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PITTSBURG STATE UNIVERSITY KELCE COLLEGE OF BUSINESS ECONOMIC RESEARCH PROPOSAL - Consider the recommendation of the Economic Development Advisory Committee (EDAC) to support the Pittsburg State University Kelce College of Business Economic Research Proposal at an investment level of \$32,500 to fund the project for one year.

| Kelce College of Business Memo. | | | | | | | | . 8 | 3 |
|----------------------------------|--|--|--|--|--|--|--|-----|---|
| Kelce College of Business Letter | | | | | | | | . 8 | 4 |

CITY OF PITTSBURG, KANSAS COMMISSION AGENDA Tuesday, June 13, 2023 5:30 PM

CALL TO ORDER BY THE MAYOR:

- a. Flag Salute Led by the Mayor
- b. Public Input

CONSENT AGENDA (ROLL CALL VOTE):

- a. Approval of the May 23, 2023, City Commission Meeting minutes.
- b. Approval of staff recommendation to utilize City funds in the amount of \$27,500 for the annual 4th of July fireworks show to be provided by J and M Displays, Inc.
- c. Approval of the Appropriation Ordinance for the period ending June 13, 2023, subject to the release of HUD expenditures when funds are received.

SPECIAL PRESENTATION:

a. 2022 ANNUAL COMPREHENSIVE FINANCIAL REPORT (ACFR) - Stacey Hammond of BT&Co. P.A., the City's auditing firm, will be present to review the City's 2022 audit and ACFR. **Receive for file.**

CONSIDER THE FOLLOWING:

- a. RESOLUTION NO. 1269 Consider approval of Resolution No. 1269, determining the advisability of issuing Taxable Industrial Revenue Bonds for the purpose of financing the construction of additions to a commercial facility located in the City; and authorizing execution of related documents. Approve or disapprove Resolution No. 1269 and, if approved, authorize the Mayor to sign the Resolution on behalf of the City.
- b. A & R RENTALS Consider the recommendation of the Economic Development Advisory Committee (EDAC) to reimburse Alicia and Rusty Olson, owners of A & R Rentals, for infrastructure improvements to the property located at 610 North Broadway in an amount equal to 10% of the total project cost, with the City's portion not to exceed \$16,950. **Approve or disapprove the recommendation.**

CITY OF PITTSBURG, KANSAS COMMISSION AGENDA Tuesday, June 13, 2023 5:30 PM

- c. LEAFY GREEN FARMS Consider the recommendation of the Economic Development Advisory Committee (EDAC) to reimburse Leafy Green Farms for infrastructure improvements to the property located at 3402 Airport Circle, Suite "B", in an amount equal to 10% of the total project cost, with the City's portion not to exceed \$22,057. **Approve or disapprove the recommendation.**
- d. POINT FORWARD Consider the recommendation of the Economic Development Advisory Committee (EDAC) to support the Point Forward/Washington School childcare facility project, located at 205 South Locust, in an amount equal to 10% of the total project cost, with the City's portion not to exceed \$507,000. **Approve or disapprove the recommendation.**
- e. PITTSBURG STATE UNIVERSITY KELCE COLLEGE OF BUSINESS ECONOMIC RESEARCH PROPOSAL Consider the recommendation of the Economic Development Advisory Committee (EDAC) to support the Pittsburg State University Kelce College of Business Economic Research Proposal at an investment level of \$32,500 to fund the project for one year. **Approve or disapprove the recommendation.**

| NON-AGENDA | REPORTS & | REQUESTS: |
|-------------------|----------------------|---------------|
| HOH AGENDA | ILLI OILIG | . IVE GOEDIDI |

THE MAYOR'S MOMENT:

ADJOURNMENT

OFFICIAL MINUTES
OF THE MEETING OF THE
GOVERNING BODY OF THE
CITY OF PITTSBURG, KANSAS
May 23, 2023

A Regular Session of the Board of Commissioners was held at 5:30 p.m. on Tuesday, May 23, 2023, in the City Commission Room, located in the Law Enforcement Center, 201 North Pine, with Mayor Ron Seglie presiding and the following members present: Cheryl Brooks, Stu Hite, Dawn McNay and Chuck Munsell.

Mayor Seglie led the flag salute.

Pastor Tom Wehrman, on behalf of the St. John's Lutheran Church, provided an invocation.

APPROVAL OF MINUTES – On motion of Brooks, seconded by McNay, the Governing Body approved the May 9, 2023, City Commission Meeting minutes as presented. Motion carried.

LIVESCAN SYSTEM PURCHASE – On motion of Brooks, seconded by McNay, the Governing Body approved the recommendation from Police Department staff to waive the normal bidding process and purchase a LiveScan fingerprint system directly from HID Global in the amount of \$20,603.32 and authorized the issuance of the necessary purchase order. Motion carried.

APPROPRIATION ORDINANCE – On motion of Hite, seconded by McNay, the Governing Body approved the Appropriation Ordinance for the period ending May 23, 2023, subject to the release of HUD expenditures when funds are received. Motion carried with the following roll call vote: Yea: Hite, McNay, Munsell and Seglie. Commissioner Brooks abstained due to a conflict.

ENTERPRISE FLEET MANAGEMENT AGREEMENT – On motion of Hite, seconded by Brooks, the Governing Body approved staff recommendation to enter into a lease agreement with Enterprise Fleet Management for the purpose of providing fleet vehicles to the City, and authorized the Mayor and City Clerk to sign the agreement on behalf of the City. Motion carried.

EARLES ENGINEERING & INSPECTION - ENGINEERING SERVICES AGREEMENT - On motion of McNay, seconded by Munsell, the Governing Body approved staff recommendation to enter into an Engineering Services Agreement with Earles Engineering & Inspection, Inc., of Pittsburg, Kansas, to provide professional design services in relation to the extension of the water main and construction of the sewer lift station and force main to serve the Southwest Industrial Park, and authorized the Mayor and City Clerk to sign the Agreement on behalf of the City. Motion carried.

CHANGE ORDER #1 - WATER TREATMENT PLANT WELL #3 REPAIRS — On motion of McNay, seconded by Munsell, the Governing Body approved staff recommendation to accept Change Order #1 to the contract with Mr. Pump, LLC, for the repairs to Well #8 at the Water Treatment Plant, reflecting an increase in the amount of \$156,875, to include a new pump bowl assembly, new 316 stainless steel shafts, and spider bearings, and authorized the Mayor to sign the necessary documents on behalf of the City. Motion carried.

OFFICIAL MINUTES
OF THE MEETING OF THE
GOVERNING BODY OF THE
CITY OF PITTSBURG, KANSAS
May 23, 2023

PURCHASE OF BUSES – Brooks moved to hold the consideration of staff recommendation to purchase two 34-passenger buses from Pittsburg State University in the total amount of \$18,000. On an amended motion by Brooks, seconded by Munsell, the Governing Body disapproved staff recommendation to purchase two 34-passenger buses from Pittsburg State University in the total amount of \$18,000. Motion carried with Hite abstaining.

NON-AGENDA REPORTS AND REQUESTS:

KANSAS HOUSING RESOURCES CORPORATION (KHRC) APPLICATIONS - Director of Community Development and Housing Kim Froman informed the Governing Body that the City will be submitting previously adopted Resolutions to the Kansas Housing Resources Corporation (KHRC) for the second round of funding through the Kansas Housing Investor Tax Credit (KHITC) Program and the Moderate Income Housing Grant (MIH) Program.

ROAD REPAIRS – City Manager Daron Hall asked for patience as City employees work to repair roads throughout the City.

THE MAYOR'S MOMENT – Mayor Seglie thanked citizens for their efforts to clean up the City. Mayor Seglie asked everyone to take time this Memorial Day to remember those who gave their lives for our flag.

BULKY ITEM PICK-UP PROGRAM — Director of Public Works and Utilities Matt Bacon announced that approximately 161 total properties participated in the program recent Bulky Item Pick-Up Program. Commissioner McNay thanked Mr. Bacon and his employees for their work. Mayor Seglie reminded citizens to use the SeeClickFix app to report issues to the City.

ADJOURNMENT: On motion of Munsell, seconded by McNay, the Governing Body adjourned the meeting at 5:50 p.m. Motion carried.

| | Ron Seglie, M.D., Mayor | |
|-------------------------|-------------------------|--|
| ATTEST: | | |
| Tammy Nagal City Clark | _ | |
| Tammy Nagel, City Clerk | | |



PARKS AND RECREATION

710 West 9th Street · Pittsburg KS 66762

(620) 231-8310 www.pittks.orc

Interoffice Memorandum

To: Daron Hall, City Manager

From: Toby Book, Director of Parks and Recreation

CC: Tammy Nagel, City Clerk

Date: June 6, 2023

Subject: June 13, 2023 Agenda Item

Approval of Fireworks Display Expenditure

The Parks and Recreation Department is asking for approval of \$27,500.00 expenditure of City funds for the annual fireworks display for the 4th of July event in Lincoln Park.

J and M Displays Inc. is providing a show that will last approximately 18 minutes with 379 shells 4 inches or larger. 4 inch or larger shells will reach a height that will clear the tree line and allow most spectators in the area to have a good view of the fireworks. J and M Displays, Inc. has been the City's fireworks provider the past several 4th of July events and has proven to provide a quality show.

In this regard would you please place an item on the June 13, 2023 agenda for approval of the \$27,500.00 expenditure of City funds to provide a firework show offered by J and M Displays, Inc. of Yarmouth, Iowa.

If you have any questions please do not hesitate to call me at 620-230-5506

A/P HISTORY CHECK REPORT

VENDOR SET: 99 City of Pittsburg, KS

BANK: ALL BANKS

DATE RANGE: 5/18/2023 THRU 6/07/2023

INVOICE CHECK CHECK CHECK NO STATUS AMOUNT INVOICE
AMOUNT DISCOUNT STATUS VENDOR I.D. NAME DATE 5/18/2023 C-CHECK VOID CHECK V 193364 C-CHECK VOID CHECK V 5/18/2023 193365 C-CHECK VOID CHECK V 5/18/2023 193373 C-CHECK VOID CHECK 5/18/2023 193374 1 HYMAN, ZACH UNPOST HYMAN, ZACH UNPOST V C-CHECK 5/18/2023 193378 KIMREY, KARILEE VOIDED KIMREY, KARILEE VOIDED V 5/18/2023 193381 40.00CR C-CHECK C-CHECK VOID CHECK V 5/24/2023 193413 VOID CHECK C-CHECK V 5/24/2023 193414 * * T O T A L S * * NO INVOICE AMOUNT DISCOUNTS CHECK AMOUNT 0.00 REGULAR CHECKS: 0 0.00 0.00 0.00 HAND CHECKS: 0 0.00 0.00 DRAFTS: 0.00 0.00 0.00 0.00 0.00 EFT: 0 0.00 NON CHECKS: 0 0.00 0.00 0.00 8 VOID DEBITS 0.00 VOID CHECKS: VOID CREDITS 40.00CR 40.00CR 0.00 TOTAL ERRORS: 0 DISCOUNTS INVOICE AMOUNT CHECK AMOUNT NO VENDOR SET: 99 BANK: * TOTALS: 0.00 8 40.00CR BANK: * TOTALS: 40.00CR 0.00 0.00

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BANK: 80144 BMO HARRIS BANK DATE RANGE: 5/18/2023 THRU 6/07/2023

VENDOR SET: 99 City of Pittsburg, KS

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2023 FOUR OAKS FUEL

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A/P HISTORY CHECK REPORT

VENDOR SET: 99 City of Pittsburg, KS 80144 BMO HARRIS BANK

DATE RANGE: 5/18/2023 THRU 6/07/2023

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FLEET FUELS LLC

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VENDOR SET: 99 City of Pittsburg, KS

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DATE RANGE: 5/18/2023 THRU 6/07/2023

CHECK INVOICE CHECK CHECK CHECK NO STATUS AMOUNT DISCOUNT VENDOR I.D. NAME STATUS DATE AMOUNT 2678 MID AMERICA ROOFING, I-2023047 FIX SOFFIT ON LIBRARY 5/19/2023 1,375.58 018777 1,375.58 COMMERCIAL AQUATIC SERVICE INC 2994 AQUATIC CENTER CHEMICALS 5/19/2023 12,894.80 018778 I-46144-1 Ε 5/19/2023 POOL CHEMICALS 018778 13,105.62 I-46144-1 AP E 210.82 4307 HENRY KRAFT, INC. I-438407 MISC JANITORIAL SUPPLIES 5/19/2023 323.71 018779 323.71 6402 BEAN'S TOWING & AUTO BODY I-5/11/2023 PD CONTRACT TOWING 5/19/2023 2,144.39 018780 2,144.39 7127 UNIQUE MANAGEMENT SERVICES, IN I-6112601 04-03 & 04-24 PLACEMENTS E 5/19/2023 23.30 018781 23.30 7284 TRANSYSTEMS CORPORATION T-TNV-0004097401 5/19/2023 018782 43,694.95 EAST QUINCY STREET PROJ E 43,694.95 7629 EARLES ENGINEERING & INSPECTIO I-16551 CITY ENGINEER CONTRACT Ε 5/19/2023 4,243.60 018783 NORTHGATE CID 5/19/2023 9,800.00 018783 I-16553 E I-16554 2022 SANITARY SEWER LININ 5/19/2023 4,279.50 018783 18,323.10 E 8046 CONVERGEONE, INC. 5,977.50 I-IE9107314 PROFESSIONAL SERVICES 5/19/2023 018784 5,977.50 8050 ELITE K9 INC I-202305174419 COLLAR/BALL WITH T-TUG HANDLE 5/19/2023 117.71 018785 117.71 8132 MIKE CARPINO FORD PITTSBURG IN I-202305154405 FORD F-150 EQUIP#334-044 5/19/2023 343.30 018786 343.30 E 8246 BETHANY ANN BROOKS T-5256 LAND BANK MOWING E 5/19/2023 546.00 018787 I-5267 LAND BANK MOWING Ε 5/19/2023 292.00 018787 838.00 8309 MISSISSIPPI LIME COMPANY 5/19/2023 8,693.08 018788 8,693.08 I-1669660 QUICKLIME

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VENDOR SET: 99 City of Pittsburg, KS 80144 BMO HARRIS BANK BANK:

DATE RANGE: 5/18/2023 THRU 6/07/2023

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JET FUEL

PM A/P HISTORY CHECK REPORT

VENDOR SET: 99 City of Pittsburg, KS
BANK: 80144 BMO HARRIS BANK

DATE RANGE: 5/18/2023 THRU 6/07/2023

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5/25/2023

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VENDOR SET: 99 City of Pittsburg, KS 80144 BMO HARRIS BANK

DATE RANGE: 5/18/2023 THRU 6/07/2023

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NO STATUS AMOUNT DISCOUNT VENDOR I.D. NAME STATUS DATE AMOUNT 1478 KANSASLAND TIRE #1828 I-29469 2 TIRES/DISPOSAL 5/25/2023 753.52 018814 753.52 B&L WATERWORKS SUPPLY, LLC 1792 SLEEVE COUPLINGS-MISC I-005872 Ε 5/25/2023 3,042.96 018815 5/25/2023 T-005974 FORD CORP STOP E 601.60 018815 I-006010 1 1/4 SCH 40 PIPE 5/25/2023 018815 39.60 2025 SOUTHERN UNIFORM & EQUIPMENT L I-148345-1 MISC UNIFORM SUPPLIES E 5/25/2023 1,951.57 018816 1,951.57 2767 BRENNTAG SOUTHWEST, INC 5/25/2023 4,071.84 I-BSW464942 LIQUID CHLORINE 018817 4,071.84 2994 COMMERCIAL AQUATIC SERVICE INC I-46361-1 PULSAR REPAIR @ PUMPHOUSE E 5/25/2023 274.45 018818 274.45 4307 HENRY KRAFT, INC. I-439055 MISC JANITORIAL SUPPLIES 5/25/2023 268.49 018819 268.49 4452 RYAN INSURANCE, LLC I-64541 GENERAL LIABILITY AUDIT 22-23 E 5/25/2023 5,104.00 018820 5,104.00 4956 YAMAHA COMMERCIAL FINANCE, U.S RANGER PICKER MONTHLY PAYMENT E 5/25/2023 3,608.00 018821 T-805348 3,608.00 5049 CRH COFFEE INC I-1486528 5/25/2023 49.90 018822 49.90 COFFEE E 5855 STERICYCLE, INC. I-8003928133 LAW OFFICE SHRED 5/25/2023 119.51 018823 119.51 6389 PROFESSIONAL TURF PRODUCTS LP I-1607464-00 MISC SHOP SUPPLIES E 5/25/2023 157.10 018824 599.54 I-1607625-00 RIM 5/25/2023 018824 Ε 442.44 SCHULTE SUPPLY INC 6851 5/25/2023 I-S1200067.001 3/4' MIP X CTSPJ COUPLING E 2,188.07 018825 I-S1200067.002 3/4' MIP X CTSPJ COUPLING 5/25/2023 753.27 Ε 018825 3/4' FIP X CTSPJ COUPLING T-S1200090.001 E 5/25/2023 1,887.00 018825 4,828.34 7151 QUADIENT FINANCE USA INC

E

5/25/2023

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4,296.09

169.93

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4,466.02

A/P HISTORY CHECK REPORT PAGE: 9

6/07/2023 1:09 PM
VENDOR SET: 99 City of Pittsburg, KS
BANK: 80144 BMO HARRIS BANK

