

OFFICIAL MINUTES
OF THE MEETING OF THE
GOVERNING BODY OF THE
CITY OF PITTSBURG, KANSAS
January 12, 2021

A Regular Session of the Board of Commissioners was held at 5:30 p.m. on Tuesday, January 12th, 2021, in the City Commission Room, located in the Law Enforcement Center, 201 North Pine, with Mayor Chuck Munsell presiding and the following members present: Cheryl Brooks, Larry Fields, Dawn McNay and Patrick O'Bryan.

Mayor Munsell led the flag salute.

PUBLIC INPUT –

INVOCATION - Mark Chambers, on behalf of the First United Methodist Church, provided an invocation.

ARTICLE 2 UPDATE - ORDINANCE NO. G-1317 - William Strenth, 1515 Hampton, spoke in regard to the proposed changes to Article 2 (Ordinance No. G-1317).

ARTICLE 2 UPDATE – ORDINANCE NO. G-1317 - Gerry Dennett, 1514 Woodland Drive, spoke in regard to the proposed changes to Article 2 (Ordinance No. G-1317).

PUBLIC INPUT PROCEDURES - Commissioner McNay asked that the Governing Body members be consistent in regard to engaging individuals who speak during Public Input. Mayor Munsell indicated that he plans to allow 5 minutes per speaker and to allow questions to be asked by Governing Body members during the Public Input portion of the meetings.

CITY PROJECT ASSISTANCE - Kayla Guilfoyle, Soldier and Family Readiness Specialist for the Kansas National Guard, 1908 "A" South Taylor, offered to assist with City projects.

ORDINANCE No. S-1076 – SECTION 3 – Mayor Munsell stated that he believes Section 3 of Ordinance No. S-1076 is detrimental to the moral of City employees. Mayor Munsell clarified that he has never opposed employee raises.

APPROVAL OF MINUTES – On motion of Fields, seconded by Brooks, the Governing Body approved the December 15th, 2020, City Commission Meeting minutes as presented. Motion carried.

APPOINTMENT AND REAPPOINTMENT – DOWNTOWN ADVISORY BOARD – On motion of Fields, seconded by Brooks, the Governing Body approved the reappointment of Amy Sawyer to a second two-year term as an at-large member and the appointment of Alyssa Rogge to a first two-year term representing the downtown property owner category, to the Downtown Advisory Board, effective immediately and to conclude on December 31, 2022. Motion carried.

OFFICIAL MINUTES
OF THE MEETING OF THE
GOVERNING BODY OF THE
CITY OF PITTSBURG, KANSAS
January 12, 2021

S & H MANAGEMENT – FIRE SERVICE CONTRACT – On motion of Fields, seconded by Brooks, the Governing Body approved staff recommendation to enter into a contract in the amount of \$4,860.32 with S & H Management, LLC, for fire services outside the City limits to property located at 2106 West 4th Street and authorized the Mayor to sign the contract on behalf of the City. Motion carried.

RESOLUTION NO. 1241 – On motion of Fields, seconded by Brooks, the Governing Body approved Resolution No. 1241, declaring and describing the corporate limits and boundary lines of the City of Pittsburg, Crawford County, Kansas and authorized the Mayor to sign the Resolution on behalf of the City. Motion carried.

APPROPRIATION ORDINANCE – On motion of Fields, seconded by Brooks, the Governing Body approved the Appropriation Ordinance for the period ending January 12th, 2021, subject to the release of HUD expenditures when funds are received with the following roll call vote: Yea: Brooks, Fields, McNay, Munsell and O'Bryan. Motion carried.

CITY CONNECTING LINK IMPROVEMENT PROGRAM (CCLIP) ENGINEERING SERVICES AGREEMENT – On motion of Brooks, seconded by Munsell, the Governing Body authorized staff to enter into an Engineering Services Agreement with Olsson Inc., of Pittsburg, in an amount not to exceed \$41,500.00 in which Olsson Inc. will perform the design work for a Kansas Department of Transportation City Connecting Link Improvement Program (KDOT CCLIP) Surface Preservation Project on Broadway from 2nd to 11th and on 4th Street from Broadway to Pine. Motion carried.

FARM LEASE – On motion of Fields, seconded by Brooks, the Governing Body approved the Farm Lease between the City of Pittsburg and Mr. Kenneth Biancarelli for the lease of all the tillable and grass land in Tracts 3, 4, 5, and 5A, located at the Atkinson Municipal Airport, for a term of ten months beginning March 1, 2021, and ending December 31, 2021, in the amount of \$8,085 and authorized the Mayor to sign the lease on behalf of the City. Motion carried.

DOWNTOWN ADVISORY BOARD – On motion of McNay, seconded by Brooks, the Governing Body appointed Tara Grassie as an at-large member and Sarah Colyer to represent the retail/hospitality industry, to first two-year terms as members of Downtown Advisory Board, effective immediately and to conclude on December 31, 2022. Motion carried.

