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**CITY OF PITTSBURG, KANSAS**  
**COMMISSION AGENDA**  
**Tuesday, December 10, 2019**  
**5:30 PM**

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**CALL TO ORDER BY THE MAYOR:**

- a. Flag Salute Led by the Mayor
- b. Reorganization of the Board of Commissioners:
  - 1. Newly-elected and Re-elected Commissioners Sworn In and Seated by City Clerk.
  - 2. Mayor Elected from Members of the Governing Body.
  - 3. New Mayor Sworn In and Seated by City Clerk.
  - 4. Presentation of Ceremonial Gavel to outgoing Mayor O'Bryan.
  - 5. President of the Board of Commissioners Elected from Members of the Governing Body.
  - 6. President of the Board Sworn In and Seated by City Clerk.
- c. Public Input

**CONSENT AGENDA:**

- a. Approval of the November 26th, 2019, City Commission Meeting minutes.
- b. Consider adoption of Ordinance No. G-1307, annexing land into the limits and boundaries of the City of Pittsburg, Kansas, pursuant to K.S.A. 12-520c, as amended, and authorize the Mayor to sign the Ordinance on behalf of the City.
- c. Approval of staff recommendation to designate BMO Harris Bank, Community National Bank, Commerce Bank, Equity Bank, GNBANK, Labette Bank, and Landmark Bank as official City depositories.
- d. Approval of staff recommendation to designate The Morning Sun as the official City newspaper.

**CITY OF PITTSBURG, KANSAS**  
**COMMISSION AGENDA**  
**Tuesday, December 10, 2019**  
**5:30 PM**

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- e. Approval of the applications submitted by Dillon's #108 (2600 North Broadway), Snak Atak (1101 East 4th Street), Main Street Axe Company (215 South Broadway), the Knights of Columbus (407 East 11th Street), the Pitt Stop (902 South Joplin), Horton's Pizza Plus (1601 East 4th Street), and Aldi #89 (3109 North Broadway) to sell Cereal Malt Beverages for the year 2020 and direct the City Clerk to issue the licenses.
- f. Approval of the Economic Development Advisory Committee's recommendation to forgive \$3,000 of the Southeast Kansas Recycling Center's 2019 loan payment, as they have fully complied with the City's requirement for loan forgiveness and authorize the Mayor to sign the appropriate documents on behalf of the City.
- g. Approval of staff request to declare certain vehicles as surplus and to donate them to the USD #250 Auto Tech Program.
- h. Approval of staff recommendation to award the bid for Sanitary / Storm Sewer Line Deep Repairs for a period of January 1st through December 31st, 2020 with the option to renew the contract for two (2) additional one (1) year periods to Jim Radell Construction Co., Inc., of Pittsburg, based on their bid of \$110.00 per hour for Backhoe & Operator; \$135.00 per hour for Excavator & Operator; \$70.00 per hour for Dump Truck & Operator; \$45.00 per hour for Truck; \$45.00 per hour for Labor; \$50.00 per hour for Supervisor; \$290.00 per hour for Crew Hour; and \$400.00 per job for Trench Box and, if approved, authorize the Mayor and City Clerk to execute the contract documents once prepared.
- i. Approval of staff recommendation to award the bid for the purchase of Unleaded Gasoline and Diesel Fuel for the period of January 1st through December 31st, 2020 with the option to renew the contract for two (2) additional one (1) year periods to Petroleum Traders Corporation, of Ft. Wayne, Indiana, with a cost above the base price of -\$0.0078 per gallon for both Unleaded Gasoline and Diesel Fuel for the Central Fuel Station Tanks and, if approved, authorize the Mayor and City Clerk to execute the contract documents once prepared.

**CITY OF PITTSBURG, KANSAS**  
**COMMISSION AGENDA**  
**Tuesday, December 10, 2019**  
**5:30 PM**

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- j. Approval of staff recommendation to award the bid for the purchase of chemicals for use at the Water Treatment Plant for the period of January 1st through December 31st, 2020 with the option to renew the contract for two (2) additional one (1) year periods to the low bidders meeting specs, Lime (Calcium Oxide) to US Lime Company - St. Clair, Marble City, Oklahoma, for \$200.96 per ton; Liquid Chlorine to DPC Enterprise, of Wichita, Kansas, for \$34.20 per 100 pounds; Liquid Polymeric Phosphate to Carus Corporation, of Peru, Illinois, for \$0.53 per pound; Aluminum Sulfate to Brenntag Mid-South, of Springfield, Missouri, for \$37.65 per 100 pounds; Polymer to Brenntag Southwest, of Nowata, Oklahoma, for \$0.565 per pound; and Liquid Carbon Dioxide to Praxair, Inc., of Burr Ridge, Illinois, for \$119.00 per ton and, if approved, authorize the Mayor and City Clerk to execute the contract documents once prepared.
- k. Approval of staff recommendation to award the bid for the purchase of chemicals for use by the Wastewater Treatment Plant for a period of January 1st through December 31st, 2020 with the option to renew the contract for two (2) additional one (1) year periods to the low bidders meeting specs, US Lime Company - St. Clair, of Marble City, Oklahoma, based on their low bid of \$200.96 per ton for Lime (Calcium Hydrate) and Polydyne, Inc., of Riceboro, Georgia, based on their low bid of \$1.19 per pound for Polymer and, if approved, authorize the Mayor and City Clerk to execute the contract documents once prepared.
- l. Approval of Parks and Recreation staff recommendation to award the 2020-2021 Tee Shirt bid to Express Press, of Springfield, Missouri.
- m. Approval of staff request to appoint Matthew DeMoss to fill an unexpired term as the Farmers' Market vendor representative on the Farmers' Market Advisory Board effective January 1, 2020 and concluding on December 31, 2021.
- n. Approval of staff request to appoint Debra L. Anthony to fill an unexpired term as a member of the Active Transportation Advisory Board effective January 1, 2020 and concluding on December 31, 2020.
- o. Approval of staff request to appoint Master Electrician Brent Linder to the Building Code Board of Appeals/Building Trade Review Board effective January 1, 2020 and concluding on December 31, 2022.

**CITY OF PITTSBURG, KANSAS**  
**COMMISSION AGENDA**  
**Tuesday, December 10, 2019**  
**5:30 PM**

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- p. Approval of staff request to appoint Mike Wilber and Derek Heikes to the Planning Commission/Board of Zoning Appeals to serve terms effective January 1, 2020 and concluding on December 31, 2022.
- q. Approval of the Appropriation Ordinance for the period ending December 10, 2019, subject to the release of HUD expenditures when funds are received. **ROLL CALL VOTE.**

**SPECIAL PRESENTATION:**

- a. COX INTERNSHIP REPORT - James Cox will provide a report on his experience as an intern with the City of Pittsburg. **Receive for file.**

**CONSIDER THE FOLLOWING:**

- a. FLESKE COST SHARING REQUEST - Consider the recommendation of the Economic Development Advisory Committee (EDAC) to allocate \$9,360 to Mr. John Fleske, the owner of the property located at 710 North Broadway, to reinforce the northern wall of his property that will be exposed following the demolition of the Land Bank property located at 716 North Broadway, with the stipulation that the work conform to existing Pittsburg Downtown Design Standards. **Approve or disapprove recommendation and, if approved, authorize the Mayor to sign the appropriate documents on behalf of the City.**
- b. APPOINTMENTS - BUILDING CODE BOARD OF APPEALS/BUILDING TRADES REVIEW BOARD - Staff is requesting the appointment of a Master Plumber and lay member to the Building Code Board of Appeals/Building Trades Review Board with terms effective January 1, 2020 and concluding on December 31, 2022. **Appointment a Master Plumber and a lay member to the Building Code Board of Appeals/Building Trades Review Board.**
- c. APPOINTMENTS - DOWNTOWN ADVISORY BOARD - Staff is requesting the appointment of four members to the Downtown Advisory Board to include one downtown resident, one individual representing the hospitality industry and two at-large members with terms beginning January 1, 2020, and concluding on December 31, 2021. **Appoint four members to the Downtown Advisory Board.**

**CITY OF PITTSBURG, KANSAS**  
**COMMISSION AGENDA**  
**Tuesday, December 10, 2019**  
**5:30 PM**

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- d. APPOINTMENTS - ECONOMIC DEVELOPMENT ADVISORY COMMITTEE - Staff is requesting the appointment of three members to the Economic Development Advisory Committee (EDAC) with terms effective January 1, 2020, and concluding on December 31, 2022. **Appoint three members to the Economic Development Advisory Committee.**
- e. APPOINTMENTS - FARMERS' MARKET ADVISORY BOARD - Staff is requesting the appointment of four members to the Farmers' Market Advisory Board effective January 1, 2020, and concluding on December 31, 2022. **Appoint five members to the Farmers' Market Advisory Board.**
- f. APPOINTMENTS - PARKS AND RECREATION ADVISORY BOARD - Staff is requesting the appointment of two members to a first term to the Parks and Recreation Advisory Board effective January 1, 2020, and concluding on December 31, 2022. **Appoint two members to the Parks and Recreation Advisory Board.**
- g. ORDINANCE NO. S-1066 - Consider approval of Ordinance No. S-1066, amending Ordinance No. S-1058, fixing the salary and compensation of the officers and employees of the City of Pittsburg, Kansas. **Approve or disapprove Ordinance No. S-1066 and, if approved, authorize the Mayor to sign the Ordinance on behalf of the City.**
- h. DATE FOR SECOND CITY COMMISSION MEETING IN DECEMBER - The second City Commission Meeting of December is scheduled for Tuesday, December 24th, 2019. Discussion is needed to determine if the City Commission members prefer to cancel the meeting and reschedule the meeting for an alternative date, or to cancel the meeting and not reschedule it. **Take that action deemed appropriate.**

**NON-AGENDA REPORTS & REQUESTS:**

**CITY OF PITTSBURG, KANSAS**  
**COMMISSION AGENDA**  
**Tuesday, December 10, 2019**  
**5:30 PM**

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**EXECUTIVE SESSION:**

- a. An Executive Session is necessary to discuss personnel matters of non-elected personnel pursuant to K.S.A. 75-4319(b)(1), to discuss the 2019 evaluation and 2020 employment terms and conditions for the City Manager. **Motion to recess into Executive Session for 60 minutes to discuss the 2019 evaluation and 2020 employment terms and conditions for the City Manager pursuant to the non-elected personnel exception under K.S.A. 75-4319(b)(1) with the meeting to resume in the Commission Room in 60 minutes.**

**ADJOURNMENT**

OFFICIAL MINUTES  
OF THE MEETING OF THE  
GOVERNING BODY OF THE  
CITY OF PITTSBURG, KANSAS  
November 26<sup>th</sup>, 2019

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A Regular Session of the Board of Commissioners was held at 5:30 p.m. on Tuesday, November 26<sup>th</sup>, 2019, in the City Commission Room, located in the Law Enforcement Center, 201 North Pine, with Mayor Patrick O'Bryan presiding and the following members present: Sarah Chenoweth, Dan McNally, Dawn McNay and Chuck Munsell.

Mayor O'Bryan led the flag salute.

PUBLIC INPUT –

INVOCATION – Pete Mayo, on behalf of Ascension Via Christi, provided an invocation.

PROCLAMATION - Mayor O'Bryan proclaimed November 30<sup>th</sup>, 2019, as Small Business Saturday in Pittsburg.

APPROVAL OF MINUTES – On motion of Munsell, seconded by McNally, the Governing Body approved the November 12<sup>th</sup>, 2019, City Commission Meeting minutes as presented. Motion carried.

APPROVAL OF MINUTES – On motion of Munsell, seconded by McNally, the Governing Body approved the November 21<sup>st</sup>, 2019, Special City Commission Meeting minutes as presented. Motion carried.

2019 CMB APPLICATIONS – On motion of Munsell, seconded by McNally, the Governing Body approved applications submitted by Dollar General Store #3785 (2810 North Broadway) and Dollar General Store #188856 (820 West 4th Street) to sell Cereal Malt Beverages for the year 2019 and directed the City Clerk to issue the licenses. Motion carried.

2020 CMB APPLICATIONS – On motion of Munsell, seconded by McNally, the Governing Body approved applications submitted by The City of Pittsburg (Four Oaks Golf Course and Lincoln Park), Casey's General Store #2893 (2912 North Broadway), Casey's General Store #2961 (612 South Broadway), Walmart Inc. Store #72 (2710 North Broadway), Walmart Inc. Store #5791 (1011 East Centennial), Walmart Inc. Store #5791 Fuel Station (1015 East Centennial), Bo's 1 Stop (1116 West 4th Street), Dollar General Store #3785 (2810 North Broadway), Dollar General Store #188856 (820 West 4th Street), Walgreens #09049 (1911 North Broadway), Ron's Supermarket (310 East Centennial Drive), Pete's #07 (1307 South Broadway), Pete's #13 (4002 North Broadway), Pete's #21 (1711 North Broadway), and Pizza Hut #1652 (102 East Quincy) to sell Cereal Malt Beverages for the year 2020 and directed the City Clerk to issue the licenses. Motion carried.

DECLARATION AND DISPOSAL OF SURPLUS EQUIPMENT – On motion of Munsell, seconded by McNally, the Governing Body approved staff request to declare three self-contained breathing apparatus (SCBA) packs and one SCBA bottle, currently utilized by the Pittsburg Fire Department, as surplus equipment and authorized staff to donate the surplus items to the Neosho Township Volunteer Fire Department. Motion carried.



OFFICIAL MINUTES  
OF THE MEETING OF THE  
GOVERNING BODY OF THE  
CITY OF PITTSBURG, KANSAS  
November 26<sup>th</sup>, 2019

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COOLING TOWER REPLACEMENT PROJECT FINAL PAYMENT – On motion of Munsell, seconded by McNally, the Governing Body approved final payment to Satterlee Mechanical Contracting Corp., of Joplin, Missouri, in the amount of \$15,580.00 for the Cooling Tower Replacement Project at Fire Station #1. Motion carried.

2019 ASPHALT REJUVENATION PROJECT CHANGE ORDER AND FINAL PAYMENT – On motion of Munsell, seconded by McNally, the Governing Body approved Change Order No. 1 reflecting a deduction of \$6,408.66, making a new contract construction amount of \$121,594.20, and final payment to the contractor, ProSeal, Inc., of El Dorado, Kansas, in the amount of \$121,594.20 for the 2019 Asphalt Rejuvenation Project. Motion carried.

DISPOSITION OF BIDS – STREET MATERIALS – On motion of Munsell, seconded by McNally, the Governing Body approved staff recommendation to award the bid for the purchase of AB-3 Limestone Rock and 3/4 Clean Rock for a period of January 1st through December 31st, 2020, with the option to renew the contract for two (2) additional one (1) year periods to the low bidder meeting specifications, Kunshek Chat & Coal, Inc., of Pittsburg, Kansas, based on their low bid of \$8.23 per ton for AB-3 Limestone Rock and \$11.13 per ton for 3/4 Clean Rock and authorized the Mayor and City Clerk to execute the contract documents once prepared. Motion carried.

DISPOSITION OF BIDS – READY MIX CEMENT / FLOWABLE FILL – On motion of Munsell, seconded by McNally, the Governing Body approved staff recommendation to award the bid for the purchase of Ready Mix Cement/Flowable Fill for a period of January 1st through December 31st, 2020, with the option to renew the contract for two (2) additional one (1) year periods to the low bidder, American Concrete Co., Inc., of Pittsburg, Kansas, based on their low bids of \$88.30 per cubic yard for 3500 psi concrete; \$90.40 per cubic yard for 4000 psi concrete; \$101.10 per cubic yard for high early strength concrete; \$67.10 per cubic yard for flowable fill; \$5.00 per cubic yard for hot water; and \$5.00 per cubic yard for 2% calcium chloride and authorized the Mayor and City Clerk to execute the contract documents once prepared. Motion carried.

DISPOSITION OF BIDS – DIRECTIONAL DRILLING – On motion of Munsell, seconded by McNally, the Governing Body approved staff recommendation to award the bid for the Directional Drilling of Water Line Pipe for the period of January 1st through December 31st, 2020, with the option to renew the contract for two (2) additional one (1) year periods to the lone bidder, Jim Radell Construction Co., Inc., of Pittsburg, Kansas, based on their bid of \$10.00 per linear foot for 3/4" Water Pipe; \$10.00 per linear foot for 1" Water Pipe; \$10.00 per linear foot for 2" Water Pipe; \$10.00 per linear foot for 4" Water Pipe; \$18.00 per linear foot for 6" Water Pipe; \$20.00 per linear foot for 8" Water Pipe; \$20.00 per linear foot for 10" Water Pipe; \$28.00 per linear foot for 12" Water Pipe; and \$40.00 per linear foot for 16" Water Pipe and authorized the Mayor and City Clerk to execute the contract documents once prepared. Motion carried.

OFFICIAL MINUTES  
OF THE MEETING OF THE  
GOVERNING BODY OF THE  
CITY OF PITTSBURG, KANSAS  
November 26<sup>th</sup>, 2019

---

DISPOSITION OF BIDS – PULSAR PLUS CALCIUM HYPOCHLORITE – On motion of Munsell, seconded by McNally, the Governing Body approved staff recommendation to award the bid for purchase of Pulsar Plus Calcium Hypochlorite to Commercial Aquatics Services Inc., of Olathe, Kansas, for the period of January 1, 2020, through December 31, 2021, based on their bid of \$115.81 per 50 gallons. Motion carried.

ORDINANCE NO. G-1305 – On motion of Munsell, seconded by McNally, the Governing Body adopted Ordinance No. G-1305, amending Section 58-31 of the Pittsburg City Code to reduce the Parks and Recreation Advisory Board membership term lengths from a four-year term to a three-year term beginning January 1, 2020, and authorized the Mayor to sign the Ordinance on behalf of the City. Motion carried.

APPROPRIATION ORDINANCE – On motion of Munsell, seconded by McNally, the Governing Body approved the Appropriation Ordinance for the period ending November 26<sup>th</sup>, 2019, subject to the release of HUD expenditures when funds are received with the following roll call vote: Yea: Chenoweth, McNally, McNay, Munsell and O'Bryan. Motion carried.

DISPOSITION OF BIDS – EXCLUSIVE CONTRACT TOWING – On motion of Chenoweth, seconded by McNally, the Governing Body approved staff recommendation to award the bid for Exclusive Contract Towing Services to Larry Barrett Body, Frame and Towing, of Pittsburg, Kansas, for the period of January 1, 2020, through December 31, 2021, based on their bid of \$165 per vehicle tow and \$25.00 per day for vehicle storage. Motion carried.

ORDINANCE NO. G-1304 – On motion of Chenoweth, seconded by McNally, the Governing Body adopted Ordinance No. G-1304, amending Section 58-2 of the Pittsburg City Code regarding the Pittsburg Area Farmers Market Advisory Board to remove the qualifications that one (1) appointee be a current member of Growing Growers program at the Southeast Kansas Career and Technical Education Center of Crawford County and one (1) appointee shall be a member of the Downtown Advisory Board and include two (2) appointees as members at-large from the community, and authorized the Mayor to sign the Ordinance on behalf of the City. Motion carried.

PUBLIC HEARING - 2019 BUDGET AMENDMENT – Following Public Hearing, on motion of Munsell, seconded by O'Bryan, the Governing Body approved the amended use of 2019 funds from the Special Parks and Recreation and Section 8 Housing Funds in the 2019 budget. Motion carried.

SPECIAL PRESENTATION – FARMERS' MARKET ADVISORY BOARD ANNUAL REPORT - Brad Snow, Chairman of the Pittsburg Farmers' Market Advisory Board, provided the end of year update to the City Commission on the 2019 Farmers' Market season.

OFFICIAL MINUTES  
OF THE MEETING OF THE  
GOVERNING BODY OF THE  
CITY OF PITTSBURG, KANSAS  
November 26<sup>th</sup>, 2019

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E & J INVESTMENTS (RENU MEDICAL & SPA) PROJECT – On motion of McNally, seconded by Munsell, the Governing Body approved the recommendation of the Economic Development Advisory Committee (EDAC) to contribute \$100,000 in non-repayable funds to E & J Investments (Dr. Jacqueline Youtsos) for the construction of a new medical facility on East 530<sup>th</sup> Street, contingent on the total value of the project exceeding \$1 million and the property being annexed into the City limits, and authorized the Mayor to sign the appropriate documents on behalf of the City. Motion carried.

RIGGS CHIROPRACTIC REQUEST – On motion of McNay, seconded by Munsell, the Governing Body approved the recommendation of the Economic Development Advisory Committee (EDAC) to contribute 10% of the total project value (with the City's portion not to exceed \$75,000) in non-repayable funds and a loan in the amount of \$12,000 to be repaid to the City over three years at 5% interest to Drs. Kayla and Tyler Riggs for the rehabilitation of the property at 4th Street and the Highway 69 Bypass to house their medical facility, and authorized the Mayor to sign the appropriate documents on behalf of the City. Motion carried.

CDL ELECTRIC PROJECT – On motion of Chenoweth, seconded by McNally, the Governing Body approved the recommendation of the Economic Development Advisory Committee (EDAC) to provide \$43,000 or 10% (whichever is less) in non-repayable funds to CDL Electric for the renovation of the properties located at 508 and 510 North Broadway, with the funds to be provided to CDL upon completion of the project, and authorized the Mayor to sign the appropriate documents on behalf of the City. Motion carried.

BLOCK 22 FORGIVABLE LOAN TIMELINE ADJUSTMENT – On motion of O'Bryan, seconded by McNay, the Governing Body approved the recommendation of the Economic Development Advisory Committee (EDAC) to update the timeline associated with the forgiveness of the \$300,000 loan to the Pittsburg State University Foundation for the buildout of the Block 22 restaurant and retail spaces from the years of 2019-2023 to the years of 2020-2024, with the first loan payment to be due on November 1<sup>st</sup>, 2020, with all other loan details to remain may unchanged, and authorized the Mayor to sign the appropriate documents on behalf of the City. Motion carried with Munsell voting in opposition.

NON-DISCRIMINATION ORDINANCE and ORDINANCE NO. G-1306 – Following discussion, on motion of Chenoweth, seconded by McNally, the Governing Body agreed to fill the positions on the Human Relations Commission, with the Human Relations Commission to investigate alleged discrimination and adopted Ordinance No. 1306, amending Sections 2-331 and 2-332 of the Pittsburg City Code to include definitions of gender identity and sexual orientation and provide that the City's Human Relations Commission may investigate complaints filed by individuals alleging to have been discriminated against on the basis of gender identity or sexual orientation. Motion carried.

OFFICIAL MINUTES  
OF THE MEETING OF THE  
GOVERNING BODY OF THE  
CITY OF PITTSBURG, KANSAS  
November 26<sup>th</sup>, 2019

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LETTER AGREEMENT – On motion of Chenoweth, seconded by O'Bryan, the Governing Body approved a letter agreement for the City Manager for calendar year 2020, and authorized the Mayor to sign the Agreement on behalf of the City. Motion carried with Munsell voting in opposition.

NON-AGENDA REPORTS & REQUESTS –

SALES TAX UPDATE – Director of Finance Jamie Clarkson announced that sales tax collections are up 4.7%.

BROOKS RETIREMENT - Director of Human Resources Michelle Ducre announced that on Wednesday, November 27<sup>th</sup>, 2019, Public Utilities employee John Brooks is retiring after 44 years of service to the City of Pittsburg.

OUTGOING COMMISSIONERS – Commissioners Chenoweth and McNally were recognized for their service as members of the Pittsburg City Commission.

ADJOURNMENT: On motion on Munsell, seconded by Chenoweth, the Governing Body adjourned the meeting at 6:43 p.m. Motion carried.

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, Mayor

ATTEST:

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Tammy Nagel, City Clerk

(Published in The Morning Sun on December \_\_\_\_, 2019)

**ORDINANCE NO. G-1307**

AN ORDINANCE ANNEXING LAND INTO THE LIMITS AND BOUNDARIES OF THE CITY OF PITTSBURG, KANSAS, PURSUANT TO K.S.A 12-520c, AS AMENDED.

WHEREAS, the following described land is located in Crawford County, Kansas;

WHEREAS, a request for annexation of the following described property, submitted by the owners thereof, has been filed with the City of Pittsburg, Kansas pursuant to K.S.A. 12-520c, as amended;

WHEREAS, the Governing Body of the City of Pittsburg, Kansas, finds it advisable to annex such land.

NOW THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF PITTSBURG, KANSAS:

Section 1: That the following described land is hereby annexed and made a part of the City of Pittsburg, Kansas:

A portion of the Southwest Quarter of the Southeast Quarter of Section 6, Township 31 South, Range 25 East of the Sixth Principal Meridian, Crawford County, Kansas, according to the United States Government Survey thereof, bounded and described as follows:

Commencing at the Southeast corner of said Southwest Quarter of the Southeast Quarter; thence on a bearing of South 88 degrees 10 minutes 57 seconds West (Kansas Coordinate System, 1983, South Zone) along the South line of said Southeast Quarter a distance of 65.00 feet to the point of beginning of the following described tract: Thence on a bearing of North 01 degree 49 minutes 03 seconds West and perpendicular to said South line a distance of 412.50 feet; Thence on a bearing of South 88 degrees 10 minutes 57 seconds West on a line being perpendicular to the last described course and parallel with said South line of the Southeast Quarter a distance of 726.00 feet; Thence on a bearing of South 01 degree 49 minutes 03 seconds East and perpendicular to the last described course a distance of 412.50 feet to said South line of the Southwest Quarter of the Southeast Quarter; Thence on a bearing of North 88 degrees 10 minutes 57

seconds East along said South line a distance of 726.00 feet to the point of beginning.

Section 2: This Ordinance shall take effect and be in force from the date of its final passage and its publication in the official City newspaper.

APPROVED AND PASSED by the Governing Body of Pittsburg, Kansas, this \_\_\_\_ day of December, 2019.

\_\_\_\_\_  
, Mayor

ATTEST:

\_\_\_\_\_  
City Clerk – Tammy Nagel



## Interoffice Memorandum

TO: Daron Hall, City Manager  
FROM: Jamie Clarkson, Director of Finance  
DATE: November 6, 2019  
SUBJECT: Agenda Item – Designation of Official Depositories

---

As you are aware, Kansas Statutes require that Official City Depositories be designated by formal Governing Body action, and it is the practice to designate these depositories each year following reorganization of the Board of Commissioners.

I recommend continuing with the facilities we are currently using. These are BMO Harris Bank, Community National Bank, Commerce Bank, Equity Bank, GNBANK, Labette Bank and Landmark National Bank.

Please place an item on the agenda for the City Commission Meeting of December 10<sup>th</sup>, 2019, designating these banking institutions as Official City Depositories.

I will be available to answer any questions at your convenience. Thank you.



## Interoffice Memorandum

TO: Daron Hall, City Manager  
FROM: Tammy Nagel, City Clerk  
DATE: November 6, 2019  
SUBJECT: Agenda Item – Designation of Official Newspaper

---

Kansas Statutes require that the Official City Newspaper be designated by formal Governing Body action. It is our practice to designate the Official Newspaper each year following reorganization of the Board of Commissioners.

I recommend that we continue to utilize *The Morning Sun* as the City's Official Newspaper.

Please place an item on the agenda for the City Commission Meeting of December 10<sup>th</sup>, 2019, designating *The Morning Sun* as the Official City Newspaper.

I will be available to answer any questions at your convenience. Thank you.





