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CITY OF PITTSBURG, KANSAS
COMMISSION AGENDA
Tuesday, December 15, 2020
5:30 PM

A Special Meeting of the Pittsburg City Commission is called to be held at 5:30 p.m. on Tuesday, December 15th, 2020, in the City Commission Room, located in the Law Enforcement Center at 201 North Pine, specifically to (1) proclaim Tuesday, December 15th, 2020, as Nancy Evans Day; (2) reorganize the Board of Commissioners; (3) consider approval of the Consent Agenda consisting of (a) the November 24th, 2020, City Commission meeting minutes; (b) the designation of official City depositories; (c) the designation of the official City newspaper; (d) 2021 dues to the League of Kansas Municipalities; (e) the renewal of Cereal Malt Beverage licenses; (f) the use of Pittsburg Public Library building annuity funds for the replacement of the dry sprinkler system; (g) waiving the City bid policy to purchase a vehicle for the Public Utilities Facilities Maintenance Division; (h) Change Order No. 1 and final payment for the 2020 Surface Preservation Project; (i) final payment for the 2020 Asphalt Rejuvenation Project; (j) Consent and Acknowledgement of Assignments regarding Turnkey Developers, LLC and the Creekside East housing development; (k) the appointment and reappointment of members to the Land Bank Board of Trustees; (l) the appointment and reappointment of members to the Sustainability Advisory Committee; (m) the reappointment of members to the Memorial Auditorium Advisory Board; (n) the appointment and reappointment of members to the Active Transportation Advisory Board; (o) the appointment of a member to the Airport Advisory Committee; (p) the appointment and reappointment of members to the Building Code Board of Appeals/Building Trades Review Board; (q) the reappointment of a member to the Planning Commission/Board of Zoning Appeals; and (r) the Appropriation Ordinance; (4) Consider the following items (a) the appointment of two individuals to the Memorial Auditorium Advisory Board; (b) the appointment of one member to the Planning Commission/Board of Zoning Appeals; (c) the request to change the zoning of the property located at 102 East 16th Street; (d) the modification to the specifications for the purchase of Fire Department Rescue 7; (e) the allocation of Community Development Block Grant Coronavirus Response Supplement (CDBG-CV) funds; (f) Resolution No. 1240 regarding the establishment of a Rural Housing Incentive District; (g) Ordinance No. G-1317 updating and streamlining the uniform procedures and platting requirements for subdivisions; and (h) Ordinance No. S-1076 fixing the salary and compensation of the officers and employees of the City; (5) recess into Executive Session.

CITY OF PITTSBURG, KANSAS
COMMISSION AGENDA
Tuesday, December 15, 2020
5:30 PM

CALL TO ORDER BY THE MAYOR:

- a. Proclamation - Nancy Evans Day

REORGANIZATION OF THE BOARD OF COMMISSIONERS:

- a. Mayor Elected from Members of the Governing Body.
- b. New Mayor Sworn In and Seated by the City Clerk.
- c. Presentation of ceremonial gavel to outgoing Mayor Dawn McNay.
- d. President of the Board of Commissioners Elected from Members of the Governing Body.
- e. President of the Board Sworn In and Seated by the City Clerk.

CONSENT AGENDA:

- a. Approval of the November 24, 2020, City Commission Meeting minutes.
- b. Approval of staff recommendation to designate BMO Harris Bank, Community National Bank, Commerce Bank, Equity Bank, GNBank, Labette Bank, and Landmark Bank as official City depositories.
- c. Approval of staff recommendation to designate The Morning Sun as the official City newspaper.
- d. Approval of the 2021 dues to the League of Kansas Municipalities in the amount of \$9,045.07.
- e. Approval of the applications submitted by Dollar General Store #18856 (820 West 4th Street), Dollar General Store #13065 (2004 South Rouse), Dollar General Store #3785 (2810 North Broadway), Commodore Barry Corporation - Knights of Columbus (407 East 11th Street), Aldi #89 (3109 North Broadway), Walgreens #09049 (1911 North Broadway), Horton's Pizza Plus (1601 East 4th Street), Main Street Axe Company (two licenses - one for consumption on the premises and one not for consumption on the premises at 216 South Broadway), Pitt Stop (902 South Joplin), Dillons (2600 North Broadway), and Snak Atak (1101 East 4th Street) to sell Cereal Malt Beverages for the year 2021 and direct the City Clerk to issue the licenses.

CITY OF PITTSBURG, KANSAS
COMMISSION AGENDA
Tuesday, December 15, 2020
5:30 PM

- f. Approval of staff request to use up to \$40,000 in funds from the Pittsburg Public Library building annuity to replace the dry sprinkler system at the library.
- g. Approval of staff request to waive the City purchasing policy requirement for formal sealed bids to purchase one (1) new 2021 Ford EcoSport S 4WD for use by the Public Utilities Facilities Maintenance Division through the local dealership of Mike Carpino Ford in the amount of \$22,550.00 and to authorize the issuance of the necessary purchase requisition.
- h. Approval of Change Order No. 1, reflecting an increase of \$13,022.77, making a new contract construction amount of \$192,331.14, and final payment in the amount of \$44,560.80 to Heckert Construction Co., Inc., of Pittsburg, for the 2020 Surface Preservation Project.
- i. Approval of final payment to ProSeal, Inc., of El Dorado, Kansas, in the amount of \$75,727.54 for the 2020 Asphalt Rejuvenation Project.
- j. Approval of staff recommendation to accept the Consent and Acknowledgement of Assignments for rights to payments related to the Creekside East housing development, as representatives of Turnkey Developers, LLC have assigned their rights to payments received from the Rural Housing Incentive District (RHID) as well as infrastructure development costs associated with the agreement from the Economic Development Advisory Committee (EDAC) to be paid directly to the Bank of Commerce until their loan is satisfied, and authorize the Mayor to sign the Consent and Acknowledgement of Assignment documents on behalf of the City.
- k. Approval of staff recommendation to reappoint Tom Spurgeon to a third three-year term effective January 1, 2021, and concluding on December 31, 2023, and to appoint Elizabeth "May" Smith to an unexpired term effective immediately and concluding on December 31, 2022, as members of the Land Bank Board of Trustees.

CITY OF PITTSBURG, KANSAS
COMMISSION AGENDA
Tuesday, December 15, 2020
5:30 PM

- l. Approval of staff recommendation to reappoint Denise Fitzpatrick and James Triplett to second two-year terms and to appoint Andrew Ouellette, Nancy Scott, and George Weeks to first two-year terms as members of the Sustainability Advisory Committee effective January 1, 2021, and to conclude on December 31, 2022.
- m. Approval of staff recommendation to reappoint Pam Henderson, Mike Lewark and Andra Stafanoni to second four-year terms as members of the Memorial Auditorium Advisory Board effective January 1, 2021, and to conclude on December 31, 2024.
- n. Approval of staff recommendation to appoint Debra Anthony, Erin Fletcher, and Leah Gagnon to first four-year terms as members of the Active Transportation Advisory Board effective January 1, 2021, and concluding on December 31, 2024.
- o. Approval of staff recommendation to appoint Matthew Kassawara to fill an unexpired term as a member of the Airport Advisory Committee effective immediately and concluding on December 31, 2022.
- p. Approval of staff recommendation to reappoint Paul Chappell (Building Contractor), Brian Coomes (Engineer) and Shannon Nicklaus (Mechanical) to second three-year terms and to appoint Melissa Bow-Richardson (Architect) to a first three-year term as members of the Building Code Board of Appeals/Building Trades Review Board effective January 1, 2021, and concluding on December 31, 2023.
- q. Approval of staff recommendation to reappoint Kyle Michael to a second three-year term as a member of the Planning Commission/Board of Zoning Appeals effective January 1, 2021, and concluding on December 31, 2023.
- r. Approval of the Appropriation Ordinance for the period ending December 15, 2020, subject to the release of HUD expenditures when funds are received. **ROLL CALL VOTE.**

CITY OF PITTSBURG, KANSAS
COMMISSION AGENDA
Tuesday, December 15, 2020
5:30 PM

CONSIDER THE FOLLOWING:

- a. APPOINTMENTS - MEMORIAL AUDITORIUM ADVISORY BOARD - Consider staff recommendation to appoint two individuals to the Memorial Auditorium Advisory Board with one individual filling an unexpired term effective immediately and concluding on December 31, 2022, and the other individual filling a first term effective January 1, 2021, and concluding on December 31, 2024. **Appoint two new members to the Memorial Auditorium Advisory Board.**
- b. APPOINTMENTS - PLANNING COMMISSION/BOARD OF ZONING APPEALS - Consider staff recommendation to appoint one individual to a first term effective January 1, 2021, and concluding on December 31, 2023, as a member of the Planning Commission/Board of Zoning Appeals. **Appoint one member to the Planning Commission/Board of Zoning Appeals.**
- c. REQUEST TO CHANGE ZONING - Consider the recommendation of the Planning Commission/Board of Zoning Appeals, to approve the request submitted by Shari Mendez to change the existing zoning of the property located at 102 East 16th Street from R-1C Single Family Residential to CP-2 Planned General Commercial to allow a parking lot to be constructed. **Approve or disapprove the recommendation and, if approved, direct staff to prepare the appropriate ordinance. (If the Governing Body is not in agreement with the recommendation as provided, the State Statutes stipulate that the Governing Body, by a 2/3 majority, may override the recommendation or may return the recommendation to the Planning Commission/Board of Zoning Appeals for further consideration. A return of the recommendation must be accompanied with a statement specifying the basis for the Governing Body's returning the recommendation).**
- d. MODIFICATION TO FIRE DEPARTMENT RESCUE 7 PURCHASE SPECIFICATIONS - Consider staff recommendation to remove the pump, tank, hose, and all other associated items from the specifications of the new rescue unit and use the funds saved by making this modification to purchase other equipment that will directly support the Fire Department's rescue capabilities. **Approve or disapprove staff recommendation.**

CITY OF PITTSBURG, KANSAS
COMMISSION AGENDA
Tuesday, December 15, 2020
5:30 PM

- e. ALLOCATION OF FUNDS - COMMUNITY DEVELOPMENT BLOCK GRANT CORONAVIRUS RESPONSE SUPPLEMENT (CDBG-CV) - Consider approving the allocation of funds from the CDBG-CV grant program from the Kansas Department of Commerce with The Lord's Diner, FLAG Church and Wesley House each receiving \$11,666.00 in funding to support programs that provide access to nutritious foods during the COVID-19 crisis, particularly programs supporting children. **Approve or disapprove allocations and, if approved, authorize the Mayor to sign the necessary documents on behalf of the City.**

- f. RESOLUTION NO. 1240 - Consider approval of Resolution No. 1240, amending Resolution No. 1238, dated October 13, 2020, determining that the City of Pittsburg is considering establishing a Rural Housing Incentive District within the City to include property annexed into the City following the adoption of Resolution No. 1238. **Approve or disapprove Resolution No. 1240 and, if approved, authorize the Mayor to sign the Resolution on behalf of the City.**

- g. ORDINANCE NO. G-1317 - Consider approval of Ordinance No. G-1317, amending Sections 2-102, 2-103, 2-104 and 2-105 of the Pittsburg City Code to update and streamline the uniform procedures and platting requirements for subdivisions including the pre-platting conference, preliminary plat, final plat and short form plat. **Approve or disapprove Ordinance No. G-1317 and, if approved, authorize the Mayor to sign the Ordinance on behalf of the City.**

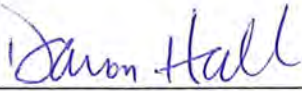
- h. ORDINANCE NO. S-1076 - Consider approval of Ordinance No. S-1076, fixing the salary and compensation of the officers and employees of the City of Pittsburg, Kansas. **Approve or disapprove Ordinance No. S-1076 and, if approved, authorize the Mayor to sign the Ordinance on behalf of the City.**

EXECUTIVE SESSION:

- a. An Executive Session is necessary to discuss personnel matters of non-elected personnel pursuant to K.S.A. 75-4319(b)(1), to discuss the 2020 evaluation and 2021 employment terms and conditions for the City Manager. **Motion to recess into Executive Session for 45 minutes to discuss the 2020 evaluation and 2021 employment terms and conditions for the City Manager pursuant to the non-elected personnel exception under K.S.A. 75-4319(b)(1) with the meeting to resume in the Commission Room in 45 minutes.**

CITY OF PITTSBURG, KANSAS
COMMISSION AGENDA
Tuesday, December 15, 2020
5:30 PM

ADJOURNMENT



Daron Hall, City Manager

Office of the Mayor
CITY OF PITTSBURG, KANSAS

Proclamation

- Whereas:* Pittsburg native and lifetime resident, Nancy Evans, attended nursing school at Pittsburg State University, graduating in 1984; and
- Whereas:* Nancy dedicated her nursing career to ensuring that all individuals in Pittsburg and the surrounding areas had access to quality healthcare delivered with compassion; and
- Whereas:* Nancy worked for Mt. Carmel Regional Medical Center and was the very first employee of the Community Health Center of Southeast Kansas in 2003; and
- Whereas:* While with CHC/SEK, she was responsible for the start-up of the first volunteer dental clinic in the community at Wesley House, was instrumental in the formation of CHC/SEK's immunization program, personally vaccinating thousands of adults and children at flu clinics and through outreach to schools across southeast Kansas, ensured that thousands of individuals had access to critically needed prescriptions by helping them navigate Medicare Part D and assistance programs and led the way when the vaccine to prevent cervical cancer was introduced taking it to high schools and colleges throughout the area; and
- Whereas:* Nancy was one of the first American Academy of Diabetes Educators certified diabetic educators in the region and worked one-on-one and through group education classes with thousands of diabetics to improve their health; and
- Whereas:* Nancy is retiring on December 31, 2020, from a career that led to improved health for all residents of our community.

Now, Therefore, I, Dawn McNay, Mayor of the City of Pittsburg, Kansas, do hereby proclaim Tuesday, December 15th, 2020, as

Nancy Evans Day

and call upon all citizens to recognize Nancy as we express our sincere appreciation and gratitude in honoring her for her outstanding service to the Pittsburg community.

Dated this 15th day of December, 2020.

ATTEST:

CITY CLERK

MAYOR

OFFICIAL MINUTES
OF THE MEETING OF THE
GOVERNING BODY OF THE
CITY OF PITTSBURG, KANSAS
November 24th, 2020

A Regular Session of the Board of Commissioners was held at 5:30 p.m. on Tuesday, November 24th, 2020, in the City Commission Room, located in the Law Enforcement Center, 201 North Pine, with Mayor Dawn McNay presiding and the following members present: Cheryl Brooks, Larry Fields, Chuck Munsell and Patrick O'Bryan.

Mayor McNay led the flag salute.

PUBLIC INPUT –

INVOCATION – Mark Chambers, on behalf of the First United Methodist Church, provided an invocation.

PROCLAMATION – Mayor McNay proclaimed Saturday, November 28th, 2020, as Small Business Saturday in Pittsburg.

PROCLAMATION – Mayor McNay proclaimed Tuesday, November 24th, 2020, as Jamie Clarkson Day in Pittsburg. City Commissioners and City Staff members thanked Jamie for his service to the City.

APPROVAL OF MINUTES – On motion of O'Bryan, seconded by Fields, the Governing Body approved the November 10th, 2020, City Commission Meeting minutes as presented. Motion carried.

CEREAL MALT BEVERAGE LICENSES – On motion of O'Bryan, seconded by Fields, the Governing Body approved the applications submitted by The City of Pittsburg (Four Oaks Golf Course and Lincoln Park), Casey's General Store #2893 (2912 North Broadway), Casey's General Store #2961 (612 South Broadway), Walmart Inc. Store #72 (2710 North Broadway), Walmart Inc. Store #5791 (1011 East Centennial), Walmart Inc. Store #5791 Fuel Station (1015 East Centennial), Rhodes Grocery (310 East Centennial), Bo's 1 Stop, Inc. (1116 West 4th Street), Pizza Hut #1652 (102 East Quincy), Pete's #7 (1307 South Broadway), Pete's #13 (4002 North Broadway) and Pete's #21 (1711 North Broadway) to sell Cereal Malt Beverages for the year 2021 and directed the City Clerk to issue the licenses. Motion carried.

APPROPRIATION ORDINANCE – On motion of O'Bryan, seconded by Fields, the Governing Body approved the Appropriation Ordinance for the period ending November 24th, 2020, subject to the release of HUD expenditures when funds are received with the following roll call vote: Yea: Brooks, Fields, McNay, Munsell and O'Bryan. Motion carried.

ENGINEERING SERVICES AGREEMENT – OLSSON, INC. – On motion of Munsell, seconded by Fields, the Governing Body approved staff recommendation to enter into an Engineering Services Agreement with Olsson Inc., of Pittsburg, in an amount not to exceed \$24,000 in which Olsson Inc. will perform a Traffic Impact Study (TIS) for the connection from 4th Street near Canterbury Road to Quincy west of Deer Run Lane, and authorized the Mayor and staff to sign the Engineering Services Agreement on behalf of the City. Motion carried.

OFFICIAL MINUTES
OF THE MEETING OF THE
GOVERNING BODY OF THE
CITY OF PITTSBURG, KANSAS
November 24th, 2020

PUBLIC HEARING - 2020 BUDGET AMENDMENT – Following Public Hearing, on motion of Fields, seconded by Munsell, the Governing Body approved the amended use of funds in the 2020 Budget. Motion carried.

SPECIAL PRESENTATION - REQUEST FOR ADDITIONAL BUS ROUTE - Sustainability Advisory Committee representative George Weeks, along with SEK-CAP CEO Jesse Ervin and SEK-CAP Transportation Director Jim Dockers, requested that an additional bus route be added to the City, with the City funding 20% (equivalent to \$18,000) of the cost, and SEK-CAP funding the remaining 80%. Deputy City Manager Jay Byers indicated that staff would present a formal recommendation to the Governing Body during a City Commission meeting after the first of the year in regard to the potential addition of a bus route to the City.

ARVEST BANK - P & L DEVELOPMENT - SUBORDINATION AGREEMENT – On motion of O'Bryan, seconded by Fields, the Governing Body approved the recommendation of the Economic Development Advisory Committee (EDAC) to enter into a new Subordination Agreement with Arvest Bank and P&L Development, as Arvest Bank is issuing an additional construction loan for the Silverback housing development, with the new Subordination Agreement changing the City's position proportionate to the amount of the additional construction loan and releasing the City's second mortgage upon closing of each lot as it is sold, and authorized the Mayor to sign the necessary documents on behalf of the City. Motion carried.

CONDITIONAL USE PERMIT REQUEST – On motion of Fields, seconded by Munsell, the Governing Body approved the recommendation of the Planning Commission/Board of Zoning Appeals to grant the request submitted by USD #250 for a Conditional Use Permit under the provisions of Article 30 of the Pittsburg Zoning Ordinance to allow a radio monopole to be located in the 900 Block of West 4th Street. Motion carried.

CONDITIONAL USE PERMIT REQUEST – On motion of O'Bryan, seconded by Fields, the Governing Body approved the recommendation of the Planning Commission/Board of Zoning Appeals to grant the request submitted by USD #250 for a Conditional Use Permit under the provisions of Article 30 of the Pittsburg Zoning Ordinance to allow a radio monopole to be located in the 900 Block of East 6th Street. Motion carried.

2021 PARKS AND RECREATION FEES AND CHARGES – On motion of Munsell, seconded by Fields, the Governing Body approved the increase in Parks and Recreation Department fees for pavilion rentals, Lincoln Center rentals, Mt. Olive Cemetery plots, and Mt. Olive Cemetery services, effective January 1, 2021. Motion carried.

OFFICIAL MINUTES
OF THE MEETING OF THE
GOVERNING BODY OF THE
CITY OF PITTSBURG, KANSAS
November 24th, 2020

EQUIPMENT LEASING - 2020 CAPITAL EQUIPMENT / VEHICLES – On motion of Munsell, seconded by Brooks, the Governing Body approved staff recommendation to purchase one (1) 2021 Ford Super Duty F-350 DRW (W3G) XL 2WD Crew Cab Truck with Bed & 60" C/A DRW Chassis, two (2) 2021 Ford Super Duty F-350 DRW (F3H) XL 4WD Regular Cab Truck with Bed, 60" C/A DRW Chassis and Western 8-1/2' Pro Plow Straight Blade w/Halogen Lights, one (1) 2020 M2 106 Conventional Chassis (Single Axle Dump Truck), one (1) 2020 M2 106 Conventional Chassis (Tandem Axle Dump Truck), one (1) used 2003 F750 Ford Chassis Crane Truck, and one (1) Weis Fire Wet Rescue on a 2020 Ford F-550 Diesel Chassis with a Darley UHP-HV Diesel Firefighting System and loose equipment, in the total amount of \$756,647.68 and to enter into a five-year lease / purchase agreement with US Bank, of Pittsburg, based on an interest rate of 1.25% and annual payments in the amount of \$155,112.48, and authorized the Mayor to sign the lease / purchase agreement once prepared. Motion carried.

ALLOCATION OF FUNDS - COMMUNITY DEVELOPMENT BLOCK GRANT CORONAVIRUS RESPONSE SUPPLEMENT (CDBG-CV) – On motion of O'Bryan, seconded by Fields, the Governing Body approved the allocation of funds from the CDBG-CV grant program from the Kansas Department of Commerce and disclosing information as required by the program, with awards being subject to receiving all required documentation which meet the program requirements, Kansas Department of Commerce review and approval, receipt of the Release of Funds, and receiving necessary conflict of interest waivers, with the stipulation that if the required documentation is not received in ten days, or the documentation does not meet the program requirements, the awards become null and void, with acknowledgement made that Quentin Holmes and Brittan Brenner are employees of the City and have ownership positions in businesses that have been allocated CDBG-CV funds and that they have no role in the allocation process other than as applicants, and authorized the Mayor to sign the necessary documents on behalf of the City. Motion carried.

CITY EMPLOYEE COMPENSATION – On motion of O'Bryan, seconded by Munsell, the Governing Body approved the recommendation of City Manager Daron Hall to provide all full-time City of Pittsburg employees a 2% salary increase effective January 1, 2021. Motion carried.

CITY COMMISSION MEETING SCHEDULE - On motion of Munsell, seconded by Fields, the Governing Body cancelled the December 8th, 2020, and December 22nd, 2020, City Commission Meetings and scheduled a Special City Commission Meeting to be held at 5:30 p.m. on December 15th, 2020. Motion carried.

OFFICIAL MINUTES
OF THE MEETING OF THE
GOVERNING BODY OF THE
CITY OF PITTSBURG, KANSAS
November 24th, 2020

NON-AGENDA REPORTS & REQUESTS:

EAST 14th STREET BRIDGE - Director of Public Utilities Matt Bacon stated that the East 14th Street Bridge is open.

ADJOURNMENT: On motion of O'Bryan, seconded by Fields, the Governing Body adjourned the meeting at 6:39 p.m. Motion carried.

Dawn McNay, Mayor

ATTEST:

Tammy Nagel, City Clerk



Interoffice Memorandum

TO: Daron Hall, City Manager
FROM: Larissa Bowman, Director of Finance
DATE: December 2, 2020
SUBJECT: Agenda Item – Designation of Official Depositories

As you are aware, Kansas Statutes require that Official City Depositories be designated by formal Governing Body action, and it is the practice to designate these depositories each year following reorganization of the Board of Commissioners.

I recommend continuing with the facilities we are currently using. These are BMO Harris Bank, Community National Bank, Commerce Bank, Equity Bank, GNBANK, Labette Bank, Landmark National Bank and US Bank.

Please place an item on the agenda for the City Commission Meeting of December 15th, 2020, designating these banking institutions as Official City Depositories.

I will be available to answer any questions at your convenience. Thank you.



Interoffice Memorandum

TO: Daron Hall, City Manager
FROM: Tammy Nagel, City Clerk
DATE: December 1, 2020
SUBJECT: Agenda Item – Designation of Official Newspaper

Kansas Statutes require that the Official City Newspaper be designated by formal Governing Body action. It is our practice to designate the Official Newspaper each year following reorganization of the Board of Commissioners.

I recommend that we continue to utilize *The Morning Sun* as the City's Official Newspaper.

Please place an item on the agenda for the City Commission Meeting of December 15th, 2020, designating *The Morning Sun* as the Official City Newspaper.

I will be available to answer any questions at your convenience. Thank you.



City Clerk

201 West 4th Street

P.O. Box 688

Pittsburg, Kansas 66762

620-231-4100

www.pittks.org

Interoffice Memorandum

TO: Daron Hall, City Manager

FROM: Tammy Nagel, City Clerk

DATE: December 4th, 2020

SUBJECT: Agenda Item – December 15th, 2020
2021 Dues & Subscriptions - League of Kansas Municipalities

The City has received notification from the League of Kansas Municipalities that our Dues and Subscriptions for 2021 are due in the amount of \$9,045.07. This amount is up \$161.38 over the dues paid for 2020 in the amount of \$8,883.69.

Governing Body action requested is the approval of the 2021 Dues and Subscriptions to the League of Kansas Municipalities in the amount of \$9,045.07.

If you have any questions or require additional information, please let me know.

December 1, 2020

Dear City Official,

The mission of the League of Kansas Municipalities is to strengthen and advocate for the interests of the cities of Kansas. Our long-standing association provides our member cities and counties with a unified voice in matters of local government. We are honored so many cities and counties agree there is immense value in belonging to the League. City participation in the League is critical to our success as an advocate for municipal interests. As a part of membership, the League offers a variety of services and resources for your city.

Enclosed please find the dues billing for your League membership. This represents the dues required of your city for 2021. As in 2020, a member city's dues are built on a per capita charge, an assessed valuation charge, and a base fee. Your city's dues will fluctuate based on population and valuation changes in your city.

This year, our member cities engaged and utilized the League's services and expertise more than ever. With the COVID-19 pandemic, we quickly set up conference calls in March to guide municipal officials through the urgent and ever-changing issues. We transitioned our conference calls to a weekly YouTube live recording that has been well-received and appreciated by our members. We plan on keeping these weekly live recordings going because we have found that members like having our team pull together the most recent information available and having key issues discussed based on how the information affects local governments. Additionally, we held our first virtual Annual Conference in October with over 300 members attending. We received a lot of good feedback from members that the conference virtual platform worked well and our content was relevant, timely, and thought-provoking. It is moments like this that make us proud to serve our cities and know we are addressing your needs.

The League's legal services are a core benefit of cities' membership. The League attorneys help answer member questions throughout the year on a wide array of topics related to local government such as guidance on new laws and administrative rules, publications, personal and contract services, and acts as a resource for cities. In the past year the legal staff has handled over 2,300 legal inquiries.

The League's Legislative Staff will utilize our *2021 Statement of Municipal Policy*, when working with legislators during the 2021 session. This document is updated each year to reflect the League members' advocacy goals and agenda for the upcoming legislative session. During the legislative session the League fields a staff of six to represent cities at the statehouse in Topeka and promotes home rule, effective public policy and the value of local control. During the 2020 session, League staff testified 83 times on 81 bills before the legislature and reviewed every one of the 580+ bills introduced in order to see if they affected cities. Some of the topics this testimony impacted included the property tax lid, cable strand mounts, extraterritorial zoning, special district consolidation, emergency management and COVID-19 liability protections. We will continue to work on

preservation of home rule, repeal or modifications to the tax lid, internet sales tax collection and mental health issues. The *2021 Statement of Municipal Policy* is included with this letter.

League staff also provides training and education for elected officials and city employees through conferences, the Municipal Training Institute, webinars and workshops. The Municipal Training Institute is a continuing education program designed for, and open to both, elected and appointed city officials. Attendees gain specialized instruction to develop their knowledge and enhance the leadership abilities of those who serve the cities and counties of Kansas. In 2020, we moved our classes virtual when the pandemic began; we will keep a virtual format until it is safe to meet in-person again. We will soon announce our Municipal Training Institute classes for 2021 online at www.lkm.org/mti.

Each year the League produces many publications specialized for cities to provide up-to-date information and keep our members aware of the changing municipal environment. A full list of our publications can be found online at www.lkm.org/store. The League also produces the *Kansas Government Journal* which is the only statewide publication designed specifically for city, county and state government officials.

Did you know the League Website has a Career Center? The League website is the go-to place for municipal classified job postings. These positions are posted by cities, counties, employment recruiters and others. When your city has an open position, look to our Career Center to post an advertisement.

Also enclosed you will find the *2021 League Member Services Brochure*, which outlines all of the key League services available to you as a League member city and, more importantly, what services you may not know we provide. City officials also have access to our website with up to date resources for members only. We would urge you to review this services brochure so that your city can take advantage of these services, and to always let us know how we can improve or make suggestions of services the League should be considering.

It is always a pleasure to be able to serve the cities and counties of Kansas, and to work with you to ensure the very best environment possible for the citizens we all serve. Please take a few moments and read through the enclosed information and should you ever have any questions or comments concerning your dues, please feel free to contact me directly at esartorius@lkm.org, or Rynae Redd, Finance and Human Resources Manager, at rredd@lkm.org.

On behalf of the Governing Body and all of us at the League, thank you for your participation. We value you standing with the other cities and counties of Kansas. We look forward to many more years of this mutually beneficial partnership.

Sincerely,

A handwritten signature in black ink, appearing to read "Erik A. Sartorius".

Erik Sartorius
Executive Director



300 SW 8th Avenue, Suite 100, Topeka, KS 66603

RECEIVED

DEC 04 2020

Pittsburg City Clerk

Bill To

City of Pittsburg
201 W 4th St
PO Box 688
Pittsburg, KS 66762-0688

2021 Dues & Subscriptions

Date

12/1/2020

Invoice #

21-20

Due Date

1/31/2021

Qty	Description	Rate	Amount
1	2021 City Membership Dues - Assessed Valuation and Per Capita Charge	7,604.41	7,604.41
1	2021 City Membership Dues - Base Fee	1,140.66	1,140.66
15	2021 Subscription to the Kansas Government Journal	20.00	300.00

Total \$9,045.07

Payments/Credits \$0.00

Balance Due \$9,045.07

E-mail

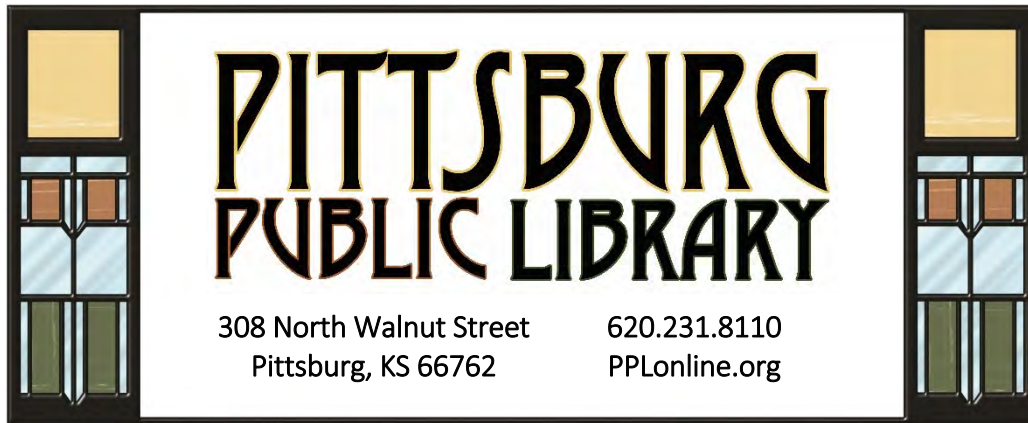
redd@lkm.org

Phone #

785-354-9565

Web Site:

www.lkm.org



December 10, 2020

To: Tammy Nagel, City Clerk
City of Pittsburg, KS

From: Bev Clarkson, Director
Director, Pittsburg Public Library

Re: City Commission Consent Agenda: December 15, 2020 meeting

The Board of Trustees of the Pittsburg Public Library request approval to use up to \$40,000 in funds from the library building annuity to replace the dry sprinkler system of the Pittsburg Public Library. The system was found to be in need of immediate replacement during an inspection following the compressor malfunction. Includes installation of additional heat detectors in attic area of library.

Interoffice Memorandum

TO: DARON HALL
City Manager

FROM: MATT BACON
Director of Public Utilities

DATE: December 8, 2020

SUBJECT: Agenda Item – December 15, 2020
Purchase of 2021 Ford EcoSport S 4WD

Staff is requesting the Governing Body to waive the purchasing policy requirement for formal sealed bids for a purchase over \$20,000. In this manner, the request is for the purchase of the below listed vehicle to be purchased from Mike Carpino Ford. For cost comparison, staff is providing a quote for the same vehicle from the National Joint Purchasing Alliance (NJPA). The dealership price is within the 3% of the national purchasing price.

- One (1) new 2021 Ford EcoSport S 4WD for use by the Public Utilities Facilities Maintenance Division.
 - Mike Carpino Ford is \$22,550.00
 - NJPA in the amount of \$21,904.00.

This purchase is planned and funded through 2020 Sales Tax Capital Outlay. The vehicle this will replace will be passed internally through the Public Utilities Department.

Would you please place this item on the agenda for the City Commission meeting scheduled for Tuesday, December 15, 2020. Action necessary will be approval or disapproval of staff's request and, if approved, authorize the issuance of the necessary purchase requisition.

Attachments: Carpino Pricing Quote
NJPA Pricing Quote

CNGP530

VEHICLE ORDER CONFIRMATION

09/30/20 10:16:19

==>

Dealer: F5347:

Page: 1 of :

2021 ECO SPORT

Order No: 1212 Priority: M1 Ord FIN: QA218 Order Type: 5B Price Level: 11!
Ord Code: 100A Cust/Flt Name: CITY PITTS PO Number:

RETAIL

RETAIL

S3F 4WD S \$21590

SP DLR ACCT ADJ

.100" WHEELBASE

SP FLT ACCT CR

ZA DIAMOND WHITE

FUEL CHARGE

M CLOTH SEATS

B4A NET INV FLT OPT

M MED LT STONE

PRICED DORA

L00A ORDER CODE

DEST AND DELIV 1245

572 .MANUAL CLIMATE NC

TOTAL BASE AND OPTIONS 22835

.16" PNTD AL WHL

TOTAL 22835

99L .2.0L TI-VCT I-4 NC

THIS IS NOT AN INVOICE

446 .6-SPEED TRANS NC

*TOTAL PRICE EXCLUDES COMP PR

.P205/60R16 A/S

FLEET SPCL ADJ NC

425 50 STATE EMISS NC

794 PRICE CONCESSN

REMARKS TRAILER

F1=Help

F2=Return to Order

F3/F12=Veh Ord Menu

F4=Submit

F5=Add to Library

F9=View Trailers

;099 - PRESS F4 TO SUBMIT

QC00202

22550.00



National Auto Fleet Group

A Division of Chevrolet of Watsonville

480 Auto Center Drive, Watsonville, CA 95076

(855) 289-6572 • (831) 480-8497 Fax

Fleet@NationalAutoFleetGroup.com

9/30/2020

Quote ID: **14509**

Order Cut Off Date: **TBA**

Mr Lanny Logan
City of Pittsburg, KS

303 Memorial Dr.

Pittsburg, Kansas, 66762

Dear Lanny Logan,

National Auto Fleet Group is pleased to quote the following vehicle(s) for your consideration.

One (1) New/Unused (2021 Ford EcoSport (S3F) S 4WD, Factory Order) and delivered to your specified location, each for

	One Unit (MSRP)	One Unit	Total % Savings	Total Savings
Contract Price	\$22,835.00	\$21,904.00	4.077 %	\$931.00
Factory Order		\$0.00		
Tax (0.0000 %)		\$0.00		
Tire fee		\$0.00		
Total		\$21,904.00		

- per the attached specifications.

This vehicle(s) is available under the **Sourcewell (Formerly Known as NJPA) Contract 120716-NAF**. Please reference this Contract number on all purchase orders to National Auto Fleet Group. Payment terms are Net 20 days after receipt of vehicle.

Thank you in advance for your consideration. Should you have any questions, please do not hesitate to call.

