

OFFICIAL MINUTES
OF THE MEETING OF THE
GOVERNING BODY OF THE
CITY OF PITTSBURG, KANSAS
September 28, 2021

A Regular Session of the Board of Commissioners was held at 5:30 p.m. on Tuesday, September 28th, 2021, in the City Commission Room, located in the Law Enforcement Center, 201 North Pine, with Mayor Chuck Munsell presiding and the following members present: Cheryl Brooks, Larry Fields, Dawn McNay, and Patrick O'Bryan.

Mayor Munsell led the flag salute.

PUBLIC INPUT - INVOCATION – Major Patricia Johnson, on behalf of the Salvation Army, provided an invocation.

WALKING TOUR BROCHURE AGENDA ITEM – Joella Skyles, 112 Westfield Road, explained that she was part of a group that recently organized a walking tour of downtown. She questioned the need to enter into an agreement with the State for the creation of a walking tour brochure.

APPROVAL OF MINUTES – On motion of O'Bryan, seconded by Brooks, the Governing Body approved the September 14th, 2021, City Commission Meeting minutes as presented. Motion carried.

OLSSON, INC. – CONSTRUCTION ADMINISTRATION SERVICES AGREEMENT – On motion of O'Bryan, seconded by Brooks, the Governing Body approved staff recommendation to enter into a Construction Administration (Inspection) Services Agreement with Olsson Inc., of Pittsburg, Kansas, in an amount not to exceed \$72,295.00 in which Olsson Inc. will perform inspections and testing for the 2022 Pittsburg CCLIP Project on North Broadway Street (US 69B)/East 4th Street (K-126), and authorized the Mayor to sign the Construction Administration Services Agreement on behalf of the City. Motion carried.

FEDERAL AVIATION ADMINISTRATION – ANTENNA & EQUIPMENT SPACE LEASE – On motion of O'Bryan, seconded by Brooks, the Governing Body renewed the no-fee Antenna & Equipment Space Lease providing the Federal Aviation Administration (FAA) with 21 square feet of space in the Administration Building at the Atkinson Municipal Airport to store Radio Communications Outlet (RCO) equipment for a 5-year term beginning on October 1, 2021, and authorized the Mayor to sign the lease on behalf of the City. Motion carried.

APPROPRIATION ORDINANCE – On motion of O'Bryan, seconded by Brooks, the Governing Body approved the Appropriation Ordinance for the period ending September 28th, 2021, subject to the release of HUD expenditures when funds are received with the following roll call vote: Yea: Brooks, Fields, McNay, Munsell and O'Bryan. Motion carried.

ORDINANCE NO. G-1328 – On motion of Fields, seconded by Brooks, the Governing Body approved Ordinance No. G-1328, amending Section 78-116 of the Pittsburg City Code to prohibit parking on the north side of the 100, 200 and 400 blocks of West Adams Street, and authorized the Mayor to sign the Ordinance on behalf of the City. Motion carried.

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WALKING TOUR BROCHURE PROJECT AGREEMENT – On motion of Munsell, seconded by Fields, the Governing Body approved a Project Agreement between the City and the State of Kansas Historical Society, State Historic Preservation Office (SHPO), in which the City will receive funding from the State in the amount of \$7,500 to produce a walking tour brochure focused on the downtown commercial area of Pittsburg, and authorized the Mayor to sign the Agreement on behalf of the City. Motion carried.

Director of Community Development and Housing Quentin Holmes indicated that the brochure project will include an interactive app to compliment the downtown tour that Ms. Skyles helped create. Commissioner Fields requested that the tour information be updated to include buildings listed on the National Register of Historic Places.

ARVEST BANK - P & L DEVELOPMENT - SUBORDINATION AGREEMENT – On motion of O'Bryan, seconded by Fields, the Governing Body approved the recommendation of the Economic Development Advisory Committee (EDAC) to enter into a new Subordination Agreement with Arvest Bank and P&L Development, relating to the Silverback housing development, as Arvest Bank is increasing its loan amount by \$53,600 on Lot 6 and \$40,800 on Lot 9, and authorized the Mayor to sign the necessary documents on behalf of the City. Motion carried.

RESOLUTION NO. 1247 – On motion of O'Bryan, seconded by McNay, the Governing Body adopted Resolution No. 1247, determining that the City is considering establishing a Rural Housing Incentive District (RHID) within the City, and authorized the Mayor to sign the Resolution on behalf of the City. Motion carried.

NON-AGENDA REPORTS & REQUESTS:

HOUSING DEVELOPMENT UPDATE - Director of Community Development and Housing Quentin Holmes provided an update on the Creekside East, Payton's Hamlet, Silverback Landing, and Villas at Creekside Housing Developments.

ADJOURNMENT: On motion of O'Bryan, seconded by Fields, the Governing Body adjourned the meeting at 6:18 p.m. Motion carried.



Tammy Nagel
Tammy Nagel, City Clerk

Chuck Munsell

Chuck Munsell, Mayor