## Memorandum

TO: Daron Hall, City Manager

FROM: Blake Benson, Economic Development Director

DATE: December 4, 2019

SUBJECT: December 10, 2019 Agenda Item  
Southeast Kansas Recycling Center, Inc. forgivable loan

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On October 29, 2009, the City of Pittsburg provided a \$60,000 loan to Southeast Kansas Recycling Center, Inc. to help with various improvements to the organization's facility at 615 South Joplin Street.

Additionally, the City agreed to forgive \$3,000 of each year's loan payment if Southeast Kansas Recycling continued to operate a household hazardous waste facility in Pittsburg each subsequent year over the ten-year life of the loan. The Economic Development Advisory Committee (EDAC) recently verified that Southeast Kansas Recycling continued this function in 2019, thereby satisfying this requirement for forgiveness.

Please place this item on the agenda for the City Commission meeting scheduled for Tuesday, December 10, 2019. Action being requested is granting Southeast Kansas Recycling Center loan forgiveness in the amount of \$3,000 for their 2019 payment.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

07/29/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Ryan Insurance LLC 2308 S. Broadway P.O. Box 106 Pittsburg KS 66762	<b>CONTACT NAME:</b> Annetta Trammell <b>PHONE (A/C, No, Ext):</b> (620) 231-3500 <b>FAX (A/C, No):</b> (620) 231-3763 <b>E-MAIL ADDRESS:</b> <b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> United Fire & Casualty Company <b>INSURER B:</b> Accident Fund Insurance Company <b>INSURER C:</b> Capitol Specialty Insurance Company <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>
<b>INSURED</b> Southeast Kansas Recycling Inc. Po Box 1965 Pittsburg KS 66762	<b>NAIC #</b>

**COVERAGES****CERTIFICATE NUMBER:** 19-20 Pollution COI**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD	WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			60355925	01/01/2019	01/01/2020	EACH OCCURRENCE \$ 300,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 1,000 PERSONAL & ADV INJURY \$ 300,000 GENERAL AGGREGATE \$ 600,000 PRODUCTS - COMP/OP AGG \$ 600,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY HIRED AUTOS ONLY SCHEDULED AUTOS NON-OWNED AUTOS ONLY			60355925	01/01/2019	01/01/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 300,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB EXCESS LIAB DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	WCV6107216	01/01/2019	01/01/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
C	Pollution Liability Deductible Per Claim - \$10,000	Y		EV201824602	07/20/2019	07/20/2020	Each Claim \$1,000,000 Coverage Aggregate \$2,000,000 Policy aggregate \$2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Crawford County Board of Commissioners is an Additional Insured on the Hazardous Waste Liability Policy.

Permit #906- HHW &amp; Permit #913- Transfer Station

**CERTIFICATE HOLDER****CANCELLATION**KDHE Bureau of Waste Management  
1000 SW Jackson, Suite 320

Topeka

KS 66612-1366

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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## Interoffice Memorandum

**TO:** DARON HALL  
City Manager

**FROM:** MATT BACON  
Director of Public Utilities

**DATE:** December 4, 2019

**SUBJECT:** Agenda Item – December 10, 2019  
Surplus Property Declaration

City staff is seeking Governing Body approval to declare the following vehicle as surplus property and to donate them to the USD #250 Auto Tech Program. Photos of the vehicles are attached.

VEHICLE /EQUIPMENT ID	DESCRIPTION	VIN/SERIAL NO.	REASON FOR DISPOSAL
317-034	2015 Ford Explorer	1FM5K8AR1FGC51617	Bent Sub-Frame
317-036	2016 Dodge Charger	2C3CDXKT5GH233609	Bad Motor
317-037	2016 Dodge Charger	2C3CDXKT1GH233610	Totaled by Insurance/ Front End Damage
317-038	2016 Dodge Charger	2C3CDXKT3GH233611	Front End Suspension Issues

Would you please place this item on the agenda for the City Commission meeting scheduled for Tuesday, December 10<sup>th</sup>, 2019. Action being requested is for the City Commission to approve staff's request.

Attachment: Photos



1FM5K8AR1FGC51617a.jpg



1FM5K8AR1FGC51617b.jpg



2C3CDXKT1GH233610a.jpg



2C3CDXKT1GH233610b.jpg



2C3CDXKT3GH233611a.jpg



2C3CDXKT3GH233611b.jpg



2C3CDXKT5GH233609a.jpg



2C3CDXKT5GH233609b.jpg

## Interoffice Memorandum

**TO:** DARON HALL  
City Manager

**FROM:** MATT BACON  
Director of Public Utilities

**DATE:** December 3, 2019

**SUBJECT:** Agenda Item – December 10, 2019  
DISPOSITION OF BIDS  
Sanitary/Storm Sewer Line Deep Repairs

---

Bids were received on Tuesday, November 19<sup>th</sup>, 2019, for Sanitary/Storm Sewer Line Deep Repairs for the period of January 1<sup>st</sup> to December 31<sup>st</sup>, 2020 with the option to renew the contract for two (2) additional one (1) year periods. On the yearly anniversary date of this contract, prices as bid may remain at the price bid or may be based on a price adjustment, either upward or downward, keyed to industry and changes. Contractor shall furnish figures at least thirty (30) days prior to expiration date to substantiate any claim for increase. Price increases shall not exceed three percent (3%) of the existing contract. If parties to the contract cannot agree on renewal terms, the contract will be re-bid.

After reviewing the bids received, staff is recommending that the bids be awarded to Jim Radell Construction Co., Inc., of Pittsburg, based on their bids as shown on the bid tabulation. Criteria for selection of a contractor is based off the crew single per hour total dollar value.

In this regard, would you please place this item on the agenda for the City Commission meeting scheduled for Tuesday, December 10<sup>th</sup>, 2019. Action necessary will be approval or disapproval of staff's recommendation and, if approved, authorize the Mayor and City Clerk to execute the contract documents once prepared.

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachment: Bid Tabulation



**The City of Pittsburg, Kansas**  
**Recapitulation of Bids Received for Sanitary/Storm Sewer Line Deep Repairs**  
**Tuesday, November 19<sup>th</sup>, 2019 – 2:00 p.m.**

NAME & ADDRESS OF BIDDER		Jeff Asbell Excavating and Trucking, Inc. 9400 State Hwy. 171 Carl Junction, Missouri 64834	Jim Radell Construction Co., Inc. 1200 West 4 <sup>th</sup> Street Pittsburg, Kansas 66762
BACKHOE & OPERATOR	Per Hour	\$80.00	\$110.00
EXCAVATOR & OPERATOR	Per Hour	\$110.00	\$135.00
DUMP TRUCK & OPERATOR	Per Hour	\$80.00	\$70.00
TRUCK	Per Hour	\$10.00	\$45.00
LABOR	Per Hour	\$30.00	\$45.00
SUPERVISOR	Per Job	\$40.00	\$50.00
CREW HOUR	Total	\$350.00	\$290.00
<b>OPTIONAL</b>			
TRENCH BOX	Per Job	\$400.00	\$400.00



## Interoffice Memorandum

**TO:** DARON HALL  
City Manager

**FROM:** MATT BACON  
Director of Public Utilities

**DATE:** December 4, 2019

**SUBJECT:** Agenda Item – December 10, 2019  
DISPOSITION OF BIDS  
Unleaded Gasoline and Diesel Fuel

Bids were received on Tuesday, November 19<sup>th</sup>, 2019 for the purchase of Unleaded Gasoline and Diesel Fuel for the City for the period of January 1<sup>st</sup> to December 31<sup>st</sup>, 2020 with the option to renew the contract for two (2) additional one (1) year periods (see attached bid tab sheet). On the yearly anniversary date of this contract, prices as bid may remain at the price bid or may be based on a price adjustment, either upward or downward, keyed to industry and changes. Contractor shall furnish figures at least thirty (30) days prior to expiration date to substantiate any claim for increase. Price increases shall not exceed three percent (3%) of the existing contract. If parties to the contract cannot agree on renewal terms, the contract will be re-bid.

The specifications were written to provide for a cost per gallon above the base price for Unleaded, Diesel and small fuel tanks located at various City facilities. It was the intention of the bid documents to provide for the cost per gallon for service and delivery above the cost of the fuel when delivery was accepted from the distributor.

After reviewing the bids received, the City staff is recommending that the bid be awarded to Petroleum Traders Corporation, of Ft. Wayne, Indiana, with a cost above the base price for the Central Fuel Station Tanks as follows:

Name and Address of Bidder	CENTRAL FUEL STATION TANKS	
	TANK #1 Unleaded 87 Octane	TANK #2 #2 Diesel
Petroleum Traders Corporation P.O. Box 2357 Ft. Wayne, Indiana 46801-2357	-\$0.0078	-\$0.0078

**MEMO TO: DARON HALL**  
**DECEMBER 4, 2019**  
**PAGE TWO**

Would you please place this item on the agenda for the City Commission meeting scheduled for Tuesday, December 10<sup>th</sup>, 2019. Action necessary will be approval or disapproval of staff's recommendation to award the bids to the low bidder as stipulated above and, if approved, authorize the Mayor and City Clerk to execute the contract documents once prepared.

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachment: Bid Tab Sheet





**The City of Pittsburg, Kansas**  
**Recapitulation of Bids for Unleaded Gasoline and Diesel Fuel**  
**Tuesday, November 19<sup>th</sup>, 2019 - 2:00 p.m.**

Name and Address of Bidder	CENTRAL FUEL STATION TANKS	
	TANK #1 Unleaded 87 Octane	TANK #2 #2 Diesel
Ozark Mountain Energy, Inc. P.O. Box 391 Mt. Vernon, Missouri 65712	\$0.0001	\$0.0001
Petroleum Traders Corporation P.O. Box 2357 Ft. Wayne, Indiana 46801-2357	-\$0.0078	-\$0.0078

## Interoffice Memorandum

**TO:** DARON HALL  
City Manager

**FROM:** MATT BACON  
Director of Public Utilities

**DATE:** December 4, 2019

**SUBJECT:** Agenda Item – December 10, 2019  
DISPOSITION OF BIDS  
WTP Chemicals

---

Bids were received on Tuesday, November 19<sup>th</sup>, 2019, for the purchase of chemicals for use by the Water Treatment Plant for the period of January 1<sup>st</sup> through December 31<sup>st</sup>, 2020 with the option to renew the contract for two (2) additional one (1) year periods (see attached bid tab sheet). On the yearly anniversary date of this contract, prices as bid may remain at the price bid or may be based on a price adjustment, either upward or downward, keyed to industry and changes. Contractor shall furnish figures at least thirty (30) days prior to expiration date to substantiate any claim for increase. Price increases shall not exceed three percent (3%) of the existing contract. If parties to the contract cannot agree on renewal terms, the contract will be re-bid.

After reviewing the bids received, City staff is recommending that the bids be awarded to the low bidders as follows:

**Lime (Calcium Oxide)**

**\$200.96 Per Ton**

US Lime Company – St. Clair

PO Box 160

Marble City, Oklahoma 74945

[Successful bidder last year was U.S. Lime Co. with a bid of \$177.75 per ton.]

**MEMO TO: DARON HALL**  
**DECEMBER 4, 2019**  
**PAGE TWO**

**Liquid Chlorine**

**\$34.20 Per 100 Lbs.**

DPC Enterprise  
3105 North Mead  
Wichita, Kansas 67219

[Successful bidder last year was Brenntag Southwest, Inc. with a bid of \$35.90 per 100 lbs.]

**Liquid Polymeric Phosphate**

**\$0.53 Per Lb.**

Carus Group, Inc.  
315 Fifth Street, PO Box 599  
Peru, Illinois 61354-0599

[Successful bidder last year was Carus Corporation with a bid of \$0.493 per lb.]

**Aluminum Sulfate**

**\$37.65 Per 100 Lbs.**

Brenntag Mid-South, Inc.  
2235 West Battlefield Road  
Springfield, Missouri 65807

[Successful bidder last year was Brenntag Mid-South, Inc. with a bid of \$37.65 per 100 lbs.]

**Polymer**

**\$0.565 Per Lb.**

Brenntag Southwest  
Rt. 2, Box 352-200  
Nowata, Oklahoma 74048

[Successful bidder last year was Polydyne, Inc. with a bid of \$0.370 per lb.]

**Liquid Carbon Dioxide**

**\$119.00 Per Ton**

Praxair, Inc.  
7000 High Grove Blvd.  
Burr Ridge, Illinois 60527

[Successful bidder last year was Airgas USA, LLC with a bid of \$115.00 per ton.]

The City orders these products on an as needed basis and purchases them with funds from the Water Treatment Plant Operating Supplies Budget.

Would you please place this item on the agenda for the City Commission meeting scheduled for Tuesday, December 10<sup>th</sup>, 2019. Action necessary will be approval or disapproval of staff's recommendation to award the bids to the low bidders meeting specifications as stipulated above and, if approved, authorize the Mayor and City Clerk to execute the contract documents once prepared.

**MEMO TO: DARON HALL**  
**DECEMBER 4, 2019**  
**PAGE THREE**

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachment: Bid Tab Sheet



**City of Pittsburg, Kansas**  
**RECAPITULATION OF BIDS FOR PURCHASE OF WTP CHEMICALS**  
**Tuesday, November 19<sup>th</sup>, 2019 – 2:00 p.m.**

<b>Name/Address of Bidder</b>	<b>Lime (Calcium Oxide) (Per Ton)</b>	<b>Liquid Chlorine (Per 100 Lb.)</b>	<b>Liquid Polymeric Phosphate (Per Lb.)</b>	<b>Aluminum Sulfate (Per 100 Lb.)</b>	<b>Polymer (Per Lb.)</b>	<b>Liquid Carbon Dioxide (Per Ton)</b>
Airgas, LLC 697 S. Hwy. 69 Pittsburg, Kansas 66762	NO BID	NO BID	NO BID	NO BID	NO BID	\$196.00
Brenntag Mid-South 2235 W. Battlefield Rd. Springfield, Missouri 65807	NO BID	NO BID	NO BID	\$37.65	NO BID	NO BID
Brenntag Southwest Rt. 2, Box 352-200 Nowata, Oklahoma 74048	NO BID	\$36.20	NO BID	NO BID	\$0.565 WC9923	NO BID
Carus Corporation 315 Fifth Street Peru, Illinois 61354	NO BID	NO BID	\$0.53	NO BID	NO BID	NO BID
DPC Enterprise 3105 N. Mead Wichita, Kansas 67219	NO BID	\$34.20	NO BID	NO BID	NO BID	NO BID



**City of Pittsburg, Kansas**  
**RECAPITULATION OF BIDS FOR PURCHASE OF WTP CHEMICALS**  
**Tuesday, November 19<sup>th</sup>, 2019 – 2:00 p.m.**

<b>Name/Address of Bidder</b>	<b>Lime (Calcium Oxide) (Per Ton)</b>	<b>Liquid Chlorine (Per 100 Lb.)</b>	<b>Liquid Polymeric Phosphate (Per Lb.)</b>	<b>Aluminum Sulfate (Per 100 Lb.)</b>	<b>Polymer (Per Lb.)</b>	<b>Liquid Carbon Dioxide (Per Ton)</b>
Lhoist North America of Missouri, Inc. P.O. Box 488 Ste. Genevieve, Missouri 63670	\$256.91	NO BID	NO BID	NO BID	NO BID	NO BID
Mississippi Lime 3870 S. Lindbergh Blvd., Suite 200 St. Louis, Missouri 63127	\$252.93	NO BID	NO BID	NO BID	NO BID	NO BID
Polydyne, Inc. 1 Chemical Plant Road Riceboro, Georgia 31323	NO BID	NO BID	NO BID	NO BID	\$0.650 Clarifloc C-308P	NO BID
Praxair, Inc. 7000 High Grove Blvd. Burr Ridge, Illinois 60527	NO BID	NO BID	NO BID	NO BID	NO BID	\$119.00
Shannon Chemical Corporation P.O. Box 376 Malvern, Pennsylvania 19355	NO BID	NO BID	\$0.573	NO BID	NO BID	NO BID



**City of Pittsburg, Kansas**  
**RECAPITULATION OF BIDS FOR PURCHASE OF WTP CHEMICALS**  
**Tuesday, November 19<sup>th</sup>, 2019 – 2:00 p.m.**

<b>Name/Address of Bidder</b>	<b>Lime (Calcium Oxide) (Per Ton)</b>	<b>Liquid Chlorine (Per 100 Lb.)</b>	<b>Liquid Polymeric Phosphate (Per Lb.)</b>	<b>Aluminum Sulfate (Per 100 Lb.)</b>	<b>Polymer (Per Lb.)</b>	<b>Liquid Carbon Dioxide (Per Ton)</b>
Sterling Water Technologies, LLC P.O. Box 602 Columbia, Tennessee 38402-0602	NO BID	NO BID	\$0.6995	NO BID	NO BID	NO BID
U.S. Lime Company – St. Clair P.O. Box 160 Marble City, Oklahoma 74945	\$200.96	NO BID	NO BID	NO BID	NO BID	NO BID

## Interoffice Memorandum

**TO:** DARON HALL  
City Manager

**FROM:** MATT BACON  
Director of Public Utilities

**DATE:** November 27, 2019

**SUBJECT:** Agenda Item – December 10, 2019  
Disposition of Bids  
WWTP Chemicals

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Bids were received on Tuesday, November 19<sup>th</sup>, 2019, for the purchase of chemicals for use by the Wastewater Treatment Plant for the period of January 1<sup>st</sup> through December 31<sup>st</sup>, 2020 with the option to renew the contract for two (2) additional one (1) year periods (see attached bid tab sheet). On the yearly anniversary date of this contract, prices as bid may remain at the price bid or may be based on a price adjustment, either upward or downward, keyed to industry and changes. Contractor shall furnish figures at least thirty (30) days prior to expiration date to substantiate any claim for increase. Price increases shall not exceed three percent (3%) of the existing contract. If parties to the contract cannot agree on renewal terms, the contract will be re-bid.

After reviewing the bids received, City staff is recommending that the bid be awarded to the low bidders as follows:

**Lime (Calcium Hydrate)**

**\$200.96 Per Ton**

US Lime Company – St. Clair

PO Box 160

Marble City, Oklahoma 74945

[Successful bidder last year was U.S. Lime Co.-St. Clair–low bid of \$183.69 per ton.]



**MEMO TO: DARON HALL**  
**NOVEMBER 27, 2019**  
**PAGE TWO**

**Polymer**

**\$1.19 Per Pound**

Polydyne, Inc.  
1 Chemical Plant Road  
Riceboro, Georgia 31323

[Successful bidder last year was Polydyne, Inc.—low bid of \$0.894 per pound.]

This chemical is used in conjunction with the belt filter press of de-watering biological sludge masses created in the wastewater treatment process.

The City orders these chemicals on an as needed basis and purchases them with funds from the Wastewater Treatment Plant Operating Supplies Budget.

Would you please place this item on the agenda for the City Commission meeting scheduled for Tuesday, December 10<sup>th</sup>, 2019. Action necessary will be approval or disapproval of staff's recommendation to award the bid to the low bidder as stipulated above and, if approved, authorize the Mayor and City Clerk to execute the contract documents once prepared.

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachment: Bid Tab Sheet



**City of Pittsburg, Kansas**

**RECAPITULATION OF BIDS FOR PURCHASE OF WWTP CHEMICALS**  
**Tuesday, November 19, 2019 – 2:00 p.m.**

<b>NAME/ADDRESS OF BIDDER</b>	<b>LIME (CALCIUM HYDRATE) Per Ton</b>	<b>POLYMER Per Pound</b>
Lhoist North America of Missouri, Inc. P.O. Box 488 Ste. Genevieve, Missouri 63670	\$338.04	NO BID
Mississippi Lime Company 3870 S Lindbergh Blvd St. Louis, MO 63127	\$272.66	NO BID
Polydyne, Inc. 1 Chemical Plant Road Riceboro, PA 31323	NO BID	\$1.19 Clarifloc CE-1482
US Lime Company – St. Clair PO Box 160 Marble City, OK 74945	\$200.96	NO BID

## **INTEROFFICE MEMORANDUM**

To: Daron Hall, City Manager

From: Kim Vogel, Director of Parks and Recreation

CC: Tammy Nagel, City Clerk

Date: December 4, 2019

Subject: December 10, 2019 Agenda Item  
T-shirt Bids

---

Pittsburg Parks and Recreation Department received bids for their 2020 and 2021 T-shirts. These shirts are used for programming, marketing and staff shirts throughout the year. Four bids were received and opened on November 19, 2019.

Based on their minimum order quantity, timeline of order placements, pricing, and design abilities, staff is recommending the award of the bid to Express Press, 1860 E. St. Louis Street, Springfield, Missouri 65802. No local bids were received.

Bid tab sheets from all bidders are attached for you to review.

In this regard would you please place this item on the agenda for the City Commission meeting scheduled for Tuesday, December 10, 2019. Action necessary is the award of the 2020 and 2021 T-shirt bid to Express Press of Springfield, Mo.

If you have any questions please do not hesitate to contact me.



## PARKS & RECREATION DEPARTMENT T-SHIRT AND SWEATSHIRT BIDS

**BID OPENING: TUESDAY, NOVEMBER 19, 2019 - 2:00 P.M.**

NAME AND ADDRESS OF BIDDER: <u>AD-Wear &amp; Specialty of Texas, Inc., 8120 Westglen Drive, Houston, Texas 77063</u>									
DESIGN/ART CHARGE: <u>\$Included</u>				SCREEN CHARGE: <u>\$Included</u>					
REORDER (ADD ON) CHARGE: <u>\$N/C</u>				SHIMMER/GLITTER CHARGE: <u>\$1.00</u>					
FOIL/METALLIC INK CHARGE: <u>\$2.00</u>				FULL SIZE BACK PRINT CHARGE: <u>\$0.80</u>					
SLEEVE PRINT CHARGE: <u>\$1.25</u>				DELIVERY CHARGE: <u>\$Included</u>					
Minimum Order Quantity:			36 pcs. orders less than 36 pcs and/or less than \$300.00 have \$75.00 added to cover costs of freight for orders this size						
Cost difference if minimum quantity is not met:			See Above Note						
How far in advance must orders be placed?			15-25 Days Standard Delivery						
SHIRT TYPE	2 COLOR			3 COLOR			4 COLOR		
	YXS-YXL	AS-AXL	XXL-XXXL	YXS-YXL	AS-AXL	XXL-XXL	YXS-YXL	AS-AXL	XXL-XXL
50/50 BLENDED SS WHITE	\$ 3.89	\$ 3.89	\$ 6.89	\$ 3.89	\$ 3.89	\$ 6.89	\$ 4.17	\$ 4.17	\$ 7.17
50/50 BLENDED SS ASH	\$ 3.89	\$ 3.89	\$ 6.89	\$ 3.89	\$ 3.89	\$ 6.89	\$ 4.17	\$ 4.17	\$ 7.17
50/50 BLENDED SS PRIMARY	\$ 3.89	\$ 3.89	\$ 6.89	\$ 3.89	\$ 3.89	\$ 6.89	\$ 4.17	\$ 4.17	\$ 7.17
100% POLYESTER PERFORMANCE WHITE	\$ 4.89	\$ 4.89	\$ 7.89	\$ 4.89	\$ 4.89	\$ 7.89	\$ 5.33	\$ 5.33	\$ 8.33
100% POLYESTER PERFORMANCE ASH	\$ 4.89	\$ 4.89	\$ 7.89	\$ 4.89	\$ 4.89	\$ 7.89	\$ 5.33	\$ 5.33	\$ 8.33
100% POLYESTER PERFORMANCE PRIMARY	\$ 4.89	\$ 4.89	\$ 7.89	\$ 4.89	\$ 4.89	\$ 7.89	\$ 5.33	\$ 5.33	\$ 8.33
50/50 BLENDED W/POCKET SS WHITE	\$ 5.03	\$ 5.03	\$ 8.03	\$ 5.03	\$ 5.03	\$ 8.03	\$ 5.47	\$ 5.47	\$ 8.47
50/50 BLENDED W/POCKET SS ASH	\$ 5.03	\$ 5.03	\$ 8.03	\$ 5.03	\$ 5.03	\$ 8.03	\$ 5.47	\$ 5.47	\$ 8.47
50/50 BLENDED W/POCKET SS PRIMARY	\$ 5.03	\$ 5.03	\$ 8.03	\$ 5.03	\$ 5.03	\$ 8.03	\$ 5.47	\$ 5.47	\$ 8.47
50/50 BLENDED LS WHITE	\$ 4.97	\$ 4.97	\$ 7.97	\$ 5.11	\$ 5.11	\$ 8.11	\$ 5.47	\$ 5.47	\$ 8.47
50/50 BLENDED LS ASH	\$ 4.97	\$ 4.97	\$ 7.97	\$ 5.11	\$ 5.11	\$ 8.11	\$ 5.47	\$ 5.47	\$ 8.47
50/50 BLENDED LS PRIMARY	\$ 4.97	\$ 4.97	\$ 7.97	\$ 5.11	\$ 5.11	\$ 8.11	\$ 5.47	\$ 5.47	\$ 8.47
LIGHT WEIGHT HOODED SWEATSHIRT WHITE	NO BID	\$ 9.19	\$ 14.19	NO BID	\$ 9.19	\$ 14.19	NO BID	\$ 9.43	\$ 14.43
LIGHT WEIGHT HOODED SWEATSHIRT ASH	NO BID	\$ 9.19	\$ 14.19	NO BID	\$ 9.19	\$ 14.19	NO BID	\$ 9.43	\$ 14.43
LIGHT WEIGHT HOODED SWEATSHIRT PRIMARY	NO BID	\$ 9.19	\$ 14.19	NO BID	\$ 9.19	\$ 14.19	NO BID	\$ 9.43	\$ 14.43
HEAVY WEIGHT HOODED SWEATSHIRT WHITE	NO BID	\$ 11.53	\$ 16.77	NO BID	\$ 11.97	\$ 16.97	NO BID	\$ 12.51	\$ 17.63
HEAVY WEIGHT HOODED SWEATSHIRT ASH	NO BID	\$ 11.53	\$ 16.77	NO BID	\$ 11.97	\$ 16.97	NO BID	\$ 12.51	\$ 17.63
HEAVY WEIGHT HOODED SWEATSHIRT PRIMARY	NO BID	\$ 11.53	\$ 16.77	NO BID	\$ 11.97	\$ 16.97	NO BID	\$ 12.51	\$ 17.63