Sincerely,

Jesse Cooper
Account Manager
Email: Fleet@NationalAutoFleetGroup.com
Office: (855) 289-6572
Fax: (831) 480-8497

Quoting Department
Account Manager
Fleet@NationalAutoFleetGroup.com
(855) 289-6572



GMC

In order to Finalize your Quote, please submit this purchase packet to your governing body for Purchase Order Approval. Once you issue a Purchase Order please send by:

Fax: (831) 480-8497

**Mail: National Auto Fleet Group
490 Auto Center Drive
Watsonville, CA 95076**

Email: Fleet@NationalAutoFleetGroup.com

We will then send a W-9 if you need one

**Please contact our main office with any questions:
1-855-289-6572**

Vehicle Configuration Options

ENGINE	
Code	Description
99L	ENGINE: 2.0L TI-VCT GDI I-4, -inc: auto start-stop technology (STD)
TRANSMISSION	
Code	Description
446	TRANSMISSION: 6-SPEED AUTOMATIC W/SELECTSHIFT, (STD)
PRIMARY PAINT	
Code	Description
ZA	DIAMOND WHITE
PAINT SCHEME	
Code	Description
___	STANDARD PAINT
SEAT TYPE	
Code	Description
MM	MEDIUM STONE, CLOTH FRONT BUCKET SEATS, -inc: 4-way manual driver seat (fore/aft, up/down, w/manual recline and manual lumbar), 4-way manual front-passenger seat (fore/aft, up/down w/manual recline) and manually adjustable head restraints
OPTION PACKAGE	
Code	Description
100A	EQUIPMENT GROUP 100A
ADDITIONAL EQUIPMENT	
Code	Description
153	FRONT LICENSE PLATE BRACKET

2021 Fleet/Non-Retail Ford EcoSport S 4WD

WINDOW STICKER

2021 Ford EcoSport S 4WD

CODE	MODEL	MSRP
S3F	2021 Ford EcoSport S 4WD	\$21,590.00
OPTIONS		
99L	ENGINE: 2.0L TI-VCT GDI I-4, -inc: auto start-stop technology (STD)	\$0.00
446	TRANSMISSION: 6-SPEED AUTOMATIC W/SELECTSHIFT, (STD)	\$0.00
ZA	DIAMOND WHITE	\$0.00
—	STANDARD PAINT	\$0.00
MM	MEDIUM STONE, CLOTH FRONT BUCKET SEATS, -inc: 4-way manual driver seat (fore/aft, up/down, w/manual recline and manual lumbar), 4-way manual front-passenger seat (fore/aft, up/down w/manual recline) and manually adjustable head restraints	\$0.00
100A	EQUIPMENT GROUP 100A	\$0.00
153	FRONT LICENSE PLATE BRACKET	\$0.00

Please note selected options override standard equipment

SUBTOTAL	\$21,590.00
Advert/ Adjustments	\$0.00
Manufacturer Destination Charge	\$1,245.00
TOTAL PRICE	\$22,835.00

Est City: N/A MPG
 Est Highway: N/A MPG
 Est Highway Cruising Range: N/A mi

Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

Standard Equipment

MECHANICAL

Engine: 2.0L Ti-VCT GDI I-4 -inc: auto start-stop technology
Transmission: 6-Speed Automatic w/SelectShift
3.51 Axle Ratio
GVWR: TBD
50-State Emissions System
Transmission w/Oil Cooler
Automatic Full-Time Four-Wheel Drive
Battery w/Run Down Protection
Trailer Wiring Harness
Gas-Pressurized Shock Absorbers
Front And Rear Anti-Roll Bars
Electric Power-Assist Speed-Sensing Steering
13.8 Gal. Fuel Tank
Single Stainless Steel Exhaust
Permanent Locking Hubs
Strut Front Suspension w/Coil Springs
Torsion Beam Rear Suspension w/Coil Springs
4-Wheel Disc Brakes w/4-Wheel ABS, Front Vented Discs, Brake Assist and Hill Hold Control
Brake Actuated Limited Slip Differential

EXTERIOR

Wheels: 16" Low-Gloss Magnetic-Painted -inc: Machined-face aluminum
Tires: 205/60R16 AS BSW
Spare Tire Mobility Kit
Clearcoat Paint
Body-Colored Front Bumper w/Black Rub Strip/Fascia Accent
Black Rear Bumper
Black Bodyside Cladding
Black Side Windows Trim
Black Door Handles
Black Power Side Mirrors w/Convex Spotter and Manual Folding
Fixed Rear Window w/Fixed Interval Wiper and Defroster
Light Tinted Glass
Variable Intermittent Wipers
Fully Galvanized Steel Panels
Lip Spoiler

Black Grille
Conventional Rear Cargo Access
Tailgate/Rear Door Lock Included w/Power Door Locks
Fully Automatic Aero-Composite Halogen Daytime Running Lights Preference Setting Headlamps w/Delay-Off

ENTERTAINMENT

Radio: AM/FM/MP3 Stereo -inc: 6 speakers
Radio w/Seek-Scan, Clock, Speed Compensated Volume Control, Steering Wheel Controls and Radio Data System
Streaming Audio
Integrated Roof Antenna
SYNC Communications & Entertainment System -inc: enhanced voice recognition, 911 Assist, 4.2" LCD screen in center stack, AppLink and 2 smart-charging USB ports
Bluetooth Wireless Phone Connectivity
1 LCD Monitor In The Front

INTERIOR

6-Way Driver Seat
6-Way Passenger Seat
60-40 Folding Split-Bench Front Facing Flip Forward Cushion/Seatback Cloth Rear Seat
Manual Tilt/Telescoping Steering Column
Gauges -inc: Speedometer, Odometer, Engine Coolant Temp, Tachometer, Trip Odometer and Trip Computer
Power Rear Windows and Fixed 3rd Row Windows
Mobile Hotspot Internet Access
Front Cupholder
Rear Cupholder
Compass
Remote Keyless Entry w/Integrated Key Transmitter, Illuminated Entry and Panic Button
Cruise Control w/Steering Wheel Controls
Manual Air Conditioning
HVAC -inc: Underseat Ducts and Supplemental Heater
Glove Box
Driver Foot Rest
Interior Trim -inc: Metal-Look Interior Accents
Full Cloth Headliner
Urethane Gear Shifter Material
Cloth Front Bucket Seats -inc: 4-way manual driver seat (fore/aft, up/down, w/manual recline and manual lumbar), 4-way manual front-passenger seat (fore/aft, up/down w/manual recline) and manually

adjustable head restraints
Day-Night Rearview Mirror
Driver And Passenger Visor Vanity Mirrors w/Driver And Passenger Auxiliary Mirror
Full Floor Console w/Covered Storage, Mini Overhead Console w/Storage and 2 12V DC Power Outlets
Front Map Lights
Fade-To-Off Interior Lighting
Full Carpet Floor Covering -inc: Carpet Front Floor Mats
Carpet Floor Trim
Cargo Area Concealed Storage
Cargo Features -inc: Spare Tire Mobility Kit
Cargo Space Lights
Instrument Panel Bin, Driver / Passenger And Rear Door Bins
Power 1st Row Windows w/Driver 1-Touch Up/Down
Delayed Accessory Power
Power Door Locks w/Autolock Feature
Systems Monitor
Trip Computer
Outside Temp Gauge
Analog Display
Seats w/Cloth Back Material
Manual Adjustable Rear Head Restraints
Front Center Armrest and Rear Center Armrest
Securilock Anti-Theft Ignition (pats) Engine Immobilizer
2 12V DC Power Outlets
Air Filtration

SAFETY

AdvanceTrac w/Roll Stability Control Electronic Stability Control (ESC) And Roll Stability Control (RSC)
ABS And Driveline Traction Control
Side Impact Beams
Dual Stage Driver And Passenger Seat-Mounted Side Airbags
Low Tire Pressure Warning
Dual Stage Driver And Passenger Front Airbags
Safety Canopy System Curtain 1st And 2nd Row Airbags
Airbag Occupancy Sensor
Driver And Passenger Knee Airbag and Rear Side-Impact Airbag
Mykey System -inc: Top Speed Limiter, Audio Volume Limiter, Early Low Fuel Warning, Programmable Sound Chimes and Beltminder w/Audio Mute
Rear Child Safety Locks

Outboard Front Lap And Shoulder Safety Belts -inc: Rear Center 3 Point, Height Adjusters and Pretensioners
--

Back-Up Camera



DEPARTMENT OF PUBLIC UTILITIES

1506 North Walnut · Pittsburg KS 66762

(620) 240-5126

www.pittks.org

Interoffice Memorandum

TO: DARON HALL
City Manager

FROM: MATT BACON
Director of Public Utilities

CAMERON ALDEN
Director of Public Works

DATE: December 8, 2020

SUBJECT: Agenda Item – December 15, 2020
Final Payment and Change Order No. 1
2020 Surface Preservation Project

The contractor, Heckert Construction Co., Inc., of Pittsburg, has completed all work on the 2020 Surface Preservation Project and is now requesting final payment. They have also submitted Change Order No. 1 for consideration. This change order covers adjustment in plan quantities and reflects an increase of \$13,022.77, making a new contract construction amount of \$192,331.14. This project is being funded with sales tax street program funds.

Would you please place this item on the agenda for the City Commission meeting scheduled for Tuesday, December 15, 2020. Action necessary will be approval or disapproval of Change Order No. 1 and for final payment to Heckert Construction Co., Inc. in the amount of \$44,560.80.

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachments: Final Payment Documents



PAY APPLICATION 2020 SURFACE PRESERVATION PROJECT

PAY APPLICATION FINAL

11/13/2020

CONTRACTOR: Heckert Construction Co., Inc.
746 East 520th Avenue
Pittsburg, Kansas 66762

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	CONTRACT AMOUNT	ADD QUANTITY	UNIT	NEW QUANTITY	NEW CONTRACT AMOUNT	% OR UNITS COMPLETE	VALUE
BASE BID											
1	Mobilization	1	L.S.	\$ 8,910.00	\$ 8,910.00					1	\$ 8,910.00
2	Milling (Variable Depth - 0" to 2")	17,607	S.Y.	\$ 1.76	\$ 30,988.32	15,989.70	S.Y.	33,596.70	\$ 59,130.19	33,596.70	\$ 59,130.19
3	Transporting Salvageable Material	1	L.S.	\$ 1.00	\$ 1.00					1	\$ 1.00
4	HMA-Commercial Grade (Class A)	1,937	Tons	\$ 70.65	\$ 136,849.05	-214	Tons	1,723	\$ 121,729.95	1723	\$ 121,729.95
5	Traffic Control	1	LS	\$ 2,560.00	\$ 2,560.00					1	\$ 2,560.00
										Original Contract Construction Amount	
										\$ 179,308.37	
										New Contract Construction Amount	
										\$ 192,331.14	
										Less 10% Retainage	
										\$ -	
										Less Previous Estimates	
										\$ 147,770.34	
										Total Deductions	
										\$ 147,770.34	
										Amount Due Contractor on this Estimate	
										\$ 44,560.80	

REQUESTED BY: HECKERT CONSTRUCTION CO., INC.

Peter J. Heckert

DATE: December 8, 2020

REVIEWED BY: GREG HARDISTER, ENGINEERING SUPERVISOR, CITY OF PITTSBURG

Greg Hardister

DATE: 12-9-2020

APPROVED BY: CAMERON ALDEN, DIRECTOR OF PUBLIC WORKS/CITY ENGINEER, CITY OF PITTSBURG

DATE:



2020 SURFACE PRESERVATION PROJECT
Change Order No. 1

CONTRACTOR: Heckert Construction Co., Inc.

Date: November 13, 2020

746 East 520th venue

Pittsburg, Kansas 66762

ORIGINAL CONTRACT CONSTRUCTION AMOUNT..... \$ 179,308.37

CHANGE ORDER NO. 1 DATED 11-13-2020..... \$ 13,022.77

NEW CONTRACT CONSTRUCTION AMOUNT..... \$ 192,331.14

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	UNIT COST	TOTAL
2	Milling (Variable Depth - 0" to 2")	15989.7	S.Y.	\$ 1.76	\$ 28,141.87
4	HMA- Commercial Grade (Class A)	-214	Tons	\$ 70.65	\$ (15,119.10)

TOTAL CHANGE ORDER NO. 1..... \$ 13,022.77

NEW CONTRACT CONSTRUCTION AMOUNT..... \$ 192,331.14

ENGINEERING AND INSPECTION (10%)..... \$ -

..... \$ -

NEW PROJECT TOTAL..... \$ 192,331.14

ACCEPTED BY: HECKERT CONSTRUCTION CO., INC.

Peter J. Kemmerle

DATE: December 8, 2020

SUBMITTED BY: GREG HARDISTER, ENGINEERING SUPERVISOR, CITY OF PITTSBURG

Greg Hardister

DATE: 12-9-2020

APPROVED BY: CAMERON ALDEN, DIRECTOR OF PUBLIC WORKS/CITY ENGINEER, CITY OF PITTSBURG

DATE: _____

DATE OF APPROVAL BY CITY COMMISSION:



DEPARTMENT OF PUBLIC WORKS
201 W. 4th Street • Pittsburg KS 66762

FINAL PAYMENT DUE CONTRACTOR

PROJECT:

2020 Surface Preservation Project

Date: November 13, 2020

CONTRACTOR:

Heckert Construction Co., Inc.
746 East 520th Avenue
Pittsburg, Kansas 66762

ORIGINAL CONTRACT CONSTRUCTION AMOUNT.....	\$	179,308.37
CHANGE ORDER NO. 1 DATED 11-13-2020.....	\$	13,022.77
TOTAL CONSTRUCTION COST.....	\$	192,331.14
Less Previous Payments.....	\$	147,770.34
BALANCE DUE CONTRACTOR (FINAL PAYMENT).....	\$	44,560.80

ACCEPTED BY: Heckert Construction Co., Inc.

Peter J. Krumm

DATE: December 8, 2020

SUBMITTED BY: Greg Hardister, Engineering Supervisor, City of Pittsburg

Greg Hardister

DATE: 12-9-2020

APPROVED BY: Cameron Alden, Director of Public Works/City Engineer, City of Pittsburg

DATE: _____

DATE OF APPROVAL BY CITY COMMISSION: _____

HECKERT CONSTRUCTION CO., INC.

An Asphalt Paving Contractor

CONSENT OF SURETY TO REDUCTION IN OR RELEASE OF RETAINAGE

PROJECT: 2020 Surface Preservation Project
Mill and Overlay
Woodgate Area

TO: City Clerk
City of Pittsburg
201 W. 4th Street
Pittsburg, KS 66762

CONTRACT FOR: 2020 Surface Preservation Project
CONTRACT DATE: June 18, 2020

In accordance with the provisions of Contract between the City of Pittsburg, Owner, and the Heckert Construction Company, Inc., Contractor, the North American Insurance Company, Surety on bond of Heckert Construction Company, Inc., hereby approves the release of retainage to the Contractor.

The Surety agrees that such total release of retainage to the Contractor shall not relieve the Surety of any of its obligations to the City of Pittsburg as set forth in said Surety's bond.

IN WITNESS WHEREOF, North American Insurance Company, the Surety has hereunto set its hand this
day of
December 1, 2020

ATTEST:

National American Insurance Company
Surety

(SEAL)



David S. Salavitch
Signature of Authorized Representative

David S. Salavitch, Attorney in Fact
Title

**NATIONAL AMERICAN INSURANCE COMPANY
CHANDLER, OKLAHOMA
POWER OF ATTORNEY**

Bond No. CBB0058233

DUPLICATES SHALL HAVE THE SAME FORCE AND EFFECT AS AN ORIGINAL ONLY WHEN ISSUED IN CONJUNCTION WITH THE ORIGINAL.

KNOW ALL MEN BY THESE PRESENTS: That the National American Insurance Company, a corporation duly organized under the laws of the State of Oklahoma, having its principal office in the city of Chandler, Oklahoma, pursuant to the following resolution, adopted by the Board of Directors of the said Company on the 8th day of July, 1987, to wit:

"Resolved, that any officer of the Company shall have authority to make, execute and deliver a Power of Attorney constituting as Attorney-in-fact, such persons, firms, or corporations as may be selected from time to time.

Resolved that nothing in this Power of Attorney shall be construed as a grant of authority to the attorney(s)-in fact to sign, execute, acknowledge, deliver or otherwise issue a policy or policies of insurance on behalf of National American Insurance Company.

Be It Further Resolved, that the signature of any officer and the Seal of the Company may be affixed to any such Power of Attorney or any certificate relating thereto by facsimile, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such powers so executed and certified by facsimile signature and facsimile seal shall be valid and binding upon the Company in the future with respect to any bond and documents relating to such bonds to which it is attached."

National American Insurance Company does hereby make, constitute and appoint

David S. Slavitch, Luke P. Sealer, Robert L. Cox, II

its true and lawful attorney(s)-in-fact, with full power and authority hereby conferred in its name, places and stead, to sign, execute, acknowledge and deliver in its behalf, and its act and deed, as follows:

To bind the company for bonds, not to exceed \$4,000,000.00 for any single bond. And to bind National American Insurance Company thereby as fully and to the same extent as if such bonds and documents relating to such bonds were, signed by the duly authorized officer of the National American Insurance Company, and all the acts of said Attorney(s) pursuant to the authority herein given, are hereby ratified and confirmed.

IN WITNESS WHEREOF, the National American Insurance Company has caused these presents to be signed by any officer of the Company and its Corporate Seal to be hereto affixed.



NATIONAL AMERICAN INSURANCE COMPANY

W. Brent LaGere

W. Brent LaGere, Chairman & Chief Executive Officer

STATE OF OKLAHOMA)
COUNTY OF LINCOLN) SS:

On this 26th day of September, A.D. 2017, before me personally came W. Brent LaGere, to me known, who being by me duly sworn, did depose and say; that he resides in the County of Lincoln, State of Oklahoma; that he is the Chairman and Chief Executive Officer of the National American Insurance Company, the corporation described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed by order of the Board of Directors of said corporation and that he signed his name, thereto by like order.



Janet Taylor

Notary Public
My Commission Expires April 8, 2022
Commission #02006203

STATE OF OKLAHOMA)
COUNTY OF LINCOLN) SS:

I, the undersigned, Secretary of the National American Insurance Company, an Oklahoma Corporation, DO HEREBY CERTIFY that the foregoing and attached POWER OF ATTORNEY remains in full force.

Signed and Sealed at the City of Chandler.

Dated the 1st day of December, 2020



R. Patrick Gilmore

R. Patrick Gilmore, Secretary

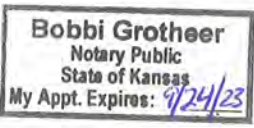
HECKERT CONSTRUCTION CO., INC.

An Asphalt Paving Contractor

TO: City Clerk
City of Pittsburg
201 W. 4th Street
Pittsburg, KS 66762

PROJECT: 2020 Street Preservation Project
Mill and Overlay
Woodgate Area

In accordance with the provisions of the above referenced project, we hereby certify and swear that all subcontractors, vendors, persons, or firms who have furnished labor or materials for the work, and all rentals of materials, equipment, or property used in connection with the work, and that all taxes have been paid in full or otherwise satisfied.

State of Kansas Crawford County	Contractor: Heckert Construction Company, Inc.
On this <u>8th</u> day of <u>December</u> , 2020	By: <u>[Signature]</u>
2019 , before me, a Notary Public in and for the aforementioned County and State personally appeared	Title: <u>Pres</u>
<u>Charles Heckert</u> To me known to be the identical person who executed the above statement.	Seal:
<u>Bobbi Grotheer</u> Notary Public	
My Commission Expires: <u>9/24/23</u>	

The North American Insurance Company, Surety Company on bond for the above project hereby agrees the final payment to the Contractor, and agrees that the final payment shall not relieve the Surety Company of any of its obligations to the City of Pittsburg as set forth in the Surety Company's bond.

IN WITNESS this 1st day of December, 2020

(SEAL)



National American Insurance Company

David S. Salavitch, Attorney in Fact

David S. Salavitch
Signature of Authorized Representative

ATTORNEY-IN-FACT

RESIDENT AGENT

NATIONAL AMERICAN INSURANCE COMPANY
CHANDLER, OKLAHOMA
POWER OF ATTORNEY

Bond No. CBB0058233

DUPLICATES SHALL HAVE THE SAME FORCE AND EFFECT AS AN ORIGINAL ONLY WHEN ISSUED IN CONJUNCTION WITH THE ORIGINAL.

KNOW ALL MEN BY THESE PRESENTS: That the National American Insurance Company, a corporation duly organized under the laws of the State of Oklahoma, having its principal office in the city of Chandler, Oklahoma, pursuant to the following resolution, adopted by the Board of Directors of the said Company on the 8th day of July, 1987, to wit:

"Resolved, that any officer of the Company shall have authority to make, execute and deliver a Power of Attorney constituting as Attorney-in-fact, such persons, firms, or corporations as may be selected from time to time.

Resolved that nothing in this Power of Attorney shall be construed as a grant of authority to the attorney(s)-in fact to sign, execute, acknowledge, deliver or otherwise issue a policy or policies of insurance on behalf of National American Insurance Company.

Be It Further Resolved, that the signature of any officer and the Seal of the Company may be affixed to any such Power of Attorney or any certificate relating thereto by facsimile, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such powers so executed and certified by facsimile signature and facsimile seal shall be valid and binding upon the Company in the future with respect to any bond and documents relating to such bonds to which it is attached."

National American Insurance Company does hereby make, constitute and appoint

David S. Salavitch, Luke P. Sealer, Robert L. Cox, II

its true and lawful attorney(s)-in-fact, with full power and authority hereby conferred in its name, places and stead, to sign, execute, acknowledge and deliver in its behalf, and its act and deed, as follows:

To bind the company for bonds, not to exceed \$4,000,000.00 for any single bond. And to bind National American Insurance Company thereby as fully and to the same extent as if such bonds and documents relating to such bonds were, signed by the duly authorized officer of the National American Insurance Company, and all the acts of said Attorney(s) pursuant to the authority herein given, are hereby ratified and confirmed.

IN WITNESS WHEREOF, the National American Insurance Company has caused these presents to be signed by any officer of the Company and its Corporate Seal to be hereto affixed,



NATIONAL AMERICAN INSURANCE COMPANY

W. Brent LaGere

W. Brent LaGere, Chairman & Chief Executive Officer

STATE OF OKLAHOMA)
COUNTY OF LINCOLN) SS:

On this 26th day of September, A.D. 2017, before me personally came W. Brent LaGere, to me known, who being by me duly sworn, did depose and say; that he resides in the County of Lincoln, State of Oklahoma; that he is the Chairman and Chief Executive Officer of the National American Insurance Company, the corporation described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed by order of the Board of Directors of said corporation and that he signed his name, thereto by like order.



Janet Taylor

Notary Public
My Commission Expires April 8, 2022
Commission #02006203

STATE OF OKLAHOMA)
COUNTY OF LINCOLN) SS:

I, the undersigned, Secretary of the National American Insurance Company, an Oklahoma Corporation, DO HEREBY CERTIFY that the foregoing and attached POWER OF ATTORNEY remains in full force.

Signed and Sealed at the City of Chandler.

Dated the 1st day of December, 2020



R. Patrick Gilmore

R. Patrick Gilmore, Secretary

Division of Taxation
109 SW 9th Street
Topeka, KS, 66601-3506
Mark A. Burghart, Secretary



Phone: 785-296-3081
Fax: 785-296-7928
www.ksrevenue.org
Laura Kelly, Governor

STATE OF KANSAS PROJECT COMPLETION CERTIFICATION

TO: City of Pittsburg

Name of Entity to whom Project Exemption Certificate was Issued

<u>201 W 4th St</u>	<u>Pittsburg</u>	<u>KS</u>	<u>66762</u>
Street Address	City	State	Zip Code

This is to certify, to the best of my knowledge and belief, that all materials purchased under **Exemption Certificate Number** 0000086899, issued by the Kansas Department of Revenue, were incorporated into the building or project for which the exemption was issued and were entitled to an exemption pursuant to K.S.A. 79-3606(c), (d), (e), (xx), (aaa), (ccc), (iii), (qqq), (sss), (ttt), (uuu), (xxx) and (yyy) as amended.

Heckert Construction Co., Inc.

Contractor / Subcontractor

746 East 520th Avenue

P.O. Box and/or Street Number and Name

Pittsburg, Kansas 66762

City, State Zip


Signature and Title of Authorized Representative

December 8, 2020
Date

INSTRUCTIONS

Upon completion of a tax exempt project, the contractor must furnish this certification to the exempt entity for which the work was performed. The exempt entity needs to retain this document in their files and record the actual date that the project was completed on-line at <https://www.kdor.ks.gov/apps/kcsc/>. All invoices must be retained by the contractor for a period of five (5) years and are subject to audit by the Kansas Department of Revenue.

PR-77 (Rev. 09/16)



DEPARTMENT OF PUBLIC UTILITIES
1506 North Walnut · Pittsburg KS 66762

(620) 240-5126
www.pittks.org

Interoffice Memorandum

TO: DARON HALL
City Manager

FROM: MATT BACON
Director of Public Utilities

CAMERON ALDEN
Director of Public Works

DATE: December 2, 2020

SUBJECT: Agenda Item – December 15, 2020
Final Payment
2020 Asphalt Rejuvenation Project

The contractor, ProSeal, Inc., of El Dorado, Kansas, has completed all work on the 2020 Asphalt Rejuvenation Project and is now requesting final payment in the amount of \$75,727.54. No change orders were necessary for this project. This project is being funded with sales tax street program funds.

Would you please place this item on the agenda for the City Commission meeting scheduled for Tuesday, December 15, 2020. Action necessary will be approval or disapproval of the final payment to ProSeal, Inc. in the amount of \$75,727.54.

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachments: Final Payment Documents



DEPARTMENT OF PUBLIC WORKS
201 W. 4th Street • Pittsburg KS 66762

PROJECT: 2020 ASPHALT SURFACE MAINTENANCE WITH AN ASPHALT REJUVENATING AGENT (FURNISHED AND APPLIED) (Park Street - Olive to Broadway; Quincy Street - Hwy 69 Bypass to Broadway; 27th Street - Joplin to Michigan; Free King Hwy - Atkinson to 20th Street; Countryside Addition Streets - Canterbury Road, Colonial Drive, Cambridge Lane, Heritage Road, Heritage Lane, Village Drive, Windsor Drive, Windsor Court, Windsor Circle, Villa Drive, Victorian Drive)	DATE: November 3, 2020 PAY ESTIMATE: Final
--	---

CONTRACTOR: ProSeal, Inc.
P.O. Box 741
El Dorado, Kansas 67042

ORIGINAL CONTRACT CONSTRUCTION AMOUNT	\$ 75,727.54
CHANGE ORDER NO. DATED	\$ -
NEW CONTRACT CONSTRUCTION AMOUNT	\$ 75,727.54

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	CONTRACT AMOUNT	ADD QUANTITY	UNIT	NEW QUANTITY	NEW CONTRACT	% COMPLETE	VALUE
1	Base Bid	77,273	S.Y.	\$ 0.98	\$ 75,727.54					100%	\$ 75,727.54
						Contract Construction Amount				\$ 75,727.54	
						Value of Completed Work				\$ 75,727.54	
						Less 10% Retainage				\$ -	
						Less Previous Estimates				\$ -	
						Total Deductions				\$ -	
						Amount Due Contractor on this Estimate				\$ 75,727.54	

REQUESTED BY: PROSEAL, INC.

Chris Seuer

DATE: 11-12-2020

REVIEWED BY: GREG HARDISTER, ENGINEERING SUPERVISOR, CITY OF PITTSBURG

Greg Hardister

DATE: 12-7-20

APPROVED BY: CAMERON ALDEN, DIRECTOR OF PUBLIC WORKS/CITY ENGINEER, CITY OF PITTSBURG

Cameron Alden

DATE: 12-02-20

PROSEAL INC.

P.O. BOX 741
El Dorado, KS 67042
Tulsa, OK Lincoln, NE
Toll Free 1-877-650-9805

Invoice

Date	Invoice #
9/30/2020	1022400

Bill To
CITY OF PITTSBURG P.O. BOX 688 PITTSBURG, KS 66762

RECEIVED

City of Pittsburgh
Dept of Finance & Admin

P.O. No.	Terms
	Net 30

Quantity	Description	Rate	Amount
77,273	ASPHALT REJUVENATOR APPLICATION	0.98	75,727.54
Thank you for the opportunity to provide Innovative Pavement Preservation. KS, OK, NE, www.proseal.us		Total	\$75,727.54



DEPARTMENT OF PUBLIC WORKS

201 W. 4th Street • Pittsburg KS 66762

FINAL PAYMENT DUE CONTRACTOR

PROJECT:

2020 ASPHALT SURFACE MAINTENANCE WITH AN ASPHALT REJUVENATING AGENT (FURNISHED AND APPLIED)
(Park Street - Olive to Broadway; Quincy Street - Hwy 69 Bypass to Broadway; 27th Street - Joplin to Michigan; Free
King Hwy - Atkinson to 20th Street; Countryside Addition Streets - Canterbury Road, Colonial Drive, Cambridge Lane,
Heritage Road, Heritage Lane, Village Drive, Windsor Drive, Windsor Court, Windsor Circle, Villa Drive, Victorian Drive)

Date: November 3, 2020

CONTRACTOR: ProSeal, Inc.
P.O. Box 741
El Dorado, Kansas 67042

ORIGINAL CONTRACT CONSTRUCTION AMOUNT	\$	75,727.54
CHANGE ORDER NO. DATED	\$	-
TOTAL CONSTRUCTION COST	\$	75,727.54
Less Previous Payments	\$	-
BALANCE DUE CONTRACTOR (FINAL PAYMENT)	\$	75,727.54

ACCEPTED BY: ProSeal, Inc.

DATE: 11-12-2020

SUBMITTED BY: Greg Hardister, Engineering Supervisor, City of Pittsburg

DATE: 12-7-20

APPROVED BY: Cameron Alden, Director of Public Works/City Engineer, City of Pittsburg

DATE: 12-02-20

DATE OF APPROVAL BY CITY COMMISSION:

CONSENT OF SURETY TO FINAL PAYMENT

To (Owner): City of Pittsburg
Address: PO Box 688
City/ State/ Zip: Pittsburg KS 66762

In reference to Project: 2020 Asphalt Rejuvenation Project

Bond # S018773

Contractor: Proseal Inc., PO Box 741, El Dorado KS 67042

Owner: City of Pittsburg, PO Box 688, Pittsburg KS 66762

Employers Mutual Casualty Company, as Surety, for the contractor on the above described project, hereby approves of final payment to the contractor, and agrees that final payment to the contractor shall not relieve the Surety of any of its obligations as set forth in the above bond.

In witness whereof, this 6th day of November, 2020.

Seal:

Employers Mutual Casualty Company
Surety

Attest: Wendy Hark

By: Jolene K Erpelding
Jolene K Erpelding Attorney-in-Fact

POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

KNOW ALL MEN BY THESE PRESENTS, that:

1. Employers Mutual Casualty Company, an Iowa Corporation
2. EMCASCO Insurance Company, an Iowa Corporation
3. Union Insurance Company of Providence, an Iowa Corporation

4. Illinois EMCASCO Insurance Company, an Iowa Corporation
5. Dakota Fire Insurance Company, a North Dakota Corporation
6. EMC Property & Casualty Company, an Iowa Corporation

hereinafter referred to severally as "Company" and collectively as "Companies", each does, by these presents, make, constitute and appoint:

JOLENE ERPELDING

its true and lawful attorney-in-fact, with full power and authority conferred to sign the attached reference letter

Any and All Bonds

and to bind each Company thereby as fully and to the same extent as if such instruments were signed by the duly authorized officers of each such Company, and all of the acts of said attorney pursuant to the authority hereby given are hereby ratified and confirmed.

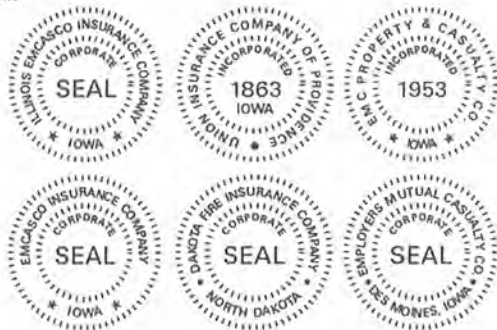
AUTHORITY FOR POWER OF ATTORNEY

This Power-of-Attorney is made and executed pursuant to and by the authority of the following resolution of the Boards of Directors of each of the Companies at the first regularly scheduled meeting of each company duly called and held in 1999:

RESOLVED: The President and Chief Executive Officer, any Vice President, the Treasurer and the Secretary of Employers Mutual Casualty Company shall have power and authority to (1) appoint attorneys-in-fact and authorize them to execute on behalf of each Company and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof; and (2) to remove any such attorney-in-fact at any time and revoke the power and authority given to him or her. Attorneys-in-fact shall have power and authority, subject to the terms and limitations of the power-of-attorney issued to them, to execute and deliver on behalf of the Company, and to attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof, and any such instrument executed by any such attorney-in-fact shall be fully and in all respects binding upon the Company. Certification as to the validity of any power-of-attorney authorized herein made by an officer of Employers Mutual Casualty Company shall be fully and in all respects binding upon this Company. The facsimile or mechanically reproduced signature of such officer, whether made heretofore or hereafter, wherever appearing upon a certified copy of any power-of-attorney of the Company, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

IN WITNESS THEREOF, the Companies have caused these presents to be signed for each by their officers as shown, and the Corporate seals to be hereto affixed this 30th day of March, 2020.

Seals



Scott R. Jean
Scott R. Jean, President & CEO
of Company 1; Chairman, President
& CEO of Companies 2, 3, 4, 5 & 6

Todd Strother
Todd Strother, Executive Vice President
Chief Legal Officer & Secretary of
Companies 1, 2, 3, 4, 5 & 6

On this 30th day of March, 2020 before me a Notary Public in and for the State of Iowa, personally appeared Scott R. Jean, and Todd Strother, who, being by me duly sworn, did say that they are, and are known to me to be the CEO, Chairman, President, Executive Vice President, Chief Legal Officer and/or Secretary, respectively, of each of the Companies above; that the seals affixed to this instrument are the seals of said corporations; that said instrument was signed and sealed on behalf of each of the Companies by authority of their respective Boards of Directors; and that the said Scott R. Jean and Todd Strother, as such officers, acknowledged the execution of said instrument to be their voluntary act and deed, and the voluntary act and deed of each of the Companies.

My Commission Expires October 10, 2022.

Kathy Loveridge
Notary Public in and for the State of Iowa

CERTIFICATE

I, James D. Clough, Vice President of the Companies, do hereby certify that the foregoing resolution of the Boards of Directors by each of the Companies, and this Power of Attorney issued pursuant thereto on 30th day of March, 2020, are true and correct and are still in full force and effect.

In Testimony Whereof I have subscribed my name and affixed the facsimile seal of each Company this 6th day of November, 2020.

James D. Clough

Vice President

Division of Taxation
109 SW 9th Street
Topeka, KS, 66601-3506

Mark A. Burghart, Secretary



Department of Revenue

Phone: 785-296-3081

Fax: 785-296-7928

www.ksrevenue.org

Laura Kelly, Governor

STATE OF KANSAS PROJECT COMPLETION CERTIFICATION

TO: City of Pittsburg

Name of Entity to whom Project Exemption Certificate was Issued

201 W 4th St

Pittsburg

KS

66762

Street Address

City

State

Zip Code

This is to certify, to the best of my knowledge and belief, that all materials purchased under **Exemption Certificate Number** 0000088536, issued by the Kansas Department of Revenue, were incorporated into the building or project for which the exemption was issued and were entitled to an exemption pursuant to K.S.A. 79-3606(c), (d), (e), (xx), (aaa), (ccc), (iii), (qqq), (sss), (ttt), (uuu), (xxx) and (yyy) as amended.

Proseal, Inc.

Contractor / Subcontractor

P.O. Box 741

P.O. Box and/or Street Number and Name

El Dorado, Kansas 67042

City, State Zip


Signature and Title of Authorized Representative

11-12-2020
Date

INSTRUCTIONS

Upon completion of a tax exempt project, the contractor must furnish this certification to the exempt entity for which the work was performed. The exempt entity needs to retain this document in their files and record the actual date that the project was completed on-line at <https://www.kdor.ks.gov/apps/kcsc/>. All invoices must be retained by the contractor for a period of five (5) years and are subject to audit by the Kansas Department of Revenue.

PR-77 (Rev. 09/16)



COMMUNITY DEVELOPMENT
PITTSBURG PUBLIC HOUSING
201 W 4th St · Pittsburg KS 66762

(620) 232-1210
www.pittks.org
FAX: (620) 232-1210

INTEROFFICE MEMORANDUM

To: Daron Hall, City Manager
From: Quentin Holmes, Director of Community Development and Housing
CC: Tammy Nagel, City Clerk
Date: December 8, 2020
Subject: Consent and Acknowledgement of Assignment

The Bank of Commerce is notifying the City of Pittsburg of a Consent and Assignment for rights to payments related to the Creekside East housing development. Turnkey Developers, LLC have assigned their rights to payments received from the RHID as well as infrastructure development costs associated with the agreement from EDAC to be paid directly to the Bank of Commerce until their loan is satisfied.

