

OFFICIAL MINUTES
OF THE MEETING OF THE
GOVERNING BODY OF THE
CITY OF PITTSBURG, KANSAS
February 9, 2021

A Regular Session of the Board of Commissioners was held at 5:30 p.m. on Tuesday, February 9th, 2021, in the City Commission Room, located in the Law Enforcement Center, 201 North Pine, with Mayor Chuck Munsell presiding and the following members present: Cheryl Brooks, Larry Fields, Dawn McNay and Patrick O'Bryan.

Mayor Munsell led the flag salute.

PUBLIC INPUT - INVOCATION – Pete Mayo, on behalf of Via Christi Health, provided an invocation.

PUBLIC INPUT – CITY HALL KIOSK - Larry Fields, 1704 North Locust, stated that he recently had the opportunity to make a utility payment using the newly installed kiosk at City Hall. Mr. Fields indicated that the kiosk is easy to use and is available for citizens twenty-four hours a day, seven days a week.

2019 CAFR AWARD – Director of Finance Larissa Bowman announced that the City has received the 2019 Certificate of Achievement for Excellence in Financial Reporting (CAFR).

APPROVAL OF MINUTES – On motion of O'Bryan, seconded by Fields, the Governing Body approved the January 26th, 2021, City Commission Meeting minutes as presented. Motion carried.

JUVENILE CORRECTIONS ADVISORY BOARD APPOINTMENT – On motion of O'Bryan, seconded by Fields, the Governing Body approved the request submitted by Angie Hadley, Program Coordinator for the Restorative Justice Authority of Crawford County, to appoint Bill Howell to a first three-year term as a member of the Juvenile Corrections Advisory Board (JCAB). Motion carried.

SURPLUS PROPERTY DECLARATION – On motion of O'Bryan, seconded by Fields, the Governing Body approved staff request to declare certain City assets as surplus and authorized staff to dispose of said assets through the online auctioning services of Purple Wave, Inc. Motion carried.

TAX ABATEMENT – MILLER'S INC. – On motion of O'Bryan, seconded by Fields, the Governing Body approved the recommendation of the Economic Development Advisory Committee (EDAC) to grant a 2021 tax abatement renewal to Millers, Inc. (Docket #2013-5552-EDX). Motion carried.

TAX ABATEMENT – MILLER'S INC. – On motion of O'Bryan, seconded by Fields, the Governing Body approved the recommendation of the Economic Development Advisory Committee (EDAC) to grant a 2021 tax abatement renewal to Millers, Inc. (Docket #2016-2286-EDX). Motion carried.

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TAX ABATEMENT – MILLER'S INC. – On motion of O'Bryan, seconded by Fields, the Governing Body approved the recommendation of the Economic Development Advisory Committee (EDAC) to grant a 2021 tax abatement renewal to Millers, Inc. (Docket #2017-833-EDX). Motion carried.

TAX ABATEMENT - PINAMONTI PHYSICAL THERAPY – On motion of O'Bryan, seconded by Fields, the Governing Body approved the recommendation of the Economic Development Advisory Committee (EDAC) to grant a 2021 tax abatement renewal to Pinamonti Physical Therapy (Docket #2015-1858-IRBX). Motion carried.

TAX ABATEMENT – KENDALL PACKAGING CORPORATION – On motion of O'Bryan, seconded by Fields, the Governing Body approved the recommendation of the Economic Development Advisory Committee (EDAC) to grant a 2021 tax abatement renewal to Kendall Packaging Corporation (Docket #2018-334-IRBX). Motion carried.

TAX ABATEMENT – DHARMA PROPERTIES, LLC – On motion of O'Bryan, seconded by Fields, the Governing Body approved the recommendation of the Economic Development Advisory Committee (EDAC) to grant a 2021 tax abatement renewal to Dharma Properties, LLC (Docket #2018-595-IRBX). Motion carried.

TAX ABATEMENT - RALLISON, LP – On motion of O'Bryan, seconded by Fields, the Governing Body approved the recommendation of the Economic Development Advisory Committee (EDAC) to grant a 2021 tax abatement renewal to Rallison, LP (Docket #2020-1262-EDX). Motion carried.

APPROPRIATION ORDINANCE – On motion of O'Bryan, seconded by Fields, the Governing Body approved the Appropriation Ordinance for the period ending February 9th, 2021, subject to the release of HUD expenditures when funds are received with the following roll call vote: Yea: Brooks, Fields, McNay, Munsell and O'Bryan. Motion carried.

PUBLIC HEARING – PROPERTY TAX ABATEMENT – E & J INVESTMENTS, LLC – Following Public Hearing, on motion of Munsell, seconded by Fields, the Governing Body approved the request for a property tax abatement submitted by E & J Investments, LLC, pertaining to their new Renu Medical & Spa facility located at 2425 Bradshaw Way, and directed the preparation of the necessary Ordinance. Motion carried.

CONTRACT FOR ENGINEERING SERVICES – On motion of McNay, seconded by Fields, the Governing Body approved staff request to enter into a Contract for Engineering Services between the City of Pittsburg and Earles Engineering & Inspection, Inc. in which Earles Engineering & Inspection, Inc. will serve in the role of City Engineer on an as needed basis to complete engineering duties for the City as an independent contractor, and authorized the Mayor to sign the contract on behalf of the City. Motion carried.

Commissioner O'Bryan requested that expenses in relation to this agreement be tracked, in order to compare the use of a contract Engineer vs. having a full-time licensed engineer on staff in the future.

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WATER TREATMENT PLANT ODOR CONTROL STUDY – On motion of O'Bryan, seconded by Brooks, the Governing Body approved staff request to enter into an Engineering Services Agreement with Olsson, Inc., of Pittsburg, in an amount not to exceed \$67,267.00 in which Olsson, Inc. will perform an Odor Control Study at the City's Water Treatment Plant, and authorized the Mayor to sign the agreement on behalf of the City. Motion carried.

PARTIAL MORTGAGE RELEASES - SILVERBACK HOUSING DEVELOPMENT – On motion of O'Bryan, seconded by Fields, the Governing Body approved staff recommendation to approve partial mortgage releases for 1905 Carnie Smith Court and 1829 Silverback Way, located in the Silverback housing development, as Arvest Bank, the primary lender for the project, took first position on the loan, with the City securing a second position on the P & L property until the loan is repaid in December 2023, and authorized the Mayor to sign the release agreements on behalf of the City. Motion carried.

NON-AGENDA REPORTS & REQUESTS:

BI-MONTHLY BUDGET REVIEW - Director of Finance Larissa Bowman provided the December 31, 2020, bi-monthly budget review.

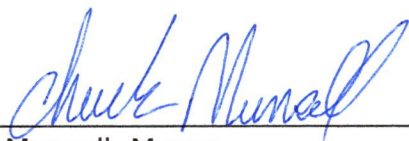
REQUEST FOR PAYMENT - CRAWFORD COUNTY – On motion of Fields, seconded by Brooks, the Governing Body approved staff request to issue payment in the amount of \$122,000 to Crawford County to correct a utility billing error associated with a pump station located on West 4th Street. Motion carried.

LEWARK DEATH – City Manager Daron Hall announced that Mike Lewark passed away. Mr. Hall stated that Mr. Lewark's efforts on behalf of the community were appreciated.

EMPLOYEE APPRECIATION – Mayor Munsell thanked City employees for their hard work, especially during the recent extremely cold weather.

ADJOURNMENT: On motion of O'Bryan, seconded by Fields, the Governing Body adjourned the meeting at 6:00 p.m. Motion carried.





Chuck Munsell, Mayor



Tammy Nagel, City Clerk