## PARKS & RECREATION DEPARTMENT T-SHIRT AND SWEATSHIRT BIDS

**BID OPENING: TUESDAY, NOVEMBER 19, 2019 - 2:00 P.M.**

NAME AND ADDRESS OF BIDDER: <b>BSN Sports, LLC, P.O. Box 7726, Dallas, Texas 75209-0726</b>									
DESIGN/ART CHARGE: <b>\$0</b>				SCREEN CHARGE: <b>\$0</b>					
REORDER (ADD ON) CHARGE: <b>\$0</b>				SHIMMER/GLITTER CHARGE: <b>\$N/A</b>					
FOIL/METALLIC INK CHARGE: <b>\$1.00</b>				FULL SIZE BACK PRINT CHARGE: <b>\$12.00</b> for up to 5 colors					
SLEEVE PRINT CHARGE: <b>\$12.00</b> for up to 5 colors				DELIVERY CHARGE: <b>\$0</b>					
Minimum Order Quantity:			12 shirts with the same design/printing						
Cost difference if minimum quantity is not met:			\$100.00						
How far in advance must orders be placed?			3 weeks						
SHIRT TYPE	2 COLOR			3 COLOR			4 COLOR		
	YXS-YXL	AS-AXL	2XL-3XL	YXS-YXL	AS-AXL	2XL-3XL	YXS-YXL	AS-AXL	2XL-3XL
50/50 BLENDED SS WHITE	\$ 9.75	\$ 10.00	\$ 14.00	\$ 12.00	\$ 12.25	\$ 16.25	\$ 14.86	\$ 15.11	\$ 19.11
50/50 BLENDED SS ASH	\$ 9.75	\$ 10.00	\$ 14.00	\$ 12.00	\$ 12.25	\$ 16.25	\$ 14.86	\$ 15.11	\$ 19.11
50/50 BLENDED SS PRIMARY	\$ 9.75	\$ 10.00	\$ 14.00	\$ 12.00	\$ 12.25	\$ 16.25	\$ 14.87	\$ 15.11	\$ 19.11
100% POLYESTER PERFORMANCE WHITE	\$ 10.75	\$ 11.55	\$ 12.45	\$ 13.00	\$ 13.70	\$ 14.70	\$ 15.86	\$ 16.56	\$ 17.56
100% POLYESTER PERFORMANCE ASH	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
100% POLYESTER PERFORMANCE PRIMARY	\$ 10.75	\$ 11.55	\$ 12.45	\$ 13.00	\$ 13.70	\$ 14.70	\$ 15.86	\$ 16.56	\$ 17.56
50/50 BLENDED W/POCKET SS WHITE	NO BID	\$ 14.05	\$ 14.05	NO BID	\$ 16.30	\$ 16.30	NO BID	\$ 19.16	\$ 19.16
50/50 BLENDED W/POCKET SS ASH	NO BID	\$ 14.05	\$ 14.05	NO BID	\$ 16.30	\$ 16.30	NO BID	\$ 19.16	\$ 19.16
50/50 BLENDED W/POCKET SS PRIMARY	NO BID	\$ 14.05	\$ 14.05	NO BID	\$ 16.30	\$ 16.30	NO BID	\$ 19.16	\$ 19.16
50/50 BLENDED LS WHITE	NO BID	\$ 12.65	\$ 14.45	NO BID	\$ 14.90	\$ 16.70	NO BID	\$ 17.76	\$ 19.56
50/50 BLENDED LS ASH	NO BID	\$ 12.65	\$ 14.45	NO BID	\$ 14.90	\$ 16.70	NO BID	\$ 17.76	\$ 19.56
50/50 BLENDED LS PRIMARY	NO BID	\$ 12.65	\$ 14.45	NO BID	\$ 14.90	\$ 16.70	NO BID	\$ 17.76	\$ 19.56
LIGHT WEIGHT HOODED SWEATSHIRT WHITE	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
LIGHT WEIGHT HOODED SWEATSHIRT ASH	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
LIGHT WEIGHT HOODED SWEATSHIRT PRIMARY	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
HEAVY WEIGHT HOODED SWEATSHIRT WHITE	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
HEAVY WEIGHT HOODED SWEATSHIRT ASH	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
HEAVY WEIGHT HOODED SWEATSHIRT PRIMARY	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID



## PARKS & RECREATION DEPARTMENT T-SHIRT AND SWEATSHIRT BIDS

**BID OPENING: TUESDAY, NOVEMBER 19, 2019 - 2:00 P.M.**

NAME AND ADDRESS OF BIDDER: <u>Express Press, 1860 E. St. Louis St., Springfield, Missouri 65802</u>									
DESIGN/ART CHARGE: <u>\$0</u>				SCREEN CHARGE: <u>\$0</u>					
REORDER (ADD ON) CHARGE: <u>\$0</u>				SHIMMER/GLITTER CHARGE: <u>\$1.50</u>					
FOIL/METALLIC INK CHARGE: <u>\$1.50</u>				FULL SIZE BACK PRINT CHARGE: <u>\$0.75 +\$0.50 PER COLOR</u>					
SLEEVE PRINT CHARGE: <u>\$0.75</u>				DELIVERY CHARGE: <u>\$0</u>					
Minimum Order Quantity:			25						
Cost difference if minimum quantity is not met:			\$10.00 shipping fee						
How far in advance must orders be placed?			16 days						
SHIRT TYPE	2 COLOR			3 COLOR			4 COLOR		
	YXS-YXL	AS-AXL	XXL-XXXL	YXS-YXL	AS-AXL	XXL-XXL	YXS-YXL	AS-AXL	XXL-XXL
50/50 BLENDED SS WHITE	\$ 3.73	\$ 3.73	\$5.73/\$6.73	\$ 4.25	\$ 4.25	\$6.25/\$7.25	\$4.77	\$ 4.77	\$6.77/\$7.77
50/50 BLENDED SS ASH	\$ 3.73	\$ 3.73	\$5.73/\$6.74	\$ 4.25	\$ 4.25	\$6.25/\$7.26	\$4.77	\$ 4.77	\$6.77/\$7.78
50/50 BLENDED SS PRIMARY	\$ 3.73	\$ 3.73	\$5.73/\$6.75	\$ 4.25	\$ 4.25	\$6.25/\$7.27	\$4.77	\$ 4.77	\$6.77/\$7.79
100% POLYESTER PERFORMANCE WHITE	\$ 5.64	\$ 5.64	\$7.64/\$8.64	\$ 6.16	\$ 6.16	\$8.16/\$9.16	\$ 6.68	\$ 6.68	\$8.68/\$9.68
100% POLYESTER PERFORMANCE ASH	\$ 5.64	\$ 5.64	\$7.64/\$8.65	\$ 6.16	\$ 6.16	\$8.16/\$9.17	\$ 6.68	\$ 6.68	\$8.68/\$9.69
100% POLYESTER PERFORMANCE PRIMARY	\$ 5.64	\$ 5.64	\$7.64/\$8.66	\$ 6.16	\$ 6.16	\$8.16/\$9.18	\$ 6.68	\$ 6.68	\$8.68/\$9.70
50/50 BLENDED W/POCKET SS WHITE	NO BID	\$ 5.49	\$7.49/\$8.49	NO BID	\$ 5.49	\$7.49/\$8.49	NO BID	\$ 5.49	\$7.49/\$8.45
50/50 BLENDED W/POCKET SS ASH	NO BID	\$ 6.01	\$8.01/\$9.01	NO BID	\$ 6.01	\$8.01/\$9.01	NO BID	\$ 6.01	\$8.01/\$9.01
50/50 BLENDED W/POCKET SS PRIMARY	NO BID	\$ 6.53	\$8.53/\$9.53	NO BID	\$ 6.53	\$8.53/\$9.53	NO BID	\$ 6.53	\$8.53/\$9.53
50/50 BLENDED LS WHITE	NO BID	\$ 5.41	\$7.41/\$8.41	NO BID	\$ 5.41	\$7.41/\$8.41	NO BID	\$ 5.41	\$7.41/\$8.41
50/50 BLENDED LS ASH	NO BID	\$ 5.93	\$7.93/\$8.93	NO BID	\$ 5.93	\$7.93/\$8.93	NO BID	\$ 5.93	\$7.93/\$8.93
50/50 BLENDED LS PRIMARY	NO BID	\$ 6.45	\$8.45/\$9.45	NO BID	\$ 6.45	\$8.45/\$9.45	NO BID	\$ 6.45	\$8.45/\$9.45
LIGHT WEIGHT HOODED SWEATSHIRT WHITE	NO BID	\$ 11.78	\$13.78/\$14.78	NO BID	\$ 11.78	\$13.78/\$14.78	NO BID	\$ 11.78	\$13.78/\$14.78
LIGHT WEIGHT HOODED SWEATSHIRT ASH	NO BID	\$ 12.30	\$14.30/\$15.30	NO BID	\$ 12.30	\$14.30/\$15.30	NO BID	\$ 12.30	\$14.30/\$15.30
LIGHT WEIGHT HOODED SWEATSHIRT PRIMARY	NO BID	\$ 12.82	\$14.82/\$15.82	NO BID	\$ 12.82	\$14.82/\$15.82	NO BID	\$ 12.82	\$14.82/\$15.82
HEAVY WEIGHT HOODED SWEATSHIRT WHITE	NO BID	\$ 14.78	\$16.78/\$17.78	NO BID	\$ 14.78	\$16.78/\$17.78	NO BID	\$ 14.78	\$16.78/\$17.78
HEAVY WEIGHT HOODED SWEATSHIRT ASH	NO BID	\$ 14.78	\$16.78/\$17.79	NO BID	\$ 14.78	\$16.78/\$17.79	NO BID	\$ 14.78	\$16.78/\$17.79
HEAVY WEIGHT HOODED SWEATSHIRT PRIMARY	NO BID	\$ 14.78	\$16.78/\$17.80	NO BID	\$ 14.78	\$16.78/\$17.80	NO BID	\$ 14.78	\$16.78/\$17.80



## PARKS & RECREATION DEPARTMENT T-SHIRT AND SWEATSHIRT BIDS

**BID OPENING: TUESDAY, NOVEMBER 19, 2019 - 2:00 P.M.**

<b>NAME AND ADDRESS OF BIDDER:</b> <u>SP Designs, 1215 SE 10th St., Cape Coral, Florida 33990</u>									
<b>DESIGN/ART CHARGE:</b> <u>\$0</u>				<b>SCREEN CHARGE:</b> <u>\$0</u>					
<b>REORDER (ADD ON) CHARGE:</b> <u>\$0</u>				<b>SHIMMER/GLITTER CHARGE:</b> <u>N/A</u>					
<b>FOIL/METALLIC INK CHARGE:</b> <u>\$N/A</u>				<b>FULL SIZE BACK PRINT CHARGE:</b> <u>\$2.00</u>					
<b>SLEEVE PRINT CHARGE:</b> <u>\$1.25</u>				<b>DELIVERY CHARGE:</b> <u>\$0</u>					
<b>Minimum Order Quantity:</b>			12						
<b>Cost difference if minimum quantity is not met:</b>			\$0						
<b>How far in advance must orders be placed?</b>			14 days						
SHIRT TYPE	2 COLOR			3 COLOR			4 COLOR		
	YXS-YXL	AS-AXL	XXL-XXXL	YXS-YXL	AS-AXL	XXL-XXL	YXS-YXL	AS-AXL	XXL-XXL
50/50 BLENDED SS WHITE	\$ 3.86	\$ 3.86	\$4.96/\$5.96	\$ 4.72	\$ 4.72	\$5.72/\$6.75	\$ 5.58	\$ 5.58	\$6.58/\$7.58
50/50 BLENDED SS ASH	\$ 3.96	\$ 3.96	\$5.06/\$6.16	\$ 4.82	\$ 4.82	\$5.82/\$6.85	\$ 5.98	\$ 5.98	\$6.98/\$7.98
50/50 BLENDED SS PRIMARY	\$ 4.06	\$ 4.06	\$5.16/\$6.26	\$ 4.92	\$ 4.92	\$5.92/\$6.98	\$ 6.15	\$ 6.15	\$7.15/\$8.15
100% POLYESTER PERFORMANCE WHITE	\$ 4.96	\$ 4.96	\$5.96/\$6.96	\$ 5.82	\$ 5.82	\$6.82/\$7.82	\$ 6.72	\$ 6.72	\$7.72/\$8.72
100% POLYESTER PERFORMANCE ASH	\$ 4.96	\$ 4.96	\$5.96/\$6.97	\$ 5.82	\$ 5.82	\$6.82/\$7.83	\$ 6.72	\$ 6.72	\$7.72/\$8.73
100% POLYESTER PERFORMANCE PRIMARY	\$ 4.96	\$ 4.96	\$5.96/\$6.98	\$ 5.82	\$ 5.82	\$6.82/\$7.84	\$ 6.72	\$ 6.72	\$7.72/\$8.74
50/50 BLENDED W/POCKET SS WHITE	NO BID	\$ 6.00	\$7.54/\$7.74	NO BID	\$ 6.90	\$8.54/\$9.80	NO BID	\$ 7.80	\$9.44/\$10.80
50/50 BLENDED W/POCKET SS ASH	NO BID	\$ 6.10	\$7.74/\$7.90	NO BID	\$ 7.00	\$8.64/\$9.90	NO BID	\$ 7.90	\$9.54/\$10.90
50/50 BLENDED W/POCKET SS PRIMARY	NO BID	\$ 6.20	\$7.84/\$8.00	NO BID	\$ 7.10	\$8.94/\$10.00	NO BID	\$ 8.00	\$9.54/\$11.00
50/50 BLENDED LS WHITE	\$ 5.96	\$ 5.96	\$7.06/\$8.06	\$ 6.82	\$ 6.82	\$7.38/\$8.38	\$ 7.72	\$ 7.72	\$8.72/\$9.79
50/50 BLENDED LS ASH	\$ 6.06	\$ 6.06	\$7.16/\$8.16	\$ 6.92	\$ 6.92	\$7.92/\$8.99	\$ 7.82	\$ 7.82	\$8.82/\$9.89
50/50 BLENDED LS PRIMARY	\$ 6.16	\$ 6.16	\$7.26/\$8.26	\$ 7.02	\$ 7.02	\$8.02/\$9.22	\$ 7.92	\$ 7.92	\$8.92/\$9.99
LIGHT WEIGHT HOODED SWEATSHIRT WHITE	NO BID	\$ 11.25	\$13.75/\$15.75	NO BID	\$ 12.15	\$14.65/\$17.25	NO BID	\$ 13.05	\$15.55/\$17.55
LIGHT WEIGHT HOODED SWEATSHIRT ASH	NO BID	\$ 11.25	\$13.75/\$15.75	N/A	\$ 12.15	\$14.65/\$17.25	NO BID	\$ 13.05	\$15.55/\$17.55
LIGHT WEIGHT HOODED SWEATSHIRT PRIMARY	NO BID	\$ 11.79	\$15.79/\$19.79	N/A	\$ 12.99	\$16.99/\$20.99	NO BID	\$ 13.05	\$15.55/\$17.55
HEAVY WEIGHT HOODED SWEATSHIRT WHITE	NO BID	\$ 12.65	\$15.00/\$17.75	NO BID	\$ 12.65	\$15.00/\$17.75	NO BID	\$ 12.65	\$15.00/\$17.75
HEAVY WEIGHT HOODED SWEATSHIRT ASH	NO BID	\$ 12.65	\$15.00/\$17.75	NO BID	\$ 16.75	\$20.75/\$24.75	NO BID	\$ 12.65	\$15.00/\$17.75
HEAVY WEIGHT HOODED SWEATSHIRT PRIMARY	NO BID	\$ 12.65	\$15.00/\$17.75	NO BID	\$ 16.75	\$20.75/\$24.75	NO BID	\$ 12.65	\$15.00/\$17.75

## **INTEROFFICE MEMORANDUM**

To: DARON HALL  
CITY MANAGER

From: KIM VOGEL  
DIRECTOR OF PARKS AND RECREATION

CC: TAMMY NAGEL  
CITY CLERK

Date: DECEMBER 4, 2019

Subject: Agenda Item – December 10, 2019  
Farmers' Market Advisory Board Appointment - Vendor

---

The Farmers' Market Advisory Boards has one opening for a vendor to fill the unexpired term of Megan Costantini. Matt DeMoss is the only vendor that has applied for this position.

In this regard will you please place an item on the December 10, 2019 City Commission agenda. Action necessary will be to appoint Matt DeMoss to the Farmers' Market Advisory Board representing the vendors and filling an unexpired term from January 1, 2020 to December 31, 2021.

If you have questions, please do not hesitate to contact me.





RECEIVED

DEC 04 2019

Pittsburg City Clerk

## Farmers Market Advisory Board

### APPLICATION FOR APPOINTMENT

*Note: Your application will be copied for the City Commission and made available to the press and public*

Name: Matthew DeMoss

Home Address: 601 S Mt. Carmel RD, FRONTENAC, KS 66763

Mailing Address: Same

Occupation: Butcher

Business Address: Same

Home Telephone: (620) 704-1369

Business Telephone: Same

E-mail: matt@meatshedks.com

Are you a resident of Pittsburg? No If yes, how long have you lived in Pittsburg: \_\_\_\_\_

Current occupation (within last 12 months): Business owner, butcher

Business interest in the last 12 months: Continued growth of Pittsburg Area commerce and community

Previous Committee/Commission Experience: observer

Education/Experience: A resume may be attached containing this and any other information that would be helpful in evaluating your application. Undergrad and two

grad degrees from PSU in the field of education

Professional and/or community service activities: Member of the Pittsburg  
Farmer's Market for 4 years

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute: I hope to see the market

continue to grow and my business be a  
contributing factor to that growth.

Area of representation (please circle all that could apply):

☒ Vendor at Pittsburg's market

☐ Live Well Crawford County/Eat Well

☐ Growing Growers at C-TEC

☐ K-State Research and Extension

☐ Downtown Representative

The Farmers Market Advisory Board meets at the All Aboard Center (216 North Broadway) at 8:30 a.m. on the 3<sup>rd</sup> Thursday of each month. Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

**\* Please plan to attend the December 10<sup>th</sup>, 2019, Pittsburg City Commission Meeting (5:30 p.m. at the Law Enforcement Center – 201 North Pine in Pittsburg). Appointments to the Farmers Market Advisory Board will be made by the City Commission during this meeting.**

Signature of Applicant: Matt QuMos

Date: 12/4/19

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620)230-5532 or by email at [tammy.nagel@pittks.org](mailto:tammy.nagel@pittks.org).

Please return your completed application on or before November 26<sup>th</sup>, 2019, to:

City of Pittsburg  
Attn: City Clerk  
PO Box 688  
Pittsburg, KS 66762

## **INTEROFFICE MEMORANDUM**

To: DARON HALL  
CITY MANAGER

From: KIM VOGEL  
DIRECTOR OF PARKS AND RECREATION

CC: TAMMY NAGEL  
CITY CLERK

Date: DECEMBER 4, 2019

Subject: Agenda Item – December 10, 2019  
Active Transportation Advisory Board Appointment

---

The Active Transportation Advisory Board has one opening to fill the unexpired term of Stacey Bacon, representing the Health Care Industry.

In this regard will you please place an item on the December 10, 2019 City Commission agenda. Action necessary will be to appoint 1 member to the Active Transportation Advisory Board filling an unexpired term from January 1, 2020 to December 31, 2020.

If you have questions, please do not hesitate to contact me.



## Active Transportation Advisory Board

### APPLICATION FOR APPOINTMENT

*Note: Your application will be copied for the City Commission and made available to the press and public*

Name: Debra L. Anthony

Home Address: 508 N. Olive, Pittsburg, KS 66762

Mailing Address: Same as ↑

Occupation: RN

Business Address: \_\_\_\_\_

<sup>PH</sup> Home Telephone: Cell - 620-202-1192

<sup>work</sup> Business Telephone: 620-231-3200

E-mail: MICTAnthony@hotmail.com <sup>work - danthony@</sup>  
crawfordcohd.org

Are you a resident of Pittsburg? yes If yes, how long have you lived in Pittsburg: 4 months - Worked

Current occupation (within last 12 months): RN in Pittsburg for  
the past 5 years

Business interest in the last 12 months: none

Previous Committee/Commission Experience: Live Well Crawford County -  
co-chair, Crawford County ATAB Secretary, Crawford  
County Community Coalition Member.

Education/Experience: A resume may be attached containing this and any other information what would be helpful in evaluating your application. Pratt Community College -  
Associates Degree - Registered Nurse - 2010, Coffeyville Community  
College Paramedic Program - Worked as a paramedic - 1994 - 2010.



Professional and/or community service activities: Volunteer trail maintenance,  
Volunteer for church activities

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute: Physical activity is an essential part of  
a healthy lifestyle. It is important to create an environment  
that provides safe routes for all forms of active transportation,

Area of representation (please circle all that apply):

Resident of NE quadrant

Resident of NW quadrant

Resident of SE quadrant

Resident of SW quadrant

Health care industry

Disability advocate

Member of a non-profit organization promoting healthy lifestyles in the Pittsburg area

The Active Transportation Advisory Board meets at Noon on the first Tuesday of each month at City Hall. Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

**\* Please plan to attend the December 10<sup>th</sup>, 2019, Pittsburg City Commission Meeting (5:30 p.m. at the Law Enforcement Center – 201 North Pine in Pittsburg). Appointments to the Active Transportation Advisory Board will be made by the City Commission during this meeting.**

Signature of Applicant: Debra L. Ant

Date: 09/10/2019

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620)230-5532 or by email at [tammy.nagel@pittks.org](mailto:tammy.nagel@pittks.org).

Please return your completed application on or before November 26<sup>th</sup>, 2019, to:

City of Pittsburg  
Attn: City Clerk  
PO Box 688  
Pittsburg, KS 66762

## Interoffice Memorandum

TO: DARON HALL  
City Manager

FROM: DEXTER NEISLER  
Building Official/Zoning Administrator

DATE: December 5, 2019

SUBJECT: Agenda Item – December 10, 2019  
Appointment to the Building Code Board of Appeals/Building Trade Review Board

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The term of Brent Linder as a Master Electrician serving on the Building Code Board of Appeals/Building Trade Review Board will expire on December 31<sup>st</sup>, 2019. The Building Code Board of Appeals/Building Trade Review Board must have an architect, an engineer, a licensed master plumber, a licensed master electrician, a licensed master mechanical contractor, a licensed builder and a general lay member as members.

In soliciting individuals who might be interested in serving as Master Electricians on the Building Code Board of Appeals/Building Trade Review Board, Brent Linder submitted his application.

In this regard, would you please place this item on the agenda for the City Commission meeting scheduled for Tuesday, December 10, 2019. Action being requested is re-appointment of Mr. Linder to serve a term effective January 1, 2020 and to expire December 31<sup>st</sup>, 2022.

If you have any questions concerning this matter, please do not hesitate to contact me.



**Building Code Board of Appeals /  
Building Trades Review Board**

**APPLICATION FOR APPOINTMENT**

*Note: Your application will be copied for the City Commission  
and made available to the press and public*

RECEIVED

NOV 26 2019

Pittsburg City Clerk

Name: BRENT LINDER

Home Address: 113 W PARK

Mailing Address: PITTSBURG, KS 66762

Occupation: MASTER ELECTRICIAN

Business Address: PO BOX 478

Home Telephone: 620-404-8350

Business Telephone: 620-404-8350

E-mail: BRENTSELECTRIC@GMAIL.COM

Are you a resident of Pittsburg? YES If yes, how long have you lived in Pittsburg: 1971

Current occupation (within last 12 months): BRENT'S ELECTRIC

Business interest in the last 12 months: SEMI-RETIRED

Previous Committee/Commission Experience: BUILDING TRADES  
REVIEW BOARD MEMBER

Education/Experience: A resume may be attached containing this and any other information  
that would be helpful in evaluating your application. LICENSED ELECTRICIAN  
SINCE 1968

Professional and/or community service activities: PREVIOUS OWNER of  
BRENT'S ELECTRIC

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute: DOING MY PART IN ASSURING  
QUALITY TRADESMEN IN PITTSBURG, KS

Area of representation (please circle all that apply):

☒ Licensed master electrician

☐ Licensed master plumber

☐ Licensed master mechanical

☐ Professional Engineer

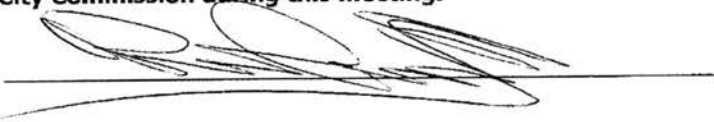
☐ Professional Architect

☐ Building Contractor

☐ Lay Member

The Building Code Board of Appeals / Building Trades Review Board meets on an as-needed basis. Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

**\* Please plan to attend the December 10<sup>th</sup>, 2019, Pittsburg City Commission Meeting (5:30 p.m. at the Law Enforcement Center – 201 North Pine in Pittsburg). Appointments to the Building Code Board of Appeals / Building Trades Review Board will be made by the City Commission during this meeting.**

Signature of Applicant: 

Date: 11-25-2019

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620)230-5532 or by email at [ammy.nage@pksdks.org](mailto:ammy.nage@pksdks.org).

Please return your completed application on or before November 26<sup>th</sup>, 2019, to:

City of Pittsburg  
Attn: City Clerk  
PO Box 688  
Pittsburg, KS 66762



## Interoffice Memorandum

TO: DARON HALL  
City Manager

FROM: DEXTER NEISLER  
Building Official/Zoning Administrator

DATE: December 5, 2019

SUBJECT: Agenda Item – December 10, 2019  
Appointment to the Planning Commission/Board of Zoning Appeals

---

The first term of Mike Wilber as a member of the Planning Commission/Board of Zoning Appeals expires on December 31<sup>st</sup>, 2019. The second term of Bob Gilmore as a member of the Planning Commission/Board of Zoning Appeals also expires on December 31<sup>st</sup>, 2019.

Mike Wilber is eligible to be elected to serve a second term on the Planning Commission/Board of Zoning Appeals. Mr. Wilber has been an active and valued member of the Planning Commission/Board of Zoning Appeals. He was elected by his peers to serve as Chairperson for this past year.

In soliciting individuals who might be interested in serving on the Commission to fill the expired term of Mr. Gilmore, Derek Heikes has indicated he would be interested in serving. Mr. Heikes is a local business owner and has been a vital asset to the restoration of the downtown area.

In this regard, would you please place this item on the agenda for the City Commission meeting scheduled for Tuesday, December 10, 2019. Action being requested is re-appointment of Mr. Wilber to serve a term effective January 1, 2020 and to expire December 31<sup>st</sup>, 2022 and the appointment of Mr. Heikes to serve a term effective January 1, 2020 and to expire December 31<sup>st</sup>, 2022.

If you have any questions concerning this matter, please do not hesitate to contact me.



RECEIVED

NOV 21 2019

Pittsburg City Clerk

## Board of Zoning Appeals / Planning Commission

### APPLICATION FOR APPOINTMENT

*Note: Your application will be copied for the City Commission and made available to the press and public*

Name: MICHAEL WILBER

Home Address: 1139 E HWY 160, PITTSBURG KS 66762

Mailing Address: \_\_\_\_\_

Occupation: COMMERCIAL LOAN OFFICER

Business Address: 801 S. BROADWAY PITTSBURG KS 66762

Home Telephone: 620-687-6638

Business Telephone: 620-232-5744

E-mail: MWILBER@LABETTEBANK.COM

Are you a resident of Pittsburg? X If yes, how long have you lived in Pittsburg: 32 yrs

Current occupation (within last 12 months): SAME

Business interest in the last 12 months: \_\_\_\_\_

Previous Committee/Commission Experience: 2 YEARS PLANNING + ZONING

Education/Experience: A resume may be attached containing this and any other information that would be helpful in evaluating your application. PITTSBURG STATE 1987-1992

PLAYED FOOTBALL FOR PITT STATE, WORKED IN MEDICAL FIELD FOR 20+ YEARS. THEN TRANSITIONED TO BANKING THE LAST 7 YEARS.