Please place this item on the commission agenda for acknowledgement and approval.

Regards,

Quentin Holmes
Director of Housing and Community Development

CONSENT
AND
ACKNOWLEDGEMENT OF ASSIGNMENT

COMES NOW, _____, _____, an authorized representative of the City of Pittsburg, Kansas ("City") and on behalf of the City Consents to and acknowledges receipt of, an Rural Housing Incentive District Assignment of Payments ("Assignment"), a copy of which is attached hereto and incorporated herein as Exhibit "A1" from Turnkey Developers LLC ("Assignor") to Bank of Commerce, Chanute, Kansas ("Lender"), dated October 30, 2020. This Assignment provides for the assignment of Rural Housing Incentive District ("RHID") Funds from Assignor, to Lender as established by the:

Development Agreement
Creekside East-Phase 1
Rural Housing Incentive District

effective June 23, 2020 and the Cities Ordinance No. S-1071 titled:

An ordinance of the City of Pittsburg, Kansas, establishing a Rural Housing Incentive District within the City and adopting a plan for the development of housing and public facilities in such district, and making certain findings in conjunction therewith (Creekside East-Phase 1 Rural Housing Incentive District).

Paragraph 1 of the Assignment provides the following:

In reliance upon the representations and warranties made by the Assignor and for good and valuable consideration, the receipt and sufficiency of which are acknowledged, Assignor does hereby assign, pledge and grant a security interest of Assignor's right to payments and other rights and privileges under the Agreement to Lender (Secured Party) as collateral security that secures the payment of the Secured Debts (defined below) and that further secures the performance of the Assignor. Assignor further consents and instructs the City to make and deliver all payments due to the Assignor under the Agreement directly to Lender for credit to Assignor pursuant to any and all agreements existing between Lender and Assignor regarding any form of indebtedness owed from Assignor to Lender.

Until said Assignment is terminated by Lender, a court of law or upon default of the Developer (Assignor) on its obligations to the City under the Development of Agreement, City agrees to make and deliver all payments of RHID funds due and owing to Assignor, to Bank at its address of:

BANK OF COMMERCE
101 W. MAIN STREET
PO BOX 538
CHANUTE, KS 66720

CITY OF PITTSBURG, KANSAS

By:
Position:
Date:

TURNKEY DEVELOPERS LLC

By:
Position:
Date:

RURAL HOUSING INCENTIVE DISTRICT
ASSIGNMENT OF PAYMENTS

DATE AND PARTIES. The date of this Assignment is October 30, 2020. The parties to this Assignment and their addresses are:

LENDER (ASSIGNEE):

BANK OF COMMERCE

Organized and existing under the laws of Kansas
101 W. Main Street, P.O. Box 538
Chanute, KS 66720

ASSIGNOR:

TURNKEY DEVELOPERS, LLC

a Kansas Limited Liability Company
110 E. Oak St
Arma, KS 66712

WHEREAS, a Development Agreement ("Agreement") titled, DEVELOPMENT AGREEMENT CREEKSIDE EAST – PHASE 1 RURAL HOUSING INCENTIVE DISTRICT, was entered into on the effective date of June 23, 2020 by and between the City of Pittsburg, Kansas, a municipal corporation of the state of Kansas ("City") and Turnkey Developers LLC, a Kansas Limited Liability Company ("Developer").

WHEREAS, Section 2.5 of the Agreement provides that the City must take certain action to create the Creekside East – Phase 1 Rural Housing Incentive District ("District") to be established pursuant to the Rural Housing Incentive District Act and the Rural Housing Incentive District (RHID) Ordinance. This Ordinance was issued by the City pursuant to Ordinance No. 5-1071, whereby the City adopted the following:

An ordinance of the City of Pittsburg, Kansas, establishing a rural housing incentive district within the City and adopting a plan for the development of housing and public facilities in such district, and making certain findings in conjunction therewith (Creekside East-Phase 1 Rural Housing Incentive District).

WHEREAS, paragraph 5.1 of the Development Agreement provides that all costs of the Internal Infrastructure Improvements will be paid in cash, or financed by Developer and thereafter, the City will use RHID Funds to reimburse Developer for all or a portion of the Eligible Costs, subject to the terms of the Development Agreement.

WHEREAS, paragraph 6.3(c)(1) of the Agreement provides for the right of Developer to encumber or collaterally assign its interest in the Property or any portion thereof or any interest in the Agreement to secure loans, advances or extensions of credit

to finance or from time to time refinance all or any part of the Eligible Costs, or the right of the holder of any such encumbrance or transferee of any such collateral assignment.

WHEREAS, Developer and Bank of Commerce, Chanute, Kansas (Bank) have or will enter into a lending arrangement whereby the Bank will finance a portion of the eligible costs set forth in Exhibit C of the Agreement and Developer will assign as collateral security all of the Developer's rights to payment, together with any other rights, from the City to the Developer pursuant to the Agreement and the RHID Ordinance.

NOW, THEREFORE, in consideration of the matters set forth herein and for other good and valuable consideration, the Developer (who shall hereinafter be referred to as Developer or Assignor) and the Bank (who shall hereinafter be referred to as Lender or Assignee) hereby enter into this Assignment as follows:

1. ASSIGNMENT. In reliance upon the representations and warranties made by the Assignor and for good and valuable consideration, the receipt and sufficiency of which are acknowledged, Assignor does hereby assign, pledge and grant a security interest of Assignor's right to payments and other rights and privileges under the Agreement to Lender (Secured Party) as collateral security that secures the payment of the Secured Debts (defined below) and that further secures the performance of the Assignor. Assignor further consents and instructs the City to make and deliver all payments due to the Assignor under the Agreement directly to Lender for credit to Assignor pursuant to any and all agreements existing between Lender and Assignor regarding any form of indebtedness owed from Assignor to Lender.

2. SECURED DEBTS AND FUTURE ADVANCES. The term "Secured Debts" includes and this Assignment will secure each of the following:

A. Specific Debts. The following debts and all extensions, renewals, refinancing, modifications and replacements. A promissory note or other agreement, No. 50016544, 50016550 dated 10/27/2020 from Assignor to Lender.

B. Future Advances. All future advances from Lender to Assignor under the Specific Debts executed by Assignor in favor of Lender after this Assignment. If more than one person signs this Assignment, each agrees that this Assignment will secure all future advances that are given to Assignor either individually or with others who may not sign this Assignment. All future advances are secured by this Assignment even though all or part may not yet be advanced. All future advances are secured as if made on the date of this Assignment. Nothing in this Assignment shall constitute a commitment to make additional or future advances in any amount. Any such commitment must be agreed to in a separate writing.

C. All Debts. All present and future debts from Assignor to Lender, even if this Assignment is not specifically referenced, or if the future debt is unrelated to or of a different type than this debt. Nothing in this Assignment constitutes

a commitment to make additional or future loans or advances. Any such commitment must be in writing.

D. Sums Advanced. All sums advanced and expenses incurred by Lender under the terms of this Assignment.

3. WARRANTIES AND REPRESENTATIONS. Assignor makes to Lender the following warranties and representations which will continue as long as this Assignment is in effect.

A. Power. Assignor is duly organized, and validly existing and in good standing in all jurisdictions in which Assignor operates. Assignor has the power and authority to enter into this transaction and to carry on Assignor's business or activity as it is now being conducted and, as applicable, is qualified to do so in each jurisdiction in which Assignor operates.

B. Authority. The execution, delivery and performance of this Assignment and the obligation evidenced by this Assignment are within Assignor's powers, have been duly authorized, have received all necessary governmental approval, will not violate any provision of law, or order of court or governmental agency, and will not violate any agreement to which Assignor is a party or to which Assignor is or any of Assignor's property is subject.

C. Name and Place of Business. Other than previously disclosed in writing to Lender, Assignor has not changed Assignor's name or principal place of business within the last 10 years and has not used any other trade or fictitious name. Without Lender's prior written consent, Assignor does not and will not use any other name and will preserve Assignor's existing name, trade names and franchises.

D. Title. Assignor has good title to the Agreement and the right to assign, and grant a lien on, the Agreement, the payments and the right to payments under the Agreement.

E. Default. No default exists under the Agreement. Assignor, at its sole cost and expense, will keep, observe and perform, and require all other parties to the Agreement to comply with the Agreement and any applicable law. If Assignor or any party to the Agreement defaults or fails to observe any applicable law, Assignor will promptly notify Lender.

F. Agreement Modification. Assignor has not modified, extended, canceled, or otherwise altered the Agreement or accepted the surrender of the Agreement.

G. Encumbrance. Assignor has not assigned, compromised, subordinated or encumbered the Agreement and the right to payment.

4. DEFAULT. Assignor will be in default if any of the following events (known separately and collectively as an Event of Default) occur:

A. Payments. Assignor fails to make a payment in full when due.

B. Insolvency or Bankruptcy. The death, dissolution or insolvency of, appointment of a receiver by or on behalf of, application of any debtor relief law, the assignment for the benefit of creditors by or on behalf of, the voluntary or involuntary termination of existence by, or the commencement of any proceeding under any present or future federal or state insolvency, bankruptcy, reorganization,

composition or debtor relief law by or against Assignor, Borrower, or any co-signer, endorser, surety or guarantor of this Assignment or any other obligations Borrower has with Lender.

C. Business Termination. Assignor merges, dissolves, reorganizes, ends its business or existence.

D. Failure to Perform. Assignor fails to perform any condition or to keep any promise or covenant of this Assignment.

E. Other Documents. A default occurs under the terms of any other document relating to the Secured Debts.

F. Other Agreements. Assignor is in default on any other debt or agreement Assignor has with Lender.

G. Non-Payment by City. City fails to make timely payment or otherwise comply with the terms of the Agreement.

H. Modification. Assignor and City modify, terminate, substitute or replace the terms of the Agreement, in whole or in part, without prior written consent of Lender.

I. Misrepresentation. Assignor makes any verbal or written statement or provides any financial information that is untrue, inaccurate, or conceals a material fact at the time it is made or provided.

J. Judgment. Assignor fails to satisfy or appeal any judgment against Assignor.

K. Name Change. Assignor changes Assignor's name or assumes an additional name without notifying Lender before making such a change.

L. Property Transfer. Assignor transfers all or a substantial part of Assignor's money or property.

M. Material Change. Without first notifying Lender, there is a material change in Assignor's business, including ownership, management, and financial conditions.

N. Insecurity. Lender determines in good faith that a material adverse change has occurred in Assignor's financial condition from the conditions set forth in Assignor's most recent financial statement before the date of this Assignment or that the prospect for payment or performance of the Secured Debts is impaired for any reason.

5. REMEDIES. After Assignor defaults, Lender may at Lender's option do any one or more of the following.

A. Acceleration. Lender may make all or any part of the amount owing by the terms of the Secured debts immediately due.

B. Assumption. Lender may assume all rights to payments from City to Assignor under the Agreement and Ordinances.

C. Additional Security. Lender may demand additional security or additional parties to be obligated to pay the Secured Debts.

C. Sources. Lender may use any and all remedies Lender has under Kansas or federal law or in any document relating to the Secured Debts.

D. Payments Made on Assignor's Behalf. Amounts advanced on Assignor's behalf will be immediately due and may be added to the Secured Debts.

E. Waiver. Except as otherwise required by law, by choosing any one or more of these remedies Lender does not give up any other remedy. Lender does not waive a default if Lender chooses not to use a remedy. By electing not to use any remedy, Lender does not waive Lender's right to later consider the event a default and to use any remedies of the default continues or occurs again.

6. NOTIFICATION TO CITY AS ACCOUNT DEBTOR. In accordance with the Kansas Uniform Commercial Code (UCC) and any other State of Kansas or Federal Law, Lender, as the Secured Party, may notify City, as Account Debtor (as defined in the UCC), that all further payments will be made and sent directly to Lender until and unless otherwise notified by Lender in writing. Lender's notification to City shall be authenticated by Lender or Assignor and shall indicate that the amount(s) due or to become due has been assigned and that payment is to be made to Lender. Lender may exercise this right at any time without regard to whether there is an Event of Default. In any case and if requested by City, Lender shall seasonably furnish reasonable proof that the assignment has been made.

7. GRANTEE'S CONTACT INFORMATION. Assignor represents and warrants that the City's last known address and telephone number here as follows:

City of Pittsburg
201 W. 4th
Pittsburg, KS 66762
620-231-4100

Assignor covenants to provide Lender with the most current address and telephone numbers of the City as a continuing obligation.

8. COLLECTION EXPENSES AND ATTORNEYS' FEES. On or after the occurrence of an Event of Default, to the extent permitted by law, Assignor agrees to pay all expenses of collection, enforcement, valuation, appraisal or protection of Lender's rights and remedies under this Assignment or any other document relating to the Secured Debts. Assignor agrees to pay reasonable expenses for Lender to inspect, evaluate, appraise and preserve the Property. Expenses include, but are not limited to, attorneys' fees, court costs and other legal expenses. These expenses are due and payable immediately. If not paid immediately, these expenses will bear interest from the date of payment until paid in full at the highest interest rate in effect as provided for in the terms of the Secured Debts. In addition, to the extent permitted by the United States Bankruptcy Code, Assignor agrees to pay the reasonable attorneys' fees incurred by Lender to protect Lender's rights and interest in connection with any bankruptcy proceedings initiated by or against Assignor.

9. WAIVERS. Except to the extent prohibited by law, Assignor waives all appraisal rights, and further waives and disclaims any homestead rights, relating to the Property.

10. COMPLETE AGREEMENT; NO MODIFICATION OF CONTRACT. Assignor further warrants and covenants that:

- A. the copies of the executed Agreement, City Ordinance and related documents delivered to Lender are the true, accurate, current and complete agreement;
- B. there are no side agreements with City, including no agreements by Assignor to waive or defer any of Cities obligations under the Agreement.
- C. there will be no future modifications or substitutions to the Agreement, or its terms, without the advance, written consent of Lender.

11. NO ACTION BY LENDER. Nothing contained in this Assignment shall require Lender to take any action.

12. APPLICABLE LAW. This Assignment is governed by the laws of Kansas, the United States of America, and to the extent required, by the laws of the jurisdiction where the Property is located, except to the extent such state laws are preempted by federal law.

13. AMENDMENT, INTEGRATION AND SEVERABILITY. This Assignment may not be amended or modified by oral agreement. No amendment or modification of this Assignment is effective unless made in writing. This Assignment and any other documents relating to the Secured Debts are the complete and final expression of the agreement. If any provision of this Assignment is unenforceable, then the unenforceable provision will be severed, and the remaining provisions will still be enforceable.

14. INTERPRETATION. Whenever used, the singular includes the plural and the plural includes the singular. The section headings are for convenience only and are not to be used to interpret or define the terms of this Assignment.

15. NOTICE, ADDITIONAL DOCUMENTS AND RECORDING FEES. Unless otherwise required by law, any notice will be given by delivering it or mailing it by first class mail to the appropriate party's address listed above, or to any other address designated in writing. Notice to one will be deemed to be notice to all. Assignor will inform Lender in writing of any change in Assignor's name, address or other application information. Assignor will provide Lender any other, correct and complete information Lender requests. Assignor agrees to pay all expenses, charges and taxes in connection with the preparation and recording of this Assignment. Assignor agrees to sign, deliver, and file any additional documents or certifications that Lender may consider necessary to perfect, continue, and preserve Assignor's obligations under this Assignment and to confirm Lender's Lien status on any Agreement and Assignor agrees to pay all expenses, charges and taxes in connection with the preparation and recording thereof. Time is of the essence.

SIGNATURES. By signing and assigning the rights assigned herein, Assignor agrees to the terms and covenants contained in this Assignment. Assignor also acknowledges receipt of a copy of this Assignment.

ASSIGNOR:

TURNKEY DEVELOPERS LLC

BY: [Signature]
PRINTNAME: Bart Arnett
Authorized Managing Member

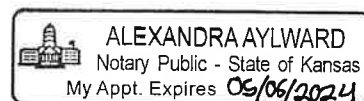
STATE OF Kansas)
) ss.
COUNTY OF Neosho)

BEFORE ME, the undersigned, a Notary Public within the aforesaid County and State, on this 30 day of October, 2020, appeared Bart Arnett, a duly authorized Managing Member of Turnkey Developers LLC, known to me to be same person who executed the within said foregoing instrument and acknowledged to me that he executed the same as his free and voluntary act and deed for the uses and purposes therein set forth.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal the day and year last above written.

My Appointment Expires:

[Signature]
Notary Public



CONSENT
AND
ACKNOWLEDGEMENT OF ASSIGNMENT

COMES NOW, _____, _____, an authorized representative of the City of Pittsburg, Kansas ("City") and on behalf of the City Consents to and acknowledges receipt of, an Assignment of Payments as Recommended by the Economic Advisory Committee and Approved by the City of Pittsburg, Kansas, ("Assignment"), a copy of which is attached hereto and incorporated herein as Exhibit "A", from Turnkey Developers LLC ("Assignor") to Bank of Commerce, Chanute, Kansas ("Lender"), dated October 30, 2020. This Assignment provides for the assignment of payments recommended by the Economic Development Advisory Committee and approved by the City of Pittsburg, Kansas as reflected in the following minutes:

July 14, 2020

TURNKEY DEVELOPMENT – CREEKSIDE EAST PROJECT – on motion of Fields, seconded by Munsell, the Governing Body approved the recommendation of the Economic Development Advisory Committee (EDAC) to contribute up to \$356,000 in funding to cover the cost of extending the infrastructure inside the Rural Housing Incentive District (RHID), including concrete streets, to serve the Creekside East development, and authorized the Mayor to sign the necessary documents on behalf of the City. Motion carried.

October 13, 2020

TURNKEY DEVELOPERS, LLC – CREEKSIDE EAST REIMBURSEMENT SCHEDULE MODIFICATION – on motion of O'Bryan, seconded by Munsell, the Governing Body approved the recommendation of the Economic Development Advisory Committee (EDAC) to modify the Creekside East Development reimbursement schedule with Turnkey Developers, LLC, in which the timing of the second half of the reimbursement to Turnkey Developers, LLC, would change from the completion of Phase 1 to the construction of ten new homes, and authorized the Mayor to sign the necessary documents on behalf of the City. Motion carried.

Until said Assignment is terminated by Lender, a court of law or upon default of the Developer (Assignor) on its obligations to the City to complete the infrastructure improvements and/or the

failure to construct ten new homes, City agrees to make and deliver all payments of the funds set forth in the minutes that are due and owing to Assignor, to Bank at its address of:

BANK OF COMMERCE
101 W. MAIN STREET
PO BOX 538
CHANUTE, KS 66720

CITY OF PITTSBURG, KANSAS

By:
Position:
Date:

TURNKEY DEVELOPERS LLC

By:
Position:
Date:

RURAL HOUSING INCENTIVE DISTRICT
ASSIGNMENT OF PAYMENTS

DATE AND PARTIES. The date of this Assignment is October 30, 2020. The parties to this Assignment and their addresses are:

LENDER (ASSIGNEE):

BANK OF COMMERCE

Organized and existing under the laws of Kansas
101 W. Main Street, P.O. Box 538
Chanute, KS 66720

ASSIGNOR:

TURNKEY DEVELOPERS, LLC

a Kansas Limited Liability Company
110 E. Oak St
Arma, KS 66712

WHEREAS, a Development Agreement ("Agreement") titled, DEVELOPMENT AGREEMENT CREEKSIDE EAST – PHASE 1 RURAL HOUSING INCENTIVE DISTRICT, was entered into on the effective date of June 23, 2020 by and between the City of Pittsburg, Kansas, a municipal corporation of the state of Kansas ("City") and Turnkey Developers LLC, a Kansas Limited Liability Company ("Developer").

WHEREAS, Section 2.5 of the Agreement provides that the City must take certain action to create the Creekside East – Phase 1 Rural Housing Incentive District ("District") to be established pursuant to the Rural Housing Incentive District Act and the Rural Housing Incentive District (RHID) Ordinance. This Ordinance was issued by the City pursuant to Ordinance No. 5-1071, whereby the City adopted the following:

An ordinance of the City of Pittsburg, Kansas, establishing a rural housing incentive district within the City and adopting a plan for the development of housing and public facilities in such district, and making certain findings in conjunction therewith (Creekside East-Phase 1 Rural Housing Incentive District).

WHEREAS, paragraph 5.1 of the Development Agreement provides that all costs of the Internal Infrastructure Improvements will be paid in cash, or financed by Developer and thereafter, the City will use RHID Funds to reimburse Developer for all or a portion of the Eligible Costs, subject to the terms of the Development Agreement.

WHEREAS, paragraph 6.3(c)(1) of the Agreement provides for the right of Developer to encumber or collaterally assign its interest in the Property or any portion thereof or any interest in the Agreement to secure loans, advances or extensions of credit

to finance or from time to time refinance all or any part of the Eligible Costs, or the right of the holder of any such encumbrance or transferee of any such collateral assignment.

WHEREAS, Developer and Bank of Commerce, Chanute, Kansas (Bank) have or will enter into a lending arrangement whereby the Bank will finance a portion of the eligible costs set forth in Exhibit C of the Agreement and Developer will assign as collateral security all of the Developer's rights to payment, together with any other rights, from the City to the Developer pursuant to the Agreement and the RHID Ordinance.

NOW, THEREFORE, in consideration of the matters set forth herein and for other good and valuable consideration, the Developer (who shall hereinafter be referred to as Developer or Assignor) and the Bank (who shall hereinafter be referred to as Lender or Assignee) hereby enter into this Assignment as follows:

1. ASSIGNMENT. In reliance upon the representations and warranties made by the Assignor and for good and valuable consideration, the receipt and sufficiency of which are acknowledged, Assignor does hereby assign, pledge and grant a security interest of Assignor's right to payments and other rights and privileges under the Agreement to Lender (Secured Party) as collateral security that secures the payment of the Secured Debts (defined below) and that further secures the performance of the Assignor. Assignor further consents and instructs the City to make and deliver all payments due to the Assignor under the Agreement directly to Lender for credit to Assignor pursuant to any and all agreements existing between Lender and Assignor regarding any form of indebtedness owed from Assignor to Lender.

2. SECURED DEBTS AND FUTURE ADVANCES. The term "Secured Debts" includes and this Assignment will secure each of the following:

A. Specific Debts. The following debts and all extensions, renewals, refinancing, modifications and replacements. A promissory note or other agreement, No. 50016544, 50016550 dated 10/27/2020 from Assignor to Lender.

B. Future Advances. All future advances from Lender to Assignor under the Specific Debts executed by Assignor in favor of Lender after this Assignment. If more than one person signs this Assignment, each agrees that this Assignment will secure all future advances that are given to Assignor either individually or with others who may not sign this Assignment. All future advances are secured by this Assignment even though all or part may not yet be advanced. All future advances are secured as if made on the date of this Assignment. Nothing in this Assignment shall constitute a commitment to make additional or future advances in any amount. Any such commitment must be agreed to in a separate writing.

C. All Debts. All present and future debts from Assignor to Lender, even if this Assignment is not specifically referenced, or if the future debt is unrelated to or of a different type than this debt. Nothing in this Assignment constitutes

a commitment to make additional or future loans or advances. Any such commitment must be in writing.

D. Sums Advanced. All sums advanced and expenses incurred by Lender under the terms of this Assignment.

3. WARRANTIES AND REPRESENTATIONS. Assignor makes to Lender the following warranties and representations which will continue as long as this Assignment is in effect.

A. Power. Assignor is duly organized, and validly existing and in good standing in all jurisdictions in which Assignor operates. Assignor has the power and authority to enter into this transaction and to carry on Assignor's business or activity as it is now being conducted and, as applicable, is qualified to do so in each jurisdiction in which Assignor operates.

B. Authority. The execution, delivery and performance of this Assignment and the obligation evidenced by this Assignment are within Assignor's powers, have been duly authorized, have received all necessary governmental approval, will not violate any provision of law, or order of court or governmental agency, and will not violate any agreement to which Assignor is a party or to which Assignor is or any of Assignor's property is subject.

C. Name and Place of Business. Other than previously disclosed in writing to Lender, Assignor has not changed Assignor's name or principal place of business within the last 10 years and has not used any other trade or fictitious name. Without Lender's prior written consent, Assignor does not and will not use any other name and will preserve Assignor's existing name, trade names and franchises.

D. Title. Assignor has good title to the Agreement and the right to assign, and grant a lien on, the Agreement, the payments and the right to payments under the Agreement.

E. Default. No default exists under the Agreement. Assignor, at its sole cost and expense, will keep, observe and perform, and require all other parties to the Agreement to comply with the Agreement and any applicable law. If Assignor or any party to the Agreement defaults or fails to observe any applicable law, Assignor will promptly notify Lender.

F. Agreement Modification. Assignor has not modified, extended, canceled, or otherwise altered the Agreement or accepted the surrender of the Agreement.

G. Encumbrance. Assignor has not assigned, compromised, subordinated or encumbered the Agreement and the right to payment.

4. DEFAULT. Assignor will be in default if any of the following events (known separately and collectively as an Event of Default) occur:

A. Payments. Assignor fails to make a payment in full when due.

B. Insolvency or Bankruptcy. The death, dissolution or insolvency of, appointment of a receiver by or on behalf of, application of any debtor relief law, the assignment for the benefit of creditors by or on behalf of, the voluntary or involuntary termination of existence by, or the commencement of any proceeding under any present or future federal or state insolvency, bankruptcy, reorganization,

composition or debtor relief law by or against Assignor, Borrower, or any co-signer, endorser, surety or guarantor of this Assignment or any other obligations Borrower has with Lender.

C. Business Termination. Assignor merges, dissolves, reorganizes, ends its business or existence.

D. Failure to Perform. Assignor fails to perform any condition or to keep any promise or covenant of this Assignment.

E. Other Documents. A default occurs under the terms of any other document relating to the Secured Debts.

F. Other Agreements. Assignor is in default on any other debt or agreement Assignor has with Lender.

G. Non-Payment by City. City fails to make timely payment or otherwise comply with the terms of the Agreement.

H. Modification. Assignor and City modify, terminate, substitute or replace the terms of the Agreement, in whole or in part, without prior written consent of Lender.

I. Misrepresentation. Assignor makes any verbal or written statement or provides any financial information that is untrue, inaccurate, or conceals a material fact at the time it is made or provided.

J. Judgment. Assignor fails to satisfy or appeal any judgment against Assignor.

K. Name Change. Assignor changes Assignor's name or assumes an additional name without notifying Lender before making such a change.

L. Property Transfer. Assignor transfers all or a substantial part of Assignor's money or property.

M. Material Change. Without first notifying Lender, there is a material change in Assignor's business, including ownership, management, and financial conditions.

N. Insecurity. Lender determines in good faith that a material adverse change has occurred in Assignor's financial condition from the conditions set forth in Assignor's most recent financial statement before the date of this Assignment or that the prospect for payment or performance of the Secured Debts is impaired for any reason.

5. REMEDIES. After Assignor defaults, Lender may at Lender's option do any one or more of the following.

A. Acceleration. Lender may make all or any part of the amount owing by the terms of the Secured debts immediately due.

B. Assumption. Lender may assume all rights to payments from City to Assignor under the Agreement and Ordinances.

C. Additional Security. Lender may demand additional security or additional parties to be obligated to pay the Secured Debts.

C. Sources. Lender may use any and all remedies Lender has under Kansas or federal law or in any document relating to the Secured Debts.

D. Payments Made on Assignor's Behalf. Amounts advanced on Assignor's behalf will be immediately due and may be added to the Secured Debts.

E. Waiver. Except as otherwise required by law, by choosing any one or more of these remedies Lender does not give up any other remedy. Lender does not waive a default if Lender chooses not to use a remedy. By electing not to use any remedy, Lender does not waive Lender's right to later consider the event a default and to use any remedies of the default continues or occurs again.

6. NOTIFICATION TO CITY AS ACCOUNT DEBTOR. In accordance with the Kansas Uniform Commercial Code (UCC) and any other State of Kansas or Federal Law, Lender, as the Secured Party, may notify City, as Account Debtor (as defined in the UCC), that all further payments will be made and sent directly to Lender until and unless otherwise notified by Lender in writing. Lender's notification to City shall be authenticated by Lender or Assignor and shall indicate that the amount(s) due or to become due has been assigned and that payment is to be made to Lender. Lender may exercise this right at any time without regard to whether there is an Event of Default. In any case and if requested by City, Lender shall seasonably furnish reasonable proof that the assignment has been made.

7. GRANTEE'S CONTACT INFORMATION. Assignor represents and warrants that the City's last known address and telephone number here as follows:

City of Pittsburg
201 W. 4th
Pittsburg, KS 66762
620-231-4100

Assignor covenants to provide Lender with the most current address and telephone numbers of the City as a continuing obligation.

8. COLLECTION EXPENSES AND ATTORNEYS' FEES. On or after the occurrence of an Event of Default, to the extent permitted by law, Assignor agrees to pay all expenses of collection, enforcement, valuation, appraisal or protection of Lender's rights and remedies under this Assignment or any other document relating to the Secured Debts. Assignor agrees to pay reasonable expenses for Lender to inspect, evaluate, appraise and preserve the Property. Expenses include, but are not limited to, attorneys' fees, court costs and other legal expenses. These expenses are due and payable immediately. If not paid immediately, these expenses will bear interest from the date of payment until paid in full at the highest interest rate in effect as provided for in the terms of the Secured Debts. In addition, to the extent permitted by the United States Bankruptcy Code, Assignor agrees to pay the reasonable attorneys' fees incurred by Lender to protect Lender's rights and interest in connection with any bankruptcy proceedings initiated by or against Assignor.

9. WAIVERS. Except to the extent prohibited by law, Assignor waives all appraisement rights, and further waives and disclaims any homestead rights, relating to the Property.

10. COMPLETE AGREEMENT; NO MODIFICATION OF CONTRACT. Assignor further warrants and covenants that:

- A. the copies of the executed Agreement, City Ordinance and related documents delivered to Lender are the true, accurate, current and complete agreement;
- B. there are no side agreements with City, including no agreements by Assignor to waive or defer any of Cities obligations under the Agreement.
- C. there will be no future modifications or substitutions to the Agreement, or its terms, without the advance, written consent of Lender.

11. NO ACTION BY LENDER. Nothing contained in this Assignment shall require Lender to take any action.

12. APPLICABLE LAW. This Assignment is governed by the laws of Kansas, the United States of America, and to the extent required, by the laws of the jurisdiction where the Property is located, except to the extent such state laws are preempted by federal law.

13. AMENDMENT, INTEGRATION AND SEVERABILITY. This Assignment may not be amended or modified by oral agreement. No amendment or modification of this Assignment is effective unless made in writing. This Assignment and any other documents relating to the Secured Debts are the complete and final expression of the agreement. If any provision of this Assignment is unenforceable, then the unenforceable provision will be severed, and the remaining provisions will still be enforceable.

14. INTERPRETATION. Whenever used, the singular includes the plural and the plural includes the singular. The section headings are for convenience only and are not to be used to interpret or define the terms of this Assignment.

15. NOTICE, ADDITIONAL DOCUMENTS AND RECORDING FEES. Unless otherwise required by law, any notice will be given by delivering it or mailing it by first class mail to the appropriate party's address listed above, or to any other address designated in writing. Notice to one will be deemed to be notice to all. Assignor will inform Lender in writing of any change in Assignor's name, address or other application information. Assignor will provide Lender any other, correct and complete information Lender requests. Assignor agrees to pay all expenses, charges and taxes in connection with the preparation and recording of this Assignment. Assignor agrees to sign, deliver, and file any additional documents or certifications that Lender may consider necessary to perfect, continue, and preserve Assignor's obligations under this Assignment and to confirm Lender's Lien status on any Agreement and Assignor agrees to pay all expenses, charges and taxes in connection with the preparation and recording thereof. Time is of the essence.

SIGNATURES. By signing and assigning the rights assigned herein, Assignor agrees to the terms and covenants contained in this Assignment. Assignor also acknowledges receipt of a copy of this Assignment.

ASSIGNOR:

TURNKEY DEVELOPERS LLC

BY: [Signature]
PRINTNAME: Bart Arnett
Authorized Managing Member

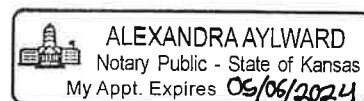
STATE OF Kansas)
) ss.
COUNTY OF Neosho)

BEFORE ME, the undersigned, a Notary Public within the aforesaid County and State, on this 30 day of October, 2020, appeared Bart Arnett, a duly authorized Managing Member of Turnkey Developers LLC, known to me to be same person who executed the within said foregoing instrument and acknowledged to me that he executed the same as his free and voluntary act and deed for the uses and purposes therein set forth.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal the day and year last above written.

My Appointment Expires:

[Signature]
Notary Public



INTEROFFICE MEMORANDUM

To: Pittsburg City Commission
From: Quentin Holmes, Director of Community Development and Housing
CC: Daron Hall, City Manager
Date: December 8th, 2020
Subject: Appointment of Board of Trustees for the City of Pittsburg's Land Bank

The Land Bank that was established by ordinance during the May 12, 2015 City Commission meeting will be operated by a Board of Trustees. This Board contains representatives from the following categories: legal professional, financial professional, real estate professional, construction professional, USD 250 representative, Crawford County representative, and an at-large representative.

Tom Spurgeon (Financial Representative) is completing his second term. May Smith (Crawford County) has been appointed by the County to fill the unexpired term ending 12/31/2022 vacated by Troy Graham.

Therefore, staff recommends that the City Commission re-appoint the following people to the Land Bank's Board of Trustees:

Financial Representative: Tom Spurgeon
Crawford County Representative: May Smith

The following nominations were also received; please select one nominee from the following category to serve a three-year first term:

At-Large Representative: No applications received.

If you have any questions, please do not hesitate to contact me.



RECEIVED

NOV 17 2020

Pittsburg City Clerk

Land Bank Board of Trustees

APPLICATION FOR APPOINTMENT

Note: Your application will be copied for the City Commission and made available to the press and public



I am a current member seeking reappointment to the Board.



I am seeking a first term as a member of the Board.

Name: Elizabeth "May" Smith

Home Address: 703 E. St. John, Girard, KS, 66743

Mailing Address: SAA

Occupation: Zoning Administrator for Crawford County Kansas

Business Address: 111 E. Forest, Girard, KS 66743

Home Telephone: 620-249-9840

Business Telephone: 620-724-6168

E-mail: m.smith@crcoks.org

Are you a resident of Pittsburg? NO If yes, how long have you lived in Pittsburg: _____

Current occupation (within last 12 months): Zoning Administrator for Crawford County Kansas

Business interest in the last 12 months: N/A

Previous Committee/Commission Experience: Currently serve on Land Bank Board

Education/Experience: A resume may be attached containing this and any other information that would be helpful in evaluating your application

Bachelor of Science Pittsburg State University 2007

I have been involved in public service for the last 7 years

Professional and/or community service activities: Currently a Trustee of the Girard Public Library Board (serving as secretary since 2015)

Attend and participate in community events in Girard

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute: I truly enjoy public service and feel that in my current position I can contribute to exploring all aspects how land/properties can be used to its best potential.

Area of representation (please circle all that may apply):


Financial

At Large

Crawford County Representative

The Land Bank Board of Trustees meets at City Hall at 8:00 a.m. on the last Thursday of each month. Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

*** Please plan to attend the December 8th, 2020, Pittsburg City Commission Meeting (5:30 p.m. at the Law Enforcement Center – 201 North Pine in Pittsburg). Appointments to the Land Bank Board of Trustees will be made by the City Commission during this meeting.**

Signature of Applicant: 

Date: 11-5-2020

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620)230-5532 or by email at tammy.nagel@pittks.org.

Please return your completed application on or before November 30th, 2020, to:

City of Pittsburg
Attn: City Clerk
PO Box 688
Pittsburg, KS 66762



RECEIVED

NOV 05 2020

Pittsburg City Clerk

Land Bank Board of Trustees

APPLICATION FOR APPOINTMENT

Note: Your application will be copied for the City Commission and made available to the press and public

☒ I am a current member seeking reappointment to the Board.

☐ I am seeking a first term as a member of the Board.

Name: Tom Spurgeon

Home Address: 407 West Crestview Ave.

Mailing Address: same

Occupation: Semi-Retired

Business Address: none

Home Telephone: 620-231-5022 or (cell) 620-404-8372

Business Telephone: none

E-mail: horizoninvestments@yahoo.com

Are you a resident of Pittsburg? If yes, how long have you lived in Pittsburg: since 1986

Current occupation (within last 12 months): none

Business interest in the last 12 months: investments

Previous Committee/Commission Experience: 1/2 cent city sales tax initiative,
city logo design, others upon request.