DATE RANGE: 5/18/2023 THRU 6/07/2023

| VENDOR | I.D. | NAME | STATUS | CHECK DATE | INVOICE AMOUNT | DISCOUNT | CHECK NO | CHECK STATUS | CHECK AMOUNT |
|--------|-----------------|--------------------------------|--------|---------------|-------------------|----------|-------------|-----------------|-----------------|
| 7839 | | VISION SERVICE PLAN INSURANCE | | | | | | | |
| | C-2023033491274 | APR 2023 | E | 5/25/2023 | 44.02CR | | 018827 | | |
| | I-817854165 | MAY 2023 | E | 5/25/2023 | 1,966.52 | | 018827 | | 1,922.50 |
| 7995 | | HERITAGE TRACTOR INC | _ | = /0= /0000 | | | | | |
| | I-11895495 | SLIP CLUTCH | E | 5/25/2023 | 1,228.99 | | 018828 | | 1,228.99 |
| 8532 | | YANA FELDMAN | | | | | | | |
| l | I-202305234451 | YANA FELDMAN-SHOW SETTLEMENT | E | 5/25/2023 | 3,186.72 | | 018829 | | 3,186.72 |
| 8246 | | BETHANY ANN BROOKS | | | | | | | |
| | I-5280 | LAND BANK MOWING | E | 5/30/2023 | 658.00 | | 018830 | | 658.00 |
| 8211 | | UMB BANK N.A. | | | | | | | |
| | I-202305314478 | MAY 2023 TDD SALES TAX | E | 5/31/2023 | 11,561.73 | | 018831 | 1 | 1,561.73 |
| 8236 | | NORTHGATE ASSOCIATES LLC | | | | | | | |
| | I-202305314479 | NORTHGATE ASSOCIATES LLC | E | 5/31/2023 | 9,673.54 | | 018832 | | 9,673.54 |
| 0748 | | CONRAD FIRE EQUIPMENT | | | | | | | |
| | I-567895 | SIDE MIRROR REPAIR | E | 6/05/2023 | 124.82 | | 018921 | | |
| | I-567951 | STEERING WHEEL ADJ/TIRE CHECK | E | 6/05/2023 | 456.62 | | 018921 | | 581.44 |
| 6740 | | ED M FELD EQUIPMENT COMPANY, I | | | | | | | |
| | I-0423797-IN | HOSE ASSY, HUD, X3 CGA | E | 6/05/2023 | 1,762.80 | | 018922 | | 1,762.80 |
| 8560 | | SOUTHERN UNIFORM AND TACTICAL, | | | | | | | |
| | I-151300-1 | MISC UNIFORM SUPPLIES | E | 6/05/2023 | 192.50 | | 018923 | | 192.50 |
| 0046 | | ETTINGERS OFFICE SUPPLY | | | | | | | |
| | I-554988-0 | MISC OFFICE SUPPLIES | E | 6/05/2023 | 39.99 | | 018924 | | |
| | I-555000-0 | MISC SUPPLIES-PD | E | 6/05/2023 | 71.96 | | 018924 | | |
| | I-555008-0 | MISC SUPPLIES -PD | E | 6/05/2023 | 59.96 | | 018924 | | |
| | I-555105-0 | MISC OFFICE SUPPLIES | E | 6/05/2023 | 645.15 | | 018924 | | |
| | I-555122-0 | MISC OFFICE SUPPLIES | E | 6/05/2023 | 559.90 | | 018924 | | 1,376.96 |
| 0055 | | JOHN'S SPORT CENTER, INC. | | | | | | | |
| | I-19676 | JEANS- JASON BALL | E | 6/05/2023 | 145.80 | | 018925 | | |
| | I-19934 | JEANS: PATRIC COMMONS | E | 6/05/2023 | 48.60 | | 018925 | | 194.40 |
| 0101 | | BUG-A-WAY INC | | | | | | | |
| | I-123155 | FD#1 REG SERVICE | E | 6/05/2023 | 60.00 | | 018926 | | 60.00 |
| | | | | | | | | | |

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VENDOR SET: 99 City of Pittsburg, KS 80144 BMO HARRIS BANK BANK: DATE RANGE: 5/18/2023 THRU 6/07/2023

I-W82978

I-W85158

I-W85226

I-W86082

T-W87301

I-W87302

I-W87303

I-29489

1478

CHECK CHECK CHECK NO STATUS AMOUNT CHECK INVOICE INVOICE
AMOUNT DISCOUNT VENDOR I.D. NAME STATUS DATE 0105 PITTSBURG AUTOMOTIVE I-985352 6/05/2023 8.54 018927 BATTERY Ε T-985656 AC RELAY 6/05/2023 21.59 018927 E 018927 I-985839 GOLD AIR FILTERS E 6/05/2023 36.84 I-985987 GREASE GRAB Ε 6/05/2023 59.98 018927 126.95 0112 MARRONES INC T-W90549 6/05/2023 346.87 018928 346.87 PD-GROCERY E 0135 PITTSBURG AREA CHAMBER OF COMM I-29673 6/05/2023 600.00 600.00 ANNUAL BANQUET TICKETS 2023 E 018929 0202 CLIFF HIX ENGINEERING INC I-326270 EMBROIDERY 6/05/2023 17.00 018930 17.00 0294 COPY PRODUCTS, INC. I-462727 6/05/2023 2,193.14 COPIER MAINTENANCE FEES 018931 2,193.14 0328 KANSAS ONE-CALL SYSTEM, INC 6/05/2023 379.20 018932 T-3050436 316 LOCATES @ \$1.20 379.20 0478 VIETTI AUTO BODY INC T-202306014481 2004 F150-WORK TRUCK 6/05/2023 956.46 018933 956.46 E 0659 PAYNES INC I-36633 1999 FIRE TRUCK E 6/05/2023 895.59 018934 895.59 BERBERICH TRAHAN & CO PA 0695 I-32049 FISCAL YEAR 2022 AUDIT 6/05/2023 16,000.00 018935 16,000.00 0746 CDL ELECTRIC COMPANY INC PARKING LOT LIGHTS

6/05/2023

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MEMORIAL: PLUMBING

WATER TREATMENT-AC

MEMORIAL:GARBAGE DISPOSAL

MEMORIAL: GARBAGE DISPOSAL WATER TREATMENT-AC REPAIR

WATER TREATMENT-AC CHARGE

ANIMAL CONTROL-PLUMBING

KANSASLAND TIRE #1828

LEFT FR TIRE REPAIR

415.75

30,756.97

415.75

8,011.63

6,321.61

267.00

284.50

337.00

21.00

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46,810.21

21.00

A/P HISTORY CHECK REPORT PAGE: 11

CHECK INVOICE CHECK CHECK CHECK

| VENDOR | I.D. | NAME | STATUS | DATE | AMOUNT | DISCOUNT | NO | STATUS | AMOUNT |
|--------|-------------------|--------------------------------|--------|-----------|------------|----------|------|--------|---------|
| 2186 | | PRODUCERS COOPERATIVE ASSOCIAT | | | | | | | |
| | I-1010934 | MT OLIVE GAS & OIL 2023 | E | 6/05/2023 | 779.73 | 018 | 8938 | | 779.73 |
| 2707 | | THE LAWNSCAPE COMPANY, INC. | | | | | | | |
| | I-05-16-23 | PD-IRRIGATION SYSTEM | E | 6/05/2023 | 158.00 | 018 | 8939 | | 158.00 |
| 2825 | | STATE OF KANSAS | | | | | | | |
| | I-APR23DAT8195100 | APRILL 2023 | Ε | 6/05/2023 | 471.54 | 018 | 8940 | | 471.54 |
| 2994 | | COMMERCIAL AQUATIC SERVICE INC | | | | | | | |
| | I-46354-1 | POOL CHEMICALS 2023 | E | 6/05/2023 | 457.70 | 018 | 8941 | | |
| | I-46362-1 | POOL CHEMICALS 2023 | E | 6/05/2023 | 513.21 | 018 | 8941 | | 970.91 |
| 5014 | | MID-AMERICA SANITATION INC. | | | | | | | |
| | I-42202 | RENTAL PORTABLE TOILETS | E | 6/05/2023 | 80.00 | 018 | 8942 | | 80.00 |
| 5855 | | STERICYCLE, INC. | | | | | | | |
| | I-8003944197 | REG SERVICE-PD | E | 6/05/2023 | 217.93 | 018 | 8943 | | 217.93 |
| 6103 | | ED MCCULLOUGH | | | | | | | |
| | I-05-31-23 | SERVICE CALL REPAIR-1506 N WAL | E | 6/05/2023 | 55.00 | 018 | 8944 | | 55.00 |
| 6577 | | GREENSPRO INC | | | | | | | |
| | I-INV0052391 | 2023 GOLF COURSE CHEMICAL | E | 6/05/2023 | 194.92 | 0.1.8 | 8945 | | |
| | I-INV0052405 | 2023 GOLF COURSE CHEMICAL | E | 6/05/2023 | 755.90 | | 8945 | | |
| | I-INV0052581 | 2023 GOLF COURSE CHEMICAL | E | 6/05/2023 | 578.20 | | 8945 | 1 | ,529.02 |
| 6777 | | DH PACE CO | | | | | | | |
| - | I-SVC/268-359385 | PUBLIC UTILITIES: DOOR E. SIDE | E | 6/05/2023 | 865.11 | 018 | 8946 | | 865.11 |
| 7655 | | HW ACQUISITIONS, PA | | | | | | | |
| | I-202305304467 | RESTITUTION: RENEE CICERO | E | 6/05/2023 | 100.00 | 018 | 8947 | | 100.00 |
| 7758 | | MR PUMP LLC | | | | | | | |
| | I-202306014485 | WELL # 8 REPAIRS | E | 6/05/2023 | 156,875.00 | 018 | 8948 | 156 | ,875.00 |
| 7995 | | HERITAGE TRACTOR INC | | | | | | | |
| | I-11900382 | LINING | E | 6/05/2023 | 84.08 | 018 | 8949 | | 84.08 |
| 8132 | | MIKE CARPINO FORD PITTSBURG IN | | | | | | | |
| | I-20464 | 2013 F550 SUPER-EXHAUST REPAIR | | 6/05/2023 | 287.03 | 018 | 8950 | | 287.03 |
| 8147 | | CHEM-AQUA, INC. | | | | | | | |
| - | I-8244255 | WATER TREATMENT PROGRAM | E | 6/05/2023 | 439.86 | 018 | 8951 | | 439.86 |
| i | | | | | | | | | |

| VENDOR | I.D. | NAME | STATUS | CHECK DATE | INVOICE AMOUNT | DISCOUNT | CHECK NO | CHECK STATUS | CHECK AMOUNT |
|--------|--|---|-------------|-------------------------------------|------------------------------|----------|----------------------------|-----------------|-----------------|
| 8246 | I-5284 | BETHANY ANN BROOKS LAND BANK MOWING | E | 6/05/2023 | 292.00 | | 018952 | | 292.00 |
| 8309 | I-1672027 | MISSISSIPPI LIME COMPANY QUICKLIME CALCIUM OXIDE | E | 6/05/2023 | 8,728.38 | | 018953 | 8 | ,728.38 |
| 8535 | I-05/18/2023 | HEALTH PLANS, INC JUNE 2023 | E | 6/05/2023 | 40,558.74 | | 018954 | 40 | ,558.74 |
| 8605 | I-336258 | WOODRIVER ENERGY LLC APRIL 2023 SERVICE | E | 6/05/2023 | 1,126.21 | | 018955 | 1 | ,126.21 |
| | I-11307 I-11308 | WALDEN CHEMICAL INC FILTRATION SYSTEM REPAIR FILTRATION SYSTEM REPAIR | E E | 6/05/2023 6/05/2023 | 2,700.00 58,250.00 | | 018956 018956 | 60 | ,950.00 |
| 8753 | I-202306014480 | RONDA SHELTON MOVING EXPENSES | E | 6/05/2023 | 2,000.00 | | 018957 | 2 | ,000.00 |
| 6595 | I-202306024490 | AMAZON.COM, INC VARIOUS ELECTRONICS | E | 6/05/2023 | 16,881.70 | | 018958 | 16 | ,881.70 |
| | I-90488551 I-90488800 I-90489187 | AMERICAN CONCRETE CO INC CONCRETE CONCRETE CONCRETE | R R R | 5/18/2023 5/18/2023 5/18/2023 | 1,388.00 365.00 472.50 | | 193360 193360 193360 | 2 | ,225.50 |
| 6751 | I-202305154406 | AMERICAN RED CROSS CPR CLASS | R | 5/18/2023 | 108.00 | | 193361 | | 108.00 |
| 8658 | I-PAY APP # 8 | AMINO BROTHERS CO., INC QUINCY STREET CONSTRUCTIO | R | 5/18/2023 | 537,130.04 | | 193362 | 537 | ,130.04 |
| 0523 | I-202305174417 | AT&T MONTHLY SERVICE | R | 5/18/2023 | 11,035.11 | | 193363 | 11 | ,035.11 |
| 7856 | I-0000996 | BARDAVON HEALTH INNOVATIONS, L KMIT WORKSTEPS POET | R | 5/18/2023 | 300.00 | | 193366 | | 300.00 |
| 8732 | I-202305184422 | BRANDON SPEAR UMPIRE | R | 5/18/2023 | 50.00 | | 193367 | | 50.00 |
| 8751 | I-COPBG05032023 | BRANNON JOHN GREEN BRANNON JOHN GREEN | R | 5/18/2023 | 3,045.00 | | 193368 | 3 | ,045.00 |

3 1:09 PM A/P HISTORY CHECK REPORT

6/07/2023 1:09 PM
VENDOR SET: 99 City of Pittsburg, KS
BANK: 80144 BMO HARRIS BANK

DATE RANGE: 5/18/2023 THRU 6/07/2023

| VENDOR | I.D. | NAME | STATUS | CHECK DATE | INVOICE AMOUNT | DISCOUNT | CHECK NO | CHECK CHE | |
|--------|------------------|--|--------|------------------------|-------------------|----------|------------------|-----------|-------|
| 8700 | I-202305184420 | BTC ATHLETICS SHOW SETTELMENT | R | 5/18/2023 | 2,931.04 | | 193369 | 2,931. | 04 |
| 6545 | I-2015243 | CENTER POINT INC | R | 5/18/2023 | 26.62 | | 193370 | | |
| | I-2015668 | BOOKS | R | 5/18/2023 | 77.91 | | 193370 | 104. | 53 |
| 7279 | I-5727 | CLAYTON HOLDINGS, LLC LEASE PAYMNET #5-SEWER EQUIP | R | 5/18/2023 | 114,438.43 | | 193371 | 114,438. | 43 |
| 7657 | I-33987633 | COPY PRODUCTS, INC. | R | 5/18/2023 | 1,373.00 | | 193372 | 1,373. | 00 |
| 4263 | I-202305154402 | COX COMMUNICATIONS KANSAS LLC MONTHLY SERVICE -PARKS | R | 5/18/2023 | 29.38 | | 193375 | 29. | 38 |
| 1108 | I-202305174415 | EVERGY KANSAS CENTRAL INC MONTHLY SERVICE | R | 5/18/2023 | 2,169.07 | | 193376 | 2,169. | 07 |
| 6923 | I-297933 | HUGO'S INDUSTRIAL SUPPLY INC MISC JANITORIAL SUPPLIES | R | 5/18/2023 | 2,495.05 | | 193377 | 2,495. | 05 |
| 1 | I-202305164409 | HYMAN, ZACH REFUND MEMORIAL | V | 5/18/2023 | 200.00 | | 193378 | 200. | 00 |
| 1900 | I-202305154403 | ICMA HALL: MEMBERSHIP 2023 | R | 5/18/2023 | 1,200.00 | | 193379 | 1,200. | 00 |
| 1 | I-202305174418 | KEENER, MEGAN TOLL REIMBURS | R | 5/18/2023 | 16.50 | | 193380 | 16. | 50 |
| 1 | I-202305164410 | KIMREY, KARILEE REFUND MA | V | 5/18/2023 | 40.00 | | 193381 | 40. | 00 |
| 1 | M-CHECK | KIMREY, KARILEE VOIDED KIMREY, KARILEE VOIDED | | 5/18/2023 | | | 193381 | 40. | .00CR |
| 8208 | I-202305184425 | MICHAEL JOHNSON UMPIRE | R | 5/18/2023 | 75.00 | | 193382 | 75. | 00 |
| 8505 | | PITTSBURG PUBLISHING COMPANY, | | | | | | | |
| | I-1527 | ORN NO. S-1095 | R | 5/18/2023 | 55.60 | | 193383 | | |
| | I-1528 I-1529 | ORD NO. S-1094 ORD NO. G-1348 | R R | 5/18/2023 5/18/2023 | 111.20 194.60 | | 193383 193383 | 361. | 40 |
| l | 1 1020 | OLD NO. 9 1340 | 1/ | 5,10,2025 | 174.00 | | 1,0000 | 301. | 10 |

6/07/2023 1:09 PM A/P HISTORY CHECK REPORT

AMERICAN CONCRETE CO INC

SHLANGER PARK SIDEWALK

CONCRETE

VENDOR SET: 99 City of Pittsburg, KS

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I-90481786

I-90489494

BANK: DATE RANGE: 5/18/2023 THRU 6/07/2023

80144 BMO HARRIS BANK

CHECK INVOICE CHECK CHECK CHECK NO STATUS AMOUNT VENDOR I.D. NAME STATUS DATE AMOUNT DISCOUNT 8507 PITTSBURG PUBLISHING COMPANY, I-04-30-23 ROP DISPLAY DEVOTIONAL 5/18/2023 135.00 193384 135.00 8729 NATHAN HUGHES I-202305184424 UMPIRE 5/18/2023 100.00 193385 100.00 7480 RODGER PETRAIT I-202305184423 5/18/2023 125.00 193386 125.00 UMPIRE R 4738 PIONEER MANUFACTURING COMPANY I-INV880890 5/18/2023 583.00 583.00 QUICK STRIPE WHITE 193387 7301 PITTSBURG AREA YOUNG PROFESSIO I-05-15-23 2023 PAYP BRONZE SPONSORSHIP R 5/18/2023 250.00 193388 250.00 5296 RFB CONSTRUCTION INC I-8356 N JOPLIN CONCRETE PANELS 5/18/2023 14,955.50 193389 14,955.50 8248 SIGN BROTHERS I-202305184421 LIBRARY BANNERS 5/18/2023 166.77 193390 166.77 6377 SOUTHEAST KANSAS RECYCLING CEN T-04292023F LIBRARY: APRIL PICK UP 5/18/2023 30.00 193391 30.00 0093 US POST OFFICE I-202305154408 PO BOX 611 ANNUAL RENEWAL 5/18/2023 354.00 193392 354.00 7678 COUNCIL OF DEVELOPMENT FINANCE I-202305194427 2023 ANNUAL MEMBER DUES 5/19/2023 550.00 193393 550.00 R KIMREY, STACIA 1 I-202305194428 KIMREY, STACIA: 5/19/2023 40.00 193394 40.00 R 3516 CITY OF PITTSBURG T-202305224429 AQUATIC CENTER START UP 5/22/2023 600.00 193401 600.00 R 8739 ALLEN SAMUELS CDJR I-202305234431 5/23/2023 130,950.00 2023 DODGE DURANGOS 130,950.00 193402