Professional and/or community service activities: BOARD MEMBER FOR 1<sup>ST</sup> CHURCH  
OF THE NAZARENE 15 + YRS

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute: PITTSBURG HAS BEEN A GROWING COMMUNITY  
OVER THE PAST FEW YEARS. I WANT TO HELP WITH THE GROWTH + UPDATE  
OLD REGULATIONS

The Board of Zoning Appeals / Planning Commission meets at the Law Enforcement Center (201 North Pine) at 5:30 p.m. on the 4<sup>th</sup> Monday of each month. Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

**\* Please plan to attend the December 10<sup>th</sup>, 2019, Pittsburg City Commission Meeting (5:30 p.m. at the Law Enforcement Center – 201 North Pine in Pittsburg). Appointments to the Board of Zoning Appeals / Planning Commission will be made by the City Commission during this meeting.**

Signature of Applicant: Wm. David Wiele

Date: 11-21-19

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620)230-5532 or by email at [tammy.nagel@pittks.org](mailto:tammy.nagel@pittks.org).

Please return your completed application on or before November 26<sup>th</sup>, 2019, to:

City of Pittsburg  
Attn: City Clerk  
PO Box 688  
Pittsburg, KS 66762



RECEIVED  
NOV 25 2019  
Pittsburg City Clerk

## Board of Zoning Appeals / Planning Commission

### APPLICATION FOR APPOINTMENT

*Note: Your application will be copied for the City Commission and made available to the press and public*

Name: Derek Heikes

Home Address: 912 N Broadway Pittsburg KS

Mailing Address: 912 N Broadway

Occupation: Owner and operator of Heikes Masonry + Restoration

Business Address: 914 N Broadway Pittsburg KS

Home Telephone: 620 - 249 - 7231

Business Telephone: 620 - 249 - 7231

E-mail: not set up yet

Are you a resident of Pittsburg? ☒ If yes, how long have you lived in Pittsburg: 1 year  
out side of town for 26 years

Current occupation (within last 12 months): Business operator

Business interest in the last 12 months: The restoration of our  
downtown

Previous Committee/Commission Experience: None but willing to  
listen and learn

Education/Experience: A resume may be attached containing this and any other information that would be helpful in evaluating your application. \_\_\_\_\_

Professional and/or community service activities: \_\_\_\_\_


Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute: \_\_\_\_\_

*We have good people making good things happen within our city and I would like to be a part of the process*

The Board of Zoning Appeals / Planning Commission meets at the Law Enforcement Center (201 North Pine) at 5:30 p.m. on the 4<sup>th</sup> Monday of each month. Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

**\* Please plan to attend the December 10<sup>th</sup>, 2019, Pittsburg City Commission Meeting (5:30 p.m. at the Law Enforcement Center – 201 North Pine in Pittsburg). Appointments to the Board of Zoning Appeals / Planning Commission will be made by the City Commission during this meeting.**

Signature of Applicant: \_\_\_\_\_



Date: \_\_\_\_\_

*11-22-19*

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620)230-5532 or by email at [tammy.nagel@pittks.org](mailto:tammy.nagel@pittks.org).

Please return your completed application on or before November 26<sup>th</sup>, 2019, to:

City of Pittsburg  
Attn: City Clerk  
PO Box 688  
Pittsburg, KS 66762

VENDOR SET: 99 City of Pittsburg, KS

BANK: \* ALL BANKS

DATE RANGE:11/20/2019 THRU 12/03/2019

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0175	REGISTER OF DEEDS							
0175	REGISTER OF DEEDS							
	M-CHECK	UNPOST	V 12/02/2019			185890		21.00CR
	C-CHECK		V 11/27/2019			185980		
	C-CHECK		V 11/27/2019			185991		
	C-CHECK		V 11/27/2019			185992		

## \* \* T O T A L S \* \*

NO

INVOICE AMOUNT

DISCOUNTS

CHECK AMOUNT

REGULAR CHECKS:

0

0.00

0.00

0.00

HAND CHECKS:

0

0.00

0.00

0.00

DRAFTS:

0

0.00

0.00

0.00

EFT:

0

0.00

0.00

0.00

NON CHECKS:

0

0.00

0.00

0.00

VOID CHECKS:

4 VOID DEBITS

0.00

VOID CREDITS

21.00CR

21.00CR

0.00

TOTAL ERRORS: 0

VENDOR SET: 99	BANK:	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			4	21.00CR	0.00	0.00
BANK:		TOTALS:	4	21.00CR	0.00	0.00

VENDOR SET: 99 City of Pittsburgh, KS

BANK: 80144 BMO HARRIS BANK

DATE RANGE:11/20/2019 THRU 12/03/2019

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0026	STANDARD INSURANCE COMPANY	D	12/02/2019			000000		1,644.79
0321	KP&F	D	12/02/2019			000000		46,738.60
0728	ICMA	D	11/29/2019			000000		660.00
1050	KPERS	D	12/02/2019			000000		41,407.68
3079	COMMERCE BANK	D	11/26/2019			000000		47,752.74
4520	ETS CORPORATION	D	12/02/2019			000000		8,838.25
5677	BANK OF AMERICA, INC	D	12/03/2019			000000		2,815.82
6415	GREAT WEST TANDEM KPERS 457	D	12/02/2019			000000		4,629.83
7111	RLI	N	11/22/2019			000000		
7290	DELTA DENTAL OF KANSAS INC	D	11/22/2019			000000		990.60
7290	DELTA DENTAL OF KANSAS INC	D	11/29/2019			000000		2,742.00
7877	CORESOURCE	D	11/21/2019			000000		30,807.56
7877	CORESOURCE	D	11/29/2019			000000		32,923.91
8051	AFLAC GROUP INSURANCE	D	11/22/2019			000000		3,056.08
6740	ED M FELD EQUIPMENT COMPANY, I	E	11/25/2019			006515		2,670.70
0046	ETTINGERS OFFICE SUPPLY	E	11/25/2019			006516		646.28
0055	JOHN'S SPORT CENTER, INC.	E	11/25/2019			006517		207.00
0073	K P & P INC	E	11/25/2019			006518		90.00
0087	FORMS ONE, LLC	E	11/25/2019			006519		145.12
0101	BUG-A-WAY INC	E	11/25/2019			006520		400.00
0105	PITTSBURG AUTOMOTIVE	E	11/25/2019			006521		432.12
0109	RANDY VILELA TRUCKING & HAULIN	E	11/25/2019			006522		3,340.00

VENDOR SET: 99 City of Pittsburg, KS

BANK: 80144 BMO HARRIS BANK

DATE RANGE:11/20/2019 THRU 12/03/2019

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0112	MARRONES INC	E	11/25/2019			006523		98.84
0117	THE MORNING SUN	E	11/25/2019			006524		30.68
0142	HECKERT CONSTRUCTION CO INC	E	11/25/2019			006525		3,525.48
0207	PEPSI-COLA BOTTLING CO OF PITT	E	11/25/2019			006526		82.10
0272	BO'S 1 STOP INC	E	11/25/2019			006527		2,581.40
0276	JOE SMITH COMPANY, INC.	E	11/25/2019			006528		790.38
0286	R & R PRODUCTS INC	E	11/25/2019			006529		13.88
0294	COPY PRODUCTS, INC.	E	11/25/2019			006530		1,319.62
0335	CUSTOM AWARDS, LLC	E	11/25/2019			006531		454.03
0525	3M	E	11/25/2019			006532		603.00
0577	KANSAS GAS SERVICE	E	11/25/2019			006533		30.80
0709	PURVIS INDUSTRIES LLC	E	11/25/2019			006534		574.77
0746	CDL ELECTRIC COMPANY INC	E	11/25/2019			006535		1,767.27
0785	REDICO INDUSTRIAL SUPPLY INC	E	11/25/2019			006536		92.50
0823	TOUCHTON ELECTRIC INC	E	11/25/2019			006537		39.00
1033	BOLLINGER GROUP, LLC	E	11/25/2019			006538		100.00
1478	KANSASLAND TIRE #1828	E	11/25/2019			006539		720.80
1792	B&L WATERWORKS SUPPLY, LLC	E	11/25/2019			006540		255.00
1875	CITY DIRECTORIES	E	11/25/2019			006541		320.00
2025	SOUTHERN UNIFORM & EQUIPMENT L	E	11/25/2019			006542		486.95
2186	PRODUCERS COOPERATIVE ASSOCIAT	E	11/25/2019			006543		407.20
3192	MUNICIPAL CODE CORP	E	11/25/2019			006544		677.60



VENDOR SET: 99 City of Pittsburg, KS

BANK: 80144 BMO HARRIS BANK

DATE RANGE:11/20/2019 THRU 12/03/2019

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
3261	PITTSBURG AUTO GLASS	E	11/25/2019			006545		35.00
5552	NATIONAL SIGN CO INC	E	11/25/2019			006546		1,006.81
5640	WELLPATH LLC	E	11/25/2019			006547		54.00
5855	SHRED-IT US JV LLC	E	11/25/2019			006548		210.04
6341	INDUSTRIAL SEALING & LUBRICATI	E	11/25/2019			006549		577.60
6402	BEAN'S TOWING & AUTO BODY	E	11/25/2019			006550		1,366.00
6480	HD CONSTRUCTION SUPPLY, LTD	E	11/25/2019			006551		15,631.50
6528	GALE GROUP/CENGAGE	E	11/25/2019			006552		204.74
6595	AMAZON.COM, INC	E	11/25/2019			006553		10,213.69
7028	MATTHEW L. FRYE	E	11/25/2019			006554		400.00
7038	SIGNET COFFEE ROASTERS	E	11/25/2019			006555		128.35
7162	TIMOTHY JOSEPH ANDERSON	E	11/25/2019			006556		15.00
7191	ANDREW TRACTOR WORKS LLC	E	11/25/2019			006557		788.57
7407	LIMELIGHT MARKETING LLC	E	11/25/2019			006558		675.00
7479	MID-AMERICA VALVE & EQUIPMENT	E	11/25/2019			006559		285.00
7655	HW ACQUISITIONS, PA	E	11/25/2019			006560		2,306.80
7661	LOGAN WENDT	E	11/25/2019			006561		282.00
7735	ELIZABETH KING	E	11/25/2019			006562		10.00
7749	CHARLIE PHILLIPS	E	11/25/2019			006563		11.00
7758	MR PUMP LLC	E	11/25/2019			006564		60,797.00
8079	GWG JOPLIN, LLC	E	11/25/2019			006565		40.00
5340	COMMERCE BANK TRUST	E	11/27/2019			006566		30,426.46

VENDOR SET: 99 City of Pittsburg, KS

BANK: 80144 BMO HARRIS BANK

DATE RANGE:11/20/2019 THRU 12/03/2019

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0748	CONRAD FIRE EQUIPMENT	E	12/02/2019			006567		46.06
7452	ARMA MEADOWS, LP	E	12/02/2019			006568		1,088.00
0044	CRESTWOOD COUNTRY CLUB	E	12/02/2019			006569		609.00
0046	ETTINGERS OFFICE SUPPLY	E	12/02/2019			006570		548.07
0101	BUG-A-WAY INC	E	12/02/2019			006571		10.00
0105	PITTSBURG AUTOMOTIVE	E	12/02/2019			006572		86.45
0109	RANDY VILELA TRUCKING & HAULIN	E	12/02/2019			006573		4,460.00
0112	MARRONES INC	E	12/02/2019			006574		96.47
0181	INGRAM LIBRARY SERVICES	E	12/02/2019			006575		24.56
0207	PEPSI-COLA BOTTLING CO OF PITT	E	12/02/2019			006576		62.30
0276	JOE SMITH COMPANY, INC.	E	12/02/2019			006577		254.25
0292	UNIFIRST CORPORATION	E	12/02/2019			006578		53.60
0294	COPY PRODUCTS, INC.	E	12/02/2019			006579		107.70
0478	VIETTI AUTO BODY INC	E	12/02/2019			006580		1,000.00
0585	MOLLE MC AUTOMOTIVE INC	E	12/02/2019			006581		180.92
0597	CORNEJO & SONS LLC	E	12/02/2019			006582		214.51
0686	CARTER-WATERS LLC	E	12/02/2019			006583		318.07
0746	CDL ELECTRIC COMPANY INC	E	12/02/2019			006584		10,629.47
1733	BMI, INC	E	12/02/2019			006585		150.00
3114	PATRICIA BURLESON	E	12/02/2019			006586		2,453.28
3668	MID AMERICA PROPERTIES OF PITT	E	12/02/2019			006587		570.00
4307	HENRY KRAFT, INC.	E	12/02/2019			006588		334.81

VENDOR SET: 99 City of Pittsburg, KS

BANK: 80144 BMO HARRIS BANK

DATE RANGE:11/20/2019 THRU 12/03/2019

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
4354	LIFESTYLE LEASING INC	E	12/02/2019			006589		1,935.00
4452	RYAN INSURANCE, LLC	E	12/02/2019			006590		33.00
4967	MICHAEL D. SOURS	E	12/02/2019			006591		450.00
6198	CHARLES HOSMAN	E	12/02/2019			006592		1,500.00
6203	THE SOUTHWEST PAPER CO INC	E	12/02/2019			006593		286.00
6394	KEVIN R. HALL	E	12/02/2019			006594		175.00
7038	SIGNET COFFEE ROASTERS	E	12/02/2019			006595		50.75
7167	MAILFINANCE, INC	E	12/02/2019			006596		345.93
7667	BRENT'S ELECTRIC, LLC	E	12/02/2019			006597		315.91
7799	SHELLYS CATERING LLC	E	12/02/2019			006598		250.00
8119	ALLGEIER, MARTIN AND ASSOCIATE	E	12/02/2019			006599		12,800.00
8152	RIDGECREST PRODUCTS, INC.	E	12/02/2019			006600		1,529.50
8184	THIRTEENTH FLLO LLC	E	12/02/2019			006601		2,400.00
6088	1ST DUE EMERGENCY RESPONSE SOL	R	11/22/2019			185938		296.72
6154	4 STATE MAINTENANCE SUPPLY INC	R	11/22/2019			185939		117.14
2876	A-PLUS DRY CLEANERS	R	11/22/2019			185940		597.50
5966	BERRY COMPANIES, INC.	R	11/22/2019			185941		457.97
8147	CHEM-AQUA, INC.	R	11/22/2019			185942		395.00
5283	CLASS LTD	R	11/22/2019			185943		44.10
0748	CONRAD FIRE EQUIPMENT	R	11/22/2019			185944		284.84
4263	COX COMMUNICATIONS KANSAS LLC	R	11/22/2019			185945		25.21
0095	CRAWFORD COUNTY TREASURER	R	11/22/2019			185946		350.12

VENDOR SET: 99 City of Pittsburg, KS

BANK: 80144 BMO HARRIS BANK

DATE RANGE:11/20/2019 THRU 12/03/2019

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1	DEVENA, AMBER	R	11/22/2019			185947		17.19
4636	EVERGY KANSAS CENTRAL INC. (HA	R	11/22/2019			185948		262.68
1108	EVERGY KANSAS CENTRAL INC	R	11/22/2019			185949		2,934.90
6358	FIREX, INC.	R	11/22/2019			185950		20.00
6923	HUGO'S INDUSTRIAL SUPPLY INC	R	11/22/2019			185951		268.20
7651	K & D'S LIQUORS, LLC	R	11/22/2019			185952		328.82
7414	KANSAS GAS SERVICE (ESG)	R	11/22/2019			185953		135.00
7190	LEXISNEXIS RISK DATA MANAGEMEN	R	11/22/2019			185954		381.92
7938	ROSANO DEL PILAR MENDEZ	R	11/22/2019			185955		50.00
7151	TOTALFUNDS	R	11/22/2019			185956		500.00
1	OUELLETTE, ANDREW	R	11/22/2019			185957		210.62
6028	PAWPRINTS ON THE HEARTLAND	R	11/22/2019			185958		250.00
6697	PITTSBURG EMERGENCY PHYSICIAN,	R	11/22/2019			185959		74.59
6571	ROUTE 66 ELECTRIC, LLC	R	11/22/2019			185960		1,589.21
7982	DACK SANBORN	R	11/22/2019			185961		210.00
0188	SECRETARY OF STATE	R	11/22/2019			185962		25.00
0188	SECRETARY OF STATE	R	11/22/2019			185963		25.00
8183	TOAST, LLC	R	11/22/2019			185964		775.00
7442	UNIFIED SCHOOL DISTRICT #250-C	R	11/22/2019			185965		5,882.58
1	VANHOUTEN, CHELSEA	R	11/22/2019			185966		210.00
3069	VIA CHRISTI PROFESSIONAL SERVI	R	11/22/2019			185967		216.60
1	WEEKS, GEORGE	R	11/22/2019			185968		268.62

VENDOR SET: 99 City of Pittsburg, KS  
BANK: 80144 BMO HARRIS BANK  
DATE RANGE:11/20/2019 THRU 12/03/2019

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
5561	AT&T MOBILITY	R	11/27/2019			185974		131.20
1616	CITY OF PITTSBURG	R	11/27/2019			185975		100.00
1616	CITY OF PITTSBURG	R	11/27/2019			185976		100.00
4636	EVERGY KANSAS CENTRAL INC. (HA	R	11/27/2019			185977		503.18
1108	EVERGY KANSAS CENTRAL INC	R	11/27/2019			185978		106.75
6358	FIREX, INC.	R	11/27/2019			185979		1,072.00
6923	HUGO'S INDUSTRIAL SUPPLY INC	R	11/27/2019			185981		23.19
0380	KANSAS DEPARTMENT OF REVENUE	R	11/27/2019			185982		425.00
6429	KANSAS RV PARKS & TRAVEL INC	R	11/27/2019			185983		154.00
7903	TAMMY L KLENKLEN	R	11/27/2019			185984		120.00
7945	LUCKY-BUT LAWN CARE, LLC	R	11/27/2019			185985		82.00
1712	CHUCK MUNSELL	R	11/27/2019			185986		108.99
7016	PROSEAL, INC	R	11/27/2019			185987		121,594.20
6372	SATTERLEE MECHANICAL CONTRACTI	R	11/27/2019			185988		15,580.00
6260	TRANE	R	11/27/2019			185989		695.00
2350	WCA WASTE SYSTEMS INC	R	11/27/2019			185990		1,099.88

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	47	159,099.92	0.00	159,099.92
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	13	225,007.86	0.00	225,007.86
EFT:	87	193,735.69	0.00	193,735.69
NON CHECKS:	1	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS	0.00	
		VOID CREDITS	0.00	
			0.00	

TOTAL ERRORS: 0

VENDOR SET: 99 City of Pittsburg, KS  
BANK: 80144 BMO HARRIS BANK  
DATE RANGE:11/20/2019 THRU 12/03/2019

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
			NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT		
VENDOR SET: 99	BANK: 80144	TOTALS:	148	577,843.47	0.00	577,843.47		
BANK: 80144	TOTALS:		148	577,843.47	0.00	577,843.47		
REPORT TOTALS:			148	577,843.47	0.00	577,843.47		

Passed and approved this 10<sup>th</sup> day of December, 2019.

---

, Mayor

ATTEST:

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Tammy Nagel, City Clerk



## Memorandum

TO: Daron Hall, City Manager

FROM: Blake Benson, Economic Development Director

DATE: December 4, 2019

SUBJECT: December 10, 2019 Agenda Item  
John Fleske request

---

The City's Land Bank recently received the former Mike's New & Used property at 716 North Broadway. The property is severely dilapidated and is set to be demolished.

This demolition will require the neighboring property owner, John Fleske, to reinforce the northern wall on the Buddy's Home Furnishings location at 710 North Broadway, as this wall will now be exposed. Mr. Fleske has requested the City cost-share in this effort, as the property being demolished is owned by the Land Bank.

Mr. Fleske has received a bid from Tri-State Construction in the amount of \$18,720. At its December 4 meeting, the Economic Development Advisory Committee (EDAC) considered Mr. Fleske's request and recommended allocating \$9,360 to support this project. The EDAC also stipulated that the work would need to conform to existing Pittsburgh downtown design standards.

Please place this item on the agenda for the City Commission meeting scheduled for Tuesday, December 10, 2019. Action being requested is approval or denial of the EDAC recommendation and, if approved, authorize the Mayor to sign the appropriate documents.





PROPOSAL#

204-19

TRI-STATE BUILDING & SUPPLY CO., INC.  
816 E JEFFERSON  
PITTSBURG, KS 66762  
PHONE (620) 231-5260

DATE: 11/25/19  
JOB NAME: Buddy's Wall Panels

We hereby propose to furnish and install material, labor or equipment as listed below per the scope of work in accordance with the specifications of the project as listed below.

PAYMENT TERMS: Payments are due within 10 days upon completion of Work.

All materials are guaranteed to be as specified below and installed in a timely manner while maintaining the highest quality of workmanship. Any alteration or deviation from specifications as listed below that result in extra costs will be executed only after written consent of the Owner/Owners and Tri State Building and Supply Co. Inc. Owners are to carry fire, tornado, flood and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized  
Signature

NOTE: Pricing in this proposal is only guaranteed for 10 Calendar days from date of issuance as listed per this proposal.

John Fleske  
Buddy's Wall Panels  
Pittsburg, KS

Scope of Work:

- Install necessary framing to north wall to allow for the installation of wall panels.
- Install wall panels on the north, exterior wall (18' tall by 125' long).
  - Wall sheets are to be 26ga. R-panel.
  - 3" unfaced insulation to be installed behind wall panels.
- Install 125' of Butler rake trim where wall meets the roof line.
- Material, labor, and equipment to complete project are included.
- Building permit and sales tax are included.

Total Project Cost = \$ 18,720.00

Acceptance of Proposal

By signing this proposal, I do hereby accept Tri-State Building and Supply Co., Inc. Terms and Conditions as stated per this proposal. I do hereby authorize Tri State Building and Supply Co. Inc. to utilize this proposal as Notice to Proceed, with the work as outlined above in said proposal. I agree to Pay all applicable costs as stated above/below and am therefore considered under contract by law. I agree to all payment terms as listed above and below. Violation of any of the Terms and Conditions as stated above/below could result in penalty by law. I therefore accept All Terms and Conditions.

Signature

Date

Escalation Clause : Pricing increases from suppliers on materials will be passed onto the customer if incurred prior to the signing and return of this proposal.

## Interoffice Memorandum

TO: DARON HALL  
City Manager

FROM: DEXTER NEISLER  
Building Official/Zoning Administrator

DATE: December 5, 2019

SUBJECT: Agenda Item – December 10, 2019  
Appointment to the Building Code Board of Appeals/Building Trade  
Review Board

---

The terms of Bill Warlop and Bob Norris as as members of the Building Code Board of Appeals/Building Code Board of Appeals will expire on December 31<sup>st</sup>, 2019. The Building Code Board of Appeals must have an architect, an engineer, a licensed master plumber, a licensed master electrician, a licensed master mechanical contractor, a licensed builder and a general lay member as members.

Currently, Bill Warlop serves as the Lay Member and Bob Norris serves as the Master Plumber. Both, Mr. Warlop, and Mr. Norris, are active and valued members of the Building Code Board of Appeals and are eligible to be elected to serve another term.

In soliciting individuals who might be interested in serving on the Building Code Board of Appeals, Master Plumbers and Lay Members, Bill Warlop, Bob Gilmore and Jeff Brooks have submitted applications.

In this regard, would you please place this item on the agenda for the City Commission meeting scheduled for Tuesday, December 10, 2019. Action being requested is to appoint a Master Plumber and Lay Member to serve a three (3) year term effective January 1, 2020 and to expire December 31<sup>st</sup>, 2022.

If you have any questions concerning this matter, please do not hesitate to contact me.



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NOV 26 2019

Pittsburg City Clerk

## Building Code Board of Appeals / Building Trades Review Board

### APPLICATION FOR APPOINTMENT

*Note: Your application will be copied for the City Commission  
and made available to the press and public*

Name: Jeff C. Brooks

Home Address: 1533 Hampton Road

Mailing Address: Same

Occupation: Master Plumber / Business Owner Brooks Rentals  
B+B Mini Storage  
Brooks Plumbing LLC

Business Address: 210 North Joplin

Home Telephone: 620-249-9422

Business Telephone: 620-231-5696

E-mail: jeff\_cherylbrooks@hotmail.com

Are you a resident of Pittsburg? Y If yes, how long have you lived in Pittsburg: Life

Current occupation (within last 12 months): Master Plumber / Business Owner

Business interest in the last 12 months: Life long resident and  
owner of 3 Businesses

Previous Committee/Commission Experience: Pittsburg Area Property Owners Association

Pres - IAPMO Pittsburg Chapter

Vice Pres - IAPMO Pittsburg Chapter

Education/Experience: A resume may be attached containing this and any other information  
that would be helpful in evaluating your application. Boiler Certified,

Backflow Prevention + Cross Control Certification, wastewater system Certified,

Lead Safe Work Practices Certified, Tract Pipe Certified,

Rinnai / Bosch / Navien Tankless Hot Water Certified,

Professional and/or community service activities: \_\_\_\_\_

Hearts + Hammers, IAPMO Pittsburg Chapter,  
Pittsburg Area Property Owners Association

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute: \_\_\_\_\_

A voice for small businesses and subcontractors.

Area of representation (please circle all that apply):

Licensed master electrician

Licensed master plumber

Licensed master mechanical

Professional Engineer

Professional Architect

Building Contractor

Lay Member

The Building Code Board of Appeals / Building Trades Review Board meets on an as-needed basis. Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

**\* Please plan to attend the December 10<sup>th</sup>, 2019, Pittsburg City Commission Meeting (5:30 p.m. at the Law Enforcement Center – 201 North Pine in Pittsburg). Appointments to the Building Code Board of Appeals / Building Trades Review Board will be made by the City Commission during this meeting.**

Signature of Applicant: \_\_\_\_\_

Date: 11/26/19

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620)230-5532 or by email at [tammy.nagel@pittks.org](mailto:tammy.nagel@pittks.org).

Please return your completed application on or before November 26<sup>th</sup>, 2019, to:

City of Pittsburg  
Attn: City Clerk  
PO Box 688  
Pittsburg, KS 66762





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NOV 13 2019

Pittsburg City Clerk

## Building Code Board of Appeals / Building Trades Review Board

### APPLICATION FOR APPOINTMENT

*Note: Your application will be copied for the City Commission  
and made available to the press and public*

Name: Bob Gilmore

Home Address: 521 W Martin

Mailing Address: Same

Occupation: Retired

Business Address: \_\_\_\_\_

Home Telephone: 620 687-5713

Business Telephone: \_\_\_\_\_

E-mail: Charles.Gilmore@outlook.com

Are you a resident of Pittsburg? Yes If yes, how long have you lived in Pittsburg: 73 yrs

Current occupation (within last 12 months): Retired

Business interest in the last 12 months: \_\_\_\_\_

Previous Committee/Commission Experience: P42 Board

Education/Experience: A resume may be attached containing this and any other information that would be helpful in evaluating your application. Plumber & Building

Inspector For City of Pittsburg 2004-2013

Professional and/or community service activities: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute: I am interested in what is happening in Pittsburg and want to give back for all I have been given.

Area of representation (please circle all that apply):

Licensed master electrician

Licensed master plumber

Licensed master mechanical

Professional Engineer

Professional Architect

Building Contractor

Lay Member

The Building Code Board of Appeals / Building Trades Review Board meets on an as-needed basis. Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

**\* Please plan to attend the December 10<sup>th</sup>, 2019, Pittsburg City Commission Meeting (5:30 p.m. at the Law Enforcement Center – 201 North Pine in Pittsburg). Appointments to the Building Code Board of Appeals / Building Trades Review Board will be made by the City Commission during this meeting.**

Signature of Applicant: Bob Dehner

Date: 11/13/19

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620)230-5532 or by email at [tammy.nagel@pittks.org](mailto:tammy.nagel@pittks.org).

