

OFFICIAL MINUTES  
OF THE MEETING OF THE  
GOVERNING BODY OF THE  
CITY OF PITTSBURG, KANSAS  
July 14<sup>th</sup>, 2020

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A Regular Session of the Board of Commissioners was held at 5:30 p.m. on Tuesday, July 14<sup>th</sup>, 2020, in the City Commission Room, located in the Law Enforcement Center, 201 North Pine, with Mayor Dawn McNay presiding and the following members present: Cheryl Brooks, Larry Fields, Chuck Munsell and Patrick O'Bryan.

Mayor McNay led the flag salute.

**APPROVAL OF MINUTES** – On motion of O'Bryan, seconded by Munsell, the Governing Body approved the June 23<sup>rd</sup>, 2020, City Commission Meeting minutes as presented. Motion carried.

**EMERGENCY SOLUTIONS GRANT APPLICATION** – On motion of O'Bryan, seconded by Munsell, the Governing Body approved staff recommendation to submit an Emergency Solutions Grant (ESG) application to the Kansas Housing Resources Corporation in the amount of \$302,754 for Homeless Services including prevention, rapid re-housing and day shelter services, and authorized the Mayor to sign the appropriate documents on behalf of the City. Motion carried.

**SILVERCREEK MEDICAL REIMBURSEMENT SOLUTIONS LOAN FORGIVENESS** – On motion of O'Bryan, seconded by Munsell, the Governing Body approved the recommendation of the Economic Development Advisory Committee (EDAC) to forgive the loan payment in the amount of \$15,000 for Silvercreek Medical Reimbursement Solutions, as the required thresholds for forgiveness have been met, and authorized the Mayor to sign the appropriate documents on behalf of the City. Motion carried.

**APPROPRIATION ORDINANCE** – On motion of O'Bryan, seconded by Munsell, the Governing Body approved the Appropriation Ordinance for the period ending July 14<sup>th</sup>, 2020, subject to the release of HUD expenditures when funds are received with the following roll call vote: Yea: Brooks, Fields, McNay, Munsell and O'Bryan. Motion carried.

**ORDINANCE NO. S-1068** – On motion of Fields, seconded by Brooks, the Governing Body adopted Ordinance No. S-1068, levying a special assessment against lots or parcels of land on which refuse matter was located to pay the cost of making the premises safe and hygienic, and authorized the Mayor to sign the Ordinance on behalf of the City. Motion carried.

Director of Finance Jamie Clarkson noted that the assessment listed in Section 5 of the Ordinance has been paid by the property owner.

**ORDINANCE NO. S-1069** – On motion of O'Bryan, seconded by Brooks, the Governing Body adopted Ordinance No. S-1069, levying a special assessment against lots or parcels of land on which existed weeds or obnoxious vegetable growth to pay the cost of cutting or removing said growth, and authorized the Mayor to sign the Ordinance on behalf of the City. Motion carried.

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ORDINANCE NO. S-1070 – On motion of O'Bryan, seconded by Munsell, the Governing Body adopted Ordinance No. S-1070, levying a special assessment against lots or parcels of land on which a public nuisance was located to pay the cost of abating the nuisance, and authorize the Mayor to sign the Ordinance on behalf of the City. Motion carried.

EMERGENCY SOLUTIONS GRANT ACCEPTANCE – On motion of Munsell, seconded by Fields, the Governing Body approved staff recommendation to accept an Emergency Solutions Grant (ESG) from the Kansas Housing Resources Corporation (KHRC) in the amount of \$317,891.70 to support homeless services within our community, for the grant period of July 1st, 2020 through June 30th, 2021, and authorized the Mayor to sign the appropriate documents on behalf of the City. Motion carried.

PRESENTATION OF THE CITY MANAGERS SUBMITTED 2021 BUDGET - City Manager Daron Hall and Director of Finance Jamie Clarkson presented the City Manager's Submitted Budget for 2021.

SALES TAX REVOLVING LOAN FUND UPDATE - Director of Finance Jamie Clarkson provided a financial update on the Sales Tax Revolving Loan Fund.