5/24/2023

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1,740.00

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| VENDOR | I.D. | NAME | STATUS | CHECK DATE | INVOICE AMOUNT | DISCOUNT | CHECK NO | CHECK STATUS | CHECK AMOUNT |
|--------|----------------------------------|--|--------|------------------------|----------------------|----------|------------------|-----------------|-----------------|
| 5561 | I-202305234450 | AT&T MOBILITY DOWNTOWN SECURITY | R | 5/24/2023 | 154.06 | | 193404 | | 154.06 |
| 1 | I-202305234440 | BJ PRUITT REFUND SOFTBALL | R | 5/24/2023 | 300.00 | | 193405 | | 300.00 |
| 1 | I-202305234445 | BUBBA LUNDY REFUND SOFTBALL | R | 5/24/2023 | 300.00 | | 193406 | | 300.00 |
| 1 | I-202305234448 | CHELSEY CRAGER REFUND SOFTBALL | R | 5/24/2023 | 300.00 | | 193407 | | 300.00 |
| 3516 | I-202305244459 | CITY OF PITTSBURG PAC CONCESSION RESERVE BAG | R | 5/24/2023 | 200.00 | | 193408 | | 200.00 |
| 0375 | I-239770 | WICHITA WATER CONDITIONING HOUSING: WATER | R | 5/24/2023 | 8.75 | | 193409 | | 8.75 |
| 1 | I-202305234446 | DAMON TERRILL REFUND SOFTBALL | R | 5/24/2023 | 300.00 | | 193410 | | 300.00 |
| | I-2732453-000 I-2734697-000 | THE VICTOR L PHILLIPS CO CASE HYDRAULIC CYLINDER MISC FOR CASE | R R | 5/24/2023 5/24/2023 | 1,760.00 736.20 | | 193411 193411 | 2 | 2,496.20 |
| 1108 | I-202305244456 | EVERGY KANSAS CENTRAL INC MONTHLY SERVICE | R | 5/24/2023 | 74,778.06 | | 193412 | 74 | 4,778.06 |
| 0118 | I-8-135-37689 | FED EX OVERNIGHT SHIPPPING | R | 5/24/2023 | 8.17 | | 193415 | | 8.17 |
| 1 | I-202305234444 | JOSH AMES REFUND SOFTBALL | R | 5/24/2023 | 300.00 | | 193416 | | 300.00 |
| | I-202305234452 I-202305234453 | JRB INDUSTRIES INC DEMO: 611 W FOREST DEMO: 1607 S WALNUT | R R | 5/24/2023 5/24/2023 | 9,700.00 4,500.00 | | 193417 193417 | 14 | 4,200.00 |
| 1370 | I-60713 | KDHE ANALYTICAL SVC APRIL 2023 | R | 5/24/2023 | 1,430.00 | | 193418 | 1 | 1,430.00 |
| 7945 | | LUCKY-BUT LAWN CARE, LLC SHLANGER:FLOWER GARDEN&PAV | R | 5/24/2023 | 773.70 | | 193419 | | 773.70 |

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| VENDOR | I.D. | NAME | STATUS | CHECK DATE | INVOICE AMOUNT | DISCOUNT | CHECK NO | CHECK STATUS | CHECK AMOUNT |
|--------|------------------|---|--------|------------------------|-------------------|----------|------------------|-----------------|-----------------|
| 8636 | I-109923 | M L & S INC PULLEY | R | 5/24/2023 | 63.29 | | 193420 | | 63.29 |
| 8505 | I-1723 | PITTSBURG PUBLISHING COMPANY, SEALED BID FIRE FIGHTER GEAR | R | 5/24/2023 | 55.60 | | 193421 | | 55.60 |
| | I-1489 I-1650 | PITTSBURG PUBLISHING COMPANY, ROP DISPLAY:BULK TRASH NW SKYSCRAPER DIGITAL AD | R R | 5/24/2023 5/24/2023 | 142.00 275.00 | | 193422 193422 | | |
| 1 | I-1651 | ROP DISPLAY: BULK TRASH SE NARCOTICS ANONYMOUS | R | 5/24/2023 | 142.00 | | 193422 | | 559.00 |
| 1 | I-202305234436 | REFUND | R | 5/24/2023 | 250.00 | | 193423 | | 250.00 |
| 1 | I-202305234437 | NICK PARSONS REFUND SOFTBALL | R | 5/24/2023 | 300.00 | | 193424 | | 300.00 |
| 0175 | I-202305234454 | REGISTER OF DEEDS MORTGAGE RELEASE FEE | R | 5/24/2023 | 20.00 | | 193425 | | 20.00 |
| 0175 | I-202305234455 | REGISTER OF DEEDS MORTGAGE RELEASE FEE | R | 5/24/2023 | 20.00 | | 193426 | | 20.00 |
| 8118 | I-280289 | FRANK E ROBISON FIRE HELMET SHIELDS X 4 | R | 5/24/2023 | 200.00 | | 193427 | | 200.00 |
| 1 | I-202305234443 | RYAN JONES REFUND SOFTBALL | R | 5/24/2023 | 300.00 | | 193428 | | 300.00 |
| 1 | I-202305234449 | SARAH HINSPETER REFUND SOFTBAL | R | 5/24/2023 | 300.00 | | 193429 | | 300.00 |
| 1 | I-202305234439 | SHANE LANFORD REFUND SOFTBALL | R | 5/24/2023 | 300.00 | | 193430 | | 300.00 |
| 1 | I-202305234447 | SHAUN KLOER REFUND SOFTBALL | R | 5/24/2023 | 300.00 | | 193431 | | 300.00 |
| 1 | I-202305244458 | TERRI BRUSH RV PARK REFUND | R | 5/24/2023 | 80.00 | | 193432 | | 80.00 |
| 1 | I-202305234438 | TRAVIS AKINS REFUND SOFTBALL | R | 5/24/2023 | 300.00 | | 193433 | | 300.00 |

A/P HISTORY CHECK REPORT PAGE: 17

| VENDOR | I.D. | NAME | STATUS | CHECK DATE | INVOICE AMOUNT | DISCOUNT | CHECK NO | CHECK STATUS | CHECK AMOUNT |
|--------|---|--|-------------|-------------------------------------|------------------------------|----------|----------------------------|-----------------|-----------------|
| 1 | I-202305234442 | ZACH CALDWELL REFUND SOFTBALL | R | 5/24/2023 | 300.00 | | 193434 | | 300.00 |
| 8732 | I-202305264465 | BRANDON SPEAR UMPIRE | R | 5/26/2023 | 75.00 | | 193435 | | 75.00 |
| 1 | I-202305264461 | HYMAN, ZACH HYMAN, ZACH: | R | 5/26/2023 | 200.00 | | 193436 | | 200.00 |
| 8208 | I-202305264463 | MICHAEL JOHNSON UMPIRE | R | 5/26/2023 | 75.00 | | 193437 | | 75.00 |
| 7480 | I-202305264464 | RODGER PETRAIT UMPIRE | R | 5/26/2023 | 125.00 | | 193438 | | 125.00 |
| 8729 | I-202305264462 | NATHAN HUGHES UMPIRE | R | 5/26/2023 | 100.00 | | 193439 | | 100.00 |
| 7929 | I-158903 | ARROWHEAD SCIENTIFIC, INC PHOTO EVIDENCE TENTS | R | 6/02/2023 | 581.10 | | 193447 | | 581.10 |
| 8278 | I-202306014483 | GERSON BOCANEGRA 1 HR INTERPRETER | R | 6/02/2023 | 25.00 | | 193448 | | 25.00 |
| 1 | I-202305304466 | BRYCE ZIRJACKS RUGBY REFUND | R | 6/02/2023 | 350.00 | | 193449 | | 350.00 |
| 5283 | I-4-00456 | CLASS LTD HOUSING SHREDDING | R | 6/02/2023 | 76.80 | | 193450 | | 76.80 |
| 4263 | I-202305304468 | COX COMMUNICATIONS KANSAS LLC PD MONTHLY SERVICE | R | 6/02/2023 | 99.70 | | 193451 | | 99.70 |
| 1 | I-202306014488 | DR AUSTIN FRISBIE DR AUSTIN FRISBIE: | R | 6/02/2023 | 240.00 | | 193452 | | 240.00 |
| | I-2539240-000 I-2687530-000 I-2708777-000 | THE VICTOR L PHILLIPS CO CASE LAMP TAIL MISC FOR CASE MISC FOR CASE | R R R | 6/02/2023 6/02/2023 6/02/2023 | 149.25 753.65 3,850.35 | | 193453 193453 193453 | 4 | 1,753.25 |
| 6358 | I-12462872 | FIREX, INC. CO2 FIRE EXT CHECK | R | 6/02/2023 | 85.00 | | 193454 | | 85.00 |
| | | | | | | | | | |

A/P HISTORY CHECK REPORT PAGE: 18

CHECK INVOICE CHECK CHECK CHECK

| VENDOR | I.D. | NAME | STATUS | DATE | AMOUNT | DISCOUNT NO | STATUS AMOUNT |
|--------|----------------------------|--|-------------|-------------------------------------|---------------------------|----------------------------|---------------|
| 8756 | I-SQ-2023-QTQ-192853 | HID GLOBAL CORPORATION HD LIVESCAN - FINGERPRINT | R | 6/02/2023 | 20,603.32 | 193455 | 20,603.32 |
| 0845 | I-5893 | JOCK'S NITCH SHIRTS-PD | R | 6/02/2023 | 140.50 | 193456 | 140.50 |
| 1 | I-202305304469 | KARMA MICHAEL REFUND PARTY | R | 6/02/2023 | 350.00 | 193457 | 350.00 |
| 1 | I-202306014487 | LOMSHEK, REBECCA LOMSHEK, REBECCA: | R | 6/02/2023 | 110.40 | 193458 | 110.40 |
| 7697 | I-935222 | MARTIN MEDINA MAR-APR MOWING | R | 6/02/2023 | 455.00 | 193459 | 455.00 |
| 8208 | I-202305314475 | MICHAEL JOHNSON UMPIRE | R | 6/02/2023 | 75.00 | 193460 | 75.00 |
| 1 | I-202306014486 | MILLER, JIM MILLER, JIM: | R | 6/02/2023 | 76.00 | 193461 | 76.00 |
| | I-1869 I-1870 I-1871 | PITTSBURG PUBLISHING COMPANY, PUBLIC NOTICE: 523 E 8TH PUBLIC NOTICE: 908 N SMELTER SEALED BID-FIREFIGHTER GEAR | R R R | 6/02/2023 6/02/2023 6/02/2023 | 194.60 194.60 69.50 | 193462 193462 193462 | 458.70 |
| 3835 | I-2023-01-025R | MSSU CRIMINAL JUSTICE CSI TRAINING-ROMINE | R | 6/02/2023 | 600.00 | 193463 | 600.00 |
| 8729 | I-202305314477 | NATHAN HUGHES UMPIRE | R | 6/02/2023 | 100.00 | 193464 | 100.00 |
| 7480 | I-202305314476 | RODGER PETRAIT UMPIRE | R | 6/02/2023 | 100.00 | 193465 | 100.00 |
| 4059 | I-67686 I-67741 | PSU - PRINTING & DESIGN SERVI MISC STICKERS SAGE=PROMO TOTE/CUPS | R R | 6/02/2023 6/02/2023 | 54.05 808.89 | 193466 193466 | 862.94 |
| 8534 | I-951813190 | ALL AMERICAN SPORTS CORP 2022 T-SHIRTS SPEC EVENT | R | 6/02/2023 | 805.48 | 193467 | 805.48 |
| 3997 | I-P14122 | S&H FARM SUPPLY, INC. BLADE BOLT KIT | R | 6/02/2023 | 63.69 | 193468 | 63.69 |

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VENDOR SET: 99 City of Pittsburg, KS BANK: 80144 BMO HARRIS BANK DATE RANGE: 5/18/2023 THRU 6/07/2023

INVOICE CHECK CHECK CHECK NO STATUS AMOUNT CHECK INVOICE
AMOUNT DISCOUNT VENDOR I.D. NAME STATUS DATE 6811 SYMBOL ARTS LLC I-0462928 PD-COIN CHALLANGE COIN 6/02/2023 3,821.50 193469 3,821.50 8683 TRI-STAR UTILITIES, INC. SANITARY SEWER LINING PRO 6/02/2023 182,880.00 I-PAY APP # 1 R 193470 182,880.00 2335 UNITED STATES TREASURY R 6/02/2023 1,155.00 I-202306014484 2022 ACA-IRS FORM 720 193471 1,155.00 5589 CELLCO PARTNERSHIP I-9933836907 SPECIAL CIRCUITS R 6/02/2023 369.38 193472 I-9935561317 I-PADS/HOME INTERNET 6/02/2023 96.87 193472 466.25 * * T O T A L S * * INVOICE AMOUNT DISCOUNTS CHECK AMOUNT NO 0.00 1,148,712.78 REGULAR CHECKS: 1,148,472.78 92 0.00 0.00 HAND CHECKS: 0 0.00 285,994.02 DRAFTS: 13 285,994.02 668,051.19 668,051.19 EFT: 118 NON CHECKS: 0 0.00 0.00 0.00 VOID CHECKS: 2 VOID DEBITS 0.00 VOID CREDITS 40.00CR 40.00CR 0.00

TOTAL ERRORS: 0

DISCOUNTS INVOICE AMOUNT CHECK AMOUNT NO VENDOR SET: 99 BANK: 80144TOTALS: 225 2,102,717.99 0.00 2,102,517.99 BANK: 80144 TOTALS: 225 2,102,717.99 0.00 2,102,517.99

| VENDOR | I.D. | NAME | STATUS | CHECK DATE | INVOICE AMOUNT | CHE DISCOUNT | | CHECK | CHECK AMOUNT |
|---------|---|--|--------|---------------|--|---|-----|-------|---|
| 3294 | I-06/2023-100129E | JOHN R SMITH HOUSING ASSISTANCE PAYMENT | E | 6/02/2023 | 700.00 | 018 | 913 | | 700.00 |
| 3668 | I-06/2023-100557E | MID AMERICA PROPERTIES OF PITT HOUSING ASSISTANCE PAYMENT | E | 6/02/2023 | 1,078.00 | 018 | 914 | 1, | ,078.00 |
| 6298 | I-06/2023-100423E | L. KEVAN SCHUPBACH HOUSING ASSITANCE PAYMENT | E | 6/02/2023 | 950.00 | 018 | 915 | | 950.00 |
| 6464 | I-06/2023-100909E | PRO X PROPERTY SOLUTIONS, LLC HOUSING ASSISTANCE PAYMENT | E | 6/02/2023 | 511.00 | 018 | 916 | | 511.00 |
| 6916 | I-06/2023-100577E | STILWELL HERITAGE & EDUCATIONA HOUSING ASSISTANCE PAYMENT | E | 6/02/2023 | 173.00 | 018 | 917 | | 173.00 |
| 8005 | I-06/2023-100931E | REMINGTON SQUARE APARTMENTS OF HOUSING ASSISTANCE PAYMENT | E | 6/02/2023 | 627.00 | 018 | 918 | | 627.00 |
| 8080 | I-06/2023-100941E | SUNNYVALE INVESTMENT PROPERTIE HOUSING ASSISTANCE PAYMENT | E | 6/02/2023 | 1,083.00 | 018 | 919 | 1, | ,083.00 |
| 8549 | I-06/2023-100644E | JENNIFER STOOKEY HOUSING ASSISTANCE PAYMENT | E | 6/02/2023 | 750.00 | 018 | 920 | | 750.00 |
| 4636 | I-06/2023-100637E | EVERGY KANSAS CENTRAL INC. (HA HOUSING ASSISTANCE PAYMENT | R | 6/01/2023 | 269.00 | 193 | 446 | | 269.00 |
| REG | T O T A L S * * ULAR CHECKS: HAND CHECKS: DRAFTS: EFT: NON CHECKS: | NO 1 0 0 8 0 | | | INVOICE AMOUNT 269.00 0.00 0.00 5,872.00 0.00 | DISCOUNTS 0.00 0.00 0.00 0.00 | | | AMOUNT 269.00 0.00 0.00 ,872.00 0.00 |
| | VOID CHECKS: | 0 VOID DEBITS VOID CREDIT | | 0.00 | 0.00 | 0.00 | | | |
| TOTAL E | RRORS: 0 | | | | | | | | |
| VENDO | R SET: 99 BANK: EHV | NO TOTALS: 9 | | | INVOICE AMOUNT 6,141.00 | DISCOUNTS 0.00 | | | AMOUNT, 141.00 |
| BANK: | EHV TOTALS: | 9 | | | 6,141.00 | 0.00 | | 6, | ,141.00 |

| VENDOR | I.D. | NAME | STATUS | CHECK DATE | INVOICE AMOUNT | DISCOUNT | CHECK NO | CHECK STATUS | CHECK AMOUNT |
|--------|------------------|--|--------|---------------|-------------------|----------|-------------|-----------------|-----------------|
| 5906 | I-06/2023-100715 | JOHN HINRICHS HOUSING ASSISTANCE PAYMENT | E | 6/02/2023 | 175.00 | | 018833 | | 175.00 |
| 5961 | I-06/2023-100724 | LAWRENCE A VANBECELAERE HOUSING ASSISTANCE PAYMENT | E | 6/02/2023 | 49.00 | | 018834 | | 49.00 |
| 7581 | I-06/2023-100886 | REX LINVILLE HOUSING ASSISTANCE PAYMENT | E | 6/02/2023 | 957.00 | | 018835 | | 957.00 |
| 7717 | I-06/2023-100896 | LAWRENCE E GIGER HOUSING ASSISTANCE PAYMENT | E | 6/02/2023 | 585.00 | | 018836 | | 585.00 |
| 7837 | I-06/2023-100911 | MARJI RENTALS, LLC HOUSING ASSISTANCE PAYMENT | E | 6/02/2023 | 251.00 | | 018837 | | 251.00 |
| 8498 | I-06/2023-100921 | PITTSBURG HIGHLANDS GP, LLC HOUSING ASSISTANCE PAYMENT | E | 6/02/2023 | 2,638.00 | | 018838 | 2, | ,638.00 |
| 8512 | I-06/2023-100994 | GORILLA GRIP LLC HOUSING ASSISTANCE PAYMENT | E | 6/02/2023 | 550.00 | | 018839 | | 550.00 |
| 8580 | I-06/2023-101002 | GARY MORRISON REAL ESTATE, INC HOUSING ASSISTANCE PAYMENT | E | 6/02/2023 | 639.00 | | 018840 | | 639.00 |
| 8582 | I-06/2023-101003 | GARY K CONNER HOUSING ASSISTANCE PAYMENT | E | 6/02/2023 | 1,134.00 | | 018841 | 1, | ,134.00 |
| 0372 | I-06/2023-100034 | CONNER REALTY HOUSING ASSISTANCE PAYMENT | E | 6/02/2023 | 950.00 | | 018842 | | 950.00 |
| 1008 | I-06/2023-100462 | BENJAMIN M BEASLEY HOUSING ASSISTANCE PAYMENT | E | 6/02/2023 | 1,006.00 | | 018843 | 1, | ,006.00 |
| 1231 | I-06/2023-100161 | JOHN LOVELL HOUSING ASSISTANCE PAYMENT | E | 6/02/2023 | 568.00 | | 018844 | | 568.00 |
| 1609 | I-06/2023-100033 | PHILLIP H. O'MALLEY HOUSING ASSISTANCE PAYMENT | E | 6/02/2023 | 3,980.34 | | 018845 | 3, | ,980.34 |
| 2542 | I-06/2023-100167 | YOST PROPERTIES HOUSING ASSISTANCE PAYMENT | E | 6/02/2023 | 149.00 | | 018846 | | 149.00 |
| 3142 | I-06/2023-100061 | COMMUNITY MENTAL HEALTH CENTER HOUSING ASSISTANCE PAYMENT | E | 6/02/2023 | 691.00 | | 018847 | | 691.00 |

