

OFFICIAL MINUTES  
OF THE MEETING OF THE  
GOVERNING BODY OF THE  
CITY OF PITTSBURG, KANSAS  
November 23, 2021

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A Regular Session of the Board of Commissioners was held at 5:30 p.m. on Tuesday, November 23<sup>rd</sup>, 2021, in the City Commission Room, located in the Law Enforcement Center, 201 North Pine, with Mayor Chuck Munsell presiding and the following members present: Larry Fields, Dawn McNay, and Patrick O'Bryan. Commissioner Cheryl Brooks was absent.

Mayor Munsell led the flag salute.

PUBLIC INPUT – INVOCATION – Mark Chambers, on behalf of the First United Methodist Church, provided an invocation.

CITY EMPLOYEE PROMOTIONS – City Manager Daron Hall announced that Kim Vogel has been appointed as the City's Director of Human Resources and Toby Book has been appointed as the Director of Parks and Recreation.

APPROVAL OF MINUTES – On motion of O'Bryan, seconded by McNay, the Governing Body approved the November 9<sup>th</sup>, 2021, City Commission Meeting minutes as presented. Motion carried. Absent: Brooks.

DISPOSITION OF BIDS - ELEVATOR AND LIFT MAINTENANCE – On motion of O'Bryan, seconded by McNay, the Governing Body awarded the bid for a full maintenance contract with monthly inspections of elevators and lifts at various City facilities for the period of January 1, 2022, through December 31, 2024, to the low bidder, TK Elevator, of Ozark, Missouri, based on their total annual cost of \$13,440.00 and authorized the Mayor and City Clerk to execute the contract documents once prepared. Motion carried. Absent: Brooks.

2022 CEREAL MALT BEVERAGE LICENSES – On motion of O'Bryan, seconded by McNay, the Governing Body approved the applications submitted by The City of Pittsburg (Four Oaks Golf Course and Lincoln Park), Casey's Retail Company dba Casey's #3924 (2520 South Broadway), Casey's Retail Company dba Casey's #2893 (2912 North Broadway), Casey's Retail Company dba Casey's #2961 (612 South Broadway), Walmart Inc. dba Walmart #72 (2710 North Broadway), Walmart Inc. dba Walmart #5791 (1011 East Centennial), Walmart Inc. dba Walmart #5791 Fuel Station (1015 East Centennial), Walgreen Co. dba Walgreens #09049 (1911 North Broadway), DG Retail, LLC dba Dollar General Store #18856 (820 West 4th Street), DG Retail, LLC dba Dollar General Store #13065 (2004 South Rouse), DG Retail, LLC dba Dollar General Store #3785 (2810 North Broadway) and Rhodes Grocery, Inc. dba Ron's Supermarket (310 East Centennial) to sell Cereal Malt Beverages for the year 2022 and directed the City Clerk to issue the licenses. Motion carried. Absent: Brooks.

APPROPRIATION ORDINANCE – On motion of O'Bryan, seconded by McNay, the Governing Body approved the Appropriation Ordinance for the period ending November 23<sup>rd</sup>, 2021, subject to the release of HUD expenditures when funds are received with the following roll call vote: Yea: Fields, McNay, Munsell and O'Bryan. Motion carried. Absent: Brooks.



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DISPOSITION OF BIDS – EXCLUSIVE CONTRACT TOWING – On motion of Fields, seconded by O'Bryan, the Governing Body awarded the bid for Exclusive Contract Towing Services to Bean's Towing and Auto Body, of Weir, Kansas, for the period of January 1, 2022, through December 31, 2023, based on their bid of \$125.00 per vehicle tow and \$15.00 per day for vehicle storage. Motion carried. Absent: Brooks.

PUBLIC HEARING - 2021 BUDGET AMENDMENT – Following the Public Hearing, on motion of Fields, seconded by McNay, the Governing Body approved the amended use of 2021 funds in the 2021 budget. Motion carried. Absent: Brooks.

SALE OF 3004 NORTH ROTARY TERRACE – On motion of O'Bryan, seconded by Fields, the Governing Body approved staff recommendation to sell the property located at 3004 North Rotary Terrace to Watco for a total purchase price of \$900,000, authorized the Mayor to sign the necessary documents on behalf of the City, and authorized the City Manager to represent the City and execute the required documents at the closing. Motion carried. Absent: Brooks.

