



**City of Pittsburg, KS
Water Treatment Facility**

Request for Proposals

Well #8 Removal, Disassemble, Inspect and Reinstallation

Proposal Due Date:
Tuesday, March 21st, 2023, at 2 PM

Request for Proposals

Well #8

General Information

The City of Pittsburg, Kansas Water Treatment Facility is requesting bid proposals for the removal, inspection, maintenance and reinstallation of well #8 located at 602 S. Free King Hwy. Submittal will be due no later than 2:00 P.M., March 21, 2023 and submitted to City of Pittsburg's City Clerk.

Project Summary/Scope of work:

Provide all necessary equipment, materials and labor for the removal, disassembly, inspection and reinstallation of the pump from the well. All work will be completed by June 30th, 2023.

Specifications:

- The motor will be removed and stored on site. (City to coordinate motor inspection)
- The 10" stainless steel column pipe will be racked on site and field inspected.
(35) pipe sections
- The line shafts (35), bearing retainers (35) and pump bowl assembly (1) will be loaded and transported for further inspection.
- A detailed report will be prepared and submitted to the City outlining the condition of the equipment along with recommendations for repair or replacement.
 1. Line shafts will be cleaned and inspected to be within .002" of straightness
 2. Line shaft bearings will be measured for wear
 3. The pump will be disassembled and inspected
- Following shop repairs the equipment will be reinstalled and a pump test will be performed at design flow for 2 hours.
- **Any Maintenance / Repair cost will be negotiated separate from this Proposal.**

Proposals shall include, but are not limited to the following:

- Price
- Use
- Terms

Evaluation Factors:

1. Quality of materials listed in proposal and if they will meet or exceed established standard of quality set in the technical section of the RFP.
2. Total cost of project as defined in the RFP with any alternates or options offered by proposals clearly defined.
3. Number and quality of references for similar projects as defined by the RFP.
4. Established record of meeting project timelines and deadlines.

Procedure

Tentative Project Schedule:

A tentative timeline is set forth below. This timeline is subject to change by the City, at the City's sole discretion, as events and conditions warrant.

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|--|--------------------------------------|
| • Proposal Release Date | February 27 th , 2023 |
| • Proposals Due | March 21 st , 2023 @ 2 PM |
| • Formal Acceptance/Award by City Commission | March, 28 th , 2023 |
| • All Work to be Completed by: | June 30 th , 2023 |

Method of Submission:

Proposals shall be submitted by mail or by hand to the following address. Envelopes used in submitting Proposals must be clearly marked, "**PROPOSAL: Well #8**":

Tammy Nagel, City Clerk
City of Pittsburg, Kansas
P.O. Box 688
Pittsburg, Kansas 66762

The deadline for submission is **Tuesday, March 21, 2023, by 2 p.m., Central Standard Time**. There will be a public opening of Proposals in the City Hall Conference Room.

Questions and Answers

All questions regarding this RFP should be directed to:

Terry Bradshaw
Water Treatment Superintendent
620-230-5630
Terry.bradshaw@pittks.org

General Terms and Conditions

Contract: The successful firm will be required to enter into a written contract with the City.

General Terms and Conditions – Cont.

Insurance:

The City of Pittsburg has certain insurance requirements that must be met. The FIRM will be responsible to purchase and maintain at its sole expense the following insurance coverage:

- Professional liability insurance covering negligent acts, errors or omissions of FIRM, its agents, officers, and employees. Total aggregate policies of insurance shall be in an amount of not less than One Million Dollars and 00/100 Cents (\$1,000,000.00).
- A comprehensive general liability policy of insurance shall be purchased and maintained that lists the City as an additional insured. Such policy of insurance shall be in an amount of not less than One Million Dollars and 00/100 Cents (\$1,000,000.00).
- A Workmen’s Compensation and Employer’s Liability Policy shall be procured and maintained. This policy shall include an “all states” endorsement. Said insurance policy shall also cover claims for injury, disease or death of employees which, for any reason does not fall within the provisions of the Workmen’s Compensation Law. Liability Limits shall not be less than:
 - Workmen’s Compensation – Statutory
 - Employer’s Liability - \$500,000.00 Each Occurrence.
- FIRM shall furnish the City copies of all insurance polices or certificates of insurance relating to the insurance policies that must be maintained hereunder.

In addition, insurance policies applicable hereto shall contain a provision that the City shall be given thirty (30) days written notice by the insurance company before each policy is substantially changed or cancelled.

Nondiscrimination Agreement

The Recipient, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.