

Pittsburg Land Bank
Board of Trustees Meeting Minutes
July 30, 2020 | 8:00 am | City Hall Conference Room

Meeting Facilitator: Quentin Holmes, Director of Housing & Community Development
Members Present: Brad Hanson, Brian Jones, Josh Lorenz, Mae Smith, Kala Spigarelli, Tom Spurgeon
City Staff: Cameron Alden, DeAnna Goering,
Guests Present: Charles J. Jordan, Larry Seward

- I. Call to Order
 - a. Meeting called to order at 8:04 AM
- II. Consent Agenda (vote for approval)
 - a. June Meeting Minutes (06/25/2020)
 - i. Motion: Approve June Minutes
 1. Motion: Seconded
 2. Motion: Carried, 6-0-0
- III. Properties for Acquisition
 - a. 111 W 21st
 - i. Signed deed has been received and sent for filing.
 - b. 616 E 10th
 - i. Donation discontinued due to continual trash dumping on property by donor.
- IV. Properties for Disposition
 - a. 402 E Washington
 - i. Applicant proposes to completely gut and remodel the home.
 - ii. Motion: Approve the sale of 402 E Washington to Larry Seward for the amount of \$7,327.50.
 1. Motion: Seconded
 2. Motion: Carried, 6-0-0
 - b. 103 W Monroe & 105 W Monroe
 - i. 103 W Monroe: Applicant proposes to construct a three-bedroom, two-bathroom, 1,222 sq. ft. single-family home.
 - ii. 105 W Monroe: Applicant proposes to construct a three-bedroom, two-bathroom, 1,200 sq. ft. single-family home.
 - iii. Discussion of offer price of \$100 per lot. Discussion of total spent by the Land Bank on each lot.
 1. Applicant increased offer to \$200 per lot.
 2. Discussion of breakdown of costs per lot.
 3. Board of Trustees countered with a price of \$250 per lot, or \$500 total. Applicant accepted price.

- iv. Motion: Approve the sale of 103 & 105 W Monroe to Charles J. & Deborah Jordan for the amount of \$500.00
 - 1. Motion: Seconded
 - 2. Motion: Carried, 6-0-0
 - c. 113 W 5th
 - i. Discussion of land survey received from Dittman Insurance. Survey indicates that approximately 2.5' along the western edge of 113 W 5th should be deeded to Dittman Insurance so that they have ownership of the outside wall of their building and will be able to maintain it.
 - 1. Discussion of any paperwork costs related to transfer.
 - ii. Motion: Approve the disposition of the land indicated by the survey to Dittman Insurance.
 - 1. Motion: Seconded
 - 2. Motion: Carried, 6-0-0
 - V. 110 N Walnut
 - a. Discussion of legal process to regain possession of the property.
 - VI. 117 N Broadway
 - a. Discussion of any possible applicants for the property.
 - VII. Building Health
 - a. Brief discussion regarding future plans by the Community Health Center of Southeast Kansas to possibly acquire some properties for new housing construction.
 - VIII. Adjournment
 - a. Motion: Adjourn the regular meeting of the Land Bank Board of Trustees.
 - i. Motion: Seconded
 - ii. Motion: Carried, 6-0-0
 - b. Meeting adjourned at 8:41 AM