

OFFICIAL MINUTES
OF THE MEETING OF THE
GOVERNING BODY OF THE
CITY OF PITTSBURG, KANSAS
July 13, 2021

A Regular Session of the Board of Commissioners was held at 5:35 p.m. on Tuesday, July 13th, 2021, in the City Commission Room, located in the Law Enforcement Center, 201 North Pine, with Mayor Chuck Munsell presiding and the following members present: Larry Fields, Dawn McNay, and Patrick O'Bryan. Commissioner Cheryl Brooks was absent.

Mayor Munsell led the flag salute.

PUBLIC INPUT - INVOCATION – Pete Mayo, on behalf of Ascension Via Christi Health, provided an invocation.

APPROVAL OF MINUTES – On motion of O'Bryan, seconded by Fields, the Governing Body approved the June 22nd, 2021, City Commission Meeting minutes as presented. Motion carried. Absent: Brooks.

CEREAL MALT BEVERAGE LICENSE – LEROY SMITH – On motion of O'Bryan, seconded by Fields, the Governing Body approved the application submitted by Leroy Smith for a Cereal Malt Beverage License for the annual celebration to honor the life of Brandon Smith to be held at the Frisco Event Center (210 East 4th Street) from 4:00 p.m. until 11:00 p.m. on Saturday, July 31st, 2021, and authorized the City Clerk to issue the license. Motion carried. Absent: Brooks.

CEREAL MALT BEVERAGE LICENSE – SAKERA – On motion of O'Bryan, seconded by Fields, the Governing Body approved the application submitted by Muhamad Noor Sani for a 2021 Cereal Malt Beverage License for Sakera, located at 1618 South Broadway, and authorized the City Clerk to issue the license pending a satisfactory City inspection. Motion carried. Absent: Brooks.

KDOT AGREEMENT – 2022 CITY CONNECTING LINK IMPROVEMENT PROGRAM AGREEMENT – On motion of O'Bryan, seconded by Fields, the Governing Body approved Agreement No. 63-21 between the Secretary of Transportation, Kansas Department of Transportation (KDOT), and the City of Pittsburg, Kansas, to participate in funding of a resurfacing (mill and overlay) project on Broadway Street (US-69B)(2nd Street to 5th Street) and W. 4th Street (K-126)(Pine to Broadway) as part of KDOT's State Fiscal Year 2022 City Connecting Link Improvement Program (CCLIP), based on a 90% State/10% Local funding split with the State's share not to exceed \$300,000.00 and authorized the Mayor and City Clerk to execute the agreement on behalf of the City. Motion carried. Absent: Brooks.

SEWER SERVICE OUTSIDE CITY LIMITS – DRENICK – On motion of O'Bryan, seconded by Fields, the Governing Body approved the application submitted by John and Terri Drenick for sewer service outside the corporate City limits to property located at 3505 South Rouse. Motion carried. Absent: Brooks.

OFFICIAL MINUTES
OF THE MEETING OF THE
GOVERNING BODY OF THE
CITY OF PITTSBURG, KANSAS
July 13, 2021

APPROPRIATION ORDINANCE – On motion of O'Bryan, seconded by Fields, the Governing Body approved the Appropriation Ordinance for the period ending July 13th, 2021, subject to the release of HUD expenditures when funds are received with the following roll call vote: Yea: Fields, McNay, Munsell, and O'Bryan. Motion carried. Absent: Brooks.

PRESENTATION OF THE CITY MANAGERS SUBMITTED 2022 BUDGET - City Manager Daron Hall and Director of Finance Larissa Bowman presented the City Manager's Submitted Budget for 2022.

REQUEST TO CHANGE ZONING – On motion of Fields, seconded by O'Bryan, the Governing Body approved the recommendation of the Planning Commission/Board of Zoning Appeals to grant the request submitted by the Community Health Center of Southeast Kansas (CHCSEK), to change the zoning of the two vacant parcels located directly west of 605 East 29th Street from R-1C, Single Family Residential District and RP-3 Planned Medium Density District, to CP-0, Planned Commercial Office District, to allow for the extension of the medical education facility property, and directed the preparation of the appropriate Ordinance. Motion carried with Commissioner McNay abstaining due to her employment with the Community Health Center of Southeast Kansas. Absent: Brooks.

Commissioner O'Bryan noted that he is a non-paid member of the Board of Directors for the Community Health Center of Southeast Kansas.