CHECK INVOICE CHECK CHECK CHECK

| VENDOR | I.D. | NAME | STATUS | DATE | AMOUNT | DISCOUNT NO | STATUS AMOUNT |
|--------|------------------|--|--------|-----------|-----------|-------------|---------------|
| 3162 | I-06/2023-100238 | TOM YOAKAM HOUSING ASSISTANCE PAYMENT | E | 6/02/2023 | 880.00 | 018848 | 880.00 |
| 3218 | I-06/2023-100301 | CHERYL L BROOKS HOUSING ASSISTANCE PAYMENT | E | 6/02/2023 | 170.00 | 018849 | 170.00 |
| 3272 | I-06/2023-100460 | DUNCAN HOUSING LLC HOUSING ASSISTANCE PAYMENT | E | 6/02/2023 | 2,664.00 | 018850 | 2,664.00 |
| 3273 | I-06/2023-100540 | RICHARD F THENIKL HOUSING ASSISTANCE PAYMENT | E | 6/02/2023 | 827.00 | 018851 | 827.00 |
| 3294 | I-06/2023-100129 | JOHN R SMITH HOUSING ASSISTANCE PAYMENT | E | 6/02/2023 | 675.00 | 018852 | 675.00 |
| 3668 | I-06/2023-100557 | MID AMERICA PROPERTIES OF PITT HOUSING ASSISTANCE PAYMENT | E | 6/02/2023 | 12,035.88 | 018853 | 12,035.88 |
| 4054 | I-06/2023-100591 | MICHAEL A SMITH HOUSING ASSISTANCE PAYMENT | E | 6/02/2023 | 1,479.00 | 018854 | 1,479.00 |
| 4492 | I-06/2023-100616 | PITTSBURG SENIORS LP HOUSING ASSISTANCE PAYMENT | E | 6/02/2023 | 3,814.00 | 018855 | 3,814.00 |
| 4928 | I-06/2023-100648 | PITTSBURG STATE UNIVERSITY HOUSING ASSISTANCE PAYMENT | E | 6/02/2023 | 785.00 | 018856 | 785.00 |
| 5393 | I-06/2023-100671 | ANGELES PROPERTIES LLC - HAP HOUSING ASSISTANCE PAYMENT | E | 6/02/2023 | 2,739.00 | 018857 | 2,739.00 |
| 5549 | I-06/2023-100270 | DELBERT BAIR HOUSING ASSISTANCE PAYMENT | E | 6/02/2023 | 339.00 | 018858 | 339.00 |
| 5658 | I-06/2023-100340 | DEANNA J HIGGINS HOUSING ASSISTANCE PAYMENT | E | 6/02/2023 | 187.00 | 018859 | 187.00 |
| 5676 | I-06/2023-100689 | BARBARA TODD HOUSING ASSISTANCE PAYMENT | E | 6/02/2023 | 9.00 | 018860 | 9.00 |
| 5817 | I-06/2023-100701 | JAMA ENTERPRISES LLP HOUSING ASSISTANCE PAYMENT | E | 6/02/2023 | 757.00 | 018861 | 757.00 |
| 5834 | I-06/2023-100706 | DENNIS TROUT HOUSING ASSISTANCE PAYMENT | E | 6/02/2023 | 409.00 | 018862 | 409.00 |

| | | V24/2 | | CHECK | INVOICE | | CHECK | CHECK | CHECK | |
|--------|------------------|--------------------------------|--------|-----------|-----------|----------|--------|--------|----------|--|
| VENDOR | 1.D. | NAME | STATUS | DATE | AMOUNT | DISCOUNT | NO | STATUS | AMOUNT | |
| 5957 | | PASTEUR PROPERTIES | | | | | | | | |
| | I-06/2023-100723 | HOUSING ASSISTANCE PAYMENT | Ε | 6/02/2023 | 6,074.58 | | 018863 | , | 6,074.58 | |
| 6090 | | RANDAL BENNEFELD | | | | | | | | |
| | I-06/2023-100745 | HOUSING ASSISTANCE PAYMENT | E | 6/02/2023 | 164.00 | | 018864 | | 164.00 | |
| 6161 | | MICHAEL J STOTTS | | | | | | | | |
| | I-06/2023-100754 | HOUSING ASSISTANCE PAYMENT | E | 6/02/2023 | 154.00 | | 018865 | | 154.00 | |
| 6269 | | EDWARD SWOR | | | | | | | | |
| | I-06/2023-100137 | HOUSING ASSISTANCE PAYMENT | E | 6/02/2023 | 596.00 | | 018866 | | | |
| | I-06/2023-100929 | HOUSING ASSISTANCE PAYMENT | E | 6/02/2023 | 947.00 | | 018866 | | 1,543.00 | |
| 6298 | | L. KEVAN SCHUPBACH | | | | | | | | |
| | I-06/2023-100423 | HOUSING ASSISTANCE PAYMENT | E | 6/02/2023 | 12,846.84 | | 018867 | 1: | 2,846.84 | |
| 6394 | | KEVIN R. HALL | | | | | | | | |
| | I-06/2023-100720 | HOUSING ASSISTANCE PAYMENT | E | 6/02/2023 | 2,049.00 | | 018868 | : | 2,049.00 | |
| 6441 | | HEATHER MASON WHITE | | | | | | | | |
| | I-06/2023-100777 | HOUSING ASSISTANCE PAYMENT | E | 6/02/2023 | 975.00 | | 018869 | | 975.00 | |
| 6464 | | PRO X PROPERTY SOLUTIONS, LLC | | | | | | | | |
| | I-06/2023-100566 | HOUSING ASSISTANCE PAYMENT | E | 6/02/2023 | 4,332.00 | | 018870 | | | |
| | I-06/2023-100780 | HOUSING ASSISTANCE PAYMENT | E | 6/02/2023 | 950.00 | | 018870 | | | |
| | I-06/2023-100909 | HOUSING ASSISTANCE PAYMENT | E | 6/02/2023 | 10,638.00 | | 018870 | 1 | 5,920.00 | |
| 6694 | | DELBERT BAIR | | | | | | | | |
| | I-06/2023-100806 | HOUSING ASSISTANCE PAYMENT | E | 6/02/2023 | 469.00 | | 018871 | | 469.00 | |
| 6708 | | CHARLES R. MERTZ | | | | | | | | |
| | I-06/2023-100808 | HOUSING ASSISTANCE PAYMENT | E | 6/02/2023 | 279.00 | | 018872 | | 279.00 | |
| 6877 | | CHRISTOPHER KYLE BATTAGLIA | | | | | | | | |
| | I-06/2023-100962 | HOUSING ASSISTANCE PAYMENT | E | 6/02/2023 | 797.00 | | 018873 | | 797.00 | |
| 6916 | | STILWELL HERITAGE & EDUCATIONA | | | | | | | | |
| | I-06/2023-100577 | HOUSING ASSISTANCE PAYMENT | E | 6/02/2023 | 1,966.00 | | 018874 | | 1,966.00 | |
| 7083 | | PITTSBURG HEIGHTS, LP | | | | | | | | |
| | I-06/2023-100848 | HOUSING ASSISTANCE PAYMENT | E | 6/02/2023 | 5,164.00 | | 018875 | ! | 5,164.00 | |
| 7112 | | RANDY VILELA BODY REPAIR, TRU | | | | | | | | |
| | I-06/2023-100410 | HOUSING ASSISTANCE PAYMENT | E | 6/02/2023 | 1,167.00 | | 018876 | | 1,167.00 | |
| | | | | | | | | | | |

6/07/2023 1:09 PM A/P HISTORY CHECK REPORT PAGE:

VENDOR SET: 99 City of Pittsburg, KS
BANK: HAP BMO HARRIS BANK-HAP
DATE RANGE: 5/18/2023 THRU 6/07/2023

7866

I-06/2023-100914

JAMES MICHAEL HORTON

HOUSING ASSISTANCE PAYMENT

CHECK INVOICE CHECK CHECK CHECK VENDOR I.D. NAME STATUS DATE AMOUNT DISCOUNT NO STATUS AMOUNT 7294 AMMP PROPERTIES, LLC I-06/2023-100869 HOUSING ASSISTANCE PAYMENT 6/02/2023 860.00 018877 860.00 7312 JASON HARRIS I-06/2023-100596 HOUSING ASSISTANCE PAYMENT Ε 6/02/2023 478.00 018878 478.00 7326 RANDY ALLEE I-06/2023-100872 HOUSING ASSISTANCE PAYMENT 6/02/2023 951.00 018879 951.00 E 7431 R&R RENTALS OF PITTSBURG LLC I-06/2023-100918 6/02/2023 HOUSING ASSISTANCE PAYMENT Ε 131.00 018880 131.00 7524 SOUTHEAST KANSAS COMMUNITY ACT I-06/2023-100001 HOUSING ASSISTANCE PAYMENT 6/02/2023 229.00 018881 229.00 7554 TRAVIS R RIDGWAY I-06/2023-100925 6/02/2023 539.00 539.00 HOUSING ASSISTANCE PAYMENT 018882 7582 KIRK A DUNCAN I-06/2023-100752 6/02/2023 233.00 018883 233.00 HOUSING ASSISTANCE PAYMENT E 7587 DAVID RUA T-06/2023-100887 HOUSING ASSISTANCE PAYMENT 6/02/2023 488.00 018884 488.00 7645 SEWARD RENTALS, LLC I-06/2023-100456 HOUSING ASSISTANCE PAYMENT Ε 6/02/2023 1,036.00 018885 1,036.00 7654 A & R RENTALS, LLC I-06/2023-100893 HOUSING ASSISTANCE PAYMENT Ε 6/02/2023 624.00 018886 I-06/2023-100936 HOUSING ASSISTANCE PAYMENT 6/02/2023 2,886.00 018886 3,510.00 E 7669 CHARLES GILMORE I-06/2023-100753 6/02/2023 599.00 018887 599.00 HOUSING ASSISTANCE PAYMENT E 7741 SUSAN E ADAMS I-06/2023-100901 HOUSING ASSISTANCE PAYMENT 6/02/2023 175.00 018888 175.00 7864 CB HOMES LLC I-06/2023-100913 HOUSING ASSISTANCE PAYMENT 6/02/2023 800.00 018889 800.00

6/02/2023

E

3,738.00

018890

3,738.00

| VENDOR | I.D. | NAME | STATUS | CHECK DATE | INVOICE AMOUNT | DISCOUNT | CHECK NO | CHECK STATUS | CHECK AMOUNT |
|--------|------------------|---|--------|---------------|-------------------|----------|-------------|-----------------|-----------------|
| 7918 | I-06/2023-100923 | CITY OF LEAVENWORTH HOUSING ASSISTANCE PAYMENT | E | 6/02/2023 | 1,955.34 | | 018891 | | 1,955.34 |
| 8005 | I-06/2023-100931 | REMINGTON SQUARE APARTMENTS OF HOUSING ASSISTANCE PAYMENT | E | 6/02/2023 | 7,909.00 | | 018892 | | 7,909.00 |
| 8080 | I-06/2023-100941 | SUNNYVALE INVESTMENT PROPERTIE HOUSING ASSISTANCE PAYMENT | E | 6/02/2023 | 6,459.00 | | 018893 | | 6,459.00 |
| 8174 | I-06/2023-100954 | MICHAEL A SMITH HOUSING ASSISTANCE PAYMENT | E | 6/02/2023 | 265.00 | | 018894 | | 265.00 |
| 8329 | I-06/2023-100406 | CHARLES P. SIMPSON HOUSING ASSISTANCE PAYMENT | E | 6/02/2023 | 461.00 | | 018895 | | 461.00 |
| 8402 | I-06/2023-100982 | BEVERLY D PETERSON HOUSING ASSISTANCE PAYMENT | E | 6/02/2023 | 144.00 | | 018896 | | 144.00 |
| 8426 | I-06/2023-100987 | JOHN F KENNEDY HOUSING ASSISTANCE PAYMENT | E | 6/02/2023 | 332.00 | | 018897 | | 332.00 |
| 8455 | I-06/2023-100989 | WILLIAM JOSHUA JAMESON HOUSING ASSISTANCE PAYMENT | E | 6/02/2023 | 233.00 | | 018898 | | 233.00 |
| 8492 | I-06/2023-100888 | RUSSELL F. MIZE HOUSING ASSITANCE PAYMENT | E | 6/02/2023 | 293.00 | | 018899 | | 293.00 |
| 8502 | I-06/2023-100992 | JON BARTLOW HOUSING ASSISTANCE PAYMENT | E | 6/02/2023 | 348.00 | | 018900 | | 348.00 |
| 8520 | I-06/2023-100995 | MATTHEW A SANCHEZ HOUSING ASSISTANCE PAYMENT | E | 6/02/2023 | 450.00 | | 018901 | | 450.00 |
| 8601 | I-06/2023-101005 | GAUTAM YADAV HOUSING ASSISTANCE PAYMENT | E | 6/02/2023 | 532.00 | | 018902 | | 532.00 |
| 8603 | I-06/2023-101006 | NICHOLAS KNEDGEN HOUSING ASSISTANCE PAYMENT | E | 6/02/2023 | 290.00 | | 018903 | | 290.00 |
| 8627 | I-06/2023-101009 | STEVEN MARIUCCI HOUSING ASSISTANCE PAYMENT | E | 6/02/2023 | 463.00 | | 018904 | | 463.00 |
| 8634 | I-06/2023-100244 | WAYNE L STORM HOUSING ASSISTANCE PAYMENT | E | 6/02/2023 | 368.00 | | 018905 | | 368.00 |

| VENDOR | I.D. | NAME | | STATUS | CHECK DATE | INVOICE AMOUNT | DISCOUNT | CHECK NO | CHECK STATUS | CHECK AMOUNT |
|---------|--|---|-----------------------------|--------|---------------|---|----------------|----------------------------|-----------------|--|
| 8643 | I-06/2023-101010 | JEANNE ELLIOTT HOUSING ASSISTANCE | PAYMENT | E | 6/02/2023 | 650.00 | 0 | 18906 | | 650.00 |
| 8717 | I-06/2023-101012 | WAYNE YAKEL HOUSING ASSISTANCE | PAYMENT | E | 6/02/2023 | 799.28 | 0 | 18907 | | 799.28 |
| 4636 | I-06/2023-100637 | EVERGY KANSAS CENTR HOUSING ASSISTANCE | | R | 6/01/2023 | 2,943.92 | 1 | .93440 | 2, | ,943.92 |
| 7616 | I-06/2023-100660 | STEVE KUPLEN HOUSING ASSISTANCE | PAYMENT | R | 6/01/2023 | 40.00 | 1 | .93441 | | 40.00 |
| 8177 | I-06/2023-100955 | MISSISSIPPI REGIONA HOUSING ASSISTANCE | | R | 6/01/2023 | 594.38 | 1 | .93442 | | 594.38 |
| 8427 | I-06/2023-100185 | RENT-MOORE LLC HOUSING ASSISTANCE | PAYMENT | R | 6/01/2023 | 946.00 | 1 | .93443 | | 946.00 |
| 6451 | I-06/2023-100249 | NAZAR SAMAN HOUSING ASSISTANCE | PAYMENT | R | 6/01/2023 | 1,446.00 | 1 | .93444 | 1, | ,446.00 |
| 0472 | | LARRY SPRESSER HOUSING ASSISTANCE | PAYMENT | R | 6/01/2023 | 798.00 | 1 | .93445 | | 798.00 |
| REG | T O T A L S * * GULAR CHECKS: HAND CHECKS: DRAFTS: EFT: NON CHECKS: | NO 6 0 0 75 | | | | INVOICE AMOUNT 6,768.30 0.00 0.00 127,379.26 0.00 | 0. 0. 0. | 00 00 00 00 00 | 6, | AMOUNT ,768.30 0.00 0.00 ,379.26 0.00 |
| | VOID CHECKS: | 0 . | VOID DEBITS VOID CREDITS | | 0.00 | 0.00 | | 00 | | 0.00 |
| TOTAL E | ERRORS: 0 | | | | | | | | | |
| VENDO | DR SET: 99 BANK: HAP | NO TOTALS: 81 | | | | INVOICE AMOUNT 134,147.56 | DISCOUN | ITS 00 | | AMOUNT,147.56 |
| BANK: | HAP TOTALS: | 81 | | | | 134,147.56 | 0. | 00 | 134, | ,147.56 |

| | | | | CHECK | INVOICE | CHECK | CHECK CHECK |
|---------|--------------------|--|----------|-----------|-------------------------|----------------|-----------------------|
| VENDOR | I.D. | NAME | STATUS | DATE | AMOUNT | DISCOUNT NO | STATUS AMOUNT |
| 8456 | I-06/2023-100590T | DIAMOND SENIOR DEVELOPMENT F HOUSING ASSISTANCE PAYMENT | PIT E | 6/02/2023 | 448.00 | 018908 | 448.00 |
| 5534 | I-06/2023-100563T | SYCAMORE VILLAGE RES LP HOUSING ASSISTANCE PAYMENT | E | 6/02/2023 | 459.00 | 018909 | 459.00 |
| 6298 | I-06/2023-100423T | L. KEVAN SCHUPBACH HOUSING ASSISTANCE PAYMENT | E | 6/02/2023 | 1,600.00 | 018910 | 1,600.00 |
| 6464 | I-06/2023-100909T | PRO X PROPERTY SOLUTIONS, LI HOUSING ASSISTANCE PAYMENT | LC E | 6/02/2023 | 800.00 | 018911 | 800.00 |
| 8717 | I-06/2023-101012T | WAYNE YAKEL HOUSING ASSISTANCE PAYMENT | E | 6/02/2023 | 650.00 | 018912 | 650.00 |
| * * | TOTALS * * | NO | | | INVOICE AMOUNT | DISCOUNTS | CHECK AMOUNT |
| | GULAR CHECKS: | 0 | | | 0.00 | 0.00 | 0.00 |
| | HAND CHECKS: | 0 | | | 0.00 | 0.00 | 0.00 |
| | DRAFTS: | 0 | | | 0.00 | 0.00 | 0.00 |
| | EFT: | 5 | | | 3,957.00 | 0.00 | 3,957.00 |
| | NON CHECKS: | 0 | | | 0.00 | 0.00 | 0.00 |
| | VOID CHECKS: | 0 VOID DEBI VOID CRED | | 0.00 | 0.00 | 0.00 | |
| TOTAL E | ERRORS: 0 | | | | | | |
| VENDO | DR SET: 99 BANK: T | NO BRA TOTALS: 5 | | | INVOICE AMOUNT 3,957.00 | DISCOUNTS 0.00 | CHECK AMOUNT 3,957.00 |
| BANK | : TBRA TOTALS: | 5 | | | 3,957.00 | 0.00 | 3,957.00 |
| REPOR | RT TOTALS: | 320 | | | 2,246,963.55 | 0.00 | 2,246,763.55 |