PAYTON'S HAMLET PROJECT – On motion of Fields, seconded by O'Bryan, the Governing Body approved the recommendation of the Economic Development Advisory Committee (EDAC) to contribute up to \$44,000 in funding to cover the cost of extending the infrastructure inside the Rural Housing Incentive District (RHID), including concrete streets, to serve the Payton's Hamlet development, and authorized the Mayor to sign the necessary documents on behalf of the City. Motion carried.

TURNKEY DEVELOPMENT - CREEKSIDE EAST PROJECT – On motion of Fields, seconded by Munsell, the Governing Body approved the recommendation of the Economic Development Advisory Committee (EDAC) to contribute up to \$356,000 in funding to cover the cost of extending the infrastructure inside the Rural Housing Incentive District (RHID), including concrete streets, to serve the Creekside East development, and authorized the Mayor to sign the necessary documents on behalf of the City. Motion carried.

GRANT REQUEST - ALISSA ROGGE – On motion of O'Bryan, seconded by Fields, the Governing Body approved the recommendation of the Economic Development Advisory Committee (EDAC) to provide a non-repayable grant to Alyssa Rogge for 10% of the redevelopment cost for the property located at 514 North Broadway, with the grant amount not to exceed \$11,000, and authorized the Mayor to sign the necessary documents on behalf of the City. Motion carried.



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**PURCHASE AND DEMOLITION - 525 SOUTH BROADWAY** – On motion of O'Bryan, seconded by Fields, the Governing Body approved the recommendation of the Economic Development Advisory Committee (EDAC) to utilize up to \$122,000 from the Revolving Loan Fund (RLF) for the acquisition and demolition of the property located at 525 South Broadway, and authorized the Mayor to sign the necessary documents on behalf of the City. Motion carried with Brooks and Munsell voting in opposition.

**CONDITIONAL USE PERMIT REQUEST** – On motion of O'Bryan, seconded by Munsell, the Governing Body approved the recommendation of the Planning Commission/Board of Zoning Appeals to deny the request submitted by Joe Newlin of Pittsburg, Kansas, for a Conditional Use Permit under the provisions of Article 30-104.9 of the Pittsburg Zoning Ordinance to allow a contractor shop and/or yard, including construction equipment and/or a material storage area to be located at 1200 East 20th Street. Motion carried.

**CONDITIONAL USE PERMIT REQUEST** – On motion of O'Bryan, seconded by Munsell, the Governing Body approved the recommendation of the Planning Commission/Board of Zoning Appeals to deny the request submitted by Randi Wickham for a Conditional Use under the provisions of Article 30-104.22 of the Pittsburg Zoning Ordinance to allow a kennel to be located at 601 North Georgia. Motion carried.

**NON-AGENDA REPORTS & REQUESTS:**

**BI-MONTHLY BUDGET REVIEW** - Deputy Finance Director Larissa Bowman provided the June 30, 2020, bi-monthly budget review.

**CORONAVIRUS** – City Manager Daron Hall announced that several City employees have been tested for the coronavirus. As of today, seven of the City's firefighters have tested positive for the virus. Mr. Hall explained the response of firefighters to EMT calls during the coronavirus pandemic.

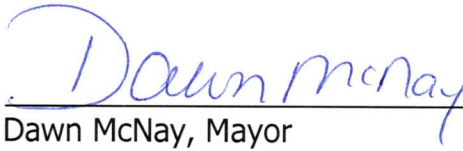
**MASK USAGE** – Commissioner Munsell asked City Manager Daron Hall to discuss face mask requirements in place for the City of Pittsburg. Mr. Hall indicated that the City has taken the lead of the County and the State with regard to the mandate to require citizens to wear face masks in public. Mr. Hall stated that the City Commissioners will not be asked to vote on the issue.

**CORONAVIRUS RESPONSE RECOGNITION** – Mayor McNay thanked members of the County and State government for their diligence in responding to the coronavirus pandemic.

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ADJOURNMENT: On motion of O'Bryan, seconded by McNay, the Governing Body adjourned the meeting at 6:50 p.m. Motion carried.

  
Dawn McNay, Mayor

ATTEST:

  
Tammy Nagel, City Clerk