Education/Experience: A resume may be attached containing this and any other information that would be helpful in evaluating your application. B.A. PSU / Business Owner / Marketing Director - Names and Numbers (retired) / Marketing Director - Heartland REC (retired)

Professional and/or community service activities: Horizon Investments Group LLC (CEO)

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute: As long as my service is considered useful.

Area of representation (please circle all that may apply):


Financial

At Large

Crawford County Representative

The Land Bank Board of Trustees meets at City Hall at 8:00 a.m. on the last Thursday of each month. Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

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RECEIVED

NOV 12 2020

Pittsburg City Clerk

City of Pittsburg Sustainability Advisory Committee

APPLICATION FOR APPOINTMENT

Note: Your application will be copied for the City Commission and made available to the press and public

☒ I am a current member seeking reappointment to the Committee.

☐ I am seeking a first term as a member of the Committee.

Name: Denise Fitzpatrick

Home Address: PO Box 1461, 801 W Jefferson, Pittsburg, KS 66762

Occupation: retired public school teacher

Home Telephone: cell: 620-249-3205; home: 620-232-1059

E-mail: bdfitz@sbcglobal.net

Are you a resident of Pittsburg? Yes

If yes, how long have you lived in Pittsburg: life long

Current occupation (within last 12 months)

Previous Committee/Commission Experience:

I have served on the Sustainability Advisory Board for two years.

Education/Experience: A resume may be attached containing this and any other information what would be helpful in evaluating your application.

BS degree from Kansas State University in Community Nutrition. MS degree from Pittsburg State University in Elementary Education. During my working career, I was Nutrition Coordinator for SEK Head Start Program, taught 4th grade and 6th grade science for 28 years.

Professional and/or community service activities: I am active in First United Methodist Church, have volunteered at Wesley House, and currently help monthly at The Lord's Diner. Led the planning and implementation of Pittsburg's Earth Day Celebration in 2019.

Please explain your reasons for wishing to serve on this committee and how you feel that you may contribute: I am passionate about environmental issues and believe strongly that Pittsburg should be involved in promoting environmental awareness and responsibility. Unfortunately, the pandemic has made our committee work difficult, but would like the opportunity to serve another term. Thank you!

Meetings are held at City Hall on the 2nd Wednesday of each month at 5:30 p.m.

Appointments to this position may require you to file a Conflict of Interest Disclosure Statement, which is of public record.

Alexise Fitzpatrick

Signature of Applicant

11/10/2020

Date

If you have any questions regarding the appointment procedure, please call the City Clerk at (620)230-5532.

*** Please plan to attend the December 8th, 2020, Pittsburg City Commission Meeting (5:30 p.m. at the Law Enforcement Center – 201 North Pine in Pittsburg). Appointments to the Sustainability Advisory Committee will be made by the City Commission during this meeting.**

Please return your completed application
by Noon on November 30th, 2020, to:

City of Pittsburg
Attn: City Clerk
PO Box 688
Pittsburg, KS 66762
tammy.nagel@pittks.org



City of Pittsburg Sustainability Advisory Committee

APPLICATION FOR APPOINTMENT

Note: Your application will be copied for the City Commission and made available to the press and public

☒ I am a current member seeking reappointment to the Committee.

☐ I am seeking a first term as a member of the Committee.

Name: Andrew Ouellette

Home Address: 215 E 14th St. Pittsburg KS, 66762

Occupation: Professor of Biology, Neosho County Community College

Business Address: 800 W 14th St. Chantue KS, 66720

Home Telephone: 785-418-5898

Business Telephone: 620-431-2820 ext 225

E-mail: drew.ouellette@gmail.com

Are you a resident of Pittsburg? Yes
If yes, how long have you lived in Pittsburg: 2.5 years

Current occupation (within last 12 months)
Professor of Biology, Neosho County Community College

Previous Committee/Commission Experience:
Pittsburg - Sustainability Advisory Committee, Vice-Chair

Education/Experience: A resume may be attached containing this and any other information what would be helpful in evaluating your application.

B.S. in Biology (Genetics), M.A in Biochemistry & Biophysics

Professional and/or community service activities:

Sustainability Advisory Committee 2019 - Present

Pittsburg Citizens Police Academy 2019

Please explain your reasons for wishing to serve on this committee and how you feel that you may contribute:

I wish to do my part to help advise the growth of Pittsburg towards a sustainable future and

develop opportunities for local businesses to participate in sustainable practices within the

the community.

Meetings are typically held on the 2nd Wednesday of each month at 5:30 p.m. ***Due to COVID-19, meetings are being held remotely via online conference call.***

Appointments to this position may require you to file a Conflict of Interest Disclosure Statement, which is of public record.



11/30/2020

Signature of Applicant

Date

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Pittsburg City Clerk

City of Pittsburg Sustainability Advisory Committee

APPLICATION FOR APPOINTMENT

Note: Your application will be copied for the City Commission and made available to the press and public

☒ I am a current member seeking reappointment to the Committee.

☐ I am seeking a first term as a member of the Committee.

Name: NANCY ANN SCOTT

Home Address: 706 NORMAL ST. PITTSBURG, KS 66762

Occupation: RETIRED PHYSICAL THERAPIST, COMMUNITY VOLUNTEER

Business Address: NA

Home Telephone: 620-230-8689

Business Telephone: NA

E-mail: nscott6@cox.net

Are you a resident of Pittsburg? Yes ☒ No ☐

If yes, how long have you lived in Pittsburg: 31 YEARS

Current occupation (within last 12 months)

AS NOTED ABOVE

Previous Committee/Commission Experience:

SUSTAINABILITY ADVISORY COMMITTEE - SINCE AUG 2019;

SEK RECYCLING BOARD - SINCE OCT 2020. PITTSBURG BEAUTIFUL - 5 YEAR

Education/Experience: A resume may be attached containing this and any other information what would be helpful in evaluating your application.

B.S. IN PHYSICAL THERAPY / THE UNIVERSITY OF KANSAS
GERIATRIC SPECIALIZATION IN PHYSICAL THERAPY

Professional and/or community service activities: *As noted earlier.*

OUR LADY OF LOURDES - reader & choir member. Audio Reader - reader.
LEAVE NO TRACE - volunteer, Boy Scouts - Leader, PHS Multigen Choir
SIERRA CLUB

Please explain your reasons for wishing to serve on this committee and how you feel that you may contribute:

I grew up in Pittsburg, left for college in 1969, and returned 20 years later to raise my family here. I am a strong supporter of recycling and sustainable practices, and, now that I have more time and care about Pittsburg, I want to be involved, and make a difference.

Meetings are typically held on the 2nd Wednesday of each month at 5:30 p.m. **Due to COVID-19, meetings are being held remotely via online conference call.**

Appointments to this position may require you to file a Conflict of Interest Disclosure Statement, which is of public record.

Nancy Scott

Signature of Applicant

Nov. 16, 2020

Date

If you have any questions regarding the appointment procedure, please call the City Clerk at (620)230-5532.

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Please return your completed application by Noon on November 30th, 2020, to:

City of Pittsburg
Attn: City Clerk
PO Box 688
Pittsburg, KS 66762
tammy.nagel@pittks.org



RECEIVED

NOV 30 2020

Pittsburg City Clerk

City of Pittsburg Sustainability Advisory Committee

APPLICATION FOR APPOINTMENT

Note: Your application will be copied for the City Commission and made available to the press and public

☒ I am a current member seeking reappointment to the Committee.

☐ I am seeking a first term as a member of the Committee.

Name: James R. Triplett

Home Address: 1034 E. 520th Avenue, Pittsburg, KS 66762

Occupation: Special Assistant to the PSU President for Sustainability

Business Address: Same as above

Home Telephone: 620 235 9466

Business Telephone: same

E-mail: jtriplett@pittstate.edu

Are you a resident of Pittsburg? No
If yes, how long have you lived in Pittsburg: NA

Current occupation (within last 12 months)
Same as above

Previous Committee/Commission Experience:
Chair of SAC last year, City solid waste committee

Education/Experience: A resume may be attached containing this and any other information what would be helpful in evaluating your application.

PhD Aquatic Biology, KU 1976, Chair, Biology Department PSU 1984 - 2007,
Created University Sustainability Academic Program, 2010.

Professional and/or community service activities:

Chair, Crawford County Solid Waste Planning Committee, President and CEO
of SEK Recycling, Inc., Member Governor's Solid Waste Grant Committee.

Please explain your reasons for wishing to serve on this committee and how you feel that you may contribute:

My experiences and connections at the City, County and State level will hopefully
be useful to this committee as it develops it's projects and programs.

Meetings are typically held on the 2nd Wednesday
of each month at 5:30 p.m. ***Due to COVID-19, meetings are being held
remotely via online conference call.***

*Appointments to this position may require you to file a Conflict of Interest
Disclosure Statement, which is of public record.*

James R. Triplett

Signature of Applicant

11/30/2020

Date

*If you have any questions regarding the appointment procedure, please
call the City Clerk at (620)230-5532.*

*** Please plan to attend the December 8th, 2020, Pittsburg City
Commission Meeting (5:30 p.m. at the Law Enforcement Center –
201 North Pine in Pittsburg). Appointments to the Sustainability
Advisory Committee will be made by the City Commission during
this meeting.**

Please return your completed application
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tammy.nagel@pittks.org



RECEIVED
NOV 30 2020
Pittsburg City Clerk

City of Pittsburg Sustainability Advisory Committee

APPLICATION FOR APPOINTMENT

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- ☒ I am a current member seeking reappointment to the Committee.
- ☐ I am seeking a first term as a member of the Committee.

Name: George Weeks

Home Address: 1509 S. College Ave.

Occupation: retired social worker

Business Address: _____

Home Telephone: 620-231-6977

Business Telephone: _____

E-mail: gmweeks@cox.net

Are you a resident of Pittsburg? Yes ☒ No ☐

If yes, how long have you lived in Pittsburg: 40.0

Current occupation (within last 12 months)
retired

Previous Committee/Commission Experience:

Education/Experience: A resume may be attached containing this and any other information what would be helpful in evaluating your application.

BS University of Tulsa

MSW University of Denver

Professional and/or community service activities:

Donor: PSU Society, Sustainability, and Resource Management

~~Donor: PSU Society, Sustainability, and Resource Management~~

Please explain your reasons for wishing to serve on this committee and how you feel that you may contribute:

Continue to be interested in environmental and social justice issues

~~Donor: PSU Society, Sustainability, and Resource Management~~

~~Donor: PSU Society, Sustainability, and Resource Management~~

Meetings are typically held on the 2nd Wednesday of each month at 5:30 p.m. ***Due to COVID-19, meetings are being held remotely via online conference call.***

Appointments to this position may require you to file a Conflict of Interest Disclosure Statement, which is of public record.

George E. Weeks



Digitally signed by George E. Weeks
Date: 2020.11.25 10:14:26 -06'00'

Signature of Applicant

Date

If you have any questions regarding the appointment procedure, please call the City Clerk at (620)230-5532.

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Pittsburg, KS 66762
tammy.nagel@pittks.org



To: Daron Hall, City Manager

From: Chris Patterson, Memorial Auditorium General Manager

cc: Jay Byers, Assistant City Manager
Tammy Nagel, City Clerk

Date: December 7, 2020

Re: December 15, 2020 Agenda Item
Memorial Auditorium Advisory Board Reappointments

The Memorial Auditorium Advisory Board has 4 board member positions expiring this month. Three of our board members are eligible to serve a second term and have expressed interest in returning to the Memorial Auditorium Advisory Board.

In this regard, could you please place an item on the agenda for the City Commission meeting scheduled for Tuesday, December 15, 2020. Action necessary will be to reappoint Pam Henderson, Mike Lewark, and Andra Stefanoni to the Memorial Auditorium Advisory Board to serve a second term to expire in December 2024.

If you have any questions or concerns regarding this matter, please do not hesitate to contact me.



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NOV 10 2020

Pittsburg City Clerk

Memorial Auditorium Advisory Board

APPLICATION FOR APPOINTMENT

Note: Your application will be copied for the City Commission and made available to the press and public

☒ I am a current member seeking reappointment to the Board.

☐ I am seeking a first term as a member of the Board.

Name: Pam Henderson

Home Address: 7 Timberlake Road, Pittsburg, Kansas 66762

Mailing Address: same

Occupation: District Director for U.S. Senator Jerry Moran

Business Address: PO Box 1372, Pittsburg, Kansas 66762

Home Telephone: (620) 249-6532 Business Telephone: (620) 232-2286

E-mail: pam_henderson@moran.senate.gov

Are you a resident of Pittsburg? no If yes, how long have you lived in Pittsburg: area resident 24 years

Current occupation (within last 12 months): District Director for U.S. Senator Jerry Moran

Business interest in the last 12 months: _____

Previous Committee/Commission Experience: Have served one term on the Memorial Auditorium Advisory Board, past Mayor and Pittsburg City Commissioner.

Education/Experience: A resume may be attached containing this and any other information that would be helpful in evaluating your application. Graduate of Pittsburg State and former director of the Crawford County Convention and Visitors Bureau.

Professional and/or community service activities: Leadership Kansas, Chamber of Commerce volunteer, Rotary board, Communities in Schools local board, and have served on the boards of various civic organizations throughout town.

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute: Through my current and past employment opportunities along with my civic involvement, I have had the chance to visit other venues and work with groups who organize conferences, conventions and events. I feel this knowledge and experience along with a good understanding of the Memorial Auditorium facility and its capabilities allows me to help be an ambassador to bring associations and entertainment to our community. Additionally, I hope we can continue bringing in a variety of entertainers while supporting our local talent.

Area of Representation (please circle one below based on your HOME ADDRESS)

City Resident – 2 Positions to be Appointed / Reappointed

Non-Resident (Resides outside Pittsburg city limits) – 2 Positions to be Appointed / Reappointed

The Memorial Auditorium Advisory Board typically meets at 4:00 p.m. on the 2nd Wednesday of every other month. Due to COVID-19, meetings are being held remotely via online conference call. Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

*** Please plan to attend the December 8th, 2020, Pittsburg City Commission Meeting (5:30 p.m. at the Law Enforcement Center – 201 North Pine in Pittsburg). Appointments to the Memorial Auditorium Advisory Board will be made by the City Commission during this meeting.**

Signature of Applicant: Pam Henderson

Date: 11/10/2020

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620) 230-5532 or by email at tammy.nagel@pittks.org.

Please return your completed application on or before Noon on November 30th, 2020, to:

City of Pittsburg
Attn: City Clerk
PO Box 688
Pittsburg, KS 66762



RECEIVED

NOV 30 2020

Pittsburg City Clerk

Memorial Auditorium Advisory Board

APPLICATION FOR APPOINTMENT

Note: Your application will be copied for the City Commission and made available to the press and public

☒ I am a current member seeking reappointment to the Board.

☐ I am seeking a first term as a member of the Board.

Name: MICHAEL H. "MIKE" LEWARK

Home Address: 907 TANGLEWOODS LANE

Mailing Address: 907 TANGLEWOODS LANE

Occupation: RETIRED

Business Address: N/A

Home Telephone: 620-231-9203

Business Telephone: N/A

E-mail: mleward@cox.net

Are you a resident of Pittsburg? Yes If yes, how long have you lived in Pittsburg: 22 years

Current occupation (within last 12 months): CIVIC, CHARITABLE, & VOLUNTEERING

Business interest in the last 12 months: NONE

Previous Committee/Commission Experience: CO CHAIR FOR NEW POLICE + FIRE STATION BOND ISSUE. (PASSED) CHAIRMAN FOR POLICE + FIRE STAFFING AND EQUIPMENT NEEDS BOND ISSUE (PASSED) SERVED TWO TERMS ON MAA. LEFT COMMITTEE BUT REAPPLIED AFTER WAITING FOUR YEARS. GAINED VALUABLE KNOWLEDGE AND UNDERSTANDING OF MAA. I AM A VETERAN ACTIVE IN MANY VETERAN AFFAIRS

Education/Experience: A resume may be attached containing this and any other information

that would be helpful in evaluating your application. BA MATH (PSU-1966), MBA WITH EMPHASIS IN ECONOMICS UCM-1982. ATTENDED ADVANCED EXECUTIVE MANAGEMENT

COURSE AT Fuqua School of Business (DUKE) AND ALSO AT DARDEN SCHOOL OF BUSINESS AT (UVA).

Professional and/or community service activities: SUNRISE ROTARY Club- SECRETARY FOR 10 YEARS. CHAMBER COMMERCE BOARD OF DIRECTORS. VIETNAM MEMORIAL ADVISORY BOARD (PSU) -

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute: I AM SO VERY PLEASED TO SEE THE FORWARD THINKING PEOPLE OF PITTSBURG WHO PASSED A BOND ISSUE TO SEE THAT MONEY WAS AVAILABLE FOR THE VETERANS MEMORIAL AUDITORIUM IN THE FUTURE!

Area of Representation (please circle one below based on your HOME ADDRESS)

City Resident – 2 Positions to be Appointed / 1 Reappointment

Non-Resident (Resides outside Pittsburg city limits) – No Open Positions / 2 Reappointments

The Memorial Auditorium Advisory Board meets at Memorial Auditorium at 4:00 p.m. on the 2nd Wednesday of every other month. ***Due to Covid-19, meetings are being held remotely via online conference call.*** Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record. blow-up gaga pit

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Signature of Applicant: Michael H. Lewark

Date: 11/27/20

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620)230-5532 or by email at tammy.nagel@pittks.org.

Please return your completed application on or before Noon on November 30th, 2020, to:

City of Pittsburg
Attn: City Clerk
PO Box 688
Pittsburg, KS 66762

Memorial Auditorium Advisory Board

APPLICATION FOR APPOINTMENT

Note: Your application will be copied for the City Commission and made available to the press and public



I am a current member seeking reappointment to the Board.



I am seeking a first term as a member of the Board.

Name: Andra Stefanoni

Home Address: 127 Westfield Rd. Pittsburg, KS

Mailing Address: 127 Westfield Rd. Pittsburg, KS

Occupation: Director of Media Relations / Pittsburg State University

Business Address: 1701 S. Broadway, Pittsburg, 106 Russ Hall

Cell
Home Telephone: 620 - 249-6040

Business Telephone: 620 - 235-4124

E-mail: andra.stefanoni@gmail.com

Are you a resident of Pittsburg? No* If yes, how long have you lived in Pittsburg: _____

* Pittsburg resident from 1970 to 2001, when we moved 1/2 mile outside city limits.

Current occupation (within last 12 months): Director of Media Relations / PSU

Business interest in the last 12 months: NA

Previous Committee/Commission Experience: Memorial Auditorium

Advisory Board (2016-current)

Education/Experience: A resume may be attached containing this and any other information

Please see attached resumé.

Veterans Memorial Advisory Committee (2017-current), Apple Day Committee
Professional and/or community service activities: Pittsburg Community Theatre (2017-current)

Board of Directors (2014-2020), PHS Band Boosters (2015-current),
JCUAB Marketing Comm. (2018-20), volunteer for USD 250 Foundation (2020),
Friends of PHS Performing Arts Board (2015-current), Unclassified
Professional Senate / PSU (2019-current), Crawford Co. Youth leadership
Please explain your reasons for wishing to serve on this committee/commission and how you (2016-2017)

feel that you may contribute: Memorial Auditorium holds a special place in
my heart. I grew up attending shows & concerts there, my mother lobbied for the
tax and restoration in the 1980s, and as an adult I've gotten to perform there
with my family. It plays an important role in our community and I'm passionate
Area of Representation (please circle one below based on your HOME ADDRESS) about advocating
for it.

City Resident – 2 Positions to be Appointed / 1 Reappointment

Non-Resident (Resides outside Pittsburg city limits) – No Open Positions / 2 Reappointments

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Signature of Applicant: Andrea Stefano

Date: 11-25-20

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620)230-5532 or by email at tammy.nagel@pittks.org.

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City of Pittsburg
Attn: City Clerk
PO Box 688
Pittsburg, KS 66762

Andra Bryan Stefanoni

620-249-6040 • andra.stefanoni@gmail.com • 127 Westfield Road, Pittsburg, KS 66762

Experience

Director of Media Relations, Editor of Pitt State Magazine (2017-current)

- Write and distribute news releases and media alerts, facilitate coverage between reporters and sources, and plan press conferences; plan, write, and edit content for *Pitt State Magazine* and coordinate layout with designer; write web stories and contribute web content; plan and write script for Memorial Day Ceremony, Veterans Day Ceremony, and Apple Day Ceremony; manage social media, create monthly e-newsletter, and promote events for Bicknell Family Center for the Arts; work closely with university photographer and university videographer to produce creative projects.

Freelance Writer and Communications Specialist (2001-2017)

- Frequent contributor to local, regional and national magazines. Credits include: *Southeast Kansas Living Magazine*, *Via Christi Life/Pittsburg*, *Kansas Wildlife & Parks Magazine*, *The Joplin Globe*, *The Morning Sun*, *Enjoy!*, *Midwest Youth Magazine*, *Joplin Metro Magazine*, *Joplin Regional Business Journal*, *Girard Hometown News*, *Kansas! Magazine*, *Women in the Outdoors Magazine*, *Dance Retailer News Magazine*, *Turkey Country Magazine*, *Missouri Life*, *Outdoor Woman Magazine*, *Crawford County Convention & Visitors Guide and Blog*, and *Pittsburg Area Chamber of Commerce Membership Directory*.
- Website creator, blogger, social media administrator, media relations, and publicity for area non-profits and businesses. Credits include LimeLight Marketing, The Dellasega Group, Live Well Crawford County, The Family Resource Center, Pittsburg Community Theatre, The Bridal Crawl, Coal Camp Creations, MultiGenerational Chorus, and Pittsburg High School Performing Arts.
- Author of a digital communications strategy implemented by Watco Companies in March 2017. Part time contractual work includes writing for The Dispatch Now blog, social media branding and engagement, and writing monthly newsletter for more than 4,000 employees.
- Literary editor, "The HOT Plan: Bolster Team Power, Mobilize Responsibility, Multiply Productivity, Increase Engagement," written and published by Harvey R. Dean (2016).

Staff Writer • The Joplin Globe (October 2010-November 2015)

- News and features beats in Southeast Kansas and Southwest Missouri, with a focus on outlying communities of Pittsburg, Galena, Baxter Springs, Webb City and Carl Junction, and a primary emphasis on front page news and feature packages.

- From May 22, 2011, through Nov. 22, 2012, provided extensive coverage of the impact of the EF-5 tornado and Joplin's recovery and rebuilding process. On May 21, 2013, was dispatched with photographer to Moore, Oklahoma, for extensive coverage of the impact of the EF-5 tornado there and subsequent disaster relief.
- Utilized social media and LiveBlog for live coverage of events, including: speeches by President Barack Obama and Vice President Joe Biden, Former First Lady Laura Bush, major announcements at Pittsburg State University, Joplin Memorial Run, Mother Road Marathon, American Idol Talent Search, Roaring River Opening Day, Special Olympics, Joplin Blasters National Anthem Talent Search, and more.

Enterprise Editor • The Joplin Globe (2013-2014)

Wrote and implemented strategic action plan to move newsroom from print only to print-digital. Served as the multimedia team leader and the social media administrator.

- Collaborated with reporters, photographers, and editors to generate content for real-time coverage of events and to promote future coverage.
- Scheduled content for social media.
- Enterprised and created front page feature and news packages with emphasis on community engagement.
- Directed staff and managed crisis communications and social media during breaking news events, including fires, explosions, natural disasters, and lock-downs.
- Utilized analytics for website and social media to improve timing and reach of communications and engagement.
- Taught web-based workshops to editors of other Community Newspaper Holdings, Inc., publications to share the Globe model as a best practice.

Visiting Scholar and Communications Specialist • USD 249 (2007-2010)

- Developed curriculum for and taught Frontenac High School's first stand-alone newspaper class and stand-alone speech/theater classes.
- Facilitated production of student-created monthly newspaper.
- Wrote, edited, and designed monthly district newsletter.
- Created and managed content of district web site.
- Directed and promoted school plays.
- Coached school's first forensics team, which competed at state.

Freelance Editor, Columnist • The Morning Sun (2001-2007)

- Editor, monthly *Her Voice Magazine*, published by *The Morning Sun* (June 2005-August 2007), and *Her Voice Weekly*, published as an insert to the daily paper. Recruited freelance writers in variety of topics, planned content, wrote features and edited submissions,

designed publication using Quark XPress and Photoshop, prepared for printing, promoted at special events and speaking engagements. Contributed three weekly columns, as well as news and feature stories from throughout the region.

Director of the Science Education Center • SEK Service Center (1997-2000)

- Following its grand opening, directed team of five full-time educators, three part-time educators, and cadre of volunteers in the development and delivery of science field trips, outreach programs, teacher traveling trunks, distance learning courses, summer camps, teacher workshops, public programs, and student publications for 18 school districts in Southeast Kansas, Southwest Missouri, Northeast Oklahoma.
- Directed marketing, media relations, and tours to public, elected officials, and special interest groups. Ended position to become work-from-home mother.

Communications Coordinator • SEK Education Service Center (1995-2000)

- Produced companywide communications and public relations, conducted public presentations and tours, taught workshops to community, teachers and school administrators.
- Filmed, did standup for, and produced contracted videos for area school districts and for weekly Education Connection news segment on KOAM-TV.
- Conceptualized and produced monthly Education Connection magazine for students K-8 in 16 school districts and monthly company newsletter for 500 employees.
- Created and maintained organization's first web site.
- In December 2000, position transitioned to work-from-home and focused on web design, annual reports, monthly newsletters, and brochures for service center and school districts. Created and implemented two online courses for high school students.

OTHER:

MANAGING EDITOR - GIRARD PRESS AND DECISIONS MAGAZINE (1993-1995)

PITSCO EDUCATION COMPANY (1991-92)

REPORTER AND NEWS DESK EDITOR - THE MORNING SUN (1992-1993)

EDITOR, REPORTER - PITTSBURG STATE UNIVERSITY COLLEGIO (1988-1992)

EDITOR, REPORTER - PITTSBURG HIGH SCHOOL BOOSTER (1985-1988)

Education

- Pittsburg State University: Bachelor of Arts Degree in Communications (1991)
- Pittsburg State University: Master of Arts Degree in Communications (1994)
- Pittsburg State University: 12 hours toward Master of Arts Degree in Teaching (2008-2010)

Volunteerism and Memberships

- Memorial Auditorium Advisory Board (2016-current)
- Crawford County United subcommittee: communications (2020-current)
- USD 250 Foundation social media (2020)
- JCUAB Marketing Committee (2018-current)
- PSU Unclassified Professional Senate (2018-current)
- PSU Veterans Memorial Advisory Committee (2017-current)
- PSU Apple Day Committee (2017-current)
- PHS Band Boosters (2015-current)
- Friends of PHS Performing Arts Board (2015-current)
- Lakeside PTO (2007-15)
- Pittsburg Community Theatre Board of Directors (2014-2020)
- Crawford County Youth Leadership (2016-17)
- Women in the Outdoors Board and Annual Skills Day (2003-05)
- United Way Board of Directors (1990s)
- Ozark Area Girl Scout Board of Directors (1990s)

Awards

- Friend of USD 250 Pittsburg Community Schools, May 2017
- Faces of Tourism, Crawford County Convention & Visitors Bureau, May 2017
- Pittsburg Area Chamber Woman of Distinction, 2014
- National Reporter of the Year: Community Newspaper Holdings, Inc., 2012
- A variety of awards from the Missouri Press Association and from the Associated Press Media Editors, 2011-2013

References

Abigail Fern, Chief Marketing Officer

Pittsburg State University

afern@pittstate.edu

Chris Patterson, Manager

Memorial Auditorium

chris.patterson@pittks.org

INTEROFFICE MEMORANDUM

To: DARON HALL
CITY MANAGER

From: KIM VOGEL
DIRECTOR OF PARKS AND RECREATION

CC: TAMMY NAGEL
CITY CLERK

Date: DECEMBER 8, 2020

Subject: Agenda Item – December 15, 2020
Active Transportation Advisory Board Appointment

Debra Anthony and Erin Fletcher have completed unexpired terms on the Active Transportation Advisory Board and Dick Horton has served his final term on the board.

Both Debra Anthony and Erin Fletcher have requested to be appointed to first four-year terms. Leah Gagnon has applied to serve the board in the position of a Non-Profit Organization that promotes a healthy lifestyle, vacated by Dick Horton.

City staff and the Active Transportation Advisory Board are recommending the appointments of Debra Anthony, Erin Fletcher and Leah Gagnon to first terms.

In this regard will you please place an item on the December 15, 2020 City Commission agenda. Action necessary will be to appoint 3 members to the Active Transportation Advisory Board from January 1, 2021 to December 31, 2024.

If you have questions, please do not hesitate to contact me.



Active Transportation Advisory Board

APPLICATION FOR APPOINTMENT

Note: Your application will be copied for the City Commission and made available to the press and public

Name: Debra L. Anthony

Home Address: 508 N. Olive, Pittsburg, KS 66762

Mailing Address: Same as ↑

Occupation: RN

Business Address: _____

^{ph} Home Telephone: Cell - 620-202-1192

^{work} Business Telephone: 620-231-3200

E-mail: MICTAnthony@hotmail.com ^{work - danthony@}
crawfordcohd.org

Are you a resident of Pittsburg? yes If yes, how long have you lived in Pittsburg: 4 months - Worked
in Pittsburg for
Current occupation (within last 12 months): RN the past 5 years

Business interest in the last 12 months: none

Previous Committee/Commission Experience: Live Well Crawford County -
co-chair, Crawford County ATAB Secretary, Crawford
County Community Coalition Member.

Education/Experience: A resume may be attached containing this and any other information what would be helpful in evaluating your application. Pratt Community College -
Associates Degree - Registered Nurse - 2010, Coffeyville Community
College Paramedic Program - Worked as a paramedic - 1994 - 2010.

Professional and/or community service activities: Volunteer trail maintenance,
Volunteer for church activities

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute: Physical activity is an essential part of
a healthy lifestyle. It is important to create an environment
that provides safe routes for all forms of active transportation.

Area of representation (please circle all that apply):

Resident of NE quadrant

Resident of NW quadrant

Resident of SE quadrant

Resident of SW quadrant

Health care industry

Disability advocate

Member of a non-profit organization promoting healthy lifestyles in the Pittsburg area

The Active Transportation Advisory Board meets at Noon on the first Tuesday of each month at City Hall. Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

*** Please plan to attend the December 10th, 2019, Pittsburg City Commission Meeting (5:30 p.m. at the Law Enforcement Center – 201 North Pine in Pittsburg). Appointments to the Active Transportation Advisory Board will be made by the City Commission during this meeting.**

Signature of Applicant: Debra L. Antt

Date: 09/10/2019

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620)230-5532 or by email at tammy.nagel@pittks.org.

Please return your completed application on or before November 26th, 2019, to:

City of Pittsburg
Attn: City Clerk
PO Box 688
Pittsburg, KS 66762



RECEIVED

FEB 14 2020

Pittsburg City Clerk

Active Transportation Advisory Board

APPLICATION FOR APPOINTMENT

Note: Your application will be copied for the City Commission and made available to the press and public

Name: Erin Fletcher

Home Address: 7542 171 Hwy, Pittsburg, KS 66762

Mailing Address: Same

Occupation: Director of Grants + Development, Special Olympics KS

Business Address: Same

Home Telephone: 620-404-9750

Business Telephone: Same

E-mail: fletcher@KSSO.org

Are you a resident of Pittsburg? NO If yes, how long have you lived in Pittsburg: _____

Current occupation (within last 12 months): Director of Grant + Development

Business interest in the last 12 months: Work with communities across the state & in my hometown of Pittsburg.

Previous Committee/Commission Experience: Worked for the State of Kansas for 9 yrs. within KDHE & KU Medical Center, Area Health Education Center

Education/Experience: A resume may be attached containing this and any other information that would be helpful in evaluating your application. Bachelors in Business Administration w/ emphasis on Finance; Served as Community Clinical Linkages Manager for KDHE.

Professional and/or community service activities: Project 17 Board Member,
Fostering Connections Board Member, Kiwanis,
LifeTrack Christian Church, Human Rights Committee
for Medical edge

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute: I am passionate about active
transportation and inclusion. I want to make
my community accessible to everyone.

Area of representation (please circle all that apply):

~~Resident of NE quadrant~~

~~Resident of NW quadrant~~

~~Resident of SE quadrant~~

~~Resident of SW quadrant~~

~~Health care industry~~

Disability advocate

Member of a non-profit organization promoting healthy lifestyles in the Pittsburg area

The Active Transportation Advisory Board meets at Noon on the first Tuesday of each month at City Hall. Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

*** Please plan to attend the February 25, 2020, Pittsburg City Commission Meeting (5:30 p.m. at the Law Enforcement Center – 201 North Pine in Pittsburg). Appointments to the Active Transportation Advisory Board will be made by the City Commission during this meeting.**

Signature of Applicant: Evin Fletcher

Date: 2/13/20

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620)230-5532 or by email at tammy.nagel@pittks.org.

Please return your completed application on or before February 14, 2020 to:

City of Pittsburg
Attn: City Clerk
PO Box 688
Pittsburg, KS 66762



RECEIVED

JUL 09 2020

Pittsburg City Clerk

Active Transportation Advisory Board

APPLICATION FOR APPOINTMENT

Note: Your application will be copied for the City Commission and made available to the press and public

Name: Leah Gagnon

Home Address: 307 E. 24th St. Pittsburg, KS 66762

Mailing Address: (same as above)

Occupation: Program Coordinator @ CHSEK - Pittsburg

Business Address: 3011 N. Michigan St. Pittsburg KS 66762

Home Telephone: (316) 208-1624

Business Telephone: (620) 240-5067

E-mail: lgagnon@chsek.org

Are you a resident of Pittsburg? ☒ If yes, how long have you lived in Pittsburg: 2015-2016 ^{2020 - 5 months}

Current occupation (within last 12 months): Program Coordinator ^(CHSEK OneLove KS - March 2020) ^(MO Health Coalition - 2018-2020)

Business interest in the last 12 months: access to care, improving organizational & community policies centered on health, connectivity & active transport in rural communities

Previous Committee/Commission Experience: Coordinate MO Council for activity and nutrition, member of Missourians for Responsible Transportation, member of Activating Rural America ^{workgroup}, coordinate Baylor Wellness Committee ^(Employee wellness program)

Education/Experience: A resume may be attached containing this and any other information that would be helpful in evaluating your application. See resume

Professional and/or community service activities: See resume

Projects related to active transport: MD State Physical Activity
+ Nutrition Project, Activating Rural America Workgroup w/ Varies for
Healthy Kids

Please explain your reasons for wishing to serve on this committee/commission and how you
feel that you may contribute: Connecting every day destinations through
activity-friendly routes are solutions to improving health outcomes
+ improving access to care for community members without vehicle
transportation. Rural communities have to be extra creative in addressing
Area of representation (please circle all that apply): these issues + I would
love to represent the
CITSEK on
this group.

Resident of NE quadrant

Resident of NW quadrant

Resident of SE quadrant

Resident of SW quadrant

Health care industry

Disability advocate

Member of a non-profit organization promoting healthy lifestyles in the Pittsburg area

The Active Transportation Advisory Board meets at Noon on the first Tuesday of each month at City Hall. Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

*** Please plan to attend the February 25, 2020, Pittsburg City Commission Meeting (5:30 p.m. at the Law Enforcement Center – 201 North Pine in Pittsburg). Appointments to the Active Transportation Advisory Board will be made by the City Commission during this meeting.**

Signature of Applicant: [Signature]

Date: 7/8/2020

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620) 230-5532 or by email at tammy.nagel@pittks.org.