Please return your completed application on or before November 26<sup>th</sup>, 2019, to:

City of Pittsburg  
Attn: City Clerk  
PO Box 688  
Pittsburg, KS 66762



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NOV 26 2019

Pittsburg City Clerk

## Building Code Board of Appeals / Building Trades Review Board

### APPLICATION FOR APPOINTMENT

*Note: Your application will be copied for the City Commission  
and made available to the press and public*

Name: BOBBY JOE NORRIS, JR.

Home Address: 421 SECTION LINE ROAD

Mailing Address: Scammon, KS 66773

Occupation: Plumber / Contracting / Service

Business Address: 421 Section Line Rd Scammon, KS 66773

Home Telephone: 417-439-0482

Business Telephone: 620-479-8451

E-mail: bestplmb@embargo@mail.com

Are you a resident of Pittsburg? NO If yes, how long have you lived in Pittsburg: \_\_\_\_\_

Current occupation (within last 12 months): Plumbing Service / contracting

Business interest in the last 12 months: I'm Licensed Pittsburg, Parsons, etc.  
Licenses in MO Also.  
B.E.S.T. Plbg.

Previous Committee/Commission Experience: Pittsburg Trade Board currently,  
Parsons Trade Board, Scammon City Councilman

Education/Experience: A resume may be attached containing this and any other information  
that would be helpful in evaluating your application. CUHS Grad., Some College,  
Trade School Grad., Vo-Tech Grad., I've been Licensed  
for 30 yrs., I've been in the<sup>75</sup> plumbing trade over 40 yrs.



Professional and/or community service activities: IAPMO

Cherokee County Economic Development Committee

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute: To help maintain equal point of view and weigh the evidence.

Area of representation (please circle all that apply):

Licensed master electrician

Licensed master plumber

Licensed master mechanical

Professional Engineer

Professional Architect

Building Contractor

Lay Member

The Building Code Board of Appeals / Building Trades Review Board meets on an as-needed basis. Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

**\* Please plan to attend the December 10<sup>th</sup>, 2019, Pittsburg City Commission Meeting (5:30 p.m. at the Law Enforcement Center – 201 North Pine in Pittsburg). Appointments to the Building Code Board of Appeals / Building Trades Review Board will be made by the City Commission during this meeting.**

Signature of Applicant: Bobby Joe Norris, Jr.

Date: 11 - 26 - 2019

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620)230-5532 or by email at [tammy.nagel@pittks.org](mailto:tammy.nagel@pittks.org).

Please return your completed application on or before November 26<sup>th</sup>, 2019, to:

City of Pittsburg  
Attn: City Clerk  
PO Box 688  
Pittsburg KS 66762





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NOV 26 2019

Pittsburg City Clerk

## Building Code Board of Appeals / Building Trades Review Board

### APPLICATION FOR APPOINTMENT

*Note: Your application will be copied for the City Commission  
and made available to the press and public*

Name: BILL WARLOP

Home Address: 302 OAK ST

Mailing Address: Frontenac Ks 66763

Occupation: Owner: Home Center Construction Inc.; SUNFLOWER Excavating Inc.  
SEK. HEAT & AIR INC.

Business Address: 420 W Atkinson Road Pittsburg Ks.

Home Telephone: 620 231 0992 5607

Business Telephone: 620 231 0992

E-mail: tccc@tcccgeneralcontractors.com

Are you a resident of Pittsburg? No If yes, how long have you lived in Pittsburg: \_\_\_\_\_

Current occupation (within last 12 months): General Contractor

Business interest in the last 12 months: Own. and operate business  
involved in all construction trades

Previous Committee/Commission Experience: Code Variance Board  
Trades Board, Plumbing Examination Board

Education/Experience: A resume may be attached containing this and any other information  
that would be helpful in evaluating your application. \_\_\_\_\_

42 YEARS Construction Business

Vocational degree in Electrical From FSC

Professional and/or community service activities: \_\_\_\_\_

*Hearts & Hammers*

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute: \_\_\_\_\_

Area of representation (please circle all that apply):

Licensed master electrician

Licensed master plumber

Licensed master mechanical

Professional Engineer

Professional Architect

Building Contractor

Lay Member

The Building Code Board of Appeals / Building Trades Review Board meets on an as-needed basis. Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

**\* Please plan to attend the December 10<sup>th</sup>, 2019, Pittsburg City Commission Meeting (5:30 p.m. at the Law Enforcement Center – 201 North Pine in Pittsburg). Appointments to the Building Code Board of Appeals / Building Trades Review Board will be made by the City Commission during this meeting.**

Signature of Applicant: *Bill Wadley*

Date: *11-26-2019*

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620)230-5532 or by email at [tammy.nagel@pittks.org](mailto:tammy.nagel@pittks.org).

Please return your completed application on or before November 26<sup>th</sup>, 2019, to:

City of Pittsburg  
Attn: City Clerk  
PO Box 688  
Pittsburg, KS 66762

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## **INTEROFFICE MEMORANDUM**

To: DARON HALL  
CITY MANAGER

From: QUENTIN HOLMES  
DIRECTOR OF COMMUNITY DEVELOPMENT & HOUSING

CC: TAMMY NAGEL  
CITY CLERK

Date: NOVEMBER 27, 2019

Subject: Agenda Item – DECEMBER 10, 2019  
Downtown Advisory Board Appointment

---

As of DECEMBER 31, 2019, the Downtown Advisory Board will have four vacancies on the board. In order to maintain the appropriate composition outlined in the Downtown Advisory Board ordinance, applicants should be appointed to fulfill one of the following categories: Downtown Resident, Hospitality Industry, & 2 At-Large Representatives.

Below are the names of the applicants that meet the aforementioned requirements:

Barry Jepson (At-Large)  
Bryan Hanson (Hospitality, At-Large)  
Chris Goddard (Downtown Resident, At-Large)  
Davey Froman (At-Large)  
Denise Grasso (At-Large)  
Denise Loy (At-Large)  
Dick Horton (At-Large)  
Elizabeth Hayes (At-Large)  
Ginger Cawley (At-Large)  
Heather Horton (Hospitality, Downtown Resident, At-Large)  
Michael Fienen (At-Large)

Michael Sittner (Hospitality, At-Large)  
Sara Narges (At-Large)  
Sarah Chenoweth (At-Large)  
Stephanie Powers (Hospitality, At-Large)  
Sue Horner (At-Large)  
Sydney Anselmi (Hospitality, At-Large)  
Xavier Sheehy (At-Large)

In this regard, would you place an item on the agenda for the City Commission meeting scheduled for Tuesday, December 10, 2019. Action necessary will be the appointment of four member to a term on the Downtown Advisory Board.

If you have any questions, please do not hesitate to contact me.



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NOV 26 2019

Pittsburg City Clerk

## Downtown Advisory Board

### APPLICATION FOR APPOINTMENT

Name: Sydney Anselmi

Home Address: 1503 S. Pine Street, Pittsburg, KS 66762

Mailing Address: Same as above

Occupation: Business Owner, Audacious Pittsburg

Business Address: 511 N. Broadway

Home Telephone: 417-622-7313

Business Telephone: 620-308-6086

E-mail: sydneyanselmi@gmail.com

Are you a resident of Pittsburg? Yes

If yes, how long have you lived in Pittsburg: 5 years

Current occupation (within last 12 months): Business Owner

Business interest in the last 12 months: Owner of Audacious Pittsburg and Co-Owner of Creative124 Videography

Previous Committee/Commission Experience: I've been a part of the Downtown Advisory Board Marketing Committee for 4 years, I served as the Public Relations Chairman for the Pittsburg Area Young Professionals, and currently I serve as a Chamber of Commerce Ambassador.

Education/Experience: A resume may be attached containing this and any other information

that would be helpful in evaluating your application.

**Attached**

Professional and/or community service activities: Member of the Boutique Hub (industry association), and advisor for Alpha Sigma Alpha Sorority.

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute:

I am incredibly passionate about Downtown Pittsburg, and that passion has only strengthened since owning my own business downtown. I've been involved with the DAB for a number of years as a committee member and through my previous employment. I have strong project management skills and experience in economic development which I feel will greatly benefit the DAB.

Area of representation (please circle all that could apply):

**Hospitality Industry, Retail Industry, Land Owner**

Downtown Overlay District Resident **At-Large Representation**

The Downtown Advisory Board meets in the Block 22 Conference Room (402 North Broadway) at 6:00 p.m. on the 3<sup>rd</sup> Monday of each month. Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

**\* Please plan to attend the December 10<sup>th</sup>, 2019, Pittsburg City Commission Meeting (5:30 p.m. at the Law Enforcement Center – 201 North Pine in Pittsburg). Appointments to the Downtown Advisory Board will be made by the City Commission during this meeting.**

Signature of Applicant:

A handwritten signature in blue ink that reads "Sydney Angelino". The signature is written in a cursive, flowing style.

## SYDNEY ANSELM

1503 South Pine Street, Pittsburg, KS 66762 | 417-622-7313  
sydneyanselmi@gmail.com

---

### EDUCATION

*Pittsburg State University* Master of Arts, Communication December 2015  
*Pittsburg State University* Bachelor of Science, Communication May 2013

### EXPERIENCE

July 2018 – Present, Small Business Owner: Audacious Pittsburg & Creative124  
Videography

- Audacious is a women's retail clothing and accessories store, and Creative124 is a full service videography company. Both businesses are co-owned with my husband.
- Manage all aspects, including employees, purchasing, contracts, bookkeeping and marketing for both businesses.

July 2017 – April 2019

Director of Community Engagement, Pittsburg State University

- Project lead on a number of economic development initiatives, including economic development contract with the City of Pittsburg, engagement with Great Plains Development Park in Parsons, KS, and a sub-recipient agreement with Kansas' NIST Manufacturing Extension Partner (MAMTC). These agreements account for \$300,000 in revenue to our unit at the university.
- Development and execution of membership programming for new Block22 Foundry co-working and makerspace.
- Building and maintaining partnerships between business, non-profit, and public organizations across the state to enhance entrepreneur resources and programs in the community.
- Led enhanced opportunities for middle school, high school, and university students in entrepreneurship, including after school programming and leading teams at state innovation competitions.
- Organized a number of office initiatives including creation and revisions of position descriptions, unit strategic planning, professional development opportunities, and on-boarding of new employees.
- Executed a number of high-profile events including Kansas Department of Commerce Jumpstart Entrepreneurs Grant and a ceremonial groundbreaking event for the Block22 development for PSU.

February 2016 – June 2017

#### Small Business Advisor, Pittsburg State University

- Aided in assisting clients receive over \$1.7 million in business financing.
- Managed a portfolio of over 50 clients that included 3 Kansas Small Business Development Center Emerging and Existing Business Award winners.
- Specialize in start-up, marketing and communication consulting.
- Created and presented 10 new and unique programs with focuses on company culture, strategic planning, social media and web design and start-up planning.

#### RECOGNITION

- Certified as a Gallup Strengths Coach
- Alpha Sigma Alpha Sorority “30 Under 30” January 2019
- 2018 PSU Office of Career Service’s Keynote Speaker – Student Employee of the Year Banquet
- Featured at 2018 Shop.org conference as a podcast panelist for the “Retail Focus Podcast”

#### VOLUNTEER AND COMMUNITY ENGAGEMENT

- Member of Downtown Pittsburg Kansas marketing committee which has included leading three years of successful Small Business Saturday events for the downtown.
- Elected to 2018 Pittsburg Area Young Professionals board as Public Relations and Marketing Chairman.
- Advisor for Alpha Sigma Alpha Sorority.
- Pittsburg Area Chamber of Commerce Ambassador





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DEC 03 2019  
Pittsburg City Clerk

## Downtown Advisory Board

### APPLICATION FOR APPOINTMENT

*Note: Your application will be copied for the City Commission and made available to the press and public*

Name: GINGER CRAWLEY

Home Address: 304 E. Forest St., PITTSBURG, KS 66762

Mailing Address: " "

Occupation: DIRECTOR OF SALES

Business Address: 1285 S HWY 69, PITTSBURG, KS 66762

Home Telephone: 620.704.1437

Business Telephone: 620.231.3100 X 154

E-mail: gcrawley@vistahost.net

Are you a resident of Pittsburg? ☒ If yes, how long have you lived in Pittsburg: 3.5 yrs.

Current occupation (within last 12 months): Hospitality / Hotels

Business interest in the last 12 months: Growth of Pittsburg

Previous Committee/Commission Experience: CVB Advisory Board,

Pu Dept of Health, Human Performance & Recreation  
Advisory Board, Colonial Fx Advisory Board (former).

Education/Experience: A resume may be attached containing this and any other information that would be helpful in evaluating your application. 17 years in the

Hospitality Industry (Restaurant Management) + 3 years  
in Hotel Management.

Professional and/or community service activities: Rotary, Chamber, Young Professionals, PCT Community Theatre, Oratorio Choir @ PSC, etc.

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute: More heads are better than one!

Establishing unity and all of us working together will be the key to the success of Pittsburgh.

Area of representation (please circle all that could apply):

☒ Hospitality Industry

☐ Retail Industry

☒ Land Owner

☐ Downtown Overlay District Resident

☐ At-Large Representation

The Downtown Advisory Board meets in the Block 22 Conference Room (402 North Broadway) at 6:00 p.m. on the 3<sup>rd</sup> Monday of each month. Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

**\* Please plan to attend the December 10<sup>th</sup>, 2019, Pittsburg City Commission Meeting (5:30 p.m. at the Law Enforcement Center – 201 North Pine in Pittsburg). Appointments to the Downtown Advisory Board will be made by the City Commission during this meeting.**

Signature of Applicant: \_\_\_\_\_

*Guigui Bunkay*

Date: \_\_\_\_\_

12/3/19

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620)230-5532 or by email at [tammy.nagel@pittks.org](mailto:tammy.nagel@pittks.org).

Please return your completed application on or before November 26<sup>th</sup>, 2019, to:

City of Pittsburg  
Attn: City Clerk  
PO Box 688  
Pittsburg, KS 66762





RECEIVED

NOV 20 2019

Pittsburg City Clerk

## Downtown Advisory Board

### APPLICATION FOR APPOINTMENT

*Note: Your application will be copied for the City Commission and made available to the press and public*

Name: Sarah Chenoweth

Home Address: 605 N. Georgia

Mailing Address: \_\_\_\_\_

Occupation: Owner Pittsburg Recycles LLC

Business Address: 804 N. Broadway (no mail)

Home Telephone: 620-202-0261

Business Telephone: 620-238-1892

E-mail: Sarah.Chenoweth@gmail.com

Are you a resident of Pittsburg? yes If yes, how long have you lived in Pittsburg: ~15 yrs.

Current occupation (within last 12 months): Owner Pittsburg Recycles LLC

Business interest in the last 12 months: "

Previous Committee/Commission Experience: Pittsburg City Commission

Women Helping Women: A Fairy Godmother's Fund - Board Member

Wesley House - Board Member

Education/Experience: A resume may be attached containing this and any other information that would be helpful in evaluating your application. \_\_\_\_\_

M.A. Communication PSU 2011

M.A. English PSU 2009

B.A. English PSU 2006

Professional and/or community service activities: Women Helping Women, Wesley House,  
Pittsburg Area Young Professionals, The Lord's Diner, SEK Humane Society,  
Live Well/Eat Well Crawford County, SEK Recycling Center, Pittsburg Chamber of  
Commerce, etc, etc.

Please explain your reasons for wishing to serve on this committee/commission and how you  
feel that you may contribute: If we want the prosperity in our historic downtown  
to continue, we need courageous, forward-thinking board members who understand  
the importance of economic development + sustainable infrastructure planning, as well  
as creating community + staying in communication with all downtown business owners,  
Area of representation (please circle all that could apply): residents, + the  
community at large.

Hospitality Industry

Retail Industry

Land Owner

Downtown Overlay District Resident

At-Large Representation

The Downtown Advisory Board meets in the Block 22 Conference Room (402 North Broadway)  
at 6:00 p.m. on the 3<sup>rd</sup> Monday of each month. Appointment to this position may require you  
to file a Conflict of Interest Disclosure Statement, which is a public record.

**\* Please plan to attend the December 10<sup>th</sup>, 2019, Pittsburg City Commission Meeting  
(5:30 p.m. at the Law Enforcement Center – 201 North Pine in Pittsburg).  
Appointments to the Downtown Advisory Board will be made by the City Commission  
during this meeting.**

Signature of Applicant: \_\_\_\_\_

Date: 11/29/19

If you have any questions regarding the appointment procedure, please contact the City Clerk  
by phone at (620)230-5532 or by email at [tammy.nagel@pittks.org](mailto:tammy.nagel@pittks.org).

Please return your completed application on or before November 26<sup>th</sup>, 2019, to:

City of Pittsburg  
Attn: City Clerk  
PO Box 688  
Pittsburg, KS 66762





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Pittsburg City Clerk

## Downtown Advisory Board

### APPLICATION FOR APPOINTMENT

Note: Your application will be copied for the City Commission and made available to the press and public

Name: Michael Fienen

Home Address: 505 Grandview Heights Terrace, Pittsburg, KS 66762

Mailing Address: 505 Grandview Heights Terrace, Pittsburg, KS 66762

Occupation: Senior Web Developer

Business Address: 501 Boylston, Boston, MA 02116

Home Telephone: 620-704-5349

Business Telephone: 620-704-5349

E-mail: fienen@gmail.com

Are you a resident of Pittsburg? Yes If yes, how long have you lived in Pittsburg: 18 years

Current occupation (within last 12 months): Web Developer

Business interest in the last 12 months: Local consumer

Previous Committee/Commission Experience: Current member of DAB, chairman for

2019. Member of Web & Digital Advisory Committee for PHS

Education/Experience: A resume may be attached containing this and any other information that would be helpful in evaluating your application. BA, Communication, PSU 2004

Director of Web Marketing, PSU, 2006-2012

Senior Web Developer, Aquent, 2012-current

Professional and/or community service activities: Member of Pittsburg Area Young

Professionals

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute: I've spent the last several years pursuing ways to drive

Pittsburg towards strategic growth and success. Our downtown represents the heartbeat

of the local economy, and what we do on the DAB is core in guiding those plans.

Area of representation (please circle all that could apply):

Hospitality Industry

Retail Industry


Land Owner

Downtown Overlay District Resident

At-Large Representation

The Downtown Advisory Board meets in the Block 22 Conference Room (402 North Broadway) at 6:00 p.m. on the 3<sup>rd</sup> Monday of each month. Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

**\* Please plan to attend the December 10<sup>th</sup>, 2019, Pittsburg City Commission Meeting (5:30 p.m. at the Law Enforcement Center – 201 North Pine in Pittsburg). Appointments to the Downtown Advisory Board will be made by the City Commission during this meeting.**

Signature of Applicant: 

Date: 12/4/2019

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620)230-5532 or by email at [tammy.nagel@pittks.org](mailto:tammy.nagel@pittks.org).

Please return your completed application on or before November 26<sup>th</sup>, 2019, to:

City of Pittsburg  
Attn: City Clerk  
PO Box 688  
Pittsburg, KS 66762

FEB 01 2019

Pittsburg City Clerk

**City of Pittsburg Downtown Advisory Board****APPLICATION FOR APPOINTMENT**

*Note: Your application will be copied for the City Commission and made available to the press and public*

Name: Davey Froman

Home Address: 316 W. McKay St. Frontenac, KS  
66763

Mailing Address: Same as  
above

Occupation: Small Business Owner

Business Address: 214 S. Broadway St. Pittsburg, KS 66762

Home Telephone: 620-704-5412

Business Telephone: 620-704-4949

E-mail:  
daveyfroman91@gmail.com

Are you a resident of Pittsburg? No

If yes, how long have you lived in Pittsburg: n/a

Current occupation (within last 12 months) Owner of Miners & Monroe  
Men's Mercantile

Business interest in the last 12 months: Small Business Development

Previous Committee/Commission Experience: Served as senior member of men's roundtable discussions for Buckle Inc.

---

Education/Experience: A resume may be attached containing this and any other information what would be helpful in evaluating your application.

Bachelor's of Accounting & Finance from Missouri State University

---

Professional and/or community service activities:

---

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute:

I would like to join to help continue the development of downtown Pittsburg. I feel as though I could bring a fresh set of ideas to the table on how to grow our cities economy and help keep tax dollars circulating within our own community

---

Area of Representation (Circle all that could apply):

<input type="checkbox"/> Hospitality Industry	<input type="checkbox"/> Retail Industry
<input type="checkbox"/> Land Owner	<input type="checkbox"/> At-Large Representation
	<input type="checkbox"/> Resident

*Appointments to this position may require you to file a Conflict of Interest Disclosure Statement, which is of public record.*

David L. Froman

1/31/2019

---

Signature of Applicant      Date



*If you have any questions regarding the appointment procedure, please call the City Clerk at (620)230-5532.*

Due Date: February 15, 2019

Please return the completed application to:  
Tammy Nagel | City Clerk | [tammy.nagel@pittks.org](mailto:tammy.nagel@pittks.org)



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Pittsburg City Clerk

**Downtown Advisory Board****APPLICATION FOR APPOINTMENT**

*Note: Your application will be copied for the City Commission and made available to the press and public*

Name: CHRIS GORDARDHome Address: 214 1/2 S BROADWAY ST PITTSBURG, KS 66762Mailing Address: SAMEOccupation: TEACHERBusiness Address: 118 1ST ST. ST PAUL, KS 66771Home Telephone: 913-269-6878Business Telephone: N/AE-mail: chrisgordard@gs.pittstate.eduAre you a resident of Pittsburg? X If yes, how long have you lived in Pittsburg: 12 YRSCurrent occupation (within last 12 months): PK-12 MUSIC TEACHERBusiness interest in the last 12 months: N/APrevious Committee/Commission Experience: RECRUITMENT BOARD, CCCLEADERSHIP TEAM, USD SOS SCHOLARSHIP COMMITTEE, CCC

Education/Experience: A resume may be attached containing this and any other information that would be helpful in evaluating your application. BM, BME - PSU

MM - PSU (IN PROGRESS), CCC - INSTRUMENTAL MUSIC INSTRUCTOR - 3 YRSST PAUL PK-12 - 1 YR

Professional and/or community service activities: WORKED WITH LEGACY OF MUSIC,  
MUSICIANS FOR MIRACLES, LIFEEST, CENTURY CLUB DONATED  
TIME AND TALENTS TO MANY BENEFITS

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute: I LOVE LIVING DOWNTOWN, I LOVE  
HOW THE SHOP OWNERS ARE NEIGHBORS WHO HAVE  
BECOME FRIENDS, I WANT TO DO MORE!!

Area of representation (please circle all that could apply):

Hospitality Industry

Retail Industry


Land Owner

Downtown Overlay District Resident

At-Large Representation

The Downtown Advisory Board meets in the Block 22 Conference Room (402 North Broadway) at 6:00 p.m. on the 3<sup>rd</sup> Monday of each month. Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

**\* Please plan to attend the December 10<sup>th</sup>, 2019, Pittsburg City Commission Meeting (5:30 p.m. at the Law Enforcement Center – 201 North Pine in Pittsburg). Appointments to the Downtown Advisory Board will be made by the City Commission during this meeting.**

Signature of Applicant: 

Date: 11/26/19

If you have any questions regarding the appointment procedure, please contact the City Clerk



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## Downtown Advisory Board

### APPLICATION FOR APPOINTMENT

*Note: Your application will be copied for the City Commission and made available to the press and public*

Name: Denise Grasso

Home Address: 730 Rockport Road; Pittsburg, KS

Mailing Address: PO Box 9; Pittsburg, KS

Occupation: Business owner (Pairott Head Liquor)

Business Address: 1812 North Broadway

Home Telephone: (620)249-8630 (mobile)

Business Telephone: (620)231-2309

E-mail: denise.grasso@greenbush.org

Are you a resident of Pittsburg? Yes If yes, how long have you lived in Pittsburg: 12 years

Current occupation (within last 12 months): Business owner

Business interest in the last 12 months: Co-owner of K&D's Liquor dba Pairott Head Liquor since December, 2016.

Previous Committee/Commission Experience: I have had no previous committee or commission experience. I am a former member of the Community Foundation of Southeast Kansas, past president of Pittsburg Sunrise Rotary and a current member of the PSU Alumni Association.

Education/Experience: A resume may be attached containing this and any other information that would be helpful in evaluating your application. See attached

Professional and/or community service activities: See attached

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute: My son and I are relatively new business owners in Pittsburg, but have

always been avid supporters of the community and the university. The growth that the city of

Pittsburg is experiencing is nothing short of amazing. We are excited to be part of this community.

Serving on the downtown advisory board is our opportunity to give back to the community and be a part of the continued growth of our community.  
Area of representation (please circle all that could apply):

Hospitality Industry

Retail Industry


Land Owner

Downtown Overlay District Resident

At-Large Representation

The Downtown Advisory Board meets in the Block 22 Conference Room (402 North Broadway) at 6:00 p.m. on the 3<sup>rd</sup> Monday of each month. Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

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Signature of Applicant: 

Date: 10/31/19

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620)230-5532 or by email at [tammy.nagel@pittks.org](mailto:tammy.nagel@pittks.org).

Please return your completed application on or before November 26<sup>th</sup>, 2019, to:

City of Pittsburg  
Attn: City Clerk  
PO Box 688  
Pittsburg, KS 66762



Denise L. Grasso  
730 Rockport Road  
PO Box 9  
Pittsburg, KS 66762  
(620)231-2309 Work  
(620)249-8630 Mobile  
denise.grasso@greenbush.org

### **Education**

- 1985            Ed.S. Education with an emphasis in Special Education/Learning Disabilities  
                 Pittsburg State University; Pittsburg, Kansas  
                 Phi Delta Kappa National Honor Society
- 1982            M.S. Education with an emphasis in Reading  
                 Pittsburg State University; Pittsburg, Kansas  
                 Phi Delta Kappa National Honor Society
- 1977            B.S.Ed. Elementary Education  
                 Pittsburg State University; Pittsburg, Kansas

### **Professional Experience**

- Co-owner, Pairott Head Liquor (2016-present)  
1812 North Broadway  
Pittsburg, KS 66762
- Education Consultant, Southeast Kansas Education Service Center (2016-present)  
Girard, Kansas
- Associate Executive Director (2009-2016)  
Southeast Kansas Education Service Center  
Girard, Kansas  
Responsible for the administration and growth of all programs operating from the main Greenbush campus.
- Director, Greenbush Technology Resources (2001-2009)  
Southeast Kansas Education Service Center  
Girard, Kansas  
Responsible for the administration and growth of Greenbush Technology Resources, a major program division of the Southeast Kansas Education Service Center that was formed to encompass all programs utilizing technology to directly impact children.
- Director, Technology/Media Center (1990-2001)  
Southeast Kansas Education Service Center  
Girard, Kansas  
Responsible for the administration and growth of the Technology/Media Center, a major program division of the Southeast Kansas Education Service Center. Duties include the development, evaluation, internal and external marketing, and

budget management of more than 25 voluntary educational programs serving more than 130 Kansas and Missouri school districts.

Director, Special Education Instructional Media Center (1989-1990)  
Southeast Kansas Education Service Center  
Girard, Kansas

Administered and managed a Special Education Instructional Media Center for four Special Education Cooperatives in Southeast Kansas. Responsible for budget, program management, evaluation, and the purchase of instructional media for students with special needs.

