

OFFICIAL MINUTES
OF THE MEETING OF THE
GOVERNING BODY OF THE
CITY OF PITTSBURG, KANSAS
October 13th, 2020

A Regular Session of the Board of Commissioners was held at 5:30 p.m. on Tuesday, October 13th, 2020, in the City Commission Room, located in the Law Enforcement Center, 201 North Pine, with Mayor Dawn McNay presiding and the following members present: Cheryl Brooks, Larry Fields, Chuck Munsell and Patrick O'Bryan.

Mayor McNay led the flag salute.

PROCLAMATION – Mayor McNay proclaimed October 24th, 2020, as World Polio Day in Pittsburg.

PROCLAMATION – Mayor McNay proclaimed October 13th, 2020, as PittNaz Day in Pittsburg.

APPROVAL OF MINUTES – On motion of O'Bryan, seconded by Fields, the Governing Body approved the September 22nd, 2020, City Commission Meeting minutes as presented. Motion carried.

DISPOSITION OF BIDS – CITY FACILITY SANITATION SERVICE – On motion of O'Bryan, seconded by Fields, the Governing Body awarded the bid for the City of Pittsburg facilities sanitation service to Short's Trash Service, of Frontenac, Kansas, based on their low bid in the amount of \$905.00 per month for the contract period beginning January 1, 2021, and ending December 31, 2022. Motion carried.

DISPOSITION OF BIDS – AS-NEEDED DUMPSTER SERVICE – On motion of O'Bryan, seconded by Fields, the Governing Body awarded the bid for as-needed sanitation dumpster service to Short's Trash Service, of Frontenac, Kansas, based on their low bid in the amount of \$115.00 plus \$46 per ton, per pull for a 30 or 40-yard dumpster for the contract period beginning January 1, 2021, and ending December 31, 2022. Motion carried.

EASEMENTS – EVERGY KANSAS SOUTH, INC. – On motion of O'Bryan, seconded by Fields, the Governing Body granted approved staff recommendation to grant easements to Evergy Kansas South, Inc. for the relocation of electric lines along 4th Street and for the installation of new electric lines to serve a new substation along 520th Avenue with Evergy compensating the city in the total amount of \$9,900.00, and authorized the Mayor to sign the necessary documents on behalf of the City. Motion carried.

TENANT BASED RENTAL ASSISTANCE (TBRA) GRANT – On motion of O'Bryan, seconded by Fields, the Governing Body accepted a grant in the amount of \$100,000 from the Kansas Housing Resources Corporation (KHRC) to administer the Tenant Based Rental Assistance (TBRA) program to provide security deposits for low-income households and authorized the Mayor to sign the appropriate documents on behalf of the City. Motion carried.

APPROPRIATION ORDINANCE – On motion of O'Bryan, seconded by Fields, the Governing Body approved the Appropriation Ordinance for the period ending October 13th, 2020, subject to the release of HUD expenditures when funds are received with the following roll call vote: Yea: Brooks, Fields, McNay, Munsell and O'Bryan. Motion carried.

OFFICIAL MINUTES
OF THE MEETING OF THE
GOVERNING BODY OF THE
CITY OF PITTSBURG, KANSAS
October 13th, 2020

PURCHASE OF 525 SOUTH BROADWAY - On motion of O'Bryan, seconded by Fields, the Governing Body approved a Real Estate Sale Contract, Affidavit of Understanding and Indemnity and Hold Harmless Agreement due to Coronavirus Pandemic, and Indemnity and Undertaking Agreement, in relation to the City of Pittsburg's purchase of the property located at 525 South Broadway from the Community National Bank in the amount of \$92,000, and authorized the Mayor to sign the necessary documents on behalf of the City. Motion carried with Brooks and Munsell voting in opposition.

IMA, INC. HEALTH INSURANCE UPDATE – IMA, Inc. Vice President Christy Powell provided an update on the health insurance plan utilized by City of Pittsburg employees.

CONFERENCE CENTER UPDATE – Rob Hunden, President and CEO of Strategic Partners, along with David Greusel, Principal of Convergence Design, delivered their findings as to the market demand and feasibility of a new conference center (adjoined to a hotel) in Pittsburg. Kansas Crossing Casino owner Bruce Christenson stated that he is interested in pursuing the development of a conference center.

SPLASH PAD PROJECT – Director of Parks and Recreation Kim Vogel presented the updated conceptual design, budget, and timeline for the Schlanger Park Splash Pad project.

E & J INVESTMENTS DEVELOPMENT – On motion of Munsell, seconded by Fields, the Governing Body approved the recommendation of the Economic Development Advisory Committee (EDAC) to provide an additional \$36,779.98 from the Revolving Loan Fund (RLF) toward the extension of utilities to serve the E & J Investments Development and prime the area for future growth, and authorized the Mayor to sign the necessary documents on behalf of the City. Motion carried.

TURNKEY DEVELOPERS, LLC – CREEKSIDE EAST REIMBURSEMENT SCHEDULE MODIFICATION – On motion of O'Bryan, seconded by Munsell, the Governing Body approved the recommendation of the Economic Development Advisory Committee (EDAC) to modify the Creekside East Development reimbursement schedule with Turnkey Developers, LLC, in which the timing of the second half of the reimbursement to Turnkey Developers, LLC, would change from the completion of Phase I to the construction of ten new homes, and authorized the Mayor to sign the necessary documents on behalf of the City. Motion carried.