Please return your completed application on or before February 14, 2020 to:

City of Pittsburg
Attn: City Clerk
PO Box 688
Pittsburg, KS 66762

LEAH R. GAGNON

307 E. 24th Street
Pittsburg, KS 66762

(316) 208-1624 (cl)
lgagnon@chcsek.org

EDUCATION

Masters of Public Health, Community Health Education
Department of Health, Human Performance and Recreation
Related Coursework: Community Health Education; Program Assessment and Planning; Evaluation in Health Education; Research Methods in Health Education; Epidemiology; Administration and Leadership in Public Health Policy; Statistical Methods

May 2018
Baylor University

Bachelor of Science, Health Promotion and Wellness
Department of Kinesiology

May 2016, *magna cum laude*
Missouri Southern State University

PROFESSIONAL EXPERIENCE

OneCare Kansas Coordinator

Feb 2020-current

Department of Population Health, Community Health Center of Southeast Kansas

- Provide overall coordination for the OneCare KS program, a KanCare (KS Medicaid) care coordination program for people living with chronic conditions like asthma, schizophrenia, and severe bipolar disorder
- Assures the provision of timely, comprehensive, high-quality services under a whole person approach to care addressing clinical and nonclinical needs of individuals enrolled in program
- Works with a care team to develop and update a health action plan for each member enrolled that includes health and wellness goals, physical and mental health screenings, and identifies needs related to social determinates of health
- Generates reports to demonstrate efforts in member outreach, enrollment, engagement, and health outcomes
- Design and distribute health promotion and communication materials for SEK community members

MOCAN & Special Projects Coordinator

July 2018-Feb 2020

University of Missouri – Extension, Youth & Families, Nutrition & Health

- Provide overall coordination and facilitation for the Missouri Council for Activity & Nutrition, Missouri's SNAP-Ed Nutrition Network
- Work closely with council leadership and members to develop and implement the organization's five-year strategic plan
- Consult in project design and implementation for a range of health education, policy, systems, and environmental programs such as the CDC State Physical Activity and Nutrition Project
- Perform evaluation measures and track progress on collaborative projects and of the council's work on the strategic plan
- Ensure compliance and produce reports to follow grant requirements in sustaining the work of the council for multiple funders like Missouri Foundation for Health, Missouri Department of Health and Senior Services, and Health Forward Foundation
- Develop and maintain essential partnerships with local and regional organizations and stakeholders in healthcare, education, government, and policy
- Represent the council and university on interdisciplinary teams, committees, and task forces at local, regional, and statewide levels
- Generate and manage revenue across multiple grants and contracts

Gagnon, L.R.

- Administer and organize quarterly council meetings focused on highlighting Missouri health initiatives through professional development and networking opportunities
- Organize miscellaneous council events such as a Capitol visit and bi-annual conference
- Supervise 1.5 full time positions at administrative and assistantship levels

FitWell Graduate Assistant

August 2016-May 2018

Department of Wellness, Baylor University

- Serve as supervisor to over 30 undergraduate student staff fitness instructors
- Conduct program evaluation for a variety of wellness activities
- Assist in hiring and training process for undergraduate staff
- Organize and co-lead staff meetings throughout each semester
- Assist in oversight and organization of all operations for fitness and nutrition programs, including a group exercise schedule of over 50 classes per week, membership registration, peer nutrition education, and personal training
- Assist in design of departmental goals and objectives
- Design and administer a variety of health events and programs for the campus community to achieve student outcomes related to physical, mental, and social health
- Communicate with an average of 500 faculty, staff, and student members to promote wellness programming on a weekly basis
- Lead at least two yoga classes each week for students, faculty, and staff on campus

Preventive Medicine and Public Health Intern

Summer 2016

Department of Preventive Medicine and Public Health, The University of Kansas School of Medicine-Wichita

- Assist in organizing, implementing, and creating materials for WorkWellKS programs
 - Building a Worksite Wellness Foundation Workshop
 - WorkWellKS Physical Activity Workshop
- Conduct literature reviews concerning trends in worksite wellness
- Assist in administering the 2016 Kansas State of Wellness Symposium
- Prepare agenda and attend meetings for research grant proposal to the Robert Wood Johnson Foundation

Yoga Instructor-Independent Contractor

March 2014-May 2016

Downtown Yoga Joplin

- Prepare and teach multiple classes for various styles of yoga and for different levels of experience
- Provide instruction and lead practice for at least three weekly, one hour, classes of 15-20 students
- Instruct prenatal yoga once a week
- Organize and lead yoga/health events and workshops within the Joplin community
- Responsible for managing the scheduling, marketing and sales content of the mindbody.com database for Downtown Joplin Yoga

TEACHING EXPERIENCE

PUBH 5379: Research Methods in Health Education

Teaching Assistant
Baylor University

May 2018

PUBH 4340: Global Health

Co-Lecturer
Baylor University

Fall 2017

FYS 1399: First Year Seminar (Honors)

Guest Lecture
Baylor University

Fall 2016

KINE 0351: Exercise Interventions

Guest Lecture
Missouri Southern State University

Fall 2014

RESEARCH EXPERIENCE

Impact of group exercise participation on anxiety among college students: An egocentric network analysis

August 2017-May 2018

Principal Investigator

Baylor University

- *Purpose:* Examine anxiety among college students using a holistic health approach through social network analysis
- *Methodology:* Quantitative
- *Participants:* Undergraduate students enrolled in at least 12 credit hours
- *Implications:* Student engagement of fitness programs on campus, social and mental health outcomes

An egocentric network analysis assessing group exercise membership and benefits among university employees

June 2017-May 2018

Principal Investigator

Baylor University

- *Purpose:* Determine the relationship between employees participating in a group exercise program and holistic health benefits, specifically by examining personal networks, mental health, and weekly exercise
- *Methodology:* Quantitative
- *Participants:* University faculty and staff enrolled in a group exercise program on campus
- *Implications:* Group exercise programs include physical, social, and mental health benefits

Feasibility of a wellness center for patients of a Federally Qualified Health Center (FQHC)

Spring 2017

Data Collection and Interpretation

Baylor University

- *Purpose:* Assess community needs and interests for access and use of a wellness center which includes fitness and nutrition programs as prescribed by providers
- *Methodology:* Mixed methods
- *Participants:* Adult patients and medical staff of an FQHC
- *Implications:* Exercise, fruit and vegetable prescriptions; health literacy

MANUSCRIPTS

1. Patterson, M. S., **Gagnon, L. R.**, Vukelich, A., Brown, S. E., Nelon, J. L., & Prochnow, T. (in press). Social networks, group exercise, and anxiety among college students. *Journal of American College Health*.
2. Patterson, M.S. **Gagnon, L.R.**, Nelon, J., & Spadine, M. (in press) A Pilot Study using Egocentric Network Analysis to Assess Holistic Health Benefits among a Sample of University Employees Involved in a Worksite Fitness Program, *WORK: A Journal of Prevention, Assessment & Rehabilitation*.

REFEREED PRESENTATIONS

1. Patterson, M.S., **Gagnon L.R.**, Vukelich, A., & Brown, S. (November 6-11, 2018). *Impact of Group Exercise Participation on Anxiety among College Students; An Egocentric Network Analysis*. Selected as a poster presentation at the American Public Health Association Annual Meeting, San Diego, CA.

2. **Gagnon, L.R.** & Patterson, M.S. (March 4-7, 2018). *An Egocentric Network Analysis Assessing Holistic Health Benefits among a Sample of University Employees: A Pilot Study*. Selected as a poster presentation at the American Academy of Health Behavior Annual Scientific Meeting, Portland, OR.
3. Patterson, M.S., Goodson, P., & **Gagnon, L.R.** (March 19-22). *The Role of Ego Networks in Compulsive Exercise among College Women*. Selected as a poster presentation at the American Academy of Health Behavior Annual Scientific Meeting, Tucson, AZ.

FUNDING

Graduate Student Travel Funding Award

Attend national health behavior conferences for two consecutive years
Baylor University

\$1,000 received each year
2017-2018

Principle Investigator

University of Missouri - MOCAN Collaborative
Missouri Foundation for Health

\$23,000-26,000 received
and managed
approximately every 6
months according to
agreement
July 2018- Feb 2020

LEADERSHIP AND SERVICE

Community Service

2016-present

Columbia, MO

- 2018 Missouri Foundation for Health, Healthy Schools Healthy Communities Convening Speaker; Engaging in Statewide Efforts
- Columbia/Boone County Childhood Obesity Work Group Member

Waco, TX

- Communities in Schools Guest Speaker
-Presented stress management techniques to staff who serve as case managers/workers for youth of Waco
- Waco Community Health Fair Volunteer

Joplin, MO

2012-2015

- Bill and Virginia Leffen Center for Autism Volunteer
- Miracle League of Joplin Volunteer
- Special Olympics Bowling Volunteer
- Fundraising with a community yoga classes to support Lafayette House
- Crosslines Churches of Joplin Volunteer
- Assisted in organizing Love Your Neighbor event in 2012

Campus Service

2017-2018

Baylor University

- Selected as student host for public health faculty candidates
- Invited Speaker
 - Desk Yoga presentations for Wellbeing Expo
 - Presentation of study assessing group exercise programs for FitWell Expo

CERTIFICATIONS

Heartsaver CPR AED <i>American Heart Association</i>	2020
Work@Health <i>CDC Worksite Wellness Employer Training</i>	2019
MOPHIMS and MICA Certification <i>(Missouri Information Community Assessment)</i>	2019
40 Hours Prenatal Yoga Teacher Training <i>Certified prenatal yoga instructor</i>	2015-current
200 Hours Yoga Teacher Training <i>Certified and registered yoga instructor</i>	2014-current

AWARDS AND HONORS

James Huckins Award for Outstanding Graduate Assistant Baylor University, Division of Student Life	Spring 2018
Outstanding Student Poster Presentation Award The American Academy of Health Behavior 2018 Annual Scientific Meeting	Spring 2018
Full Scholarship/Assistantship for Masters of Public Health Baylor University	2016-2018
Health Promotion and Wellness Academic Achievement Award Department of Kinesiology, Missouri Southern State University	Spring 2016
Board of Governor's Four-Year Scholarship Missouri Southern State University	2013-2016

PROFESSIONAL DEVELOPMENT

Grant Writing Seminar	<i>Baylor University</i>	April 2018
The American Academy of Health Behavior Scientific Meeting	<i>Annual national health conference</i>	2017-2018
Complexities of Young Adults Today	<i>Claudia Black Young Adult Center</i>	January 2018
Fitness Alliance Summit of Texas Roundtable	<i>Baylor University</i>	Summer 2017

Research Interests

Health equity and access to care	Community engagement and development
Health policy and change	Qualitative Methodology
Reproductive and postpartum health	

References

Reference	Relationship	Years Known
Dr. Megan S. Patterson, PhD, MPH Assistant Professor, Health and Kinesiology 155 Ireland St College Station, TX 77843 Megpatterson@tamu.edu Cell: (817) 909-0664	Mentor and supervisor	Three
Dr. Andrea Cullers, PhD, RD Assistant Professor of Kinesiology Department at Missouri Southern State University 3950 E. Newman Rd Joplin, MO 64801 Cullers-A@mssu.edu Cell: (417) 850-5213	Supervisor	Five
Mallory Woods Practice Manager Community Health Center of Southeast Kansas Pittsburg, KS 66762 mroberson@chcsek.org Cell: (731) 676-6471	Colleague	One
<i>Supplemental Reference</i>		
Tai Yasuda, undergraduate student Baylor FitWell Instructor 2825 S. University Parks Drive Waco, TX 76706 Taibethyasuda@gmail.com Cell: (575) 644 -6054	Supervisee/mentee	Two



DEPARTMENT OF PUBLIC WORKS

201 West 4th Street · Pittsburg KS
66762

(620) 231-4100

www.pittks.org

Interoffice Memorandum

TO: DARON HALL
City Manager

FROM: CAMERON ALDEN
Director of Public Works

DATE: December 4, 2020

SUBJECT: Agenda Item – December 15, 2020
Appointment to Airport Advisory Committee

Matthew Kassawara has applied to fill the unexpired term left vacant by the passing of Ron Holman of the Airport Advisory Committee.

By Ordinance, this Committee shall consist of seven members, five of whom shall be users of the airport and two of whom shall be non-users. Mr. Kassawara will fill an airport user position.

In this regard, would you please place this item on the agenda for the City Commission meeting scheduled for Tuesday, December 15, 2020. Action being requested is the appointment of Matthew Kassawara to serve an unexpired term on the Airport Advisory Committee effective immediately and set to expire on December 31, 2022.

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachments: Matthew Kassawara Application



RECEIVED
DEC 01 2020
Pittsburg City Clerk

Airport Advisory Board

APPLICATION FOR APPOINTMENT

Note: Your application will be copied for the City Commission and made available to the press and public

☐ I am a current member seeking reappointment to the Board.

☒ I am seeking a first term as a member of the Board.

Name: Matthew Kassawara

Home Address: 1704 Countyside Dr

Mailing Address: _____

Occupation: Information Technology and Flight Instructor

Business Address: _____

Home Telephone: 785-917-1080

Business Telephone: _____

E-mail: mkassawara@gmail.com

Are you a resident of Pittsburg? yes If yes, how long have you lived in Pittsburg: 2003-2006
06/2020 - present

Current occupation (within last 12 months): Information Technology and Flight Instructor

Business interest in the last 12 months: None

Previous Committee/Commission Experience: None

Education/Experience: A resume may be attached containing this and any other information that would be helpful in evaluating your application. Bachelor of Science, Electrical Engineering, University of Central Florida, 2003

General aviation pilot, 2010 - present, Flight instructor, 2016 - present

Professional and/or community service activities: General aviation pilot and flight instructor

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute: See attachment

Area of representation (please circle one): Airport user Non-airport user

The Airport Advisory Committee meets at City Hall at Noon on the 1st Monday of February, May, August and November, or as called by the Chairperson or Director of Public Works. Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

*** Please plan to attend the December 8th, 2020, Pittsburg City Commission Meeting (5:30 p.m. at the Law Enforcement Center – 201 North Pine in Pittsburg). Appointments to the Airport Advisory Committee will be made by the City Commission during this meeting.**

Signature of Applicant: Tammy Nagel

Date: 11/30/2020

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620)230-5532 or by email at tammy.nagel@pittks.org.

Please return your completed application on or before November 30th, 2020, to:

City of Pittsburg
Attn: City Clerk
PO Box 688
Pittsburg, KS 66762

I'm a general aviation pilot and a flight instructor. I have flown across the country visiting many airports, big and small, and know what attracts general aviation pilots. In aviation, word of mouth travels fast and pilots often seek airport recommendations. With an ideal location in the middle of the country, runways that suit operations in a variety of wind conditions, plenty of instrument approaches, sufficient services, and an amazing staff, our airport has the opportunity to become a popular place for fuel stops and overnight stays that generate revenue for the city and businesses.

Matthew S. Kassawara

Pittsburg, KS – 785-917-1080 – mkassawara@gmail.com

Technical Summary

Cloud/Orchestration/Virtualization Platforms

Amazon Web Services (AWS), Google Cloud Platform (GCP), Kubernetes, Nomad, OpenStack, VMware

Software

Ansible, BSD, Calico, CircleCI, Consul, Consul Template, Debian package development and management tools, Docker, Elasticsearch, Fluentd, Fluent Bit, FreeRADIUS, InfluxDB, ISC BIND (DNS) and DHCP, Git, GitHub Actions, Grafana, Jenkins, Kong, Kubernetes, KVM, Libvirt, Linux, LXC, NFS, Nomad, various office productivity suites, OpenVPN, Open vSwitch, PowerDNS, Prometheus, Python, Red Hat package development and management tools, secure shell, shell scripting, various SQL databases, StatsD, Sumo Logic, Terraform, Travis CI, Vagrant, Vault (HashiCorp), VirtualBox, Windows, various network traffic monitoring and filtering packages

Networking

ACL, BGP, Ethernet, IPv4, IPv6, Geneve, GRE, LAG, MPLS, NAC, OpenFlow, OSPF, PPP, Q-in-Q, QoS, STP, TDM, Brocade VCS Fabrics, VLAN, VPN, VXLAN, 802.11 wireless protocols

Professional Experience

Senior DevOps Engineer – CirrusMD – Denver, CO August 2019 – Current

- Built infrastructure in AWS using a combination of Terraform, Ansible, and Secrets Manager
 - A multi-account, multi-region, multi-VPC, multi-AZ network architecture consisting of Transit Gateway components, a site-to-site VPN with the office, and a remote access VPN using OpenVPN
 - A logs service consisting of Fluentd, Fluent Bit, and Elasticsearch that aggregates logs from several sources including Aptible, Cloudflare, and CloudWatch
 - A metrics service consisting of Prometheus, Grafana, and InfluxDB that aggregates metrics from several sources including Aptible and CloudWatch and provides alerting via VictorOps
 - Backend services for the CirrusMD application consisting of RDS PostgreSQL, ElastiCache for Redis, and various EC2 instances
- Ensured infrastructure complies with HIPAA/HITRUST requirements or best practices
 - Enabled encryption in transit and encryption at rest whenever possible
 - Enabled various AWS management, governance, security, identity, and compliance services
 - Enabled SSO for all services using JumpCloud
- Migrated the CirrusMD application from a defunct standalone SaaS platform (Datica) to a hybrid SaaS platform (Aptible) with backend services in AWS
- Enabled ephemeral environments for testing code branches using a combination of Terraform, Ansible, Kubernetes, GitHub Actions, and a Python script

Contract DevOps/Infrastructure Engineer – Apex Systems – Denver, CO
February 2019 – August 2019

- Starz Entertainment (February 2019 – April 2019)
 - Developed a metrics monitoring and alerting system using Prometheus and Grafana to aggregate metrics from various sources including AWS CloudWatch and StatsD
- Charter Communications (May 2019 – August 2019)
 - Developed a pipeline for building and deploying Lambdas in AWS using the Serverless framework

DevOps/Infrastructure Engineer – Blinker – Denver, CO
January 2017 – February 2019

- Managed cloud infrastructure in AWS using Terraform, Ansible, Consul, Nomad, Docker, and CircleCI to provide a scalable, self-healing environment and deployment mechanism for various applications
- Built a custom Python tool that automates application deployments to various environments using Consul, Nomad, and Docker Swarm
- Built a CI/CD pipeline using CircleCI and a custom Python tool that automates a variety of operations
- Built a custom Python service that enables dynamic configuration of Kong using Consul service discovery and DNS
- Implemented various AWS services including RDS, ElastiCache for Redis, and Elasticsearch
- Reduced monthly AWS expenses by over 40% while maintaining performance and redundancy
- Managed cloud infrastructure in VMware using Terraform, Consul, Nomad, Ansible, and Docker to provide a scalable environment for internal services
- Implemented and managed WAN circuits between the office and physical data center and between the physical data center and several AWS virtual private clouds (Direct Connect) using BGP and OSPF
- Designed, implemented, and managed network services such as DNS, DHCP, and LDAP using Ansible and Consul
- Monitored physical and cloud infrastructure using LogicMonitor and Sumo Logic
- Designed, implemented, and managed network connectivity in the office and physical data center
- Configured, deployed, and administered several firewalls and network monitoring systems

Flight Instructor – Aspen Flying Club – Denver, CO
January 2017 – Present

- Provided flight instruction to students with zero experience to prepare them for attaining a private pilot certificate
- Provided flight instruction to students with private pilot certificates to prepare them for attaining an instrument rating or commercial pilot certificate
- Taught a recurring multi-week ground school course that prepares approximately 25 students with zero experience for attaining a private pilot certificate
- Developed material for the multi-week ground school course

Software Developer – IBM – Denver, CO
January 2016 – January 2017

- Public cloud
 - Developed a tool using Ansible to deploy OpenStack in a scalable and performant fashion
 - Integrated OVN/OVS with the OpenStack environment
 - Developed a continuous integration and continuous deployment (CI/CD) environment for testing OpenStack, OVN/OVS, and various other components
 - Developed a scalable network architecture using layer-3 via BGP/MPLS VPNs to support tenant (private) networks
- OpenStack
 - Developed a Vagrant environment for development and testing of the Networking service integration of OVN/OVS
 - Developed documentation for the Networking service integration of OVN/OVS
 - Contributed to the Installation Guide for the Liberty and Mitaka releases including complete renovation of the Networking service content for the Liberty release
 - Contributed to the Networking Guide for the Liberty, Mitaka, and Newton releases including complete renovation of the architecture examples for the Newton release
 - Analyzed performance issues with the Networking service, determined the primary cause as incorrect handling of MTU, implemented a solution, and gave a presentation on it at the OpenStack 2016 Austin Summit (available via YouTube)

Software Developer – Rackspace – Austin, TX
June 2014 – January 2016

- Rackspace Private Cloud (RPC)
 - Developed a network architecture that flexibly implements the OpenStack Networking service in Linux containers (LXC) including a variant that enables testing in a cloud-based CI/CD environment
 - Developed installation, operation, and upgrade documentation
 - Provided internal support for development, installation, configuration, and troubleshooting with a focus on networking services
 - Operated and maintained documentation publishing tool chain
- OpenStack
 - Contributed to the OpenStack Ansible project that uses Ansible to deploy OpenStack in a flexible fashion using a combination of LXC, Python virtual environments, and bare metal
 - Contributed to the Installation Guide for the Juno and Kilo releases including complete renovation of the Identity, Image, Compute, Block Storage, Object Storage, Orchestration, and Telemetry services content for the Juno release
 - Contributed to the Networking Guide for the Juno and Kilo releases including initial development and testing of multiple examples involving practical architectures
 - Contributed to the Operations Guide including upgrade procedures for Icehouse to Juno releases

**Senior Systems Engineer – Arrow Electronics – Denver, CO
October 2011 – May 2014**

- Assisted resellers and customers with architecture and design of wired/wireless network solutions including technical demonstrations and proof-of-concepts
- Developed and administered sales and technical training for resellers, customers, and various internal departments
- Designed, implemented, and managed a multi-vendor lab including physical/logical layout, cooling, power distribution, cabling, systems/network infrastructure, security, and monitoring
- Developed a business strategy for virtual networking (SDN/NFV) with a focus on OpenStack
- Developed a method of explaining the evolution of virtualization and value of the virtual data center to non-technical audiences

Earlier Employment

- Contract Technology Services Consultant – Accuvant – July 2011 to October 2011
- Network Engineer – KanREN – February 2010 to July 2011
- Engineer – Triad Systems Engineering – September 2009 to February 2010
- Systems Engineer – Echostar Broadcasting Corporation – October 2007 to September 2009
- Systems and Network Administrator – Colorado State University – April 2006 to October 2007
- Network and Systems Administrator – Pittsburg State University – August 2003 to April 2006
- Student Technical Assistant – University of Central Florida – October 1999 to August 2003

Education

**Bachelor of Science in Electrical Engineering
University of Central Florida – Orlando, FL
August 2003**

Interoffice Memorandum

TO: DARON HALL
City Manager

FROM: DEXTER NEISLER
Building Official/Zoning Administrator

DATE: December 04, 2020

SUBJECT: Agenda Item – December 15, 2020
Appointment to the Building Code Board of Appeals/Building Trade Review Board

The first terms of Paul Chappell (Building Contractor), Brian Coomes (Engineer), Shannon Nicklaus (Mechanical) and Paul Stewart (Architect) as members of the Building Code Board of Appeals/Building Code Board of Appeals will expire on December 31st, 2020. The Building Code Board of Appeals/Building Trade Review Board must have an architect, an engineer, a licensed master plumber, a licensed master electrician, a licensed master mechanical contractor, a licensed builder and a general lay member as members.

Currently, Paul Chappell, Brian Coomes and Shannon Nicklaus are eligible to be elected to serve another term and would like to be reappointed.

In soliciting individuals who might be interested in serving on the Building Code Board of Appeals/Building Trade Review Board, Melissa Bow-Richardson has applied and would like to be appointed to serve as a member filling the position of architect for the Building Code Board of Appeals/Building Trade Review Board.

In this regard, would you please place this item on the agenda for the City Commission meeting scheduled for Tuesday, December 15, 2020. Action being requested is to re-appoint Paul Chappell (Building Contractor), Brian Coomes (Engineer) and Shannon Nicklaus (Mechanical) to serve a second three (3) year term and also to appoint Melissa Bow-Richardson (Architect) to a first three (3) year term, all terms will be effective January 1, 2021 and to expire December 31st, 2023.

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachments: Paul Chappell Application
Brian Coomes Application
Shannon Nicklaus Application
Melissa Bow-Richardson Application



RECEIVED

NOV 27 2020

Pittsburg City Clerk

Building Code Board of Appeals / Building Trades Review Board

APPLICATION FOR APPOINTMENT

*Note: Your application will be copied for the City Commission
and made available to the press and public*

☐ I am a current member seeking reappointment to the Board.

☒ I am seeking a first term as a member of the Board.

Name: Melissa Bow-Richardson

Home Address: 2406 S Homer St, Pittsburg, KS 66762

Mailing Address: 2406 S Homer St, Pittsburg, KS 66762

Occupation: Registered Architect

Business Address: 2406 S Homer St, Pittsburg, KS 66762

Home Telephone: 303-885-6516

Business Telephone: 303-805-7550

E-mail: mbr@dccarchitects.us

Are you a resident of Pittsburg? Yes If yes, how long have you lived in Pittsburg: 3 years

Current occupation (within last 12 months): Registered Architect (KS, CO, NJ and FL)

Business interest in the last 12 months: I am self employed and own a small Architectural Firm currently working out of the state of Kansas with a branch office in Denver, CO. Our primary project is a Shopping/ Entertainment Center that opened Phase 1 in November 2020 and remains under construction for future phases in East Rutherford, NJ (American Dream).

Previous Committee/Commission Experience: While I have no previous committee/commission experience, I have experience that can contribute to the board. My primary focus of my architectural career has been as an architectural consultant for various national developers on retail shopping centers. I provide services coordinating consultants dealing with owners, architects and other design consultants (Mechanical, Electrical, Plumbing and Structural), contractors, local jurisdictions inspectors and tenants in varying phases of development and construction.

Education/Experience: A resume may be attached containing this and any other information that would be helpful in evaluating your application. I was born and raised in Southeast Kansas and obtained my Bachelor of Architecture degree from Kansas State University (1993). Upon graduation, I relocated to Albuquerque, NM where I worked for over 10 years for the same architectural firm traveling across the United States with a developer building Regional Shopping Centers. In 2002, I started my own firm and continue working in the retail industry as a 3rd party consultant and architect for tenant build-out clients.

Professional and/or community service activities: I volunteered for 2 years as a mentor with the Pittsburg High School Robotics Club (2018-2020) and work with Angels Among Us assisting with various local events. Prior to relocating to Pittsburg, I was active in various school events for our Charter School in Elizabeth, Colorado.

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute: I want to fulfill an active role in the community and feel that I have valuable experience that would be beneficial to the board. I am well versed in regulations of several the building codes. I am a licensed architect in several states, including Kansas, and as such, I am required to complete continuing education to comply with state requirements and maintain my licensure. I am always looking for ways to improve and protect the health, safety and welfare of people and the environment and maintaining safe communities.

Area of representation (please circle all that apply):

Licensed master electrician

Licensed master plumber

Licensed master mechanical

Professional Engineer


Professional Architect

Building Contractor

The Building Code Board of Appeals / Building Trades Review Board meets on an as-needed basis. Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

*** Please plan to attend the December 8th, 2020, Pittsburg City Commission Meeting (5:30 p.m. at the Law Enforcement Center – 201 North Pine in Pittsburg). Appointments to the Building Code Board of Appeals / Building Trades Review Board will be made by the City Commission during this meeting.**

Signature of Applicant:

 MELISSA BOHL-RICHARDSON

Date: November 23, 2020

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620)230-5532 or by email at tammy.nagel@pittks.org.

Please return your completed application on or before Noon on November 30th, 2020, to:

City of Pittsburg
Attn: City Clerk
PO Box 688
Pittsburg, KS 66762



RECEIVED

NOV 05 2020

Pittsburg City Clerk

Building Code Board of Appeals / Building Trades Review Board

APPLICATION FOR APPOINTMENT

*Note: Your application will be copied for the City Commission
and made available to the press and public*

☒ I am a current member seeking reappointment to the Board.

☐ I am seeking a first term as a member of the Board.

Name: Paul Chappell

Home Address: 506 Pearl

Mailing Address: _____

Occupation: Building Contractor

Business Address: 506 Pearl

Home Telephone: 620-231-1056

Business Telephone: 620-249-3920

E-mail: pchapbuild@gmail.com

Are you a resident of Pittsburg? A If yes, how long have you lived in Pittsburg: 50

Current occupation (within last 12 months): Building Contractor

Business interest in the last 12 months: _____

Previous Committee/Commission Experience: 2 Previous terms on this Board

Education/Experience: A resume may be attached containing this and any other information that would be helpful in evaluating your application. BSIT and MA

from Pittsburg State

Professional and/or community service activities: _____

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute: I enjoy bringing my

experience and knowledge to help solve
the challenges this Board Resolves

Area of representation (please circle all that apply):

Licensed master electrician

Licensed master plumber

Licensed master mechanical

Professional Engineer

Professional Architect

Building Contractor

The Building Code Board of Appeals / Building Trades Review Board meets on an as-needed basis. Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

*** Please plan to attend the December 8th, 2020, Pittsburg City Commission Meeting (5:30 p.m. at the Law Enforcement Center – 201 North Pine in Pittsburg). Appointments to the Building Code Board of Appeals / Building Trades Review Board will be made by the City Commission during this meeting.**

Signature of Applicant: Paul Chappell

Date: 11-2-2020

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620)230-5532 or by email at tammy.nagel@pittks.org.

Please return your completed application on or before November 30th, 2020, to:

City of Pittsburg
Attn: City Clerk
PO Box 688
Pittsburg, KS 66762



RECEIVED
NOV 05 2020
Pittsburg City Clerk

Building Code Board of Appeals / Building Trades Review Board

APPLICATION FOR APPOINTMENT

*Note: Your application will be copied for the City Commission
and made available to the press and public*

☒ I am a current member seeking reappointment to the Board.

☐ I am seeking a first term as a member of the Board.

Name: Brian Coomes

Home Address: 940 S. 190th St.; Pittsburg, KS 66762

Mailing Address: Same

Occupation: Civil Engineer

Business Address: Olsson - 306 N. Broadway, Ste 175; Pittsburg, KS 66762

Home Telephone: (620) 238-9173

Business Telephone: (620) 670-5102

E-mail: bcoomes@olsson.com

Are you a resident of Pittsburg? Crawford County If yes, how long have you lived in Pittsburg: 10 Years

Current occupation (within last 12 months): Civil Engineer for Olsson

Business interest in the last 12 months: Civil Engineer for Olsson

Previous Committee/Commission Experience: I have served on this board for multiple years

Education/Experience: A resume may be attached containing this and any other information that would be helpful in evaluating your application. _____

High School 2000 - 2004 - Girard High School

Kansas State University - Bachelor of Science in Civil Engineering - 2004 - 2008

Professional and/or community service activities: _____

Noon Rotary, Pittsburg Area Young Professionals, Kansas Society of Professional Engineers

Miscellaneous Positions at Our Lady of Lourdes Catholic Church

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute: _____

I want to continue to utilize my technical knowledge and experience as an asset to this board

while facilitating growth and licensure of other local professionals.

Area of representation (please circle all that apply):

Licensed master electrician

Licensed master plumber

Licensed master mechanical

Professional Engineer

Professional Architect

Building Contractor

The Building Code Board of Appeals / Building Trades Review Board meets on an as-needed basis. Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

*** Please plan to attend the December 8th, 2020, Pittsburg City Commission Meeting (5:30 p.m. at the Law Enforcement Center – 201 North Pine in Pittsburg). Appointments to the Building Code Board of Appeals / Building Trades Review Board will be made by the City Commission during this meeting.**

Signature of Applicant: Brian Coomes

Date: 11/05/2020

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620)230-5532 or by email at tammy.nagel@pittks.org.

Please return your completed application on or before November 30th, 2020, to:

City of Pittsburg
Attn: City Clerk
PO Box 688
Pittsburg, KS 66762



Building Code Board of Appeals / Building Trades Review Board

APPLICATION FOR APPOINTMENT

*Note: Your application will be copied for the City Commission
and made available to the press and public*

☒ I am a current member seeking reappointment to the Board.

☐ I am seeking a first term as a member of the Board.

Name: Shannon Nicklaus

Home Address: 1306 Franklin Rd, Pittsburg Ks, 66762

Mailing Address: 1306 Franklin Rd, Pittsburg Ks, 66762

Occupation: Education/ Faculty in the School of Construction

Business Address: 1701 S. Broadway, W105C KTC, Pittsburg KS, 66762

Home Telephone: 620-249-7062 (cell)

Business Telephone: 620-235-4364

E-mail: snicklaus@pittstate.edu

Are you a resident of Pittsburg? YES If yes, how long have you lived in Pittsburg: 13yrs

Current occupation (within last 12 months): Educator/ College

Business interest in the last 12 months: None

Previous Committee/Commission Experience: Pittsburg Trade Review Board

Pittsburg Building appeals board, National Mechanical Contractors

Association Career Development Committee, MCAKC Education Board

Education/Experience: A resume may be attached containing this and any other information that would be helpful in evaluating your application. HVAC Certificate 1994,
BS VTE - 1995, Master in Engineering Technology 2008. 10 plus
years in HVAC (commercial/residential)

Professional and/or community service activities: Prior SEK recycling center board.
Youth Basketball coach, Hearts and Hammers, Block kids.

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute: With my experience and desire for the industry
I fell I would be a fair and balanced team player for ensuring
the Pittsburg community had qualified tradesmen/women in the area.

Area of representation (please circle all that apply):

Licensed master electrician

Licensed master plumber

Licensed master mechanical

Professional Engineer

Professional Architect

Building Contractor

The Building Code Board of Appeals / Building Trades Review Board meets on an as-needed basis. Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

*** Please plan to attend the December 8th, 2020, Pittsburg City Commission Meeting (5:30 p.m. at the Law Enforcement Center – 201 North Pine in Pittsburg). Appointments to the Building Code Board of Appeals / Building Trades Review Board will be made by the City Commission during this meeting.**

Signature of Applicant: **Shannon Nicklaus**

Digitally signed by Shannon Nicklaus
DN: C=US, E=snicklaus@pittstate.edu, O=Pittsburg State
University, OU=School of Construction, CN=Shannon Nicklaus
Location: Pittsburg State University
Reason: I am approving this document
Contact Info: 620-235-4364
Date: 2020.10.30 12:18:48-05'00'

Date: **30 Oct 2020**

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620)230-5532 or by email at tammy.nagel@pittks.org.

Please return your completed application on or before November 30th, 2020, to:

City of Pittsburg
Attn: City Clerk
PO Box 688
Pittsburg, KS 66762



DEPARTMENT OF PUBLIC WORKS

201 West 4th Street · Pittsburg KS
66762

(620) 231-4100

www.pittks.org

Interoffice Memorandum

TO: DARON HALL
City Manager

FROM: DEXTER NEISLER
Building Official/Zoning Administrator

DATE: December 4, 2020

SUBJECT: Agenda Item – December 15, 2020
Appointment to the Planning Commission/Board of Zoning Appeals

The first term of Kyle Michael as a member of the Planning Commission/Board of Zoning Appeals expires on December 31st, 2020.

Kyle Michael is eligible to be elected to serve a second term on the Planning Commission/Board of Zoning Appeals. Mr. Michael has been an active and valued member of the Planning Commission/Board of Zoning Appeals.

In this regard, would you please place this item on the agenda for the City Commission meeting scheduled for Tuesday, December 15, 2020. Action being requested is re-appointment of Mr. Michael to serve a second term effective January 1, 2021 and to expire December 31st, 2023.

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachment: Kyle Michael Application

RECEIVED

NOV 05 2020

Pittsburg City Clerk



Board of Zoning Appeals / Planning Commission

APPLICATION FOR APPOINTMENT

Note: Your application will be copied for the City Commission and made available to the press and public

I am a current member seeking reappointment to the Commission.

I am seeking a first term as a member of the Commission.

Name:

Kyle Michael

Home Address:

109 W. 4th Pittsburg KS

Mailing Address:

109 W. 4th

Occupation:

Self Employed

Business Address:

109 W. 4th / 516 N. Broadway

Home Telephone:

620-202-3356

Business Telephone:

Same

E-mail:

Kylesema.19@yahoo.com

Are you a resident of Pittsburg? yes If yes, how long have you lived in
Pittsburg: 25 yrs

Current occupation (within last 12 months):

Self

Business interest in the last 12 months:

Previous Committee/Commission Experience:

Zoning last 2 years

Education/Experience: A resume may be attached containing this and any other
information that would be helpful in evaluating your application.

Professional and/or community service activities:

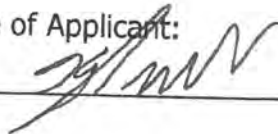
Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute:

I Enjoy it and was asked

The Board of Zoning Appeals / Planning Commission meets at the Law Enforcement Center (201 North Pine) at 5:30 p.m. on the 4th Monday of each month. Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

*** Please plan to attend the December 8th, 2020, Pittsburgh City Commission Meeting (5:30 p.m. at the Law Enforcement Center – 201 North Pine in Pittsburgh). Appointments to the Board of Zoning Appeals / Planning Commission will be made by the City Commission during this meeting.**

Signature of Applicant:



Date: 11-5-20

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620)230-5532 or by email at tammy.nagel@pittks.org.