ATKINSON MUNICIPAL AIRPORT APRON RECONSTRUCTION AND EXPANSION PROJECT – On motion of Fields, seconded by McNay, the Governing Body authorized staff to advertise bids for the Atkinson Municipal Airport Apron Reconstruction and Expansion Project, with the intent to apply for a federal grant, and authorized the Mayor to sign the necessary documents on behalf of the City. Motion carried. Absent: Brooks.

REQUEST TO CHANGE ZONING – On motion of O'Bryan, seconded by McNay, the Governing Body approved the recommendation of the Planning Commission/Board of Zoning Appeals to grant the request submitted by the City of Pittsburg to change the zoning of certain areas, located at 4th & Rouse Streets, from R-1C, Single Family Residential, to CP-2, Planned General Commercial, and directed staff to prepare the appropriate Ordinance. Motion carried. Absent: Brooks.

ORDINANCE NO. G-1332 – On motion of McNay, seconded by Fields, the Governing Body adopted Ordinance No. G-1332, amending Section 82-111 of the Pittsburg City Code fixing rates and minimum charges for water service; providing an effective date of January 1, 2022, and authorized the Mayor to sign the Ordinance on behalf of the City. Motion carried. Absent: Brooks.

ORDINANCE NO. G-1333 – On motion of O'Bryan, seconded by Fields, the Governing Body adopted Ordinance No. G-1333, amending Section 82-141 of the Pittsburg City Code fixing rates and minimum charges for sewer service; providing an effective date of January 1, 2022, and authorized the Mayor to sign the Ordinance on behalf of the City. Motion carried. Absent: Brooks.

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RESOLUTION NO. 1248 – On motion of O'Bryan, seconded by Fields, the Governing Body approved Resolution No. 1248, amending Resolution No. 1214 establishing the equivalent residential unit, ERU rate and undeveloped property rate; providing an effective date of January 1, 2022, and authorized the Mayor to sign the Resolution on behalf of the City. Motion carried. Absent: Brooks.

RESOLUTION NO. 1249 – On motion of McNay, seconded by O'Bryan, the Governing Body approved Resolution No. 1249, adopting and approving the Capital Improvements Program (CIP) for the years 2022-2026, and authorized the Mayor to sign the Resolution on behalf of the City. Motion carried. Absent: Brooks.

2022 PITTSBURG CCLIP PROJECT 019 U-2388-01 - CHANGE ORDER NO. 1 – On motion of Fields, seconded by McNay, the Governing Body approved Change Order No. 1 to the contract with Heckert Construction Co., Inc. for the 2022 Pittsburg CCLIP (City Connecting Link Improvement Project) on Broadway and on 4<sup>th</sup> Street reflecting an increase of \$69,445.00, making a new contract construction amount of \$1,065,866.37. Motion carried. Absent: Brooks.

WASTEWATER TREATMENT PLANT DESIGN AGREEMENT - AMENDMENT #3 – On motion of Fields, seconded by O'Bryan, the Governing Body approved Amendment #3 to the Wastewater Treatment Plant Design Agreement with Earles Engineering and Inspection, Inc. for additional drilling work for the geology requirements at the new treatment plant location, extra fees for insurance costs, extra work on Generator review, and extra expenses for the additional work involved, increasing the contract by \$14,522.84, making an adjusted agreement amount of \$2,474,850.84, and authorized the Mayor to execute Amendment #3 on behalf of the City. Motion carried. Absent: Brooks.

#### NON-AGENDA REPORTS & REQUESTS:

SMALL BUSINESS SATURDAY – Director of Community Development and Housing Quentin Holmes announced that Small Business Saturday will take place in downtown Pittsburg from 10:00 a.m. until 2:00 p.m. on Saturday, November 27<sup>th</sup>, 2021.

CHRISTMAS PARADE – Director of Human Resources Kim Vogel announced that the City's Christmas Parade will take place in downtown Pittsburg at 6:30 p.m. on Monday, November 29<sup>th</sup>, 2021.



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ADJOURNMENT: On motion of O'Bryan, seconded by Fields, the Governing Body adjourned the meeting at 6:17 p.m. Motion carried. Absent: Brooks.

Cheryl L. Brooks, Mayor  
, Mayor

ATTEST:

Tammy Nagel  
Tammy Nagel, City Clerk

