
I-2360190550	LAB FEES 2023	E	10/20/2023	250.00		020106		
I-2360190859	LAB FEES 2023	E	10/20/2023	662.30		020106		
I-2360190919	LAB FEES 2023	E	10/20/2023	399.70		020106		
I-2360191322	LAB FEES 2023	E	10/20/2023	662.30		020106		
I-2360191730	LAB FEES 2023	E	10/20/2023	662.30		020106		
I-2360192053	LAB FEES 2023	E	10/20/2023	662.30		020106		
I-2360192063	QUARTERLY PIT SAMPLING	E	10/20/2023	320.10		020106		4,018.70
3126	W.W. GRAINGER, INC							
I-9832342027	BACKFLOW PREVENTER	E	10/20/2023	82.79		020107		82.79
4621	JCI INDUSTRIES INC							
I-8257364	SE LIFT STATION WELL PUMP	E	10/20/2023	15,750.00		020108		
I-8257364 AP	SE LIFT STATION WELL PUMP	E	10/20/2023	3,450.00		020108		19,200.00
4851	CRAWFORD COUNTY EMS							
I-09-05-23	EMT COURSE	E	10/20/2023	650.00		020109		650.00
5420	AQUIONICS INC							
I-0058998-IN	CAPACITOR	E	10/20/2023	234.68		020110		234.68
5640	WELLPATH LLC							
I-INVO109979	INMATE HEALTHCARE	E	10/20/2023	18.00		020111		18.00

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6402	I-10/04/2023	BEAN'S TOWING & AUTO BODY PD CONTRACT TOWING	E 10/20/2023	3,619.62		020112		3,619.62
6577	I-INV0054623	GREENSPRO INC A-LIST TTTF 50 LB/ RYE 50 LB	E 10/20/2023	1,792.50		020113		1,792.50
6846	I-18409T-001	GREENWAY ELECTRIC, INC. POWER SUPPLY / ANALOG INPUT	E 10/20/2023	3,049.69		020114		3,049.69
6851	I-S1203931.002	SCHULTE SUPPLY INC DEGREE ELBOW	E 10/20/2023	392.90		020115		392.90
6936	I-6577955	HAWKINS INC DNR	E 10/20/2023	556.34		020116		556.34
7038	I-1478	SIGNET COFFEE ROASTERS COFFEE	E 10/20/2023	110.00		020117		110.00
7100	I-202310194945	FIRST UNITED METHODIST CHURCH 2023 ESG SHELTER REIMBURSEMENT	E 10/20/2023	11,480.51		020118		11,480.51
7122	I-00665123	HYSPECO, INC BULHEAD LOCKNUT/FEM COUPLER	E 10/20/2023	335.74		020119		335.74
7128	I-LO3473	SWABY MFG REPLACEMENT PARTS	E 10/20/2023	3,939.00		020120		3,939.00
7151	I-202310194937 I-202310194938	QUADIENT FINANCE USA INC PD POSTAGE CITY HALL POSTAGE	E 10/20/2023 E 10/20/2023	300.00 1,000.00		020121 020121		1,300.00
7240	I-45394	JAY HATFIELD CERTIFIED USED CA AMP COOLING FAN	E 10/20/2023	202.50		020122		202.50
7448	I-SLS 10109742	CARUS CORPORATION LIQUID POLYMERIC PHOSPHAT	E 10/20/2023	7,273.20		020123		7,273.20
7620	I-1220034218	POMP'S TIRE SERVICE INC TIRES	E 10/20/2023	817.60		020124		817.60
7629	I-16691 I-16805 I-16806 I-16807 I-16809 I-16810 I-16811	EARLES ENGINEERING & INSPECTIO CITY ENGINEER CONTRACT NEW WWTP DESIGN CITY ENGINEER CONTRACT 27TH STREET ENGINEERING SW INDUST LIFT STATION MEM DRIVE DRAINAGE SIDEWALK 2022 SANITARY SEWER LININ	E 10/20/2023 E 10/20/2023 E 10/20/2023 E 10/20/2023 E 10/20/2023 E 10/20/2023 E 10/20/2023	4,120.00 112,911.50 4,243.00 5,450.00 3,900.00 4,082.50 347.50		020125 020125 020125 020125 020125 020125 020125		135,054.50



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7655	HW ACQUISITIONS, PA							
I-83122	MARIAH TUCKER REMAINING BALANC	E	10/20/2023	49.00		020126		
I-84782	MISC ANIMAL SERVICES	E	10/20/2023	805.75		020126		
I-86052	MISC ANIMAL SERVICES	E	10/20/2023	770.80		020126		1,625.55
7667	BRENT'S ELECTRIC, LLC							
I-2535	VFD, 10 HP, WASHDOWN	E	10/20/2023	2,558.05		020127		2,558.05
7744	DARREN L SWARTZ							
I-20231019494C	FM TOKENS	E	10/20/2023	47.00		020128		47.00
7806	CORE & MAIN LP							
I-T522774	METERING INFRASTRUCTURE	E	10/20/2023	42,300.00		020129		42,300.00
7860	RELX INC							
I-1578646-20230831	AUG 2023 2 USERS	E	10/20/2023	381.92		020130		381.92
7995	HERITAGE TRACTOR INC							
I-12033193	LINK END	E	10/20/2023	76.62		020131		
I-12040032	LATCH	E	10/20/2023	51.54		020131		128.16
8103	ANDY ROBERTS							
I-202310194939	FM TOKENS	E	10/20/2023	69.00		020132		69.00
8132	MIKE CARPINO FORD PITTSBURG IN							
I-21918	REPAIRS	E	10/20/2023	157.45		020133		157.45
8147	CHEM-AQUA, INC.							
I-8395775	WATER TREATMENT PROGRAM	E	10/20/2023	453.06		020134		453.06
8206	LINDE INC							
I-38132503	LIQUID CARBON DIOXIDE	E	10/20/2023	4,216.00		020135		4,216.00
8246	BETHANY ANN BROOKS							
I-5336	LAND BANK MOWING	E	10/20/2023	886.00		020136		
I-5337	LAND BANK MOWING	E	10/20/2023	861.00		020136		1,747.00
8309	MISSISSIPPI LIME COMPANY							
I-1690361	QUICKLIME CALCIUM OXIDE	E	10/20/2023	8,788.41		020137		
I-1692263	QUICKLIME CALCIUM OXIDE	E	10/20/2023	8,926.12		020137		
I-1693618	QUICKLIME CALCIUM OXIDE	E	10/20/2023	8,753.10		020137		26,467.63
8325	FLEET FUELS LLC							
I-130819	FD: 241.0 GALLONS	E	10/20/2023	997.74		020138		997.74

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8457	I-213051398	PENSKE COMMERCIAL VEHICLES US, FREIGHT STOCK	E 10/20/2023	525.78		020139		525.78
8490	I-218254-01	FOLEY INDUSTRIES, INC. DOZER	E 10/20/2023	7,008.64		020140		7,008.64
8629	I-202310184911	DAVID LEON GIEFER FM TOKEN REFUND	E 10/20/2023	42.00		020141		42.00
8729	I-202310184913	NATHAN HUGHES UMPIRE	E 10/20/2023	175.00		020142		
	I-202310184914	UMPIRE	E 10/20/2023	175.00		020142		
	I-202310184915	UMPIRE	E 10/20/2023	175.00		020142		
	I-202310194933	UMPIRE	E 10/20/2023	175.00		020142		700.00
0577	I-202310204954	KANSAS GAS SERVICE ASPHALT PLANT: MONTHLY SVC	E 10/23/2023	157.80		020237		
	I-202310204955	WWTP: MONTHLY SERVICE	E 10/23/2023	716.58		020237		
	I-202310204956	MEM AUD: MONTHLY SERVICE	E 10/23/2023	178.71		020237		
	I-202310204957	FD # 1: MONTHLY SERVICE	E 10/23/2023	187.50		020237		
	I-202310204958	AIRPORT: MONTHLY SERVICE	E 10/23/2023	82.96		020237		
	I-202310204959	MONTHLY SERVICE	E 10/23/2023	1,774.61		020237		3,098.16
8202	I-1924078	PETROLEUM TRADERS CORPORATION 4742 DIESEL / 1186 UNLEADED	E 10/25/2023	29,159.49		020238		29,159.49
8467	I-BL0000006747	WASTE CORPORATION OF KANSAS, L WWTP: SEPTIC / LEACH	E 10/25/2023	85.50		020239		
	I-BL0000006771	WWTP: SEPTIC / LEACHATE	E 10/25/2023	556.39		020239		641.89
8560	I-156876-1	SOUTHERN UNIFORM AND TACTICAL, MISC UNIFORM SUPPLIES	E 10/25/2023	499.92		020240		499.92
8708	I-15400	NOTCH 8, LLC MT OLIVE MAINTENANCE	E 10/25/2023	23,109.62		020241		23,109.62
8724	I-63779	ASSURED PARTNERS CAPITAL, INC PROP & LIAB INS	E 10/25/2023	3,750.00		020242		3,750.00
8782	I-999678	ED MILLER AUTO SUPPLY HOSE FITTINGS	E 10/25/2023	148.64		020243		
	I-999716	HOSE FITTINGS	E 10/25/2023	144.82		020243		
	I-999820	2YR BAT	E 10/25/2023	699.35		020243		
	I-999876	CORE DEPOSITS	E 10/25/2023	302.06		020243		1,294.87

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8795	ISCO INDUSTRIES							
I-11116496	16" DR 17 WATERLINE PIPE	E	10/25/2023	6,000.00		020244		6,000.00
0044	CRESTWOOD COUNTRY CLUB							
I-SEP 30/23 DH	SEPT 2023 CITY MANAGER DUES	E	10/25/2023	1,361.27		020245		1,361.27
0046	ETTINGERS OFFICE SUPPLY							
I-557418-0	MISC OFFICE SUPPLIES	E	10/25/2023	66.47		020246		
I-557624-0	MISC OFFICE SUPPLIES	E	10/25/2023	27.14		020246		93.61
0054	JOPLIN SUPPLY COMPANY							
I-S4813510.001	8IN GRIPPER PLUG	E	10/25/2023	72.14		020247		
I-S4813510.002	8IN GRIPPER PLUG	E	10/25/2023	189.74		020247		261.88
0101	BUG-A-WAY INC							
I-126948	FD #1: GENERAL PEST CONTROL	E	10/25/2023	60.00		020248		60.00
0112	MARRONES INC							
I-W97430	MISC GROCERY	E	10/25/2023	24.35		020249		24.35
0203	GADES SALES CO INC							
I-0085242-IN	TRAFFIC CAMERA	E	10/25/2023	15,000.00		020250		15,000.00
0207	PEPSI-COLA BOTTLING CO OF PITT							
I-01013868	MACC: WATER FOR CONCESSIONS	E	10/25/2023	72.50		020251		
I-01014232	MACC: WATER FOR CONCESSIONS	E	10/25/2023	72.50		020251		145.00
0335	CUSTOM AWARDS, LLC							
I-23.365	ELECTRICAL ID PLATE W/ HOLES	E	10/25/2023	12.00		020252		
I-23.372	ENGRAVED AND MOUNTED KEY	E	10/25/2023	30.00		020252		
I-23.397	ELECTRICAL ID PLATE W/ HOLES	E	10/25/2023	18.00		020252		
I-23.436	DESK BAR: AGUILAR	E	10/25/2023	25.00		020252		85.00
0534	TYLER TECHNOLOGIES INC							
I-025-429582	2ND QTR 2023 INSITE	E	10/25/2023	14,908.75		020253		14,908.75
0583	DICKINSON INDUSTRIES INC							
I-223329	MACC: BANNERS	E	10/25/2023	1,236.00		020254		1,236.00
0631	TRI-STATE BUILDING & SUPPLY CO							
I-22795	702 E QUINCY DRIVE REPAIR	E	10/25/2023	6,825.57		020255		
I-22806	17TH & BDWY SIDEWALK	E	10/25/2023	8,154.33		020255		14,979.90



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0659	PAYNES INC							
I-37093	2013 FREIGHTLINER REPAIR	E	10/25/2023	5,145.68		020256		
I-37147	QUINT-2: REPAIRS	E	10/25/2023	300.69		020256		5,446.37
0746	CDL ELECTRIC COMPANY INC							
I-W93648	EVAPORATOR COIL	E	10/25/2023	11,817.00		020257		
I-W94040	WWTP CAPACITATOR	E	10/25/2023	250.00		020257		12,067.00
0823	TOUCHTON ELECTRIC INC							
I-84358	CITY HALL: OCT 23	E	10/25/2023	40.00		020258		
I-84935	CITY HALL: NOV 23	E	10/25/2023	40.00		020258		
I-84986	HOUSING: NOV 23	E	10/25/2023	20.00		020258		
I-85031	FD #1: NOV 23	E	10/25/2023	39.00		020258		139.00
1075	COASTAL ENERGY CORP							
I-204461	SS-1H	E	10/25/2023	1,207.20		020259		1,207.20
1354	INTERNATIONAL INSTITUTE OF MUN							
I-202310204953	INTERNATIONAL INSTITUTE OF MUN	E	10/25/2023	185.00		020260		185.00
1478	KANSASLAND TIRE #1828							
I-32234	TIRE REPAIR	E	10/25/2023	21.00		020261		
I-32423	TIRES	E	10/25/2023	678.44		020261		699.44
2126	BUILDING CONTROLS & SERVICE IN							
I-62350	MEM AUD: HVAC REPAIR	E	10/25/2023	447.00		020262		447.00
2707	THE LAWNSCAPE COMPANY, INC.							
I-10-05-23	EUROPE PARK MAINTENANCE	E	10/25/2023	1,431.25		020263		1,431.25
2921	DATAPROSE LLC							
I-DP2303916	SEPT 2023 FEES	E	10/25/2023	4,042.39		020264		4,042.39
4307	HENRY KRAFT, INC.							
I-444381	MISC JANITORIAL SUPPLIES	E	10/25/2023	290.13		020265		
I-444927	MISC JANITORIAL SUPPLIES	E	10/25/2023	289.47		020265		579.60
5552	NATIONAL SIGN CO INC							
I-IN-204682	12' ST SIGN POSTS - TELES PAR	E	10/25/2023	2,025.00		020266		2,025.00
5855	STERICYCLE, INC.							
I-8004708586	PD: SHREDDING	E	10/25/2023	584.97		020267		584.97

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5931	I-09-27-2023	VOGEL HEATING & COOLING INC HVAC UNITS	E 10/25/2023	28,600.00		020268		28,600.00
6936	I-5577955-1	HAWKINS INC AQUA HAWK 307	E 10/25/2023	589.84		020269		589.84
7038	I-1539	SIGNET COFFEE ROASTERS COFFEE	E 10/25/2023	110.00		020270		
	I-1550	CITY HALL COFFEE	E 10/25/2023	110.00		020270		220.00
7128	I-03476	SWABY MFG PUMP REPAIR	E 10/25/2023	5,411.00		020271		5,411.00
7806	I-T706409	CORE & MAIN LP OMNI REG C2/T2	E 10/25/2023	2,540.00		020272		2,540.00
7839	I-818951023	VISION SERVICE PLAN INSURANCE OCT 2023	E 10/25/2023	2,013.20		020273		2,013.20
7991	I-28679	PRECISION DELTA CORPORATION GUNS AND AMMO	E 10/25/2023	5,396.40		020274		5,396.40
8818	I-1-1507	RED LEAF CHICAGO LLC CONSULTING SERVICES	E 10/27/2023	27,212.46		020275		27,212.46
8791	I-FBN4833778-1	ENTERPRISE FM TRUST FLEET PMT	E 10/31/2023	11,045.42		020276		
	I-FBN4836008-1	FLEET PMT	E 10/31/2023	2,112.04		020276		
	I-FBN4838482-1	FLEET PMT	E 10/31/2023	932.57		020276		14,090.03
8467	I-363692	WASTE CORPORATION OF KANSAS, L PD: TRASH DROP OFF	E 11/03/2023	85.32		020364		
	I-AM0001397770	MT OLIVE DUMPSTER	E 11/03/2023	107.33		020364		192.65
8528	I-3156	SARANN AUTO LEASING, INC. LEASE VEHICLES	E 11/03/2023	650.00		020365		
	I-3160	LEASE VEHICLES	E 11/03/2023	650.00		020365		
	I-3187	LEASE VEHICLES	E 11/03/2023	650.00		020365		1,950.00
8699	I-10-16-23	SCHILTZ LAWN AND GARDEN LLC LAWLESS: POLAR KING	E 11/03/2023	249.97		020366		
	I-10-23-23	FS 3347	E 11/03/2023	89.00		020366		338.97

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8718	PENNY WENTE							
I-8718	BUNKER GEAR REPAIR	E	11/03/2023	65.00		020367		65.00
8782	ED MILLER AUTO SUPPLY							
I-C01241	FILTERS: QUINT 3	E	11/03/2023	156.53		020368		
I-C01243	AIR FILTER: QUINT 3	E	11/03/2023	163.48		020368		
I-C01301	FILTERS	E	11/03/2023	187.25		020368		
I-C01335	AIR FILTER	E	11/03/2023	169.18		020368		
I-C01347	FILTERS	E	11/03/2023	166.51		020368		
I-C01351	AIR FILTER	E	11/03/2023	163.48		020368		1,006.43
8791	ENTERPRISE FM TRUST							
I-FBN4851646	FLEET PAYMENTS	E	11/03/2023	14,530.09		020369		
I-FBN4858807	FLEET PAYMENTS	E	11/03/2023	2,280.49		020369		
I-FBN4862142	FLEET PAYMENTS	E	11/03/2023	2,046.95		020369		18,857.53
0046	ETTINGERS OFFICE SUPPLY							
I-557282-0	MISC OFFICE SUPPLIES	E	11/03/2023	29.98		020370		
I-557587-0	MISC OFFICE SUPPLIES	E	11/03/2023	79.46		020370		
I-557593-0	MISC OFFICE SUPPLIES	E	11/03/2023	59.98		020370		
I-557656-0	MISC OFFICE SUPPLIES	E	11/03/2023	143.98		020370		
I-557673-0	MISC OFFICE SUPPLIES	E	11/03/2023	131.94		020370		
I-557675-0	ETTINGERS OFFICE SUPPLY	E	11/03/2023	322.89		020370		768.23
0055	JOHN'S SPORT CENTER, INC.							
I-20267	CRAWFORD: SAFETY TOE BOOT	E	11/03/2023	138.99		020371		
I-20268	CRAWFORD: JEANS	E	11/03/2023	144.00		020371		
I-20269	CRAWFORD: SHIRTS	E	11/03/2023	76.50		020371		
I-20326	JERRY: JEANS	E	11/03/2023	144.00		020371		503.49
0101	BUG-A-WAY INC							
I-126968	FD #3: GENERAL PEST CONTROL	E	11/03/2023	30.00		020372		30.00
0112	MARRONES INC							
I-W98258	MISC JANITORIAL SUPPLIES	E	11/03/2023	121.04		020373		121.04
0142	HECKERT CONSTRUCTION CO INC							
I-7702	ASPHALT	E	11/03/2023	2,715.32		020374		
I-7879	ASPHALT	E	11/03/2023	36,742.20		020374		
I-7899	ASPHALT	E	11/03/2023	26,802.71		020374		
I-7904	ASPHALT	E	11/03/2023	12,799.31		020374		
I-7936	ASPHALT	E	11/03/2023	26,116.63		020374		
I-7945	ASPHALT	E	11/03/2023	30,644.60		020374		
I-7960	ASPHALT	E	11/03/2023	45,841.46		020374		181,662.23



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0194	KANSAS STATE TREASURER							
I-202311024999	OCT 2023 COURT FEES	E	11/03/2023	1,561.50		020375		
I-202311025000	SEPT 2023 COURT FEES	E	11/03/2023	1,729.00		020375		3,290.50
0272	BO'S 1 STOP INC							
I-2023233	PIPE	E	11/03/2023	242.49		020376		242.49
0276	JOE SMITH COMPANY, INC.							
I-329520	CONCESSIONS	E	11/03/2023	83.00		020377		
I-333145	CONCESSIONS	E	11/03/2023	244.77		020377		
I-341030	PD: HALLOWEEN EVENT	E	11/03/2023	149.42		020377		
I-342188	CONCESSIONS	E	11/03/2023	43.95		020377		521.14
0317	KUNSHEK CHAT & COAL CO, INC.							
I-17400	1000 TON AB-3 ROCK	E	11/03/2023	2,641.90		020378		
I-17648	1000 TON AB-3 ROCK	E	11/03/2023	1,332.03		020378		
I-17649	1000 TON CLEAN ROCK	E	11/03/2023	1,585.65		020378		
I-17669	1000 TON AB-3 ROCK	E	11/03/2023	1,918.66		020378		
I-17669 AP	AB-3	E	11/03/2023	683.63		020378		
I-17670	1000 TON CLEAN ROCK	E	11/03/2023	1,205.70		020378		
I-17737	SAND	E	11/03/2023	959.41		020378		
I-17844	1 1/2" DECO FIRE DEPT	E	11/03/2023	1,600.00		020378		
I-17911	1000 TON CLEAN ROCK	E	11/03/2023	1,569.30		020378		13,496.28
0577	KANSAS GAS SERVICE							
I-2023110264973	MONTHLY SERVICE	E	11/03/2023	1,834.65		020379		1,834.65
0659	PAYNES INC							
I-37181	AIR FILTER	E	11/03/2023	51.58		020380		
I-37182	AIR FILTER	E	11/03/2023	51.85		020380		
I-37183	AIR FILTER	E	11/03/2023	51.85		020380		155.28
1075	COASTAL ENERGY CORP							
I-205259	SS-1H	E	11/03/2023	2,397.60		020381		2,397.60
1150	INDUSTRIAL SALES CO INC							
I-1157684-000 A	FREIGHT CHARGE	E	11/03/2023	21.80		020382		21.80
2186	PRODUCERS COOPERATIVE ASSOCIAT							
I-6080	2023 GAS AND OIL	E	11/03/2023	2,951.74		020383		2,951.74
4618	TRESA LYNNE MILLER							
I-2023110304991	SEPT 2023 PROBATION FEE	E	11/03/2023	372.47		020384		
I-202311024997	OCT 2023 PROBATION FEE	E	11/03/2023	265.50		020384		
I-202311024998	SEPT 2023 PROBATION FEE	E	11/03/2023	51.30		020384		689.27

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5648	JASON WISKE							
I-CCT 2023	2023 COURT SERVICE FEE	E	11/03/2023	1,000.00		020385		1,000.00
5855	STERICYCLE, INC.							
I-8005029943	LEC: SHREDDING	E	11/03/2023	263.81		020386		263.81
6577	GREENSPRO INC							
I-INV0054403	2023 GOLF COURSE CHEMICAL	E	11/03/2023	1,200.00		020387		
I-INV0054622	2023 GOLF COURSE CHEMICAL	E	11/03/2023	171.45		020387		1,371.45
6851	SCHULTE SUPPLY INC							
I-S1205558.001	20" ICS 880PG FORCE4 POWERGRIT	E	11/03/2023	1,374.00		020388		
I-S1205770.001	3/4" CTSPJ 90 DEGREE ELBOW	E	11/03/2023	1,778.28		020388		3,152.28
6936	HAWKINS INC							
I-6596986	HYDROFLUOSILICIC ACID	E	11/03/2023	1,976.21		020389		1,976.21
7151	QUADIENT FINANCE USA INC							
I-202310254971	PD: POSTAGE LATE FEE	E	11/03/2023	39.00		020390		39.00
7240	JAY HATFIELD CERTIFIED USED CA							
I-46334	PD: CAR #5 REPAIRS	E	11/03/2023	152.63		020391		152.63
7284	TRANSYSTEMS CORPORATION							
I-INV-0004220843	EAST QUINCY STREET PROJ	E	11/03/2023	21,443.00		020392		21,443.00
7629	EARLES ENGINEERING & INSPECTIO							
I-16868	NEW WWTP DESIGN	E	11/03/2023	100,045.59		020393		
I-16869	CITY ENGINEER CONTRACT	E	11/03/2023	4,243.60		020393		
I-16870	HUDSON & ENGLISH STORM	E	11/03/2023	600.00		020393		
I-16871	27TH STREET ENGINEERING	E	11/03/2023	3,375.00		020393		
I-16872	FD #2 PAVEMENT REPLACEMENT	E	11/03/2023	1,178.75		020393		
I-16873	SW INDUST LIFT STATION	E	11/03/2023	11,700.00		020393		121,142.94
7667	BRENT'S ELECTRIC, LLC							
I-2564	KIDDLELAND REPAIRS	E	11/03/2023	90.00		020394		
I-2565	PICKLEBALL: NEW LIGHT FIXTURES	E	11/03/2023	270.00		020394		360.00
7930	SANDERSON PIPE CORPORATION							
I-INV77348	WATERLINE PIPE	E	11/03/2023	10,425.20		020395		10,425.20
7959	ALL ABOARD FOUNDATION							
I-546	OCT 2023 LEASE	E	11/03/2023	2,637.53		020396		
I-555	ALL ABOARD FOUNDATION	E	11/03/2023	2,769.40		020396		5,406.93

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7991	PRECISION DELTA CORPORATION							
I-28592	TRAINING AMMUNITION	E	11/03/2023	7,873.40		020397		7,873.40
8147	CHEM-AQUA, INC.							
I-8435402	WATER TREATMENT PROGRAM	E	11/03/2023	453.06		020398		453.06
8309	MISSISSIPPI LIME COMPANY							
I-2634832	QUICKLIME CALCIUM OXIDE	E	11/03/2023	8,830.78		020399		8,830.78
8326	KAYLYN HITE							
I-OCT 2023	2023 COURT SERVICE FEE	E	11/03/2023	1,000.00		020400		1,000.00
8649	UPLINK, LLC							
I-11253	FOUR OAKS SECURITY	E	11/03/2023	21.00		020401		21.00
8729	NATHAN HUGHES							
I-202310264978	UMPIRE	E	11/03/2023	200.00		020402		200.00
8775	PITTSBURG INVESTORS, LLC							
I-202311065017	SEPT 2023 SALES TAX	E	11/07/2023	3,059.78		020403		
I-202311065018	OCT 2023 SALES TAX	E	11/07/2023	3,760.05		020403		6,819.83
8236	NORTHGATE ASSOCIATES LLC							
I-202311065015	SEPT 2023 SALES TAX	E	11/07/2023	5,841.31		020404		
I-202311065016	OCT 2023 SALES TAX	E	11/07/2023	8,279.86		020404		14,121.17
8211	UMB BANK N.A.							
I-202311065011	OCT 2023 TDD SALES TAX	E	11/07/2023	11,408.26		020405		
I-202311065014	SEPT 2023 SALES TAX	E	11/07/2023	14,045.70		020405		25,453.96
8807	OLIVIA MOLEY							
I-202310194943	UMPIRE	R	10/19/2023	75.00		194315		75.00
2876	CRAIG FARNSWORTH							
I-10-05-2023	PD & FD DRY CLEANING	R	10/19/2023	139.00		194316		139.00
8808	ALEXANDRA ROBINSON							
I-202310194944	UMPIRE	R	10/19/2023	120.00		194317		
I-202310194946	UMPIRE	R	10/19/2023	180.00		194317		300.00
8225	ALL TRAFFIC SOLUTIONS INC							
I-Q-80014	12 MONTH RENEWAL	R	10/19/2023	3,000.00		194318		3,000.00



