

OFFICIAL MINUTES
OF THE MEETING OF THE
GOVERNING BODY OF THE
CITY OF PITTSBURG, KANSAS
June 14, 2022

A Regular Session of the Board of Commissioners was held at 5:30 p.m. on Tuesday, June 14, 2022, in the City Commission Room, located in the Law Enforcement Center, 201 North Pine, with Mayor Cheryl Brooks presiding and the following members present: Dawn McNay, Chuck Munsell, and Ron Seglie. Commissioner Stu Hite participated in the meeting by phone.

Mayor Brooks led the flag salute.

274th BIRTHDAY OF THE UNITED STATES ARMY – Commissioner Seglie announced that today is the 274th birthday of the United States Army.

INVOCATION – Pete Mayo, on behalf of Ascension Via Christi Health, provided an invocation.

PARKING ORDINANCES – John Lair, 1608 North Joplin, encouraged the City to enforce the City's traffic Ordinances restricting vehicles from being parked on sidewalks and on the wrong side of City streets.

EXPLORE CRAWFORD COUNTY – JEFFERSON HIGHWAY ASSOCIATION RECOGNITION - Chris Wilson, representing Explore Crawford County, presented Mayor Brooks with an Outstanding City Award from the Jefferson Highway Association for leadership in preserving the history and heritage of the Jefferson Highway.

LIONS CLUB – Pittsburg Lions Club President Lori Horton, 222 North Highland, thanked the sponsors and vendors that participated in the recent Lions Club State Conference that was held in Pittsburg at Memorial Auditorium. Ms. Horton thanked Memorial Auditorium staff members Kyle, Jess, Olivia and Gabe for their assistance and hospitality during the conference.

APPROVAL OF MINUTES – On motion of Munsell, seconded by McNay, the Governing Body approved the May 24, 2022, City Commission Meeting minutes as presented. Motion carried.

LAND BANK BOARD OF TRUSTEES APPOINTMENT – On motion of Munsell, seconded by McNay, the Governing Body appointed Dane Arck to a first three-year term as a member of the Land Bank Board of Trustees effective immediately and concluding on December 31, 2024. Motion carried.

KANSAS HOUSING RESOURCES CORPORATION - GRANT APPLICATION – On motion of Munsell, seconded by McNay, the Governing Body authorized staff to submit an application to the Kansas Housing Resources Corporation's (KHRC) Emergency Solutions Grant (ESG) program for a grant in the amount of \$69,500 to be used for homeless prevention and rapid rehousing, and authorized the Mayor to sign the necessary documents on behalf of the City. Motion carried.

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APPROPRIATION ORDINANCE – On motion of Munsell, seconded by McNay, the Governing Body approved the Appropriation Ordinance for the period ending June 14, 2022, subject to the release of HUD expenditures when funds are received with the following roll call vote: Yea: Brooks, Hite, McNay, Munsell and Seglie. Motion carried.

KANSAS STATE HISTORIC PRESERVATION OFFICE – GRANT ACCEPTANCE – On motion of McNay, seconded by Munsell, the Governing Body accepted a grant in the amount of \$16,000 from the Historic Preservation Fund for the Off Broadway Survey, pending allocation of federal funds to the Kansas State Historic Preservation Office for federal fiscal year 2022, and authorized the Mayor to sign the necessary documents on behalf of the City. Motion carried.

Commissioner McNay requested that Quentin Holmes, Director of Community Development and Housing, provide an update on both the On Broadway Survey and the Off Broadway Survey at a future City Commission Meeting

CHANGE ORDER NO. 1 – NORTH WATER TOWER BLAST & PAINT PROJECT – On motion of Munsell, seconded by McNay, the Governing Body approved Change Order No. 1 to the North Water Tower Blast & Paint Project, for structural modifications to include the addition of a 30" shell manway and an interior ladder, reflecting an increase of \$16,000.00 to the contract with Utility Service Co, Inc., bringing the overall contract amount to \$303,000.00 and to increase the number of working days by ten, and authorized the Mayor to sign the Change Order on behalf of the City. Motion carried.

COMMISSIONER STU HITE - Mayor Brooks noted that Commissioner Stu Hite is participating in the meeting this evening by phone.