RESOLUTION NO. 1242 – On motion of O'Bryan, seconded by Fields, the Governing Body adopted Resolution No. 1242, determining that the City is considering establishing a Rural Housing Incentive District within the City and adopting a plan for the development of housing and public facilities in such proposed district; establishing the date and time of a public hearing on such matter, and providing for the giving of notice of such public hearing (Villas at Creekside - Phase 1 Rural Housing Incentive District), and authorized the Mayor to sign the Resolution on behalf of the City. Motion carried.

OFFICIAL MINUTES
OF THE MEETING OF THE
GOVERNING BODY OF THE
CITY OF PITTSBURG, KANSAS
January 12, 2021

DEVELOPMENT AGREEMENT - VILLAS AT CREEKSIDE - PHASE 1 RURAL HOUSING INCENTIVE DISTRICT (RHID) - On motion of Fields, seconded by O'Bryan, the Governing Body entered into a Development Agreement between the City of Pittsburg, 3P Development Group, LLC, JMAC QOZ Business II, LLC, and The Villas at Creekside, LLC, for the Villas at Creekside - Phase 1 Rural Housing Incentive District (RHID), and authorized the Mayor to sign the Agreement on behalf of the City. Motion carried.

FUNDING AGREEMENT - VILLAS AT CREEKSIDE - PHASE 1 RURAL HOUSING INCENTIVE DISTRICT (RHID) - On motion of O'Bryan, seconded by Munsell, the Governing Body approved a Funding Agreement between the City of Pittsburg, 3P Development Group, LLC, JMAC QOZ Business II, LLC, and The Villas at Creekside, LLC, in regard to the Villas at Creekside - Phase 1 Rural Housing Incentive District (RHID), and authorized the Mayor to sign the Agreement on behalf of the City. Motion carried.

ORDINANCE NO. G-1317 – Commissioner Brooks moved to table consideration of Ordinance No. G-1317, amending Sections 2-102, 2-103, 2-104 and 2-105 of the Pittsburg City Code to update and streamline the uniform procedures and platting requirements for subdivisions including the pre-platting conference, preliminary plat, final plat and short form plat, until a new Director of Public Works is hired, to allow him/her to provide input on the proposed changes. The motion was seconded by Munsell. Following discussion, Commissioner Brooks rescinded her motion and Mayor Munsell rescinded his second.

ORDINANCE NO. G-1317 – On motion of McNay, seconded by Fields, the Governing Body approved Ordinance No. G-1317, amending Sections 2-102, 2-103, 2-104 and 2-105 of the Pittsburg City Code to update and streamline the uniform procedures and platting requirements for subdivisions including the pre-platting conference, preliminary plat, final plat and short form plat, and authorized the Mayor to sign the Ordinance on behalf of the City. Motion carried with Brooks voting in opposition.

ORDINANCE NO. G-1318 – On motion of McNay, seconded by Brooks, the Governing Body approved Ordinance No. G-1318, amending Sections 2-331 and 2-332 of the Pittsburg City Code, creating the non-discrimination Ordinance, prohibiting discrimination in employment, housing, and public accommodations, and creating sections 2-333, 2-334, and 2-335 to the Pittsburg City Code, and authorized the Mayor to sign the Ordinance on behalf of the City. Motion carried.

ORDINANCE NO. G-1319 – On motion of O'Bryan, seconded by Fields, the Governing Body approved Ordinance No. G-1319, amending Section 6-74 of the Pittsburg City Code to remove non-residency as a disqualification for issuance of a cereal malt beverage license, and authorized the Mayor to sign the Ordinance on behalf of the City. Motion carried.

OFFICIAL MINUTES
OF THE MEETING OF THE
GOVERNING BODY OF THE
CITY OF PITTSBURG, KANSAS
January 12, 2021

NON-AGENDA REPORTS & REQUESTS:

CAMERON ALDEN – City Manager Daron Hall announced that Cameron Alden will be leaving his employment with the City to pursue another employment opportunity. Deputy City Manager Jay Byers provided highlights of Mr. Alden's tenure with the City.

WOMEN OF DISTINCTION – Commissioner McNay congratulated the 2021 Women of Distinction, including Sarah Runyon, Joye VanGorden and Sooki Fields.

COVID VACCINE – Commissioner McNay provided information on the efforts currently underway at the Community Health Center of Southeast Kansas (CHCSEK) in regard to the distribution of the Covid vaccine.

EXECUTIVE SESSION - On motion of McNay, seconded by Fields, the Governing Body recessed into Executive Session for thirty minutes to discuss personnel matters of non-elected personnel pursuant to K.S.A. 75-4319(b)(1), to discuss the 2020 evaluation and 2021 employment terms and conditions for the City Manager, with the meeting to resume in the City Commission Room. Motion carried.

The Governing Body recessed into Executive Session at 7:17 p.m.

The Governing Body reconvened into Regular Session at 7:47 p.m.

Mayor Munsell announced that no decisions were made and no votes were taken during the Executive Session.

ADJOURNMENT: On motion of McNay, seconded by O'Bryan, the Governing Body adjourned the meeting at 7:47 p.m. Motion carried.



Chuck Munsell, Mayor

ATTEST:



Tammy Nagel, City Clerk