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8765	ALLISON LATHIM							
I-202310194917	UMPIRE	R	10/19/2023	90.00		194319		
I-202310194918	UMPIRE	R	10/19/2023	90.00		194319		
I-202310194919	UMPIRE	R	10/19/2023	140.00		194319		
I-202310194935	UMPIRE	R	10/19/2023	90.00		194319		410.00
8475	AMERICAN LAWN & LANDSCAPE, INC							
I-13940	PD LANDSCAPING	R	10/19/2023	120.00		194320		
I-13954	PD LANDSCAPING	R	10/19/2023	150.00		194320		270.00
0523	AT&T							
I-202310184889	MONTHLY SERVICE	R	10/19/2023	4,772.45		194321		4,772.45
5480	BITNER MOTORS							
I-09-08-2023	2 DAMPNERS	R	10/19/2023	180.66		194324		
I-09-12-2023	SET BLADES	R	10/19/2023	70.00		194324		250.66
5966	BERRY COMPANIES, INC.							
I-73010441 A	WHEEL SAW DIFFERENCE	R	10/19/2023	17.24		194325		
I-73012425	TRACK LOADER REPAIR	R	10/19/2023	1,442.81		194325		
I-73012556	BELT COMPRESSOR A/C	R	10/19/2023	27.29		194325		1,487.34
6956	BSN SPORTS, INC							
I-922544364	REPLACEMENT HOME PLATES	R	10/19/2023	227.88		194326		227.88
8755	CAROL GOOD							
I-202310184912	FM TOKEN REFUND	R	10/19/2023	53.00		194327		53.00
5283	CLASS LTD							
I-4-004626	HOUSING: SHREDDING	R	10/19/2023	36.60		194328		36.60
5759	COMMUNITY HEALTH CENTER OF SEK							
I-1163	EE TESTING	R	10/19/2023	345.00		194329		345.00
7483	RICKY EUGENE CORNELL							
I-202310184899	UMPIRE	R	10/19/2023	150.00		194330		
I-202310184902	UMPIRE	R	10/19/2023	150.00		194330		
I-202310184903	UMPIRE	R	10/19/2023	150.00		194330		
I-202310194932	UMPIRE	R	10/19/2023	150.00		194330		600.00
4263	COX COMMUNICATIONS KANSAS LLC							
I-202310184890	FD #1 MONTHLY SERVICE	R	10/19/2023	52.48		194331		52.48

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4263	I-202310184891	COX COMMUNICATIONS KANSAS LLC FD #3 MONTHLY SERVICE	R 10/19/2023	83.21		194332		83.21
4263	I-202310184892	COX COMMUNICATIONS KANSAS LLC FD #2 MONTHLY SERVICE	R 10/19/2023	87.72		194333		87.72
4263	I-202310184893	COX COMMUNICATIONS KANSAS LLC PD MONTHLY SERVICE	R 10/19/2023	99.70		194334		99.70
4263	I-202310184894	COX COMMUNICATIONS KANSAS LLC FD #3 MONTHLY SERVICE	R 10/19/2023	78.21		194335		78.21
4263	I-202310184895	COX COMMUNICATIONS KANSAS LLC PARKS AND REC MONTHLY SERVICE	R 10/19/2023	37.79		194336		37.79
4263	I-202310184896	COX COMMUNICATIONS KANSAS LLC PARKS AND REC MONTHLY SERVICE	R 10/19/2023	29.38		194337		29.38
4263	I-202310184898	COX COMMUNICATIONS KANSAS LLC FD #1 MONTHLY SERVICE	R 10/19/2023	52.48		194338		52.48
4263	I-202310184905	COX COMMUNICATIONS KANSAS LLC PARKS: MONTHLY SERVICE	R 10/19/2023	29.38		194339		29.38
7517	I-202310184901	CRAW-KAN TELEPHONE COOPERATIVE JEFF BAIR OCT 2023	R 10/19/2023	91.22		194340		91.22
5857	I-154263	CREATIVE PRODUCT SOURCING INC DARE SUPPLIES	R 10/19/2023	758.80		194341		758.80
8791	I-FBN4833778	ENTERPRISE FM TRUST FLEET PAYMENT	V 10/19/2023	11,045.42		194342		
	I-FBN4836008	FLEET PAYMENT	V 10/19/2023	2,112.04		194342		
	I-FBN4838482	FLEET PAYMENTS	V 10/19/2023	932.57		194342		14,090.03
8791	M-CHECK	ENTERPRISE FM TRUST ENTERPRISE FM TRUST	UNPOST V 10/30/2023			194342		14,090.03CR
8430	I-3087623-000	EQUIPMENTSHARE.COM, INC CASE - SCREW HEX SOC	R 10/19/2023	27.10		194344		
	I-3103218-000	CASE - GEAR PLANETARY	R 10/19/2023	552.00		194344		
	I-3103262-000	CASE - PAD	R 10/19/2023	464.00		194344		
	I-3103428-000	CASE - PAD RUBBER	R 10/19/2023	346.00		194344		
	I-3176358-000	CASE - EDGE CUTTING	R 10/19/2023	669.90		194344		2,059.00

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
3251	FT SCOTT COMMUNITY COLLEGE							
I-222S-0530PFD 5)	EMT FEES	R	10/19/2023	8,450.00		194345		8,450.00
3809	GRACEE THOMPSON							
I-202310194947	UMPIRE	R	10/19/2023	30.00		194346		
I-202310194948	UMPIRE	R	10/19/2023	75.00		194346		105.00
1	KUNDIGER, NATALIE							
I-202310194916	FM TOKENS	R	10/19/2023	5.00		194347		5.00
7945	LUCKY-BUT LAWN CARE, LLC							
I-12876	MINER'S: LANDSCAPE MAINTENANCE	R	10/19/2023	736.72		194348		
I-12911	SCHLANGER: PARK MAINTENANCE	R	10/19/2023	110.00		194348		
I-12912	MINER'S: LANDSCAPING	R	10/19/2023	1,041.25		194348		1,887.97
8768	MARK MCATEE							
I-202310194923	LADDER 4 REPAIR	R	10/19/2023	75.00		194349		
I-202310194924	SERVICE CALL	R	10/19/2023	479.16		194349		
I-202310194925	SQUAD 1 REPAIR	R	10/19/2023	537.00		194349		1,091.16
7203	PARKSON CORPORATION							
I-AR1/51037705	24" GREEN DYALON A WHEELS	R	10/19/2023	2,578.00		194350		
I-AR1/51037705 AP	24" GREEN DYALON A WHEEL	R	10/19/2023	2,942.20		194350		5,520.20
8252	PERRY SUMMY							
I-202310194941	FM TOKEN	R	10/19/2023	193.00		194351		193.00
7480	RODGER PETRAIT							
I-202310194927	UMPIRE	R	10/19/2023	150.00		194352		
I-202310194928	UMPIRE	R	10/19/2023	150.00		194352		
I-202310194929	UMPIRE	R	10/19/2023	150.00		194352		
I-202310194934	UMPIRE	R	10/19/2023	150.00		194352		600.00
1	PHILLIPS, MISTY							
I-202310194930	FM TOKENS	R	10/19/2023	92.00		194353		92.00
8248	SIGN BROTHERS							
I-W93469	TRAILHEAD PARK LETTERS	R	10/19/2023	90.30		194354		90.30
6377	SOUTHEAST KANSAS RECYCLING CEN							
I-09302023R	LARGE DROP OFF	R	10/19/2023	1,000.00		194355		1,000.00
8433	TEETER'S ASPHALT & MATERIALS L							
I-10416	ASPHALT	R	10/19/2023	13,707.85		194356		13,707.85



VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
6437	FRED VAN BECELAERE							
I-13405	FERTILIZER	R	10/19/2023	59.98		194357		59.98
8592	DEVIN WALSH							
I-202310194936	UMPIRE	R	10/19/2023	120.00		194358		
I-202310194942	UMPIRE	R	10/19/2023	240.00		194358		360.00
8810	TRIPLE THREAT THREEATRICKS							
I-202310194949	RENT SETTLEMENT	R	10/19/2023	5,242.06		194359		5,242.06
1	SHAFE, GILLIAN							
I-202310194951	SHAFE, GILLIAN:	R	10/19/2023	125.00		194360		125.00
1	WARREN, RAVEN							
I-202310194950	WARREN, RAVEN:	R	10/19/2023	60.00		194361		60.00
8475	AMERICAN LAWN & LANDSCAPE, INC							
I-14066	PD: LANDSCAPING	R	10/24/2023	600.00		194370		600.00
0523	AT&T							
I-202310204960	MONTHLY SERVICE	R	10/24/2023	1,687.48		194371		
I-202310234961	MONTHLY SERVICE	R	10/24/2023	5,685.43		194371		
I-202310234962	MONTHLY SERVICE	R	10/24/2023	12,151.36		194371		19,524.27
5561	AT&T MOBILITY							
I-202310234964	DOWNTOWN SECURITY	R	10/24/2023	148.20		194379		148.20
1	CHCSEK, ATTN							
I-202310244968	ROSS TURNEY	R	10/24/2023	200,000.00		194380		200,000.00
7279	CLAYTON HOLDINGS, LLC							
I-143759	LEASE PMT #3: AIRPORT REFUELER	R	10/24/2023	24,016.53		194381		24,016.53
7657	COPY PRODUCTS, INC.							
I-35022608	COPIER LEASE	R	10/24/2023	1,373.00		194382		1,373.00
4263	COX COMMUNICATIONS KANSAS LLC							
I-202310204952	MEM AUD: MONTHLY SERVICE	R	10/24/2023	96.54		194385		96.54
4263	COX COMMUNICATIONS KANSAS LLC							
I-202310234965	MONTHLY SERVICE	R	10/24/2023	697.18		194386		697.18
4263	COX COMMUNICATIONS KANSAS LLC							
I-202310234966	MONTHLY SERVICE	R	10/24/2023	387.69		194387		387.69

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
8430	EQUIPMENTSHARE.COM, INC							
I-3192962-000	CASE - SCREW HEX SOC / SHIM	R	10/24/2023	199.36		194388		
I-3195451-000	CASE - FILTER ELEMENT	R	10/24/2023	600.50		194388		799.86
1	LORENZ HAUS							
I-202310244969	DEVELOPMENT	R	10/24/2023	7,977.00		194389		7,977.00
8460	MARMIC FIRE AND SAFETY							
I-C792193	ALARM SERVICES	R	10/24/2023	544.96		194390		544.96
7697	MARTIN MEDINA							
I-935235	AUG 23 MOWING: RADIO TOWER	R	10/24/2023	380.00		194391		
I-935237	AUG MOWING: 4 OAKS PARKING LOT	R	10/24/2023	750.00		194391		
I-935238	AUG MOWING: ANIMAL CONTROL	R	10/24/2023	400.00		194391		1,530.00
4059	PSU - PRINTING & DESIGN SERVI							
I-68933	SAGE PROMO - CLICK PENS	R	10/24/2023	196.87		194392		
I-68935	SAGE PROMO - SCREEN CLEANER	R	10/24/2023	432.18		194392		629.05
5589	CELLCO PARTNERSHIP							
I-9945100961	CITY I-PADS	R	10/24/2023	97.00		194393		
I-9945764181	SPECIAL CIRCUITS	R	10/24/2023	369.46		194393		
I-9945794829	CITY CELL PHONES	R	10/24/2023	13,585.81		194393		14,052.27
1	VOGEL, LIBBY							
I-202310234967	VOGEL, LIBBY:	R	10/24/2023	100.00		194401		100.00
8658	AMINO BROTHERS CO., INC							
I-PAY APP # 11	QUINCY STREET CONSTRUCTIO	R	10/25/2023	188,500.46		194402		188,500.46
8658	AMINO BROTHERS CO., INC							
I-PAY EST #3	APRON RECONSTRUCTION	R	10/26/2023	185,214.84		194403		
I-PAY EST #4	APRON RECONSTRUCTION	R	10/26/2023	961,747.51		194403		1,146,962.35
6154	4 STATE MAINTENANCE SUPPLY INC							
I-661584	MISC JANITORIAL SUPPLIES	R	11/02/2023	164.48		194414		
I-662087	MISC JANITORIAL SUPPLIES	R	11/02/2023	29.35		194414		193.83
8816	ADVENTURE GOLF & SPORTS							
I-202310304994	MINI GOLF DESIGN VISIT	R	11/02/2023	3,761.00		194415		3,761.00
8454	BRYAN ALLEN							
I-202310264976	UMPIRE	R	11/02/2023	240.00		194416		240.00

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0516	AMERICAN CONCRETE CO INC							
I-90512179	CONCRETE	R	11/02/2023	1,992.00		194417		
I-90512180	CONCRETE	R	11/02/2023	1,213.00		194417		
I-90514118	CONCRETE	R	11/02/2023	1,196.00		194417		
I-90514499	CONCRETE	R	11/02/2023	422.00		194417		
I-90515286	CONCRETE	R	11/02/2023	827.00		194417		
I-90515292	CONCRETE	R	11/02/2023	655.00		194417		6,305.00
8815	ASHLEY ALLEN							
I-202310264974	UMPIRE	R	11/02/2023	240.00		194418		240.00
5561	AT&T MOBILITY							
I-202310304995	DOWNTOWN SECURITY	R	11/02/2023	302.26		194419		302.26
8732	BRANDON SPEAR							
I-202310264975	UMPIRE	R	11/02/2023	150.00		194420		150.00
5283	CLASS LTD							
I-4-004642	HOUSING: SHREDDING	R	11/02/2023	59.40		194421		59.40
5759	COMMUNITY HEALTH CENTER OF SEK							
I-1220	DRUG SCREENS	R	11/02/2023	90.00		194422		
I-8790	TDAP VACCINE / DRUG SCREEN	R	11/02/2023	122.00		194422		212.00
7483	RICKY EUGENE CORNELL							
I-202310264979	UMPIRE	R	11/02/2023	200.00		194423		200.00
4263	COX COMMUNICATIONS KANSAS LLC							
I-202310254970	PD: MONTHLY SERVICE	R	11/02/2023	199.40		194424		199.40
4263	COX COMMUNICATIONS KANSAS LLC							
I-202310264972	PARKS	R	11/02/2023	37.79		194425		37.79
0375	WICHITA WATER CONDITIONING							
I-687863	HOUSING: WATER	R	11/02/2023	10.50		194426		
I-694624	HOUSING: WATER	R	11/02/2023	8.75		194426		
I-695293	HOUSING: COOLER RENTAL	R	11/02/2023	10.50		194426		29.75
7116	EMC INSURANCE COMPANIES							
I-LA30-Z01781280	LAUBENGAYER CLAIM	R	11/02/2023	5,964.00		194427		5,964.00
7116	EMC INSURANCE COMPANIES							
I-Y00003732	GW CLAIM	R	11/02/2023	500.00		194428		500.00



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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1108	EVERGY KANSAS CENTRAL INC							
I-202311014996	EVERGY KANSAS CENTRAL INC	R	11/02/2023	223,513.80		194429		223,513.80
5941	K-STATE RESEARCH & EXTENSION							
I-CR126	SOIL SAMPLE FROM MATT BACON	R	11/02/2023	39.00		194432		39.00
8507	PITTSBURG PUBLISHING COMPANY,							
I-3244	SKYSCRAPER DIGITAL AD	R	11/02/2023	275.00		194433		275.00
7480	RODGER PETRAIT							
I-202310264977	UMPIRE	R	11/02/2023	100.00		194434		100.00
5296	RFB CONSTRUCTION INC							
I-8802R	N ROUSE CONCRETE PANELS	R	11/02/2023	8,587.69		194435		8,587.69
1	TCC - THE CLAIMS CENTER							
I-O51-22439	TCC - THE CLAIMS CENTER:	R	11/02/2023	412.96		194436		412.96
5589	CELLCO PARTNERSHIP							
I-9947536507	CITY I-PADS: MONTHLY SERVICE	R	11/02/2023	97.42		194437		97.42
1	WELLS, LONNIE							
I-202310304992	WELLS, LONNIE:	R	11/02/2023	49.25		194438		49.25
7483	RICKY EUGENE CORNELL							
I-202311065009	UMPIRE	R	11/06/2023	150.00		194439		150.00

\* \* T O T A L S \* \*

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	85	1,927,664.76	0.00	1,913,574.73
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	3	11,818.40	0.00	11,818.40
EFT:	163	1,253,285.32	0.00	1,253,285.32
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	1 VOID DEBITS	0.00		
	VOID CREDITS	14,090.03CR	14,090.03CR	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 99 BANK: 80144 TOTALS:	252	3,178,678.45	0.00	3,178,678.45
BANK: 80144 TOTALS:	252	3,178,678.45	0.00	3,178,678.45

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1609	PHILLIP H. O'MALLEY							
I-10/2023-100033E	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	533.00		020226		533.00
3294	JOHN R SMITH							
I-10/2023-100129E	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	700.00		020227		700.00
3668	MID AMERICA PROPERTIES OF PITT							
I-10/2023-100557E	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	1,158.00		020228		1,158.00
6298	L. KEVAN SCHUPBACH							
I-10/2023-100423E	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	79.00		020229		79.00
6464	PRO X PROPERTY SOLUTIONS, LLC							
I-10/2023-100909E	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	1,040.00		020230		1,040.00
6916	STILWELL HERITAGE & EDUCATIONA							
I-10/2023-100577E	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	173.00		020231		173.00
8080	SUNNYVALE INVESTMENT PROPERTIE							
I-10/2023-100941E	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	1,537.00		020232		1,537.00
8549	JENNIFER STOOKEY							
I-10/2023-100644E	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	750.00		020233		750.00
1609	PHILLIP H. O'MALLEY							
I-11/2023-100033E	HOUSING ASSISTANCE PAYMENT	E	11/02/2023	533.00		020353		533.00
3294	JOHN R SMITH							
I-11/2023-100129E	HOUSING ASSISTANCE PAYMENT	E	11/02/2023	700.00		020354		700.00
3668	MID AMERICA PROPERTIES OF PITT							
I-11/2023-100557E	HOUSING ASSISTANCE PAYMENT	E	11/02/2023	1,158.00		020355		1,158.00
6298	L. KEVAN SCHUPBACH							
I-11/2023-100423E	HOUSING ASSISTANCE PAYMENT	E	11/02/2023	79.00		020356		79.00
6464	PRO X PROPERTY SOLUTIONS, LLC							
I-11/2023-100909E	HOUSING ASSISTANCE PAYMENT	E	11/02/2023	1,040.00		020357		1,040.00
6916	STILWELL HERITAGE & EDUCATIONA							
I-11/2023-100577E	HOUSING ASSISTANCE PAYMENT	E	11/02/2023	173.00		020358		173.00
8080	SUNNYVALE INVESTMENT PROPERTIE							
I-11/2023-100941E	HOUSING ASSISTANCE PAYMENT	E	11/02/2023	1,537.00		020359		1,537.00

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8549	JENNIFER STOOKEY							
I-11/2023-100644E	HOUSING ASSISTANCE PAYMENT	E	11/02/2023	750.00		020360		750.00
4636	EVERGY KANSAS CENTRAL INC. (HA							
I-10/2023-100637E	HOUSING ASSISTANCE PAYMENT	R	10/19/2023	322.00		194369		322.00
4636	EVERGY KANSAS CENTRAL INC. (HA							
I-11/2023-100637E	HOUSING ASSISTANCE PAYMENT	R	11/01/2023	322.00		194413		322.00

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	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	2	644.00	0.00	644.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	16	11,940.00	0.00	11,940.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0			
VOID DEBITS		0.00		
VOID CREDITS		0.00	0.00	

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 99 BANK: EHV TOTALS:	18	12,584.00	0.00	12,584.00
BANK: EHV TOTALS:	18	12,584.00	0.00	12,584.00



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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
5906	JOHN HINRICHS							
I-10/2023-100715	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	175.00		020143		175.00
5961	LAWRENCE A VANBECELAERE							
I-10/2023-100724	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	76.00		020144		76.00
7581	REX LINVILLE							
I-10/2023-100886	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	654.00		020145		654.00
7717	LAWRENCE E GIGER							
I-10/2023-100896	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	475.00		020146		475.00
7837	MARJI RENTALS, LLC							
I-10/2023-100911	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	251.00		020147		251.00
8498	PITTSBURG HIGHLANDS GP, LLC							
I-10/2023-100921	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	2,736.00		020148		2,736.00
8512	GORILLA GRIP LLC							
I-10/2023-100994	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	625.00		020149		625.00
8580	GARY MORRISON REAL ESTATE, INC							
I-10/2023-101002	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	1,109.00		020150		1,109.00
8582	GARY K CONNER							
I-10/2023-101003	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	1,058.00		020151		1,058.00
8744	REED HOAGLAND							
I-10/2023-101013	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	650.00		020152		650.00
8778	CHICAGO HOUSING AUTHORITY							
I-10/2023-101016	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	2,368.02		020153		2,368.02
8798	TIMOTHY G DURKIN							
I-10/2023-101014	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	872.00		020154		872.00
8812	DYNAMIC ASSETS RE							
I-10/2023-101018	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	1,099.00		020155		1,099.00
0372	CONNER REALTY							
I-10/2023-100034	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	1,800.00		020156		1,800.00
1008	BENJAMIN M BEASLEY							
I-10/2023-100462	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	1,021.00		020157		1,021.00

11/08/2023 1:16 PM  
 VENDOR SET: 39 City of Pittsburg, KS  
 BANK: HAP BMO HARRIS BANK-HAP  
 DATE RANGE: 11/18/2023 THRU 11/08/2023

A/P HISTORY CHECK REPORT

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1231	JOHN LOVELL							
I-10/2023-100161	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	570.00		020158		570.00
1609	PHILLIP H. O'MALLEY							
I-10/2023-100033	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	3,241.00		020159		3,241.00
2542	YOST PROPERTIES							
I-10/2023-100167	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	199.00		020160		199.00
3142	COMMUNITY MENTAL HEALTH CENTER							
I-10/2023-100061	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	486.00		020161		486.00
3162	TOM YOAKAM							
I-10/2023-100238	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	900.00		020162		900.00
3218	CHERYL L BROOKS							
I-10/2023-100301	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	329.00		020163		329.00
3272	DUNCAN HOUSING LLC							
I-10/2023-100460	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	2,624.00		020164		2,624.00
3273	RICHARD F THENIKL							
I-10/2023-100540	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	841.00		020165		841.00
3294	JOHN R SMITH							
I-10/2023-100129	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	732.00		020166		732.00
3668	MID AMERICA PROPERTIES OF PITT							
I-10/2023-100557	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	12,222.00		020167		12,222.00
4054	MICHAEL A SMITH							
I-10/2023-100591	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	1,458.00		020168		1,458.00
4492	PITTSBURG SENIORS LP							
I-10/2023-100616	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	3,701.00		020169		3,701.00
4928	PITTSBURG STATE UNIVERSITY							
I-10/2023-100648	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	1,212.00		020170		1,212.00
5393	ANGELES PROPERTIES LLC - HAP							
I-10/2023-100671	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	3,508.00		020171		3,508.00
5658	DEANNA J HIGGINS							
I-10/2023-100340	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	293.00		020172		293.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
5676	BARBARA TODD							
I-10/2023-100689	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	9.00		020173		9.00
5817	JAMA ENTERPRISES LLP							
I-10/2023-100701	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	757.00		020174		757.00
5834	DENNIS TROUT							
I-10/2023-100706	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	296.00		020175		296.00
5957	PASTEUR PROPERTIES							
I-10/2023-100723	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	5,625.00		020176		5,625.00
6090	RANDAL BENNEFELD							
I-10/2023-100745	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	189.00		020177		189.00
6150	JAMES L COX RENTALS							
I-10/2023-100399	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	558.00		020178		558.00
6161	MICHAEL J STOTTS							
I-10/2023-100754	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	154.00		020179		154.00
6269	EDWARD SWOR							
I-10/2023-100137	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	596.00		020180		596.00
6298	L. KEVAN SCHUPBACH							
I-10/2023-100423	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	14,044.00		020181		14,044.00
6394	KEVIN R. HALL							
I-10/2023-100720	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	633.00		020182		633.00
6441	HEATHER MASON WHITE							
I-10/2023-100777	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	975.00		020183		975.00
6464	PRO X PROPERTY SOLUTIONS, LLC							
I-10/2023-100566	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	3,739.00		020184		
I-10/2023-100780	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	1,203.00		020184		
I-10/2023-100909	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	13,529.08		020184		18,471.08
6694	DELBERT BAIR							
I-10/2023-100806	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	469.00		020185		469.00
6708	CHARLES R. MERTZ							
I-10/2023-100808	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	279.00		020186		279.00



VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
6877	CHRISTOPHER KYLE BATTAGLIA							
I-10/2023-100952	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	640.00		020187		640.00
6916	STILWELL HERITAGE & EDUCATIONA							
I-10/2023-100577	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	1,708.00		020188		1,708.00
7083	PITTSBURG HEIGHTS, LP							
I-10/2023-100858	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	5,672.00		020189		5,672.00
7112	RANDY VILELA BODY REPAIR, TRU							
I-10/2023-100410	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	496.00		020190		496.00
7294	AMMP PROPERTIES, LLC							
I-10/2023-100869	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	874.00		020191		874.00
7312	JASON HARRIS							
I-10/2023-100556	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	497.00		020192		497.00
7326	RANDY ALLEE							
I-10/2023-100872	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	899.00		020193		899.00
7431	R&R RENTALS OF PITTSBURG LLC							
I-10/2023-100918	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	106.00		020194		106.00
7524	SOUTHEAST KANSAS COMMUNITY ACT							
I-10/2023-100001	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	229.00		020195		229.00
7554	TRAVIS R RIDGWAY							
I-10/2023-100925	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	334.00		020196		334.00
7582	KIRK A DUNCAN							
I-10/2023-100752	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	453.00		020197		453.00
7587	DAVID RUA							
I-10/2023-100887	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	488.00		020198		488.00
7645	SEWARD RENTALS, LLC							
I-10/2023-100456	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	1,141.00		020199		1,141.00
7654	A & R RENTALS, LLC							
I-10/2023-100893	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	624.00		020200		
I-10/2023-100936	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	2,713.00		020200		3,337.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
7669	CHARLES GILMORE							
I-10/2023-100753	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	602.00		020201		602.00
7741	SUSAN E ADAMS							
I-10/2023-100931	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	167.00		020202		167.00
7864	CB HOMES LLC							
I-10/2023-100913	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	800.00		020203		800.00
7866	JAMES MICHAEL HORTON							
I-10/2023-100914	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	3,738.00		020204		3,738.00
7918	CITY OF LEAVENWORTH							
I-10/2023-100923	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	721.34		020205		721.34
8005	REMINGTON SQUARE APARTMENTS OF							
I-10/2023-100931	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	12,378.00		020206		12,378.00
8080	SUNNYVALE INVESTMENT PROPERTIE							
I-10/2023-100941	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	9,523.48		020207		9,523.48
8174	MICHAEL A SMITH							
I-10/2023-100954	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	476.00		020208		476.00
8329	CHARLES P. SIMPSON							
I-10/2023-100406	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	461.00		020209		461.00
8402	BEVERLY D PETERSON							
I-10/2023-100982	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	110.00		020210		110.00
8426	JOHN F KENNEDY							
I-10/2023-100987	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	332.00		020211		332.00
8455	WILLIAM JOSHUA JAMESON							
I-10/2023-100989	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	454.00		020212		454.00
8492	RUSSELL F. MIZE							
I-10/2023-100888	HOUSING ASSITANCE PAYMENT	E	10/20/2023	293.00		020213		293.00
8502	JON BARTLOW							
I-10/2023-100992	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	348.00		020214		348.00
8520	MATTHEW A SANCHEZ							
I-10/2023-100995	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	120.00		020215		120.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
8627 I-10/2023-101003	STEVEN MARIUCCI HOUSING ASSISTANCE PAYMENT	E	10/20/2023	515.00		020216		515.00
8634 I-10/2023-100244	WAYNE L STORM HOUSING ASSISTANCE PAYMENT	E	10/20/2023	436.00		020217		436.00
8643 I-10/2023-101010	JEANNE ELLIOTT HOUSING ASSISTANCE PAYMENT	E	10/20/2023	650.00		020218		650.00
8717 I-10/2023-101012	WAYNE YAKEL HOUSING ASSISTANCE PAYMENT	E	10/20/2023	413.00		020219		413.00
5906 I-11/2023-100715	JOHN HINRICH HOUSING ASSISTANCE PAYMENT	E	11/02/2023	175.00		020277		175.00
5961 I-11/2023-100724	LAWRENCE A VANBECELAERE HOUSING ASSISTANCE PAYMENT	E	11/02/2023	76.00		020278		76.00
7581 I-11/2023-100886	REX LINVILLE HOUSING ASSISTANCE PAYMENT	E	11/02/2023	654.00		020279		654.00
7837 I-11/2023-100911	MARJI RENTALS, LLC HOUSING ASSISTANCE PAYMENT	E	11/02/2023	251.00		020280		251.00
8498 I-11/2023-100921	PITTSBURG HIGHLANDS GP, LLC HOUSING ASSISTANCE PAYMENT	E	11/02/2023	2,736.00		020281		2,736.00
8512 I-11/2023-100994	GORILLA GRIP LLC HOUSING ASSISTANCE PAYMENT	E	11/02/2023	625.00		020282		625.00
8580 I-11/2023-101002	GARY MORRISON REAL ESTATE, INC HOUSING ASSISTANCE PAYMENT	E	11/02/2023	1,109.00		020283		1,109.00
8582 I-11/2023-101003	GARY K CONNER HOUSING ASSISTANCE PAYMENT	E	11/02/2023	1,188.00		020284		1,188.00
8744 I-11/2023-101013	REED HOAGLAND HOUSING ASSISTANCE PAYMENT	E	11/02/2023	650.00		020285		650.00
8778 I-11/2023-101016	CHICAGO HOUSING AUTHORITY HOUSING ASSISTANCE PAYMENT	E	11/02/2023	1,184.01		020286		1,184.01
8798 I-11/2023-101014	TIMOTHY G DURKIN HOUSING ASSISTANCE PAYMENT	E	11/02/2023	872.00		020287		872.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
8812	DYNAMIC ASSETS RE							
I-11/2023-101018	HOUSING ASSISTANCE PAYMENT	E	11/02/2023	1,099.00		020288		1,099.00
0372	CONNER REALTY							
I-11/2023-100034	HOUSING ASSISTANCE PAYMENT	E	11/02/2023	1,800.00		020289		1,800.00
1008	BENJAMIN M BEASLEY							
I-11/2023-100462	HOUSING ASSISTANCE PAYMENT	E	11/02/2023	995.00		020290		995.00
1231	JOHN LOVELL							
I-11/2023-100161	HOUSING ASSISTANCE PAYMENT	E	11/02/2023	570.00		020291		570.00
1609	PHILLIP H. O'MALLEY							
I-11/2023-100033	HOUSING ASSISTANCE PAYMENT	E	11/02/2023	3,309.00		020292		3,309.00
2542	YOST PROPERTIES							
I-11/2023-100167	HOUSING ASSISTANCE PAYMENT	E	11/02/2023	199.00		020293		199.00
3142	COMMUNITY MENTAL HEALTH CENTER							
I-11/2023-100061	HOUSING ASSISTANCE PAYMENT	E	11/02/2023	486.00		020294		486.00
3162	TOM YOAKAM							
I-11/2023-100238	HOUSING ASSISTANCE PAYMENT	E	11/02/2023	900.00		020295		900.00
3218	CHERYL L BROOKS							
I-11/2023-100301	HOUSING ASSISTANCE PAYMENT	E	11/02/2023	329.00		020296		329.00
3272	DUNCAN HOUSING LLC							
I-11/2023-100460	HOUSING ASSISTANCE PAYMENT	E	11/02/2023	2,624.00		020297		2,624.00
3273	RICHARD F THENIKL							
I-11/2023-100540	HOUSING ASSISTANCE PAYMENT	E	11/02/2023	841.00		020298		841.00
3294	JOHN R SMITH							
I-11/2023-100129	HOUSING ASSISTANCE PAYMENT	E	11/02/2023	732.00		020299		732.00
3668	MID AMERICA PROPERTIES OF PITT							
I-11/2023-100557	HOUSING ASSISTANCE PAYMENT	E	11/02/2023	11,665.00		020300		11,665.00
4054	MICHAEL A SMITH							
I-11/2023-100591	HOUSING ASSISTANCE PAYMENT	E	11/02/2023	1,458.00		020301		1,458.00
4492	PITTSBURG SENIORS LP							
I-11/2023-100616	HOUSING ASSISTANCE PAYMENT	E	11/02/2023	3,701.00		020302		3,701.00



VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
4928	PITTSBURG STATE UNIVERSITY							
I-11/2023-100648	HOUSING ASSISTANCE PAYMENT	E	11/02/2023	1,212.00		020303		1,212.00
5393	ANGELES PROPERTIES LLC - HAP							
I-11/2023-100671	HOUSING ASSISTANCE PAYMENT	E	11/02/2023	3,508.00		020304		3,508.00
5658	DEANNA J HIGGINS							
I-11/2023-100340	HOUSING ASSISTANCE PAYMENT	E	11/02/2023	293.00		020305		293.00
5676	BARBARA TODD							
I-11/2023-100689	HOUSING ASSISTANCE PAYMENT	E	11/02/2023	9.00		020306		9.00
5817	JAMA ENTERPRISES LLP							
I-11/2023-100701	HOUSING ASSISTANCE PAYMENT	E	11/02/2023	757.00		020307		757.00
5834	DENNIS TROUT							
I-11/2023-100706	HOUSING ASSISTANCE PAYMENT	E	11/02/2023	296.00		020308		296.00
5957	PASTEUR PROPERTIES							
I-11/2023-100723	HOUSING ASSISTANCE PAYMENT	E	11/02/2023	5,175.00		020309		5,175.00
6090	RANDAL BENNEFELD							
I-11/2023-100745	HOUSING ASSISTANCE PAYMENT	E	11/02/2023	189.00		020310		189.00
6161	MICHAEL J STOTTS							
I-11/2023-100754	HOUSING ASSISTANCE PAYMENT	E	11/02/2023	154.00		020311		154.00
6269	EDWARD SWOR							
I-11/2023-100137	HOUSING ASSISTANCE PAYMENT	E	11/02/2023	596.00		020312		596.00
6298	L. KEVAN SCHUPBACH							
I-11/2023-100423	HOUSING ASSISTANCE PAYMENT	E	11/02/2023	14,188.00		020313		14,188.00
6394	KEVIN R. HALL							
I-11/2023-100720	HOUSING ASSISTANCE PAYMENT	E	11/02/2023	633.00		020314		633.00
6441	HEATHER MASON WHITE							
I-11/2023-100777	HOUSING ASSISTANCE PAYMENT	E	11/02/2023	975.00		020315		975.00
6464	PRO X PROPERTY SOLUTIONS, LLC							
I-11/2023-100566	HOUSING ASSISTANCE PAYMENT	E	11/02/2023	4,414.00		020316		
I-11/2023-100780	HOUSING ASSISTANCE PAYMENT	E	11/02/2023	1,203.00		020316		
I-11/2023-100909	HOUSING ASSISTANCE PAYMENT	E	11/02/2023	13,191.00		020316		18,808.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
6694	DELBERT BAIR							
I-11/2023-100806	HOUSING ASSISTANCE PAYMENT	E	11/02/2023	469.00		020317		469.00
6708	CHARLES R. MERTZ							
I-11/2023-100808	HOUSING ASSISTANCE PAYMENT	E	11/02/2023	294.00		020318		294.00
6877	CHRISTOPHER KYLE BATTAGLIA							
I-11/2023-100962	HOUSING ASSISTANCE PAYMENT	E	11/02/2023	640.00		020319		640.00
6916	STILWELL HERITAGE & EDUCATIONA							
I-11/2023-100577	HOUSING ASSISTANCE PAYMENT	E	11/02/2023	1,708.00		020320		1,708.00
7083	PITTSBURG HEIGHTS, LP							
I-11/2023-100848	HOUSING ASSISTANCE PAYMENT	E	11/02/2023	5,729.00		020321		5,729.00
7112	RANDY VILELA BODY REPAIR, TRU							
I-11/2023-100410	HOUSING ASSISTANCE PAYMENT	E	11/02/2023	496.00		020322		496.00
7294	AMMP PROPERTIES, LLC							
I-11/2023-100869	HOUSING ASSISTANCE PAYMENT	E	11/02/2023	874.00		020323		874.00
7312	JASON HARRIS							
I-11/2023-100596	HOUSING ASSISTANCE PAYMENT	E	11/02/2023	497.00		020324		497.00
7326	RANDY ALLEE							
I-11/2023-100872	HOUSING ASSISTANCE PAYMENT	E	11/02/2023	899.00		020325		899.00
7431	R&R RENTALS OF PITTSBURG LLC							
I-11/2023-100918	HOUSING ASSISTANCE PAYMENT	E	11/02/2023	106.00		020326		106.00
7524	SOUTHEAST KANSAS COMMUNITY ACT							
I-11/2023-100001	HOUSING ASSISTANCE PAYMENT	E	11/02/2023	241.00		020327		241.00
7554	TRAVIS R RIDGWAY							
I-11/2023-100925	HOUSING ASSISTANCE PAYMENT	E	11/02/2023	334.00		020328		334.00
7582	KIRK A DUNCAN							
I-11/2023-100752	HOUSING ASSISTANCE PAYMENT	E	11/02/2023	453.00		020329		453.00
7587	DAVID RUA							
I-11/2023-100887	HOUSING ASSISTANCE PAYMENT	E	11/02/2023	488.00		020330		488.00
7645	SEWARD RENTALS, LLC							
I-11/2023-100456	HOUSING ASSISTANCE PAYMENT	E	11/02/2023	1,191.00		020331		1,191.00

VENDOR SET: 99 City of Pittsburg, KS  
 BANK: HAP BMO HARRIS BANK-HAP  
 DATE RANGE: 10/18/2023 THRU 11/08/2023

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
7654	A & R RENTALS, LLC							
I-11/2023-100893	HOUSING ASSISTANCE PAYMENT	E	11/02/2023	624.00		020332		
I-11/2023-100936	HOUSING ASSISTANCE PAYMENT	E	11/02/2023	2,713.00		020332		3,337.00
7669	CHARLES GILMORE							
I-11/2023-100753	HOUSING ASSISTANCE PAYMENT	E	11/02/2023	602.00		020333		602.00
7741	SUSAN E ADAMS							
I-11/2023-100901	HOUSING ASSISTANCE PAYMENT	E	11/02/2023	167.00		020334		167.00
7864	CB HOMES LLC							
I-11/2023-100913	HOUSING ASSISTANCE PAYMENT	E	11/02/2023	800.00		020335		800.00
7866	JAMES MICHAEL HORTON							
I-11/2023-100914	HOUSING ASSISTANCE PAYMENT	E	11/02/2023	3,738.00		020336		3,738.00
7918	CITY OF LEAVENWORTH							
I-11/2023-100923	HOUSING ASSISTANCE PAYMENT	E	11/02/2023	721.34		020337		721.34
8005	REMINGTON SQUARE APARTMENTS OF							
I-11/2023-100931	HOUSING ASSISTANCE PAYMENT	E	11/02/2023	11,238.00		020338		11,238.00
8080	SUNNYVALE INVESTMENT PROPERTIE							
I-11/2023-100941	HOUSING ASSISTANCE PAYMENT	E	11/02/2023	9,391.00		020339		9,391.00
8174	MICHAEL A SMITH							
I-11/2023-100954	HOUSING ASSISTANCE PAYMENT	E	11/02/2023	462.00		020340		462.00
8329	CHARLES P. SIMPSON							
I-11/2023-100406	HOUSING ASSISTANCE PAYMENT	E	11/02/2023	461.00		020341		461.00
8402	BEVERLY D PETERSON							
I-11/2023-100982	HOUSING ASSISTANCE PAYMENT	E	11/02/2023	110.00		020342		110.00
8426	JOHN F KENNEDY							
I-11/2023-100987	HOUSING ASSISTANCE PAYMENT	E	11/02/2023	332.00		020343		332.00
8492	RUSSELL F. MIZE							
I-11/2023-100888	HOUSING ASSITANCE PAYMENT	E	11/02/2023	293.00		020344		293.00
8502	JON BARTLOW							
I-11/2023-100992	HOUSING ASSISTANCE PAYMENT	E	11/02/2023	348.00		020345		348.00

11/08/2023 1:16 PM  
 VENDOR SET: 39 City of Pittsburg, KS  
 BANK: HAP BMO HARRIS BANK-HAP  
 DATE RANGE: 11/18/2023 THRU 11/08/2023

A/P HISTORY CHECK REPORT

PAGE: 37

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
8520	MATTHEW A SANCHEZ							
I-11/2023-100995	HOUSING ASSISTANCE PAYMENT	E	11/02/2023	780.00		020346		780.00
8627	STEVEN MARIUCCI							
I-11/2023-101009	HOUSING ASSISTANCE PAYMENT	E	11/02/2023	515.00		020347		515.00
8634	WAYNE L STORM							
I-11/2023-100244	HOUSING ASSISTANCE PAYMENT	E	11/02/2023	436.00		020348		436.00
8717	WAYNE YAKEL							
I-11/2023-101012	HOUSING ASSISTANCE PAYMENT	E	11/02/2023	413.00		020349		413.00
8787	ANTHONY SIMONCIC							
I-10/2023-100193	HOUSING ASSISTANCE PAYMENT	R	10/19/2023	542.00		194362		542.00
4636	EVERGY KANSAS CENTRAL INC. (HA							
I-10/2023-100637	HOUSING ASSISTANCE PAYMENT	R	10/19/2023	3,348.00		194363		3,348.00
7616	STEVE KUPLEN							
I-10/2023-100660	HOUSING ASSISTANCE PAYMENT	R	10/19/2023	40.00		194364		40.00
8177	MISSISSIPPI REGIONAL HOUSING A							
I-10/2023-100955	HOUSING ASSISTANCE PAYMENT	R	10/19/2023	2,465.38		194365		2,465.38
8427	RENT-MOORE LLC							
I-10/2023-100185	HOUSING ASSISTANCE PAYMENT	R	10/19/2023	802.00		194366		802.00
6451	NAZAR SAMAN							
I-10/2023-100249	HOUSING ASSISTANCE PAYMENT	R	10/19/2023	627.00		194367		627.00
0472	LARRY SPRESSER							
I-10/2023-100251	HOUSING ASSISTANCE PAYMENT	R	10/19/2023	430.00		194368		430.00
8787	ANTHONY SIMONCIC							
I-11/2023-100193	HOUSING ASSISTANCE PAYMENT	R	11/01/2023	542.00		194405		542.00
4636	EVERGY KANSAS CENTRAL INC. (HA							
I-11/2023-100637	HOUSING ASSISTANCE PAYMENT	R	11/01/2023	3,364.00		194406		3,364.00
7616	STEVE KUPLEN							
I-11/2023-100660	HOUSING ASSISTANCE PAYMENT	R	11/01/2023	40.00		194407		40.00
8177	MISSISSIPPI REGIONAL HOUSING A							
I-11/2023-100955	HOUSING ASSISTANCE PAYMENT	R	11/01/2023	1,457.38		194408		1,457.38



VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
8427	RENT-MOORE LLC							
I-11/2023-100185	HOUSING ASSISTANCE PAYMENT	R	11/01/2023	802.00		194409		802.00
6451	NAZAR SAMAN							
I-11/2023-100249	HOUSING ASSISTANCE PAYMENT	R	11/01/2023	627.00		194410		627.00
0472	LARRY SPRESSER							
I-11/2023-100251	HOUSING ASSISTANCE PAYMENT	R	11/01/2023	430.00		194411		430.00

* * T O T A L S * *		NO		INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	14			15,516.76	0.00	15,516.76
HAND CHECKS:	0			0.00	0.00	0.00
DRAFTS:	0			0.00	0.00	0.00
EFT:	150			275,336.27	0.00	275,336.27
NON CHECKS:	0			0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS	0.00			
		VOID CREDITS	0.00	0.00	0.00	

TOTAL ERRORS: 0

	NO		INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 99	164		290,853.03	0.00	290,853.03
BANK: HAP	164		290,853.03	0.00	290,853.03

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
6150	JAMES L COX RENTALS							
I-10/2023-10039:SV	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	558.00		020234		558.00
6298	L. KEVAN SCHUPBACH							
I-10/2023-10042:SV	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	563.00		020235		563.00
8080	SUNNYVALE INVESTMENT PROPERTIE							
I-10/2023-10094:SV	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	436.00		020236		436.00
6150	JAMES L COX RENTALS							
I-11/2023-10039:SV	HOUSING ASSISTANCE PAYMENT	E	11/02/2023	558.00		020361		558.00
6298	L. KEVAN SCHUPBACH							
I-11/2023-10042:SV	HOUSING ASSISTANCE PAYMENT	E	11/02/2023	563.00		020362		563.00
8080	SUNNYVALE INVESTMENT PROPERTIE							
I-11/2023-10094:SV	HOUSING ASSISTANCE PAYMENT	E	11/02/2023	436.00		020363		436.00
* * T O T A L S * *								
REGULAR CHECKS:	NO			INVOICE AMOUNT	DISCOUNTS			CHECK AMOUNT
HAND CHECKS:	0			0.00	0.00			0.00
DRAFTS:	0			0.00	0.00			0.00
EFT:	6			0.00	0.00			0.00
NON CHECKS:	0			3,114.00	0.00			3,114.00
				0.00	0.00			0.00
VOID CHECKS:	0	VOID DEBITS	0.00					
		VOID CREDITS	0.00	0.00	0.00			
TOTAL ERRORS:	0							
VENDOR SET: 99	BANK: SV	TOTALS:	6	INVOICE AMOUNT	DISCOUNTS			CHECK AMOUNT
				3,114.00	0.00			3,114.00
BANK: SV	TOTALS:		6	3,114.00	0.00			3,114.00

11/08/2023 1:10 PM  
 VENDOR SET: 99 City of Pittsburg, KS  
 BANK: TBRA BK: HARRIS BANK-TBRA  
 DATE RANGE: 10/18/2023 THRU 11/08/2023

A/P HISTORY CHECK REPORT

PAGE: 40

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1609	PHILLIP H. O'MALLEY							
I-10/2023-100033T	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	650.00		020220		650.00
5534	SYCAMORE VILLAGE RES LP							
I-10/2023-100553T	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	1,354.00		020221		1,354.00
6298	L. KEVAN SCHUPBACH							
I-10/2023-100423T	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	768.00		020222		768.00
6464	PRO X PROPERTY SOLUTIONS, LLC							
I-10/2023-100959T	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	2,100.00		020223		2,100.00
8005	REMINGTON SQUARE APARTMENTS OF							
I-10/2023-100931T	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	2,400.00		020224		2,400.00
8080	SUNNYVALE INVESTMENT PROPERTIE							
I-10/2023-100941T	HOUSING ASSISTANCE PAYMENT	E	10/20/2023	700.00		020225		700.00
3668	MID AMERICA PROPERTIES OF PITT							
I-11/2023-100557T	HOUSING ASSISTANCE PAYMENT	E	11/02/2023	800.00		020350		800.00
5534	SYCAMORE VILLAGE RES LP							
I-11/2023-100563T	HOUSING ASSISTANCE PAYMENT	E	11/02/2023	379.00		020351		379.00
8492	RUSSELL F. MIZE							
I-11/2023-100888T	HOUSING ASSISTANCE PAYMENT	E	11/02/2023	800.00		020352		800.00
8109	CONNOR SPRESSER							
I-11/2023-100946T	HOUSING ASSISTANCE PAYMENT	R	11/01/2023	800.00		194412		800.00

\* \* T O T A L S \* \*

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
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HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	9	9,951.00	0.00	9,951.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	

TOTAL ERRORS: 0

11/08/2023 1:16 PM  
VENDOR SET: 99 City of Pittsburg, KS  
BANK: TBRA BMO HARRIS BANK-TBRA  
DATE RANGE: 10/18/2023 THRU 11/08/2023

A/P HISTORY CHECK REPORT

PAGE: 41

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
			NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT		
VENDOR SET: 99	BANK: TBRA	TOTALS:	10	10,751.00	0.00	10,751.00		
BANK: TBRA	TOTALS:		10	10,751.00	0.00	10,751.00		
REPORT TOTALS:		450		3,495,980.48	0.00	3,495,980.48		



## SELECTION CRITERIA

-----  
/ENDOR SET : 99-  
/ENDOR: ALL  
BANK CODES : All  
FUNDS: All  
-----

## CHECK SELECTION

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CHECK RANGE: 000000 THRU 999999  
DATE RANGE: 10/18/2023 THRU 11/08/2023  
CHECK AMOUNT RANGE: 0.00 THRU 999,999,999.99  
INCLUDE ALL VOIDS: YES  
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## PRINT OPTIONS

SEQUENCE: CHECK NUMBER

PRINT TRANSACTIONS: YES  
PRINT G/L: NO  
UNPOSTED ONLY: NO  
EXCLUDE UNPOSTED: NO  
MANUAL ONLY: NO  
STUB COMMENTS: NO  
REPORT FOOTER: NO  
CHECK STATUS: NO  
PRINT STATUS: \* - All  
-----

Passed and approved this 14<sup>th</sup> day of November, 2023.

\_\_\_\_\_  
Ron Seglie, M.D., Mayor

ATTEST:

\_\_\_\_\_  
Tammy Nagel, City Clerk

## Interoffice Memorandum

**TO:** Daron Hall, City Manager  
**CC:** Tammy Nagel, City Clerk; Dexter Neisler, Zoning Administrator; Kim Froman, Director Housing & Community Development  
**From:** DeAnna Goering, Secretary, Planning Commission/Board of Zoning Appeals  
**Date:** November 1, 2023  
**Subject:** Agenda Item – November 14, 2023  
Variance – Shipman – 706 Osage

The Planning Commission/Board of Zoning Appeals, in its meeting of October 23, 2023, considered a request submitted by Larry & Donna Shipman for a variance at 706 Osage to allow for a variance in setbacks. After reviewing all evidence presented, the Planning Commission/Board of Zoning Appeals voted unanimously to the Governing Body **approval** of the request based on following criteria:

**Character of Neighborhood:** This variance does not change the character of the neighborhood in any way.

**Zoning & Nearby Property Use:** This variance does not affect the use of any nearby property in any way.

**Project Sustainability for Proposed Use:** This project is suitable for the proposed use as it does not change or affect any existing features including streets, drainage areas, or sanitary sewers.

**Detrimental Affects to Nearby Properties:** This variance will not pose any detrimental affects to any nearby properties.

**Affects to Public Health, Safety, & Welfare:** Public health, safety and welfare will not be affected by this variance.

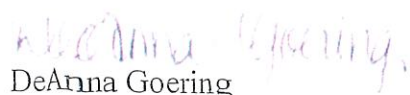
**Staff Recommendation:** Approve. This variance does not change or affect the character of the neighborhood.

In this regard, would you place this item on the agenda for the City Commission meeting schedule for November 14, 2023.

**Requested Action:** For the Governing Body to approve or disapprove the variance submitted by Larry & Donna Shipman. If the Governing Body disapproves the variance, they may, by a simple majority, deny the request or send it back to the Planning Commission/Board of Zoning Appeals for further consideration.

If you have any questions regarding this matter, please feel free to contact me at [deanna.goering@gmail.com](mailto:deanna.goering@gmail.com).

Sincerely,



DeAnna Goering  
Secretary, Planning Commission/Board of Zoning Appeals



# 706 Osage St

N

3

Location

Flood

Fire

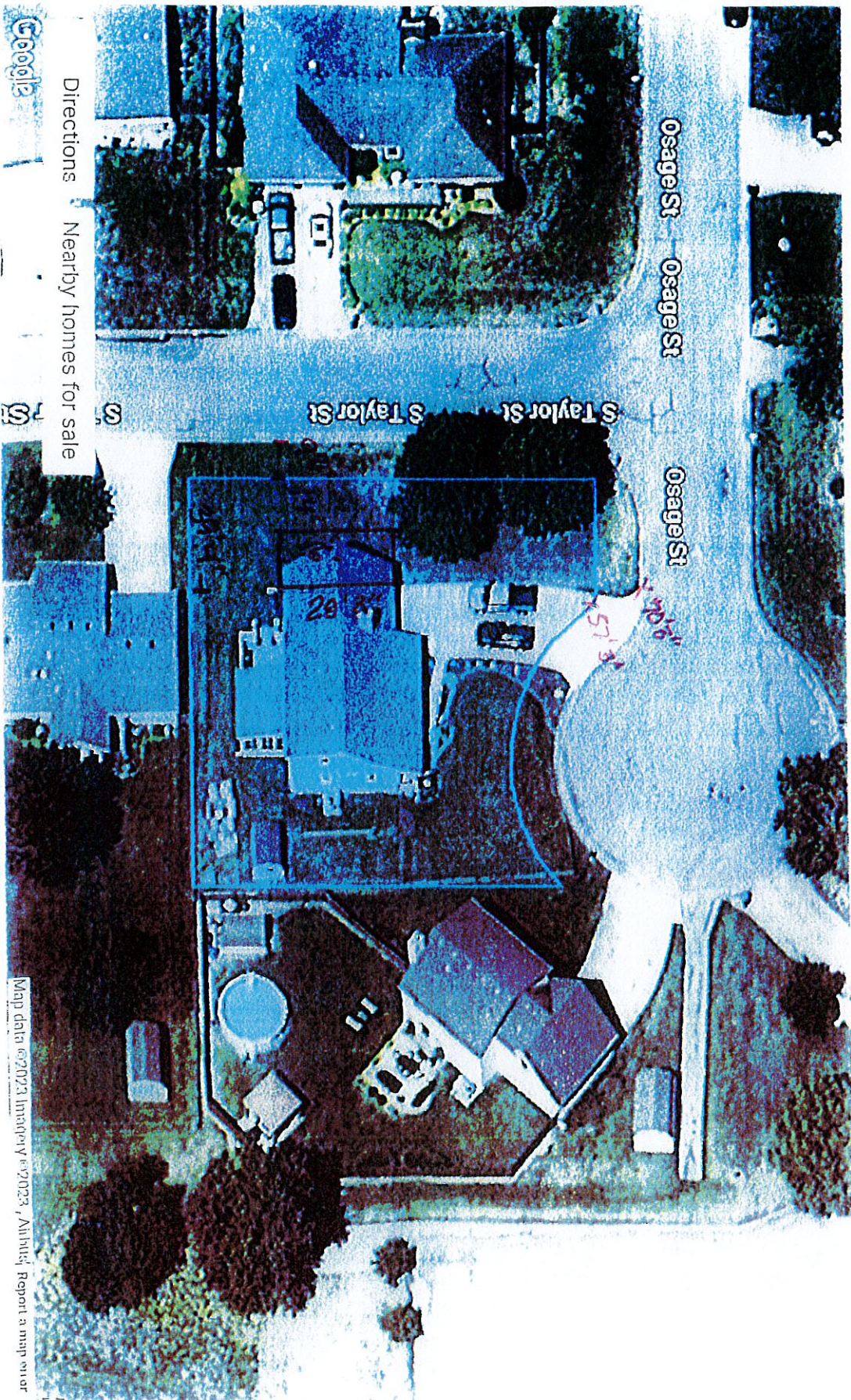
Heat

Wind

Street View

Favorite

Share





## Interoffice Memorandum

**To:** Daron Hall, City Manager  
**CC:** Tammy Nagel, City Clerk; Dexter Neisler, Zoning Administrator; Kim Froman, Director Housing & Community Development  
**From:** DeAnna Goering, Secretary, Planning Commission/Board of Zoning Appeals  
**Date:** November 1, 2023  
**Subject:** Agenda Item – November 14, 2023  
Variance – MacCo Builders, LLC – 902 S Joplin

The Planning Commission/Board of Zoning Appeals, in its meeting of October 23, 2023, considered a request submitted by MacCo Builders, LLC for a variance at 902 S Joplin to allow for a variance in setbacks. After reviewing all evidence presented, the Planning Commission/Board of Zoning Appeals voted unanimously to the Governing Body **approval** of the request based on following criteria:

**Character of Neighborhood:** This variance does not change the character of the neighborhood in any way.

**Zoning & Nearby Property Use:** This variance does not affect the use of any nearby property in any way.

**Project Sustainability for Proposed Use:** This project is suitable for the proposed use as it does not change or affect any existing features including streets, drainage areas, or sanitary sewers.