PITTSBURG STATE UNIVERSITY KELCE COLLEGE OF BUSINESS ECONOMIC RESEARCH PROPOSAL – On motion of McNay, seconded by Seglie, the Governing Body approved the recommendation of the Economic Development Advisory Committee (EDAC) to support the Pittsburg State University Kelce College of Business Economic Research Proposal at an investment level of \$25,000 to fund the project for one year, and authorized the Mayor to sign the appropriate documents on behalf of the City. Motion carried with Commissioner Hite abstaining due to his employment with Pittsburg State University.

COMEAU JEWELRY COMPANY REQUEST – On motion of Hite, seconded by McNay, the Governing Body approved the recommendation of the Economic Development Advisory Committee (EDAC) to grant the request submitted by Comeau Jewelry Company, for an allocation of up to \$70,000 in funding to be used specifically to offset a portion of the anticipated infrastructure costs to support the Comeau Jewelry Company construction project at 525 South Broadway. Motion carried.

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SCHNELLE SM, INC. REQUEST – On motion of Munsell, seconded by Hite, the Governing Body approved the recommendation of the Economic Development Advisory Committee (EDAC) to grant the request submitted by Schnelle SM, Inc., for an allocation of up to \$60,000 in funding to be used specifically to offset a portion of the anticipated infrastructure costs to support the Fireplace Creations construction project located at 4th and Highland. Motion carried.

JMAC QOZ BUSINESS II, LLC - PAYMENT DEFERRAL REQUEST – On motion of McNay, seconded by Brooks, the Governing Body approved the recommendation of the Economic Development Advisory Committee (EDAC) to grant the request submitted by JMAC QOZ Business II, LLC, for a six-month deferral on the repayment of their loan to support the Villas at Creekside project, adjusting the payment schedule to reflect a first payment due on November 1, 2022, and authorized the Mayor to sign the appropriate documents on behalf of the City. Motion carried.

3P DEVELOPMENT GROUP, LLC REQUEST – On motion of McNay, seconded by Seglie, the Governing Body approved the recommendation of the Economic Development Advisory Committee (EDAC) to grant the request submitted by 3P Development Group, LLC, for an allocation of up to \$250,000 in funding to be used specifically for the reimbursement of infrastructure-related costs associated with the Sunflower Estates project located on North Home Street near Meadowlark Elementary School. Motion carried.

ORDINANCE NO. G-1338 – On motion of Seglie, seconded by Munsell, the Governing Body adopted Ordinance No. G-1338, amending Sections 6-190 through 6-195 and Section 6-197 of the Pittsburg City Code to authorize the possession and consumption of Cereal Malt Beverage within the Common Consumption Area boundaries, and authorized the Mayor to sign the Ordinance on behalf of the City. Motion carried.

EARLES ENGINEERING & INSPECTION - CONSULTANT AGREEMENT – On motion of Seglie, seconded by Brooks, the Governing Body authorized staff to enter into a Consultant Agreement with Earles Engineering & Inspection, of Pittsburg, Kansas, for engineering services associated with the Manhole 7b-13A sewer lining project, with engineering fees not to exceed \$26,800.00, with the estimated project cost of \$448,000.00 to be paid using the Wastewater Collections Operating Fund, and authorized the Mayor and City Clerk to sign the Consultant Agreement on behalf of the City. Motion carried.

NON-AGENDA REPORTS AND REQUESTS –

DUSTROL, INC. – On motion of Hite, seconded by McNay, the Governing Body accepted a proposal submitted by Dustrol, Inc., in the amount of \$72,703.19, for mobilization, cold milling, and related hauling services for five street projects within the City. Motion carried.

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PUBLIC INPUT RESPONSE – Commissioner Seglie stated that John Lair brought up a good point during Public Input regarding parking. Discussion was held regarding the enforcement of parking violations. Commissioner Seglie suggested Police Officers apply stickers to the windshields of illegally parked vehicles, as a way of notifying the vehicle owners of the violations.

ADJOURNMENT: On motion of McNay, seconded by Munsell, the Governing Body adjourned the meeting at 6:54 p.m. Motion carried.

Cheryl L. Brooks

Cheryl L. Brooks, Mayor

ATTEST:

Tammy Nagel

Tammy Nagel, City Clerk