Please return your completed application on or before November 30th, 2020, to:

City of Pittsburg
Attn: City Clerk
PO Box 688
Pittsburg, KS 66762

VENDOR SET: 99 City of Pittsburg, KS

BANK: * ALL BANKS

DATE RANGE:11/18/2020 THRU 12/08/2020

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0175	REGISTER OF DEEDS							
0175	REGISTER OF DEEDS							
	C-CHECK REGISTER OF DEEDS	UNPOST	V 11/20/2020			187981		
	C-CHECK VOID CHECK		V 11/25/2020			188012		
	C-CHECK VOID CHECK		V 11/25/2020			188013		
	C-CHECK VOID CHECK		V 12/04/2020			188041		
	C-CHECK VOID CHECK		V 12/04/2020			188042		
	C-CHECK VOID CHECK		V 12/04/2020			188043		

* * T O T A L S * *

NO

INVOICE AMOUNT

DISCOUNTS

CHECK AMOUNT

REGULAR CHECKS:

0

0.00

0.00

0.00

HAND CHECKS:

0

0.00

0.00

0.00

DRAFTS:

0

0.00

0.00

0.00

EFT:

0

0.00

0.00

0.00

NON CHECKS:

0

0.00

0.00

0.00

VOID CHECKS:

6 VOID DEBITS

0.00

VOID CREDITS

0.00

0.00

0.00

TOTAL ERRORS: 0

VENDOR SET: 99	BANK: *	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			6	0.00	0.00	0.00
BANK: *		TOTALS:	6	0.00	0.00	0.00

VENDOR SET: 99 City of Pittsburg, KS

BANK: 80144 BMO HARRIS BANK

DATE RANGE:11/18/2020 THRU 12/08/2020

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0026	STANDARD INSURANCE COMPANY	D	12/02/2020			000000		1,538.20
0224	KDOR	D	12/07/2020			000000		5,645.95
0224	KDOR	D	12/08/2020			000000		940.13
0321	KP&F	D	11/25/2020			000000		46,400.34
0728	ICMA	D	11/27/2020			000000		550.00
1050	KPERS	D	11/25/2020			000000		40,823.54
3079	COMMERCE BANK	D	11/24/2020			000000		49,058.36
3570	AMERICAN EXPRESS, INC	D	12/04/2020			000000		245.28
4520	ETS CORPORATION	D	12/03/2020			000000		8,972.10
5677	BANK OF AMERICA, INC	D	12/03/2020			000000		24.95
5904	TASC	D	11/27/2020			000000		6,487.35
6415	GREAT WEST TANDEM KPERS 457	D	11/27/2020			000000		4,716.50
7290	DELTA DENTAL OF KANSAS INC	D	11/20/2020			000000		2,684.20
7290	DELTA DENTAL OF KANSAS INC	D	11/27/2020			000000		2,356.00
7290	DELTA DENTAL OF KANSAS INC	D	12/04/2020			000000		1,309.95
7877	TRUSTMARK HEALTH BENEFITS INC	D	11/19/2020			000000		33,086.31
7877	TRUSTMARK HEALTH BENEFITS INC	D	11/27/2020			000000		22,609.72
7877	TRUSTMARK HEALTH BENEFITS INC	D	12/03/2020			000000		21,089.02
8051	AFLAC GROUP INSURANCE	D	11/24/2020			000000		2,636.50
8317	ADCOMP SYSTEMS INC	D	12/07/2020			000000		0.15
2004	AIRE-MASTER OF AMERICA, INC.	E	11/23/2020			009924		17.22
0046	ETTINGERS OFFICE SUPPLY	E	11/23/2020			009925		482.46

VENDOR SET: 99 City of Pittsburg, KS

BANK: 80144 BMO HARRIS BANK

DATE RANGE:11/18/2020 THRU 12/08/2020

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0117	GATEHOUSE MEDIA KANSAS HOLDING	E	11/23/2020			009926		60.67
0328	KANSAS ONE-CALL SYSTEM, INC	E	11/23/2020			009927		776.40
0335	CUSTOM AWARDS, LLC	E	11/23/2020			009928		15.00
0364	CRAWFORD COUNTY SHERIFF'S DEPA	E	11/23/2020			009929		1,025.00
0455	LARRY BARRETT BODY * FRAME * T	E	11/23/2020			009930		2,286.86
0577	KANSAS GAS SERVICE	E	11/23/2020			009931		29.30
0746	CDL ELECTRIC COMPANY INC	E	11/23/2020			009932		938.75
0753	COUNTY OF CRAWFORD	E	11/23/2020			009933		150.00
0785	REDICO INDUSTRIAL SUPPLY INC	E	11/23/2020			009934		177.00
0866	AVFUEL CORPORATION	E	11/23/2020			009935		12,789.68
0968	LEE ENTERPRISES	E	11/23/2020			009936		1,648.00
1609	P & L COMPANY	E	11/23/2020			009937		216.67
2025	SOUTHERN UNIFORM & EQUIPMENT L	E	11/23/2020			009938		81.98
2621	MONICA LAFORTE	E	11/23/2020			009939		137.50
2825	STATE OF KANSAS	E	11/23/2020			009940		461.67
3192	MUNICIPAL CODE CORP	E	11/23/2020			009941		950.00
3668	MID AMERICA PROPERTIES OF PITT	E	11/23/2020			009942		738.00
4023	ZOLL MEDICAL CORPORATION	E	11/23/2020			009943		1,395.37
5855	STERICYCLE, INC.	E	11/23/2020			009944		166.22
6203	THE SOUTHWEST PAPER CO INC	E	11/23/2020			009945		620.29
6298	L. KEVAN SCHUPBACH	E	11/23/2020			009946		850.00
6595	AMAZON.COM, INC	E	11/23/2020			009947		9,587.36

VENDOR SET: 99 City of Pittsburg, KS

BANK: 80144 BMO HARRIS BANK

DATE RANGE:11/18/2020 THRU 12/08/2020

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
6926	MARTIN KYLE SAYRE	E	11/23/2020			009948		568.00
7028	MATTHEW L. FRYE	E	11/23/2020			009949		400.00
7038	SIGNET COFFEE ROASTERS	E	11/23/2020			009950		41.25
7240	JAY HATFIELD CERTIFIED USED CA	E	11/23/2020			009951		2,277.30
7284	TRANSYSTEMS CORPORATION	E	11/23/2020			009952		10,697.50
7645	SEWARD RENTALS, LLC	E	11/23/2020			009953		550.00
7654	A & R RENTALS, LLC	E	11/23/2020			009954		15.00
7655	HW ACQUISITIONS, PA	E	11/23/2020			009955		317.93
7839	VISION SERVICE PLAN INSURANCE	E	11/23/2020			009956		1,797.23
8187	EXELON CORPORATION	E	11/23/2020			009957		915.46
8239	PRO X PROPERTY SOLUTIONS, LLC	E	11/23/2020			009958		2,480.00
6175	HENRY C MENGHINI	E	11/23/2020			009959		422.10
8211	UMB BANK N.A.	E	11/25/2020			009960		38,105.76
2004	AIRE-MASTER OF AMERICA, INC.	E	11/30/2020			009961		17.22
6528	GALE GROUP/CENGAGE	E	11/30/2020			009962		135.95
0046	ETTINGERS OFFICE SUPPLY	E	11/30/2020			009963		381.41
0055	JOHN'S SPORT CENTER, INC.	E	11/30/2020			009964		835.98
0105	PITTSBURG AUTOMOTIVE	E	11/30/2020			009965		1,259.77
0112	MARRONES INC	E	11/30/2020			009966		147.38
0133	JIM RADELL CONSTRUCTION COMPAN	E	11/30/2020			009967		21,040.70
0142	HECKERT CONSTRUCTION CO INC	E	11/30/2020			009968		25,996.13
0202	CLIFF HIX ENGINEERING INC	E	11/30/2020			009969		7.00

VENDOR SET: 99 City of Pittsburg, KS

BANK: 80144 BMO HARRIS BANK

DATE RANGE:11/18/2020 THRU 12/08/2020

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0272	BO'S 1 STOP INC	E	11/30/2020			009970		293.20
0292	UNIFIRST CORPORATION	E	11/30/2020			009971		59.00
0345	THE VICTOR L PHILLIPS CO	E	11/30/2020			009972		683.36
0412	NAN MCKAY & ASSOCIATES	E	11/30/2020			009973		478.00
0478	VIETTI AUTO BODY INC	E	11/30/2020			009974		983.51
0577	KANSAS GAS SERVICE	E	11/30/2020			009975		3,791.03
0628	BERRY COMPANIES, INC.	E	11/30/2020			009976		77.03
0661	SAFETY-KLEEN SYSTEMS INC	E	11/30/2020			009977		238.00
0746	CDL ELECTRIC COMPANY INC	E	11/30/2020			009978		48.00
1478	KANSASLAND TIRE #1828	E	11/30/2020			009979		566.92
1792	B&L WATERWORKS SUPPLY, LLC	E	11/30/2020			009980		1,049.12
2005	GALLS PARENT HOLDINGS, LLC	E	11/30/2020			009981		762.47
3192	MUNICIPAL CODE CORP	E	11/30/2020			009982		338.80
3281	USA BLUE BOOK	E	11/30/2020			009983		692.06
4307	HENRY KRAFT, INC.	E	11/30/2020			009984		28.28
4354	LIFESTYLE LEASING INC	E	11/30/2020			009985		1,260.00
4621	JCI INDUSTRIES INC	E	11/30/2020			009986		18,266.00
5236	SHOWCASES	E	11/30/2020			009987		242.09
5420	AQUIONICS INC	E	11/30/2020			009988		1,173.08
5855	STERICYCLE, INC.	E	11/30/2020			009989		400.80
5883	SPROULS CONSTRUCTION INC	E	11/30/2020			009990		114,108.96
6298	L. KEVAN SCHUPBACH	E	11/30/2020			009991		2,011.67

VENDOR SET: 99 City of Pittsburg, KS

BANK: 80144 BMO HARRIS BANK

DATE RANGE:11/18/2020 THRU 12/08/2020

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
6524	ELLIOTT EQUIPMENT COMPANY	E	11/30/2020			009992		1,840.00
6807	ENVIRONMENTAL RESOURCE ASSOCIA	E	11/30/2020			009993		310.17
7038	SIGNET COFFEE ROASTERS	E	11/30/2020			009994		50.00
7427	OLSSON INC	E	11/30/2020			009995		351.00
7462	ALFA LAVAL, INC	E	11/30/2020			009996		435.71
7540	THOMAS W NICHOLS	E	11/30/2020			009997		360.00
7559	MEGAN LYNN MUNGER	E	11/30/2020			009998		201.00
7594	LEADSONLINE LLC	E	11/30/2020			009999		2,462.00
7806	CORE & MAIN LP	E	11/30/2020			010000		309.58
8281	SOUTHERN B EVENTS LLC	E	11/30/2020			010001		255.00
8337	BLACKSTONE AUDIO, INC.	E	11/30/2020			010002		134.23
6528	GALE GROUP/CENGAGE	E	12/07/2020			010104		109.59
8205	MRI SOFTWARE LLC	E	12/07/2020			010105		505.00
8236	NORTHGATE ASSOCIATES LLC	E	12/07/2020			010106		6,455.27
0044	CRESTWOOD COUNTRY CLUB	E	12/07/2020			010107		959.00
0046	ETTINGERS OFFICE SUPPLY	E	12/07/2020			010108		167.92
0128	ASCENSION VIA CHRISTI HOSPITAL	E	12/07/2020			010109		135.00
0181	INGRAM LIBRARY SERVICES	E	12/07/2020			010110		24.56
0194	KANSAS STATE TREASURER	E	12/07/2020			010111		2,688.00
0294	COPY PRODUCTS, INC.	E	12/07/2020			010112		7.25
0328	KANSAS ONE-CALL SYSTEM, INC	E	12/07/2020			010113		322.80
0534	TYLER TECHNOLOGIES INC	E	12/07/2020			010114		390.00

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0650	HOME CENTER CONSTRUCTION	E	12/07/2020			010115		57,782.02
0823	TOUCHTON ELECTRIC INC	E	12/07/2020			010116		185.00
1609	P & L COMPANY	E	12/07/2020			010117		1,100.00
2707	THE LAWNSCAPE COMPANY, INC.	E	12/07/2020			010118		1,561.00
2921	DATAPROSE LLC	E	12/07/2020			010119		4,345.40
3114	PATRICIA BURLESON	E	12/07/2020			010120		1,000.00
3218	CHERYL L BROOKS	E	12/07/2020			010121		3,700.00
3668	MID AMERICA PROPERTIES OF PITT	E	12/07/2020			010122		1,680.00
4618	TRESA LYNNE MILLER	E	12/07/2020			010123		616.50
4698	GATEHOUSE MEDIA KANSAS HOLDING	E	12/07/2020			010124		158.07
5393	ANGELES PROPERTIES LLC - HAP	E	12/07/2020			010125		2,250.00
5482	JUSTIN HART	E	12/07/2020			010126		70.00
5648	JASON WISKE	E	12/07/2020			010127		1,000.00
5791	HOSPITAL DISTRICT #1 OF CRAWFO	E	12/07/2020			010128		325.00
5796	JOHN A ESLICK	E	12/07/2020			010129		628.00
5957	PASTEUR PROPERTIES	E	12/07/2020			010130		120.00
6175	HENRY C MENGHINI	E	12/07/2020			010131		251.20
7028	MATTHEW L. FRYE	E	12/07/2020			010132		400.00
7100	FIRST UNITED METHODIST CHURCH	E	12/07/2020			010133		5,037.88
7283	TRUSTMARK HEALTH BENEFITS INC	E	12/07/2020			010134		37,636.18
7407	LIMELIGHT MARKETING LLC	E	12/07/2020			010135		1,255.00
7427	OLSSON INC	E	12/07/2020			010136		54,476.12

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DATE RANGE:11/18/2020 THRU 12/08/2020

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
7852	TRIA HEALTH, LLC	E	12/07/2020			010137		1,365.04
7959	ALL ABOARD FOUNDATION	E	12/07/2020			010138		2,522.33
8005	REMINGTON SQUARE APARTMENTS OF	E	12/07/2020			010139		1,931.00
8200	PLUNKETT'S PEST CONTROL INC	E	12/07/2020			010140		430.00
8326	KAYLYN HITE	E	12/07/2020			010141		1,000.00
2876	CRAIG FARNSWORTH	R	11/20/2020			187973		453.50
8278	GERSON BOCANEGRA	R	11/20/2020			187974		25.00
4263	COX COMMUNICATIONS KANSAS LLC	R	11/20/2020			187975		28.89
0095	CRAWFORD COUNTY TREASURER	R	11/20/2020			187976		192.44
1108	EVERGY KANSAS CENTRAL INC	R	11/20/2020			187977		2,784.94
6358	FIREX, INC.	R	11/20/2020			187978		161.50
5223	JOPLIN FIRE PROTECTION CO	R	11/20/2020			187979		26,467.95
7190	LEXISNEXIS RISK DATA MANAGEMEN	R	11/20/2020			187980		381.92
0175	REGISTER OF DEEDS	V	11/20/2020			187981		20.00
7270	SECURITY 1ST TITLE, LLC	R	11/20/2020			187982		200.00
7576	SEK URGENT CARE, LLC	R	11/20/2020			187983		1,125.00
1	TEUTSCH, SHERRI	R	11/20/2020			187984		40.00
8258	TURNKEY LLC	R	11/20/2020			187985		1,359.45
7740	LARRY WARNER	R	11/20/2020			187986		562.50
2350	WCA WASTE SYSTEMS INC	R	11/20/2020			187987		53.96
5561	AT&T MOBILITY	R	11/25/2020			187994		131.20
6545	CENTER POINT INC	R	11/25/2020			187995		92.27

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
7422	CITY OF GIRARD	R	11/25/2020			187996		150.00
8323	JON M. HANIKA	R	11/25/2020			187997		4,600.00
1108	EVERGY KANSAS CENTRAL INC	R	11/25/2020			187998		144.91
6358	FIREX, INC.	R	11/25/2020			187999		248.50
8335	JUSTIN FRAZIER	R	11/25/2020			188000		850.00
8336	INTERNATIONAL FIRE CHIEFS ASSO	R	11/25/2020			188001		265.00
7414	KANSAS GAS SERVICE (ESG)	R	11/25/2020			188002		100.00
6429	KANSAS RV PARKS & TRAVEL INC	R	11/25/2020			188003		154.00
0226	KDOR LIQUOR TAX	R	11/25/2020			188004		300.00
7392	ASSURECO RISK MANAGEMENT & REG	R	11/25/2020			188005		350.00
8206	LINDE INC	R	11/25/2020			188006		2,439.50
7151	QUADIENT FINANCE USA INC	R	11/25/2020			188007		546.43
7167	QUADIENT LEASING USA INC	R	11/25/2020			188008		345.93
8118	FRANK E ROBISON	R	11/25/2020			188009		800.00
8338	THF LLC	R	11/25/2020			188010		24,924.10
2350	WCA WASTE SYSTEMS INC	R	11/25/2020			188011		933.80
1	GILLIS, STEPHEN	R	11/30/2020			188014		862.94
6154	4 STATE MAINTENANCE SUPPLY INC	R	12/04/2020			188032		90.95
8278	GERSON BOCANEGRA	R	12/04/2020			188033		25.00
6152	MARTHA R CAMPBELL	R	12/04/2020			188034		2,199.80
1616	CITY OF PITTSBURG	R	12/04/2020			188035		100.00
1616	CITY OF PITTSBURG	R	12/04/2020			188036		100.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
7517	CRAW-KAN TELEPHONE COOPERATIVE	R	12/04/2020			188037		1,119.94
8340	MICHAEL DAVID DEPLUE	R	12/04/2020			188038		885.48
4636	EVERGY KANSAS CENTRAL INC. (HA	R	12/04/2020			188039		1,429.47
1108	EVERGY KANSAS CENTRAL INC	R	12/04/2020			188040		88,382.53
8199	PRINTER'S INK LLC	R	12/04/2020			188044		395.43
6358	FIREX, INC.	R	12/04/2020			188045		2,123.09
7830	CITY OF FRONTENAC	R	12/04/2020			188046		100.00
6923	HUGO'S INDUSTRIAL SUPPLY INC	R	12/04/2020			188047		1,894.28
7414	KANSAS GAS SERVICE (ESG)	R	12/04/2020			188048		140.00
6842	KU PUBLIC MANAGEMENT CENTER	R	12/04/2020			188049		3,800.00
1	MARTEL, JOHN C	R	12/04/2020			188050		105.00
1712	CHUCK MUNSELL	R	12/04/2020			188051		108.99
0175	REGISTER OF DEEDS	R	12/04/2020			188052		21.00
1	SALAS, ARTEMIO	R	12/04/2020			188053		250.00
0093	US POST OFFICE	R	12/04/2020			188054		512.00
2350	WCA WASTE SYSTEMS INC	R	12/04/2020			188055		42.90
8327	WESTERN SUPPLY US, LLC	R	12/04/2020			188056		4,182.18
3114	PATRICIA BURLESON	R	12/04/2020			188057		740.00

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	56	180,843.67	0.00	180,823.67
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	20	251,174.55	0.00	251,174.55
EFT:	117	492,860.67	0.00	492,860.67
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	1 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 99 BANK: 80144TOTALS:	194	924,878.89	0.00	924,858.89
BANK: 80144 TOTALS:	194	924,878.89	0.00	924,858.89

VENDOR SET: 99 City of Pittsburg, KS

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5906	JOHN HINRICHS	E	12/02/2020			010003		188.00
5961	LARRY A VANBECELAERE	E	12/02/2020			010004		70.00
7717	LAWRENCE E GIGER	E	12/02/2020			010005		685.00
7837	MARJI RENTALS, LLC	E	12/02/2020			010006		290.00
8191	KURT E GALE	E	12/02/2020			010007		600.00
8272	CITY & COUNTY OF DENVER HOUSIN	E	12/02/2020			010008		1,953.49
0372	CONNER REALTY	E	12/02/2020			010009		947.00
1008	BENJAMIN M BEASLEY	E	12/02/2020			010010		1,374.00
1231	JOHN LOVELL	E	12/02/2020			010011		427.00
1337	DOUGLAS E THOMAS	E	12/02/2020			010012		287.00
1609	P & L COMPANY	E	12/02/2020			010013		3,472.00
1982	KENNETH N STOTTS, SR	E	12/02/2020			010014		315.00
2304	DENNIS HELMS	E	12/02/2020			010015		94.00
2542	YOST PROPERTIES	E	12/02/2020			010016		634.00
3082	JOHN R JONES	E	12/02/2020			010017		313.00
3114	PATRICIA BURLESON	E	12/02/2020			010018		600.00
3142	COMMUNITY MENTAL HEALTH CENTER	E	12/02/2020			010019		24.00
3162	THOMAS A YOAKAM	E	12/02/2020			010020		162.00
3218	CHERYL L BROOKS	E	12/02/2020			010021		311.00
3272	DUNCAN HOUSING LLC	E	12/02/2020			010022		3,966.00
3273	RICHARD F THENIKL	E	12/02/2020			010023		1,039.00
3294	JOHN R SMITH	E	12/02/2020			010024		1,414.00

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
3668	MID AMERICA PROPERTIES OF PITT	E	12/02/2020			010025		9,245.00
3724	YVONNE L. ZORNES	E	12/02/2020			010026		214.00
4054	MICHAEL A SMITH	E	12/02/2020			010027		1,480.00
4492	PITTSBURG SENIORS LP	E	12/02/2020			010028		3,301.00
5039	VANETA C MATHIS REVOCABLE TRUS	E	12/02/2020			010029		232.00
5393	ANGELES PROPERTIES LLC - HAP	E	12/02/2020			010030		2,494.00
5549	DELBERT BAIR	E	12/02/2020			010031		285.00
5653	PEGGY L. HUNT	E	12/02/2020			010032		229.00
5656	EARL L. HARTMAN	E	12/02/2020			010033		1,448.00
5658	DEANNA J HIGGINS	E	12/02/2020			010034		627.00
5676	BARBARA TODD	E	12/02/2020			010035		30.00
5817	JAMA ENTERPRISES LLP	E	12/02/2020			010036		270.00
5834	DENNIS TROUT	E	12/02/2020			010037		163.00
5885	CHARLES T GRAVER	E	12/02/2020			010038		338.00
5896	HORIZON INVESTMENTS GROUP INC	E	12/02/2020			010039		298.00
5957	PASTEUR PROPERTIES	E	12/02/2020			010040		5,415.00
6090	RANDAL BENNEFELD	E	12/02/2020			010041		1,122.00
6101	ELM STREET RENTALS INC	E	12/02/2020			010042		266.00
6130	T & K RENTALS LLC	E	12/02/2020			010043		423.00
6161	MICHAEL J STOTTS	E	12/02/2020			010044		162.00
6172	ANDREW ALEX WACHTER	E	12/02/2020			010045		220.00
6269	EDWARD SWOR	E	12/02/2020			010046		1,086.00

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
6295	DAVID L PETERSON	E	12/02/2020			010047		255.00
6298	L. KEVAN SCHUPBACH	E	12/02/2020			010048		10,371.00
6306	BALKANS DEVELOPMENT LLC	E	12/02/2020			010049		355.00
6322	R JAMES BISHOP	E	12/02/2020			010050		1.00
6333	JANA DALRYMPLE	E	12/02/2020			010051		474.00
6394	KEVIN R. HALL	E	12/02/2020			010052		4,056.00
6441	HEATHER MASON WHITE	E	12/02/2020			010053		954.00
6464	PRO X PROPERTY SOLUTIONS, LLC	E	12/02/2020			010054		11,741.00
6673	JUDITH A COLLINS	E	12/02/2020			010055		181.00
6694	DELBERT BAIR	E	12/02/2020			010056		488.00
6708	CHARLES R. MERTZ	E	12/02/2020			010057		320.00
6877	CHRISTOPHER KYLE BATTAGLIA	E	12/02/2020			010058		587.00
6886	DELBERT BAIR	E	12/02/2020			010059		469.00
6916	STILWELL HERITAGE & EDUCATIONA	E	12/02/2020			010060		3,361.00
7083	PITTSBURG HEIGHTS, LP	E	12/02/2020			010061		4,916.00
7112	RANDY VILELA BODY REPAIR, TRU	E	12/02/2020			010062		485.00
7220	TIM ADAM	E	12/02/2020			010063		183.00
7222	MICHAEL WILBER	E	12/02/2020			010064		189.00
7294	AMMP PROPERTIES, LLC	E	12/02/2020			010065		267.00
7312	JASON HARRIS	E	12/02/2020			010066		322.00
7326	RANDY ALLEE	E	12/02/2020			010067		291.00
7344	TERRY O BARTLOW	E	12/02/2020			010068		279.00

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
7524	SOUTHEAST KANSAS COMMUNITY ACT	E	12/02/2020			010069		257.00
7554	TRAVIS R RIDGWAY	E	12/02/2020			010070		559.00
7582	KIRK A DUNCAN	E	12/02/2020			010071		734.00
7587	DAVID RUA	E	12/02/2020			010072		465.00
7612	ENDICOTT RENTALS, LLC	E	12/02/2020			010073		732.00
7645	SEWARD RENTALS, LLC	E	12/02/2020			010074		213.00
7654	A & R RENTALS, LLC	E	12/02/2020			010075		2,772.00
7668	JOHN BEST	E	12/02/2020			010076		1,009.00
7669	CHARLES GILMORE	E	12/02/2020			010077		523.00
7741	SUSAN E ADAMS	E	12/02/2020			010078		185.00
7861	CLARENCE M TRENT 2017 FAMILY T	E	12/02/2020			010079		234.00
7864	CB HOMES LLC	E	12/02/2020			010080		800.00
7866	JAMES MICHAEL HORTON	E	12/02/2020			010081		2,518.00
7918	CITY OF LEAVENWORTH	E	12/02/2020			010082		1,387.75
7934	DIANA L OERTLE	E	12/02/2020			010083		297.00
7936	PITTSBURG HIGHLANDS LP	E	12/02/2020			010084		1,432.00
7965	JAVA PROPERTIES LLC	E	12/02/2020			010085		835.00
7996	DREAM HOME PROPERTIES, LLC	E	12/02/2020			010086		226.00
8005	REMINGTON SQUARE APARTMENTS OF	E	12/02/2020			010087		4,864.00
8080	SUNNYVALE INVESTMENT PROPERTIE	E	12/02/2020			010088		3,085.00
8084	ANDREW FRAKES	E	12/02/2020			010089		488.00
8126	BNB PROPERTIES LLC	E	12/02/2020			010090		1,625.00

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
8166	NICHOLE HAMBLIN	E	12/02/2020			010091		225.00
8168	TARA J STANDLEE	E	12/02/2020			010092		291.00
8174	MICHAEL A SMITH	E	12/02/2020			010093		711.00
8190	HEATHER SMITH	E	12/02/2020			010094		790.00
8260	JANICE PUFFINBARGER	E	12/02/2020			010095		800.00
8266	RYAN SCHULTEIS	E	12/02/2020			010096		723.00
8269	RONNY N GALLOWAY	E	12/02/2020			010097		163.00
8280	THOMAS E SPURGEON	E	12/02/2020			010098		291.00
8313	CURTISS HEMBY	E	12/02/2020			010099		600.00
8329	CHARLES P. SIMPSON	E	12/02/2020			010100		475.00
6585	CLASS HOMES 1 LLC	R	12/01/2020			188015		60.00
4636	EVERGY KANSAS CENTRAL INC. (HA	R	12/01/2020			188016		1,860.00
1601	GRAIG A. MOORE	R	12/01/2020			188017		625.00
7616	STEVE KUPLIN	R	12/01/2020			188018		1,242.00
8177	MISSISSIPPI REGIONAL HOUSING A	R	12/01/2020			188019		671.38
3187	DEAN POWELL	R	12/01/2020			188020		51.00
1800	DAN R. RODABAUGH	R	12/01/2020			188021		493.00
6451	NAZAR SAMAN	R	12/01/2020			188022		1,317.00
8109	CONNOR SPRESSER	R	12/01/2020			188023		635.00
4897	JOHN VINARDI	R	12/01/2020			188024		845.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
* * T O T A L S * *								
		NO		INVOICE AMOUNT		DISCOUNTS		CHECK AMOUNT
	REGULAR CHECKS:	10		7,799.38		0.00		7,799.38
	HAND CHECKS:	0		0.00		0.00		0.00
	DRAFTS:	0		0.00		0.00		0.00
	EFT:	98		119,368.24		0.00		119,368.24
	NON CHECKS:	0		0.00		0.00		0.00
	VOID CHECKS:	0	VOID DEBITS	0.00				
			VOID CREDITS	0.00		0.00		
TOTAL ERRORS: 0								
		NO		INVOICE AMOUNT		DISCOUNTS		CHECK AMOUNT
	VENDOR SET: 99 BANK: HAP TOTALS:	108		127,167.62		0.00		127,167.62
	BANK: HAP TOTALS:	108		127,167.62		0.00		127,167.62

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
3668	MID AMERICA PROPERTIES OF PITT	E	12/02/2020			010101		600.00
5534	SYCAMORE VILLAGE RES LP	E	12/02/2020			010102		1,036.00
8080	SUNNYVALE INVESTMENT PROPERTIE	E	12/02/2020			010103		500.00

* * T O T A L S * *

NO

INVOICE AMOUNT

DISCOUNTS

CHECK AMOUNT

REGULAR CHECKS:

0

0.00

0.00

0.00

HAND CHECKS:

0

0.00

0.00

0.00

DRAFTS:

0

0.00

0.00

0.00

EFT:

3

2,136.00

0.00

2,136.00

NON CHECKS:

0

0.00

0.00

0.00

VOID CHECKS:

0 VOID DEBITS

0.00

VOID CREDITS

0.00

0.00

0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 99 BANK: TBRA TOTALS:	3	2,136.00	0.00	2,136.00
BANK: TBRA TOTALS:	3	2,136.00	0.00	2,136.00
REPORT TOTALS:	305	1,054,182.51	0.00	1,054,162.51

Passed and approved this 15th day of December, 2020.

, Mayor

ATTEST:

Tammy Nagel, City Clerk

MEMORIAL



AUDITORIUM

To: Daron Hall, City Manager

From: Chris Patterson, Memorial Auditorium General Manager

cc: Jay Byers, Assistant City Manager
Tammy Nagel, City Clerk

Date: December 7, 2020

Re: December 15, 2020 Agenda Item
Memorial Auditorium Advisory Board Appointments

The Memorial Auditorium Advisory Board has four (4) member positions expiring this month. Three of our board members are eligible to serve a second term and have expressed interest in returning to the Memorial Auditorium Advisory Board. We will have one open seat for a resident of the City of Pittsburgh.

Also, Todd Loveland has resigned from the Memorial Auditorium Advisory Board and we are in need of a citizen to serve out his unexpired first term through December 2022. The applicant must be a resident of the City of Pittsburgh.

In this regard, could you please place an item on the agenda for the City Commission meeting scheduled for Tuesday, December 15, 2020. Action necessary will be to select one new Memorial Auditorium Advisory Board member to serve a first term to expire in December 2024 AND to select one new Memorial Auditorium Advisory Board member to serve out Todd Loveland's unexpired term through December 2022. This person would then be eligible to begin their first term on the Advisory Board in January 2023.

If you have any questions or concerns regarding this matter, please do not hesitate to contact me.



RECEIVED
NOV 27 2020
Pittsburg City Clerk

Memorial Auditorium Advisory Board

APPLICATION FOR APPOINTMENT

*Note: Your application will be copied for the City Commission
and made available to the press and public*

Name: GINGER CAWLEY

Home Address: 304 E FOREST ST., PITTSBURG, KS 66762

Mailing Address: 304 E FOREST ST., PITTSBURG, KS 66762

Occupation: DIRECTOR OF SALES

Business Address: HAMPTON INN & SUITES 1285 S HWY 69, PITTSBURG, KS 66762

Home Telephone: 620.704.2912 (CELL)

Business Telephone: 620.231.3100 X154

E-mail: GCAWLEY@VISTAHOST.NET

Are you a resident of Pittsburg? Y If yes, how long have you lived in Pittsburg: 4+ YEARS

Current occupation (within last 12 months): DIRECTOR OF SALES

Business interest in the last 12 months: Being a better version of ourselves than we were yesterday.

Previous Committee/Commission Experience: Crawford County (CVB) Convention and Visitors Bureau

Advisory Board Member (January 2019-present), PSU Department of Health, Human Performance and

Recreation Advisory Board Member (January 2019-present),

Colonial Fox Theatre Foundation Advisory Board Member (April 2018 – February 2019).

Education/Experience: A resume may be attached containing this and any other information
that would be helpful in evaluating your application. _____

Director of Sales for large 123 room casino resort hotel responsible for all group, local and corporate accounts,
promotions (including OTAs, property specific, and casino), events, community involvement, staff training,
social media, marketing, advertisement, market mix strategy and revenue management.

Professional and/or community service activities: _____

Chamber of Commerce Member (August 2017-present), Rotary Club Member (August 2017-present),
Pittsburg Community Theatre / PCT Players (June 2017-present),
2019 PSU Student Employee of the Year Judge (January 2019) and 2018
PSU Homecoming Judge (August 2018).

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute: _____

Travel and tourism has increased 17% in both 2018 and individually again in 2019 to Crawford County,
bringing over +100k room nights to the market each year. My entire career is centered on creating and
managing events, promotions and cultivating those relationships into lasting partnerships.

The Memorial Auditorium Advisory Board meets at Memorial Auditorium at 4pm on the 2nd Wednesday of each month. Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

*** Please plan to attend the August 11, 2020, Pittsburg City Commission Meeting (5:30 p.m. at the Law Enforcement Center – 201 North Pine in Pittsburg). Appointments to the Memorial Auditorium Advisory Board will be made by the City Commission during this meeting.**

Signature of Applicant: 

Date: 07/28/20

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620)230-5532 or by email at tammy.nagel@pittks.org.

Please return your completed application on or before Noon on August 5, 2020, to:

City of Pittsburg
Attn: City Clerk
PO Box 688
Pittsburg, KS 66762

Or by email to: tammy.nagel@pittks.org



Memorial Auditorium Advisory Board

APPLICATION FOR APPOINTMENT

Note: Your application will be copied for the City Commission and made available to the press and public

RECEIVED

NOV 30 2020

Pittsburg City Clerk

☐ I am a current member seeking reappointment to the Board.

☒ I am seeking a first term as a member of the Board.

Name: Seth Marley

Home Address: 306 E. 24th Street, Pittsburg, KS 66762

Mailing Address: 306 E. 24th Street, Pittsburg, KS 66762

Occupation: Teacher

Business Address: 200 E. Lanyon, Frontenac, KS 66763

Home Telephone: 620-238-0173

Business Telephone: 620-231-7790

E-mail: SWharley82@gmail.com

Are you a resident of Pittsburg? Yes If yes, how long have you lived in Pittsburg: 12 years

Current occupation (within last 12 months): Mus. Teacher, Theatre Director

Business interest in the last 12 months: None

Previous Committee/Commission Experience: 2019-2021 Southeast KMEA Elementary Choir Chair. I have not served on a committee for the City of Pittsburg

Education/Experience: A resume may be attached containing this and any other information that would be helpful in evaluating your application. See Attached

Professional and/or community service activities: SE KMEA Elementary
Choir Chair, VSD 249 Theatre Director, Elementary Music
Teacher, Pittsburg Community Theatre Member, Midwest Regional Ballet
Member

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute: I am very passionate about arts, Theatre
and Music are important to students and the Community. I feel that
I can contribute by helping promote the arts as well as supporting ways to find
Area of Representation (please circle one below based on your HOME ADDRESS) funding and financial support.

City Resident 2 Positions to be Appointed / 1 Reappointment

Non-Resident (Resides outside Pittsburg city limits) – No Open Positions / 2 Reappointments

The Memorial Auditorium Advisory Board meets at Memorial Auditorium at 4:00 p.m. on the 2nd Wednesday of every other month. ***Due to Covid-19, meetings are being held remotely via online conference call.*** Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record. blow-up gaga pit

*** Please plan to attend the December 8th, 2020, Pittsburg City Commission Meeting (5:30 p.m. at the Law Enforcement Center – 201 North Pine in Pittsburg). Appointments to the Memorial Auditorium Advisory Board will be made by the City Commission during this meeting.**

Signature of Applicant: Seth Hardy

Date: 11/30/2020

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620)230-5532 or by email at tammy.nagel@pittks.org.