**Detrimental Affects to Nearby Properties:** This variance will not pose any detrimental affects to any nearby properties.

**Affects to Public Health, Safety, & Welfare:** Public health, safety and welfare will not be affected by this variance.

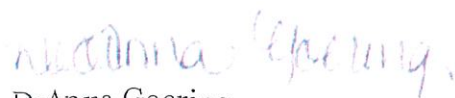
**Staff Recommendation:** Approve. This variance does not change or affect the character of the neighborhood.

In this regard, would you place this item on the agenda for the City Commission meeting schedule for November 14, 2023.

**Requested Action:** For the Governing Body to approve or disapprove the variance submitted by MacCo Builders, LLC. If the Governing Body disapproves the variance, they may, by a simple majority, deny the request or send it back to the Planning Commission/Board of Zoning Appeals for further consideration.

If you have any questions regarding this matter, please feel free to contact me at [deanna.goering@gmail.com](mailto:deanna.goering@gmail.com).

Sincerely,



DeAnna Goering  
Secretary, Planning Commission/Board of Zoning Appeals



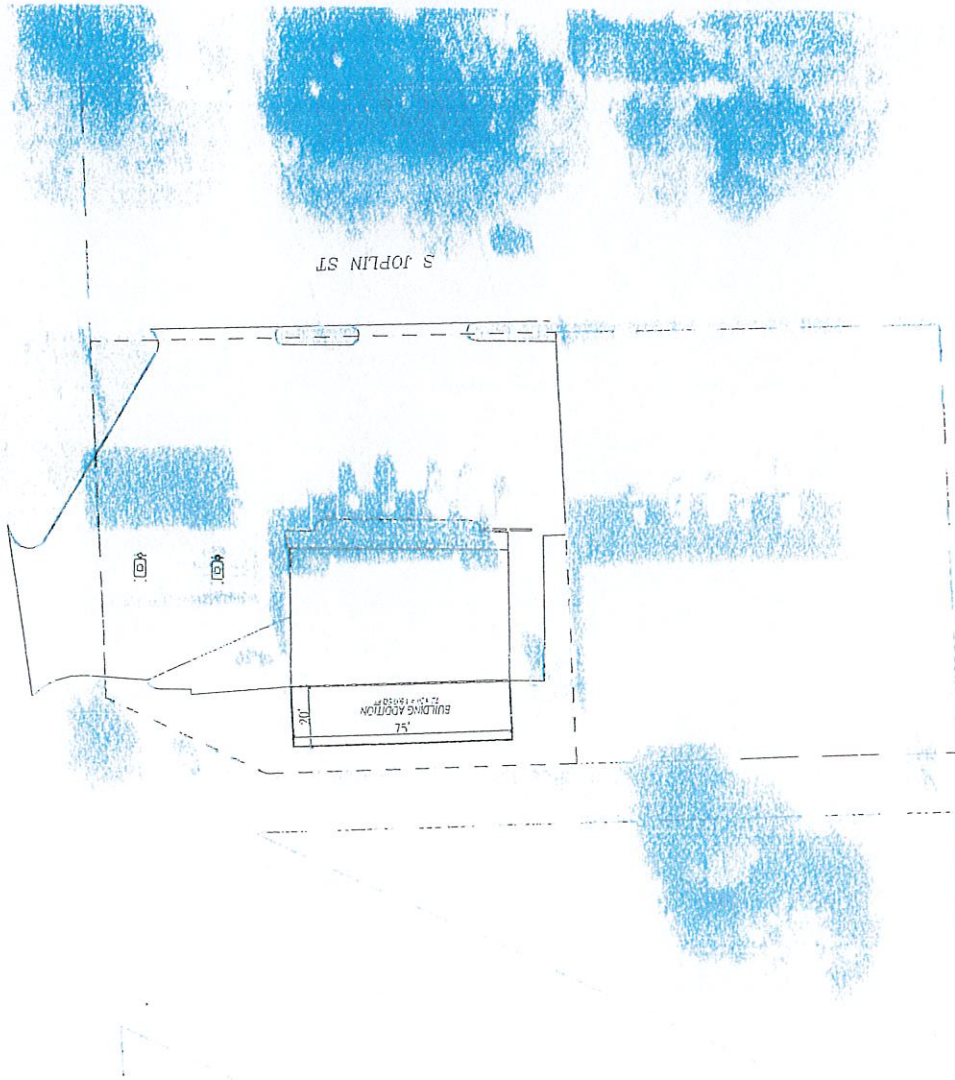
# CONCEPTUAL LAYOUT for PIT STOP BUILDING ADDITION S Joplin St & E Jefferson St, Pittsburg, KS 66762

RECEIVED

JUL 25 10:03

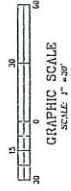
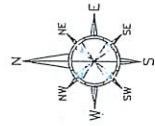
City of Pittsburg  
Housing

E JEFFERSON ST



S JOPLIN ST

E MONROE ST



**CB ENGINEERING**  
CIVIL ENGINEERING AND DESIGN  
PITTSBURG, KS 66762  
TEL: 781-225-2231  
WWW.CBENGINEERING.COM

Professional Seal

DATE: 07-21-23  
BY: [Signature]  
CHECKED BY: [Signature]  
APPROVED BY: [Signature]

**NOTES:**  
1. THE INFORMATION CONTAINED HEREIN IS THE PROPERTY OF CB ENGINEERING AND DESIGN. IT IS TO BE USED ONLY FOR THE PROJECT AND SITE SPECIFICALLY IDENTIFIED HEREON. IT IS NOT TO BE REPRODUCED, COPIED, OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, INCLUDING PHOTOCOPYING, RECORDING, OR BY ANY INFORMATION STORAGE AND RETRIEVAL SYSTEM, WITHOUT THE WRITTEN PERMISSION OF CB ENGINEERING AND DESIGN.  
2. THE INFORMATION CONTAINED HEREIN IS NOT TO BE USED FOR ANY OTHER PROJECT OR SITE WITHOUT THE WRITTEN PERMISSION OF CB ENGINEERING AND DESIGN.  
3. THE INFORMATION CONTAINED HEREIN IS NOT TO BE USED FOR ANY OTHER PURPOSE WITHOUT THE WRITTEN PERMISSION OF CB ENGINEERING AND DESIGN.

**CONCEPTUAL LAYOUT  
FOR  
PIT STOP BUILDING ADDITION**  
S Joplin St & E Jefferson St  
Pittsburg, KS 66762

Project Number: XXXX  
Drawn By: DT  
Reviewed By: WS  
Date: 07-21-23

CONCEPT LAYOUT  
Sheet Number

C1.0

## Interoffice Memorandum

**To:** Daron Hall, City Manager  
**CC:** Tammy Nagel, City Clerk; Dexter Neisler, Zoning Administrator; Kim Froman, Director Housing & Community Development  
**From:** DeAnna Goering, Secretary, Planning Commission/Board of Zoning Appeals  
**Date:** November 1, 2023  
**Subject:** Agenda Item – November 14, 2023  
Vacate – McMillan – 2709 N Michigan

The Planning Commission/Board of Zoning Appeals, in its meeting of October 23, 2023, considered a request submitted by Ryan McMillan for the vacation of an unopened alley at 2709 N Michigan. After reviewing all evidence presented, the Planning Commission/Board of Zoning Appeals voted unanimously to the Governing Body approval of the request based on following criteria:

**Character of Neighborhood:** This vacation does not change the character of the neighborhood in any way.

**Zoning & Nearby Property Use:** This vacation does not affect the use of any nearby property in any way.

**Project Sustainability for Proposed Use:** This project is suitable for the proposed use as it does not change or affect any existing features including streets, drainage areas, or sanitary sewers.

**Detrimental Affects to Nearby Properties:** This vacation will not pose any detrimental affects to any nearby properties.

**Affects to Public Health, Safety, & Welfare:** Public health, safety and welfare will not be affected by this variance.

**Staff Recommendation:** Approve. This variance does not change or affect the character of the neighborhood.

In this regard, would you place this item on the agenda for the City Commission meeting schedule for November 14, 2023.

**Requested Action:** For the Governing Body to approve or disapprove the vacation submitted by Ryan McMillan, and if approved, direct staff to prepare the appropriate Order.

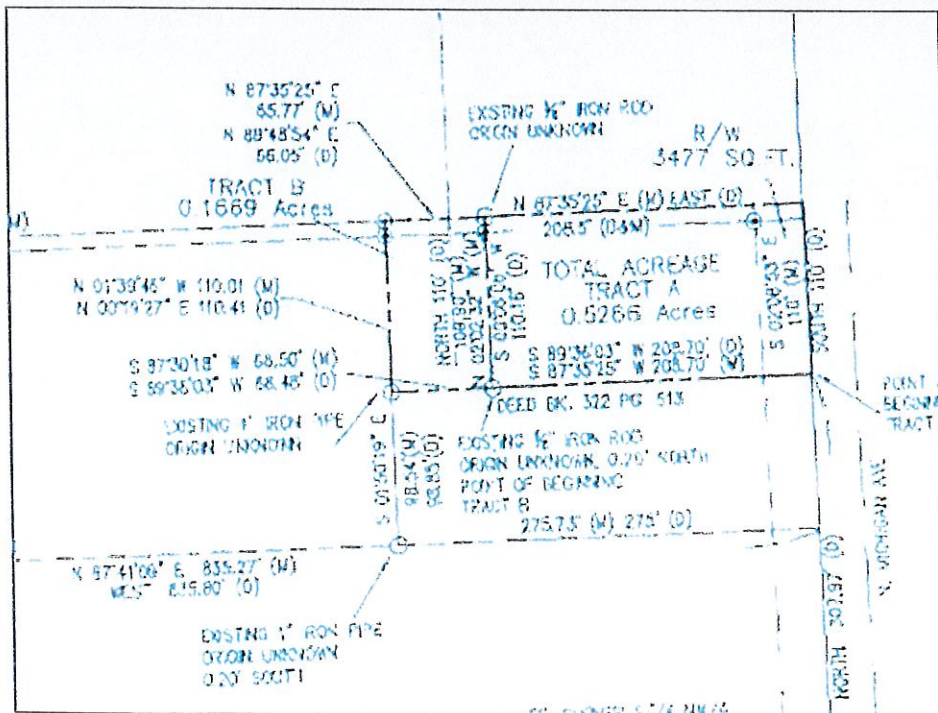
If you have any questions regarding this matter, please feel free to contact me at [deanna.goering@gmail.com](mailto:deanna.goering@gmail.com).

Sincerely,



DeAnna Goering  
Secretary, Planning Commission/Board of Zoning Appeals







AUG 9 2023  
City of Pittsburg  
Planning

LOTS 1, 10, & 11 KENNY SUBDIVISION

SW CORNER SE 1/4 NW/4  
SEC. 17, T30S, R25E  
EXISTING "X" CUT  
ORIGIN UNKNOWN

S 87°46'07" W 1336.65'

# SURVEYOR'S CERTIFICATION

I, Rodney R. Zim, a duly  
licensed Land Surveyor in the  
State of Kansas, do hereby  
certify that this plat was  
prepared from the notes of a  
survey done by me or under  
my direct supervision on  
February 23, 2023 and that  
the information shown herein  
is true and correct and meets  
the minimum standards for  
Boundary Surveys.



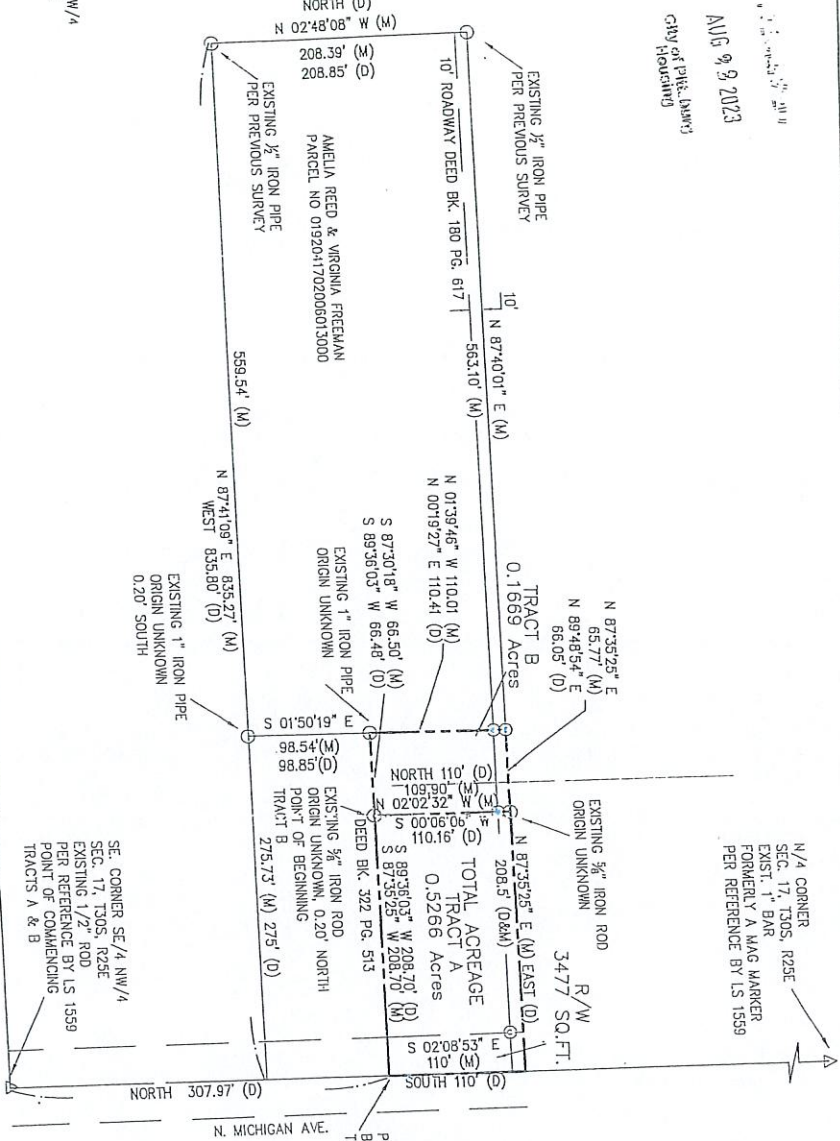
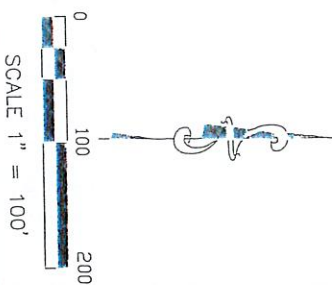
Rodney R. Zim, PS 1559  
r.zim@cornerstone-s.com

## SURVEYOR'S NOTES

- The bearings shown hereon are based upon the Kansas State Plane Coordinate System, South Zone.
- This survey does not reflect any easements, rights-of-way, or other instruments of record which may encumber this property per agreement with client.
- Underground, above ground utilities, nor improvements were located or shown on this survey.
- All distances are measured unless otherwise noted.
- This Survey shows a 10' Alley along the North side of these tracts as Platted by Walker's Subdivision. I show no vocation of that platted alley, but the dimensions shown on deed appear to incorporate that alley. The above image shows deed location, but this surveyor agrees, until further documentation is received, that the 10' alley (Roadway per Deed Book 649 Page 270) has not been vacated at this time to revert the adjacent portion to this land owner. Property corners have been marked accordingly being 10' South of said 10' roadway/alley.

## LEGEND

- Existing Iron Rod
- Origin Unknown (unless noted)
- Set 1/2"x24" Iron Rod/Cap (unless otherwise noted)
- Section Corner
- Origin Unknown (unless noted)
- Boundary Line
- Fence line
- General Land Office
- Measured Dimension
- Deed Dimension
- Plat Dimension
- Right of Way



## BOUNDARY DESCRIPTION

DEED BOOK 643 PAGE 557  
TRACT A:  
That part of the Southeast Quarter (SE 1/4) of the Northwest Quarter (NW 1/4) of Section Seventeen (17), Township Thirty (30) South, Range Twenty-Five (25) East of the Sixth Principal Meridian, Crawford County, Kansas, according to the United States Government Survey thereof, bounded and described as follows: Beginning at a point, three hundred and seven (307) feet West of the Northwest Corner of the Southeast Quarter of Section 17; thence West Two Hundred Eight and Five (208.5) feet; thence North One Hundred and Five (105) feet; thence East Two Hundred Eight and Five (208.5) feet; thence South One Hundred Ten (110) feet to the point of beginning.

DEED BOOK 649 PAGE 270

TRACT B:  
A tract of land located in a portion of the Southeast Quarter of the Northwest Quarter of Section 17, Township 30 South, Range 25 East of the Sixth Principal Meridian, Crawford County, Kansas, more particularly described as follows:  
Commencing at the southeast corner of the Southeast Quarter of Section 17, Township 30 South, Range 25 East of the Sixth Principal Meridian, Crawford County, Kansas, more particularly described as follows:  
Line of the distance of 307.97 feet (307.7 feet-dead) to the North line of a tract of land described in Deed Book 322 at Page 513; thence S 89°36'03" W, along said North line, a distance of 208.70 feet (West 208.5 feet-dead) to the point of beginning; thence continuing S 89°36'03" W, a distance of 66.48 feet to the Northwest corner thereof; thence N 00°19'27" E, a distance of 110.41 feet to the North line of a tract of land described in Deed Book 585 at Page 120; thence N 89°46'07" W, a distance of 66.05 feet (East-dead) to the northeast corner of a tract of land described in Deed Book 360 at Page 359; thence S 00°08'09" W, along the West line of said tract, a distance of 110.16 feet to the point of beginning. Subject to a 10' roadway along the North side. Containing 0.1669 acres, more or less.



DRAWN BY: DRB  
CHECKED BY: RRZ  
PREPARED FOR: RYAN McMILLAN  
DATE: 4-28-2023  
REVISION DATE: N/A  
JOB NO. 4-2301042  
REF. JOB NO. 1-1308237, 4-1112234

BOUNDARY SURVEY of a portion of the  
NW/4 of SECTION 17, TOWNSHIP 30 SOUTH,  
RANGE 25 EAST of the 6th P.M.  
CRAWFORD COUNTY, KANSAS





## Memorandum

**TO:** Daron Hall, City Manager

**FROM:** Blake Benson, Economic Development Director

**DATE:** 16:26

**SUBJECT:** November 14, 2023 Agenda Item  
Lorenz Haus redevelopment project

---

Lorenz Haus Development, LLC, owned by Josh and Shawnee Lorenz, is proposing a significant renovation project for the property located at 211 North Broadway in Pittsburgh. This would be the company's third such project, having successfully completed renovation projects at 107 E. 7<sup>th</sup> and 203 N. Broadway.

The company plans to divide the space between two and four retail tenants on the ground floor and one residential tenant on the second floor. Plans also call for a courtyard on the north side of the property that will be fenced in and can be utilized for various events.

The project represents a \$675,000 investment for Lorenz-Haus and the company recently applied for an incentive package from the City. This number is slightly different than what is mentioned in the accompanying presentation, but the official Revolving Loan Fund (RLF) application cites \$675,000 as the anticipated project cost. The Economic Development Advisory Committee (EDAC) considered this request at its November 1, 2023, meeting and voted to reimburse Lorenz-Haus 10% of the total project cost, with the City's investment not to exceed \$67,500. The City's funds will be earmarked specifically for infrastructure improvements.

Please place this item on the agenda for the City Commission meeting scheduled for Tuesday, November 14, 2023. Action being requested is approval or denial of the EDAC recommendation to allocate \$67,500 from the Revolving Loan Fund to support the request from Lorenz Haus Development, LLC.



# VISIONING GUIDE



211  
N Broadway

presented by  
Joshua & Shawnee Lorenz

**LORENZ**  
HAUS DEVELOPMENT





Primary Contact:

**Shawnee M. Lorenz**

Co-Owner

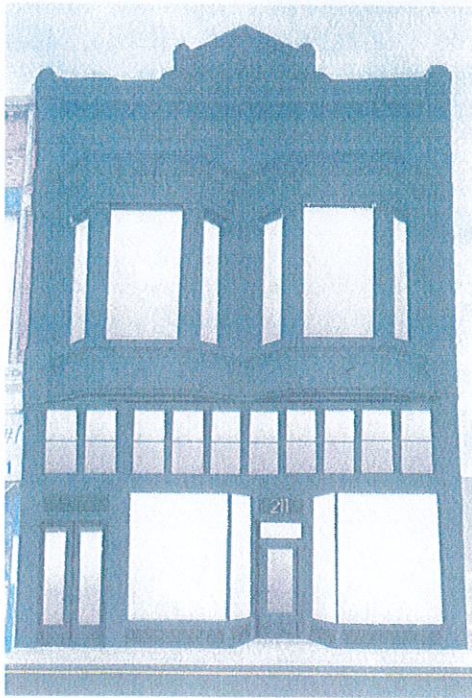
Lorenz Haus Development, LLC

phone: (620)875-2053

email: [shawneelorenz@gmail.com](mailto:shawneelorenz@gmail.com)

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**02** *Existing  
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& Features*

**04** *Recently  
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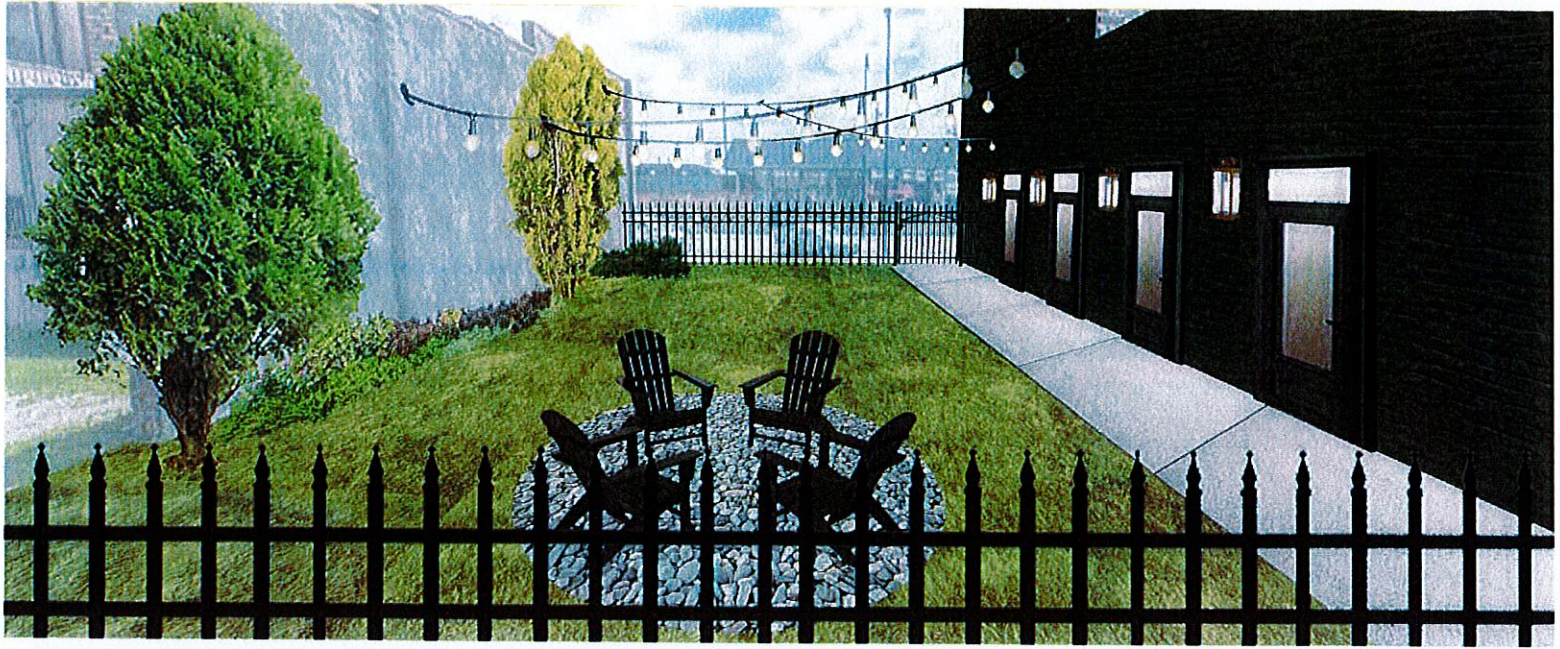




section  
**01**

**Project  
Overview**





## Project Overview

Lorenz Haus Development, LLC (henceforth, "Lorenz Haus") is a real estate development company owned by Joshua and Shawnee Lorenz of Pittsburg, KS. Together, the couple - with over 25 years of combined construction, design, and project management experience - are working to revitalize historic properties within the downtown corridor and return them to productive use. This will be the third property Lorenz Haus has completed in the last three years.

Today, Lorenz Haus is requesting a 10% match from the City of Pittsburg to assist them in the rehabilitation of the building at 211 N Broadway and the adjoining lot. These funds, in addition to the Lorenzes' personal investment, will help rehabilitate the building and restore it to productive use. 211 N Broadway was originally a bakery built by the Biles Brothers in 1901 and is one of the best displays of Victorian-style architecture in the Downtown District.

Lorenz Haus has turned to a proven team of local contractors who have submitted competitive bids for the project, and estimates the total project value - including building purchase and construction costs - at \$667,580 (meaning their match request from the City of Pittsburg would be up to, but not exceed \$66,758.00). Lorenz Haus has secured conventional financing for this project through GNBank of Pittsburg.

Upon completion, the building will offer 3-4 business spaces: one standard-sized retail space with an elevated loft, office, and storage areas; and 2-3 "micro-units," for small businesses. All off-Broadway units would be accessible via a landscaped courtyard, upon which Lorenz Haus intends to institute security fencing, outdoor pergolas and lighting, and an outdoor restroom. This will allow the space to be used for outdoor event rentals. The second floor of 211 N Broadway will be a luxury, furnished 2-bedroom apartment with private access and, if budget allows, a second-floor deck. All tenants will enjoy private, permit parking. This innovative approach was developed to find a way to allow this landmark property to be stabilized and used for another hundred years while also ensuring that it cash flows as required to make the project feasible.

For additional information about this project, please reach out to Shawnee Lorenz, whose contact details are listed on the second page of this document.