ANNEXATION REQUEST - JAMES L. BARONE – On motion of O'Bryan, seconded by Brooks, the Governing Body approved the request submitted by James L. Barone to have his property, located on South Rouse, annexed into the City of Pittsburg, and authorized the preparation of the necessary Ordinance. Motion carried.

RURAL HOUSING INCENTIVE DISTRICT – On motion of Munsell, seconded by O'Bryan, the Governing Body adopted Resolution No. 1238, determining that the City is considering establishing a Rural Housing Incentive District within the City, and authorized the Mayor to sign the necessary documents on behalf of the City. Motion carried.

OFFICIAL MINUTES
OF THE MEETING OF THE
GOVERNING BODY OF THE
CITY OF PITTSBURG, KANSAS
October 13th, 2020

WATER TREATMENT PLANT FORKLIFT – On motion of Fields, seconded by Munsell, the Governing Body approved staff request to waive the City bid policy to purchase a used 2014 Moffett M55.4 4-Way Forklift from Equipment Remarketing, LLC, of Grabill, Indiana, in the amount of \$31,985 for use at the Water Treatment Plant, to declare the current forklift being utilized at the facility as surplus property and authorized staff to dispose of the forklift through the online auctioning services of Purple Wave, Inc., and authorized the issuance of the necessary purchase order. Motion carried.

MUNICIPAL H2O SERVICES AGREEMENT – On motion of O'Bryan, seconded by Brooks, the Governing Body approved staff request to waive the City bid policy to enter into a contract with Municipal H2O in the amount of \$24,500 for assistance and consulting in preparation of the completion of items related to America's Water Infrastructure Act, and authorized the Mayor to sign the necessary documents on behalf of the City. Motion carried.

PURCHASE OF TRUCK – On motion of O'Bryan, seconded by Fields, the Governing Body approved staff request to waive the City bid policy to purchase a 2021 Ford F-150 XL 2WD regular cab truck, for use by the City's Building Services Department, from Mike Carpino Ford, of Pittsburg, in the amount of \$23,600, and authorized the issuance of the necessary purchase order. Motion carried.

PURCHASE OF 2020 CAPITAL VEHICLES AND EQUIPMENT – On motion of Brooks, seconded by O'Bryan, the Governing Body approved staff request to waive the City bid policy to purchase 2020 Capital Vehicles and Equipment utilizing State contract pricing and to send out an Request For Proposals seeking quotes from financial institutions for the financing of these vehicles and pieces of equipment based on a 5-year lease/purchase, and authorized the Mayor to sign the necessary documents on behalf of the City. Motion carried.

EMERGENCY REPAIRS TO LINCOLN CENTER HVAC – On motion of Munsell, seconded by Fields, the Governing Body approved staff request to waive the City bid policy in order to allow CDL Electric, of Pittsburg, Kansas, to make emergency repairs to the HVAC system at Lincoln Center in the amount of \$42,804.00. Motion carried.

SPYGLASS SNAPSHOT AUDIT AGREEMENT – On motion of Fields, seconded by O'Bryan, the Governing Body approved staff recommendation to enter into an agreement with The SpyGlass Group, LLC, in which The SpyGlass Group, LLC, will analyze the City's primary telecommunications service accounts (Voice, Data, Internet, Cloud Services and Mobility/Cellular) to seek cost recovery, service elimination and cost reduction recommendations, and authorized the Mayor to sign the necessary documents on behalf of the City. Motion carried.

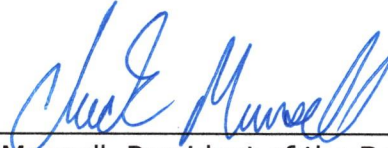
OFFICIAL MINUTES
OF THE MEETING OF THE
GOVERNING BODY OF THE
CITY OF PITTSBURG, KANSAS
October 13th, 2020

ORDINANCE NO. S-1073 – On motion of O'Bryan, seconded by Fields, the Governing Body adopted Ordinance No. S-1073, levying an additional City Retailers Sales Tax in the amount of one-half of one percent (0.50%) to be levied for a term of ten (10) years within the City of Pittsburg, effective April 1, 2021, or the next available date, with the revenue therefrom to pay for the maintenance and repair of City streets, and not to exceed one hundred thousand dollars (\$100,000.00) annually to pay for a sidewalk repair matching fund for property owners, and authorized the Mayor to sign the Ordinance on behalf of the City. Motion carried.

NON-AGENDA REPORTS & REQUESTS:

BROADBAND EXPANSION – Deputy City Manager Jay Byers announced that \$250,000 in funding has been received through a partnership with Motorola to expand broadband to serve families in the USD#250 service area.

ADJOURNMENT: On motion of O'Bryan, seconded by McNay, the Governing Body adjourned the meeting at 7:07 p.m. Motion carried.



Chuck Munsell, President of the Board

ATTEST:



Tammy Nagel, City Clerk