Please return your completed application on or before Noon on November 30th, 2020, to:

City of Pittsburg
Attn: City Clerk
PO Box 688
Pittsburg, KS 66762

Seth Harley

Permanent Residence: 306 E. 24th Street
Pittsburg, KS 66762

Cell Phone: (620)-238-0173
Email: swharley82@gmail.com

Specialized Training:

- Midwest Regional Ballet 2009-Present
- Los Angeles Film Studies Center Spring 2005

Special Skills:

- Proficient computer skills (Windows & Macintosh)
- Experience making rehearsal CD'S utilizing computer music composition programs.
- Theater Production (Directing, Set design and construction, Music Directing, Choreography)

Employment History:

- Frontenac Unified School District 249, Frontenac, Kansas, 66763, 620-231-7790
Elementary Music Teacher, HS Theatre Director, JH Theatre Director: 2017-Present
- Columbus Unified School District 493, Columbus, Kansas, 66725, 620-429-3661
-6-12 Vocal/General Music Teacher, Music Appreciation, Musical Director: 2009-2017
- Pittsburg State University, Pittsburg, KS 66762, 620-235-4466
-Graduate Assistant of Choral Conducting: 2007-2009
- Ozark Actors Theater, Rolla, MO 65402, 573-364-9523
-Music Director: Summer 2008
- USD 247, Cherokee, KS 66724, 620-457-8350
-K-8 Vocal/Instrumental Music Teacher, Cherokee Attendance Center: 2005-2007

Extra-Curricular Activities

- *2009-Present:* Midwest Regional Ballet, Pittsburg Community Theater, Girard Bible Church Music Director and/or worship leader, NAFME member, ACDA Member
- *Fall 2007-Spring 2009:* PSU Choir, Chorale, Basketball Pep Band, Wind Ensemble, Chamber Winds, Girard Bible Church Music Director and worship leader, CMNEC member.
- *Fall 2005-Spring 2007:* Private voice and instrument teacher, marching band director, worship leader for Girard Bible Church, MENC member.
- *Fall 2002-Spring 2004:* Sterling College Theatre, Symphonic and, Choir, Highland Singers Member, Alpha Chi Member, MAO Member, Band and Choir Council Member, Tenor and French Horn Section Leader

Education History

- Pittsburg State University, Masters of Music- emphasis in Choral Conducting, Summa Cum Laude, 2009
- Sterling College, BS vocal and instrumental Music Education with Vocal Performance Emphasis and a Secondary Field Endorsement for Speech and Communications Education, Magna Cum Laude, 2005
- Girard High School, Diploma, May 2000

Awards and Honors

- | | |
|---|--|
| -Phi Kappa Phi Honor Society Member: 2009-Present | -Kelsey Scholar: 2001- 2003, 2004- 2005 |
| -Alpha Chi Honor Society Member: 2001-Present | -KIB Honor Band Member: 2004 |
| -Kansas State Scholar: 2000-2005 | -Bob Calderwood Music Scholarship recipient 05/03 |
| -Sterling Scholar Award Recipient: 2000-2005 | -Mr. & Mrs. R.O. Ferguson Memorial Award Recipient |
| -Deans List: 2000-2005 | |



RECEIVED

NOV 30 2020

Pittsburg City Clerk

Memorial Auditorium Advisory Board

APPLICATION FOR APPOINTMENT

Note: Your application will be copied for the City Commission and made available to the press and public

Name: Cooper Neil

Home Address: 412 Winwood Dr., Pittsburg, KS 66762

Mailing Address: Same

Occupation: Educator

Business Address: 1978 E. 4th, Pittsburg, KS 66762

Home Telephone: (20) 249-8733

Business Telephone: N/A

E-mail: coopneil86@gmail.com

Are you a resident of Pittsburg? Y If yes, how long have you lived in Pittsburg: 33 yrs.

Current occupation (within last 12 months): Instrumental Music Educator

Business interest in the last 12 months: _____

Previous Committee/Commission Experience: The Presbyterian Church of
Pittsburg - Session

Education/Experience: A resume may be attached containing this and any other information that would be helpful in evaluating your application. _____

BME - Pittsburg State University (2010)
Director of Instrumental Music - Pittsburg HS (2011 -)

Professional and/or community service activities: _____

Presbyterian Church of Pittsburg, PSU Music Department,
Pittsburg Community Theater

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute: I would like to become more familiar

with the operations + programming practices at MACC +

offer my unique perspective + voice to, hopefully, enhance
+ further the efforts to make Pittsburg an arts + culture hub in the area.

The Memorial Auditorium Advisory Board meets at Memorial Auditorium at 4pm on the 2nd Wednesday of every other month. Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

*** Please plan to attend the July 28, 2020, Pittsburg City Commission Meeting (5:30 p.m. at the Law Enforcement Center – 201 North Pine in Pittsburg). Appointments to the Memorial Auditorium Advisory Board will be made by the City Commission during this meeting.**

Signature of Applicant: _____

Loopy N. L.

Date: _____

7/8/2020

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620)230-5532 or by email at tammy.nagel@pittks.org.

Please return your completed application on or before Noon on JULY 22, 2020, to:

City of Pittsburg
Attn: City Clerk
PO Box 688
Pittsburg, KS 66762

Or by email to: tammy.nagel@pittks.org

Interoffice Memorandum

TO: DARON HALL
City Manager

FROM: DEXTER NEISLER
Building Official/Zoning Administrator

DATE: December 4, 2020

SUBJECT: Agenda Item – December 15, 2020
Appointment to the Planning Commission/Board of Zoning Appeals

The second term of Francis DeMott as a member of the Planning Commission/Board of Zoning Appeals expires on December 31st, 2020. In soliciting applicants to fill this position, five (5) people, Tim Bell, Martin Dickinson, Bob Gilmore, Mike Hanika and Matthew Kassawara, submitted applications. Please refer to the attached applications for qualifications.

In this regard, would you please place this item on the agenda for the City Commission meeting scheduled for Tuesday, December 15, 2020. Action being requested is appointment one person to serve a first term effective January 1, 2021 and to expire December 31st, 2023.

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachments: Tim Bell Application
Martin Dickinson Application
Bob Gilmore Application
Mike Hanika Application
Matthew Kassawara Application

City of Pittsburg
Board of Zoning Appeals / Planning Commission

RECEIVED

NOV 25 2020

Pittsburg City Clerk

APPLICATION FOR APPOINTMENT

*Note: Your application will be copied for the City Commission
and made available to the press and public*

- ☐ I am a current member seeking reappointment to the Commission
- ☒ I am seeking a first term as a member of the Commission

Name: Tim Bell

Home Address: 310 Webster, Pittsburg, KS

Occupation: Semi-retired, Former Building Inspector/Official

Business Address: N/A

Home Telephone: (620) 231-3740 Home (620) 249-0624 Cell

Business Telephone: N/A

E-mail: tbell35@cox.net

Are you a resident of Pittsburg? Yes **If yes, how long have you lived in Pittsburg:** 41yrs

Current occupation (within last 12 months): Semi-Retired

Business interest in the last 12 months: _____

Previous Committee/Commission Experience:

Served on the Board of Directors for (HOA) Heart of America, Kansas Building Officials Association Chapter for (ICC) International Code Council 2013 – 2014. I was appointed by the HOA, position of Disaster Assessment Coordinator for the southeast region of Kansas and worked under the Kansas Disaster Assessment Director. I am presently actively participating as an associate member of the HOA Chapter and still maintain membership in the (ICC) International Code Council.

Education/Experience: A resume may be attached containing this and any other information what would be helpful in evaluating your application.

Have completed high School, 1 year of college, and several hours of continuing education related to area of building services. I presently maintain five separate certifications for residential inspection in Building, Electrical, Plumbing, Mechanical, and Plan Review. Have over 10 years, experience as residential and commercial Building Inspector, and 1 year as Building Official for the City of Pittsburg. For 25 years prior to public service I was both employed and self-employed as a residential and commercial carpenter and builder,

maintenance facilities manager for adult care home facility, and building maintenance and construction for the City of Pittsburg.

Professional and/or community service activities:

I am not presently active in any local organized professional or community service but am looking forward to being considered in this position

Please explain your reasons for wishing to serve on this committee and how you feel that you may contribute:

I understand that the purpose of this position is to act as part of an appointed board charged with the responsibilities to consider City zoning and planning matters and regulate through adopted zoning ordinances the use of land parcels and improvements thereof with some predetermined uniformity and a process in which a person may appeal said ordinance when the regulation may present undo hardship pertaining to a particular project or improvement.

I believe because of my prior duties, responsibilities, and experience interpreting and applying the City Zoning regulations and ordinances while serving as a Building Inspector and Building Official for the City of Pittsburg and my previous experience as a private building contractor would allow me to contribute to this committee as a well informed member and serve in an professional unbiased manner.

The Board of Zoning Appeals / Planning Commission meets at the Law Enforcement Center (201 North Pine at 5:30 p.m. on the 4th Monday of each month. Appointment to this position may require you to file a conflict of Interest Disclosure Statement, which is a public record.

***Please plan to attend the December 8th, 2020, Pittsburg City Commission Meeting (5:30 p.m. at the Law Enforcement Center – 201 North Pine in Pittsburg). Appointments to the Board of Zoning Appeals / Planning Commission will be made by the City Commission during this meeting.**

Signature of Applicant: _____

Timothy E. Bell

Date: _____

11/25/2020

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620)230-5532 or by email at tammy.nagel@pittks.org.

Please return your completed application
On or before noon on November 30th, 2020, to:
City of Pittsburg
Attn: City Clerk
PO Box 688
Pittsburg, KS 66762



RECEIVED
NOV 17 2020
Pittsburg City Clerk

Board of Zoning Appeals / Planning Commission

APPLICATION FOR APPOINTMENT

*Note: Your application will be copied for the City Commission
and made available to the press and public*

- ☐ I am a current member seeking reappointment to the Commission.
- ☒ I am seeking a first term as a member of the Commission.

Name: Martin Dickinson

Home Address: 2201 S. Tucker St. Pittsburg

Mailing Address: Same as above

Occupation: Local business owner

Business Address: 701 N. Grand Pittsburg

Home Telephone: 620-231-1789

Business Telephone: 620-235-1789

E-mail: martind@jayhawksigns.com

Are you a resident of Pittsburg? Yes. If yes, how long have you lived in Pittsburg: 65+ years

Current occupation (within last 12 months): President – Dickinson Industries, Inc.

Business interest in the last 12 months: Dickinson Industries, Inc. DBA: Jayhawk Signs & Graphics, LLC; and Jayhawk Security & Electronics, LLC

Previous Committee/Commission Experience: None

Education/Experience: A resume may be attached containing this and any other information that would be helpful in evaluating your application. Graduate of PSU; McNally Pittsburg, Inc. Electrical Engineering Dept. – 13+ years; City of Pittsburg Traffic & Communications Division – 10+ years; Dickinson Industries, Inc. – 23+ years.

Professional and/or community service activities: Pittsburg Avenue of Flags – Member of the Board of Directors; All Saints Anglican Church, Chicopee – Rector

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute: To bring my area of expertise to the Board of Zoning Appeals / Planning Commission.

The Board of Zoning Appeals / Planning Commission meets at the Law Enforcement Center (201 North Pine) at 5:30 p.m. on the 4th Monday of each month. Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

*** Please plan to attend the December 8th, 2020, Pittsburg City Commission Meeting (5:30 p.m. at the Law Enforcement Center - 201 North Pine in Pittsburg). Appointments to the Board of Zoning Appeals / Planning Commission will be made by the City Commission during this meeting.**

Signature of Applicant: 

Date: Nov 17, 2020

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620)230-5532 or by email at tammynagel@pittks.org.

Please return your completed application on or before Noon on November 30th, 2020, to:

City of Pittsburg
Attn: City Clerk
PO Box 688
Pittsburg, KS 66762



RECEIVED
JUL 08 2020
Pittsburgh City Clerk

Board of Zoning Appeals / Planning Commission

APPLICATION FOR APPOINTMENT

Note: Your application will be copied for the City Commission and made available to the press and public

Name: Charles R (Bob) Gilmore

Home Address: 521 W Martin

Mailing Address: same

Occupation: Plumber & Building Inspector Retired

Business Address: _____

Home Telephone: (620) 687-5713

Business Telephone: _____

E-mail: Charlesgilmore@outlook.com

Are you a resident of Pittsburgh? yes If yes, how long have you lived in Pittsburgh: _____

Current occupation (within last 12 months): Retired

Business interest in the last 12 months: _____

Previous Committee/Commission Experience: City Zoning Board

and County Zoning Board and still am

Education/Experience: A resume may be attached containing this and any other information that would be helpful in evaluating your application. Retired City Inspector worked with many of issues this board sees. Also have served on this Board in past.

Professional and/or community service activities: Plumbers Training group
and Hearts & Hammers

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute: I have a continued interest in
Pittsburg, having lived here all my life.

The Board of Zoning Appeals / Planning Commission meets at the Law Enforcement Center (201 North Pine) at 5:30 p.m. on the 4th Monday of each month. Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

*** Please plan to attend the December 10th, 2019, Pittsburg City Commission Meeting (5:30 p.m. at the Law Enforcement Center – 201 North Pine in Pittsburg). Appointments to the Board of Zoning Appeals / Planning Commission will be made by the City Commission during this meeting.**

Signature of Applicant: Charles A. DeWine

Date: 7/8/2020

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620)230-5532 or by email at tammy.nagel@pittks.org.

Please return your completed application on or before November 26th, 2019, to:

City of Pittsburg
Attn: City Clerk
PO Box 688
Pittsburg, KS 66762



RECEIVED

NOV 25 2020

Pittsburg City Clerk

Board of Zoning Appeals / Planning Commission

APPLICATION FOR APPOINTMENT

Note: Your application will be copied for the City Commission and made available to the press and public

☐ I am a current member seeking reappointment to the Commission.

☒ I am seeking a first term as a member of the Commission.

Name: Mike Hanika

Home Address: 921 E 520th Ave.

Mailing Address: same

Occupation: Self Employed Construction

Business Address: 921 E 520th Ave

Home Telephone: 620-719-7366

Business Telephone: 620-719-7366

E-mail: mike@constructimate.com

Are you a resident of Pittsburg? Yes If yes, how long have you lived in Pittsburg: 7yrs

Current occupation (within last 12 months): Constructimate LLC

Business interest in the last 12 months: Foam Concrete Slab Lifting
Contract Estimator

Previous Committee/Commission Experience: _____

Served on various committees through
companies I have been associated with.

Education/Experience: A resume may be attached containing this and any other information that would be helpful in evaluating your application. _____

BSBA-Accounting - Pittsburg State University
Civil Engineering Technology - Washburn Tech

Professional and/or community service activities: _____

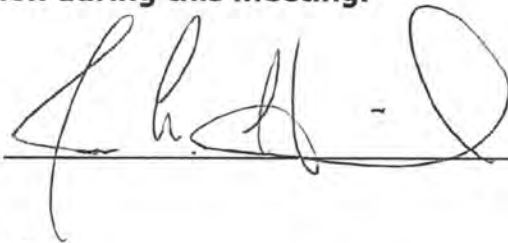
Please explain your reasons for wishing to serve on this committee/commission and how you

feel that you may contribute: I want to serve my community. My knowledge in construction management, making hard, unpopular decisions, as well as popular decisions will contribute to the growth of Pittsburg. The areas of planning affect this community now and for many years in the future.

The Board of Zoning Appeals / Planning Commission meets at the Law Enforcement Center (201 North Pine) at 5:30 p.m. on the 4th Monday of each month. Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

*** Please plan to attend the December 8th, 2020, Pittsburg City Commission Meeting (5:30 p.m. at the Law Enforcement Center – 201 North Pine in Pittsburg). Appointments to the Board of Zoning Appeals / Planning Commission will be made by the City Commission during this meeting.**

Signature of Applicant: _____



Date: 11-13-2020

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620)230-5532 or by email at tammy.nagel@pittks.org.

Please return your completed application on or before November 30th, 2020, to:

City of Pittsburg
Attn: City Clerk
PO Box 688
Pittsburg, KS 66762



RECEIVED

DEC 01 2020

Pittsburg City Clerk

Board of Zoning Appeals / Planning Commission

APPLICATION FOR APPOINTMENT

Note: Your application will be copied for the City Commission and made available to the press and public

☐ I am a current member seeking reappointment to the Commission.

☒ I am seeking a first term as a member of the Commission.

Name: Matthew Kassawara

Home Address: 1704 Cantryside Dr

Mailing Address: _____

Occupation: Information Technology

Business Address: _____

Home Telephone: 785-917-1030

Business Telephone: _____

E-mail: mkassawara@gmail.com

Are you a resident of Pittsburg? yes If yes, how long have you lived in Pittsburg: 2003-2006
06/2020 - present

Current occupation (within last 12 months): Information Technology

Business interest in the last 12 months: None

Previous Committee/Commission Experience: None

Education/Experience: A resume may be attached containing this and any other information that would be helpful in evaluating your application.

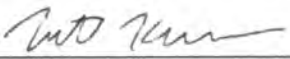
Bachelor of Science, Electrical Engineering, University of Central Florida, 2003

Professional and/or community service activities: None related to planning

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute: See attachment

The Board of Zoning Appeals / Planning Commission meets at the Law Enforcement Center (201 North Pine) at 5:30 p.m. on the 4th Monday of each month. Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

*** Please plan to attend the December 8th, 2020, Pittsburg City Commission Meeting (5:30 p.m. at the Law Enforcement Center – 201 North Pine in Pittsburg). Appointments to the Board of Zoning Appeals / Planning Commission will be made by the City Commission during this meeting.**

Signature of Applicant: 

Date: 11/30/2020

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620)230-5532 or by email at tammy.nagel@pittks.org.

Please return your completed application on or before Noon on November 30th, 2020, to:

City of Pittsburg
Attn: City Clerk
PO Box 688
Pittsburg, KS 66762

America has many small towns, but only one that attracts me. After growing up in a metropolitan area, I moved to Pittsburg in 2003 for my first professional job after graduating college. Unfortunately, I quickly realized that most establishments catered to transient college students and the town became somewhat desolate between semesters. Seeking a better social environment, I moved to Colorado in 2006. However, I kept in touch with many people in Pittsburg, more than any other place. I began to visit at least once per year, usually for the Gorilla Century bike ride and Little Balkans Festival over Labor Day weekend. Visits became more frequent in recent years and I found myself taking vacations to Pittsburg. I saw the town growing in appealing ways. First came Signet Coffee Roasters, then Root Coffee, then Block 22 with a handful of excellent small restaurants and shops, then the breweries... you get it. The city vision and planning to transform Pittsburg into an attractive town that caters to more than just transient college students was calling me. I moved back in June and want to ensure that future growth involves the planning necessary to keep the town attractive and flowing with an awareness of pedestrians.

Matthew S. Kassawara

Pittsburg, KS - 785-917-1080 - mkassawara@gmail.com

Technical Summary

Cloud/Orchestration/Virtualization Platforms

Amazon Web Services (AWS), Google Cloud Platform (GCP), Kubernetes, Nomad, OpenStack, VMware

Software

Ansible, BSD, Calico, CircleCI, Consul, Consul Template, Debian package development and management tools, Docker, Elasticsearch, Fluentd, Fluent Bit, FreeRADIUS, InfluxDB, ISC BIND (DNS) and DHCP, Git, GitHub Actions, Grafana, Jenkins, Kong, Kubernetes, KVM, Libvirt, Linux, LXC, NFS, Nomad, various office productivity suites, OpenVPN, Open vSwitch, PowerDNS, Prometheus, Python, Red Hat package development and management tools, secure shell, shell scripting, various SQL databases, StatsD, Sumo Logic, Terraform, Travis CI, Vagrant, Vault (HashiCorp), VirtualBox, Windows, various network traffic monitoring and filtering packages

Networking

ACL, BGP, Ethernet, IPv4, IPv6, Geneve, GRE, LAG, MPLS, NAC, OpenFlow, OSPF, PPP, Q-in-Q, QoS, STP, TDM, Brocade VCS Fabrics, VLAN, VPN, VXLAN, 802.11 wireless protocols

Professional Experience

Senior DevOps Engineer - CirrusMD - Denver, CO

August 2019 - Current

- Built infrastructure in AWS using a combination of Terraform, Ansible, and Secrets Manager
 - A multi-account, multi-region, multi-VPC, multi-AZ network architecture consisting of Transit Gateway components, a site-to-site VPN with the office, and a remote access VPN using OpenVPN
 - A logs service consisting of Fluentd, Fluent Bit, and Elasticsearch that aggregates logs from several sources including Aptible, Cloudflare, and CloudWatch
 - A metrics service consisting of Prometheus, Grafana, and InfluxDB that aggregates metrics from several sources including Aptible and CloudWatch and provides alerting via VictorOps
 - Backend services for the CirrusMD application consisting of RDS PostgreSQL, ElastiCache for Redis, and various EC2 instances
- Ensured infrastructure complies with HIPAA/HITRUST requirements or best practices
 - Enabled encryption in transit and encryption at rest whenever possible
 - Enabled various AWS management, governance, security, identity, and compliance services
 - Enabled SSO for all services using JumpCloud
- Migrated the CirrusMD application from a defunct standalone SaaS platform (Datica) to a hybrid SaaS platform (Aptible) with backend services in AWS
- Enabled ephemeral environments for testing code branches using a combination of Terraform, Ansible, Kubernetes, GitHub Actions, and a Python script

Contract DevOps/Infrastructure Engineer – Apex Systems – Denver, CO
February 2019 – August 2019

- Starz Entertainment (February 2019 – April 2019)
 - Developed a metrics monitoring and alerting system using Prometheus and Grafana to aggregate metrics from various sources including AWS CloudWatch and StatsD
- Charter Communications (May 2019 – August 2019)
 - Developed a pipeline for building and deploying Lambdas in AWS using the Serverless framework

DevOps/Infrastructure Engineer – Blinker – Denver, CO
January 2017 – February 2019

- Managed cloud infrastructure in AWS using Terraform, Ansible, Consul, Nomad, Docker, and CircleCI to provide a scalable, self-healing environment and deployment mechanism for various applications
- Built a custom Python tool that automates application deployments to various environments using Consul, Nomad, and Docker Swarm
- Built a CI/CD pipeline using CircleCI and a custom Python tool that automates a variety of operations
- Built a custom Python service that enables dynamic configuration of Kong using Consul service discovery and DNS
- Implemented various AWS services including RDS, ElastiCache for Redis, and Elasticsearch
- Reduced monthly AWS expenses by over 40% while maintaining performance and redundancy
- Managed cloud infrastructure in VMware using Terraform, Consul, Nomad, Ansible, and Docker to provide a scalable environment for internal services
- Implemented and managed WAN circuits between the office and physical data center and between the physical data center and several AWS virtual private clouds (Direct Connect) using BGP and OSPF
- Designed, implemented, and managed network services such as DNS, DHCP, and LDAP using Ansible and Consul
- Monitored physical and cloud infrastructure using LogicMonitor and Sumo Logic
- Designed, implemented, and managed network connectivity in the office and physical data center
- Configured, deployed, and administered several firewalls and network monitoring systems

Flight Instructor – Aspen Flying Club – Denver, CO
January 2017 – Present

- Provided flight instruction to students with zero experience to prepare them for attaining a private pilot certificate
- Provided flight instruction to students with private pilot certificates to prepare them for attaining an instrument rating or commercial pilot certificate
- Taught a recurring multi-week ground school course that prepares approximately 25 students with zero experience for attaining a private pilot certificate
- Developed material for the multi-week ground school course

Software Developer – IBM – Denver, CO
January 2016 – January 2017

- Public cloud
 - Developed a tool using Ansible to deploy OpenStack in a scalable and performant fashion
 - Integrated OVN/OVS with the OpenStack environment
 - Developed a continuous integration and continuous deployment (CI/CD) environment for testing OpenStack, OVN/OVS, and various other components
 - Developed a scalable network architecture using layer-3 via BGP/MPLS VPNs to support tenant (private) networks
- OpenStack
 - Developed a Vagrant environment for development and testing of the Networking service integration of OVN/OVS
 - Developed documentation for the Networking service integration of OVN/OVS
 - Contributed to the Installation Guide for the Liberty and Mitaka releases including complete renovation of the Networking service content for the Liberty release
 - Contributed to the Networking Guide for the Liberty, Mitaka, and Newton releases including complete renovation of the architecture examples for the Newton release
 - Analyzed performance issues with the Networking service, determined the primary cause as incorrect handling of MTU, implemented a solution, and gave a presentation on it at the OpenStack 2016 Austin Summit (available via YouTube)

Software Developer – Rackspace – Austin, TX
June 2014 – January 2016

- Rackspace Private Cloud (RPC)
 - Developed a network architecture that flexibly implements the OpenStack Networking service in Linux containers (LXC) including a variant that enables testing in a cloud-based CI/CD environment
 - Developed installation, operation, and upgrade documentation
 - Provided internal support for development, installation, configuration, and troubleshooting with a focus on networking services
 - Operated and maintained documentation publishing tool chain
- OpenStack
 - Contributed to the OpenStack Ansible project that uses Ansible to deploy OpenStack in a flexible fashion using a combination of LXC, Python virtual environments, and bare metal
 - Contributed to the Installation Guide for the Juno and Kilo releases including complete renovation of the Identity, Image, Compute, Block Storage, Object Storage, Orchestration, and Telemetry services content for the Juno release
 - Contributed to the Networking Guide for the Juno and Kilo releases including initial development and testing of multiple examples involving practical architectures
 - Contributed to the Operations Guide including upgrade procedures for Icehouse to Juno releases

**Senior Systems Engineer – Arrow Electronics – Denver, CO
October 2011 – May 2014**

- Assisted resellers and customers with architecture and design of wired/wireless network solutions including technical demonstrations and proof-of-concepts
- Developed and administered sales and technical training for resellers, customers, and various internal departments
- Designed, implemented, and managed a multi-vendor lab including physical/logical layout, cooling, power distribution, cabling, systems/network infrastructure, security, and monitoring
- Developed a business strategy for virtual networking (SDN/NFV) with a focus on OpenStack
- Developed a method of explaining the evolution of virtualization and value of the virtual data center to non-technical audiences

Earlier Employment

- Contract Technology Services Consultant – Accuvant – July 2011 to October 2011
- Network Engineer – KanREN – February 2010 to July 2011
- Engineer – Triad Systems Engineering – September 2009 to February 2010
- Systems Engineer – Echostar Broadcasting Corporation – October 2007 to September 2009
- Systems and Network Administrator – Colorado State University – April 2006 to October 2007
- Network and Systems Administrator – Pittsburg State University – August 2003 to April 2006
- Student Technical Assistant – University of Central Florida – October 1999 to August 2003

Education

**Bachelor of Science in Electrical Engineering
University of Central Florida – Orlando, FL
August 2003**

Interoffice Memorandum

TO: DARON HALL
City Manager

FROM: DEXTER NEISLER
Zoning Administrator

DATE: December 8, 2020

SUBJECT: Agenda Item – December 15, 2020
Request to Change the Zoning of the Property Located at 102 East 16th Street, from R-1C Single Family Residential to CP-2 Planned General Commercial.

The Planning Commission/Board of Zoning Appeals, in its meeting of November 23, 2020, will consider a request submitted by Shari Mendez to change the existing zoning of the property located at 102 East 16th Street, from R-1C Single Family Residential to CP-2 Planned General Commercial to allow a parking lot to be constructed.

After reviewing all the evidence presented, the Planning Commission/Board of Zoning Appeals voted to recommend Governing Body **approval** of this rezoning request based on the following criteria:

Character of the neighborhood. The property is in an area that is mainly commercial with some Single Family Residential to the east and south.

Zoning and uses of nearby properties. Zoning in the area is a mix of commercial and residential. The areas to the north and west are zoned CP-2 and are currently occupied by businesses. The areas to the east and south are zoned R-1C and are currently occupied by single family residence.

Suitability of the subject property for the uses to which it is being considered. The property has been zoned R-1C Single family residential. With the areas to the north, west and southwest being zoned CP-2 it would be appropriate and compliment the area.

Length of time the subject property has remained vacant as zoned. The area has been vacant since January 7th 2019 at which time the primary and secondary structures were demolished.

The extent to which removal of the restrictions will detrimentally affect the nearby property. Rezoning the property should not have a detrimental effect to the area.

Relative gain to public health, safety, & welfare. Health, Safety, & Welfare should not be adversely affected by the rezoning of the property.

Staff Recommendation: Approve.

In this regard, would you please place this item on the agenda for the City Commission meeting scheduled for Tuesday, December 15, 2020. Action being requested is for the Governing Body to consider the recommendation of the Planning Commission/Board of Zoning Appeals and, if approved, direct Staff to prepare the appropriate ordinance. (If the Governing Body is not in agreement with the recommendation as provided, the State Statutes stipulate that the Governing Body, by a 2/3 majority, may override the recommendation or may return the recommendation to the Planning Commission/Board of Zoning Appeals for further consideration. A Return of the recommendation must be accompanied with a statement specifying the basis for the Governing Body's returning the recommendation.

INTEROFFICE MEMORANDUM

To: MR. DARON HALL
CITY MANAGER

From: DENNIS REILLY
FIRE CHIEF

Date: 5 DECEMBER 2020

Subject: Modification to the Purchase Specifications for Rescue 7

Item for Consideration:

During the meeting of November 24th, the City Commission had approved the purchase of a new rescue vehicle that will have a tank & pump. The pump is not needed and the funds needed to pay for the pump would be better spent on new rescue equipment.

Background:

The primary intent of the pump on the rescue vehicle was to allow the Fire Department to “washdown” accident scenes. This practice is not in keeping with the best business practices of the fire service and raises questions of compliance with current environmental standards and regulations. After consultation with the Police Chief and the Director of Public Utilities an alternative method for removing oil, gasoline, antifreeze, and any other roadway hazards has been agreed upon, thus eliminating the need for a pump on the vehicle.

Financial Impact:

Removing the pump does not generate an increase in funding from the approved amount, thus staff’s recommendation does not incur a negative financial impact.

Staff Recommendation:

Staff recommends that the City Commission authorize the Fire Chief to remove the pump, tank, hose, and all other associated items from the specifications of the new rescue unit and use the funds saved by making this modification to purchase other equipment that will directly support the Fire Department’s rescue capabilities.

INTEROFFICE MEMORANDUM

To: Daron Hall, City Manager
From: Quentin Holmes, Director of Community Development and Housing
CC: Tammy Nagel, City Clerk
Date: October 8th, 2020
Subject: Amendment to Resolution 1238: RHID

The Housing Needs Analysis conducted in 2014, the update drafted in October 2015, and the update from 2018 all call for the creation of new, moderate income housing within the City limits.

One of the barriers to the development of new housing is the cost of infrastructure; historically, the City has split the cost of such infrastructure with developers.

However, through Kansas Statute, our community is eligible to establish a Rural Housing Incentive District (RHID). Created in 1998, the RHID Act is a program designed to aid developers to build housing in rural communities. The RHID will capture 100% of the incremental increase in real property taxes (less the mills taken out for the school district) and reimburse those funds to the developer over a 25 year period.

Permitted uses for RHID reimbursement include the following:

- Certain land acquisition costs;
- Payment of relocation assistance;
- Site preparation;
- Sanitary and storm sewers and lift stations;
- Drainage conduits, channels, and levees;
- Street grading, paving, curbs, and gutters;
- Street lighting;
- Underground public and limited private utilities;
- Sidewalks; and
- Water mains and extensions.

The process for creating a RHID includes the following:

1. Conduct a Housing Needs Analysis; Completed 2014, Updated 2015, Updated 2018
2. Obtain County and School District support; Completed 2015
3. Designate potential development districts within city limits; Attachments A1-A15 and illustrate the designated parcels

4. Pass a Resolution formally adopting the identified parcels as the RHID.

Early November 2020, we received our approval letter from the Secretary of Commerce for Resolution 1238. This amendment (1240) will add one single parcel (A15) to that resolution that was annexed into Pittsburg city limits after the 10/13/20 commission meeting, which passed Resolution 1238. We do have confirmation from the Department of Commerce that with submission of this approved amendment along with a letter requesting approval, approval would be granted.

Staff is recommending approval of the attached Resolution, along with the Attachments containing the amended items. I am available to answer questions, should any arise.

Regards,

Quentin Holmes
Director of Housing and Community Development

THE CITY OF PITTSBURG, KANSAS
RESOLUTION NO. 1240

A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF PITTSBURG, KANSAS AMENDING RESOLUTION 1238 DATED OCTOBER 13, 2020 DETERMINING THAT THE CITY IS CONSIDERING ESTABLISHING A RURAL HOUSING INCENTIVE DISTRICT WITHIN THE CITY TO INCLUDE PROPERTY ANNEXED INTO THE CITY FOLLOWING THE ADOPTION OF RESOLUTION 1238

WHEREAS, K.S.A. 12-5241 et seq. (the "Act") authorizes any city incorporated in accordance with the laws of the state of Kansas (the "State") with a population of less than 60,000 located in a county with a population of less than 80,000 to designate rural housing incentive districts; and

WHEREAS, prior to such designation the governing body of such city shall conduct a housing needs analysis to determine what, if any, housing needs exist within its community; and

WHEREAS, after conducting such analysis, the governing body of such city may adopt a resolution making certain findings regarding the establishment of a rural housing incentive district and providing the legal description of property to be contained therein; and

WHEREAS, after publishing such resolution, the governing body of such city shall send a copy thereof to the Secretary Commerce of the State (the "Secretary") requesting that the Secretary agree with the finding contained in such resolution; and

WHEREAS if the Secretary agrees with such finding, such city may proceed with the establishment of a rural housing incentive district within such city and adopt a plan for the development or redevelopment of housing and public facilities in the proposed district; and

WHEREAS, the City of Pittsburg, Kansas (the "City") has an estimated population of approximately 20,394, is located in Crawford County, which has an estimated population of 39,290, and therefore constitutes a city as said term is defined in the Act; and

WHEREAS, the Governing Body of the City has performed a Housing Needs Analysis dated July 18, 2014, as well as updates dated October, 2015, and June 2018 all of which are on file in the office of the City Clerk; and

WHEREAS, based on the Housing Needs Analysis, the Governing Body of the City proposes to commence proceedings necessary to create a Rural Housing Incentive District, in accordance with the provisions of the Act.

THEREFORE, BE IT RESOLVED by the Governing Body of the City of Pittsburg, Kansas, as follows:

Section 1. The Governing Body hereby adopts and incorporates by this reference as part of this Resolution the Housing Needs Analysis and its updates, copies of which is on file in the office of the City Clerk, and based on a review of said Housing Needs Analysis and updates makes the following findings and determinations.

Section 2. The Governing Body hereby finds and determines that there is a shortage of quality housing of various price ranges in the City despite the best efforts of public and private housing developers; and

Section 3. The Governing Body hereby finds and determines that the shortage of quality housing can be expected to persist and that additional financial incentives are necessary in order to encourage the private sector to construct or renovate housing in such city; and

Section 4. The Governing Body hereby finds and determines that the shortage of quality housing is a substantial deterrent to the future economic growth and development of the City; and

Section 5. The Governing Body finds and determines that the future economic well-being of the City depends on the Governing Body providing additional incentives for the construction or renovation of quality housing in the City.

Section 6. Based on the findings and determinations contained in Sections 2 through 5 of this Resolution, the Governing Body proposes to establish a Rural Housing Incentive District pursuant to the Act, within boundaries of the real estate legally described in Exhibit A-1 through A-15 attached hereto (the "District").

Section 7. The City Clerk is hereby directed to publish this Resolution one time in the official City newspaper, and to send a certified copy of this Resolution to the Secretary of Commerce for the state of Kansas for the Secretary's review and approval.

Section 8. This Resolution shall take effect after its adoption and publication once in the official City newspaper.

APPROVED BY THE GOVERNING BODY OF THE CITY OF PITTSBURG, KANSAS, THIS _____ DAY OF DECEMBER, 2020.

APPROVED: _____
MAYOR

ATTEST: _____

THE CITY OF PITTSBURG, KANSAS

Legal Descriptions for A1-A15 RHID

A1

PINNACLE POINT LOTS 20-35

A2

PINNACLE POINT LOTS 39-53

A3

S33, T30, R25, Acres 27.7, SW $\frac{1}{4}$ SE $\frac{1}{4}$ AND PT SE $\frac{1}{4}$ SE $\frac{1}{4}$, LYG W CRK, LESS W825' SW $\frac{1}{4}$ SE $\frac{1}{4}$ LESS ROW

A4

S33, T30, R25, ACRES 23.6, W825' SW $\frac{1}{4}$ SE $\frac{1}{4}$, LESS ROW

A5

S21, T30, R25, ACRES 27.9, NW $\frac{1}{4}$ NE $\frac{1}{4}$, LESS WILLIAMS ADD, LESS W 542.97' OF N 868.64', LESS ROW.