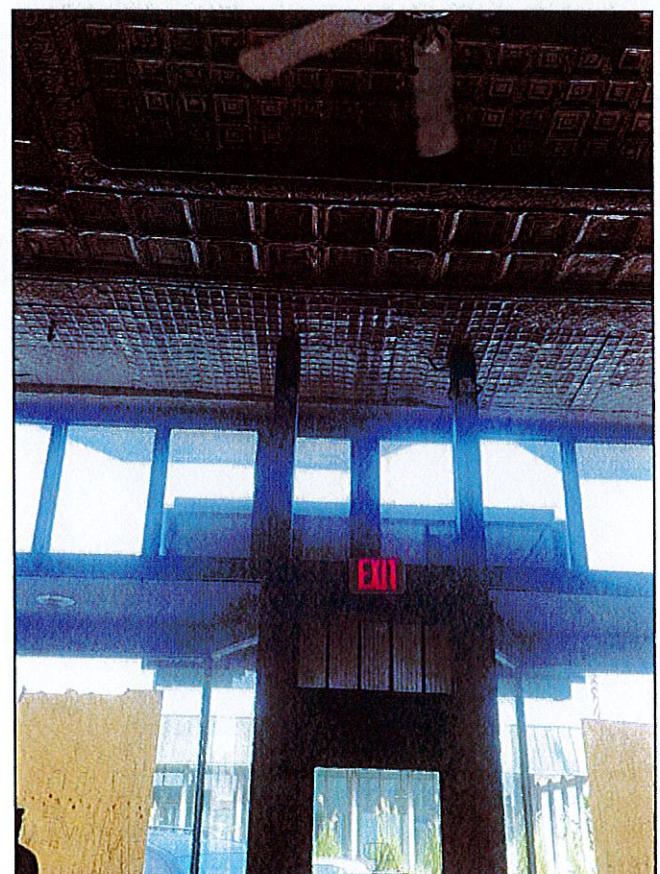
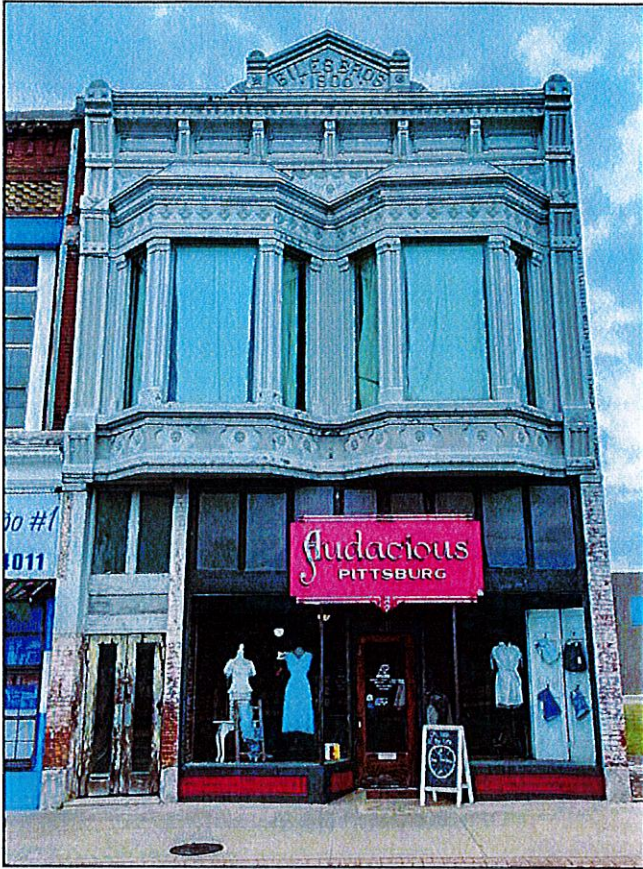




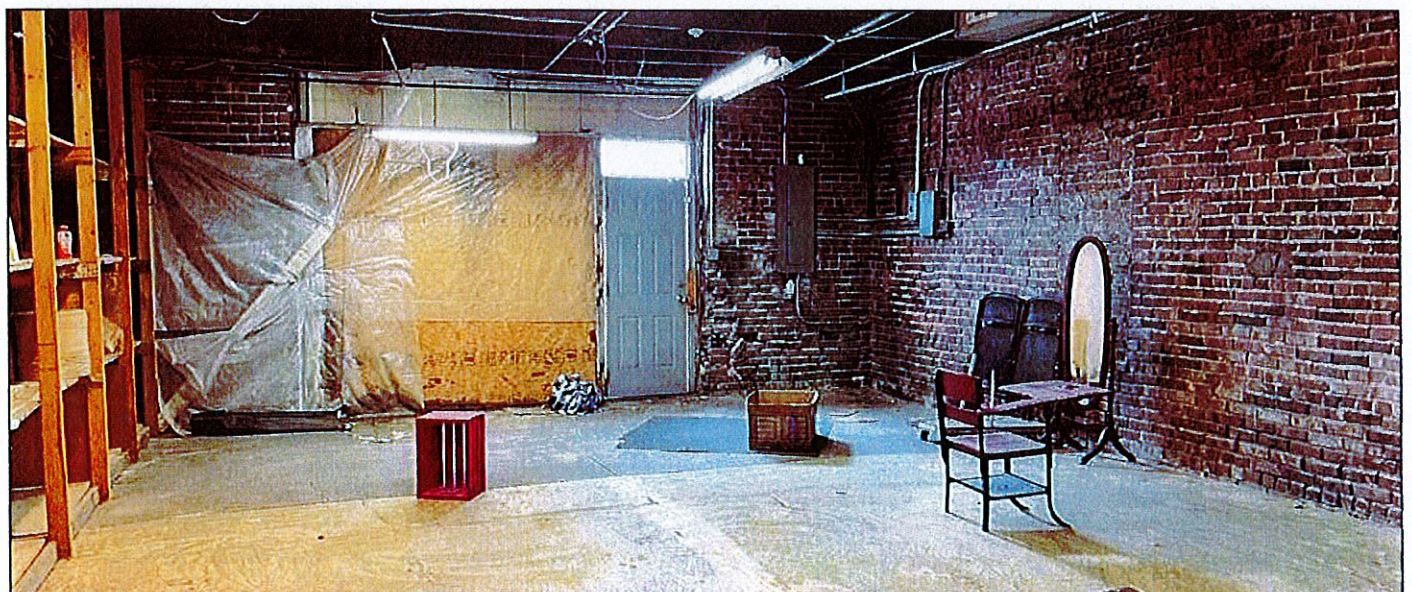
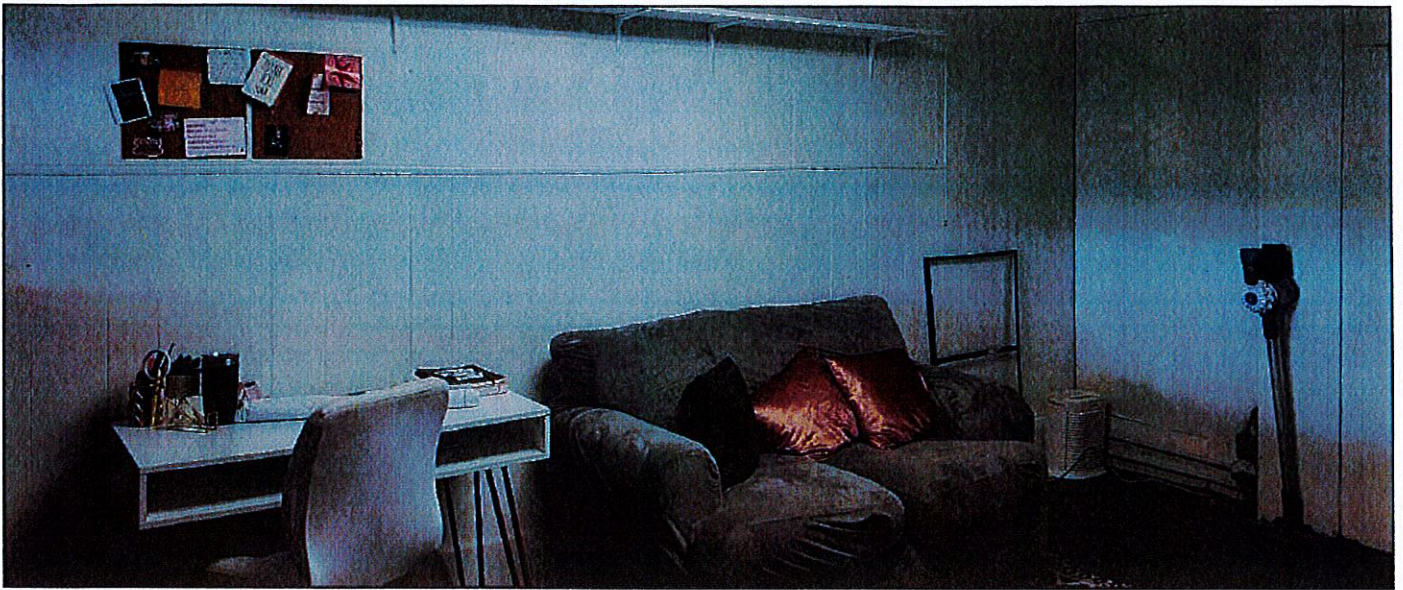
section  
**02**

**Existing  
Conditions**





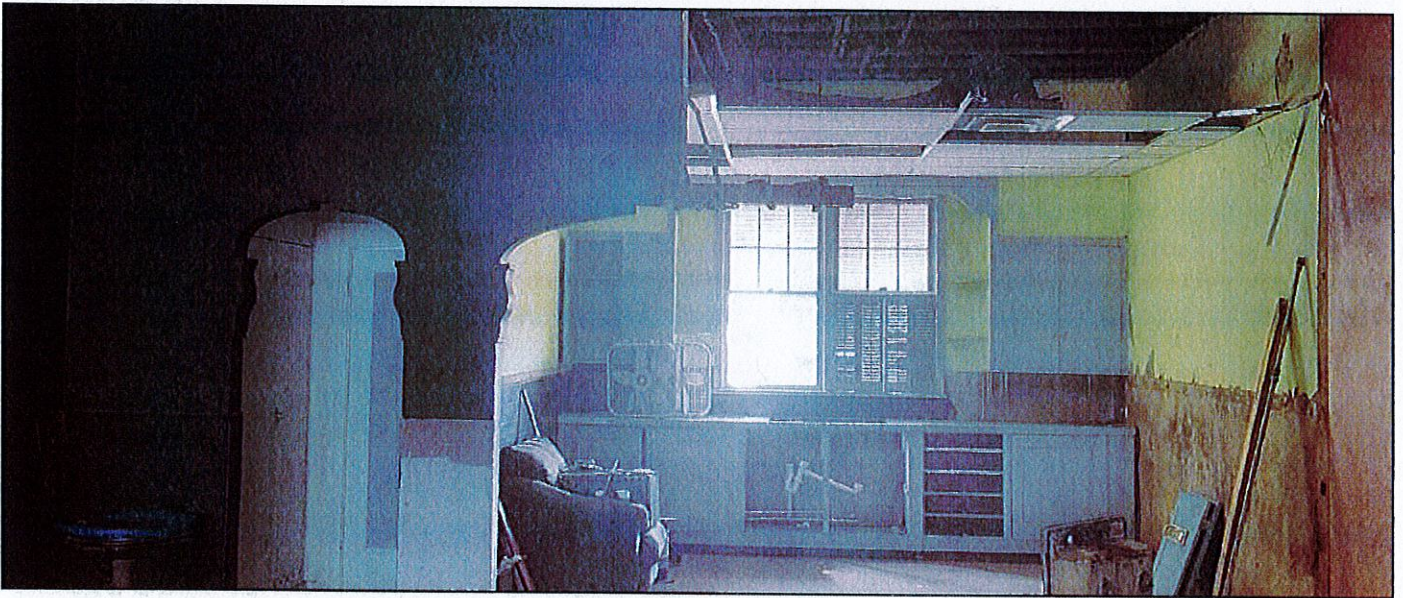




















section  
**03**

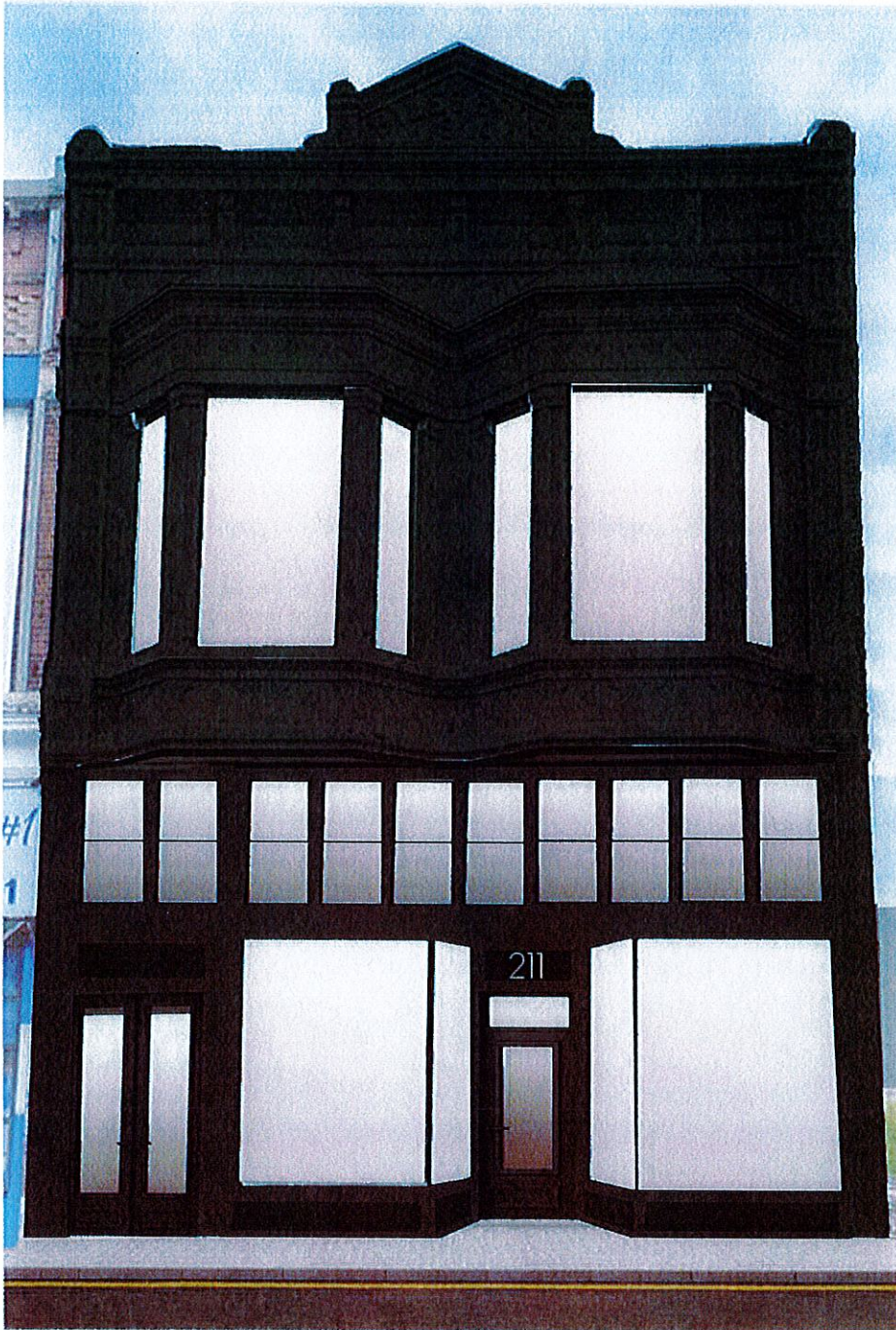
**Project Vision  
& Features**



## Project Vision

As with many historic structures, the rehabilitation costs associated with this project are extensive - nearly cost-prohibitive. That is why, in order to return this space to productive use, a dynamic approach is required.

Upon completion, this space, which formerly served one tenant, will serve 2-4 retail tenants and one residential tenant. On the ground floor, a retail tenant with Broadway and courtyard access will occupy the largest leased space. Then, 2-3 micro-unit tenants will occupy the west portion of the building, which will be accessible by a landscaped courtyard area (which was once occupied by a theatre, but was destroyed by fire). These micro-units will be open-concept spaces with slight modifications for tenants (for instance, sinks for a salon, etc)



All micro-units will share a common restroom and employee break area. Lorenz Haus intends to fill these spaces with locally-owned and operated small businesses and already has interested parties vying for micro-unit space.

Finally, the upstairs unit will feature an open-concept living and kitchen area, as well as two bedrooms and a shared bath. This space will be stylishly finished and furnished, and accessible via two forms of egress. Each tenant will have one reserved parking space in an enforced parking area, a competitive advantage that will significantly benefit the tenants as continued development occurs downtown.





What Lorenz Haus defines as the courtyard of this project is imperative to allowing this building to reach its fullest potential - in terms of tenant use and income generation.

Approximately 70% of the lot will be green space and paved areas that will allow visitors to access the north-facing micro-units. This space will have attractive fencing that will allow it to be closed for private events (by reservation). This will help keep the space safe and clean for tenants and community members while hopefully minimizing homeless intrusion.

Finally, each tenant will have a designated parking space, allowing them to park their vehicle and access their business or dwelling more conveniently and quickly. Designated parking will be a great competitive advantage for tenants, who will not have to compete for parking spaces in the increasingly popular downtown area.





section  
**04**

**Completed  
Projects**

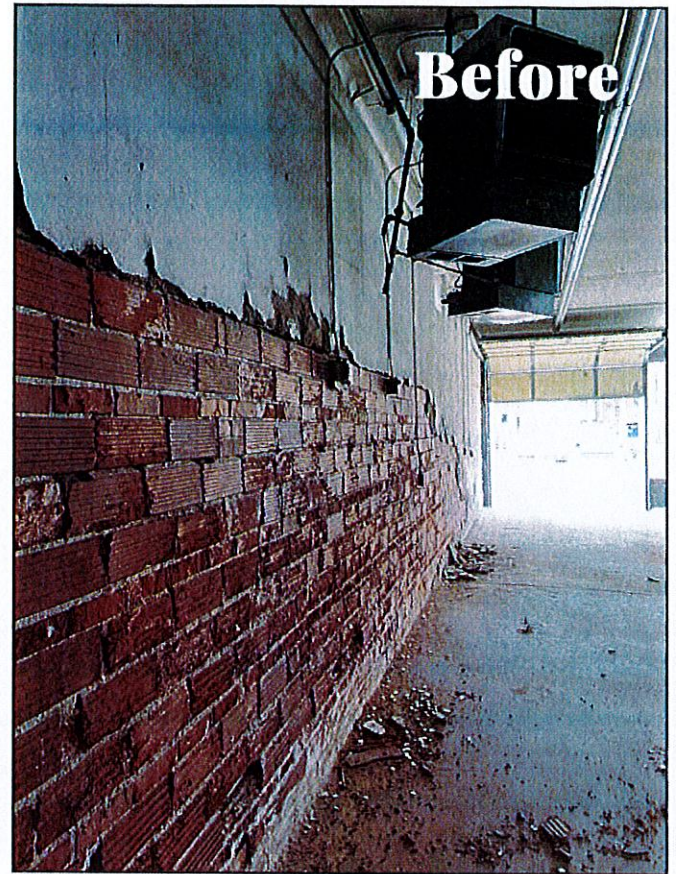


## 107 E 7th Street



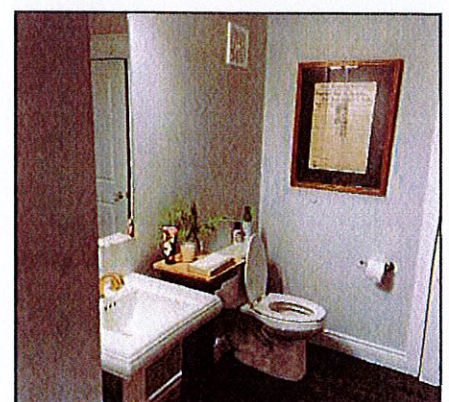
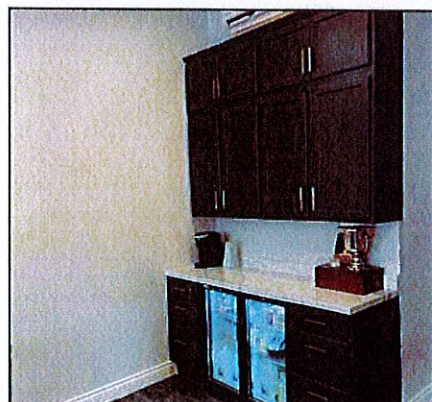
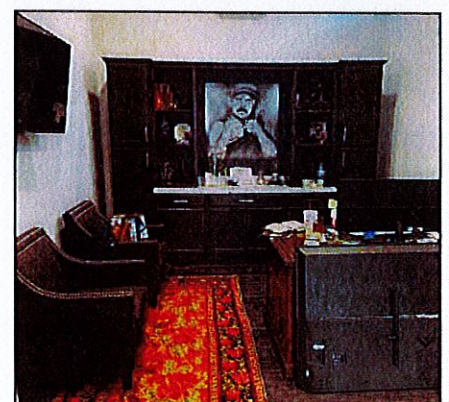
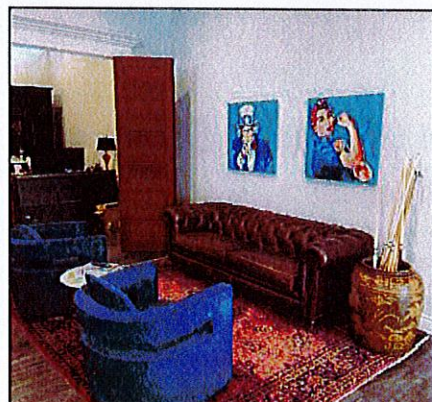


# 107 E 7th Street



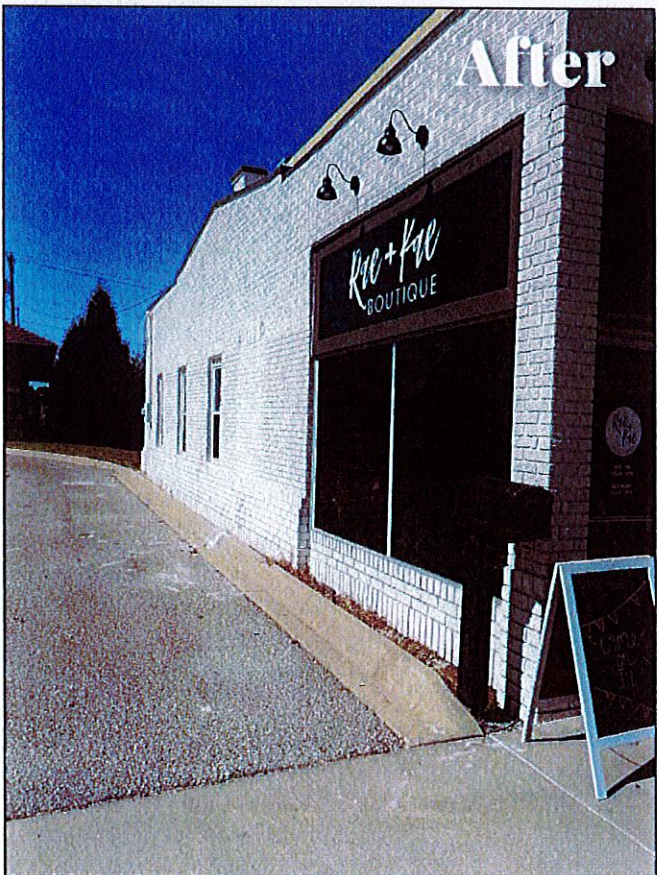
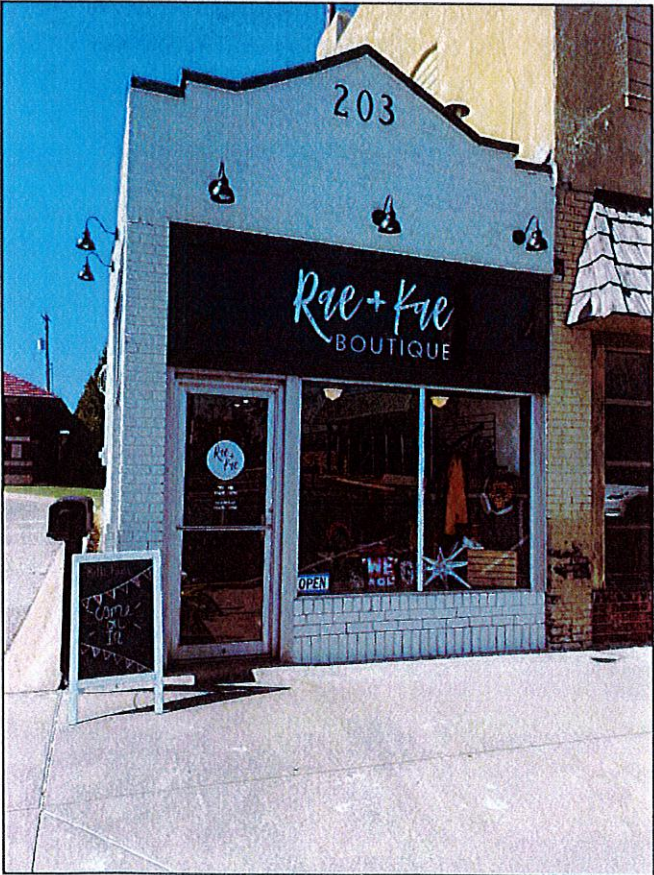
**Before**