6/07/2023 1:09 PM A/P HISTORY CHECK REPORT PAGE: 28

SELECTION CRITERIA

------VENDOR SET: 99-VENDOR: VENDOR: ALL BANK CODES: All FUNDS: All

CHECK SELECTION

CHECK RANGE: 000000 THRU 999999

DATE RANGE: 5/18/2023 THRU 6/07/2023

CHECK AMOUNT RANGE: 0.00 THRU 999,999,999.99 INCLUDE ALL VOIDS: YES

PRINT OPTIONS

CHECK NUMBER SEQUENCE:

PRINT TRANSACTIONS: YES PRINT G/L: UNPOSTED ONLY: EXCLUDE UNPOSTED: NO MANUAL ONLY: NO STUB COMMENTS: NO REPORT FOOTER: NO NO * - All CHECK STATUS:

PRINT STATUS:

| Passed and approved this 13 th | day of June, 2023. | |
|---|-------------------------|--|
| | Ron Seglie, M.D., Mayor | |
| ATTEST: | | |
| Tammy Nagel, City Clerk | | |



Memorandum

TO: Daron Hall, City Manager

FROM: Blake Benson, Economic Development Director

DATE: June 7, 2023

SUBJECT: June 13, 203 Agenda Item

Heritage Tractor IRB request

Heritage Tractor has requested approval of a Resolution of Intent to issue Industrial Revenue Bonds (IRBs) to support a planned \$7 million expansion of the Pittsburg Heritage Tractor facility. Heritage Tractor is a Kansas based John Deere distributor and service company with 21 locations in three states.

The expansion project will add another 30,000 s.f. of distribution and service space, and will provide other on-site improvements. It's also expected to add another 20 full-time jobs at the Pittsburg facility.

IRBs are a commonly used economic development tool, as they provide a sales tax exemption on construction materials, which will help the company reduce some of its up front costs. IRBs are also commonly used with property tax exemptions, which the company will request following receipt of a cost-benefit analysis. IRBs do not create any financial liability on the City's part.

The Economic Development Advisory Committee (EDAC) considered the IRB request at its June 7, 2023 meeting, and voted to recommend approval of the IRB and associated sales tax exemption. Gilmore & Bell, Heritage Tractor's bond counsel, has provided a resolution for the City commission's consideration.

Please place this item on the agenda for the City Commission meeting scheduled for Tuesday, June 13, 2023. Action being requested is approval or denial of the attached resolution and authorization for the Mayor to sign the appropriate documents.

RESOLUTION NO. 1269

A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF PITTSBURG, KANSAS DETERMINING THE ADVISABILITY OF ISSUING TAXABLE INDUSTRIAL REVENUE BONDS FOR THE PURPOSE OF FINANCING THE CONSTRUCTION OF ADDITIONS TO A COMMERCIAL FACILITY LOCATED IN THE CITY; AND AUTHORIZING EXECUTION OF RELATED DOCUMENTS

WHEREAS, the City of Pittsburg, Kansas (the "Issuer") desires to promote, stimulate and develop the general economic welfare and prosperity of the City of Pittsburg, and thereby to further promote, stimulate and develop the general economic welfare and prosperity of the State of Kansas; and

WHEREAS, pursuant to the provisions of the Kansas Economic Development Revenue Bond Act, as amended and codified in K.S.A. 12-1740 *et seq*. (the "Act"), the Issuer is authorized to issue revenue bonds for such purposes, and it is hereby found and determined to be advisable and in the interest and for the welfare of the Issuer and its inhabitants that revenue bonds of the Issuer in a principal amount not to exceed \$7,000,000 be authorized and issued, in one or more series, to provide funds to pay the costs of the construction of additions to a commercial facility (the "Project") located in the corporate limits of the Issuer and to be leased by the Issuer to Heritage Tractor, Inc., a Kansas corporation, or another legal entity to be formed by the principals of Heritage Tractor, Inc. (the "Tenant").

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF PITTSBURG, KANSAS:

- Section 1. **Public Purpose**. The governing body of the Issuer hereby finds and determines that the Project will promote, stimulate and develop the general economic welfare and prosperity of the Issuer, and thereby further promote, stimulate and develop the general economic welfare and prosperity of the State of Kansas.
- Section 2. **Authorization to Acquire Project; Intent to Issue Bonds**. The Issuer is hereby authorized to proceed with the construction of the Project and to issue its revenue bonds, in one or more series, in a principal amount not to exceed \$7,000,000 (the "Bonds") to pay the costs thereof, subject to satisfaction of the conditions of issuance set forth herein.
- Section 3. **Conditions to Issuance of Bonds**. The issuance of the Bonds is subject to: (a) the passage of an ordinance authorizing the issuance of the Bonds; (b) the successful negotiation of a Trust Indenture, Guaranty Agreement, Site Lease, Project Lease, Bond Purchase Agreement or other legal documents necessary to accomplish the issuance of the Bonds, the terms of which shall be in compliance with the Act and mutually satisfactory to the Issuer and the Tenant; (c) the successful negotiation and sale of the Bonds to a purchaser or purchasers yet to be determined (the "Purchaser"), which sale shall be the responsibility of the Tenant and not the Issuer; (d) the receipt of the approving legal opinion of Gilmore & Bell, P.C. ("Bond Counsel") in form acceptable to the Issuer, the Tenant and the Purchaser; (e) the obtaining of all necessary governmental approvals to the issuance of the Bonds; and (f) the commitment to and payment by the Tenant or Purchaser of all expenses relating to the issuance of the Bonds, including, but not limited to: (i) expenses of the Issuer and the Issuer Attorney; (ii) any underwriting or placement fees and expenses; (iii) all legal fees and expenses of Bond Counsel; and (iv) all recording and filing fees, including fees of the Kansas Board of Tax Appeals.

Section 4. Sales Tax Exemption. The Governing Body hereby determines that pursuant to the provisions of K.S.A. 79-3601 *et seq.* (the "Sales Tax Act"), particularly 79-3606(b) and (d) and other applicable laws, sales of tangible personal property or services purchased in connection with construction of the Project and financed with proceeds of the Bonds are entitled to exemption from the tax imposed by the Sales Tax Act; provided proper application is made therefore. In the event that the Bonds are not issued for any reason, the Tenant will not be entitled to a sales tax exemption under the terms of the Sales Tax Act and will remit to the State Department of Revenue all sales taxes that were not paid due to reliance on the sales tax exemption certificate granted hereunder.

Section 5. **Reliance by Tenant; Limited Liability of Issuer.** It is contemplated that in order to expedite acquisition of the Project and realization of the benefits to be derived thereby, the Tenant may incur temporary indebtedness or expend its own funds to pay costs of the Project prior to the issuance of the Bonds. Proceeds of Bonds may be used to reimburse the Tenant for such expenditures made not more than 60 days prior to the date this Resolution is adopted. The Bonds herein authorized and all interest thereon shall be paid solely from the revenues to be received by the Issuer from the Project and not from any other fund or source. The Issuer shall not be obligated on such Bonds in any way, except as herein set out. In the event that the Bonds are not issued, the Issuer shall have no liability to the Tenant.

Section 6. **Further Action**. The Clerk is hereby authorized to deliver an executed copy of this Resolution to the Tenant. The Mayor, Clerk and other officials and employees of the Issuer, including the Issuer's counsel and Bond Counsel, are hereby further authorized and directed to take such other actions as may be appropriate or desirable to accomplish the purposes of this Resolution, including, but not limited to: (a) cooperate with the Tenant in filing an application for a sales tax exemption certificate with the Kansas Department of Revenue with respect to Bond-financed property; and (b) execution on behalf of the Issuer of the information statement regarding the proposed issuance of the Bonds to be filed with the State Board of Tax Appeals pursuant to the Act.

Section 7. **Effective Date**. This resolution shall become effective upon adoption by the Governing Body.

[BALANCE OF THIS PAGE INTENTIONALLY LEFT BLANK]

| ADOPTED by the governing body of the C | City of Pittsburg, Kansas on June 13, 2023. |
|---|--|
| [SEAL] | |
| | Mayor |
| Attest: | |
| | |
| Clerk | |
| CERT | TIFICATE |
| | oing is a true and correct copy of the Resolution of the |
| DATED: June, 2023. | |
| | |
| | Clerk |



Memorandum

TO: Daron Hall, City Manager

FROM: Blake Benson, Economic Development Director

DATE: June 7, 2023

SUBJECT: June 13, 203 Agenda Item

A & R Rentals request

Local property owners Alicia and Rusty Olson, also owners of A & R Rentals, have proposed a significant renovation of the dilapidated property at 610 North Broadway (formerly Ray's Office World.)

The project is estimated to cost \$169,500 and will serve as the home of A & R Rentals. The Olsons requested an incentive package to help offset a portion of the project's costs.

The Economic Development Advisory Committee (EDAC) considered this request at its June 7, 2023 meeting, and voted to recommend reimbursing Alicia and Rusty Olson an amount equal to 10% of the total project cost, with the City's portion not to exceed \$16,950. These funds will be used specifically for infrastructure costs.

Please place this item on the agenda for the City Commission meeting scheduled for Tuesday, June 13, 2023. Action being requested is approval or denial of the EDAC recommendation.



APPLICATION FOR LOAN CITY OF PITTSBURG, KANSAS ECONOMIC DEVELOPMENT REVOLVING LOAN FUND (SALES TAX)

| I. | GEN | IERA | L | INF | OR | MA | MOIT |
|----|-----|------|---|-----|----|----|------|
| | | | | | | | |

| Alicia + Rusty Olson | 4/25/2023 | | |
|---|---|--|--|
| Name of Applicant Firm | Date of Request | | |
| 762 S 250th A Pittsburg KS | 6206872025 | | |
| Firm Address | Firm Phone Number | | |
| Names and addresses of all persons of applicant or personal guarantors of loa Rusty Olson Name | or corporation who would be obligated as either ans: 762 S 250 A Pittsburg KS Address | | |
| Alicia Olson | 762 S 250th A Pittsburg KS | | |
| Name | Address | | |
| Name | Address | | |
| licia Olson | officers and directors of the applicant: 762 S 250 A Pittsburg KS | | |
| | | | |
| Name | Address | | |
| Name | Address | | |
| Nature of applicant's business: Rent | al Property Management | | |
| | | | |
| | | | |
| The products to be assembled or manulariation of residental rental proper | | | |
| | | | |
| lenry C. Menghini | 620-240-5100 | | |
| Applicant's Attorney | Phone Number | | |
| | | | |
| Applicant's Financial Advisor | Phone Number | | |

| 9. | Monica R Kellogg, CPA, LLC | (620) 235-0920 | | | | |
|-----|--|----------------|------------|--------|-------------------|-------------|
| | Applicant's Accountant | | Phone Nu | ımbe | r | |
| 10. | Estimated amount of loan: | \$ | 0- No Ioan | requ | ired | |
| 11. | Number of years to retire loan: | | | | | |
| 12. | List previous loans and credit references: | | | | | |
| USE | OF LOAN PROCEEDS | | | | | |
| 1. | Amount requested for purchase of land: | | | \$ | 0- No loa | an req'd |
| 2. | Amount requested for land improvements (b | oldgs | s): | \$ | 0- No loa | an req'd |
| 3. | Amount requested for machinery and equip | _ | | \$ | 0- No loa | an req'd |
| 1. | Capitalized debt service: | | | \$ | 0- No loa | an req'd |
| 5. | Loan closing costs: | | | \$ | 0- No loa | an req'd |
| 6. | Working capital: | | | \$ | 0- No loa | an req'd |
| 7. | Other (specify) | | | \$ | 10% of \$ | 3169,500.00 |
| | TOTAL REQUES | ST: | | \$ | 16,950.0 | 0 |
| .OA | N PROPOSAL | | | | | Na |
| | Will the loan refinance an existing project? Will the loan proceeds be used to expand or replace an existing facility? No - rehability | | | | No - rehabilitate | |
| | Is the applicant presently located in the City | | | ting t | acility? | Yes |
| | What type and size of building will be constru Downtown building will be revitized for busine | ucte | d? | f buil | dina ** sa | |
| i. | Name and address of contractor and/or arch | | | | | |
| - | Rusty Olson | | | | | |
| S. | What type of equipment will be financed? | I/A | | | | |

II.

III.

| | | (a) Name of firms: PROX PROPERTY MANAGMENT | | | | | |
|-----|-----|--|--|--|--|--|--|
| | | CONNOR PROPERTY MANAGEMENT | | | | | |
| | | | | | | | |
| | | (b) Describe nature of the competition: OTHER PROPERTY MANAGEMENT FIRMS | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| IV. | LO | AN ANALYSIS | | | | | |
| | 1. | Has a financial advisor submitted an analysis indicating the need for the loan, the advisability of the loan or benefit to the applicant of the loan? N/A | | | | | |
| | | (If yes, attach a copy to this application.) | | | | | |
| | 2. | Has additional financing, whether internally generated or through other loans, been arranged? (If yes, explain on an attached sheet) YES- FINANCING -COMM. NAT'L BANK | | | | | |
| | 3. | Has the applicant investigated conventional financing? | | | | | |
| | | Yes- a conventional loan was obtained through Community Nat'l Bank and Trust no furhter | | | | | |
| | | loan is needed. We would just like to request the 10% match from the EDAC. | | | | | |
| V. | PRO | OPOSED LOCATION | | | | | |
| | 1. | Location of the proposed facility: 610 N Broadway Pittsburg Ks | | | | | |
| | 2. | If the facility is a proposed expansion or replacement of another plant, state size and location of current operations: N/A | | | | | |
| | | | | | | | |
| | | | | | | | |
| | 3. | What percentage of the facility will be occupied by the applicant? 100% | | | | | |
| | 4. | Is the prospective location properly zoned? YES | | | | | |
| | | | | | | | |

If the applicant will be in direct competition with local firms,

7.

| | 5. | If a zoning change is pending, cite application number and present status. If application has not been made, briefly describe what change will be needed and plans for submitting application: |
|------|-----------------|---|
| | 6. | If unusual demands for water or sewer services or police or fire protection will be made, specify the demands: |
| VI. | <u>OW</u> 1. | VNERSHIP AND MANAGEMENT Describe the organizational structure of applicant (proprietorship, partnership, subsidiary, corporation, etc.): ALICIA AND RUSTY OLSON |
| | 2. | Note relationship to a parent company: What portion of the project is being financed from other company funds (in addition to this loan)? \$ 120,659.62 Please explain Alicia and Rusty are putting 12,000 plus cash into this project. And the rest is being financed through Community Nat'l Bank and Trust. We are requesting no additional loan from the City at this time. |
| | 3. | Describe all threatened or outstanding litigation There is no threatened or outstanding litigation involving this project |
| | 4. | Attach proforma statements for the first three (3) years of operation after issuance of the loan, including revenue projections, operating expense projections and a debt amortization schedule. |
| VII. | MEA | SURE OF ECONOMIC GROWTH AND BENEFIT |
| | 1. 2. | What dollar amount of sales is contemplated? What percentage of sales will be sold locally? |

| 3. | What is | the estimated amount of n | nerchandise and services | purchased locally, per year? | |
|-------------|--|--|-----------------------------------|---|--|
| 4. | How ma | any people will the project ϵ | employ: | | |
| | Type: | Professional | 1 | | |
| | | Technical | 1 | | |
| | | Clerical | 1 | | |
| | | General Labor | 3 | | |
| 5. | Number location: | of current full-time employe | ees at applicant's present | 6 | |
| 6. | What is i | ratio of loan fund dollars to | jobs created? | 0 | |
| In o pro | rder to fac posal the f | ilitate the timely process ollowing items: | ing of the application, p | lease attach as part of the | |
| 1. | Copies o owner or | f applicant's financial stater an authorized officer. | ments for the past three y | ears certified as correct by the | |
| 2. | Applicant | .'s most recent annual or વા | uarterly financial report. | | |
| 3. | Interim fir | nancial statements, to date | , for the current fiscal year | r. | |
| 4. | Financial statements, current to date, for each personal guarantor, on forms, certified by a Certified Public Accountant or the guarantor. | | | | |
| 5. | Copies of guarantor | both federal and state inco | ome tax returns filed by ap s. | oplicant and each personal | |
| 6. | In certain | cases, due to the size of th | ne loan, audited financials | may be required. | |
| 7. | | d business plan with three | | | |
| 8. | | oproved) must be personal | | | |
| | as, includi | | | e required if requested by I by the City of Pittsburg, Fund (Sales Tax) Committee | |

VIII.