A6

S21, T30, R25, ACRES 10.6, BEG 532.52' W AND 30' S NE COR NE $\frac{1}{4}$, TH S 824, W 161.66, S 5, W 375, N 829(S), E 536.66, TO POB.

A7

S28, T30, R25, ACRES 10.6, W 417.3' OF S 121.08' SW $\frac{1}{4}$ NE $\frac{1}{4}$ AND W 417.3' OF N 973' NW $\frac{1}{4}$ SE $\frac{1}{4}$.

A8

S28, T30, R25, ACRES 26, BEG 868.7'(S) S AND 50' W NE COR SE $\frac{1}{4}$, TH SLY 180(S), SWLY ON CURVE 100(S), SWLY 540(S), NWLY 391.92, NLY 453, NWLY N 954(S), E 675(S), S 660(S), E 451(S), S 208.7(S), E 158, TO POB

A9

S05, T31, R25, ACRES 22.5, E1/2 NW1/4 SE1/4 & BEG NW COR NE1/4 SE1/4, TH E 223.49' (S), S 1317' (S), W 207.62' (S), N 1316.48' (S) TO POB, LESS BEG 32 4.53' W SE COR NW1/4 SE1/4, TH N 278.51', W 156.41', S 278.51', E 156.41' TO POB

A10

S04, T31, R25, ACRES 29.7, BEG 1229.53' E & 40' S NW COR NW1/4, TH NELY 19.82, E 903.49, SELY ALG W ROW KCS RR 1465(S), W 1060(S), N 498.92, NWLY 279. 93, SWLY 170.65, W 231.84, N 745(S), TO POB.

A11

KELLY ESTATES, ACRES 6.4, LT 3, LESS BEG SW COR LT 3, TH N 391.54, E 273.45, SELY 393.22, W 303.33, TO POB.

A12

KELLY ESTATES, ACRES 6.1, LT 1, LESS BEG NW COR LT 1, TH S 224.91, E 55.8, NWLY 236, W LY ALONG CURVE 30.77, TO POB.

A13

S05 , T31 , R25 , ACRES 12.1 , N 533' SW1/4 NE1/4, LESS W 300', LESS ROW.

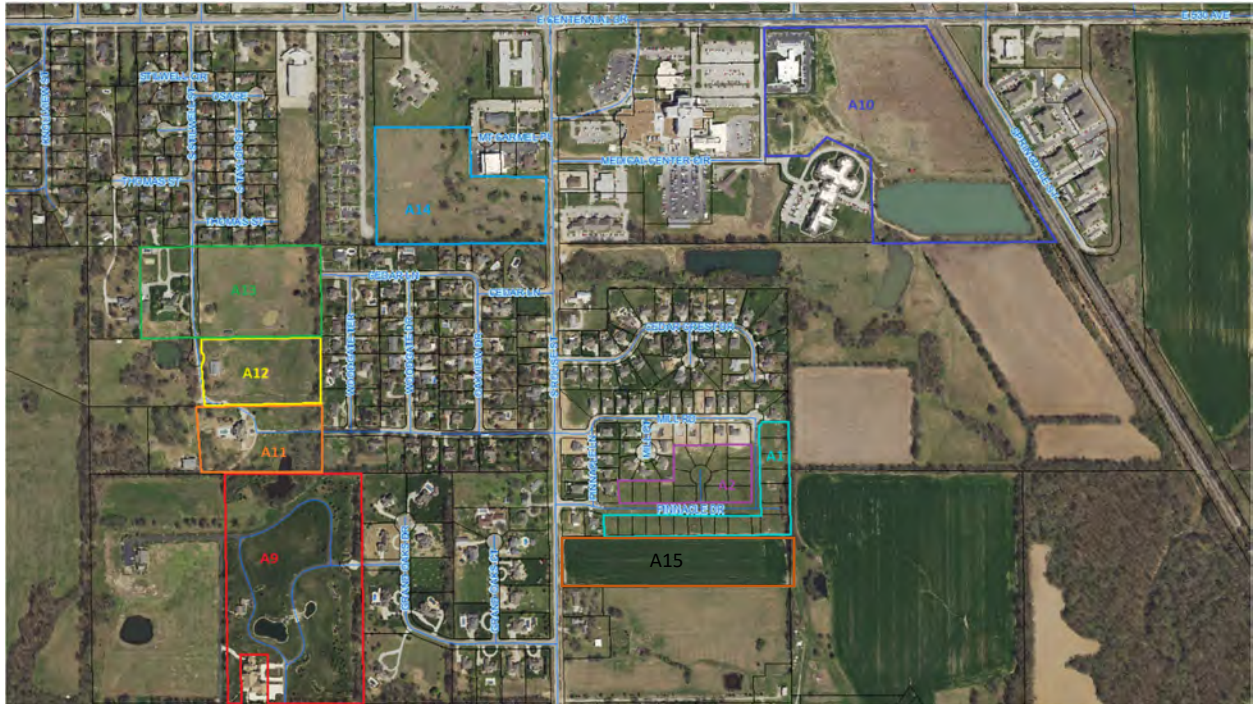
A14

MEDICALODGES ADDITION, Lot 3, ACRES 12.3, LESS ROW

A15

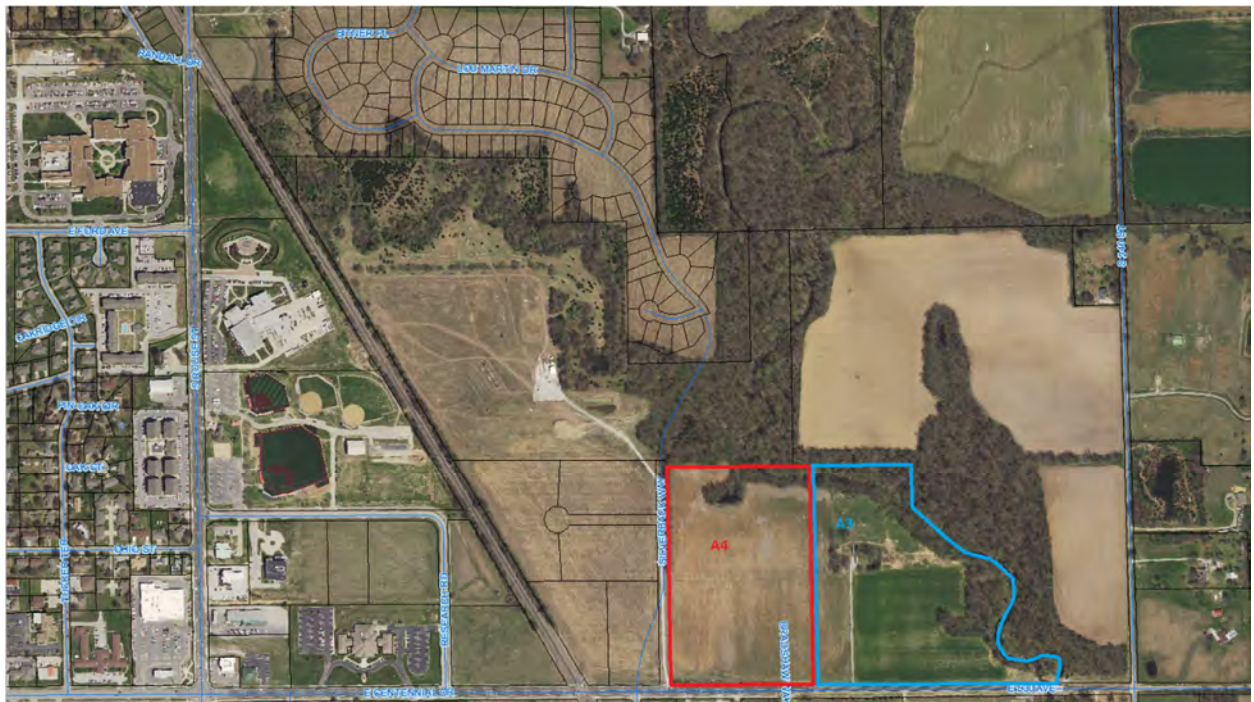
S04, T31, R25, ACRES 8.4, N1/2 NW1/4 SW1/4, LESS N 372.1', LESS ROW.

Map 1: A1,A2,A9, A10, A11, A12, A13, A14, A15



Area located southeast Pittsburg near Ascension Via Christi

Map 2: A3, A4



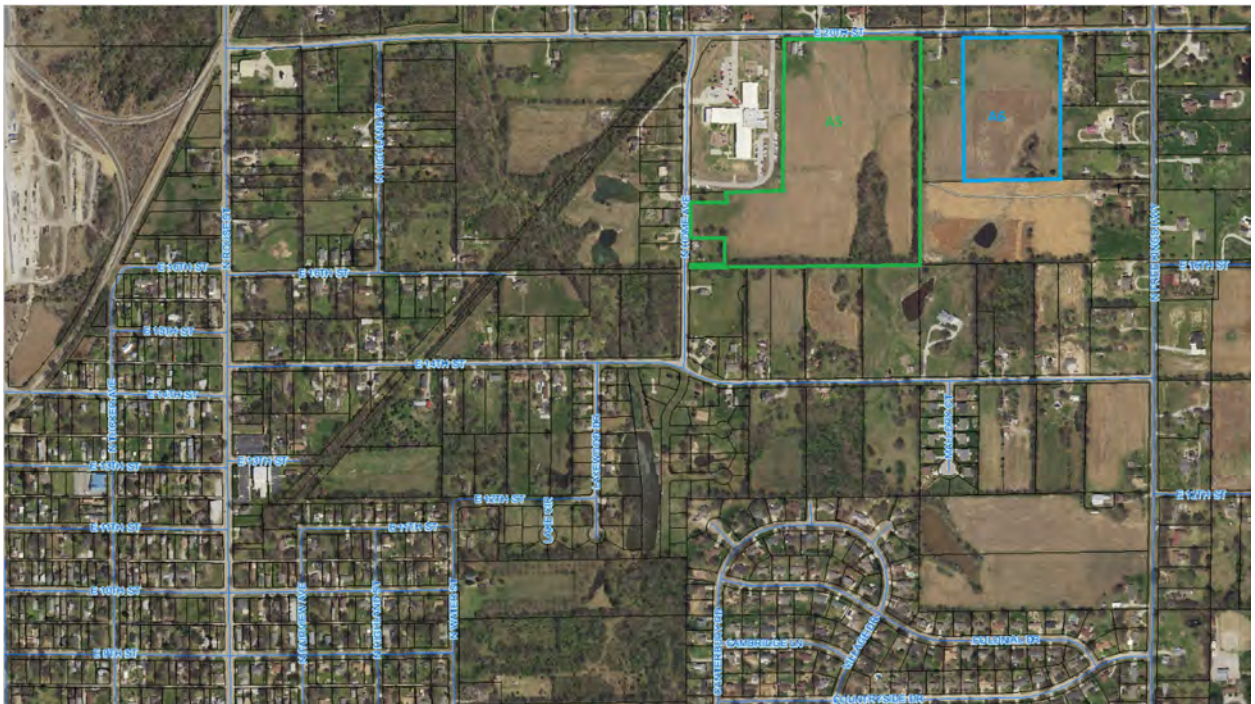
Area located southeast Pittsburg off of East Centennial Dr near Silverback Landing Subdivision

Map 3: A7, A8



Area East Pittsburg just south of Pittsburg High School

Map 4: A5, A6



Area North East Pittsburg near Meadowlark Elementary



DEPARTMENT OF PUBLIC WORKS

201 West 4th Street · Pittsburg KS
66762

(620) 231-4170

www.pittks.org

Interoffice Memorandum

TO: DARON HALL
City Manager

FROM: CAMERON ALDEN
Public Works Director

DATE: December 04, 2020

SUBJECT: Agenda Item – December 15, 2020
Ordinance No. G-1317 Approving Changes to Article 2 of the Subdivision Regulations

At the request of the Governing Body, the Planning Commission/Board of Zoning Appeals reviewed proposed changes to Article 2 of the Subdivision Regulations for the City of Pittsburg. The proposed changes modernized the regulations to reflect the use of digital media over paper copies, clarified the ability to submit Preliminary and Final plats at the same time, and other clarifying edits. The Planning Commission/Board of Zoning Appeals reviewed the proposed changes during their October 26, 2020 meeting and unanimously recommended approval by the Governing Body. The attached Ordinance No. G-1317 reflects the recommended changes to Article 2 of the Subdivision Regulations.

In this regard, would you please place this item on the agenda for the City Commission meeting scheduled for Tuesday, December 15, 2020. Action being requested for the Governing Body to is to approve or disapprove Ordinance No. G-1317 and, if approved, authorize the Mayor to sign the Ordinance on behalf of the City.

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachment: Ordinance No. G-1317

(Published in The Morning Sun _____, 2020)

ORDINANCE NO. G-1317

AN ORDINANCE amending Sections 2-102, 2-103, 2-104 and 2-105 of the Pittsburg City Code to update and streamline the uniform procedures and platting requirements for subdivisions including the pre-platting conference, preliminary plat, final plat and short form plat.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF PITTSBURG, KANSAS:

Section 1. Section 2-102 of the Pittsburg City Code is amended to read as follows:

Section 2-102. Platting Conference.

Any person desiring to subdivide land shall be required to attend a pre-platting conference with the Zoning Administrator as a first step to filling an application for any plat.

The purpose of the pre-platting conference is to inform the city staff of possible future subdivisions so that the staff may determine and inform the applicant of the effect, feasibility and compatibility of the proposal in relation to Pittsburg's utility and street system and any City development policies and plans. The conference enables the staff to inform owners and their agents of the general conformance or nonconformance of the subdivision proposal with this Ordinance, identify additional requirements for further processing of the proposal, and to advise them of applicable zoning provisions or conflicts and special design considerations present by particular environmental features on or affecting the site (i.e. flood plains, excessive slope areas, soil problems, high water tables, etc.)

The landowner or representative may, if they deem it desirable, prepare a schematic drawing of the proposed subdivision in order to receive any pre-plat comments of the staff.

In addition to the Zoning Administrator and representatives of the owner(s) intending to subdivide the land, principal participants involved in the pre-platting conference may include representatives of the Pittsburg Public Works Department and other persons and agencies as applicable. No verbal, written or schematically illustrated statements made during the course of

the conference shall be held as legally binding or construed in any way as granting or assuring approval of the proposed subdivision since the Governing Body has final authority on all subdivision plats upon action from the Planning Commission.

Section 2. Section 2-103 of the Pittsburgh City Code is amended to read as follows:

Section 2-103. Preliminary Plat.

1. **Application:** A subdivision application form and copy of the preliminary plat shall be filed with the Zoning Administrator and shall be submitted digitally. The appropriate fee shall be paid upon filing the application.
2. **Preliminary Plat Contents:** The following information shall be shown on the preliminary plat or attached thereto:
 - a. Items Pertaining to the Title:
 - (1) The name of the proposed subdivision.
 - (2) Location of the subdivision by reference to a section corner.
 - (3) The name(s) and address(es) of the owner(s)/developer(s) and the licensed land surveyor who prepared the plat.
 - (4) North arrow.
 - (5) Date prepared and scale of the drawing(s). The preliminary plat shall be drawn to a scale of not less than 1"=200'; however, with special conditions and prior approval of the Zoning Administrator, this scale may be exceeded.
 - (6) The legal description of the entire dimensions of the subdivision.
 - b. Items Pertaining to the Subject Property (Existing):
 - (1) All of the land to be platted as well as all platted or unplatted adjacent properties within 200 feet shall be shown. The boundary of the platted area shall be accurately indicated by a heavy solid line.
 - (2) Existing contours with the contour intervals not more than 2 feet. All elevations and contours shall be related to city datum.
 - (3) The location, width and names of all existing platted or private streets or other public ways within or adjacent to the tract, together

with easements, railroad and utility rights-of-way, parks and other significant features such as city boundary lines and monuments.

(4) Environmental features including the location and direction of drainage and drainage channels, and areas subject to flooding by the Intermediate Regional Flood (100-year flood).

(5) All airports, sanitary landfills, feedlots or other similar uses located within two miles of the proposed plat shall be shown on a vicinity map.

c. Items Pertaining to the Plat (Proposed):

(1) Layout of streets with general dimensions and their relationship to adjoining or projected streets or roadways.

(2) Intended layout, numbers and dimensions of lots.

(3) Parcels of land intended to be dedicated or reserved for parks, schools, or other public use, or to be reserved for the use of property owners within the subdivision.

(4) Location and type of utilities, including the approximate location of extensions of any sanitary sewers, storm sewers, and water mains.

(5) Utility and other easements indicating width and purpose.

(6) Vicinity sketch with indicates the relationship between the proposed subdivision and surrounding properties within 1,000 feet, showing streets and other features.

3. **Application Complete:** Upon receipt of the preliminary plat and supporting data required in this Section, the Zoning Administrator shall certify the application as complete and affix the date of application acceptance on the plat or application form. The Zoning Administrator shall then place the preliminary plat on the agenda for consideration at the first available meeting of the Planning Commission.

4. **General City Staff and Utility Review:** The Zoning Administrator shall distribute copies of the preliminary plat to the appropriate Pittsburg city departments and agencies and the affected utility companies for review and comment. All general staff and utility review comments shall be coordinated by the Zoning Administrator and shall be forwarded along with a report and recommendation to the Planning Commission.

5. **Planning Commission Review and Action:** The Planning Commission shall review the preliminary plat for compliance with the provisions of this Ordinance. After reviewing the preliminary plat, hearing comments from concerned citizens, and considering the review by the Zoning Administrator, the Planning Commission shall take action on the acceptance, modification or rejection of the preliminary plat. Upon approval of the preliminary plat, if requested by the developer, the Planning Commission may immediately consider the final plat as described in Section 2-104. The Zoning Administrator shall forward a statement of the action taken by the Planning Commission to the Governing Body.
6. **Effect of Approved Preliminary Plat:** Approval of the preliminary plat does not constitute final acceptance of the subdivision by Pittsburgh. It establishes the overall layout and design of the proposed subdivision. The applicant shall file a final plat application along with the required documents described in Section 2-104 within three (3) years of the approval of the preliminary plat by the Planning Commission and/or Governing Body. Upon failure to do so within the time specified, approval of the preliminary plat is null and void, unless an extension of time, limited to (6) months, is applied for by the developer and granted by the Planning Commission. An extension shall be granted only once.

Section 3. Section 2-104 of the Pittsburgh City Code is amended to read as follows:

Section 2-104. Final Plat.

1. **Application:** The final platting process is intended to provide a complete surveyed drawing of the subdivision for the purpose of providing a legal record of lots, streets, areas for dedication and easements for future reference and transactions. The final plat submitted may be for all of the property approved in the preliminary plat or may be for only a portion or “phase” thereof. The applicant shall file digital copies of the final plat with the Zoning Administrator along with the additional information required herein. Said final plat shall be prepared by a registered land surveyor, and so sealed. One (1) original final plat in digital format shall be submitted to the Zoning Administrator at least ten (10) days prior to the Planning Commission meeting. Said original final plat shall be formatted so that it can be clearly and legibly drawn at a scale of 1” = 100’ upon mylar at a size of 24” x 36”, and shall contain the information requested herein.
2. **Final Plat Contents:** The following information shall be shown on the final plat and attached thereto:
 - a. Items to be Included on the Final Plat:

- (1) The lines and names of all proposed streets or other ways or easements, and other open spaces intended to be dedicated for public use or granted for use of inhabitants of the subdivision.
- (2) Lines and names of all adjoining streets within 200 feet.
- (3) The length of all straight lines, deflection angles, and radii, arcs and central angles of all curves, along the center line and the property lines of each street. All dimensions along the lines of each lot with the true bearings and angles of intersection which they make with each other, and also any other data necessary for the location of any lot line in the field. If more convenient, calculated bearings may be used instead of angles.
- (4) The location of all building setback lines.
- (5) Suitable primary control points, approved by the City Engineer, or descriptions and “ties” to such control points, to which all dimensions, angles, bearings, and similar data given on the plat shall be referred. All dimensions shall be shown in feet and decimals of a foot.
- (6) Location and elevation of a permanent bench mark.
- (7) The location of all permanent monuments with the distance between them, and sufficient curve data plainly marked. These monuments shall be located at all block corners
- (8) Date of preparation, title, north point, and scale shall be included. The title shall include the name of the subdivision under which it is to be recorded. The north point may indicate either the magnetic or true north and shall be so designated on the plat.
- (9) The boundary of the subdivided tract with courses and distances marked thereon which shall be determined by survey in the field, which shall be balanced and closed, made by a qualified engineer or surveyor. The error of closure for a perimeter distance having a length of 10,000 feet or more shall not be more than one (1) in 20,000. For perimeter distances less than 10,000 feet in length, the error of closure shall not be more than one (1) in 10,000.
- (10) An identification system for all lots and blocks, and the area in square feet of each lot.
- (11) The certification of the land surveyor making the plat, his seal and signature.
- (12) The acknowledgement of a notary.

(13) A certification of the Planning Commission showing its approval to the plat.

(14) The approval of the Governing Body.

(15) The certificate of the Register of Deeds.

(16) Title insurance certification or a certificate of title prepared by a competent attorney showing that the proposed subdivider owns all the property within the plat in fee, and that it is free from encumbrances and liens; but if encumbered, the mortgagee shall be required to consent to the plat.

(17) Statement by the owner dedicating streets, rights-of-way, and any sties for public use.

(18) Such other certificates, affidavits, endorsements, or dedications as may be required by the Planning Commission in the enforcement of this Ordinance.

(19) Purpose for which sites, other than residential lots, are dedicated or reserved.

(20) Marginal lines encircling the sheet. All lettering, signatures and seals shall be within this margin.

(21) Legal description of the subdivision.

(22) In the event the proposed subdivision is outside the city limits of the City of Pittsburg, but within the three (3) mile limit of jurisdiction, it will also be required to include a certificate showing the approval of the Board of County Commissioners of Crawford County, Kansas.

3. **Application Complete:** Upon receipt of the final plat, engineering drawings and certification documents required in this Section, the Zoning Administrator shall certify the final plat application as complete. He shall then place the final plat on the agenda for consideration at the next regular meeting of the Planning Commission which is held no less than 10 days after said application or no more than 60 days thereafter.
4. **General City Staff and Utility Review:** The Zoning Administrator shall transmit copies of the final plat, along with the other documents submitted, to the appropriate Pittsburg city departments and agencies, and utility companies as the Administrator deems necessary for review and to assure compliance with the approved preliminary plat. The Zoning Administrator

shall serve as final plat coordinator and all review comments shall be directed to such person and forwarded to the Planning Commission along with a report and recommendation.

5. **Planning Commission Review and Action:** The planning Commission shall review the final plat for compliance with the approved preliminary plat and for completion of all final platting requirements. After consideration, the Planning Commission shall either recommend to the Governing Body to approve or deny the final plat or table for additional information. The Zoning Administrator shall forward a statement of the action taken by the Planning Commission together with the minutes and the original and digital copies of the final plat to the Governing Body.
6. **Governing Body Review and Action:** Upon recommendation from the Planning Commission, the Governing Body shall take action to approve or disapprove the final plat including the acceptance of street and other public way dedications, service and utility easements, and land dedicated for other public use.
7. **Recording of Final Plat:** The final plat shall be recorded and filed with the Register of Deeds of Crawford County, Kansas, after approval of the final plat by the Governing Body as required by State law.

Section 4. Section 2-105 of the Pittsburg City Code is amended to read as follows:

Section 2-105. Short-Form Plat.

1. **Application:** A short-form plat procedure is included within this Ordinance for the purpose and intent of providing a means of approving a subdivision of land that contains four lots or less and, in all other respects, meets the requirements of this Ordinance. The submission and approval of a preliminary plat is not required as a prerequisite for a short-form plat approval. If the proposed subdivision qualifies for a short-form plat, the applicant shall file a digital copy of the plat with the Zoning Administrator along with the additional information required herein.
2. **Short-Form Plat Contents:** Said original final plat shall be formatted so that it can be clearly and legibly drawn at a scale of 1" = 100' upon mylar at a size of 24" x 36", and shall contain the information required herein. Except for the above requirement, a short-form plat must meet all of the requirements necessary for the approval of a final plat as stated herein.
3. **Short-Form Plat Review and Action:** The review and approval procedures for a short-form plat are the same as specified herein for a final plat.

Section 3. This Ordinance shall take effect upon its passage and publication in the official city paper.

PASSED AND APPROVED this _____ day of _____, 2020.

Mayor –

ATTEST:

Tammy Nagel - City Clerk



HUMAN RESOURCES

201 West 4th Street • Pittsburg KS 66762

(620) 231-4100

www.pittks.org

To: Daron Hall, City Manager
Larissa Bowman, Director of Finance & Budget

From: Michelle Ducre, Director of Human Resources

Date: December 8, 2020

Re: 2021 Proposed Salary Ordinance No. S-1076

Attached is the Proposed 2021 Salary Ordinance with the following amendments:

- Minimum and Maximum Salary Ranges are adjusted for the 2% COLA for Full-time positions, as approved by the Commissioners at the November 24, 2020 meeting.
- Two positions, Municipal Court Administrator and Records Administrator are re-classified from non-exempt to exempt status, as they meet the Fair Labor Standard Act (FLSA) qualifications for Administrative Exemption Status.

ORDINANCE NO. S-1076

AN ORDINANCE AMENDING ORDINANCE NO. S-1066 FIXING THE SALARY AND COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE CITY OF PITTSBURG, KANSAS.

BE IT HEREBY ORDAINED BY THE GOVERNING BODY OF THE CITY OF PITTSBURG, KANSAS:

Section 1. Salary and Compensation of Officers and Employees. Officers and employees of the City of Pittsburg, Kansas, shall receive salary and hourly wages, payable in bi-weekly installments, not to exceed the amount set opposite the respective classification of the officer or employee.

Section 2. City Commission. City Commissioners shall receive wages, payable in bi-weekly installments, not to exceed the amount set opposite the below classification. Additionally, each Commissioner shall be entitled to receive and be reimbursed for any reasonable expenses incurred as the result of trips outside of the City on any City business or expenses incurred by such Commissioners in the performance of any official act for or on behalf of the City.

CLASSIFICATION

ANNUAL STIPEND

City Commissioner

\$3,000

Section 3. City Manager's Authority. The City Manager is hereby empowered to employ qualified persons to fill any department head position at an annual salary at no more than the maximum amount allowed herein, and to employ qualified persons to fill any position other than department head on an annual salary or hourly wage at no more than the maximum amount allowed herein. Employees' salaries and wages may be increased by the City Manager at reasonable intervals until the maximum amount is reached and as may be allowed and paid from time to time. The City Manager is further empowered to allow salary incentive payments in addition to the base salary amounts contained herein, as authorized by the City Commission, for such items as Fire Department First Responder and EMT certificates, Public Works licenses and operator certificates, and Police education and special assignment duties, provided that such incentive payments do not increase employee pay more than 5% above the maximum amounts shown herein.

Section 4. Legal Officers. The following legal officers shall receive annual stipend as herein enumerated:

CLASSIFICATION

ANNUAL STIPEND

City Attorney

\$58,563

Legal Advisor/ Municipal Court Prosecutor

\$46,820

Municipal Court Judge

\$32,011

Section 5. Department Heads and Exempt Employees. Amounts listed below are for exempt department heads and employees who are paid on a salary rate basis. Exempt employees are not eligible for overtime compensation.

GRADE	JOB CODE	CLASSIFICATION	MINIMUM ANNUAL SALARY	MAXIMUM ANNUAL SALARY
18E	900	City Manager	\$112,262	\$183,599
17E	730	Deputy City Manager	\$63,970	\$110,846
16E	702 703 704 705 706 707 708 709 710	Director of Finance & Budget Director of Human Resources Director of Parks & Recreation Director of Public Utilities Director of Engineering/Public Works Fire Chief Police Chief Director of Innovation Director of Community Development & Housing	\$58,155	\$101,207
14E	650 652 653 654 656	Assistant Director of Community Development Assistant Director of Public Works/City Inspections Official Deputy Chief of Police Information Technology (IT) Manager Deputy Finance Director	\$49,853	\$86,729
13E	600 601 603 605 606 607 608 609 610 611 612 613 614 615 616	Administrative Lieutenant Battalion Fire Chief City Clerk Golf Course Superintendent Network Administrator II Stormwater Collection (SWC) Superintendent Parks Maintenance Superintendent Police Lieutenant Recreation Superintendent Streets Superintendent Water Distribution (WD)Superintendent Water Treatment Plant (WTP) Superintendent Wastewater Treatment Plant (WWTP) Superintendent/ Assistant Director of Public Utilities Wastewater Collection (WWC) Superintendent Special Projects Engineer	\$45,722	\$78,374

Section 5. Department Heads and Exempt Employees. Amounts listed below are for exempt department heads and employees who are paid on a salary rate basis. Exempt employees are not eligible for overtime compensation.

GRADE	JOB CODE	CLASSIFICATION	MINIMUM ANNUAL SALARY	MAXIMUM ANNUAL SALARY
12E	505 507 550 551 552 553 554 555 5558 559 560 604	City Planner Human Resources Manager Airport Manager Fire Marshal/Safety Coordinator Memorial Auditorium Manager Network Administrator I Office Manager Public Information Manager Customer Service Manager Neighborhood Redevelopment Manager Fleet Manager/Asset Management Support Housing Program Manager	\$41,916	\$70,570
11E	455 501 272 506 508	Technical Facilities Manager Stormwater Collections Supervisor Assistant City Planner Public Works Foreman Human Resources Representative	\$39,252	\$63,685
10E	509 415 433 430 451 414 307 388	Community Development Specialist Recreation Program Manager – Operations Recreation Program Manager – Athletics Technical Director Communications Supervisor Clubhouse Manager Municipal Court Administrator Records Administrator	\$36,279	\$58,407

Section 6. Non-Exempt Employees. Amounts listed below are for non-exempt employees who are paid on an hourly rate basis. Overtime, based on 1.5 times the appropriate hourly rate, is paid for all hours in excess of 40 hours in a 7-day work cycle.

FULL-TIME NON-EXEMPT POSITIONS

GRADE	JOB CODE	CLASSIFICATION	MINIMUM HOURLY RATE	MAXIMUM HOURLY RATE
10	343	Geographic Information System (GIS) Specialist	\$17.64	\$28.64
	360	Staff Accountant II		
	402	Field Supervisor		
	406	Wastewater Treatment Plant (WWTP) Supervisor		
	428	Assistant Communications Supervisor		
	452	Engineering Supervisor		
	453	Facility Maintenance Supervisor		
	456	Water Distribution Supervisor		
	458	Wastewater (VWW) Collection System Supervisor		
	459	Wastewater Treatment Plant (WWTP) Maintenance Tech		
	460	Mechanic Supervisor		
	461	Housing Supervisor		
	462	Payroll/Purchasing Manager		
	464	Stormwater Collections (SWC) Supervisor		
	465	Water Treatment Plant Supervisor/Maintenance Tech		
	466	Streets Supervisor		
	467	Wastewater Treatment Plant (WWTP) Supervisor		
9	350	Building Inspector	\$15.85	\$25.82
	356	Staff Accountant I		
	358	Parks Maintenance/ Vegetation Coordinator		
	362	Administrative Support Assistant I		
	401	Engineering Technician		
	404	Project Coordinator		
	426	Benefits Manager		
	427	Office Manager		
	431	Event Manager		
	418	Family Response Advocate		
	423	Communications Technician III		
	434	Dance Coordinator		
	435	Homeless Services Coordinator (ESG Grant)		

GRADE	JOB CODE	CLASSIFICATION	MINIMUM HOURLY RATE	MAXIMUM HOURLY RATE
8	230 273 308 319 331 351 353 354 355 370 323 352 359 332 371 372 311 361	Animal Control Officer Airport Attendant II Stormwater Collection (SWC) Operator II Housing Specialist II Mechanic II Codes Enforcement Inspector Information Technology (IT) Specialist Water Treatment Plant (WTP) Operator II Wastewater Treatment Plant (WWTP) Operator II Heavy Equipment Operator II (Streets) Heavy Equipment Operator II (Parks) Section 8 Housing Quality Standards (HQS) Inspector Communications Technician II Facility Maintenance Technician II Wastewater Collection (WWC) Operator II Water Distribution (WD) Operator II Water Service Representative II Customer Service Representative II	\$14.54	\$23.60
7	302 303 320 324 304 305 318 306 309 310 312 313 314 333 266 274 325	Cemetery Caretaker Communications Technician I Evidence Technician Heavy Equipment Operator I (Streets) Heavy Equipment Operator I (Parks) Housing Assistant Housing Specialist I Mechanic I Street Sweeper Operator Utility Location Specialist Water Treatment Plant (WTP) Operator I Wastewater Collection (WWC) System Operator I Wastewater Treatment Plant (WWTP) Operator I Water Distribution (WD) Operator I Stormwater Collection (SWC) Operator I Multimedia Production Specialist Dance Head Instructor	\$13.32	\$21.62

GRADE	JOB CODE	CLASSIFICATION	MINIMUM HOURLY RATE	MAXIMUM HOURLY RATE
6	201	Custodian	\$12.24	\$19.84
	234	Building Maintenance Worker		
	242	Apprentice		
	250	FT Assistant Technical Director		
	260	Airport Attendant I		
	261	Facility Maintenance Technician I		
	262	Parks Facilities Coordinator		
	263	Municipal Court Clerk		
	264	Police Records Clerk		
	265	Prosecution Clerk		
	267	Traffic & Communications Technician		
	268	Animal Control Technician		
	269	Water Service Representative I		
	271	Customer Service Specialist		
PART TIME AND SEASONAL POSITIONS				
5	146	PT Assistant Technical Director	\$10.98	\$17.84
	231	Aquatic Center Maintenance Manager		
	232	Aquatic Center Manager		
	233	Assistant Clubhouse Manager		
	236	PT Parks Maintenance Worker III		
	238	Sports Official		
	240	Farmers Market Manager		
	241	Concessions Manager		
	243	Dance Instructor		
	113	PT Utilities Maintenance Worker III		
4	127	PT Parks Custodian	\$10.07	\$16.35
	204	PT Parks Laborer I		
	125	PT Lead Event Worker		
	205	PT Parks Maintenance Worker II		
	103	Intern (College Student)		
	145	Assistant Aquatic Center Manager		
	150	Recreation Program Leader		
	199	PT Customer Service Representative		
	206	PT Administrative Assistant		
	112	PT Utilities Maintenance Worker II		

3	100	Cashier/Concession Worker	\$8.33	\$12.37
	101	Clubhouse Worker		
	102	Event Worker		
	105	Lifeguard		
	106	Maintenance Worker - Parks & Clubhouse		
	108	Recreation Worker		
	147	Instructor		
	148	PT Parks Maintenance Worker I		
	111	PT Utilities Maintenance Worker I		

Section 7. Hourly Wages for Full Time Firefighters: Amounts listed below are for non-exempt firefighters who are paid on an hourly rate basis. Overtime, based on 1.5 times the appropriate hourly rate, is paid for all hours in excess of 106 hours in a 14-day work cycle, based upon 2,912 hours worked in a year.

F4	315	Fire Captain	\$13.07	\$22.74
F3	237	Fire Lieutenant	\$11.07	\$19.25
F2	158	Firefighter II	\$9.83	\$17.11
FI	157	Firefighter I	\$8.42	\$13.80

Section 8. Hourly Wages for Full Time Police Officers: Amounts listed below are for non-exempt police officers who are paid on an hourly rate basis. Overtime, based on 1.5 times the appropriate hourly rate, is paid for all hours in excess of 40 hours in a 7-day work cycle.

P4	504	Police Sergeant	\$18.86	\$32.79
P3	419	Crime Analyst	\$17.51	\$30.33
	420	Criminal Investigator		
	422	Evidence Control Specialist		
	421	Narcotics Investigator		
	423	Police Corporal		
P2	317	Police Officer II & K-9 Officer	\$16.85	\$29.3
PI	316	Police Officer I	\$14.65	\$25.54

Section 9. Additional Employees. The City Manager may, when necessary, employ additional personnel who shall receive for their services an amount based on the rate being paid for similar work as herein provided, the rate of pay for such work to be determined by the City Manager.

Section 10. Repealed. That Ordinance No. S-1066 of the City of Pittsburg, Kansas, and all other ordinances, or parts of Ordinances, in conflict herewith be, and the same are, hereby repealed.

Section 11. Effective Date. This Ordinance shall take effect after its passage and publication in the official City paper with any changes being reflected on the first full pay period in 2021.

Passed this 15th day of December, 2020.

Mayor

ATTEST:

Tammy Nagel, City Clerk