**After**



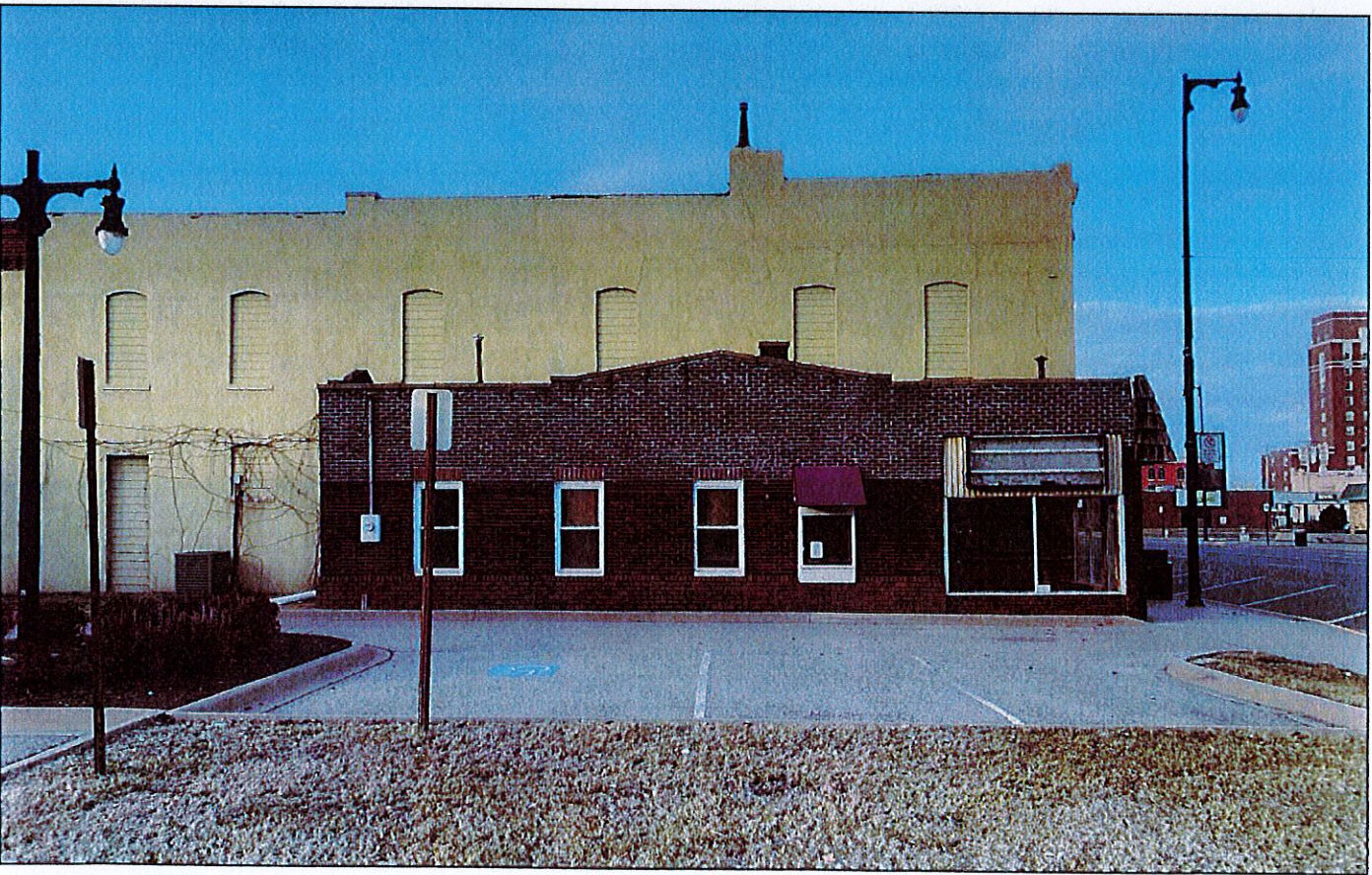


# 203 N Broadway

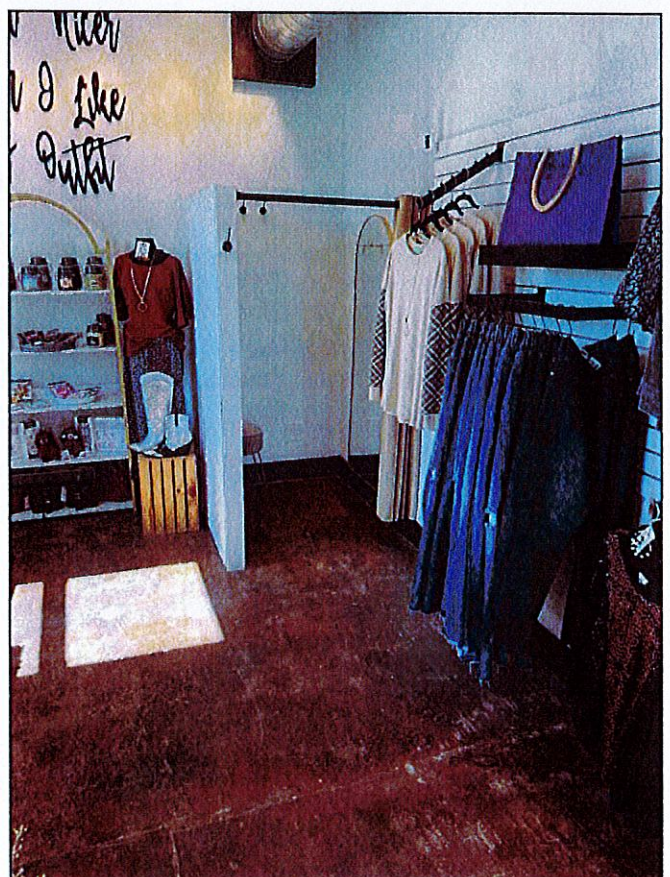
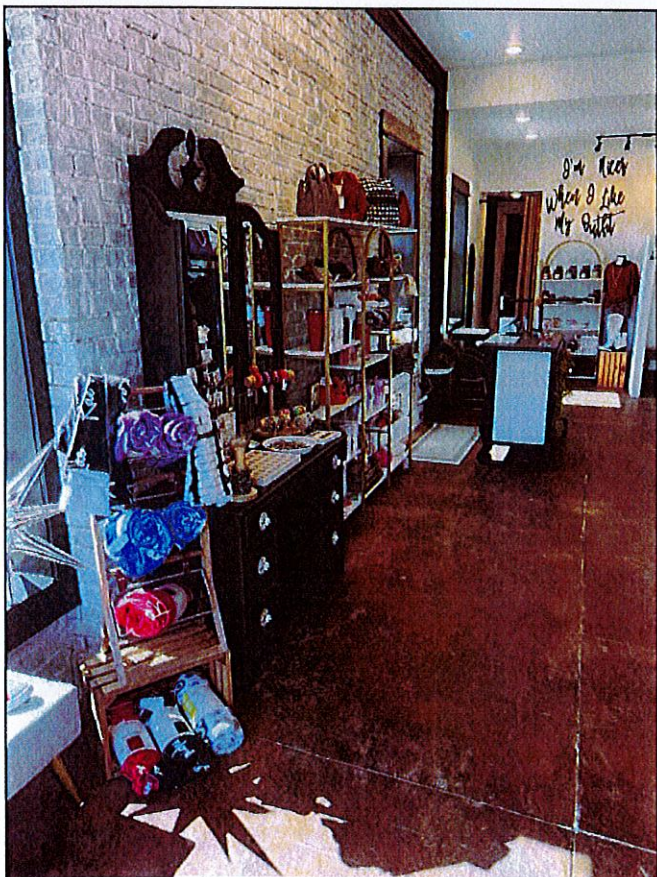
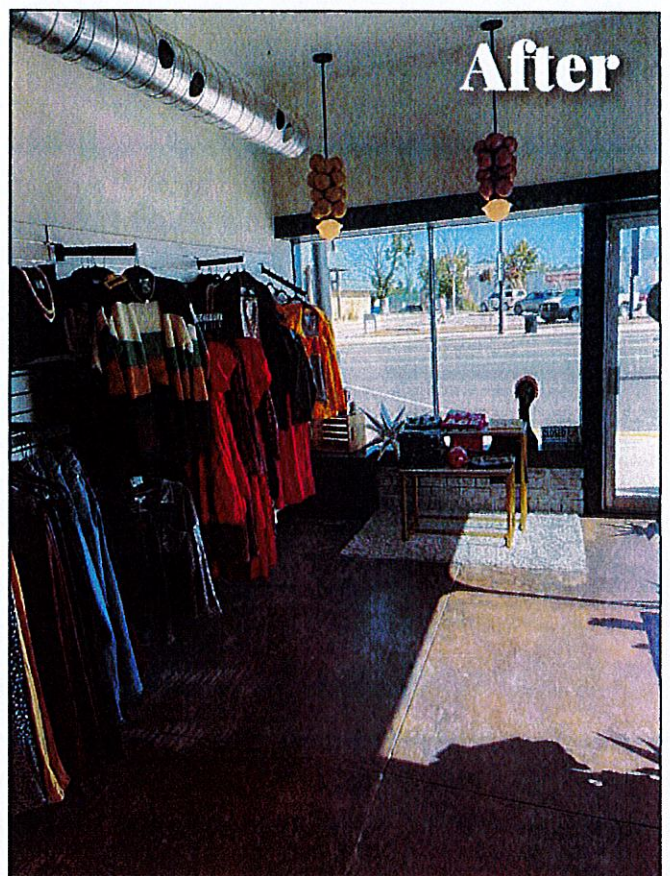




# 203 N Broadway











APPLICATION FOR LOAN  
CITY OF PITTSBURG, KANSAS  
ECONOMIC DEVELOPMENT REVOLVING LOAN FUND  
(SALES TAX)

I. GENERAL INFORMATION

- |    |   |                                   |
|----|---|-----------------------------------|
| 1. | Lorenz Haus Development<br>Name of Applicant Firm   | 11.1.23<br>Date of Request        |
| 2. | 914 S Catalpa St, Pittsburg<br>Firm Address   | 620.875.2053<br>Firm Phone Number |
| 3. | Names and addresses of all persons or corporation who would be obligated as either applicant or personal guarantors of loans: |                                   |
|    | Shawnee Lorenz  | See Above                         |
|    | Name  | Address                           |
|    | Joshua Lorenz   | See Above                         |
|    | Name  | Address                           |
| 4. | Names and addresses of the principal officers and directors of the applicant:   |                                   |
|    | See Above   |                                   |
|    | Name  | Address                           |
|    | Name  | Address                           |
|    | Name  | Address                           |
| 5. | Nature of applicant's business: Real Estate Development   Specialization: Historic Renos                                      |                                   |
|    |   |                                   |
|    |   |                                   |
| 6. | The products to be assembled or manufactured or service to be rendered:   |                                   |
|    | NA  |                                   |
|    |   |                                   |
|    |   |                                   |
| 7. | Mark Werner<br>Applicant's Attorney   | 620.206.4082<br>Phone Number      |
| 8. | -<br>Applicant's Financial Advisor  | <br>Phone Number                  |



9. Monica Kellogg 620.235.0920  
 Applicant's Accountant Phone Number
10. Estimated amount of loan: \$ \$675,000 - NO FIN. REQ. FROM RLF
11. Number of years to retire loan: 20
12. List previous loans and credit references:  
Lorenz Haus Development is NOT requesting a draw from the City's RLF - instead we're  
requesting a 10% Match.

## II. USE OF LOAN PROCEEDS

1. Amount requested for purchase of land: \$ 140,000
2. Amount requested for land improvements (bldgs): \$ 535,000
3. Amount requested for machinery and equipment: \$ \_\_\_\_\_
4. Capitalized debt service: \$ \_\_\_\_\_
5. Loan closing costs: \$ \_\_\_\_\_
6. Working capital: \$ \_\_\_\_\_
7. Other (specify) \$ \_\_\_\_\_
- TOTAL REQUEST: \$ Up to \$67,500

## III. LOAN PROPOSAL

1. Will the loan refinance an existing project? No
2. Will the loan proceeds be used to expand or replace an existing facility? No
3. Is the applicant presently located in the City of Pittsburg? Yes
4. What type and size of building will be constructed?  
Rehabilitation of an existing downtown building - approx 6,000SF
5. Name and address of contractor and/or architect:  
Miranda Bruening, Principal, Echelon Architecture  
107 N Pennsylvania Ave, Ste 2F, Independence, KS 67301
6. What type of equipment will be financed? NA

7. If the applicant will be in direct competition with local firms,

(a) Name of firms: NA

\_\_\_\_\_  
\_\_\_\_\_

(b) Describe nature of the competition: NA

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

#### IV. LOAN ANALYSIS

1. Has a financial advisor submitted an analysis indicating the need for the loan, the advisability of the loan or benefit to the applicant of the loan?

NA - We are not requesting a loan from the RLF. This is being financed through GNBank

(If yes, attach a copy to this application.)

2. Has additional financing, whether internally generated or through other loans, been arranged? (If yes, explain on an attached sheet)

Yes, GNBank is managing this loan.

3. Has the applicant investigated conventional financing?

Yes, Lorenz Haus Development has secured conventional financing (as always)

\_\_\_\_\_

#### V. PROPOSED LOCATION

1. Location of the proposed facility: 211 N Braodway

2. If the facility is a proposed expansion or replacement of another plant, state size and location of current operations:

Rehabilitation of an existing - unused/unproductive - downtown space.

\_\_\_\_\_  
\_\_\_\_\_

3. What percentage of the facility will be occupied by the applicant? 0 to 10%

4. Is the prospective location properly zoned? Yes

\_\_\_\_\_



5. If a zoning change is pending, cite application number and present status. If application has not been made, briefly describe what change will be needed and plans for submitting application:

NA

6. If unusual demands for water or sewer services or police or fire protection will be made, specify the demands:

None known at this time.

#### VI. OWNERSHIP AND MANAGEMENT

1. Describe the organizational structure of applicant (proprietorship, partnership, subsidiary, corporation, etc.):

Joshua & Shawnee Lorenz own Lorenz Haus Development. It is a Limited Liability Company.

Note relationship to a parent company: NA

2. What portion of the project is being financed from other company funds (in addition to this loan)?

\$ 675,000

Please explain

3. Describe all threatened or outstanding litigation

NA - Lorenz Haus Development has not now, nor has it ever, pursued or been subject to any litigation (nor have its principals personally)

4. Attach proforma statements for the first three (3) years of operation after issuance of the loan, including revenue projections, operating expense projections and a debt amortization schedule.

#### VII. MEASURE OF ECONOMIC GROWTH AND BENEFIT

1. What dollar amount of sales is contemplated? NA - this will be a leased space
2. What percentage of sales will be sold locally? Unsure - this will be a leased space. Tenants have not yet been secured.

3. What is the estimated amount of merchandise and services purchased locally, per year?  
All subcontractors for this project will be local.
- 

4. How many people will the project employ:

Type:	Professional	Unsure
	Technical	Unsure
	Clerical	Unsure
	General Labor	Unsure

---

5. Number of current full-time employees at applicant's present location: 1
- 

6. What is ratio of loan fund dollars to jobs created? -
- 

**VIII. In order to facilitate the timely processing of the application, please attach as part of the proposal the following items:**

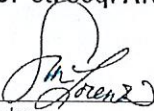
1. Copies of applicant's financial statements for the past three years certified as correct by the owner or an authorized officer.
2. Applicant's most recent annual or quarterly financial report.
3. Interim financial statements, to date, for the current fiscal year.
4. Financial statements, current to date, for each personal guarantor, on forms, certified by a Certified Public Accountant or the guarantor.
5. Copies of both federal and state income tax returns filed by applicant and each personal guarantor during the past three years.
6. In certain cases, due to the size of the loan, audited financials may be required.
7. Completed business plan with three year financial projections.
8. Loan (if approved) must be personally guaranteed.

**IX. Applicant should be aware that additional financial data shall be required if requested by the City Manager, City Attorney or any other persons authorized by the City of Pittsburg, Kansas, including the Economic Development Revolving Loan Fund (Sales Tax) Committee (EDAC).**

**X. Attached hereto is a copy of the Collateral Requirements for the Economic Development Revolving Loan Fund (Sales Tax) for informational purposes. HOWEVER, APPLICANT ACKNOWLEDGES AND AGREES THAT SAID REQUIREMENTS AS WELL AS THIS APPLICATION ARE A SET OF GUIDELINES AND ANY OF THE PROVISIONS STATED THEREIN MAY BE WAIVED OR ADDED TO AT THE DISCRETION OF THE PITTSBURG CITY COMMISSION.**



- XI. EACH APPLICANT ALSO EXPRESSLY AGREES AND UNDERSTANDS THAT THE CITY'S MONETARY PLEDGE OF MONIES FROM THE FUND AND COMMITMENTS MADE IN ANY AGREEMENT SHALL BE CONTINGENT UPON THE CITY CONTINUING TO COLLECT THE ONE-HALF CENT CITY RETAILERS' SALES TAX; AND APPLICANT ACKNOWLEDGES THAT SAID SALES TAX MAY BE DISCONTINUED AS PROVIDED BY THE PROVISIONS OF K.S.A. 12-187 et. seq. AND AMENDMENTS THERETO, AT ANY TIME.

  
Signature

10.30.23

Date

Principal/Member, Lorenz Haus Development

Title



## Memorandum

**TO:** Daron Hall, City Manager

**FROM:** Blake Benson, Economic Development Director

**DATE:** November 8, 2023

**SUBJECT:** November 14, 203 Agenda Item  
620 Fabrication Company request

---

620 Fabrication Company, a sister company of Leafy Green Farms, has proposed a project that will not only secure and improve the property at 305 South Joplin Street, but will also increase capacity for Leafy Green Farms.

Leafy Green Farms is an emerging leader in hydroponic farming, which utilizes specially modified enclosures to grow produce. 620 Fabrication Company manufactures the enclosures for Leafy Green Farms. Leafy Green Farms has experienced a 100% increase in production orders over the last 36 months and anticipates a 175% increase over the next twelve months. As 620 Fabrication Company is currently building the enclosures at Leafy Green Farms' airport industrial park facility, capacity does not exist to meet this anticipated demand. The 305 South Joplin Street property will provide the necessary room to accommodate this expected growth.

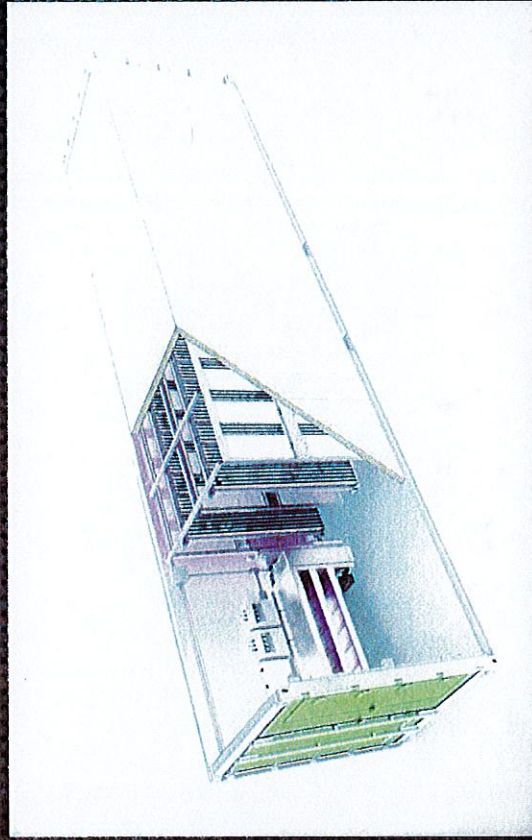
The company is anticipating this being a \$490,000 investment and requested an incentive package to help offset a portion of their costs.

The Economic Development Advisory Committee (EDAC) considered this request at its November 1, 2023 meeting, and voted to recommend reimbursing Leafy Green Farms an amount equal to 10% of the total project cost, with the City's portion not to exceed \$49,000. These funds will be used specifically for infrastructure costs.

Please place this item on the agenda for the City Commission meeting scheduled for Tuesday, November 14, 2023. Action being requested is approval or denial of the EDAC recommendation.

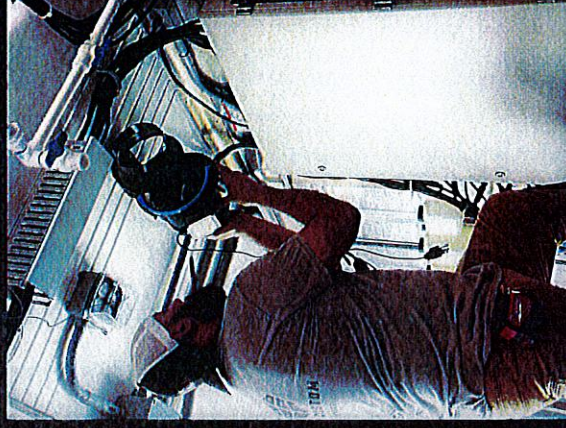


# 620 FABRICATION COMPANY





- At 620 Fabrication Company, our mission is to innovate and transform the world of metal fabrication, starting with our initial focus on building cutting-edge container farms, and expanding our capabilities to meet the diverse needs of our clients in the future.
- We are dedicated to pushing the boundaries of creativity, craftsmanship, and sustainability, while maintaining a steadfast commitment to quality, precision, and excellence in all our endeavors.





- We are at the forefront of revolutionizing container farming. Our methods of harnessing metal fabrication create sustainable, efficient, and scalable solutions.
- We are devoted to environmental responsibility. Container farms we build not only provide fresh produce but also showcase our commitment to sustainable practices in all aspects of development.
- We believe in the power of collaboration. Within our team and our community we work together to achieve remarkable results and lasting partnerships.





- Currently, we are building and refurbishing container farms at the Leafy Green Farms location in the industrial park as well as on an employee's rented property.
- This present setup is not sustainable for our long term plan, as we have seen an 100% increase in production orders annually over the past 36 months. We anticipate a 175% increase in the next 12 months.
- We have identified a property in Pittsburg, Kansas that is a suitable size with appropriate infrastructure to support our current and projected needs.



## 305 South Joplin Street





## Required location modifications



- Removal of fence
- Place 40' x 60' concrete pad
- This pad will host an I-beam frame, allowing trucks to back in and use a hoist to unload equipment.



- Building a concrete ramp onto this 12' x 20' garage door making it fully accessible for our use.



- Adding two 12' x 10' garage doors will provide additional accessibility for full operation potential.



## Projected budget

Use of proceeds	Amount required (USD)	Amount requested (USD)
Purchase of property	265,000	26,500
Land improvements	150,000	15,000
Machinery and equipment	75,000	7,500
Total project budget	490,000	
Total requested from City of Pittsburgh	49,000	



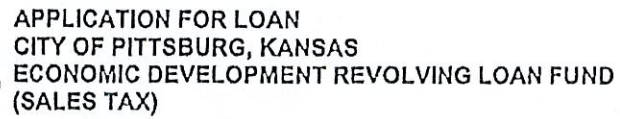
# 620 Fabrication Company

Quentin Holmes

(620) 875-1525

[q.holmes@mwmngmt.com](mailto:q.holmes@mwmngmt.com)









7. If the applicant will be in direct competition with local firms,

(a) Name of firms: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

(b) Describe nature of the competition: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

#### IV. LOAN ANALYSIS

1. Has a financial advisor submitted an analysis indicating the need for the loan, the advisability of the loan or benefit to the applicant of the loan?

\_\_\_\_\_  
(If yes, attach a copy to this application.)

2. Has additional financing, whether internally generated or through other loans, been arranged? (If yes, explain on an attached sheet)

\_\_\_\_\_

3. Has the applicant investigated conventional financing?

\_\_\_\_\_

\_\_\_\_\_

#### V. PROPOSED LOCATION

1. Location of the proposed facility: 305 S Joplin

2. If the facility is a proposed expansion or replacement of another plant, state size and location of current operations:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

3. What percentage of the facility will be occupied by the applicant? 100

4. Is the prospective location properly zoned? Yes

5. If a zoning change is pending, cite application number and present status. If application has not been made, briefly describe what change will be needed and plans for submitting application:

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6. If unusual demands for water or sewer services or police or fire protection will be made, specify the demands:

There is currently no city sewer service to the property.

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**VI. OWNERSHIP AND MANAGEMENT**

1. Describe the organizational structure of applicant (proprietorship, partnership, subsidiary, corporation, etc.):

3402 Properties LLC (owner), 620 Fabrication Company (operating business)

---

---

---

Note relationship to a parent company: \_\_\_\_\_

2. What portion of the project is being financed from other company funds (in addition to this loan)?

\$ \_\_\_\_\_

Please explain \_\_\_\_\_

---

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---

3. Describe all threatened or outstanding litigation

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4. Attach proforma statements for the first three (3) years of operation after issuance of the loan, including revenue projections, operating expense projections and a debt amortization schedule.

**VII. MEASURE OF ECONOMIC GROWTH AND BENEFIT**

1. What dollar amount of sales is contemplated? \$1,200,000

2. What percentage of sales will be sold locally? 100

---

---



3. What is the estimated amount of merchandise and services purchased locally, per year?  
\$720,000

4. How many people will the project employ:

Type: Professional	2
Technical	4
Clerical	2
General Labor	10

5. Number of current full-time employees at applicant's present location: 4

6. What is ratio of loan fund dollars to jobs created?

**VIII. In order to facilitate the timely processing of the application, please attach as part of the proposal the following items:**

1. Copies of applicant's financial statements for the past three years certified as correct by the owner or an authorized officer.
2. Applicant's most recent annual or quarterly financial report.
3. Interim financial statements, to date, for the current fiscal year.
4. Financial statements, current to date, for each personal guarantor, on forms, certified by a Certified Public Accountant or the guarantor.
5. Copies of both federal and state income tax returns filed by applicant and each personal guarantor during the past three years.
6. In certain cases, due to the size of the loan, audited financials may be required.
7. Completed business plan with three year financial projections.
8. Loan (if approved) must be personally guaranteed.

**IX. Applicant should be aware that additional financial data shall be required if requested by the City Manager, City Attorney or any other persons authorized by the City of Pittsburg, Kansas, including the Economic Development Revolving Loan Fund (Sales Tax) Committee (EDAC).**

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Signature

10/26/2023  
Date

Mayor  
Title

Contact Quantin Holmes for questions.  
↳ 620-879-1525





To: Daron Hall, City Manager

From: Jay Byers, Deputy City Manager

Subject: Competitive Proposals

The formal purchasing policy document does not reflect the process that is often used when procuring professional and technical services. When it is necessary to find specialists to perform particular work for the city, a sealed and fully priced competitive bid is most often not the best process. Instead, it is common practice to request proposals without price, select the best proposal, and negotiate a reasonable price. This allows city staff to finalize an appropriate scope of services and cost for the desired project.

I am asking that the city's purchasing policy be modified to include a section "Competitive Proposals" that formally permits the Request for Proposal/Request for Quotation process.

There is also be a modification to allow receiving proposals through email.

Please place these changes for consideration on the City Commission agenda for the November 14, 2023 meeting.

Jay Byers, Deputy City Manager



## **CITY OF PITTSBURG, KANSAS**

### **PURCHASING POLICY**

[Revised November 14, 2023]

#### **INTRODUCTION**

Centralized purchasing provides an opportunity by which the City of Pittsburg may maximize financial resources through the use of sound procurement practices. The City of Pittsburg's Finance Division shall embody the following principles:

- ✓ The enhancement of managerial capabilities through centralized authority over purchases.
- ✓ The philosophy of purchasing goods and services at the appropriate time, at the proper quantity and quality, at the best value.
- ✓ The stimulation of competition for City purchases, minimizing the number of emergency purchases, proper planning, and the gathering of price quotations or bids.
- ✓ The establishment and maintenance of cordial relationships with vendors.
- ✓ The elimination of all avenues for potential abuse in public purchasing.
- ✓ The efficient and effective use of the City of Pittsburg's financial resources.

#### **PURPOSE**

The purpose of this policy is to serve as a guide to all City personnel, establishing authority and limits relating to the purchase of materials, supplies, equipment or services by the City.

#### **SCOPE**

The City's purchasing policy is based upon State Statutes and City Ordinances. This policy shall apply to any expenditure of City funds. However, this policy shall not prevent the City from complying with the terms and conditions of any grant, gift, bequest or cooperative agreement.



## **ROUTINE PURCHASES**

For non-emergency purchases exceeding \$250, but not over \$5,000, the Department Director shall make every effort to secure at least three price quotations. For non-emergency purchases exceeding \$5,000 but not over \$20,000, the Department Director shall secure quotations in writing from three qualified suppliers. When the goods are received, the Department Director shall submit the detailed invoice or receipt to the Finance Department. Department Directors shall not split purchases into two or more parts to avoid the \$5,000 threshold.

For non-emergency purchases exceeding \$5,000, the Department Director shall fill out a requisition form. Certain items bid, purchased, or contracted for on a yearly basis (i.e. airport fuel), items approved for purchase by the City Commission (i.e. capital outlay purchases such as a street sweeper), and recurring expenditures (i.e. utility bills, monthly lease payments, etc.) need not be requisitioned. The requisition form shall include the following:

- ✓ Date
- ✓ Vendor Information
- ✓ The quantity, detailed description, and total cost (including freight charges, applicable taxes, and discounts) of each item requested
- ✓ Justification for purchase
- ✓ The budgeted expenditure account(s) to which the purchase shall be charged

In those situations where it is difficult to obtain a firm price, indicate a fair estimate of the cost. Also, for items which require at least three price quotations (explained above), such information is required on the requisition form.

The Finance Director shall review the requisition request to determine whether the item or service is included in the budget, or whether the purchase shall be delayed until a later date. The Finance Director shall approve the requisition, reject it, or consult with the Department Director as to alternatives. Once approved, the requisition shall be forwarded to the City Manager for final authorization. Once approved and authorized the Department Director may proceed with the purchase. A copy of the requisition form shall be attached to the invoice or purchase order and retained in the Finance Department for purchase authorization and audit purposes.

The City Manager has authority to purchase items and services up to \$20,000 without a requisition.

## **FORMAL SEALED BIDS**

All purchases exceeding \$20,000 are subject to formal bidding procedures. Upon receipt of a requisition and specifications, the Purchasing Agent shall assist the City Clerk's office in preparing the legal advertisement for publication in the official City newspaper. The advertisement includes the time, date, and place of the bid opening and a summary of the items or services to be purchased.

All formal bids must be sealed and marked in accordance with the bid documents and received in the City Clerk's office prior to the time and date set for the opening of bids.

## WEIGHTED LOCAL PREFERENCE POLICY FOR FORMAL SEALED BIDS

Recognizing that our citizens financially support this community, providing local vendors with a weighted bid process in order to keep our tax dollars in Pittsburgh is desired.