IX.

X.

COMMISSION.

Attached hereto is a copy of the Collateral Requirements for the Economic Development Revolving Loan Fund (Sales Tax) for informational purposes. HOWEVER, APPLICANT ACKNOWLEDGES AND AGREES THAT SAID REQUIREMENTS AS WELL AS THIS APPLICATION ARE A SET OF GUIDELINES AND ANY OF THE PROVISIONS STATED THEREIN MAY BE WAIVED OR ADDED TO AT THE DISCRETION OF THE PITTSBURG CITY

| XI. | EACH APPLICANT ALSO EXPRESSLY AGREES AND UND MONETARY PLEDGE OF MONIES FROM THE FUND AND AGREEMENT SHALL BE CONTINGENT UPON THE CITY CONE-HALF CENT CITY RETAILERS' SALES TAX; AND APISAID SALES TAX MAY BE DISCONTINUED AS PROVIDED 12-187 et. seq. AND AMENDMENTS THERETO, AT ANY TIMES | COMMITMENTS MADE IN ANY CONTINUING TO COLLECT THE PLICANT ACKNOWLEDGES THAT |
|-----|---|---|
| | Signature | Date |
| | PROPERTY OWNER | |
| | Title | |

COLLATERAL REQUIREMENTS – CITY OF PITTSBURG, KANSAS ECONOMIC DEVELOPMENT REVOLVING FUND (SALES TAX)

The following documents will be required:

- 1. A fully completed and signed application, with documents required therein attached.
- 2. A fully completed and signed financial statement by each personal guarantor.
- 3. The federal income tax returns of each personal guarantor for the last three (3) years, whether calendar or fiscal years.
- 4. Documents confirming compliance with the Kansas Bulk Transfer Act, if the Act is applicable.
- 5. A personal guaranty agreement to be signed by each personal guarantor and spouse.
- 6. Key persons term life insurance on the principal personal guarantor.
- 7. If the applicant is a corporation, a resolution of the Board of Directors authorizing the appropriate offices of the Corporation to sign the various loan documents on behalf of the Corporation.
- 8. Loan Agreement and Security Agreement, with Use of Loan Proceeds form attached.
- 9. Promissory Notes and Mortgage.
- UCC financial statements for filing with the Secretary of State and the Crawford County Register of Deeds.
- 11. Other relevant financial information or loan security documents requested by the City Manager, the City Attorney or any authorized representative of the City of Pittsburg, Kansas.



Memorandum

TO: Daron Hall, City Manager

FROM: Blake Benson, Economic Development Director

DATE: June 7, 2023

SUBJECT: June 13, 203 Agenda Item

Leafy Green Farms request

Leafy Green Farms, founded in Pittsburg in 2021, has emerged as a leader in indoor vertical hydroponic technology to grow fresh produce year-round with no herbicides or pesticides. The company is located in Pittsburg's airport industrial park.

Leafy Green Farms currently has capacity to produce three farms at a time but needs additional pad space to accommodate as many as ten farms. It is proposing a \$220,570 project that will utilize an adjacent lot as a solid, hard service area with electrical drops and water service that would also enable to the company to locate an onsite refrigeration box to store produce prior to distribution. This pad would also serve as overflow employee parking as the company continues to grow.

The company requested an incentive package to help offset a portion of their costs of this project.

The Economic Development Advisory Committee (EDAC) considered this request at its June 7, 2023 meeting, and voted to recommend reimbursing Leafy Green Farms an amount equal to 10% of the total project cost, with the City's portion not to exceed \$22,057. These funds will be used specifically for infrastructure costs.

Please place this item on the agenda for the City Commission meeting scheduled for Tuesday, June 13, 2023. Action being requested is approval or denial of the EDAC recommendation.



APPLICATION FOR LOAN CITY OF PITTSBURG, KANSAS ECONOMIC DEVELOPMENT REVOLVING LOAN FUND (SALES TAX)

| <u>GE</u> | NERAL INFORMATION | | | | |
|-----------|---|---|--|--|--|
| | Leafy Green Farms, LLC | 02/21/2023 | | | |
| 1. | Name of Applicant Firm | Date of Request | | | |
| | 3402 Airport Circle, Ste. B, Pitttsburg KS 66 | 620-869-1202 | | | |
| 2. | Firm Address | Firm Phone Number | | | |
| 3. | Names and addresses of all persons or corporation who would be obligated as either applicant or personal guarantors of loans: | | | | |
| | Name | Address | | | |
| | Name | Address | | | |
| 4. | Names and addresses of the principal officers Brad Fourby, Founder | s and directors of the applicant: 3402 Airport Circle, Sle.B , Pittsburg KS 6676 | | | |
| | Name | Address | | | |
| | Name | Address | | | |
| | Name | Address | | | |
| 5. | Nature of applicant a business. | n Farms is a vertical hydroponic shipping contain | | | |
| | farms, the first of its kind in Kansas. Our farms are independent of the weather to ensure fresh | | | | |
| | hyper organic leafy green produce year around. Zero pesticides, no hericides. Ever. | | | | |
| 6. | The products to be assembled or manufactur Foundation for the farms. | red or service to be rendered: | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| 7. | Applicant's Attorney | Phone Number | | | |
| | , upplicate of territory | | | | |
| Q | | | | | |

Applicant's Financial Advisor

Phone Number

| 9. | | | | | |
|-----|---|-------|-----|---------------------------|---------------|
| | Applicant's Accountant | | | Phone Number | |
| 10. | Estimated amount of loan: | \$ | r | ı/a | |
| 11. | Number of years to retire loan: | | r | ı/a | |
| 12. | List previous loans and credit references: | | | | |
| | | | | | |
| USE | E OF LOAN PROCEEDS | | | | |
| 1. | Amount requested for purchase of land: | | | \$ | |
| 2. | Amount requested for land improvements (| bldg | s): | \$ _26 | 2.054.00 |
| 3. | Amount requested for machinery and equip | ome | nt: | \$ | 2 |
| 4. | Capitalized debt service: | | | \$ | |
| 5. | Loan closing costs: | | | \$ | |
| 6. | Working capital: | | | \$ | |
| 7. | Other (specify) | | | \$ | |
| | TOTAL REQUE | ST: | | \$ | |
| LOA | AN PROPOSAL | | | | |
| 1. | Will the loan refinance an existing project? | | | | n/a |
| 2. | Will the loan proceeds be used to expand o | r rep | ola | ce an existing facility? | |
| 3. | Is the applicant presently located in the City | of F | ?it | tsburg? | Yes |
| 4. | What type and size of building will be constructed Foundation for the farms | ructe | ∍d | ? | l |
| 5. | Name and address of contractor and/or arch HCC General Contractor, Arck Construction | | | roffitt Concrete Construc | tion (Bids) |
| 6. | What type of equipment will be financed? | | | | |
| | | | | | |

| | 7. | If the applicant will be in direct competition with local firms, |
|-----|-----|---|
| | | (a) Name of firms: n/a |
| | | |
| | | (b) Describe nature of the competition: |
| | | |
| | | |
| IV. | LO | AN ANALYSIS |
| | 1. | Has a financial advisor submitted an analysis indicating the need for the loan, the advisability of the loan or benefit to the applicant of the loan? |
| | | n/a (If yes, attach a copy to this application.) |
| | 2. | Has additional financing, whether internally generated or through other loans, been arranged? (If yes, explain on an attached sheet) |
| | 3. | Has the applicant investigated conventional financing? n/a |
| v | DD/ | |
| V. | PRO | OPOSED LOCATION |
| | 1. | Location of the proposed facility: 3402 Airport Circle, Pittsburg, KS 66762 (SW portion of Lo |
| | 2. | If the facility is a proposed expansion or replacement of another plant, state size and location of current operations: n/a |
| | | |
| | | |
| | 3. | What percentage of the facility will be occupied by the applicant? 100% |
| | 4. | Is the prospective location properly zoned? yes |
| | | |

| | 5. | If a zoning change is pending, cite application number and present status. If application has not been made, briefly describe what change will be needed and plans for submitting application: n/a |
|------|-----------|---|
| | 6. | If unusual demands for water or sewer services or police or fire protection will be made, specify the demands: n/a |
| VI. | <u>ow</u> | NERSHIP AND MANAGEMENT |
| | 1. | Describe the organizational structure of applicant (proprietorship, partnership, subsidiary, corporation, etc.): 3402 Properties, LLC-Owner of property/ Leafy Green farms Leasee of property |
| | | Note relationship to a parent company: |
| | 2. | What portion of the project is being financed from other company funds (in addition to this loan)? \$ Please explain |
| | | |
| | 3. | Describe all threatened or outstanding litigation n/a |
| | 4. | Attach proforma statements for the first three (3) years of operation after issuance of the loan, including revenue projections, operating expense projections and a debt amortization schedule. |
| VII. | MEA | ASURE OF ECONOMIC GROWTH AND BENEFIT |
| | 1. | What dollar amount of sales is contemplated? 750,000.00 |
| | 2. | What percentage of sales will be sold locally? 80 to 90% |

| 3. | What is 250,000. | | erchandise and services purchased locally, per year? | | | |
|--|--|--|--|--|--|--|
| | | | | | | |
| 4. | How ma | How many people will the project employ: | | | | |
| | Type: | Professional | 4 | | | |
| | | Technical | 4 | | | |
| | | Clerical | 2 | | | |
| | | General Labor | 10 | | | |
| 5. | Number of current full-time employees at applicant's present location: | | | | | |
| 6. | What is ratio of loan fund dollars to jobs created? | | | | | |
| pro | oosal the | following items: | sing of the application, please attach as part of the | | | |
| 1. | Copies of applicant's financial statements for the past three years certified as correct by the owner or an authorized officer. | | | | | |
| 2. | Applicant's most recent annual or quarterly financial report. | | | | | |
| 3. | Interim financial statements, to date, for the current fiscal year. | | | | | |
| 4. | Financial statements, current to date, for each personal guarantor, on forms, certified by a Certified Public Accountant or the guarantor. | | | | | |
| 5. | Copies of both federal and state income tax returns filed by applicant and each personal guarantor during the past three years. | | | | | |
| 6. | In certain cases, due to the size of the loan, audited financials may be required. | | | | | |
| 7. | Completed business plan with three year financial projections. | | | | | |
| 8. | Loan (if approved) must be personally guaranteed. | | | | | |
| the (| City Mana sas, inclu | ger, City Attorney or any | nal financial data shall be required if requested by other persons authorized by the City of Pittsburg, opment Revolving Loan Fund (Sales Tax) Committee | | | |
| Attached hereto is a copy of the Collateral Requirements for the Economic Development Revolving Loan Fund (Sales Tax) for informational purposes. HOWEVER, APPLICANT ACKNOWLEDGES AND AGREES THAT SAID REQUIREMENTS AS WELL AS THIS APPLICATION ARE A SET OF GUIDELINES AND ANY OF THE PROVISIONS STATED THEREIN MAY BE WAIVED OR ADDED TO AT THE DISCRETION OF THE PITTSBURG CITY COMMISSION. | | | | | | |

VIII.

IX.

X.

ONE-HALF CENT CITY RETAILERS' SALES TAX; AND APPLICANT ACKNOWLEDGES THAT SAID SALES TAX MAY BE DISCONTINUED AS PROVIDED BY THE PROVISIONS OF K.S.A. 12-187 et. seq. AND AMENDMENTS THERETO, AT ANY TIME.

Signature

Founder, Leafy Green Farms

EACH APPLICANT ALSO EXPRESSLY AGREES AND UNDERSTANDS THAT THE CITY'S

MONETARY PLEDGE OF MONIES FROM THE FUND AND COMMITMENTS MADE IN ANY AGREEMENT SHALL BE CONTINGENT UPON THE CITY CONTINUING TO COLLECT THE

XI.

COLLATERAL REQUIREMENTS – CITY OF PITTSBURG, KANSAS ECONOMIC DEVELOPMENT REVOLVING FUND (SALES TAX)

The following documents will be required:

- 1. A fully completed and signed application, with documents required therein attached.
- 2. A fully completed and signed financial statement by each personal guarantor.
- 3. The federal income tax returns of each personal guarantor for the last three (3) years, whether calendar or fiscal years.
- 4. Documents confirming compliance with the Kansas Bulk Transfer Act, if the Act is applicable.
- 5. A personal guaranty agreement to be signed by each personal guarantor and spouse.
- 6. Key persons term life insurance on the principal personal guarantor.
- 7. If the applicant is a corporation, a resolution of the Board of Directors authorizing the appropriate offices of the Corporation to sign the various loan documents on behalf of the Corporation.
- 8. Loan Agreement and Security Agreement, with Use of Loan Proceeds form attached.
- 9. Promissory Notes and Mortgage.
- UCC financial statements for filing with the Secretary of State and the Crawford County Register
 of Deeds.
- 11. Other relevant financial information or loan security documents requested by the City Manager, the City Attorney or any authorized representative of the City of Pittsburg, Kansas.



LEAFY GREEN FARMS

Leafy Green Farms is a veteran-owned and operated small business in Pittsburg, Kansas. Leafy Green Farms utilizes indoor vertical hydroponic technology to grow fresh produce year round with the use of zero herbicides or pesticides. We believe that nutrient dense food should be accessible to everyone, regardless of geography, location, or economical status.

Currently we have three farms in operation on site with a desire to place more. Due to our spacial capacity we cannot place or produce any more at this time. It is our goal to have 10 farms in production at our location, giving us the opportunity to provide more of our citizens with our produce, as well as providing employment, economic growth, and development to the Pittsburg area. In order to achieve our goals, we need a larger, more solid hard service area.

This foundation will provide us an area to place seven additional farms as well as our refrigeration box to allow for the storage of produce at our location prior to distribution. The foundation will also be utilized as a parking area for our current employees and additional employees that will be hired as we expand our operation. In the future as we begin to manufacture farms ourselves, we will use this area as a foundation for our manufacturing location.

With the production of more lettuce, herbs, and other greens, it will remain our goal to raise the nutritional needle starting here in Pittsburg. Expansion will allow for more widespread consumption of our hyper-organic produce. We will also be employing additional community members to sustain our larger operation as it grows. We will continue to guide others in their journey to grow food where it is most needed and provide education to the community about sustainable farming and healthy options.







Memorandum

TO: Daron Hall, City Manager

FROM: Blake Benson, Economic Development Director

DATE: June 7, 2023

SUBJECT: June 13, 2023 Agenda Item

Point Forward request

Point Forward, a newly established 501(c)3 organization, is proposing a major renovation of the former Washington School property at 205 South Locust Street. The estimated \$5.7 million project will house a fully furnished and equipped childcare facility.

Pittsburg's childcare capacity is frequently cited as one of our community's most significant challenges to both community and business growth. The 2017 Imagine Pittsburg vision strategy identified it as a leading community priority, with a February 2023 survey of 600 respondents citing childcare capacity as the number one concern for local residents.

A recent Point Forward study indicates that as many as 1,000 additional childcare spots are needed locally. When completed, the Washington School facility will accommodate 256 students in a variety of age groups in just under 20,000 square feet of space. There will also be two separate fenced play areas, with each serving different age groups, and a kitchen.

Point Forward officials hope to begin construction this summer with the facility set to open in October 2024, and have requested an incentive package to offset a portion of the project's cost. The EDAC considered this request at its June 13, 2023, meeting and recommended contributing up to \$507,000 to the project through a combination of Revolving Loan Fund and general operating fund dollars. Once Point Forward secures final construction costs, which is anticipated in early July, City staff will review to ensure that the EDAC recommended amount does not exceed 10% of the total project cost.

Please place this item on the agenda for the City Commission meeting scheduled for Tuesday, June 13, 2023. Action being requested is approval or denial of the EDAC recommendation to allocate up to \$507,000 support the Point Forward/Washington School child care facility project.



