

	Standard Operating Procedure for:	
	Spill Cleanup	
	Purpose of SOP:	To protect stormwater by educating employees on proper spill cleanup procedures, state reporting requirements and preventative actions.

Always:

- Stop the source of the spill.
- Contain any liquids.
- Contact the City of Pittsburgh Stormwater Department for spill clean-up and education. Phone Number: (620)230-5597
- Cover the spill with absorbent material such as kitty litter, sawdust, or oil absorbent pads. Do not use straw. Dispose of used absorbent material properly.
- Use water only when necessary and minimize use.
- Contact municipal official
- Develop and maintain a Spill Prevention, Control, and Countermeasure (SPCC) Plan if the facility stores more than 1,320-gallons of petroleum.
- Fit petroleum and chemical storage containers with secondary containment structures.
- Keep a spill kit in areas where petroleum or hazardous materials are stored.
- Train employees in spill response procedures and equipment.
- Deploy containment booms if spill could potentially reach a storm drain or waterbody.
- Position mats to contain drips from equipment or vehicles until they can be repaired.

Whenever Possible:

- Seal the floor with paint to prevent absorption of fluids into concrete.
- Install low-level or low-pressure alarms and/or cut-off systems on hydraulic equipment.

Never:

- Never wash a spill into the storm drain or a water body.
- Never leave a spill without cleaning it up.
- Never put yourself in danger.