Local Pittsburgh vendors shall receive preference in the amount of 5%. The local preference applies to businesses in an area within a mile of the City of Pittsburgh corporate limits; however, in a case where a bidder within the corporate City limits and a bidder outside the City limits are the lowest bidders (including the preference), then the bidder within the City limits would be awarded the contract.

**Local Pittsburgh vendors shall receive preference in the amount of 5%.**

The weighted bidding process is subject to the following requirements:

- ✓ There must be at least two bids submitted. The local Pittsburgh vendor must comply with the bidding procedures.
- ✓ The weighted bidding process shall not apply to construction projects, or to combined construction and equipment projects where construction costs exceed 50% of the total project.
- ✓ The bid selected must still constitute the lowest and best bid submitted.
- ✓ The weighted local bidders' policy is not applicable to purchases involving grant funds.

## COMPETITIVE PROPOSALS

Under circumstances where the procurement involves highly technical or specialized services (computer network, software or engineering services, for example), it may be in the organization's best interest to use competitive proposal procedures whereby competitors' qualifications are evaluated and the most qualified competitor is selected, subject to negotiation of fair and reasonable compensation. In these instances, price is not used as a selection factor. Once the most-qualified firm is identified, only that firm is asked for a price proposal that is subject to negotiation of a fair and reasonable price. If negotiations with the selected firm are unsuccessful, this process is repeated with the next highest-ranked firm, until a fair and reasonably priced contract can be awarded.

The Request for Proposal or Quotation should clearly state the technical requirements for the goods or services required, be publicized to the extent practicable, and all proposals should be evaluated following the same procedure. At least three competitors should be considered if possible, and determination of the most qualified competitor and reasonableness of the contract price will need to be documented. All reasonable requests for consideration should be honored.



## **COOPERATIVE PURCHASING**

Cooperative purchasing is a process by which two or more jurisdictions cooperate to purchase items from the same vendor. This form of purchasing has the benefit of reducing administrative costs, eliminating duplication of effort, lowering prices, sharing information, and taking advantage of expertise and information that may be available in only one of the jurisdictions.

The Purchasing Agent is authorized to participate in, sponsor, conduct or administer a cooperative purchasing agreement with one or more public bodies in order to combine requirements, increase efficiency or reduce administrative expenses. Participation in cooperative purchasing as described in this section is exempted from the competitive bidding and advertising requirements.

The Purchasing Agent is authorized to use the Kansas Division of Procurement or political subdivisions of the State, other governmental agencies, and/or public procurement cooperatives (i.e. Western States Contracting Alliance, US Commodities, Kansas City Regional Purchasing Cooperative, HGAC, etc.) in the purchase of supplies, materials, or equipment when such actions serve the best interest of the City.

If the Purchasing Agent determines that another jurisdiction or co-op has entered into a competitive contract that allows participation by the City (piggy-backing), the City may make purchases from such contracts.

## **LEASE AGREEMENTS AND LEASE PURCHASE AGREEMENTS**

Lease agreements and lease purchase agreements must contain a non-appropriation clause pursuant to Kansas cash-basis law in accordance to K.S.A. 10-1116b and K.S.A. 10-1116c. All litigation and arbitration venues must be in Crawford County Kansas. Lease agreements shall not be in conflict with Kansas Statutes and City Policies. All lease agreements shall be reviewed by the Department Director, Purchasing Agent and City Attorney for approval.

The City Commission appropriates annual lease payments and/or lease purchase payments unless it chooses not to appropriate under the Kansas cash basis law. If lease payments and/or lease purchase payments are not appropriated, ownership of the property remains in the leasing party. At the conclusion of the lease term, the City either receives unencumbered ownership of the asset or receives an option to purchase the asset at a predetermined price.

## **SOLE SOURCE PURCHASES**

In some instances, only one supplier is available for the required supply, service, or construction item due to uniqueness of the product, quality or performance of the item, or need to maintain uniformity with past purchases. The Department Director shall note on the requisition form when a purchase is made from a sole source vendor.

## **EMERGENCY PURCHASES**

An emergency exists when a delay in purchasing would halt a City activity, put City personnel or the public at risk, or endanger City or private facilities. Department Directors shall attempt to avoid emergency purchases. In the event of an emergency purchase, a requisition after the fact shall be sufficient to inform the City Manager of the purchase.



## **DEPARTMENT RESPONSIBILITIES**

It shall be the responsibility of the Department Director or designee to submit bid requests to the Purchasing Agent. After the bid opening, a formal summary sheet shall be prepared by the City Clerk's Office that identifies the bids received, and given to the Department making the purchase. A City Commission agenda item shall be prepared by the Department to include a brief memo that identifies why the item is needed, a departmental recommendation, a funding source, and the formal bid summary sheet. This agenda item shall be forwarded to the City Clerk and the City Manager and placed on an upcoming City Commission agenda for consideration by the Governing Body.

## **BID OPENINGS**

Bid openings shall be conducted in a public setting in the City Hall Conference room, or other venue as designated in bid documents; at a time and date published in the official bid documents. Department Directors are expected to attend the bid openings if an item from their department is included. If the Department Director cannot attend, a designee from the department shall attend.

## **BID EVALUATION**

The City evaluates the lowest responsive bid received from a responsible vendor to determine if it meets the minimum specifications. Factors that may be used to determine total cost may include unit price, installation, maintenance, training and cost of operation (as defined in the bid documents). In case of a discrepancy between a unit price and its extension, the lowest price shall be considered correct. The evaluation and selection shall be based on the criteria set forth in the bid documents.

## **REBID**

A rebid event may become necessary for the following reasons:

- ✓ All acceptable bids exceed the requesting department's cost estimates.
- ✓ None of the bids meet the required minimum specifications.
- ✓ None of the bidders comply with the Request for Formal Bid, Request for Proposal or Request for Quotation's terms and conditions.
- ✓ No bids were received.
- ✓ The requesting department needs to change specifications or quantity, which would have a significant impact on, bid solicitation but, because of timing; such change cannot be handled by an addendum. The City reserves the right to accept, reject, or rebid any of or all parts of a proposal or quotation at any time.

## **AWARD**

All bids shall be presented to the Governing Body for approval. Following Governing Body approval, the City Clerk's Office shall provide written notification to the lowest responsive and responsible bidder who meets the requirements and criteria in the bid documents. Conformity with the specifications and the delivery terms shall be considered in the award process. The bid results shall include a summary of vendor responses. All contracts, leases and lease purchases shall be



awarded pending final approval of the Department Director and the City Attorney. Upon award, vendor must obtain a City business license pursuant to City code unless exempted by Federal or State law.

## **CHALLENGES**

A challenge is defined as a written objection by a participating bidder regarding a bid, proposal or quote. The Department Director or designee shall investigate the written challenge and any evidence or documentation submitted with the challenge and issue a written decision. The decision rendered by the City is final.

The written challenge of the bid specifications must be filed with the City Clerk, at least five (5) business days before the bid opening due date and time as listed on the bid documents. Any challenge to bid specifications received after the five (5) business day's deadline shall not be considered by the City. The written challenge is to include the name, address, email address and telephone number of the challenging party, identification of the bid and project title, a detailed statement of the reasons for the challenge, supporting evidence or documentation to substantiate any challenges, and the form of relief requested, (e.g. the proposed addition, substitution or modification to the specifications.)

## **PROTESTS**

A valid protest can only be filed by a bidder which can show that it would be awarded the contract if the protest were successful. Suppliers or subcontractors to a bidder or proposer cannot file a valid protest. The written protest must be filed with the City Clerk prior to 5:00 p.m. on the fifth (5<sup>th</sup>) business day following the day of issuing a written notification of award. A written protest related to the award of a contract after the five (5) business days deadline shall invalidate that protest and shall not be considered.

The written protest is to include the name, address, email address and telephone number of the bidder, identification of the bid and project title, a detailed statement of the reasons for the protest, supporting evidence or documentation to substantiate any arguments, and a concise statement of the form of relief requested (e.g. reconsideration of the bid award.) All the above required information must be included in the protest when submitted. Incomplete protests shall be rejected without consideration.

The decision of the City, based on review of the written protest and information available from City sources, shall be rendered within ten (10) business days after receipt of protest, recite the reasons for the decision, and be provided to the bidder by mail.

## **BID BONDS**

There are three types of bonds which may be required in the purchasing process: the Bid Bond, Performance Bond and the Labor and Material Payment Bond. If required, the type(s) of bonds shall be specified in the bid packet. Construction projects, services, and major repairs to building equipment may require all three bonds. Vehicle and major equipment purchases exceeding \$100,000 may require a Bid Bond.



## **NON-COLLUSION BID AFFIDAVIT**

In some instances, the City may require bidders to provide a non-collusion affidavit in the bid response. The bidders must complete the affidavit in accordance with the instructions included in the bid packet.

## **CERTIFICATE OF NON-DISCRIMINATION**

In some instances, the City may require bidders to provide a completed certificate of non-discrimination in the bid response. The bidders must complete the certificate of non-discrimination in accordance with the instructions included in the bid packet.

## **CERTIFICATE OF INSURANCE**

The bidder awarded the contract shall furnish a Certificate of Insurance certifying insurance coverage as specified in the bid specifications. The insurance company must state that the contractual liability includes the liability of the City of Pittsburgh assumed by the contractor in the contract documents. The certificate must also state that the City of Pittsburgh shall be given written notice if the policy is cancelled or changed within ten days prior to the effective date. The "Certificate of Insurance" shall be furnished to the City. Updated Certificates are required for contract renewals.

## **PURCHASING CARD PROGRAM**

The Purchasing Card Program establishes a more convenient, efficient, and cost-effective method of purchasing and paying for small dollar transactions. The program is intended to consolidate many small purchases and make one monthly payment to our sponsoring financial institution. The program is intended to complement the existing purchasing or payment methods.

This policy provides the guidelines which employees must follow when using a city purchasing card. The employee's signature on the Purchasing Card Agreement form indicates that the employee understands the intent of the program and agrees to adhere to the established policies.

The purchasing card is the property of the City of Pittsburgh and is only to be used for City purchases as defined in this policy. Misuse of the card will subject the Cardholder to disciplinary action, up to and including termination.

A Cardholder who terminates employment with the City of Pittsburgh must return the purchasing card to the Finance Director. Failure to comply will result in the withholding of the final payroll check from the employee until the card is returned. Likewise, a Cardholder who transfers to a position within the City that does not require a purchasing card must return the card to the Finance Director. Failure to comply will result in disciplinary action against the employee.

Cards are limited to \$5,000.00 in total transactions each billing cycle. Cards and card numbers must be safeguarded against use by unauthorized individuals. A renewal card will be automatically mailed to the City prior to the expiration date of the old card. Renewal cards will be distributed after expiring cards are returned.



## CARDHOLDER RESPONSIBILITIES

The cardholder must sign the agreement form and the back of the card immediately upon receipt of the card.

If a purchasing card is lost or stolen, immediately notify the Finance Division at 231-4100.

The cardholder is responsible for the following:

- ✓ Security of the card and the transactions made
- ✓ Retaining invoices, sales slips, cash register receipts, and other documentation (documentation should be clearly marked that it is a purchasing card transaction)
- ✓ Ensuring the card is used only for City Business purchases
- ✓ Submitting their documentation to their Department Director or Supervisor within five days from the date of purchase for approval and coding
- ✓ Contacting the vendor to obtain copies of lost receipts
- ✓ In the event a receipt cannot be obtained, an email describing the purchase will be required from the Cardholder

In addition, the Cardholder is responsible for contacting and following up with the vendor on any erroneous charges, disputed items or returns as soon as possible. If the Cardholder is unable to reach agreement with the vendor, the Cardholder shall contact the Purchasing Agent at 231-4100. The Cardholder shall provide the Purchasing Agent with all of the information regarding the dispute.

## PURCHASING WITH THE CARD

The purchasing card may be used to purchase goods or services in person (at the point of sale), over the telephone (or fax), by mail or on the internet.

When placing an order in person:

- ✓ Identify yourself as a City employee and show City ID if necessary
- ✓ State that it is a tax-exempt purchase and provide the tax-exempt number
- ✓ Obtain an itemized receipt

When placing an order by telephone (or fax):

- ✓ State that you are making a purchase using a Visa card
- ✓ State that it is a tax-exempt purchase and provide the tax-exempt number
- ✓ Provide the card number and the expiration date
- ✓ Provide information such as delivery address, description of items, etc.
- ✓ Verify the total cost of the purchase with the vendor. Request that the packing slip or receipt comes with the order, save it.

When placing an order on the Internet:

- ✓ Be sure to place orders on a secure Internet site
- ✓ Follow the instructions carefully
- ✓ Ensure the purchase is tax-exempt. If the online form depicts a charge for sales tax, do not complete the transaction. Instead, place the order by telephone.
- ✓ Print an online receipt of the completed transaction

## PROHIBITED PURCHASES

The following types of charges are strictly prohibited:

- ✓ Cash advances, cash refunds
- ✓ Personal items
- ✓ Computer hardware or software without the approval of the Information Technology Division

This is not an all-inclusive list. Please check with your Department Director or the Finance Division if you have a question about whether a purchase is allowable. NOTE: Travel expenses charged to purchasing cards must follow the City's travel policy.

## DEPARTMENT DIRECTOR RESPONSIBILITIES

The Department Directors are responsible for the following:

- ✓ Requesting a purchasing card for their employees from the Finance Division
- ✓ Approving, coding, and submitting receipts to the Finance Division within five working days from the date of the purchase
- ✓ Ensuring the charges on receipts are for City purchases and no sales tax (if applicable) was added to the transaction
- ✓ Coding the receipt with the appropriate account code
- ✓ Retrieving the card if an employee leaves the department, takes a leave of absence, or assumes different duties that does not require the use of the purchasing card

\*\*To cancel a card or account, the Cardholder's Department Director should contact the Finance Director.

## FINANCE DIVISION RESPONSIBILITIES/PAYMENT PROCESS

The Finance Director is responsible for the following:

- ✓ Requesting new cards and updating information with the issuing financial institution
- ✓ Notifying the employee when the card is available for pickup
- ✓ Providing the cardholder with a copy of the City's purchasing card policy upon delivery of the card
- ✓ Ensuring the cardholder signs the agreement form and the back of the card immediately (Signed forms will be retained in City records)
- ✓ Destroying cancelled cards

The Purchasing Agent is responsible for the following:

- ✓ Reconciling the monthly statement with the receipts turned in by all of the Department Directors
- ✓ Checking the receipts for verification of legitimate purchases and no tax (if applicable) has been added to purchases

If any receipts are missing the Purchasing Agent will make a copy of the statement, highlight the missing receipts, and send it to the Cardholder, the Supervisor and the Department Director in order to obtain the missing receipts. Once all receipts are received, the Finance Division will issue one payment to the issuing financial institution for the monthly statement.



\*\*The Finance Director reserves the right to cancel card privileges at any time for failure to comply with Cardholder policies and procedures.

## **CARDHOLDER VIOLATIONS**

Cardholder violations (which could lead to disciplinary action) include:

- ✓ Using the card for non-city related transactions
- ✓ Failing to return the card when you are reassigned, or by request
- ✓ Failing to submit receipts within five working days from the date of the purchase
- ✓ Failing to report a lost or stolen card
- ✓ Using card for unauthorized City purchases

## GLOSSARY

**Addendum** – An addition or supplement to a document.

**Best Value** – A selection process in which proposals contain both price and qualitative components, and award is based upon a combination of price and qualitative considerations. Qualitative considerations may include technical design, technical approach, quality of proposed personnel, and/or management plan. The award selection is based upon consideration of a combination of technical and price factors to determine the offer deemed most advantageous and of the greatest value to City.

**Bid** – A written offer to perform a contract to provide goods or services to the City in response to a bid opportunity.

**Collusion** – When two or more parties act together secretly to achieve a fraudulent or unlawful act. May manifest itself in the form of bid collusion when bidders secretly agree to unlawful practices regarding competitive bidding. May inhibit free and open competition in violation of antitrust laws.

**Contract** – Any written instrument or electronic document containing the elements of offer, acceptance, and consideration to which the City is a party.

**Contractor** – An individual, company, corporation, firm or combination thereof in which the City enters into a contract for the procurement of goods or services.

**Cooperative Purchasing**- Cooperative purchasing is a process by which two or more jurisdictions cooperate to purchase items from the same vendor.

**Design-Build** – A project delivery method in which the City contracts with a single entity for both the design and construction/implementation of a project.

**Designee** – A duly authorized representative of a Department Director.

**Emergency Purchases** – Purchases necessary for preservation of life or property or to avoid serious disruption of City operations.

**Invitation for Bids (IFB)** – All documents used to solicit competitive or multi-step bids.

**Lease Agreements** – A contract by which one party (lessee) enters into a contract with a second party (lessor) for possession and use of property (equipment) for a specified period of time at a predetermined cost.

**Lease Purchase Agreements** – A lease in which the lease payments are applied, in whole or in part, as installment payments for equity or ownership upon receipt of full payment.

**May** – Denotes the permissive.

**Protest** - A written objection to a proposed award, or the award of a contract, with the intention of receiving a remedial result.



## **GLOSSARY continued**

**Request for Proposal (RFP)** – The document used to solicit proposals from potential providers for goods and services. Price is usually not a primary evaluation factor. Provides for the negotiation of all terms, including price prior to contract award. May include a provision for the negotiation of best and final offers. May be a single step or multi-step process.

**Requests for Quotation (RFQ)** – A small order amount purchasing method. Generally used for small orders under a certain dollar threshold. A request is sent to suppliers along with a description of the commodity or services needed and the supplier is asked to respond with price and other information by a pre-determined date. Evaluation and recommendation for award should be based on the quotation that best meets price, quality, delivery, service, past performance and reliability.

**Requisition** – An internal purchasing document sent by a Department Director to the Finance Division; a detailed request to purchase goods or services, replenish stocks, or obtain materials for specific jobs or contracts.

**Responsible Bidder** – A contractor, business entity or individual who is fully capable to meet all of the requirements of the solicitation and subsequent contract. Must possess the full capability, including financial and technical, to perform as contractually required. Must be able to fully document the ability to provide good faith performance.

**Responsive Bidder** – A contractor, business entity or individual who has submitted a bid or proposal that fully conforms in all material respects to the IFB/RFP and all of its requirements, including all form and substance.

**Shall/Must** – Denotes the imperative.

**Specification** – A precise description of the physical or functional characteristics of a product, good or construction item. A description of goods and/or services. A description of what the purchaser seeks to buy and what a bidder must be responsive to in order to be considered for award of a contract. Specifications generally fall under the following categories: design, performance, combination (design and performance), brand name or approved equal, qualified products list and samples. May also be known as a purchasing description.

**Vendor** – A supplier/seller of goods and services. A reference to a provider of product or service.

## INTEROFFICE MEMORANDUM

To: Daron Hall, Tammy Nagel  
From: Kim Froman Community Development & Housing Director  
Date: November 9, 2023  
Subject: MIH-ARPA Grant Agreement, Assumption Agreement and Personal Guaranty

The City of Pittsburg applied for the Moderate Income Housing (MIH) American Rescue Plan Act (ARPA) Grant from the Kansas Housing Resource Corporation on June 1, 2023. The City of Pittsburg applied with DVLP, LLC as the developer of the project. The project is the rehabilitation of the Smith Clinic building located at 902 N. Broadway Pittsburg, KS 66762. The project will rehab 14 affordable housing units in downtown Pittsburg and the developers plan to start as soon as possible. DVLP, LLC is the ownership group and the project will be completed under Smithsonian, LLC. Both DVLP, LLC and Smithsonian, LLC are the same owners.

The City of Pittsburg was awarded \$840,000 in MIH-ARPA funds on August 14, 2023 from KHRC for this project. The Grant Agreement needs to be signed by the mayor before the project can start. City staff and City Attorney have reviewed the Grant Agreement and approve.

The Assumption Agreement is necessary to allow the Assignor, the City of Pittsburg, to assign said rights and obligations under said Grant Agreement in full to Assignee, Smithsonian, LLC.

The Personal Guaranty is necessary to hereby irrevocably and unconditionally guarantee to the City of Pittsburg and its successors and assigns, the prompt payment of all amounts due and all other obligations of the Assignee unto the City under the Assumption Agreement.

The Grant Agreement, the Assumption Agreement and the Personal Guaranty, if approved, all need to be signed and authorized by the mayor.

Please place the attached documents on the City Commission Consider Agenda for November 14, 2023.

Contact me with any questions and thank you.

Kim Froman

Director of Community Development and Housing





August 14, 2023

City of Pittsburg and DVLP LLC:

As administrator of the Kansas Moderate Income Housing (MIH) Program, Kansas Moderate Income Housing American Rescue Plan Act (MIH-ARPA) Program, and Kansas Housing Investor Tax Credit (KHITC) Program, Kansas Housing Resources Corporation (KHRC) would like to offer your community **\$840,000** in MIH-ARPA funds and **420,000** in KHITCs for the development you proposed. This award is conditioned on and subject to the following:

1. Commitment to a Pre-development Meeting with KHRC staff and the grantee's full team (including, but not limited to, the applicant, developer, and contractor);
2. Execution of, and compliance with, an MIH-ARPA Grant Agreement and a KHITC Reservation Agreement; and
3. Compliance with all rules and requirements of the MIH-ARPA and KHITC Programs, as more fully identified in the respective enabling legislation and the RFPs.

In the coming weeks, we will be posting award materials to your Procorem WorkCenter. Information posted will include additional instructions to begin the grant process along with your grant agreement for review and signature.

KHRC reserves the right to require additional conditions as deemed necessary. If you have any questions you would like to discuss, please contact me or email [MIH@kshousingcorp.org](mailto:MIH@kshousingcorp.org). Our office looks forward to working with your community to address moderate income housing needs in Kansas.

Sincerely,

Alissa Ice  
Director of Housing Development  
785-217-2036  
[aice@kshousingcorp.org](mailto:aice@kshousingcorp.org)

**MODERATE INCOME HOUSING-AMERICAN RESCUE PLAN ACT PROGRAM**  
**GRANT AGREEMENT**  
**City of Pittsburg**  
**No. 23-0208-HITC ARPA**

THIS GRANT AGREEMENT ("Agreement") is made by and between the City of Pittsburg, Kansas, 201 W 4th; Pittsburg, KS 66762 ("Grantee"), and Kansas Housing Resources Corporation, 611 South Kansas Avenue, Suite 300, Topeka, Kansas 66603 ("KHRC") this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

WHEREAS, KHRC is a non-profit public corporation responsible for administering Federal and State housing programs, including the State Housing Trust Fund ("SHTF");

WHEREAS, the Kansas Legislature provided funding to the SHTF administered by KHRC to be used for the purpose of loans or grants to cities or counties for infrastructure or housing development in rural areas, in accordance with KHRC's Moderate Income Housing ("MIH") program, including allocating \$20 million to the MIH program from Federal State and Local Fiscal Recovery Funds ("SLFRF") provided to the State of Kansas through the U.S. Department of Treasury ("Treasury") under the American Rescue Plan Act ("ARPA");

WHEREAS, utilizing the subject ARPA SLFRF funds provided, KHRC issued a Kansas Moderate Income Housing-American Rescue Plan Act ("MIH-ARPA") Request for Proposal ("RFP") dated the 17<sup>th</sup> of April, 2023;

WHEREAS, in response to the RFP, Grantee requested MIH-ARPA funds for proposed eligible activities through an application due the 2<sup>nd</sup> of June, 2023, which is relied upon by KHRC in entering into this Agreement; and

WHEREAS, KHRC's Loans and Grants Committee on the 9<sup>th</sup> of August, 2023, approved a grant totaling eight hundred forty thousand and no/100 Dollars, \$840,000.00, for Grantee's proposed eligible activities set forth in its application ("Eligible Activities").

NOW THEREFORE, in consideration of the promises and covenants set forth herein, the parties do mutually agree as follows:

1. **Grant Funds.** KHRC hereby allocates Grantee up to \$840,000.00 ("Funds") for the Eligible Activities subject to the terms and conditions set forth in this Agreement. Grantee agrees and acknowledges that KHRC made the subject allocation in reliance on the representations, statements, and information provided by Grantee in its application (the "Application"), which is incorporated herein by this reference and made a part of this Agreement. Grantee agrees and acknowledges that KHRC materially relied on the Application, and Grantee certifies that the information in the Application is true and correct. Any change to the Eligible Activities or to the information submitted in the Application, which



would, in KHRC's sole discretion, affect KHRC's evaluation of the Application may cause for KHRC to find Grantee in noncompliance as provided in paragraph 10.

2. **Use of Grant Funds.** Grantee shall use the Funds solely on the Eligible Activities, as set forth in the Application approved by KHRC, and Grantee agrees as follows:
  - a. As further described in **Exhibit A**, and in accordance with the projected Budget provided in **Exhibit B**, Grantee shall: rehabilitate the historic Smith Clinic building at 902 N Broadway, Pittsburg, Kansas, into fourteen (14) rental housing units.
  - b. Construction of this development shall begin by the 1<sup>st</sup> of November, 2023, and be completed by the 31<sup>st</sup> of October, 2024, unless Grantee requests and obtains prior written approval from KHRC.
  - c. A minimum of 14 MIH-ARPA rental units are committed to this development/project.
  - d. The representations and commitments made in the Application are all hereby incorporated herein and remain continuing representations and obligations of the Grantee.
  - e. Prior to making any modifications to the Eligible Activities as set forth in the Application, Grantee shall submit a detailed request to KHRC and obtain KHRC's written approval.
  - f. All Funds provided under this Agreement must be expended by September 30, 2026, to ensure compliance with ARPA SLFRF requirements and 31 CFR 35.5. If KHRC determines at any time, in its sole discretion, that Grantee's use of the Funds is not sufficient to ensure use of all funds on or before September 30, 2026, then KHRC may take further action, including but not limited to, requesting additional documentation or information from Grantee, recapturing any unused funds from Grantee, and/or terminating this Agreement.
3. **Leverage Commitment.** In addition to the Funds provided by KHRC under this Agreement, Grantee shall provide or obtain other resources towards the costs of the Eligible Activities as set forth in the Application.
4. **Kansas Housing Investor Tax Credits.** In addition to the Funds provided by KHRC under this Agreement, Grantee agrees and acknowledges that the project builder or developer identified in the Application also received an allocation of Kansas Housing Investor Tax Credits ("KHITCs") related to the Eligible Activities. Grantee agrees and acknowledges that the allocation of KHITCs shall be governed by a separate agreement between KHRC and the subject builder or developer,



which shall impose additional requirements and obligations on the Eligible Activities, and that Grantee is familiar with the same.

5. **Disbursement of Grant Funds.** Grantee shall use the local jurisdiction's approved process for selecting contractors or vendors for the Eligible Activities.

Grantee shall submit to KHRC documentation regarding Grantee's procurement processes and/or policies or shall submit a sole source/competition impractical request for KHRC's consideration and approval, which must outline the rationale for working with a particular developer.

As development costs are incurred, Grantee may make requests for payment according to the terms in **Exhibit C** using the Request for Disbursement form provided by KHRC, as may be amended from time to time. With each request, Grantee shall provide documentation of the current project status and the progress made toward completion, including, as appropriate or as requested, documentation of costs.

KHRC reserves the right to request additional documentation or information from Grantee prior to disbursement of any Funds, in KHRC's sole discretion, and Grantee agrees to promptly respond to all requests. KHRC may retain a portion of the Funds, in an amount determined solely by KHRC, until demonstration of project completion has been received and verified by KHRC.

6. **Compliance with Regulations.** Grantee shall ensure compliance with all MIH-ARPA rules and restrictions, the RFP, and all governing laws, including, as applicable, the accessibility requirements of the **Fair Housing Act and K.S.A. 58-1401, et seq.** as described in **Exhibit D** and either the 2018 International Energy Conservation Code or the alternative MIH-ARPA Energy Efficiency Requirements in **Exhibit E**.

