

	Standard Operating Procedure for:	
	Vehicle and Equipment Storage	
	Purpose of SOP:	To protect stormwater from petroleum products that may drip or leak from vehicles and equipment being stored or from dirt and sediment that accumulate in the storage areas.

Always:

- Inspect parking areas for staining/leaks on a schedule established by the appropriate personnel.
- Use drip pans for vehicles that drip a lot (provide a labeled location to empty and store drip pans).
- Address a known leak or drip as soon as possible.

Whenever Possible:

- Store vehicles inside.
- Store vehicles on paved areas if you can street sweep regularly to remove drips/leaks/dirt.
- Perform street sweeping of paved areas on a schedule established by the appropriate personnel, and dispose of street sweepings properly.
- Maintain vehicles to prevent leaks from occurring.
- Perform a pre -trip inspection of vehicle.

Never:

- Never store leaking vehicles over a storm drain.
- Never put yourself in danger.