APPLICATION FOR LOAN CITY OF PITTSBURG, KANSAS ECONOMIC DEVELOPMENT REVOLVING LOAN FUND (SALES TAX)

I. GENERAL INFORMATION

| Point Forward | June 1st, 2023 | | |
|---|---|--|--|
| Name of Applicant Firm | Date of Request | | |
| 402 North Broadway, Suite B | 620-235-4920 | | |
| Firm Address | Firm Phone Number | | |
| Names and addresses of all persons of applicant or personal guarantors of loa Point Forward | or corporation who would be obligated as either ans: 402 North Broadway, Suite B, Pittsburg, KS | | |
| Name | Address | | |
| Washington School LLC | 402 North Broadway, Suite B, Pittsburg, KS | | |
| Name | Address | | |
| Name Joe Dellasega | Address 603 E. Washington Street, Pittsburg, KS 667 | | |
| Names and addresses of the principal Ron Scripsick | 911 Tanglewoods Drive, Pittsburg, KS 66762 | | |
| Joe Dellasega | 603 E. Washington Street, Pittsburg, KS 667 | | |
| Name Shawn Naccarato | Address 402 North Broadway, Suite B, Pittsburg, KS | | |
| Name | Address | | |
| Nature of applicant's business: Point | t Forward is a newly established and locally based 5014 | | |
| Community Development Corporation the | hat focuses on identifying and executing projects to com | | |
| olight, promote economic development, | and improve the overall quality of life for people in Pitts | | |
| | | | |
| The products to be assembled or man- The facility being redeveloped will be us | ufactured or service to be rendered: sed to provide licensed childcare services. | | |
| | | | |
| Bill Wachter | 620-704-0691 | | |
| Applicant's Attorney | Phone Number | | |
| Applicant's Financial Advisor | Phone Number | | |

| Applicant's Accountant Estimated amount of loan: | | | | | |
|--|---|---|---|--|---|
| Estimated amount of loan: | | Phone N | umber | ŗ | |
| | \$ | \$461,086 | plus n | ot to excee | ed contingency of |
| Number of years to retire loan: | | NA | | | |
| List previous loans and credit references: | | | | | |
| OF LOAN PROCEEDS | | | | | |
| Amount requested for purchase of land: | | | \$ | | |
| Amount requested for land improvements (b | oldgs | s): | \$ | 461,086 | |
| Amount requested for machinery and equip | mer | nt: | \$ | | |
| Capitalized debt service: | | | \$ | | |
| Loan closing costs: | | | \$ | | |
| Working capital: | | | \$ | | |
| Other (specify) | | | \$ | | |
| TOTAL REQUE | ST: | | \$ | | |
| Will the loan refinance an existing project? Will the loan proceeds be used to expand o | r rep | olace an ex | isting t | facility? | No No |
| Is the applicant presently located in the City | of F | Pittsburg? | | | Yes Renovation |
| | | | 5,790 | building. | —————————————————————————————————————— |
| Name and address of contractor and/or arcl Vecino Construction 305 West Commercial Street, Springfield, MC | | | | | |
| | Amount requested for purchase of land: Amount requested for land improvements (but Amount requested for machinery and equipment Capitalized debt service: Loan closing costs: Working capital: Other (specify) TOTAL REQUE N PROPOSAL Will the loan refinance an existing project? Will the loan proceeds be used to expand on the city what type and size of building will be constructed in the City what type and size of building will be constructed in the city with the construction of the | Amount requested for purchase of land: Amount requested for land improvements (bldgs: Amount requested for machinery and equipment Capitalized debt service: Loan closing costs: Working capital: Other (specify) TOTAL REQUEST: I PROPOSAL Will the loan refinance an existing project? Will the loan proceeds be used to expand or repuls the applicant presently located in the City of Foundative Existing 14,150 sq ft historic school and constructions. Name and address of contractor and/or architects. | Amount requested for purchase of land: Amount requested for land improvements (bldgs): Amount requested for machinery and equipment: Capitalized debt service: Loan closing costs: Working capital: Other (specify) TOTAL REQUEST: N PROPOSAL Will the loan refinance an existing project? Will the loan proceeds be used to expand or replace an ex Is the applicant presently located in the City of Pittsburg? What type and size of building will be constructed? existing 14,150 sq ft historic school and construction of new in the construction of the | Amount requested for purchase of land: Amount requested for land improvements (bldgs): Amount requested for machinery and equipment: Capitalized debt service: Loan closing costs: Working capital: Other (specify) TOTAL REQUEST: Will the loan refinance an existing project? Will the loan proceeds be used to expand or replace an existing is the applicant presently located in the City of Pittsburg? What type and size of building will be constructed? existing14,150 sq ft historic school and construction of new 5,790 Name and address of contractor and/or architect: | Amount requested for purchase of land: Amount requested for land improvements (bldgs): Amount requested for machinery and equipment: Capitalized debt service: Loan closing costs: Working capital: Other (specify) TOTAL REQUEST: Will the loan refinance an existing project? Will the loan proceeds be used to expand or replace an existing facility? Is the applicant presently located in the City of Pittsburg? What type and size of building will be constructed? existing14,150 sq ft historic school and construction of new 5,790 building. |

| | (a) Name of firms: |
|-------------|---|
| | (b) Describe nature of the competition: NA |
| | |
| LO. | AN ANALYSIS |
| 1. | Has a financial advisor submitted an analysis indicating the need for the loan, the advisability of the loan or benefit to the applicant of the loan? NO |
| | (If yes, attach a copy to this application.) |
| 2. | Has additional financing, whether internally generated or through other loans, been arranged? (If yes, explain on an attached sheet) |
| 3. | Has the applicant investigated conventional financing? |
| | NA |
| | NA |
| <u>PR(</u> | OPOSED LOCATION |
| PR (| |
| 1. | OPOSED LOCATION |
| 1. | DPOSED LOCATION Location of the proposed facility: 205 South Locust Street If the facility is a proposed expansion or replacement of another plant, state size and location of current operations: |
| 1. | DPOSED LOCATION Location of the proposed facility: 205 South Locust Street If the facility is a proposed expansion or replacement of another plant, state size and location of current operations: |
| | DPOSED LOCATION Location of the proposed facility: 205 South Locust Street If the facility is a proposed expansion or replacement of another plant, state size and location of current operations: |

If the applicant will be in direct competition with local firms,

7.

| | 5. | not been made, briefly describe what change will be needed and plans for submitting application: The project site is zoned residential. City ordinance provides that childcare centers may be |
|------|-----------|--|
| | | located in residential areas with a conditional use permit. We did apply for and receive approva |
| | | from the city commission on February 14th, 2023 for a conditional use permit for this project. |
| | 6. | If unusual demands for water or sewer services or police or fire protection will be made, specify the demands: NA |
| VI. | <u>OW</u> | VNERSHIP AND MANAGEMENT |
| | 1. | Describe the organizational structure of applicant (proprietorship, partnership, subsidiary, corporation, etc.): |
| | | Point Forward is a 501(c)3 organization registered with the IRS and governed by a board of a |
| | | directors. Point Forward is the sole member of Washington School LLC, which was established |
| | | the long-term owner of the property, which it will lease to a separate independent childcare open |
| | | Note relationship to a parent company: |
| | 2. | What portion of the project is being financed from other company funds (in addition to this loan)? \$ 5,238,663 (92%) |
| | | The rest of the project is funded through private grants and donations |
| | | Please explain state historic tax credits, county and federal grants. |
| | | |
| | 3. | Describe all threatened or outstanding litigation NA |
| | | |
| | 4. | Attach proforma statements for the first three (3) years of operation after issuance of the loan, including revenue projections, operating expense projections and a debt amortization schedule. |
| VII. | ME | EASURE OF ECONOMIC GROWTH AND BENEFIT |
| | 1. | What dollar amount of sales is contemplated? |
| | 2. | What percentage of sales will be sold locally? |
| | | |

| 3. | What is t | he estimated amount of me | rchandise and services purchased locally, per year? | | | |
|---|--|---|---|--|--|--|
| _ | | | | | | |
| 4. | How mar | ny people will the project em | nploy: 36 | | | |
| | Type: | Professional | | | | |
| | | Technical | | | | |
| | | Clerical | | | | |
| | | General Labor | 4 | | | |
| 5. | Number of current full-time employees at applicant's present 0 | | | | | |
| 6. | What is ratio of loan fund dollars to jobs created? | | | | | |
| | | | | | | |
| | | ilitate the timely procession ollowing items: | ng of the application, please attach as part of the | | | |
| 1. | Copies of applicant's financial statements for the past three years certified as correct by the owner or an authorized officer. | | | | | |
| 2. | Applicant's most recent annual or quarterly financial report. | | | | | |
| 3. | Interim financial statements, to date, for the current fiscal year. | | | | | |
| 4. | Financial statements, current to date, for each personal guarantor, on forms, certified by a Certified Public Accountant or the guarantor. | | | | | |
| 5. | Copies of both federal and state income tax returns filed by applicant and each personal guarantor during the past three years. | | | | | |
| 6. | In certain cases, due to the size of the loan, audited financials may be required. | | | | | |
| 7. | Completed business plan with three year financial projections. | | | | | |
| 8. | Loan (if approved) must be personally guaranteed. | | | | | |
| Applicant should be aware that additional financial data shall be required if requested by the City Manager, City Attorney or any other persons authorized by the City of Pittsburg, Kansas, including the Economic Development Revolving Loan Fund (Sales Tax) Committee (EDAC). | | | | | | |

VIII.

IX.

X.

COMMISSION.

Attached hereto is a copy of the Collateral Requirements for the Economic Development Revolving Loan Fund (Sales Tax) for informational purposes. HOWEVER, APPLICANT ACKNOWLEDGES AND AGREES THAT SAID REQUIREMENTS AS WELL AS THIS APPLICATION ARE A SET OF GUIDELINES AND ANY OF THE PROVISIONS STATED THEREIN MAY BE WAIVED OR ADDED TO AT THE DISCRETION OF THE PITTSBURG CITY

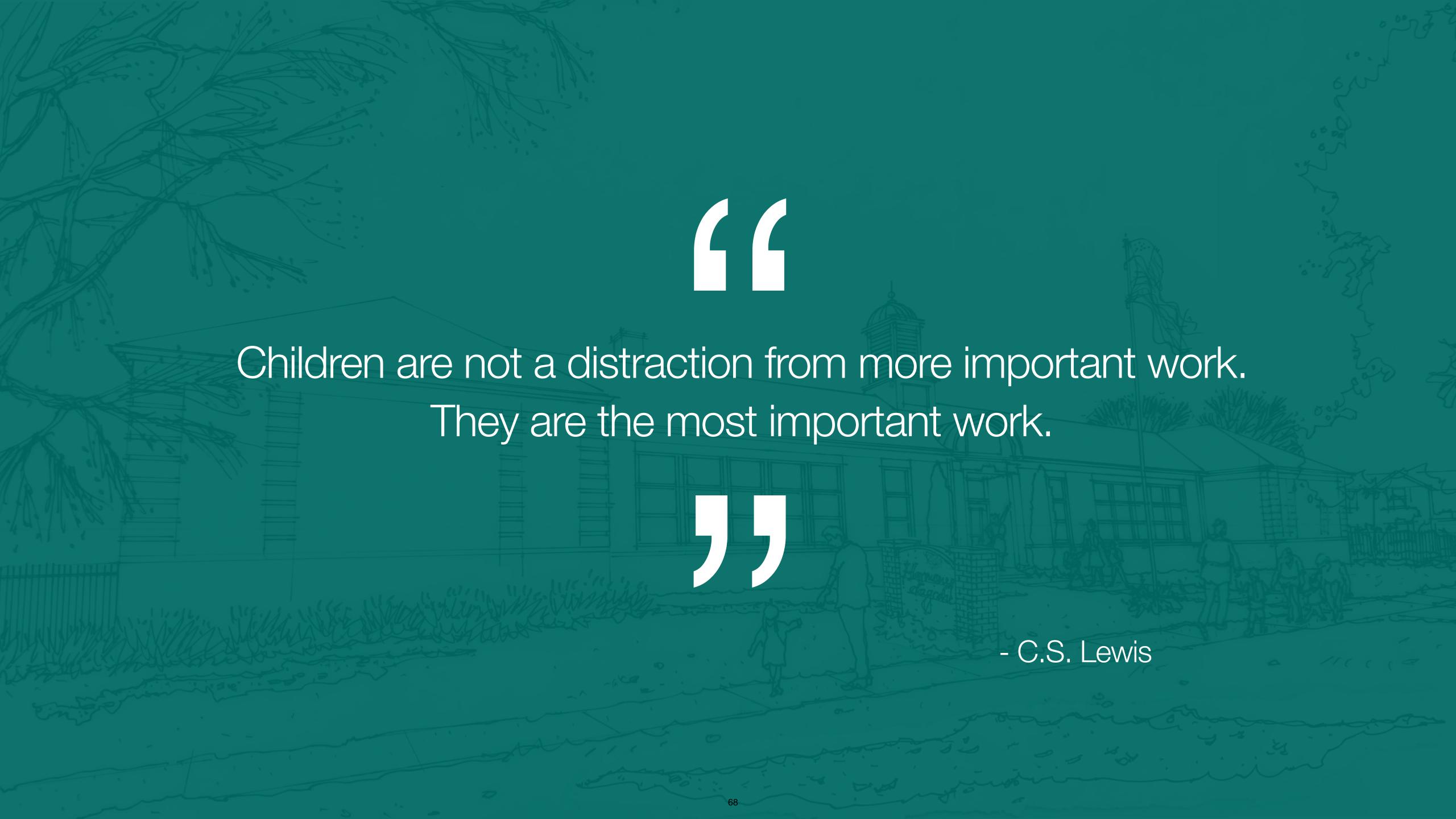
| MONETARY PLEDGE OF MONIES FROM THE AGREEMENT SHALL BE CONTINGENT UPON ONE-HALF CENT CITY RETAILERS' SALES TAY SAID SALES TAX MAY BE DISCONTINUED AS 12-187 et. seq. AND AMENDMENTS THERETO | FUND AND COMMITMENTS MADE IN ANY ITHE CITY CONTINUING TO COLLECT THE AX; AND APPLICANT ACKNOWLEDGES THAT IS PROVIDED BY THE PROVISIONS OF K.S.A. |
|--|--|
| | June 1st, 2023 |
| Signature | Date |
| Ron Scripsick, Chairman of the Board | |
| Title | |

COLLATERAL REQUIREMENTS – CITY OF PITTSBURG, KANSAS ECONOMIC DEVELOPMENT REVOLVING FUND (SALES TAX)

The following documents will be required:

- 1. A fully completed and signed application, with documents required therein attached.
- 2. A fully completed and signed financial statement by each personal guarantor.
- 3. The federal income tax returns of each personal guarantor for the last three (3) years, whether calendar or fiscal years.
- 4. Documents confirming compliance with the Kansas Bulk Transfer Act, if the Act is applicable.
- 5. A personal guaranty agreement to be signed by each personal guarantor and spouse.
- 6. Key persons term life insurance on the principal personal guarantor.
- 7. If the applicant is a corporation, a resolution of the Board of Directors authorizing the appropriate offices of the Corporation to sign the various loan documents on behalf of the Corporation.
- 8. Loan Agreement and Security Agreement, with Use of Loan Proceeds form attached.
- 9. Promissory Notes and Mortgage.
- UCC financial statements for filing with the Secretary of State and the Crawford County Register of Deeds.
- 11. Other relevant financial information or loan security documents requested by the City Manager, the City Attorney or any authorized representative of the City of Pittsburg, Kansas.





All Children deserve to have nurturing, enriching experiences that promote healthy development.

The first five years of a child's life are critical to establishing the strong educational, mental, and emotional foundation upon which future learning is built. Experiences during these formative years significantly influence the future success and well-being of children.

Childcare is not only crucial to the development of young children, it's also essential to the millions of working parents who rely on these services to pursue additional educational opportunities, re-enter and remain in the workforce or accept a new promotion.



Despite the Essential Nature of Childcare, We're Facing A Crisis of Access and Choices



A recent study by ChildCare Aware found that the childcare need in the U.S. exceeded capacity at licensed facilities by more than 30%



There are 2x the number of children under the age of five in Kansas as there are licensed child care slots



ChildCare Aware also estimates that there is a need for more than 1,000 additional childcare slots in Crawford County

The US Chamber of Commerce estimates that lack of access to childcare **costs**families nearly 3 billion dollars in lost annual wages

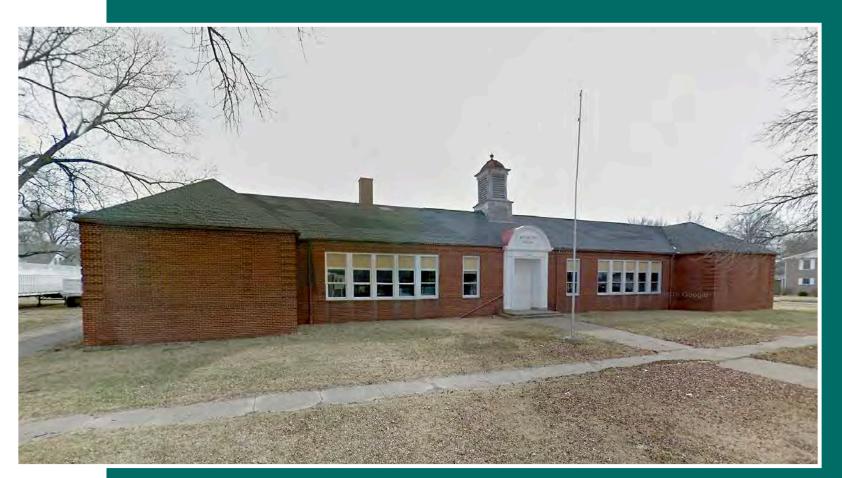
The problem disproportionately affects women, who are **3x more likely to have left the workforce** and **2x more likely to have declined a promotion** from the lack of adequate childcare

The Way Forward

Point Forward, a newly established 501(c)3 Community Development Corporation has committed to help address the critical shortage of childcare options in Southeast Kansas by transforming the historic Washington School into a purpose-built, fully furnished and equipped childcare facility in compliance with all state licensing requirements.

The Washington School, at 205 South Locust Street was originally constructed in 1937. But going back even further, this site has been the location of a school since 1887. We think it's especially fitting that we are reclaiming and revitalizing a piece of our past to build a better future for our community.