Grantee shall administer the Funds in accordance with all applicable ARPA SLFRF requirements provided by law, regulation, Treasury guidance, or the like, as detailed further in the RFP and as may be revised from time to time, and in accordance all applicable federal and state laws, regulations, and requirements. Grantee shall ensure the Funds are used and administered in compliance with all relevant requirements under 2 C.F.R. 200, including, as applicable to Grantee's administration of the Funds, Subparts A, B, C, F, and the following provisions from Subpart D:

- \* 200.300 Statutory and national policy requirements.
- \* 200.302 Financial management.
- \* 200.303 Internal controls.
- \* 200.328 Financial reporting.
- \* 200.329 Monitoring and reporting program performance.
- \* 200.334 Retention requirements for records.



- 200.335 Requests for transfer of records.
- 200.336 Methods for collection, transmission, and storage of information.
- 200.337 Access to records.
- 200.338 Restrictions on public access to records.
- 200.334 Retention requirements for records.
- 200.335 Requests for transfer of records.
- 200.336 Methods for collection, transmission, and storage of information.
- 200.337 Access to records.
- 200.338 Restrictions on public access to records.
- 200.346 Collection of amounts due.

7. **Program Income.** Grantee agrees to use any income derived from or generated by the Eligible Activities and received by the Grantee, regardless of when the income is received, solely for the Eligible Activities or for other housing purposes in Grantee's community. For the purposes of this provision, program income does not include any rental income received by the owner of rental housing constructed as part of the Eligible Activities unless the Grantee is said owner.

8. **Reporting.** Grantee shall maintain all books, records, files, and documents related to the Eligible Activities and the compliance period as detailed in paragraph 9 and shall provide any information and documentation requested by KHRC to verify compliance with the terms of this Agreement and the MIH-ARPA program. All records and documentation shall be maintained for not less than five (5) years after the termination of this Agreement, and, as provided in Paragraph 6, Grantee shall meet all applicable reporting requirements as provided by Treasury, including the requirements provided under 2 C.F.R. 200.334 – 200.338.

Beginning with the calendar quarter following execution of this Agreement and continuing each quarter thereafter, Grantee shall submit in writing status reports to KHRC covering the prior quarter, until all Eligible Activities are completed, and all Funds have been disbursed and expended. Grantee agrees that each status report shall detail the use of all Funds to date, and describe the progress made toward completion of the Eligible Activities. For construction activities, the quarterly progress report shall also identify work completed, estimate the percentage of construction completed, and detail any proposed changes in the project scope. This report shall be submitted to KHRC whether or not progress has occurred during the quarter. Calendar quarters are January 1-March 31, April 1-June 30, July 1-September 30, and October 1-December 31. Quarterly reports are due to KHRC within 10 days of the end of each quarter.

Within 60 days following completion of the Eligible Activities and expenditure of all Funds, Grantee shall submit a final accounting to KHRC using KHRC forms. Said accounting shall include details regarding the use of all Funds and the use of any income generated from the Eligible Activities. Additionally, during the compliance period as detailed in paragraph 9, the Grantee shall submit reporting and



documentation to KHRC to demonstrate compliance with the requirements set forth in paragraph 9, as detailed further herein.

Grantee agrees that KHRC's review of any reports, files, or other documents submitted by Grantee is discretionary, and KHRC's acceptance of any reports or documentation shall not be used as a defense by Grantee in any action between Grantee and KHRC. Grantee agrees to provide any additional information or documentation requested by KHRC, or to correct any errors or omissions identified by KHRC in Grantee's reporting, within seven (7) days of any request from KHRC.

Grantee agrees that KHRC may make monitoring visits to the Grantee or the site of the Eligible Activities, which may be conducted on-site, remotely, or both, in KHRC's discretion, and KHRC has the right to inspect and evaluate Grantee's compliance with this Agreement at any time. KHRC, its representatives and/or representatives of the Federal government, will have the right to examine and photocopy all pertinent records, files, books, or other materials relating to the Funds and Agreement at any time. KHRC may exercise the rights under this paragraph in its discretion, and the Grantee agrees to cooperate as necessary with KHRC.

To assist with the Grantee's reporting obligations under this paragraph, the Grantee acknowledges receipt from KHRC of the documents listed in **Exhibit F**. KHRC reserves the right to revise, change, or update these documents, to provide additional documents for Grantee to use when completing its reporting obligations, or to require more frequent status reports from Grantee. The Grantee agrees to use the most current version of the form(s), as may be periodically revised or updated by KHRC.

9. **Compliance Provisions & Recapture Provisions.** When the Eligible Activities include the development of rental housing, either directly or indirectly, Grantee shall ensure that tenants residing in the rental housing are initially qualified with gross incomes within the then most current MIH income ranges, which will be available and posted on the KHRC website. Grantee agrees to follow a consistent method and procedure to certify tenants and to verify, through supporting documentation, that incomes are within the most current MIH income ranges. Grantee shall submit to KHRC the applicable documents identified in paragraph 8 above and shall provide KHRC with any other documentation of the procedures followed upon KHRC's request. Grantee must ensure that each tenant residing in the development qualifies; provided however that, after Grantee determines that a tenant qualifies, Grantee does not need to recertify that tenant. Grantee must follow this process and qualify all new tenants for the first five years following completion of the development. At the end of the fifth year, there shall be no further qualification procedures for tenants.

Additionally, when the Eligible Activities include the development of rental housing, Grantee shall execute a separate Land Use Restriction Agreement at KHRC's



direction concerning the subject real estate, which shall be recorded with the applicable register of deeds. The Land Use Restriction Agreement shall set forth covenants running with the land requiring that the property be rented to only MIH-ARPA income eligible tenants for five years, as detailed in the preceding paragraph and further in said agreement. To the extent the Grantee does not own the subject real estate, the Grantee shall make the execution of a Land Use Restriction Agreement a condition of providing any of the Funds to the owner of the subject real estate for the Eligible Activities and shall provide documentation of the same to KHRC. Further, Grantee agrees, at KHRC's direction, to facilitate the execution of the Land Use Restriction Agreement by the owner of the subject real estate.

**10. Noncompliance by Grantee.** In the event of Grantee's noncompliance with the RFP, this Agreement, or any other reasonable requirements of KHRC, KHRC shall be permitted, in its sole discretion, to seek recapture of the Funds, withhold disbursement of additional Funds, and/or terminate this Agreement. In addition to those remedies, Grantee agrees that KHRC shall be entitled to exercise any and all administrative, contractual, or other remedies permitted by law to enforce Grantee's compliance with the terms herein, including seeking specific performance by the Grantee of its obligations under this Agreement. Grantee agrees that Grantee's noncompliance under this Agreement may result in Grantee's loss of eligibility for future funds administered by KHRC.

**11. Rescission/Unavailability of Funds.** Grantee understands that the RFP and Grantee's award is funded in whole or in part by funds provided to the State of Kansas by Treasury under ARPA. In the event the funds supporting this Agreement become unavailable, are reduced, or rescinded, for any reason, KHRC may terminate or amend this Agreement without penalty and will not be obligated to pay the Grantee from any other sources, including KHRC, SHTF, or State of Kansas monies.

**12. Termination of Agreement.**

KHRC may terminate this Agreement at any time without cause by providing 60-day written notice to the Grantee, which shall be effective at the end of said notice period.

KHRC may immediately terminate this Agreement for cause by providing written notice to the Grantee. In such event, the termination shall be effective as of the date the notice is received by the Grantee. Cause shall include, but not be limited to, the following:

- a) The Grantee fails to fulfill any obligation or representation made under this Agreement;



- b) The Grantee fails to comply with any applicable Federal requirements, or any applicable state or local law, regulation, ordinance or requirement related to the MIH-ARPA funds;
- c) The Grantee improperly uses any MIH-ARPA funds;
- d) The dissolution or insolvency of the Grantee; or
- e) The suspension or termination of MIH-ARPA funds.

In the event of termination, KHRC is not obligated to render payment for any costs incurred or services provided by Grantee after the date of termination. The Grantee's obligations for reporting, compliance, record retention, and audit provided under the Agreement shall survive termination.

### **13. Miscellaneous.**

- a. KHRC's examination of the Application and any submitted documentation regarding the Eligible Activities is done solely for its own purposes. The allocation of the Funds is made in KHRC's sole discretion, and in no way warrants or represents to the Grantee or any others that the Eligible Activities are, in fact, viable or feasible. Grantee agrees and acknowledges that KHRC makes no representations to Grantee regarding compliance with the MIH-ARPA program, and Grantee agrees and warrants that Grantee has independently consulted with Grantee's own counsel for any necessary legal, financial, tax and/or accounting advice for all issues related to this Agreement.
- b. The descriptive headings of this Agreement are for convenience only and shall not be deemed to affect the meaning of any provision.
- c. Grantee agrees to execute whatever additional documents or instruments may be necessary or reasonable to effect and carry forth the purpose of this Agreement.
- d. This Agreement constitutes the entire agreement of the parties and supersedes all other prior written or oral contracts between the parties with respect to the subject matter hereof. This Agreement may be modified only by the mutual written agreement of the parties. Notwithstanding the foregoing, each and every provision of law and clause required by law to be inserted in this Agreement shall be deemed to be inserted herein and the Agreement shall be read and enforced as though it were included herein, and if through mistake or otherwise any such provision is not inserted, or is not correctly inserted, then upon the application of either party the Agreement shall forthwith be amended to make such insertion or correction. In the event of changes in any applicable Federal statutes, regulations, or



guidance regarding the use of the subject funds, this Agreement shall be deemed to be amended when the statutory requirements for use of such funds are changed or when required to comply with any applicable law or guidance so amended. Such deemed amendments shall be effective as of the effective date of the statutory or regulatory change or the date the guidance is issued.

- e. If any provision of this Agreement is determined by a court of competent jurisdiction to be invalid or unenforceable to any extent, the remainder of this Agreement shall not be affected and each provision of this Agreement shall be enforced to the fullest extent permitted by law. If a court finds that any provision of this Agreement is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.
- f. KHRC shall not be deemed to have waived any right under this Agreement unless such waiver is given in writing and signed by KHRC. No delay or omission on the part of KHRC in exercising any right shall operate as a waiver of such right or any other right. A waiver by KHRC of a provision of this Agreement shall not constitute a waiver of KHRC's right to otherwise demand strict compliance with that provision or any other provision of this Agreement. No prior waiver by KHRC, nor any course of dealing between KHRC and Grantee, shall constitute a waiver of any of KHRC's rights or of any of Grantee's obligations in the future. Whenever the consent of the Corporation is required under this Agreement, KHRC's grant of such consent shall not constitute continuing consent to subsequent instances where such consent is required.
- g. Nothing contained in the Agreement shall be construed as creating a partnership, joint venture, employment, or agency relationship between the parties as provided under Kansas law. Neither party shall have the power or right to bind or obligate the other party, nor shall it hold itself out as having such authority. Any provision in this Agreement that allows KHRC to direct Grantee in its performance under this Agreement is solely for the purposes of compliance with the MIH-ARPA program and applicable law.
- h. This Agreement shall be governed and construed in accordance with and pursuant to the laws of the State of Kansas. Any dispute arising out of this Agreement shall be brought in a state or federal court of competent jurisdiction located in Shawnee County, State of Kansas.
- i. Grantee shall not transfer or assign all or any of its rights, obligations, or benefits under this Agreement without the prior written approval of KHRC, which approval may be withheld in KHRC's sole and absolute discretion.



- j. Grantee agrees to comply with the following as applicable: (1) Governmentwide Requirements for Drug-Free Workplace, 31 C.F.R. Part 20; (2) All Federal and State statutes and regulations prohibiting discrimination, including but not limited to, Title VI of the Civil Rights Act of 1964, the Americans with Disabilities Act of 1990, as amended, and the Age Discrimination Act of 1975, as amended; (3) Executive Order 11246 of September 24, 1965, entitled "Equal Employment Opportunity," as amended by Executive Order 11375 of October 13, 1967, and as supplemented in Department of Labor regulations (41 CFR chapter 60); and (4) all applicable standards, orders, or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and Federal Water Pollution Control Act (33 U.S.C. 1251-1387).
- k. The Grantee agrees and acknowledges that all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must comply with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5).
- l. The Grantee hereby certifies that the Grantee, its principals, employees, and affiliates, are not, and have not been, debarred or suspended or otherwise excluded from or ineligible for participation in Federal assistance programs. The Grantee agrees to comply with 2 C.F.R. Part 180, as well as 31 C.F.R. Part 19, and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into. This certification is a material representation of fact relied upon by KHRC. If it is later determined that the Grantee did not comply with 2 C.F.R. Part 180, in addition to remedies available to KHRC, the federal government may pursue available remedies, including but not limited to suspension and/or debarment. The Grantee agrees to comply with the requirements of 2 C.F.R. Part 180 throughout the period of this Agreement and to provide proof of registration in the System for Award Management at sam.gov to KHRC.
- m. The Grantee shall not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. The Grantee, and any subcontractors, shall also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. The Grantee agrees and acknowledges that this certification is a material representation of fact relied upon by KHRC.
- n. The Grantee must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The



requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines. (45 CFR 75.331)

- o. The Grantee certifies that it does not use covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system as described in Public Law 115-232, section 889, subsection (f), paragraph (1).
- p. As appropriate and to the extent consistent with law, the Grantee should, to the greatest extent practicable under a federal award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this section must be included in all subawards including all contracts and purchase orders for work or products under this award.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed by their duly authorized official or officers on the date first indicated.

GRANTEE: CITY OF PITTSBURG

By: \_\_\_\_\_

\_\_\_\_\_  
NAME, TITLE

Date: \_\_\_\_\_

KANSAS HOUSING RESOURCES CORPORATION

By: \_\_\_\_\_  
RYAN S. VINCENT, EXECUTIVE DIRECTOR

Date: \_\_\_\_\_

## LIST OF EXHIBITS

Exhibit A – Project Summary

Exhibit B – Project Budget

Exhibit C – Disbursement Schedule

Exhibit D – Accessibility Requirements

Exhibit E – MIH-ARPA Energy Efficiency Requirements

Exhibit F – MIH-ARPA Report Documents



## PROJECT SUMMARY

The rehabilitation of the historic Smith Clinic building at 902 N Broadway into 14 affordable housing units, including 8 studios (480-540 sq. ft.), 3 one-bedroom apartments (510-644 sq. ft.), and 3 two-bedroom residences (720-782 sq. ft.). The monthly rent for these units will range from \$850 to \$1200. The City of Pittsburgh, in collaboration with Smithsonian LLC, will administer the Smithsonian Build Pittsburgh project. Smithsonian LLC, a development company formed in 2022, is composed of four members, Bart Arnett, Pat Crossland, Quentin Holmes, and Ian Youvan.

The construction phase will commence in November 2023. The initial phase involves site preparation and foundation work, which is expected to be completed by Beginning of December 2023. The subsequent phases include framing, utilities installation, and interior and exterior finishing, which will be completed sequentially by the end of May 2024. The final inspections are scheduled for June 2024, marking the end of the construction phase. The lease-up phase will begin immediately after the construction closing, with a targeted completion date of June 15, 2024. However, to allow for construction contingencies, a project end date of October 31, 2024 is agreed to by the parties.

## EXHIBIT B

## PROJECT BUDGET

## Sources:

MIH-ARPA Grant:	\$840,000.00
KHITC Equity:	\$390,600.00
RLF - City of Pittsburgh	\$190,000.00
Investor Equity:	\$ 80,000.00
Construction Loan:	\$650,000.00

## Development Costs:

Itemized Cost	Development Cost
Existing Structures	\$ 404,453.00
Demolition	\$ 23,400.00
Site Work	\$ 20,000.00
Other Site Work	\$ 25,000.00
Rehabilitation	\$ 1,377,447.00
General Requirements	\$ 15,000.00
Contractor Overhead	\$ 22,500.00
Contractor Profit	\$ 22,720.00
Building Permit Fee	\$ 2,000.00
Construction Contingency	\$ 50,000.00
Architect Fee - Design	\$ 10,000.00
Construction Insurance	\$ 1,800.00
Construction Interest	\$ 168,000.00
Construction Loan Origination Fee	\$ 5,000.00
Title and Recording	\$ 100.00
Property Appraisal (Feasibility) Market Study	\$ 3,180.00
<b>Total</b>	<b>\$ 2,150,600.00</b>



## EXHIBIT C

## DISBURSEMENT SCHEDULE

Benchmark	% Project Completed	Amount to be Disbursed
Acquisition, Demo, Sitework, Waterproofing	40%	\$472,853
Utilities, MEP, Framing, Sprinkler	50%	\$150,000
Windows, Doors, Sheetrock	65%	\$75,000
Paint interior and Flooring	90%	\$85,000
Cabinetry, Trim work	95%	\$15,147
Certificate of Occupancy	100%	\$42,000

## ACCESSIBILITY REQUIREMENTS

### Introduction

Two statutory authorities related to accessibility apply to housing developed with these resources.

### Fair Housing Act Design Requirements – Fair Housing Amendments Act of 1988

The accessibility requirements of the Fair Housing Act apply to “covered multifamily dwellings” in buildings of four or more units that are/were first occupied after March 13, 1991, regardless of the funding source. Ground floor units and units served by an elevator must be designed and constructed in accordance with the Fair Housing Act Design Manual.

### Kansas Accessibility Requirements at K.S.A 58 Article 14

The requirements of this Kansas statute apply to buildings of one, two or three units (single family, duplex, triplex) that are constructed with public financial assistance, including grant assistance from state funds, state tax credits, state loan guarantees or federal funds administered by a state agency.

### Design and construction standards.

- (a) Dwelling shall be designed and constructed to have at least one accessible entrance on an accessible route. If the entrance is served by a ramp, the ramp shall have a maximum slope not to exceed a ratio of one inch rise to every 12 inch horizontal run and have a level landing at the top and bottom of each run.

Accessible entrance doors and doorways shall have a minimum clear opening of 32 inches. The accessible entrance may be any entrance at the front, side, back or garage of the dwelling that is served by an accessible route. The accessible route shall be no less than 36 inches wide with a slope not to exceed a ratio of one inch rise to every 20 inch horizontal run. If a patio door serves as an accessible entrance, a standard six-foot sliding patio door assembly shall be deemed to be sufficient to comply with the requirements of this subsection. The threshold of such doors shall not exceed 1/2 inch or, in the case of a sliding door, 3/4 inch.

- (b) All doorways located on the same floor on which the accessible entrance is located within the dwelling intended for user passage within the dwelling shall be sufficiently wide to allow passage by persons using wheelchairs. Except for doors serving closets having less than 15 square feet in area, all doors located on the same floor on which the accessible entrance is located which are intended for user passage shall provide a minimum 32-inch clear opening with the door open 90 degrees measured between the face of the door and the doorstop.



- (c) An accessible route located on the same floor on which the accessible entrance is located shall be designed and constructed in such a manner that a 36-inch wide route is provided with a slope not to exceed a ratio of one inch rise to every 20 inch horizontal run. Such route shall have ramped or beveled changes at door thresholds. Beveled edges of such thresholds shall not exceed 1/2 inch or, in the case of a sliding door, 3/4 inch.
- (d) In bathrooms located on the same floor on which the accessible entrance is located, the walls at the bathtub, shower and toilet shall be reinforced so that grab bars may be installed at a later date, if needed. Such reinforcement shall be sufficient enough to support a sheer force of 250 pounds.
- (e) Light switches, electrical outlets, thermostat controls and other controls located on the same floor on which the accessible entrance is located shall be placed so that a person using a wheelchair can access the controls using either a forward or sideward approach. Such controls shall be placed no less than 15 inches nor more than 48 inches from the floor in the case of a forward approach. Such controls shall be placed no less than nine inches nor more than 54 inches from the floor in the case of a sideward approach. If multiple controls serve the same elements, only one need be accessible.

**Not applicable to certain dwellings.** The provisions of this act shall not apply to any dwelling which is owner-occupied or which is under contract for occupation by the owner.

## MIH-ARPA Energy Efficiency Requirements

### Alternate Requirements

All MIH-ARPA awarded new construction projects must either meet the 2018 IECC or build to the below list of minimum prescriptive energy requirements. Rehabilitation or conversion of existing structures must meet these requirements to the greatest extent possible, including replacement of any components.

- 1.) Attic insulation – R49 except for vaulted ceilings
- 2.) Wall insulation – R15
- 3.) AC – 15 SEER
- 4.) 95% of all lighting must be high efficiency
- 5.) Gas furnace – 90% AFUE
- 6.) Heat Pump - 8.5 HSPF
- 7.) Windows - .33U factor or lower
- 8.) Caulking/sealing of all penetrations to the exterior or unconditioned space required (wire and plumbing penetrations, ceiling registers, vent pipes, etc.).
- 9.) All provided appliances, if available as such, must be Energy Star labeled.



## EXHIBIT F

### MIH-APRA Report Documents

Grantee agrees to use the items listed in **Exhibit F** to track household compliance as applicable to rental or homeownership projects; to submit quarterly reports; and report on project completion.

- a. MIH Rental Compliance and Closeout Process;
- b. MIH Rental Income Compliance Worksheet;
- c. MIH Income Compliance Worksheet Instructions;
- d. Request for Disbursement Form;
- e. MIH Quarterly Reports;
- f. Compliance Information Form;
- g. MIH Certification Form;
- h. Schedule A - Final Accounting of Funds.

## ASSUMPTION AGREEMENT

THIS ASSUMPTION AGREEMENT ("Agreement") is dated effective as of this \_\_\_\_\_ day of \_\_\_\_\_, 2023, by and between the CITY OF PITTSBURG, KANSAS, an incorporated Kansas municipality with offices at 201 West 4<sup>th</sup> Street Pittsburg, Kansas ("Assignor"); and Smithsonian, LLC, a Kansas limited liability company with its registered office at 1100 SW Wanamaker Road, Suite 103, Topeka, KS 66604 ("Assignee"). Assignor and Assignee also are collectively hereinafter referred to as "Parties."

### RECITALS

**WHEREAS**, Assignor has entered into a certain Grant Agreement by and between Assignor and KANSAS HOUSING RESOURCES CORPORATION ("KHRC"), a Kansas not-for-profit corporation with offices at 611 South Kansas Avenue, Suite 300, Topeka, Kansas 66603, and dated the \_\_\_\_<sup>th</sup> day of \_\_\_\_\_, 2023 ("Grant Agreement");

**WHEREAS**, As Grantee under said Grant Agreement, Assignor has certain rights and obligations;

**WHEREAS**, A copy of said Grant Agreement is attached hereto and marked as "Exhibit A";

**WHEREAS**, Assignor wishes to assign said rights and obligations under said Grant Agreement in full to Assignee; and

**WHEREAS**, Assignee wishes to assume in full Assignor's rights and obligations under said Grant Agreement.

**NOW THEREFORE**, in consideration of the mutual covenants herein contained and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by the Parties, Assignor and Assignee agree to the following:

1. ASSUMPTION BY ASSIGNEE. Assignee unconditionally assumes and agrees to timely perform all obligations of Assignor as Grantee under said Grant Agreement and under each and every other document executed by Assignor in connection with said Grant Agreement, as well as all transactions contemplated thereby. Assignee covenants, promises and agrees that it will be bound by all terms, conditions, provisions and covenants of the Grant Agreement as if Assignee had been the original Grantee under the Grant Agreement.
2. ASSIGNMENT OF RIGHTS BY ASSIGNOR. Assignor unconditionally assigns all rights under said Grant Agreement which will now inure fully to the benefit of Assignee pursuant to the terms of this Agreement.
3. REPRESENTATIONS AND WARRANTIES OF THE PARTIES.

- 3.1 The Parties represent and warrant as follows:

- 3.1.1. Authority. Both Parties have all requisite power and authority to execute and deliver this Agreement and to consummate all transactions contemplated hereby. This Agreement has been duly and validly executed by the Parties. This Agreement constitutes the legal, valid, and binding agreement of the Parties, and is fully enforceable against the Parties.



3.1.2. Consents and Approvals: No Violation. No filing or registration with, and no permit authorization, consent or approval of any other person, entity or party is necessary for the consummation of the transactions contemplated by this Agreement. The execution and delivery of this Agreement, the consummation of all transactions contemplated by this Agreement, and the compliance by the Parties with any of the provisions of this Agreement will not result in a violation or breach of, or constitute a default under, any of the terms, conditions, provisions and events of any contract, agreement, commitment, bond, indenture, license, lease, pledge agreement or other instrument or obligation to which the Parties may be bound.

3.1.3. Further Assurance. The Parties will execute and deliver all such further instruments, notices, releases, acquittances and other documents as may be necessary to carry out or otherwise fully effectuate the transactions contemplated by this Agreement.

3.1.4. Choice of Law; Jurisdiction and Venue. This Agreement will be governed by, and interpreted, enforced and construed in accordance with, the internal laws of the State of Kansas, without regard to the conflicts of law principles thereof. The Parties stipulate that any action, lawsuit or other proceeding arising out of or related to this Agreement will be brought in the District Court of Crawford County, Kansas, and in no other jurisdiction. The Parties irrevocably and unconditionally waive, to the fullest extent permitted by law, the defense of inconvenient forum with respect to maintaining such an action, lawsuit or other proceeding in such Court.

3.1.5. Entire Agreement. This Agreement embodies the entire agreement and understanding of the Parties with respect to the subject matter contained herein. This Agreement may only be modified in writing and signed by the Parties.

3.1.6. Counterparts. This Agreement may be executed in counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument.

4. HOLD HARMLESS AND INDEMNIFICATION. Assignee agrees to hold Assignor, and Assignor's successors and assigns, harmless from any and all causes of action, claims, demands, judgments, damages, costs, expenses, attorney fees, and liability alleged to have been incurred, caused by or resulting from Assignee's actions, inactions or breach of the terms and conditions of the Grant Agreement and this Assumption Agreement; and, further Lessees agree to defend and indemnify Assignor against and from any and all causes of action, claims, demands, judgments, damages, losses, penalties, fines, costs, court costs, expenses, and attorney fees alleged to have incurred, caused by or resulting from Assignee's actions, inactions or breach of the terms and conditions of the Grant Agreement and this Assumption Agreement.

IN WITNESS WHEREOF, the Parties have executed this Agreement effective as of the date first above written.

Smithsonian, LLC

THE CITY OF PITTSBURG, KANSAS

By: \_\_\_\_\_  
\_\_\_\_\_, Managing Member

By: \_\_\_\_\_  
Ron Seglie, MD, Mayor

ASSIGNEE

ASSIGNOR

ATTEST:

\_\_\_\_\_  
Tammy Nagel - City Clerk

ACKNOWLEDGMENT

STATE OF KANSAS,  
COUNTY OF \_CRAWFORD\_, ss:

BE IT REMEMBERED, that on this \_\_\_\_\_ day of \_\_\_\_\_, 2023, before me, the undersigned, a notary public in and for the county and state aforesaid, came \_\_\_\_\_, who is personally known to me to be the managing member of Smithsonian, LLC, and the same person who executed the within and foregoing instrument and duly acknowledged the execution of the same on behalf of Smithsonian, LLC.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, the day and year last above written.

(Seal)

\_\_\_\_\_  
Notary Public



ACKNOWLEDGMENT

STATE OF KANSAS,  
COUNTY OF \_CRAWFORD, ss:

BE IT REMEMBERED, that on this \_\_\_\_\_ day of \_\_\_\_\_, 2023, before me, the undersigned, a notary public in and for the county and state aforesaid, came Ron Seglie, MD, who is personally known to me to be mayor of the City of Pittsburg, Kansas, and the same person who executed the within and foregoing instrument and duly acknowledged the execution of the same on behalf of the City of Pittsburg, Kansas.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, the day and year last above written.

(Seal)

\_\_\_\_\_  
Notary Public