

Pittsburg Land Bank
Board of Trustees Meeting Minutes
February 27, 2020 | 8:00 am | City Hall Conference Room

Meeting Facilitator: Quentin Holmes, Director of Housing & Community Development
Members Present: Brad Hanson, Josh Lorenz, Brian Jones, Tom Spurgeon
City Staff: DeAnna Goering, Dexter Neisler
Guests Present: Steven Falk, Matt Hess, Bob Higginbotham

- I. Call to Order
 - a. Meeting called to order at 8:03 AM
- II. Consent Agenda (vote for approval)
 - a. January Meeting Minutes (01/30/2020)
 - i. Motion: Approve January Minutes
 1. Motion: Seconded
 2. Motion: Carried, 4-0-0
- III. Business Documentation Requirements for Applicants
 - a. Discussion of documentation requirements for business applicants. Applicants who are LLCs or other types of businesses will be required to submit documentation of that business to the Land Bank as part of the application process.
- IV. Mowing
 - a. Mowing bid opening will be Tuesday, March 10, at 2:00 pm.
- V. 110 N Walnut
 - a. Letter to Rich 1 Properties, LLC is being reviewed by the city attorney.
- VI. Properties for Acquisition
 - a. 1411 N Michigan
- VII. Properties for Disposition
 - a. 117 W Madison
 - i. Applicant proposes to construct an 1,800 sq. ft. duplex.
 - ii. Motion: Approve the Property Purchase Application and Development Agreement, but counter-offer with a purchase price of \$2,500.00.
 1. Motion: Seconded
 2. Motion: Carried, 4-0-0
 - b. 117 N Broadway
 - i. Applicant proposes to repair the roof, windows, and façade of the building, with apartments to be updated at a later date.
 - ii. Motion: Disapprove the Property Purchase Application and Development Agreement for 117 N Broadway.
 1. Motion: Seconded
 2. Motion: Carried, 4-0-0
- VIII. 106 E Atkinson

- a. Discussion of the lot located at 106 E Atkinson. Discussion of drainage needs in the area.
Discussion of use of lot for infill dirt to other areas to create a detention pond.
 - i. Motion: Deed 106 E Atkinson to the City of Pittsburg for use by the Public Utilities department.
 - 1. Motion: Seconded
 - 2. Motion: Carried, 4-0-0
- IX. March Land Bank Meeting
 - a. Discussion of possible change of meeting date due to planned absences by Board of Trustees members.
- X. Adjournment
 - a. Motion: Adjourn the regular meeting of the Land Bank Board of Trustees.
 - i. Motion: Seconded
 - ii. Motion: Carried, 4-0-0
 - b. Meeting adjourned at 9:00 AM.