

OFFICIAL MINUTES  
OF THE MEETING OF THE  
GOVERNING BODY OF THE  
CITY OF PITTSBURG, KANSAS  
June 23<sup>rd</sup>, 2020

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A Regular Session of the Board of Commissioners was held at 5:30 p.m. on Tuesday, June 23<sup>rd</sup>, 2020, in the City Commission Room, located in the Law Enforcement Center, 201 North Pine, with Mayor Dawn McNay presiding and the following members present: Cheryl Brooks, Larry Fields, Chuck Munsell and Patrick O'Bryan.

Mayor McNay led the flag salute.

**APPROVAL OF MINUTES** – On motion of O'Bryan, seconded by Fields, the Governing Body approved the June 9<sup>th</sup>, 2020, City Commission Meeting minutes as presented. Motion carried.

**APPROPRIATION ORDINANCE** – On motion of O'Bryan, seconded by Fields, the Governing Body approved the Appropriation Ordinance for the period ending June 23<sup>rd</sup>, 2020, subject to the release of HUD expenditures when funds are received with the following roll call vote: Yea: Brooks, Fields, McNay, Munsell and O'Bryan. Motion carried.

**ORDINANCE NO. G-1313** – On motion of O'Bryan, seconded by Munsell, the Governing Body adopted Ordinance No. G-1313, amending subsection (f) of Section 78-33 of the Pittsburg City Code decreasing the maximum speed limit on East Atkinson Road from Michigan Street to the east City limits from 35 miles per hour to 30 miles per hour, and authorized the Mayor to sign the Ordinance on behalf of the City. Motion carried.

**ENGINEERING SERVICES AGREEMENT – OLSSON, INC.** – On motion of Munsell, seconded by Brooks, the Governing Body approved staff recommendation to enter into an Engineering Services Agreement with Olsson Inc., of Pittsburg, Kansas, in an amount not to exceed \$70,500.00 in which Olsson Inc. will perform inspections and testing for the 14th Street Bridge Replacement Project, and authorized the Mayor and staff to sign the Engineering Services Agreement on behalf of the City. Motion carried.

**FIVE YEAR FINANCIAL FORECAST** - Finance Director Jamie Clarkson and Deputy Finance Director Larissa Bowman provided information regarding the City's five-year financial forecast.

**RESOLUTION NO. 1236** – On motion of O'Bryan, seconded by Brooks, the Governing Body adopted Resolution No. 1236, determining that the City is considering establishing a Rural Housing Incentive District within the City and adopting a plan for the development of housing and public facilities in such proposed district; establishing the date and time of a public hearing on such matter, and providing for the giving of notice of such public hearing (Creekside East - Phase 1 Rural Housing Incentive District). Motion carried.

**FUNDING AGREEMENT – TURNKEY DEVELOPERS, LLC** - On motion of O'Bryan, seconded by Munsell, the Governing Body approved the Funding Agreement between the City and Turnkey Developers, LLC, in relation to the Creekside East Rural Housing Incentive District, and authorized the Mayor to sign the Funding Agreement on behalf of the City. Motion carried.

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MEMORANDUM OF UNDERSTANDING - CRAWFORD COUNTY, KANSAS – On motion of Munsell, seconded by Brooks, the Governing Body approved a Memorandum of Understanding between Crawford County, Kansas, and the City of Pittsburg, Kansas, setting forth a collaborative effort to provide for the installation, operation, maintenance and a mechanism for activating the storm siren to be placed in Chicopee, Kansas, and authorized the Mayor to sign the Memorandum of Understanding on behalf of the City. Motion carried.

PROFESSIONAL SERVICES AGREEMENT - EARLES ENGINEERING AND INSPECTION, INC. – On motion of O'Bryan, seconded by Fields, the Governing Body approved staff recommendation to enter into a Professional Services Agreement with Earles Engineering and Inspection, Inc., of Pittsburg, Kansas, for the preliminary and final design of the City's Wastewater Treatment Plant including the Sugar Creek Pump Station and Force Main, and authorized the Mayor to sign the Agreement on behalf of the City. Motion carried.

GRANT AGREEMENT - KANSAS DEPARTMENT OF COMMERCE – On motion of Brooks, seconded by O'Bryan, the Governing Body approved staff recommendation to enter into a Grant Agreement with the Kansas Department of Commerce in which the Kansas Department of Commerce will provide the City a grant in the total sum of \$170,300 through the Community Development Block Grant Coronavirus Response Supplement (CDBG-CV) administered by the Kansas Department of Commerce with funds allocated from the federal Coronavirus Aid, Relief, and Economic Security (CARES) Act, and authorized the Mayor to sign the agreement on behalf of the City. Motion carried.

NON-AGENDA REPORTS AND REQUESTS:

PROTECTIVE MASKS – City Manager Daron Hall provided information regarding newly designed protective face masks that have been produced locally by US Awards.

EXPRESSIONS OF SYMPATHY – City Manager Daron Hall expressed sympathy to Mayor McNay for the recent loss of her husband, and to Commissioner Brooks for the recent loss of her father. Mr. Hall also acknowledged the recent passing of former Commissioner and Mayor Homer Cole.

CUT FEE – Commissioner Fields suggested a cut fee be applied to contractors who make repairs in the City's roads.

STREET REPAIRS - Director of Public Utilities Matt Bacon announced that the 2020 Surface Preservation Project will begin on Wednesday, June 24<sup>th</sup>.

FILLING OF POSITIONS – Commissioner Fields inquired if the two open Building Inspector positions will be filled, with the current hiring freeze in place. City Manager Daron Hall stated that due to necessity, at least one of the two positions will be filled.



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RESPONSE TO CORONAVIRUS PANDEMIC - Commissioner Munsell thanked members of the Crawford County Commission, along with representatives of the Crawford County Health Department, for their response to the coronavirus pandemic.

ADJOURNMENT: On motion of Fields, seconded by O'Bryan, the Governing Body adjourned the meeting at 6:50 p.m. Motion carried.

  
Dawn McNay, Mayor

ATTEST:

  
Tammy Nagel, City Clerk