VACATION REQUEST – On motion of O'Bryan, seconded by Fields, the Governing Body approved the recommendation of the Planning Commission/Board of Zoning Appeals to grant the request submitted by Countryside Self Storage, LLC, to vacate the east portion of the alley located between the 200 Blocks of East Rose and East 1st Street, and directed the preparation of the appropriate Order. Motion carried. Absent: Brooks.

SUGAR CREEK PACKING CO. - FIRST AMENDMENT TO OPTION AGREEMENT FOR THE PURCHASE OF REAL ESTATE – On motion of McNay, seconded by Fields, the Governing Body approved staff recommendation to enter into a First Amendment to Option Agreement for the Purchase of Real Estate with Sugar Creek Packing Co., in which Sugar Creek Packing Co. will purchase a tract of land, located in the 500 Block of South 210th Street, containing 35.010 acres, in the total purchase amount of \$177,375.00, and authorized the Mayor to sign the First Amendment to Option Agreement for the Purchase of Real Estate on behalf of the City. Motion carried. Absent: Brooks.

COLBY 2021, LLC - REAL ESTATE CONTRACT – On motion of O'Bryan, seconded by Munsell, the Governing Body approved staff recommendation to enter into a Real Estate Contract with Colby 2021, LLC, in which Colby 2021, LLC, will purchase the five vacant tracts of land that cover 1.76 acres at the southwest corner of 4th and Rouse, in the total purchase amount of \$300,000, and authorized the Mayor to sign the Real Estate Contract on behalf of the City. Motion carried. Absent: Brooks.

OFFICIAL MINUTES
OF THE MEETING OF THE
GOVERNING BODY OF THE
CITY OF PITTSBURG, KANSAS
July 13, 2021

SCANNELL PROPERTIES, LLC - PURCHASE AGREEMENT – On motion of O'Bryan, seconded by McNay, the Governing Body approved the recommendation of the Economic Development Advisory Committee (EDAC) to enter into a Real Estate Purchase Agreement with Scannell Properties, LLC, in which Scannell Properties, LLC, will purchase a 40-acre parcel in the City's Airport Industrial Park, as part of an evolving economic development project, at the price of \$5,000 per acre, with Scannell Properties, LLC, providing \$35,000 in earnest money and allowed 120 days to exercise the right to purchase the property, with two 60-day extensions available, and authorized the Mayor to sign the Real Estate Purchase Agreement on behalf of the City. Motion carried. Absent: Brooks.

PITTSBURG AREA CHAMBER OF COMMERCE WELCOME/BUSINESS CENTER PROJECT – On motion of Munsell, seconded by O'Bryan, the Governing Body approved the recommendation of the Economic Development Advisory Committee (EDAC) to participate in the Pittsburg Area Chamber of Commerce Welcome/Business Center Project, to be located at 117 West 4th Street, with an injection of 10% of the total project value, with the City's portion not to exceed \$25,000, and authorized the Mayor to sign the appropriate documents on behalf of the City. Motion carried. Absent: Brooks.

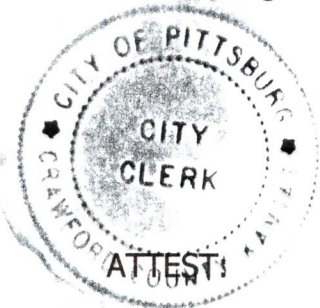
NON-AGENDA REPORTS & REQUESTS:

BI-MONTHLY BUDGET REVIEW - Director of Finance Larissa Bowman provided the June 30, 2021, bi-monthly budget review.

2022 CITY CONNECTING LINK IMPROVEMENT PROGRAM UPDATE – Director of Public Utilities Matt Bacon announced that the City has received authorization to advertise the 2022 City Connecting Link Improvement Program (CCLIP) Project. Mr. Bacon indicated that he anticipates bids to be received around September 1st, 2021.

COVID 19 UPDATE – Commissioner McNay noted that Covid 19 cases in Crawford County are increasing.

ADJOURNMENT: On motion of O'Bryan, seconded by McNay, the Governing Body adjourned the meeting at 6:23 p.m. Motion carried. Absent: Brooks.



Cheryl L. Brooks
Cheryl Brooks, President of the Board

Tammy Nagel
Tammy Nagel, City Clerk