

PITTSBURG LAND BANK

216 N Broadway | Suite G Pittsburg, KS 66762 P: (620) 232-1210 F: (620) 232-3453 www.pittks.org

Pittsburg Land Bank Board of Trustees Meeting Minutes September 26, 2019 | 8:00 am | City Hall Conference Room

Meeting Facilitator: Quentin Holmes, Director of Housing & Community Development
Members Present: Marty Beezley, Troy Graham, Brad Hanson, Brian Jones, Kala Spigarelli

City Staff: Brittan Brenner, DeAnna Goering, Dexter Neisler

Guests Present: Jeremy Brown, Chad Comeau, Matt Hess

I. Call to Order

a. Meeting called to order at 8:01 AM

II. Consent Agenda (vote for approval)

a. August Meeting Minutes (08/29/2019)

i. Motion: Approve August Minutes

Motion: Seconded
 Motion: Carried, 5-0-0

III. Properties for Acquisition

a. 324 W Martin

b. 111 W 21st

IV. Properties for Disposition

a. 402 W 4th

- i. Applicant proposes to create a commercial vegetable and flower garden to supply an upcoming urban farming business.
 - 1. Discussion of banked property status.
- ii. Motion: Disapprove the Property Purchase Application and Development Agreement for 402 W 4th, but encourage applicant to re-apply for this project on a different lot.

1. Motion: Seconded

2. Motion: Carried, 5-0-0

b. 423 W 5th

- i. Applicant proposes to construct a parking area to serve Westside Elementary School.
- ii. Motion: Approve the Property Purchase Application and Development Agreement for 423 W 5th.

1. Motion: Seconded

2. Motion: Carried, 4-0-1 (Abstain: Hanson)

c. 324 W Martin

- i. Applicant proposes to construct, for sale, a three-bedroom, two-bathroom, single-family home, approximately 1,200 sq. ft., with a detached garage.
 - 1. Discussion of lot size and appropriate setbacks.

ii. Motion: Table the Property Purchase Application and Development Agreement until the October 31, 2019 Land Bank Board of Trustees meeting to allow the applicant time to develop a site plan with the Department of Building Services.

1. Motion: Seconded

- 2. Motion: Carried, 5-0-0
- iii. Motion: Re-classify 324 W Martin as a Banked Property and do not accept additional applications until the original applicant can submit site plans.

1. Motion: Seconded

- 2. Motion: Carried, 5-0-0
- d. 414 N Chestnut
 - i. Applicant proposes to construct, for sale, a three-bedroom, two-bathroom, single-family home, approximately 1,200 sq. ft, with a garage.
 - 1. Discussion of lot size and appropriate setbacks.
 - ii. Motion: Table the Property Purchase Application and Development Agreement until the October 31, 2019 Land Bank Board of Trustees meeting to allow the applicant time to develop a site plan with the Department of Building Services.

1. Motion: Seconded

- 2. Motion: Carried, 5-0-0
- e. 1111 E 6th
 - i. Applicant proposes to construct, for sale, a three-bedroom, two-bathroom, single-family home.
 - ii. Motion: Approve the Property Purchase Application and Development Agreement, but counter-offer with a purchase price of \$444.55.

1. Motion: Seconded

- 2. Motion: Carried, 5-0-0
- f. 1115 E 6th
 - i. Applicant proposes to construct, for sale, a three-bedroom, two-bathroom, single-family home with an attached carport at the rear.
 - ii. Motion: Approve the Property Purchase Application and Development Agreement, but counter-offer with a purchase price of \$262.56.

1. Motion: Seconded

2. Motion: Carried, 5-0-0

- V. 716 N Broadway
 - a. Demolition Bids
 - i. Discussion of demolition bids received. Discussion of funding for demolition project. Discussion of needed additional information.
 - b. Motion: Table discussion of demolition bids until the October 31, 2019 Land Bank Board of Trustees meeting.

i. Motion: Seconded

- ii. Motion: Carried, 5-0-0
- VI. 2107 N Broadway
 - a. Structure Donation
 - Discussion of possible donation of primary structure at 2107 N Broadway to the Land Bank to be moved onto an existing bank-owned lot for sale. Discussion of costs and logistics.
 - ii. Motion: Disapprove the donation of the primary structure at 2107 N Broadway.

1. Motion: Seconded

2. Motion: Carried, 5-0-0

- VII. 117 N Broadway
 - a. Building Clean-Up Estimates

- i. Discussion of costs to clean up the building. Discussion of safety concerns inside the building.
- ii. Motion: Table discussion of building clean up and costs until the October 31, 2019 Land Bank Board of Trustees meeting.

Motion: Seconded
 Motion: Carried, 5-0-0

VIII. Adjournment

- a. Motion: Adjourn the regular meeting of the Land Bank Board of Trustees.
 - i. Motion: Seconded
 - ii. Motion: Carried, 5-0-0
- b. Meeting adjourned at 9:32 AM