Coordinator, Instructional Media Center (1983-1989)  
Southeast Kansas Education Service Center  
Girard, Kansas

Coordinated technology related staff development programs for over 75 school districts in Southeast Kansas. Responsibilities included training, scheduling, and coordination of a wide range of technology related staff development.

Classroom Teacher (1978-1983)  
Unified School District #247  
Cherokee, Kansas

Responsible for teaching elementary students in third and fifth grades.

### **University Teaching Experience**

Adjunct University Faculty (2002-2011)  
Pittsburg State University  
Pittsburg, Kansas

Responsible for teaching graduate level courses in the area of Technology Education for Administrators.

Adjunct University Faculty (1996-2000)  
Pittsburg State University  
Pittsburg, Kansas

Responsible for teaching graduate level courses in the area of Technology Education.

Adjunct University Faculty (1999 Fall Semester)  
Pittsburg State University  
Pittsburg, Kansas

Responsible for teaching graduate level course in the area of Special Education Learning Disabilities.

Adjunct University Faculty (1987-1993)  
Pittsburg State University  
Pittsburg, Kansas

Responsible for supervising Learning Disabilities and Behavior Disorder Special Education Practicum.

## **Professional Involvement**

Current member, Pittsburg State University Alumni Association Board of Directors  
Current member and Past President, Sunrise Rotary  
Past member and Past President, National Association of Media and Technology Centers  
Past member, Community Foundation of Southeast Kansas  
Past member, USD 247 Board of Education  
Past member, SEK Interlocal Board  
Past member, Governor's Task Force on Autism  
Past member, Kansas Technology Advisory Board  
Past member, Statewide Technology Planning Committee  
Past member, Statewide Committee-Technology Assistance for Kansas Educators  
Past member, Statewide Committee-Technology Literacy Challenge Fund Assistance Team  
Past Advisory Group Member, Institute for the Transfer of Technology to Education (ITTE)/NSBA  
Past member, Kansas State University Technology Advisory Council  
Co-Editor, Institute for the Transfer of Technology to Education (ITTE)/NSBA Plans and Policies handbook





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Pittsburg City Clerk

## Downtown Advisory Board

### APPLICATION FOR APPOINTMENT

*Note: Your application will be copied for the City Commission and made available to the press and public*

Name: Bryan Hanson

Home Address: 111 Crestwood Est.

Mailing Address: \_\_\_\_\_

Occupation: owner McCarthy's Pub + Grub

Business Address: 221 E. 3<sup>RD</sup>

Home Telephone: \_\_\_\_\_

Business Telephone: 231-1344

E-mail: progolfer69@hotmail.com

Are you a resident of Pittsburg? X If yes, how long have you lived in Pittsburg: 15

Current occupation (within last 12 months): owner McCarthy's Pub + Grub

Business interest in the last 12 months: McCarthy's Pub + Grub

Previous Committee/Commission Experience: \_\_\_\_\_

Education/Experience: A resume may be attached containing this and any other information that would be helpful in evaluating your application. \_\_\_\_\_

Professional and/or community service activities: NCAA Basketball Official  
for 20 years

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute: Would just like to get more involved  
in the community.

Area of representation (please circle all that could apply):

Hospitality Industry

Retail Industry


Land Owner

Downtown Overlay District Resident

At-Large Representation

The Downtown Advisory Board meets in the Block 22 Conference Room (402 North Broadway) at 6:00 p.m. on the 3<sup>rd</sup> Monday of each month. Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

**\* Please plan to attend the December 10<sup>th</sup>, 2019, Pittsburg City Commission Meeting (5:30 p.m. at the Law Enforcement Center – 201 North Pine in Pittsburg). Appointments to the Downtown Advisory Board will be made by the City Commission during this meeting.**

Signature of Applicant: 

Date: 11/19/19

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620)230-5532 or by email at [tammy.nagel@pittks.org](mailto:tammy.nagel@pittks.org).

Please return your completed application on or before November 26<sup>th</sup>, 2019, to:

City of Pittsburg  
Attn: City Clerk  
PO Box 688  
Pittsburg, KS 66762



Bryan Hanson

**ADDRESS**

111 Crestwood Est  
Pittsburg, KS 66762

**PHONE**

913-634-0583

**EMAIL**

Progolfer69@gmail.com

Profile

- Dedicated manager with a strong work ethic and the ability to build lasting client relationships.
- Experienced in operations management, sales, budget development, staffing, and cost control.
- Adept at communicating effectively with customers, vendors, and staff.
- Exceptional organizational and planning skills; adaptive; enjoy new challenges.

Experience

**OWNER, MCCARTHY'S PUB, PITTSBURG, KS - 2005-PRES.**

- Successfully manage all aspects of tavern ownership.
- Accountable for budgeting, cost control, payroll, general accounting, and full profit and loss.
- Recruit, hire, supervise, schedule, and motivate a staff up to 10 employees.

**STORE MANAGER, 2ND SWING GOLF STORE, KANSAS CITY, MO- 2003-05**

- Successfully managed all aspects of a retail golf store that specialized in selling new and used golf equipment.
- Managed budgets that were set by the corporate office, which included, advertising, labor, and operations.
- Sales goals were attained both years that were set by the corporate office.
- Recruited, hired, supervised, scheduled, and motivated a staff up to 12 employees.



**ASSISTANT GOLF PROFESSIONAL, MARRYVALE GOLF COURSE,  
PHOENIX, AZ 2000-02**

- Involved in all daily activities of a golf course that averaged 90,000 rounds per year.
- Duties included proshop sales and management, general golf cart maintenance, driving range maintenance, tournament operations, golf club repair, purchasing merchandise for resale, giving individual lessons and managing the men's leagues and youth lessons.

## Education

Pittsburg State University, Bachelor in Business Management and Minor in Recreation Management- 1998

Mundes Institute, Golf Course Management, Phoenix, AZ - 2001

## Officiating History

Active member of KSHSAA for 18 years total- Basketball 18, Football 5

Multiple years at SS in basketball along with one state championship game in Football.

15 years of collegiate basketball, working both on the Men's and Women's side. Officiate regularly from the Junior college level up to to Division II. Worked multiple years of conference and national tournaments at the Junior College and NAIA levels.

## Referrals

Upon request

## Downtown Advisory Board

### APPLICATION FOR APPOINTMENT

*Note: Your application will be copied for the City Commission  
and made available to the press and public*

Name: Elizabeth Hayes

Home Address: 1102 Bluebird Lane Pittsburg, KS 66762

Mailing Address: 1102 Bluebird Lane Pittsburg, KS 66762

Occupation: YMCA Dance Director

Business Address: 1100 N. Miles Pittsburg, KS 66762

Home Telephone: 620 687 1334

Business Telephone: 620 230 1100

E-mail: edhayes@ksu.edu

Are you a resident of Pittsburg? ☒ If yes, how long have you lived in Pittsburg: 19 years

Current occupation (within last 12 months): Dance Director

Business interest in the last 12 months: \_\_\_\_\_

Previous Committee/Commission Experience: \_\_\_\_\_

Education/Experience: A resume may be attached containing this and any other information that would be helpful in evaluating your application. BA - Studio Art

Minors in Dance and Mass Communications  
Kansas State University

Professional and/or community service activities: Artwalk Board of Directors. Secretary for Sunrise Rotary, Pittsburgh Area Young Professionals, Big Brothers Big Sisters

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute: My extreme passion for the community and its heart at downtown drive me to use my time, energy, skills and connections to support its growth

Area of representation (please circle all that could apply):

Hospitality Industry

Retail Industry

Land Owner

Downtown Overlay District Resident

At-Large Representation

The Downtown Advisory Board meets in the Block 22 Conference Room (402 North Broadway) at 6:00 p.m. on the 3<sup>rd</sup> Monday of each month. Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

**\* Please plan to attend the December 10<sup>th</sup>, 2019, Pittsburgh City Commission Meeting (5:30 p.m. at the Law Enforcement Center – 201 North Pine in Pittsburgh). Appointments to the Downtown Advisory Board will be made by the City Commission during this meeting.**

Signature of Applicant: 

Date: 11/26/2019

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620)230-5532 or by email at [tammy.nagel@pittks.org](mailto:tammy.nagel@pittks.org).

Please return your completed application on or before November 26<sup>th</sup>, 2019, to:

City of Pittsburg  
Attn: City Clerk  
PO Box 688  
Pittsburg, KS 66762





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NOV 13 2018

Pittsburg City Clerk

## City of Pittsburg Downtown Advisory Board

### APPLICATION FOR APPOINTMENT

*Note: Your application will be copied for the City Commission and made available to the press and public*

Name: SUE HORNER

Home Address: 408 THOMAS ST PITTSBURG, KS 66762

Mailing Address: SAME AS ABOVE

Occupation: SELF EMPLOYED ARTIST AND OWNER OF <sup>www.greytwear.com</sup>

Business Address: 408 THOMAS (GALLERY 620 N BROADWAY) <sup>CO OWNER OF ARTforms GALLERY LLC</sup>

Home Telephone: 620-308-6966

Business Telephone: 785-342-4002 cell

E-mail: sue@greytwear.com

Are you a resident of Pittsburg? yes

If yes, how long have you lived in Pittsburg: 7 years

Current occupation (within last 12 months)  
SELF EMPLOYED ARTIST & OWNER OF GREYWEAR.COM

Business interest in the last 12 months:  
EXPLORING EXPANSION POSSIBILITIES OF  
ARTforms GALLERY.

Previous Committee/Commission Experience:

CO-FOUNDER OF WOMEN HELPING WOMEN, ~~WYOMING~~

AND SERVE ON CHURCH BOARD, YOUTH ADVISORY COMMITTEE

@ PITT PRESBYTERIAN CHURCH ARE CURRENT COMMITMENTS, MANY PREVIOUS BOARDS & COMMITTEES.

Education/Experience: A resume may be attached containing this and any other information what would be helpful in evaluating your application.

BS. IN ART FROM ZIMMERMAN STATE UNIVERSITY

Professional and/or community service activities:

MANY PREVIOUS POSITIONS HELD IN OTHER

COMMUNITIES & JOBS. PRESIDENT OF JAMESBORO THWOMERS CLUB UP KS HOSPITAL PERSONNEL MANAGERS, UP YWCA BOARD, TO NAME A FEW

Please explain your reasons for wishing to serve on this

committee/commission and how you feel that you may contribute:

I AM EXCITED TO SEE DOWNTOWN REINVENTING ITSELF

I WOULD LIKE TO HELP MAKE THAT HAPPEN. I HAVE TRAVELED ALL OVER THE USA & HAVE SEEN COOL STUFF IN OTHER TOWNS.

Area of Representation (Circle all that could apply):

Hospitality Industry


Retail Industry

Land Owner

At-Large Representation

Resident

Appointments to this position may require you to file a Conflict of Interest Disclosure Statement, which is of public record.

  
Signature of Applicant

11/7/18  
Date

If you have any questions regarding the appointment procedure, please call the City Clerk at (620)230-5532.

Due Date: November 16, 2018

Please return the completed application to:

City of Pittsburg

Attn: City Clerk

PO Box 688, Pittsburg, KS 66762





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DEC 04 2019

Pittsburg City Clerk

## Downtown Advisory Board

### APPLICATION FOR APPOINTMENT

*Note: Your application will be copied for the City Commission and made available to the press and public*

Name: Heather Horton

Home Address: 311 N Broadway Pittsburg KS 66762

Mailing Address: 311 N Broadway Pittsburg KS 66762

Occupation: Small Business Owner: Accountant, Chef, HR, Housekeeping, Customer Service, Maintenance, etc.

Business Address: 401 N Broadway Suite D Pittsburg, KS & 311 N Broadway Pittsburg KS

Home Telephone: 620.249.8982

Business Telephone: 620.231.2253

E-mail: toastinpitt@gmail.com

Are you a resident of Pittsburg? x If yes, how long have you lived in Pittsburg: \_\_\_\_\_

Current occupation (within last 12 months): 12 Years

Business interest in the last 12 months: Opened a 2nd business & buy/source locally.

Previous Committee/Commission Experience: A member of the DAB from the time of inception,

Pittsburg ArtWalk Founder & Board Member, Board Mother to Mother,

Crawford County Fair Arts & Crafts Chair and more.....

Education/Experience: A resume may be attached containing this and any other information that would be helpful in evaluating your application. Girard Highschool

BFA Pittsburg State University, MA Pittsburg State University, FSCC/PHS Culinary Instructor for 3 years

Various Hospitality Certificates & Achievements over the past 12 years.

Professional and/or community service activities: \_\_\_\_\_

Pittsburg ArtWalk, Fundraising for various local organization through Sweet Designs Cakery,

volunteer for numerous local activities through PAYP

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute: Being a land owner, business owner, resident & veteran in the


hospitality industry has allowed me to see subjects from all sides. The experience I have is important  
and allows me to be open minded and unbiased when needed. I live & breathe Downtown through my  
personal life & my professional life every, single day.

Area of representation (please circle all that could apply):

Hospitality Industry      Retail Industry      Land Owner  
Downtown Overlay District Resident      At-Large Representation

The Downtown Advisory Board meets in the Block 22 Conference Room (402 North Broadway) at 6:00 p.m. on the 3<sup>rd</sup> Monday of each month. Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

**\* Please plan to attend the December 10<sup>th</sup>, 2019, Pittsburg City Commission Meeting (5:30 p.m. at the Law Enforcement Center – 201 North Pine in Pittsburg). Appointments to the Downtown Advisory Board will be made by the City Commission during this meeting.**

Signature of Applicant: 

Date: December 4, 2019

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620)230-5532 or by email at [tammy.nagel@pittks.org](mailto:tammy.nagel@pittks.org).

Please return your completed application on or before November 26<sup>th</sup>, 2019, to:  
City of Pittsburg  
Attn: City Clerk  
PO Box 688  
Pittsburg, KS 66762

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FEB 14 2019

Pittsburg City Clerk



## City of Pittsburg Downtown Advisory Board

### APPLICATION FOR APPOINTMENT

*Note: Your application will be copied for the City Commission and made available to the press and public*

Name: Barry Jepson.

Home Address: \_\_\_\_106 Bobwhite.

Mailing Address: 106 Bobwhite, Pittsburg, Ks 66762.

Occupation:

\_\_\_\_Realtor\_\_\_\_

Business Address: \_\_\_\_313 N Broadway.

Home Telephone: \_\_\_\_620 704 3114\_\_\_\_

Business Telephone: \_\_\_\_620 704 3114\_\_\_\_

E-mail:

bjepson50@gail.com\_\_\_\_

Are you a resident of Pittsburg? \_\_\_\_Yes\_\_\_\_

If yes, how long have you lived in Pittsburg: \_\_\_\_6 years\_\_\_\_

Current occupation (within last 12 months)

\_\_\_\_Realtor\_\_\_\_  
\_\_\_\_\_

Business interest in the last 12 months: \_\_\_\_\_Real Estate,

\_\_\_\_\_  
\_\_\_\_\_

Previous Committee/Commission Experience:

\_\_\_\_N/A\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Education/Experience: A resume may be attached containing this and any other information what would be helpful in evaluating your application.

BS-KState, 1972, Owner/operator Jepson Studios, Inc. Harveyville, KS  
1974-2015, Owner Kaw Valley Mercantile, Inc, Topeka, Ks, 1974-1981,  
Co-Owner "The Store, Paxico, Ks, 1992-96, Owner, Jepson Pottery,  
Paxico,Ks, 2000-2004.

\_\_\_\_\_  
\_\_\_\_\_

Professional and/or community service activities: \_Boy Scout  
Scoutmaster, Harveyville, KS\_1987-2007, Junior Chamber of  
Commerce,Harveyville, Ks 1980-86 (president 1985-86), Lions Club  
Harveyville, Ks 1990-2000 (president 1998-1999), Omaha Summer Arts  
Fair Advisory Board  
1992-2004.\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Please explain your reasons for wishing to serve on this  
committee/commission and how you feel that you may contribute:




I have been a resident of Pittsburg since 2013 and would like to be helpful in my community, With my experience in retail, I may be able to contribute to the success of downtown Pittsburg.

---

Area of Representation (Circle all that could apply):

Hospitality Industry      (Retail Industry)  
Land Owner      (At-Large Representation)      (Resident)

*Appointments to this position may require you to file a Conflict of Interest Disclosure Statement, which is of public record.*

  
\_\_\_\_\_  
Signature of Applicant      Feb 14, 2019.  
Date

*If you have any questions regarding the appointment procedure, please call the City Clerk at (620)230-5532.*

Due Date: February 15, 2019

Please return the completed application to:  
Tammy Nagel | City Clerk | tammy.nagel@pittks.org



## Downtown Advisory Board

### APPLICATION FOR APPOINTMENT

*Note: Your application will be copied for the City Commission and made available to the press and public*

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DEC 02 2019

Pittsburg City Clerk

Name: Denise Loy

Home Address: 704 N. Water

Mailing Address: Pittsburg, KS 66762

Occupation: Manager of Sara Loree's Bridal

Business Address: 524 N. Broadway

Home Telephone: 620-230-8501

Business Telephone: 620-235-0286

E-mail: loreesbridalformal@yahoo

Are you a resident of Pittsburg? ☒ If yes, how long have you lived in Pittsburg: \_\_\_\_\_

Current occupation (within last 12 months): Manager of Sara Loree's Bridal

Business interest in the last 12 months: Wanting to help  
revitalize our downtown

Previous Committee/Commission Experience: \_\_\_\_\_

Education/Experience: A resume may be attached containing this and any other information that would be helpful in evaluating your application. I have worked

at Sara Loree's for about 18 yrs. and  
have been a member of our Committee  
all my life.

Professional and/or community service activities: \_\_\_\_\_

Manager of a downtown business.

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute: I have been a part of

this community all my life and the  
downtown for about 20 yrs. and would like  
to continue to see our downtown grow and prosper.

Area of representation (please circle all that could apply):

Hospitality Industry

Retail Industry

Land Owner

Downtown Overlay District Resident

At-Large Representation

The Downtown Advisory Board meets in the Block 22 Conference Room (402 North Broadway) at 6:00 p.m. on the 3<sup>rd</sup> Monday of each month. Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

**\* Please plan to attend the December 10<sup>th</sup>, 2019, Pittsburg City Commission Meeting (5:30 p.m. at the Law Enforcement Center – 201 North Pine in Pittsburg). Appointments to the Downtown Advisory Board will be made by the City Commission during this meeting.**

Signature of Applicant: Denise Jay

Date: 11-19-19

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620)230-5532 or by email at [tammy.nagel@pittks.org](mailto:tammy.nagel@pittks.org).

Please return your completed application on or before November 26<sup>th</sup>, 2019, to:

City of Pittsburg  
Attn: City Clerk  
PO Box 688  
Pittsburg, KS 66762

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NOV 15 2018

Pittsburg City Clerk



## City of Pittsburg Downtown Advisory Board

### APPLICATION FOR APPOINTMENT

*Note: Your application will be copied for the City Commission and made available to the press and public*

Name: Sara Narges

Home Address:

1207 N. 1st St.

Mailing Address:

Same

Occupation:

Owner of Loree's Bridal & Formal

Business Address:

524 N. Broadway

Home Telephone: 620-230-0413

Business Telephone: 620-235-6286

E-mail: lorcesbridalformal@yahoo.com

Are you a resident of Pittsburg? yes

If yes, how long have you lived in Pittsburg: 45

Current occupation (within last 12 months)

Owner of bridal salon

Business interest in the last 12 months:

Boosting the downtown businesses



Previous Committee/Commission Experience:

Education/Experience: A resume may be attached containing this and any other information what would be helpful in evaluating your application.

Professional and/or community service activities:

PED

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute:

As a downtown business owner I am  
interested in promoting our downtown.

Area of Representation (Circle all that could apply):

Hospitality Industry

Retail Industry

Land Owner

At-Large Representation

Resident

Appointments to this position may require you to file a Conflict of Interest Disclosure Statement, which is of public record.

Sara Lorees

Signature of Applicant

11-15-18

Date

If you have any questions regarding the appointment procedure, please call the City Clerk at (620)230-5532.

Due Date: November 16, 2018

Please return the completed application to:

City of Pittsburg

Attn: City Clerk

PO Box 688, Pittsburg, KS 66762



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Pittsburg City Clerk

## Downtown Advisory Board

### APPLICATION FOR APPOINTMENT

*Note: Your application will be copied for the City Commission and made available to the press and public*

Name: Stephanie Powers

Home Address: 616 E Jackson Pittsburg, KS 66762

Mailing Address: " "

Occupation: Program Director / Radio Personality

Business Address: 1162 E Hwy 126 Pittsburg, KS

Home Telephone: (620) 212-1337

Business Telephone: (620) 231-7200

E-mail: powerssa92@gmail.com

Are you a resident of Pittsburg? yes If yes, how long have you lived in Pittsburg: 9 yrs

Current occupation (within last 12 months): Program Director

Business interest in the last 12 months: Encouraging individuals to

shop local and utilize services offered in our area,

guest speaking at schools about my career to inspire kids to pursue their dreams

Previous Committee/Commission Experience: Event Committee for the

Pittsburg Area Young Professionals, elected PR Chair

for 2020 PAYP

Education/Experience: A resume may be attached containing this and any other information that would be helpful in evaluating your application. PSU 2018

Professional and/or community service activities: Volunteering through a variety of organizations with Pittsburg Area Young Professionals, Operation Santa, IP2030, Art Walk Polar Plunge for special Olympics

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute: I want to participate and contribute

to the growth of Pittsburg. As a long term resident, graduate, and employee in this city, our progress and improvement are important to me and I feel it is important  
Area of representation (please circle all that could apply): to give back what I can.

Hospitality Industry

Retail Industry

Land Owner

Downtown Overlay District Resident

At-Large Representation

The Downtown Advisory Board meets in the Block 22 Conference Room (402 North Broadway) at 6:00 p.m. on the 3<sup>rd</sup> Monday of each month. Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

**\* Please plan to attend the December 10<sup>th</sup>, 2019, Pittsburg City Commission Meeting (5:30 p.m. at the Law Enforcement Center – 201 North Pine in Pittsburg). Appointments to the Downtown Advisory Board will be made by the City Commission during this meeting.**

Signature of Applicant: Stephen [Signature]

Date: 11/26/19

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620)230-5532 or by email at [tammy.nagel@pittks.org](mailto:tammy.nagel@pittks.org).

Please return your completed application on or before November 26<sup>th</sup>, 2019, to:

City of Pittsburg  
Attn: City Clerk  
PO Box 688  
Pittsburg, KS 66762





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Pittsburg City Clerk

## Downtown Advisory Board

### APPLICATION FOR APPOINTMENT

*Note: Your application will be copied for the City Commission and made available to the press and public*

Name: Xavier Sheehy

Home Address: 616 E Jackson St. Pittsburg KS

Mailing Address: \_\_\_\_\_

Occupation: Production Lead EaglePicher Technologies

Business Address: 2919 Rotary Terrace Pittsburg KS

Home Telephone: 620-687-4785

Business Telephone: \_\_\_\_\_

E-mail: xsheehy@gmail.com

Are you a resident of Pittsburg? yes If yes, how long have you lived in Pittsburg: 4

Current occupation (within last 12 months): \_\_\_\_\_

Business interest in the last 12 months: \_\_\_\_\_

Previous Committee/Commission Experience: Event committee PAYP, Membership Committee PAYP

Education/Experience: A resume may be attached containing this and any other information that would be helpful in evaluating your application. President of Pre Med club & Advancement ambassadors PSU. BA in Psychology, BS in Biology PSU

Professional and/or community service activities: PAYP volunteer opportunities

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute: To stay ~~involved~~ involved in the community & help pittsburg community members enjoy all that pittsburg has to offer.

Area of representation (please circle all that could apply):

Hospitality Industry

Retail Industry

Land Owner

Downtown Overlay District Resident

At-Large Representation

The Downtown Advisory Board meets in the Block 22 Conference Room (402 North Broadway) at 6:00 p.m. on the 3<sup>rd</sup> Monday of each month. Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

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Signature of Applicant: *Tammy Nagel*

Date: 11/26/19

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620)230-5532 or by email at [tammy.nagel@pittks.org](mailto:tammy.nagel@pittks.org).

Please return your completed application on or before November 26<sup>th</sup>, 2019, to:

City of Pittsburg  
Attn: City Clerk  
PO Box 688  
Pittsburg, KS 66762



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## Downtown Advisory Board

### APPLICATION FOR APPOINTMENT

*Note: Your application will be copied for the City Commission and made available to the press and public*

Name: MICHAEL SITTNER

Home Address: 505 N. Bdwy Pittsburg, Ks.

Mailing Address: P.O. Box 1446

Occupation: SELF-EMPLOYED

Business Address: 505 N. Bdwy

Home Telephone: —

Business Telephone: 620.249.8880

E-mail: MLSITTNER@AOL.COM

Are you a resident of Pittsburg? ☒ If yes, how long have you lived in Pittsburg: 45 yrs.

Current occupation (within last 12 months): OWNER SOS

Business interest in the last 12 months: —

Previous Committee/Commission Experience: —

Education/Experience: A resume may be attached containing this and any other information that would be helpful in evaluating your application. PSU GRAD.



Professional and/or community service activities: —

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute: I'm a business owner.

Area of representation (please circle all that could apply):

Hospitality Industry

Retail Industry

Land Owner

Downtown Overlay District Resident

At-Large Representation

The Downtown Advisory Board meets in the Block 22 Conference Room (402 North Broadway) at 6:00 p.m. on the 3<sup>rd</sup> Monday of each month. Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

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Signature of Applicant: 

Date: 11-26-2019

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620)230-5532 or by email at [tammy.nagel@pittks.org](mailto:tammy.nagel@pittks.org).

Please return your completed application on or before November 26<sup>th</sup>, 2019, to:

City of Pittsburg  
Attn: City Clerk  
PO Box 688  
Pittsburg, KS 66762



## Memorandum

TO: Daron Hall, City Manager

FROM: Blake Benson, Economic Development Director

DATE: December 4, 2019

SUBJECT: December 10, 2019 Agenda Item  
EDAC appointments

---

Marty Beezley, Jim Hoskins and John Clark are nearing the end of their three-year terms on the Economic Development Advisory Committee (EDAC). The terms of all three will expire on December 31, 2019.

Ms. Beezley and Mr. Hoskins have each served two consecutive three-year terms and are ineligible from serving another. Mr. Clark is currently serving an unexpired term and is eligible to return for a full three-year term.

The City received six applications to fill the three open positions. The applicants are as follows:

- Rick Baden, President/Chief Financial Officer for Watco Companies
- Jeff Brooks, Master Plumber, Owner of Brooks Plumbing/B&B Mini Storage/Brooks Rentals
- John Clark, President of Midwest Minerals/Co-owner of Little Shop of Flowers
- Gerry Dennett, Home Builder/Land Developer/Property Owner & Manager
- Chris Farmer, Vice President of Finance, Asbell Companies
- Rebecca Light, CEO, Silvercreek Medical Reimbursement Solutions



Please place this item on the agenda for the City Commission meeting scheduled for Tuesday, December 10, 2019. Action being requested is appointment of three of these applicants to a three-year term on the Economic Development Advisory Committee to expire December 31, 2022.