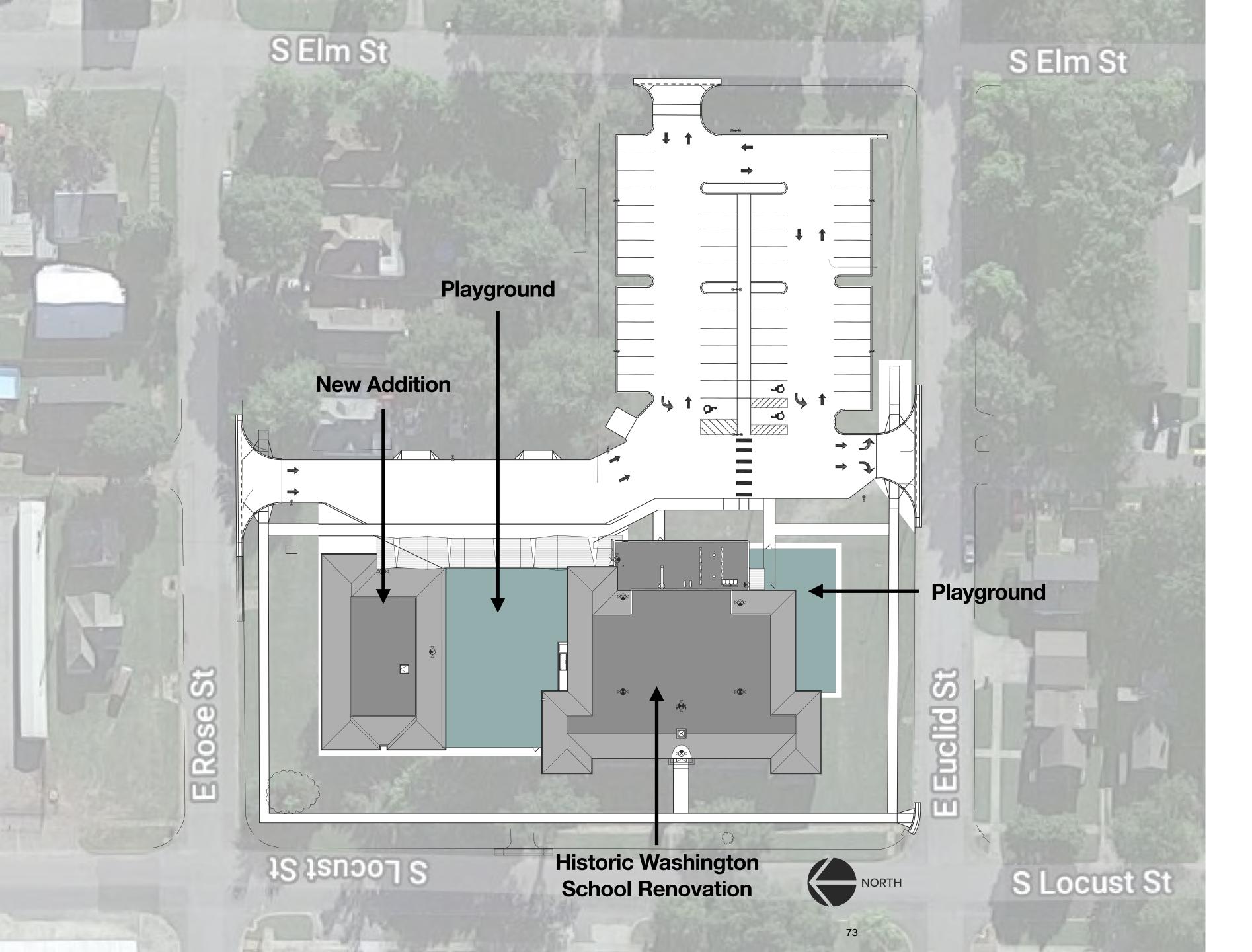




Removing Barriers

The capital investment and time required to develop a properly licensed facility represent a significant barrier in expanding access to childcare services. Our goal is to remove that barrier by raising funds locally to repurpose an existing facility that can be leased to a qualified operator for a nominal fee. In doing so, this project will increase overall childcare capacity in the community while also saving a historic building and revitalizing a blighted neighborhood.





Site plan

- The project site is a 1.9 acre parcel located at 205 South Locust Street.
- The plan involves a major renovation to the 14,150 sq ft historic Washington Grade School, as well as construction of a new 5,790 sq ft building.
- A covered walkway will connect the two facilities and provide protection from the weather during vehicular dropoff and pick-up hours.
- There will also be two separate fenced play areas, with each serving different age groups.
- The alley will be widened and paved, with through traffic to enter North off Rose Street and exit onto Euclid.
- This drive will include temporary parking for drop-off and pick-up, as well as access to a permanent parking lot covering the East side of the site with a new exit onto South Elm Street.
- Total estimated cost for the entire project is \$5,700,000.



Washington Elementary School Redevelopment: View of the Front Looking South down Locust



Washington Elementary School Redevelopment: View of the Front Looking North down Locust



Washington Elementary School Redevelopment: View of the Rear Entrance Looking to the West



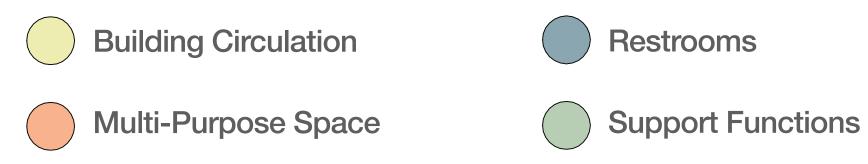
Classroom Pre-K Classroom Pre-K Classroom 3-5 Classroom Classroom 3-5 3-5

1st Floor - New Edition





1st Floor - Historic School



Floor Plans

Infant

2 Classrooms,18 total capacity

Toddler

3 Classrooms,30 total capacity

2.5 to 3.5 yrs

4 Classrooms,56 total capacity

3 to 5 yrs

3 Classrooms,72 total capacity

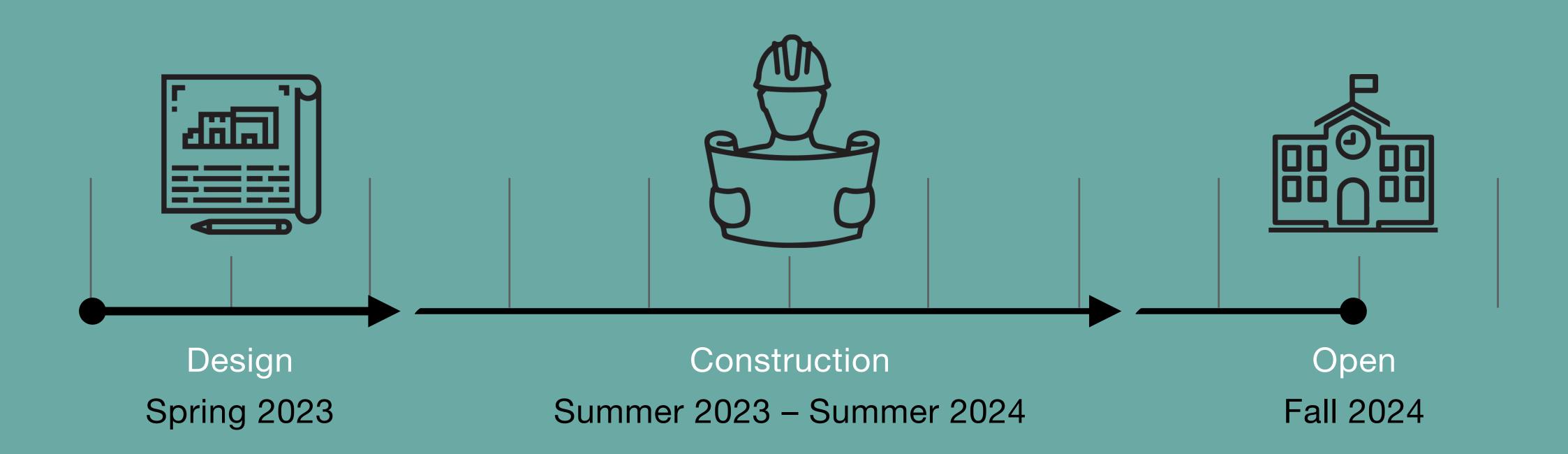
Pre-K*

2 Classrooms,80 total capacity

Total Capacity: 256

^{*}Two sessions will be held in each room – one in the morning and one in the afternoon, with 20 kids per session

The Timeline for Expanding Access

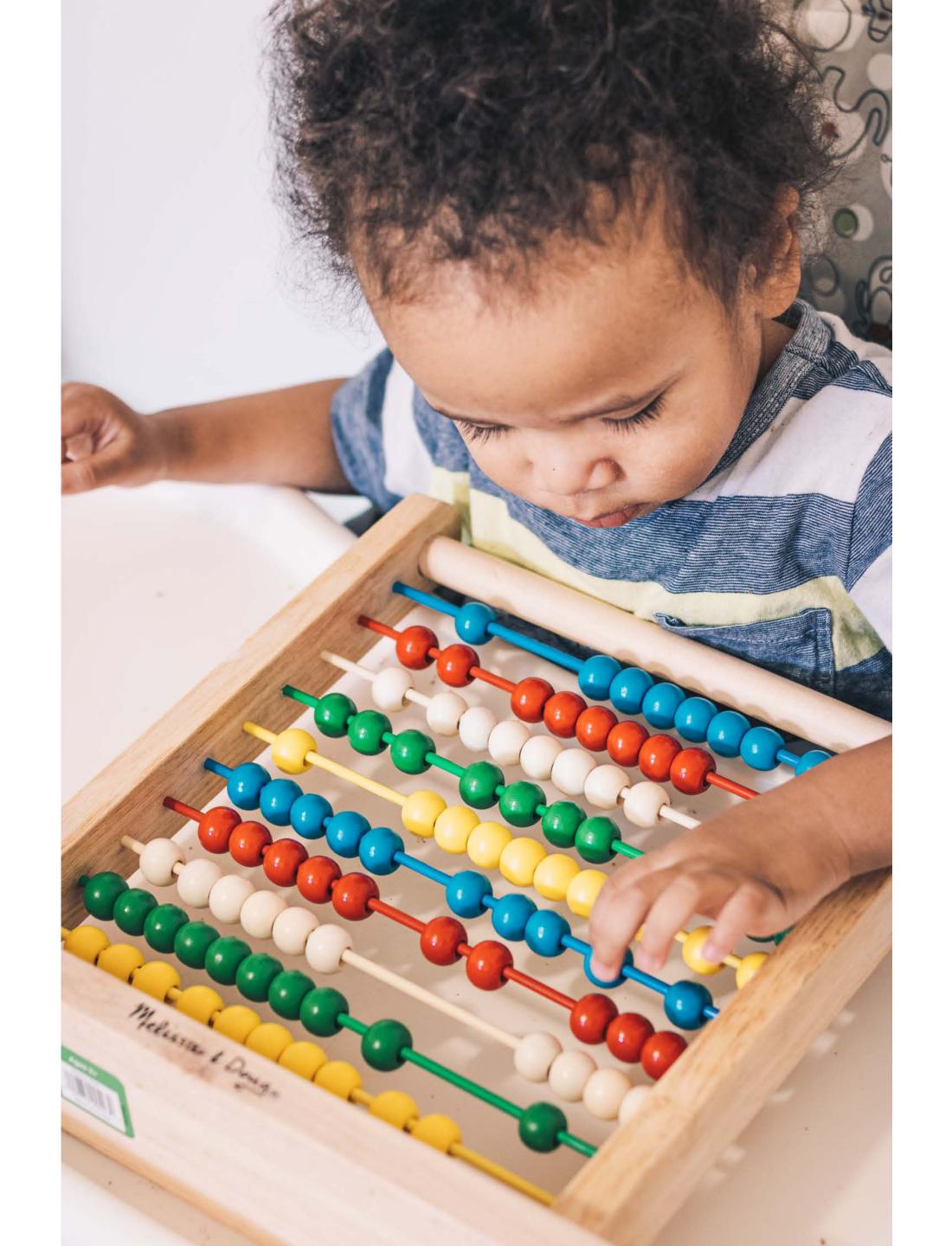


Investing in our Collective Future

The benefits of investing in childcare impact children, families, and every member of the community that depends on a talented workforce and strong local economy. Access to childcare helps families find and keep a job, while supporting learning and healthy development for a generation of young children.

Investing in childcare...

- sets children up for success, leading to higher graduation rates and better employment opportunities
- increases families' earnings, leading to greater financial security and stability
- boosts short and long-term economic growth,
 leading to more vibrant and prosperous communities



Financial Summary

| Total Project Sources and Uses | |
|--|-------------|
| Sources | |
| Personal Donations and Foundation Grants | \$3,083,663 |
| Estimated Historic Tax Credits | \$700,000 |
| Potential County, State, Federal Grants | \$1,455,000 |
| Pittsburg EDAC Request | \$461,086 |
| Total Sources | \$5,699,749 |
| Uses | |
| Acquisition | \$162,500 |
| Hard Costs | \$4,242,249 |
| Soft Cost | \$1,295,000 |
| Total Uses | \$5,699,749 |

EDAC Funding Request

In addition to the renovation of the existing structure, construction of a new facility and play areas, as well furnishing and equipping all of these spaces, the development plan involves significant improvements to the overall site.

It's these permanent investments in the supporting infrastructure that Point Forward is requesting funding from the EDAC.

The specific items and estimated cost that comprise the

 Asphalt, concrete paving, and striping for the alley/drive lane and new parking lot \$200,290

Curbs, gutters, and sidewalks

\$103,296

Utility, fire line, and sanitary sewage connections

\$157,500

Total Funding Requested*

\$461,086

This number is based on our most recent construction estimate. To account for any potential variance in the final bids and contracts, we would like to request a contingency not to exceed 10% of this total estimate, and to only be used if needed by actual and final costs.

It Takes All of Us

We all have a role to play – as individuals, organizations, and businesses – in improving our community and helping to ensure children get the strongest start possible. Join us in this important effort and together we'll make Southeast Kansas the best place to raise a family.







Memorandum

TO: Daron Hall, City Manager

FROM: Blake Benson, Economic Development Director

DATE: June 7, 2023

SUBJECT: June 13, 2023 Agenda Item

Kelce College of Business economic research services

Since 2014, the City has partnered with the Kelce College of Business to compile and publish vital business and economic indicators. In return, the Kelce College commits to publishing four quarterly economic indicator reports that are mailed to all entities with a City business license, with extras available to be utilized in various marketing efforts. The reports have been well-received by the community and to those requesting detailed demographic and economic information. The Kelce College also publishes an annual economic profile, coordinates the quarterly *Cost of Living Index Report* and has provided supporting data/research for the City's housing and economic development efforts at no additional cost.

The EDAC considered renewal of this agreement at its June 7, 2023, meeting and felt the services provided by the Kelce College of Business are crucial to the City's efforts. As a result, the EDAC recommended funding the project at \$32,500 for the next year.

Please place this item on the agenda for the City Commission meeting scheduled for Tuesday, June 13, 2023. Action being requested is approval or denial of the EDAC recommendation.



1701 South Broadway Pittsburg, KS 66762-7539 Voice: (620) 235-4598 Fax: (620)235-4578 cob@pittstate.edu www.pittstate.edu/kelce

May 23, 2023

Mr. Jay Byers, Assistant City Manager City of Pittsburg 201 West 4th Street Pittsburg, KS 66762

Dear Jay,

The Pittsburg State University Kelce College of Business again expresses its appreciation to the City of Pittsburg and its Economic Development Advisory Committee for its financial support of our Business and Economic Research Center's production of the quarterly *Pittsburg Micropolitan Area Economic Report* and the annual *Pittsburg Micropolitan Area Economic Profile*. As you know, these publications provide expert analysis and insights into current trends affecting business in the Pittsburg area. Both publications are supported by the 'Pittsburg Micropolitan Area Economic Data' website where past issues may be downloaded and where visitors can access historical time series data for a wide variety of economic indicators. Direct links to this service are featured on both the City and Chamber of Commerce websites making the data available to both existing and prospective business managers and community leaders.

We continue to receive numerous positive comments and words of appreciation from local business and civic leaders about our publications and services. Our efforts are making strong positive contributions to our local economic community. Given the importance of this outreach effort to increase investments in our community, the Kelce College of Business is committed to continuing to provide and enhance this service to the Pittsburg area.

We hereby ask for the Economic Development Advisory Committee's continued support for this work through another round of annual funding. Attached is a proposed budget for the quarterly micropolitan report and the production of the Pittsburg area economic projection and forecast. The report will continue to be physically distributed to nearly 1,300 businesses and organizations in Pittsburg and the immediate surrounding area and another 100 provided to visitors and other groups interested in Pittsburg's economy. This year we request a \$32,500 commitment. We recognize that this represents a larger investment than in previous years. The increase is due to the escalating costs of producing and distributing the report. Printing and distribution costs have risen from \$2.41 to \$2.63 per unit for the quarterly report and from \$2.88 to \$3.25 for the annual profile. Our overall distribution list of businesses and organizations has grown from 1,050 to 1,290 (which is reflective of our community's overall growth!). The campus wage floor for student employees also rose from \$7.25 to \$8.00 per hour. While costs of data and supplies also continue to increase, we work hard to minimize expenditures.

The requested funding will allow us to continue producing the quarterly report, the annual economic profile, and the local area economic database website, all under Dr. Michael Davidsson's leadership. In addition, it will allow us to maintain the IMPLAN: Economic Impact Analysis for Planning software package, data, and accompanying training. The IMPLAN package is the state-of-the-art statistical package that is used by regional economists to determine the local impact of new businesses, plant relocations, and other major events on the local economy.

Attached please find a breakdown of how the requested dollars will be spent. Also shown is the matching financial commitment that the university and the Kelce College are making toward this public service project. Twenty percent of Dr. Michael Davidsson's work hours are allocated to the project and the research that supports it. To capture the additional indirect costs of office space, utilities, and office equipment use that also support the project, I have estimated these overhead expenditures at the university's federally negotiated recovery rate used for grants and contracts. The university's commitment to this project is more than \$40,000. (Please note that the university's contributions listed here are based on our expected budget for next year, including Dr. Davidsson's recent promotion to full Professor.) As you can see, this valuable project is truly a joint City-University partnership.

Professor Davidson and I are available to answer any questions or concerns you may have with this request.

Thank you for your support and consideration. Through the Business and Economic Research Center, the Kelce College of Business is committed to partnering with the City of Pittsburg, the Economic Development Advisory Committee, and the Pittsburg Area Chamber of Commerce in furthering the economic development of our community.

Sincerely,

Paul W. Grimes, Dean Kelce College of Business

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Pittsburg State University

Pittsburg Micropolitan Area Economic Report Requested Annual Commitment

Direct Expenditures

| Printing, Design, and Distribution for Micropolitan Report: | |
|--|-----------------|
| \$2.63 per unit x 1,400 units x 4 quarterly issues | \$14,728 |
| Printing, Design, and Distribution for Annual Profile and Forecast | |
| \$3.75 per unit x 1,400 units | \$ 5,250 |
| Industry Projection Data and Miscellaneous Expenses | \$ 1,402 |
| IMPLAN; training, and data purchase ` | \$ 5,000 |
| Supplies and other resources | \$ 1,000 |
| Student Worker Time: | |
| 20 hours per week @ \$8.00 x 32 weeks | <u>\$ 5,120</u> |
| Total Request | <u>\$32,500</u> |

Pitt State and Kelce College of Business In-Kind Matching Contributions

Direct Expenditures

| Faculty Time (Davidsson): 20% salary @ \$92,065 Fringes @ ((% of time x salary base x 18.8%) + (\$10,233 x % of time)) Travel: One national conference | \$18,413 \$5,509 \$2,000 |
|---|--------------------------------|
| Graphic Artist: Design and layout work Micropolitan Report (4 issues) Annual Profile (1 issue) | \$2,392 \$780 |
| Indirect Costs | |
| Indirect overhead expenditures (facilities and administration), including physical space, utilities, and office equipment use. Estimated at Federal Government recovery rate of 47% | \$11,243 |
| University Total | <u>\$40,337</u> |