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## **Economic Development Advisory Committee**

### **APPLICATION FOR APPOINTMENT**

*Note: Your application will be copied for the City Commission and made available to the press and public*

Name: Rick D. Baden

Home Address: 3201 Grand Oaks Drive, Pittsburg, KS 66762

Mailing Address: 315 West 3rd Street, Pittsburg, KS 66762

Occupation: President and Chief Financial Officer

Business Address: 315 West 3rd Street, Pittsburg, KS 66762

Home Telephone: 620-230-8246

Business Telephone: 620-231-2230

E-mail: rbaden@watcocompanies.com

Are you a resident of Pittsburg? Yes If yes, how long have you lived in Pittsburg: 20+ Years

Current occupation (within last 12 months): President and CFO of Watco Companies, L.L.C.

Business interest in the last 12 months: I have served as President and CFO of Watco Companies, L.L.C.

Previous Committee/Commission Experience: I have served on the American Short Line and Regional Railroad Association Finance and Administration Committee and the Pittsburg Economic Development Advisory Committee. I will also be serving on the Blue Cross Blue Shield of Kansas Board in May of 2020.

Education/Experience: A resume may be attached containing this and any other information that would be helpful in evaluating your application. Please see my attached biography.

Professional and/or community service activities: I have participated in events through Watco such as the Lord's Diner, The Salvation Army, TFI and others.

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute: I would like to see the continuing growth of Pittsburg and I feel with my experience in finance leading a company that has grown tremendously over the last few years, I can help guide the committee with the experience I have gained through the many transactions I've been involved in.

The Economic Development Advisory Committee meets at City Hall at 8:00 a.m. on the 1<sup>st</sup> Wednesday of each month. Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

**\* Please plan to attend the December 10<sup>th</sup>, 2019, Pittsburg City Commission Meeting (5:30 p.m. at the Law Enforcement Center – 201 North Pine in Pittsburg). Appointments to the Economic Development Advisory Committee will be made by the City Commission during this meeting.**

Signature of Applicant:  \_\_\_\_\_

Date: November 19, 2019

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620)230-5532 or by email at [tammy.nagel@pittks.org](mailto:tammy.nagel@pittks.org).

Please return your completed application on or before November 26<sup>th</sup>, 2019, to:  
City of Pittsburg  
Attn: City Clerk  
PO Box 688  
Pittsburg, KS 66762

## Rick Baden

President and Chief Financial Officer

# Rick Baden

Rick serves as President and Chief Financial Officer for Watco Companies, LLC. He joined the Watco Team in December of 2004 as Executive Vice President and Chief Financial Officer. He was named Chief Operating Officer in April of 2011 and was named President in January of 2014. Under Rick's leadership, Watco has grown faster than any other company in the railroad industry, growing its revenue on a 21% compounded annual growth rate.

Previously, Rick served as President and Chief Financial Officer of Pitt Plastics, a \$100 million plastics manufacturer based in Pittsburg, Kansas. He has more than 26 years of experience in general management, accounting management, project management, and auditing span industries from manufacturing, distribution, and technology.

Rick has served as a member of the American Short Line and Regional Railroad Association's (ASLRRA) Finance and Administration Committee and on the Pittsburg (KS) Economic Development Advisory Committee. He will be joining the Blue Cross/Blue Shield Board in May of 2020.



A Certified Public Accountant, Baden graduated Magna Cum Laude from Kansas State University with a bachelor's degree in accounting in 1990.





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## Economic Development Advisory Committee

### APPLICATION FOR APPOINTMENT

*Note: Your application will be copied for the City Commission and made available to the press and public*

Name: Jeff C. Brooks

Home Address: 1533 Hampton Road

Mailing Address: Same

Occupation: Master Plumber / Business Owner (3) Brooks Rentals  
B+B Mini Storage  
Brooks Plumbing LLC

Business Address: 210 North Joplin

Home Telephone: 620-249-9422

Business Telephone: 620-231-5696

E-mail: jeff-cherylbrooks@hotmail.com

Are you a resident of Pittsburg? Y If yes, how long have you lived in Pittsburg: Life

Current occupation (within last 12 months): Master Plumber / Business Owner

Business interest in the last 12 months: Life long resident and  
owner of 3 businesses.

Previous Committee/Commission Experience: Pres. IAPMO Pittsburg Chapter  
Vice Pres. IAPMO Pittsburg chapter  
Pittsburg Area Property Owners Association

Education/Experience: A resume may be attached containing this and any other information that would be helpful in evaluating your application. Brooks Rentals

Business Owner (3) → Brooks Plumbing LLC  
→ B+B Mini Storage

Professional and/or community service activities: \_\_\_\_\_

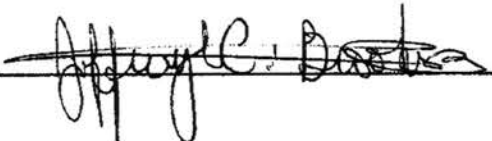
Hearts + Hammers, IAPMO Member,  
Pittsburg Area Property Owners Association

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute: A voice for small businesses

and subcontractors.

The Economic Development Advisory Committee meets at City Hall at 8:00 a.m. on the 1<sup>st</sup> Wednesday of each month. Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

**\* Please plan to attend the December 10<sup>th</sup>, 2019, Pittsburg City Commission Meeting (5:30 p.m. at the Law Enforcement Center – 201 North Pine in Pittsburg). Appointments to the Economic Development Advisory Committee will be made by the City Commission during this meeting.**

Signature of Applicant: 

Date: 11/26/19

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620)230-5532 or by email at [tammy.nagel@pittks.org](mailto:tammy.nagel@pittks.org).

Please return your completed application on or before November 26<sup>th</sup>, 2019, to:

City of Pittsburg  
Attn: City Clerk  
PO Box 688  
Pittsburg, KS 66762





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## Economic Development Advisory Committee

### APPLICATION FOR APPOINTMENT

*Note: Your application will be copied for the City Commission and made available to the press and public*

Name: JOAN CLARK

Home Address: 509 W QUINCY ST

Mailing Address: SAME

Occupation: VP / GENERAL MANAGER MIDWEST MINERALS

Business Address: 709 N LOCUST

Home Telephone: 620-232-0894

Business Telephone: 620-231-8100

E-mail: john.clark@midwestminerals.com

Are you a resident of Pittsburg? Y If yes, how long have you lived in Pittsburg: 40 YRS

Current occupation (within last 12 months): SAME

Business interest in the last 12 months: SAME

Previous Committee/Commission Experience: EDAC, YMCA, PHS FOUNDATION, VSD JSU

SCHOOL BOARD, CHAMBER BOARD, ROTARY BOARD, VIA CHRISTI BOARD, MLPA BOARD

NO COMMISSION EXPERIENCE

Education/Experience: A resume may be attached containing this and any other information that would be helpful in evaluating your application. PSU - BBA - ACCOUNTING ; CPA

Professional and/or community service activities: SEE ABOVE

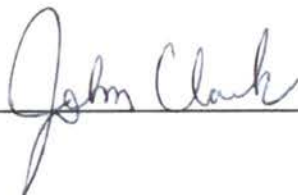
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Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute: CONTINUE TO ASSIST THE CITY & ECONOMIC DEVELOPMENT DIRECTOR WITH OPPORTUNITIES TO FURTHER ENHANCE PITTSBURG BUSINESS, INDUSTRY AND INFRASTRUCTURE. I FEEL I HAVE A DIVERSE BACKGROUND, OPEN MINDED AND WOULD LIKE TO CONTINUE TO SEE CITY OF PITTSBURG GROW & PROSPER.

The Economic Development Advisory Committee meets at City Hall at 8:00 a.m. on the 1<sup>st</sup> Wednesday of each month. Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

**\* Please plan to attend the December 10<sup>th</sup>, 2019, Pittsburg City Commission Meeting (5:30 p.m. at the Law Enforcement Center – 201 North Pine in Pittsburg). Appointments to the Economic Development Advisory Committee will be made by the City Commission during this meeting.**

Signature of Applicant: 

Date: 11/26/19

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620)230-5532 or by email at [tammy.nagel@pittks.org](mailto:tammy.nagel@pittks.org).

Please return your completed application on or before November 26<sup>th</sup>, 2019, to:

City of Pittsburg  
Attn: City Clerk  
PO Box 688  
Pittsburg, KS 66762



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Pittsburg City Clerk

## Economic Development Advisory Committee

### APPLICATION FOR APPOINTMENT

*Note: Your application will be copied for the City Commission  
and made available to the press and public*

Name: Gerry G Dennett

Home Address: 1514 Woodland Drive Pittsburg KS 66762

Mailing Address: 1514 Woodland Drive Pittsburg KS 66762

Occupation: Home Builder, Land Developer, Property Owner & Manager

Business Address: 1514 Woodland Drive Pittsburg KS 66762

Home Telephone: 620-249-7070

Business Telephone: 620-249-7070

E-mail: gdennett@outlook.com

Are you a resident of Pittsburg? Yes If yes, how long have you lived in Pittsburg: 36 years

Current occupation (within last 12 months): Home Builder, Property Owner & Manager

Business interest in the last 12 months: Gerry Dennett Homebuilding Inc., Dennett Rentals

New home builder, property owner & manager, purchase & sell residential property in Pittsburg,  
manage & maintain extensive rental property in the city of Pittsburg.

Previous Committee/Commission Experience: None

Education/Experience: A resume may be attached containing this and any other information  
that would be helpful in evaluating your application. Bachelors & Masters degrees from PSU (KSCP)

Attended International Builders Show for the past 40 years & participated in educational seminars.

These include home building construction, business management, land development, technology,  
industry & economic trends and building for millenials and seniors.



Professional and/or community service activities: Previous member and board member of  
Home Builders Association of Pittsburg & Home Builders Association of SW Missouri. Also  
member of National Association of Home Builders.

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute: I have extensive construction, land development & management  
experience. I also have considerable financial experience from the borrower's perspective. I am  
heavily invested in Pittsburg with both time & money. This experience & commitment will make  
me an asset to this committee.

The Economic Development Advisory Committee meets at City Hall at 8:00 a.m. on the 1<sup>st</sup> Wednesday of each month. Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

**\* Please plan to attend the December 10<sup>th</sup>, 2019, Pittsburg City Commission Meeting (5:30 p.m. at the Law Enforcement Center – 201 North Pine in Pittsburg). Appointments to the Economic Development Advisory Committee will be made by the City Commission during this meeting.**

Signature of Applicant: \_\_\_\_\_



Date: 11-26-19

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620)230-5532 or by email at [tammy.nagel@pittks.org](mailto:tammy.nagel@pittks.org).

Please return your completed application on or before November 26<sup>th</sup>, 2019, to:

City of Pittsburg  
Attn: City Clerk  
PO Box 688  
Pittsburg, KS 66762



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NOV 21 2019

Pittsburg City Clerk

## Economic Development Advisory Committee

### APPLICATION FOR APPOINTMENT

*Note: Your application will be copied for the City Commission and made available to the press and public*

Name: Chris Farmer

Home Address: 1401 Bitner Terrace, Pittsburg, KS 66762

Mailing Address: 1401 Bitner Terrace, Pittsburg, KS 66762

Occupation: Accountant

Business Address: 9400 State HWY 171, Carl Junction, MO 64834

Home Telephone: 417-448-4082

Business Telephone: 417-208-8456

E-mail: cfarmer010@gmail.com

Are you a resident of Pittsburg? Yes If yes, how long have you lived in Pittsburg: 11 Years

Current occupation (within last 12 months): Vice President of Finance (Asbell Companies)

Business interest in the last 12 months: \_\_\_\_\_

Previous Committee/Commission Experience: None

Education/Experience: A resume may be attached containing this and any other information that would be helpful in evaluating your application. I obtained my BA-Accounting and MBA from Pittsburg State University. I have completed the Uniform CPA Exam and currently am the Vice President of Finance at the Asbell Companies, I served as CFO of Ward/Kraft for 5 years prior

Professional and/or community service activities: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute: Over the past 11 years I have made Pittsburg my home and wish to contribute in a more meaningful way. I feel my business and finance experience make this committee a great place for me to become more involved.

The Economic Development Advisory Committee meets at City Hall at 8:00 a.m. on the 1<sup>st</sup> Wednesday of each month. Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

**\* Please plan to attend the December 10<sup>th</sup>, 2019, Pittsburg City Commission Meeting (5:30 p.m. at the Law Enforcement Center – 201 North Pine in Pittsburg). Appointments to the Economic Development Advisory Committee will be made by the City Commission during this meeting.**

Signature of Applicant:  \_\_\_\_\_

Date: 11/19/2019

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620)230-5532 or by email at [tammy.nagel@pittks.org](mailto:tammy.nagel@pittks.org).

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Attn: City Clerk  
PO Box 688  
Pittsburg, KS 66762





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Pittsburg City Clerk

## Economic Development Advisory Committee

### APPLICATION FOR APPOINTMENT

*Note: Your application will be copied for the City Commission and made available to the press and public*

Name: REBECCA Light

Home Address: 3602 Natalini Ct Pittsburg

Mailing Address: 2400 N. BROADWAY Pittsburg

Occupation: CEO - Silver Creek RCM

Business Address: 2400 N BROADWAY Pittsburg

Home Telephone: 620-249-0219

Business Telephone: 620-231-3000 x100

E-mail: rlight@silvercreekrcm.com

Are you a resident of Pittsburg? Yes If yes, how long have you lived in Pittsburg: 40 yrs

Current occupation (within last 12 months): CEO Silver Creek RCM

Business interest in the last 12 months: owner Silver Creek RCM, Silver Creek Medical, Physicians Business Network-OP

Previous Committee/Commission Experience: Government Relationship Comm

Education/Experience: A resume may be attached containing this and any other information that would be helpful in evaluating your application. 1993-BA Finance PSU

1994-MBA-PSU, Entrepreneur, multi-generation family business owner in Pittsburg, President (Past) Medical Group Manager MHCarenet/Via Christi manager Finance Div. 1995-2006

Professional and/or community service activities: \_\_\_\_\_

Soplin Medical Group Mgmt Past President, ~~Pharmacist~~ Prior  
Member of Sunrise Rotary, Education Committee Healthcare  
Billing Mgmt Assoc.

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute: Economic Development of our community is

seriously important to me on a personal and professional level.  
As a sixth generation resident and business owner, I would like to  
utilize my business and finance background to assist the committee.

The Economic Development Advisory Committee meets at City Hall at 8:00 a.m. on the 1<sup>st</sup> Wednesday of each month. Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

**\* Please plan to attend the December 10<sup>th</sup>, 2019, Pittsburg City Commission Meeting (5:30 p.m. at the Law Enforcement Center – 201 North Pine in Pittsburg). Appointments to the Economic Development Advisory Committee will be made by the City Commission during this meeting.**

Signature of Applicant: \_\_\_\_\_

Date: 11/26/2019

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620)230-5532 or by email at [tammy.nagel@pittks.org](mailto:tammy.nagel@pittks.org).

Please return your completed application on or before November 26<sup>th</sup>, 2019, to:

City of Pittsburg  
Attn: City Clerk  
PO Box 688  
Pittsburg, KS 66762

## INTEROFFICE MEMORANDUM

To: DARON HALL  
CITY MANAGER

From: KIM VOGEL  
DIRECTOR OF PARKS AND RECREATION

CC: TAMMY NAGEL  
CITY CLERK

Date: DECEMBER 4, 2019

Subject: Agenda Item – December 10, 2019  
Farmers' Market Advisory Board Appointments

---

The Farmers' Market Advisory Boards has 4 openings beginning January 1, 2020. Applicants seeking a second term include: Chuckie Hessong; Alicia Shoemaker; and Brad Snow. Areas of representation required for candidates include: two At – Large positions, one representative of K-State Research and Extension, and one representative of Live Well Crawford County.

In this regard will you please place an item on the December 10, 2019 City Commission agenda. Action necessary will be to appoint 5 members to the Farmers' Market Advisory Board with four term dates from January 1, 2020 to December 31, 2022.

If you have questions, please do not hesitate to contact me.





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Pittsburg City Clerk

## Farmers Market Advisory Board

### APPLICATION FOR APPOINTMENT

*Note: Your application will be copied for the City Commission and made available to the press and public*

Name: Chuckie Hessong

Home Address: 1090 E 580TH Pittsburg

Mailing Address: Same

Occupation: Extension Specialist

Business Address: Same

Home Telephone: 620-249-3011

Business Telephone: \_\_\_\_\_

E-mail: chuckiehessong@ksu.edu

Are you a resident of Pittsburg? Yes If yes, how long have you lived in Pittsburg: 25 years

Current occupation (within last 12 months): Same

Business interest in the last 12 months: Same

Previous Committee/Commission Experience: Same

Education/Experience: A resume may be attached containing this and any other information that would be helpful in evaluating your application. Same

Professional and/or community service activities: Same

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute: Same

Area of representation (please circle all that could apply):

Vendor at Pittsburg's market

Live Well Crawford County/Eat Well

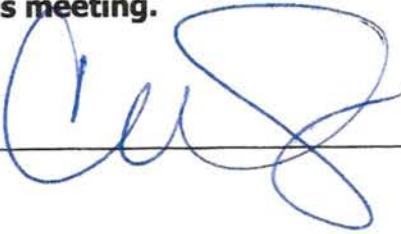
Growing Growers at C-TEC

K-State Research and Extension

Downtown Representative

The Farmers Market Advisory Board meets at the All Aboard Center (216 North Broadway) at 8:30 a.m. on the 3<sup>rd</sup> Thursday of each month. Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

**\* Please plan to attend the December 10<sup>th</sup>, 2019, Pittsburg City Commission Meeting (5:30 p.m. at the Law Enforcement Center – 201 North Pine in Pittsburg). Appointments to the Farmers Market Advisory Board will be made by the City Commission during this meeting.**

Signature of Applicant: 

Date: 11/20/19

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620)230-5532 or by email at [tammy.nagel@pittks.org](mailto:tammy.nagel@pittks.org).

Please return your completed application on or before November 26<sup>th</sup>, 2019, to:

City of Pittsburg  
Attn: City Clerk  
PO Box 688  
Pittsburg, KS 66762





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Pittsburg City Clerk

## Farmers Market Advisory Board

### APPLICATION FOR APPOINTMENT

*Note: Your application will be copied for the City Commission and made available to the press and public*

Name: Matt O'Malley

Home Address: Pittsburg resident

Mailing Address: Pittsburg resident

Occupation: Community Liaison

Business Address: 410 E Atkinson

Home Telephone: 620. 249. 6353

Business Telephone: 620. 231. 5411

E-mail: matto.livewellcrawfordcounty@outlook.com

Are you a resident of Pittsburg? Y If yes, how long have you lived in Pittsburg: '84-'10, '16-present

Current occupation (within last 12 months): Community Liason (CL)

Business interest in the last 12 months: CL at Live Well Crawford County,

Civic Engagement Advisory Committee at Kansas Leadership Center

Previous Committee/Commission Experience: n/a with City of Pittsburg

Education/Experience: A resume may be attached containing this and any other information that would be helpful in evaluating your application. \_\_\_\_\_

K-12 at St. Mary's Colgan ('02)

BBA at Pittsburg State University ('08)

Professional and/or community service activities: Board Member at Pittsburg Beautiful  
Group Coordinator at The Lord's Diner

2019 Service Chair at Pittsburg Area Young Professionals

Chair at Eat Well County Food Policy Council

Advisor/Coach at Arma Nutrition Council

Please explain your reasons for wishing to serve on this committee/commission and how you

feel that you may contribute: I've been working to improve food systems

in Kansas, in particular increasing access to healthy foods for  
vulnerable populations, since 2010.

Area of representation (please circle all that could apply):

Vendor at Pittsburg's market

Live Well Crawford County/Eat Well


Growing Growers at C-TEC

K-State Research and Extension

Downtown Representative

The Farmers Market Advisory Board meets at the All Aboard Center (216 North Broadway) at 8:30 a.m. on the 3<sup>rd</sup> Thursday of each month. Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

**\* Please plan to attend the December 10<sup>th</sup>, 2019, Pittsburg City Commission Meeting (5:30 p.m. at the Law Enforcement Center – 201 North Pine in Pittsburg). Appointments to the Farmers Market Advisory Board will be made by the City Commission during this meeting.**

Signature of Applicant: 

Date: 11/25/19

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620)230-5532 or by email at [tammy.nagel@pittks.org](mailto:tammy.nagel@pittks.org).

Please return your completed application on or before November 26<sup>th</sup>, 2019, to:

City of Pittsburg  
Attn: City Clerk  
PO Box 688  
Pittsburg, KS 66762



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Pittsburg City Clerk

## Farmers Market Advisory Board

### APPLICATION FOR APPOINTMENT

*Note: Your application will be copied for the City Commission  
and made available to the press and public*

Name: Adaven Scronce

Home Address: 1121 W. 9th St. Coffeyville, KS 67337

Mailing Address: 1121 W. 9th St. Coffeyville, KS 67337

Occupation: K-State Research & Extension Wildcat District Diversified Ag. and Natural Resource Agent

Business Address: 410 Peter Pan Rd, Suite B Independence, KS 67301

Home Telephone: 775-513-7699

Business Telephone: 620-331-2690

E-mail: adaven@ksu.edu

Are you a resident of Pittsburg? No If yes, how long have you lived in Pittsburg: \_\_\_\_\_

Current occupation (within last 12 months): K-State Research & Extension Wildcat District Diversified Ag. and Natural Resource Agent

Business interest in the last 12 months: \_\_\_\_\_

Previous Committee/Commission Experience: Student Organization for International

Agriculture at Oklahoma State University. Oklahoma State University Chi Alpha Leadership Team

and Welcoming Committee.

Education/Experience: A resume may be attached containing this and any other information  
that would be helpful in evaluating your application. Masters of Science in International Agriculture with

an emphasis on Extension Education and Outreach from Oklahoma State University, graduated May 2019.

Bachelors of Science in Animal Science with a focus in Ranch Operations from Oklahoma State University, graduated May 2017.



Professional and/or community service activities: As an intern for The Fatted Calf organization in

Magdalena de Kino, Mexico I taught children who live at a children's home in a 4-H style summer program in 2018.

As a new resident of southeast Kansas I am looking forward to finding ways to serve the local communities.

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute: I wish to serve on this committee to represent K-State Research and Extension,

and serve the community of Pittsburg and southeast Kansas producers. Farmers' markets give producers an

opportunity to sell their products and the public a place to purchase products that are locally grown and made,

and I am excited for the opportunity to serve on the Farmer's Market Advisory Board.

Area of representation (please circle all that could apply):

Vendor at Pittsburg's market

Live Well Crawford County/Eat Well

Growing Growers at C-TEC

**K-State Research and Extension**

Downtown Representative

The Farmers Market Advisory Board meets at the All Aboard Center (216 North Broadway) at 8:30 a.m. on the 3<sup>rd</sup> Thursday of each month. Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

**\* Please plan to attend the December 10<sup>th</sup>, 2019, Pittsburg City Commission Meeting (5:30 p.m. at the Law Enforcement Center – 201 North Pine in Pittsburg). Appointments to the Farmers Market Advisory Board will be made by the City Commission during this meeting.**

Signature of Applicant: Adaven Scronce

Date: 11/19/19

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620)230-5532 or by email at [tammy.nagel@pittks.org](mailto:tammy.nagel@pittks.org).

Please return your completed application on or before November 26<sup>th</sup>, 2019, to:

City of Pittsburg  
Attn: City Clerk  
PO Box 688  
Pittsburg, KS 66762



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Pittsburg City Clerk

## Farmers Market Advisory Board

### APPLICATION FOR APPOINTMENT

*Note: Your application will be copied for the City Commission and made available to the press and public*

Name: Alicia Shoemaker

Home Address: 535 E 510<sup>th</sup> Ave Weir KS 66781

Mailing Address: \_\_\_\_\_

Occupation: Registered Dietitian

Business Address: 2824 N Broadway Pittsburg KS 66742

Home Telephone: 417-437-5418

Business Telephone: 620-231-0045

E-mail: A-yokleyrd@yahoo.com

Are you a resident of Pittsburg? N If yes, how long have you lived in Pittsburg: \_\_\_\_\_

Current occupation (within last 12 months): Registered Dietitian

Business interest in the last 12 months: \_\_\_\_\_

Previous Committee/Commission Experience: Pittsburg Farmers Market Advisory board, Live Well Crawford County, Eat Well Crawford County

Education/Experience: A resume may be attached containing this and any other information that would be helpful in evaluating your application. I have served the last 3 years on the Farmers Market Advisory Board and have volunteered my time doing a monthly cooking segment on the morning news



Professional and/or community service activities: \_\_\_\_\_

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute: I enjoy seeing the market

grow and have a passion for healthy local  
foods in this community

Area of representation (please circle all that could apply):

Vendor at Pittsburg's market

Live Well Crawford County/Eat Well

Growing Growers at C-TEC

K-State Research and Extension

Downtown Representative

The Farmers Market Advisory Board meets at the All Aboard Center (216 North Broadway) at 8:30 a.m. on the 3<sup>rd</sup> Thursday of each month. Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

**\* Please plan to attend the December 10<sup>th</sup>, 2019, Pittsburg City Commission Meeting (5:30 p.m. at the Law Enforcement Center – 201 North Pine in Pittsburg). Appointments to the Farmers Market Advisory Board will be made by the City Commission during this meeting.**

Signature of Applicant: Olivia Shoemaker

Date: 11/22/19

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620)230-5532 or by email at [tammy.nagel@pittks.org](mailto:tammy.nagel@pittks.org).

Please return your completed application on or before November 26<sup>th</sup>, 2019, to:

City of Pittsburg  
Attn: City Clerk  
PO Box 688  
Pittsburg, KS 66762



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Pittsburg City Clerk

## Farmers Market Advisory Board

### APPLICATION FOR APPOINTMENT

*Note: Your application will be copied for the City Commission and made available to the press and public*

Name: Brad Snow

Home Address: 404 Windsor Court

Mailing Address: same

Occupation: President- All Aboard Foundation/ Watco Companies

Business Address: 315 W. 3rd

Home Telephone: N/A

Business Telephone: 620-235-7357

E-mail: bsnow@watcocompanies.com

Are you a resident of Pittsburg? yes If yes, how long have you lived in Pittsburg: 37 years

Current occupation (within last 12 months): same

Business interest in the last 12 months: same

Previous Committee/Commission Experience: Farmers Market Advisory Board

Downtown Advisory Board

Education/Experience: A resume may be attached containing this and any other information that would be helpful in evaluating your application. \_\_\_\_\_

Pittsburg State University - BS ED

Professional and/or community service activities: Communities in Schools Advisory Board

Big Brother Big Sister Advisory Board, Pitt State Athletic Council

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute: I was involved in bringing the Farmers Market

to the city as it was struggling to survive in it's current status.

It has grown tremendously over the last few years and I would like to see that continue.

Area of representation (please circle all that could apply):

Vendor at Pittsburg's market

Live Well Crawford County/Eat Well

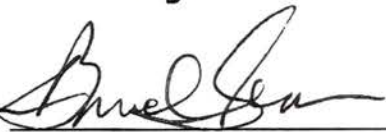
Growing Growers at C-TEC

K-State Research and Extension

Downtown Representative

The Farmers Market Advisory Board meets at the All Aboard Center (216 North Broadway) at 8:30 a.m. on the 3<sup>rd</sup> Thursday of each month. Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

**\* Please plan to attend the December 10<sup>th</sup>, 2019, Pittsburg City Commission Meeting (5:30 p.m. at the Law Enforcement Center – 201 North Pine in Pittsburg). Appointments to the Farmers Market Advisory Board will be made by the City Commission during this meeting.**

Signature of Applicant: 

Date: 11/12/19

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620)230-5532 or by email at [tammy.nagel@pittks.org](mailto:tammy.nagel@pittks.org).

Please return your completed application on or before November 26<sup>th</sup>, 2019, to:

City of Pittsburg  
Attn: City Clerk  
PO Box 688  
Pittsburg, KS 66762





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NOV 27 2019

City of Pittsburg  
Dept. of Finance

## Farmers Market Advisory Board

### APPLICATION FOR APPOINTMENT

*Note: Your application will be copied for the City Commission and made available to the press and public*

Name: Stephanie Watts

Home Address: 811 Elmwood Lane

Mailing Address: \_\_\_\_\_

Occupation: Self employed / design

Business Address: \_\_\_\_\_

Home Telephone: \_\_\_\_\_

Business Telephone: 407-456-0460

E-mail: Stephwatts@msn.com

Are you a resident of Pittsburg? ☒ If yes, how long have you lived in Pittsburg: Greenuphere  
6 months  
Back

Current occupation (within last 12 months): freelance work

Business interest in the last 12 months: Worked w/ Roland Sheppard Williams  
+ Ben Moore as color consultant

Previous Committee/Commission Experience: SAC, PTA Ex chairs,

Ath Booster Ex Board, HOA 12 years,

School Ath. Corp Fundraiser 2 yrs Football team,  
Campaign Leadership Colonial Fox

Education/Experience: A resume may be attached containing this and any other information that would be helpful in evaluating your application. \_\_\_\_\_

Grad BS / Pittsburg State Univ '91

Professional and/or community service activities: \_\_\_\_\_

I have Sat on my Boards + Chair many  
events in Florida. Corporate funded for Football program  
+ Corporate fun. for Botanical Garden

Please explain your reasons for wishing to serve on this committee/commission and how you  
feel that you may contribute: \_\_\_\_\_

I would like to bring my  
past experiences + knowledge of Various Farmers Markets

Expand the market to all ages in community and add new  
excitement to an already great tradition.

Area of representation (please circle all that could apply):

Vendor at Pittsburg's market

Live Well Crawford County/Eat Well

Growing Growers at C-TEC

K-State Research and Extension

Downtown Representative

The Farmers Market Advisory Board meets at the All Aboard Center (216 North Broadway) at 8:30 a.m. on the 3<sup>rd</sup> Thursday of each month. Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

**\* Please plan to attend the December 10<sup>th</sup>, 2019, Pittsburg City Commission Meeting (5:30 p.m. at the Law Enforcement Center – 201 North Pine in Pittsburg). Appointments to the Farmers Market Advisory Board will be made by the City Commission during this meeting.**

Signature of Applicant: \_\_\_\_\_

Stephanie Watts

Date: 11-27-19

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620)230-5532 or by email at [tammy.nagel@pittks.org](mailto:tammy.nagel@pittks.org).

Please return your completed application on or before November 26<sup>th</sup>, 2019, to:

City of Pittsburg  
Attn: City Clerk  
PO Box 688  
Pittsburg, KS 66762



## **INTEROFFICE MEMORANDUM**

To: DARON HALL  
CITY MANAGER

From: KIM VOGEL  
DIRECTOR OF PARKS AND RECREATION

CC: TAMMY NAGEL  
CITY CLERK

Date: DECEMBER 4, 2019

Subject: Agenda Item – December 10, 2019  
Parks and Recreation Advisory Board Appointments

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The Parks and Recreation Advisory Board has two openings beginning January 1, 2020. No applicants are currently serving on our board. Candidates must live inside the City limits of Pittsburg. Appointments will be for three-year terms.

In this regard will you please place an item on the December 10, 2019 City Commission agenda. Action necessary will be to appoint two members to a first term to the Parks and Recreation Advisory Board with term dates from January 1, 2020 to December 31, 2022.

If you have questions, please do not hesitate to contact me.



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NOV 22 2019  
Pittsburg City Clerk

## Parks and Recreation Advisory Board

### APPLICATION FOR APPOINTMENT

*Note: Your application will be copied for the City Commission and made available to the press and public*

Name: Linda Graham  
Home Address: 812 W Euclid  
Mailing Address: same  
Occupation: Retired teacher / still employed instructor Pitt State P.T.  
Business Address: 1701 S. Broadway, Pittsburg, KS 66762  
Home Telephone: 620-231-3894  
Business Telephone: 620-249-4550  
E-mail: Lgraham@pittstate.edu  
Are you a resident of Pittsburg? yes If yes, how long have you lived in Pittsburg: 68 yrs  
Current occupation (within last 12 months): Instructor @ Pitt State / Pittsburg Aquatic Center  
Business interest in the last 12 months: n/a

Previous Committee/Commission Experience: various advisory committees  
at Pittsburg State (Athletics)

Education/Experience: A resume may be attached containing this and any other information that would be helpful in evaluating your application. BSED from Pittsburg State  
Major in Physical Education  
Minor in Recreation

Professional and/or community service activities: I have worked and  
volunteered with various organizations involved  
with the University.

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute: Having been a life long member of  
this community, I feel that I have a working knowledge  
of the city, the people, and the needs relating to our town.  
Plus, my background in Recreation and education is helpful.

The Parks and Recreation Advisory Board meets at the Parks and Recreation Office at Noon on the 2<sup>nd</sup> Thursday of each month. Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

**\* Please plan to attend the December 10<sup>th</sup>, 2019, Pittsburg City Commission Meeting (5:30 p.m. at the Law Enforcement Center – 201 North Pine in Pittsburg). Appointments to the Parks and Recreation Advisory Board will be made by the City Commission during this meeting.**

Signature of Applicant: Linda K. Shaha

Date: 11/20/19

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620)230-5532 or by email at [tammy.nagel@pittks.org](mailto:tammy.nagel@pittks.org).

Please return your completed application on or before November 26<sup>th</sup>, 2019, to:

City of Pittsburg  
Attn: City Clerk  
PO Box 688  
Pittsburg, KS 66762





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DEC 02 2019

Pittsburg City Clerk

## **Parks and Recreation Advisory Board**

### **APPLICATION FOR APPOINTMENT**

*Note: Your application will be copied for the City Commission and made available to the press and public*

Name: \_Brad Hanson

Home Address: 509 Utah, Pittsburg, KS

Mailing Address: Same

Occupation: Educator – Assistant Superintendent, Pittsburg Community Schools

Business Address: 510 Deill St., Pittsburg, KS

Home Telephone: (417)772-4763

Business Telephone: (620)235-3100

E-mail: bradhanson@usd250.org

Are you a resident of Pittsburg? Yes If yes, how long have you lived in Pittsburg: 18 months

Current occupation (within last 12 months): Assistant Superintendent, Pittsburg Community Schools

Business interest in the last 12 months: NA

Previous Committee/Commission Experience:

- Currently serving on Land Bank Advisory Committee

Education/Experience: A resume may be attached containing this and any other information that would be helpful in evaluating your application.

- Ed.D. in Educational Administration from Lindenwood University – 2014
- Ed.S. in Educational Administration from Missouri State University – 2007
- M.S. in Physical Education from the University of Central Arkansas – 1989
- B.S.E. in Physical Education from the University of Central Arkansas in 1985

- 35 year career in education (serving as a teacher/coach for 16 years and an administrator for the past 20 years)

Professional and/or community service activities:

- Currently serving on Salvation Army Advisory Board
- Currently serving as Vice-President of Sunflower Kiwanis

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute:

I have spent a lifetime committed to physical education, wellness and recreation. I remember growing up within the parks and recreation programs in Pittsburg, KS and this advisory board would give me the opportunity to give back to the program. I also believe having a representative from the local school district on the parks and recreation advisory board is a great idea. We do what we do to serve the young people in our community.

The Parks and Recreation Advisory Board meets at the Parks and Recreation Office at Noon on the 2<sup>nd</sup> Thursday of each month. Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

**\* Please plan to attend the December 10<sup>th</sup>, 2019, Pittsburg City Commission Meeting (5:30 p.m. at the Law Enforcement Center – 201 North Pine in Pittsburg). Appointments to the Parks and Recreation Advisory Board will be made by the City Commission during this meeting.**

Signature of Applicant: 

Date: 12/2/19

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620)230-5532 or by email at [tammy.nagel@pittks.org](mailto:tammy.nagel@pittks.org).

Please return your completed application on or before November 26<sup>th</sup>, 2019, to:

City of Pittsburg  
Attn: City Clerk  
PO Box 688  
Pittsburg, KS 66762



## Parks and Recreation Advisory Board

### APPLICATION FOR APPOINTMENT

*Note: Your application will be copied for the City Commission and made available to the press and public*

Name: Elizabeth Hayes

Home Address: 1102 Bluebird Lane Pittsburg, KS 66762

Mailing Address: 1102 Bluebird Lane Pittsburg, KS 66762

Occupation: YMCA Dance Director

Business Address: 1100 N. Miles

Home Telephone: 620 687 1334

Business Telephone: 620 230 1100

E-mail: edhayes@ksu.edu

Are you a resident of Pittsburg? ☒ If yes, how long have you lived in Pittsburg: 19 years

Current occupation (within last 12 months): Dance Director

Business interest in the last 12 months: \_\_\_\_\_

Previous Committee/Commission Experience: Board of Directors for the Pittsburg Artwalk

Education/Experience: A resume may be attached containing this and any other information that would be helpful in evaluating your application. BA in Studio Art, minors in Mass Communications and Dance  
Kansas State University

Professional and/or community service activities: Secretary for Sunrise Rotary, Big Brothers Big Sisters, Pittsburg Area Young Professionals, National Dance Education Organization

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute: I am employed by a recreation service and believe in promoting the well being of our community.

The Parks and Recreation Advisory Board meets at the Parks and Recreation Office at Noon on the 2<sup>nd</sup> Thursday of each month. Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

**\* Please plan to attend the December 10<sup>th</sup>, 2019, Pittsburg City Commission Meeting (5:30 p.m. at the Law Enforcement Center – 201 North Pine in Pittsburg). Appointments to the Parks and Recreation Advisory Board will be made by the City Commission during this meeting.**

Signature of Applicant: \_\_\_\_\_



Date: 11/26/2019

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620)230-5532 or by email at [tammy.nagel@pittks.org](mailto:tammy.nagel@pittks.org).

Please return your completed application on or before November 26<sup>th</sup>, 2019, to:

City of Pittsburg  
Attn: City Clerk  
PO Box 688  
Pittsburg, KS 66762



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NOV 26 2019

Pittsburg City Clerk

## Parks and Recreation Advisory Board

### APPLICATION FOR APPOINTMENT

*Note: Your application will be copied for the City Commission and made available to the press and public*

Name: Xavier Sheehy

Home Address: 616 E. Jackson St. Pittsburg KS.

Mailing Address: \_\_\_\_\_

Occupation: Production Lead at EaglePicher Technologies

Business Address: 2919 Rotary Terrace Pittsburg, KS. 66767

Home Telephone: 620-687-4785

Business Telephone: \_\_\_\_\_

E-mail: xsheehy@gmail.com

Are you a resident of Pittsburg? Yes If yes, how long have you lived in Pittsburg: 4

Current occupation (within last 12 months): Production Lead

Business interest in the last 12 months: \_\_\_\_\_

Previous Committee/Commission Experience: Event Committee PAYP, membership committee PAYP.

Education/Experience: A resume may be attached containing this and any other information that would be helpful in evaluating your application. President of PreMed club & Advancement Ambassadors PSH. BA in Psychology & BS in Biology PSH



Professional and/or community service activities: PAYP volunteer opportunities

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Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute: Grow & move the town forward & keep our town involved in our town.

---

Help strengthen current events & try bring new events to the community

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The Parks and Recreation Advisory Board meets at the Parks and Recreation Office at Noon on the 2<sup>nd</sup> Thursday of each month. Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

**\* Please plan to attend the December 10<sup>th</sup>, 2019, Pittsburg City Commission Meeting (5:30 p.m. at the Law Enforcement Center – 201 North Pine in Pittsburg). Appointments to the Parks and Recreation Advisory Board will be made by the City Commission during this meeting.**

Signature of Applicant: 

Date: 11/26/19

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620)230-5532 or by email at [tammy.nagel@pittks.org](mailto:tammy.nagel@pittks.org).

Please return your completed application on or before November 26<sup>th</sup>, 2019, to:

City of Pittsburg  
Attn: City Clerk  
PO Box 688  
Pittsburg, KS 66762



RECEIVED

NOV 27 2019

City of Pittsburgh  
Dept. of Finance

## Parks and Recreation Advisory Board

### APPLICATION FOR APPOINTMENT

*Note: Your application will be copied for the City Commission and made available to the press and public*

Name: Stephanie Watts

Home Address: 811 Elmwood Lane

Mailing Address: \_\_\_\_\_

Occupation: Freelance Designer

Business Address: \_\_\_\_\_

Home Telephone: \_\_\_\_\_

Business Telephone: 407-456-0460

E-mail: Stephwatts@msn.com

Are you a resident of Pittsburgh? ☒ If yes, how long have you lived in Pittsburgh: Grew up here 6 months Back

Current occupation (within last 12 months): Graphic designer

Business interest in the last 12 months: Worked w/ 200 clients

Ben Moore + Sherwin Williams Consultant

Previous Committee/Commission Experience: School Ad. Council 3 yrs

Ath. Booster Board / PTA Ex. Board / Senior Act. Chair

Coop Fund Hagerly Football 2 yrs / Campaign Leadership Board  
Colonial Fox

Education/Experience: A resume may be attached containing this and any other information that would be helpful in evaluating your application.

BS in Arts / Pittsburgh State University '91



Professional and/or community service activities: School Boards/

Athletic Board, HoA Board - 12 years

Created 4<sup>th</sup> of July Biko Parade in 2 communities

Organized Easter Egg Hunts/Halloween Comm. Events + so much more!

Please explain your reasons for wishing to serve on this committee/commission and how you

feel that you may contribute: I've lived all over the United States

to inc. London, England. I feel I have a wealth of

knowledge + experience to bring to this board, that  
affects so many in the community. Quality of life matters.

The Parks and Recreation Advisory Board meets at the Parks and Recreation Office at Noon on the 2<sup>nd</sup> Thursday of each month. Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

**\* Please plan to attend the December 10<sup>th</sup>, 2019, Pittsburg City Commission Meeting (5:30 p.m. at the Law Enforcement Center – 201 North Pine in Pittsburg). Appointments to the Parks and Recreation Advisory Board will be made by the City Commission during this meeting.**

Signature of Applicant: Stephane Watts

Date: 11-27-19

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620)230-5532 or by email at [tammy.nagel@pittks.org](mailto:tammy.nagel@pittks.org).

Please return your completed application on or before November 26<sup>th</sup>, 2019, to:

City of Pittsburg  
Attn: City Clerk  
PO Box 688  
Pittsburg, KS 66762



## HUMAN RESOURCES

201 West 4<sup>th</sup> Street • Pittsburg KS 66762

(620) 2314100

www.pittks.org

To: Daron Hall, City Manager

From: Michelle Ducre, Director Human Resources  
Jamie Clarkson, Director of Finance

Date: December 3, 2019

Re: Salary Ordinance No. S-1066

Recently, Human Resources and Finance staff met to review the salary ordinance. The proposed ordinance is included for your review, along with three recommendations below, which will become effective January 1, 2020.

- Increase the minimum annual salary for pay grade 10 E from \$34,900 to \$35,568 to comply with the Fair Labor Standard Act (FLSA) overtime rule, which raised the overtime threshold from \$455 per week (\$23,660 annually) to \$684 per week (\$35,568 annually). This impacts three positions (1 Assistant City Planner, 2 Recreation Program Managers) that will be moved from **grade 9E to 10E**.
- Increase both the minimum and maximum annual salary and hourly pay ranges by 1% to reflect the annual Cost of Living Adjustment (COLA).
- Restructure positions in the Public Utilities Department to reflect distinct levels of responsibility and KDHE and water industry certifications. This includes creating an entry level Apprenticeship position to recruit candidates who will be trained in Operations, Streets & Highway, and the Water divisions. We are currently working to finalize a Registered Apprenticeship partnership with Kansas Works to secure funding and resources for apprentice training.

(Published in the Morning Sun on December \_\_\_\_, 2019)

**ORDINANCE NO. S-1066**

**AN ORDINANCE AMENDING ORDINANCE NO. S-1058 FIXING THE SALARY AND COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE CITY OF PITTSBURG, KANSAS.**

**BE IT HEREBY ORDAINED BY THE GOVERNING BODY OF THE CITY OF PITTSBURG, KANSAS:**

**Section 1. Salary and Compensation of Officers and Employees.** Officers and employees of the City of Pittsburg, Kansas, shall receive salary and hourly wages, payable in bi-weekly installments, not to exceed the amount set opposite the respective classification of the officer or employee.

**Section 2. City Commission.** City Commissioners shall receive wages, payable in bi-weekly installments, not to exceed the amount set opposite the below classification. Additionally, each Commissioner shall be entitled to receive and be reimbursed for any reasonable expenses incurred as the result of trips outside of the City on any City business or expenses incurred by such Commissioners in the performance of any official act for or on behalf of the City.

**Section 3. City Manager's Authority.** The City Manager is hereby empowered to employ qualified persons to fill any department head position at an annual salary at no more than the maximum amount allowed herein, and to employ qualified persons to fill any position other than department head on an annual salary or hourly wage at no more than the maximum amount allowed herein. Employees' salaries and wages may be increased by the City Manager at reasonable intervals until the maximum amount is reached and as may be allowed and paid from time to time. The City Manager is further empowered to allow salary incentive payments in addition to the base salary amounts contained herein, as authorized by the City Commission, for such items as Fire Department First Responder and EMT certificates, Public Works licenses and operator certificates, and Police education and special assignment duties, provided that such incentive payments do not increase employee pay more than 5% above the maximum amounts shown herein.

**Section 4. Legal Officers.** The following legal officers shall receive annual salary as herein enumerated:

<b><u>CLASSIFICATION</u></b>	<b><u>ANNUAL SALARY</u></b>
City Attorney	\$58,563
Legal Advisor/ Municipal Court Prosecutor	\$46,820
Municipal Court Judge	\$32,011
City Commissioner	\$3,000

**Section 5. Department Heads and Exempt Employees.** Amounts listed below are for exempt department heads and employees who are paid on a salary rate basis. Exempt employees are not eligible for overtime compensation.

<b>GRADE</b>	<b>JOB CODE</b>	<b>CLASSIFICATION</b>	<b>MINIMUM ANNUAL SALARY</b>	<b>MAXIMUM ANNUAL SALARY</b>
18E	900	City Manager	\$110,061	\$179,999
17E	730	Deputy City Manager	\$62,716	\$108,673
16E	702 703 704 705 706 707 708 709 710	Director of Finance & Budget Director of Human Resources Director of Parks & Recreation Director of Public Utilities Director of Engineering/Public Works Fire Chief Police Chief Director of Innovation Director of Community Development & Housing	\$57,015	\$99,223
14E	650 652 653 654 656	Assistant Director of Community Development Assistant Director of Public Works/City Inspections Official Deputy Chief of Police Information Technology (IT) Manager Deputy Finance Director	\$48,875	\$85,028
13E	600 601 603 605 606 607 608 609 610 611 612 613 614 615 616	Administrative Lieutenant Battalion Fire Chief City Clerk Golf Course Superintendent Network Administrator II Stormwater Collection (SWC) Superintendent Parks Maintenance Superintendent Police Lieutenant Recreation Superintendent Streets Superintendent Water Distribution (WD)Superintendent Water Treatment Plant (WTP) Superintendent Wastewater Treatment Plant (WWTP) Superintendent/ Assistant Director of Public Utilities Wastewater Collection (WWC) Superintendent Special Projects Engineer	\$44,825	\$76,837

**Section 5. Department Heads and Exempt Employees.** Amounts listed below are for exempt department heads and employees who are paid on a salary rate basis. Exempt employees are not eligible for overtime compensation.

GRADE	JOB CODE	CLASSIFICATION	MINIMUM ANNUAL SALARY	MAXIMUM ANNUAL SALARY
12E	502 505 507 550 551 552 553 554 555 5558 559 560 604	Accounting Manager City Planner Human Resources Manager Airport Manager Fire Marshal/Safety Coordinator Memorial Auditorium Manager Network Administrator I Office Manager Public Information Manager Customer Service Manager Neighborhood Redevelopment Manager Fleet Manager/Asset Management Support Housing Program Manager	\$41,094	\$69,186
11E	455 501 272 506 508	Technical Facilities Manager Stormwater Collections Supervisor Assistant City Planner Public Works Foreman Human Resources Representative	\$38,482	\$62,436
10E	415 433 430 451	Recreation Program Manager - Operations Recreation Program Manager - Athletics Technical Director Communications Supervisor	\$35,568	\$57,262
9E	413 414	Assistant Golf Course Superintendent Clubhouse Manager	\$32,322	\$52,648



**Section 6. Non-Exempt Employees.** Amounts listed below are for non-exempt employees who are paid on an hourly rate basis. Overtime, based on 1.5 times the appropriate hourly rate, is paid for all hours in excess of 40 hours in a 7-day work cycle.

**FULL TIME NON-EXEMPT POSITIONS**

<b>GRADE</b>	<b>JOB CODE</b>	<b>CLASSIFICATION</b>	<b>MINIMUM HOURLY RATE</b>	<b>MAXIMUM HOURLY RATE</b>
10	307 343 360 388 402 406 428 452 453 456 458 459 460 461 462 464 465 466 467	Municipal Court Administrator Geographic Information System (GIS) Specialist Staff Accountant II Records Administrator Field Supervisor Wastewater Treatment Plant (WWTP) Supervisor Assistant Communications Supervisor Engineering Supervisor Facility Maintenance Supervisor Water Distribution Supervisor Wastewater (WW) Collection System Supervisor Wastewater Treatment Plant (WWTP) Maintenance Tech Mechanic Supervisor Housing Supervisor Payroll/Purchasing Manager Stormwater Collections (SWC) Supervisor Water Treatment Plant Supervisor/Maintenance Tech Streets Supervisor Wastewater Treatment Plant (WWTP) Supervisor	\$17.29	\$28.08
9	350 356 358 362 401 404 426 427 431 418 423 434 435	Building Inspector Staff Accountant I Parks Maintenance/ Vegetation Coordinator Administrative Support Assistant I Engineering Technician Project Coordinator Benefits Manager Office Manager Event Manager Family Response Advocate Communications Technician III Dance Coordinator Homeless Services Coordinator (ESG Grant)	\$15.54	\$25.31

<b>GRADE</b>	<b>JOB CODE</b>	<b>CLASSIFICATION</b>	<b>MINIMUM HOURLY RATE</b>	<b>MAXIMUM HOURLY RATE</b>
8	230 308 319 331 351 353 354 355 370 323 352 359 332 371 372	Animal Control Officer Stormwater Collection (SWC) Operator II Housing Specialist II Mechanic II Codes Enforcement Inspector Information Technology (IT) Specialist Water Treatment Plant (WTP) Operator II Wastewater Treatment Plant (WWTP) Operator II Heavy Equipment Operator II (Streets) Heavy Equipment Operator II (Parks) Section 8 Housing Quality Standards (HQS) Compliance Inspector Communications Technician II Facility Maintenance Technician II Wastewater Collection (WWC) Operator II Water Distribution (WD) Operator II	\$14.25	\$23.14
7	302 303 320 324 304 305 318 306 309 310 311 312 313 314 333 266 361 273 325	Cemetery Caretaker Communications Technician I Evidence Technician Heavy Equipment Operator I (Streets) Heavy Equipment Operator I (Parks) Housing Assistant Housing Specialist I Mechanic I Street Sweeper Operator Utility Location Specialist Water Service Representative II Water Treatment Plant (WTP) Operator I Wastewater Collection (WWC) System Operator I Wastewater Treatment Plant (WWTP) Operator I Water Distribution (WD) Operator I Stormwater Collection (SWC) Operator I Customer Service Specialist II Airport Attendant II Dance Head Instructor	\$13.06	\$21.20

GRADE	JOB CODE	CLASSIFICATION	MINIMUM HOURLY RATE	MAXIMUM HOURLY RATE
6	201 234 242 250 260 261 262 263 264 265 267 268 269 271	Custodian Building Maintenance Worker Apprentice FT Assistant Technical Director Airport Attendant I Facility Maintenance Technician I Parks Facilities Coordinator Municipal Court Clerk Police Records Clerk Prosecution Clerk Traffic & Communications Technician Animal Control Technician Water Service Representative I Customer Service Specialist	\$12.00	\$19.45
<b>PART TIME AND SEASONAL POSITIONS</b>				
5	146 231 232 233 236 238 240 243	PT Assistant Technical Director Aquatic Center Maintenance Manager Aquatic Center Manager Assistant Clubhouse Manager PT Parks Maintenance Worker III Sports Official Farmers Market Manager Dance Instructor	\$10.98	\$17.84
4	201 204 125 205 103 145 150 199 206	PT Parks Custodian PT Parks Laborer I PT Lead Event Worker PT Parks Maintenance Worker II Intern (College Student) Assistant Aquatic Center Manager Recreation Program Leader PT Customer Service Representative PT Administrative Assistant	\$10.07	\$16.35
3	100 101 102 105 106 108 147 148	Cashier/Concession Worker Clubhouse Worker Event Worker Lifeguard Maintenance Worker – Parks & Clubhouse Recreation Worker Instructor PT Parks Maintenance Worker I	\$8.33	\$12.37

**Section 7. Hourly Wages for Full Time Firefighters:** Amounts listed below are for non-exempt firefighters who are paid on an hourly rate basis. Overtime, based on 1.5 times the appropriate hourly rate, is paid for all hours in excess of 106 hours in a 14-day work cycle, based upon 2,912 hours worked in a year.

F4	315	Fire Captain	\$12.81	\$22.29
F3	237	Fire Lieutenant	\$10.85	\$18.87
F2	158	Firefighter II	\$ 9.64	\$16.77
F2	160	Fire Driver/Operator	\$ 9.64	\$16.77
FI	157	Firefighter I	\$ 8.25	\$13.53

**Section 8. Hourly Wages for Full Time Police Officers:** Amounts listed below are for non-exempt police officers who are paid on an hourly rate basis. Overtime, based on 1.5 times the appropriate hourly rate, is paid for all hours in excess of 40 hours in a 7-day work cycle.

P4	504 425	Police Sergeant Criminal Investigator II	\$18.49	\$32.15
P3	419 420 422 421 423	Crime Analyst Criminal Investigator Evidence Control Specialist Narcotics Investigator Police Corporal	\$17.17	\$29.74
P2	317	Police Officer II	\$16.52	\$28.80
PI	316	Police Officer I	\$14.36	\$25.04

**Section 9. Additional Employees.** The City Manager may, when necessary, employ additional personnel who shall receive for their services an amount based on the rate being paid for similar work as herein provided, the rate of pay for such work to be determined by the City Manager.

**Section 10. Repealed.** That Ordinance No. S-1058 of the City of Pittsburg, Kansas, and all other ordinances, or parts of Ordinances, in conflict herewith be, and the same are, hereby repealed.

**Section 11. Effective Date.** This Ordinance shall take effect after its passage and publication in the official City paper with any changes being reflected on the first full pay period in 2020.

Passed this 10<sup>th</sup> day of December, 2019.

\_\_\_\_\_  
Mayor

ATTEST: \_\_\_\_\_  
Tammy Nagel, City Clerk