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**CITY OF PITTSBURG, KANSAS**  
**COMMISSION AGENDA**  
**Tuesday, September 24, 2019**  
**5:30 PM**

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**CALL TO ORDER BY THE MAYOR:**

- a. Flag Salute Led by the Mayor
- b. Public Input
- c. Proclamation - 2020 Census - Received by Steve Hale

**CONSENT AGENDA:**

- a. Approval of the September 10, 2019, City Commission Meeting minutes.
- b. Approval of the Appropriation Ordinance for the period ending September 24, 2019 subject to the release of HUD expenditures when funds are received. **ROLL CALL VOTE.**

**CONSIDER THE FOLLOWING:**

- a. ANNEXATION REQUEST AND INCENTIVE PACKAGE - MIKE CARPINO FORD LINCOLN - Consider the recommendation of Economic Development Advisory Committee (EDAC) to accept the request submitted by Mike Carpino to annex his property, located at 1097 South Highway 69, into the City of Pittsburg, and approval of the proposed economic development incentive package for Mike Carpino Ford Lincoln. **Approve or disapprove recommendation and, if approved, authorize the Mayor to sign the appropriate documents on behalf of the City.**
- b. APPOINTMENT TO 11th JUDICIAL DISTRICT COMMUNITY CORRECTIONS ADVISORY BOARD - Consider the request of Mac Young, Eleventh Judicial District Court Administrator, to appoint one individual to a first two-year term as a member of the 11th Judicial District Community Corrections Advisory Board. **Appoint one new member to the 11th Judicial District Community Corrections Advisory Board.**

**NON-AGENDA REPORTS & REQUESTS:**

- a. DOCKLESS VEHICLES - Deputy City Manager Jay Byers will present information regarding dockless vehicles. **Take that action deemed appropriate.**

**ADJOURNMENT**

*Office of the Mayor*  
CITY OF PITTSBURG, KANSAS

# *Proclamation*

*Whereas:* An accurate census count is vital to our community and residents' well-being by helping planners determine where to locate schools, day care centers, roads and public transportation, hospitals and other facilities, and achieve an accurate and complete count of the nation's growing and changing population; and

*Whereas:* Census data is the basis for the allocation of billions of dollars of federal, state and county funds for social and other programs; and

*Whereas:* The Census is vital to our community in that the data helps determine how many seats each state will have in the U.S. House of Representatives and often is used to redistrict state legislatures, county and city councils and voting districts; and

*Whereas:* The 2020 Census creates jobs that stimulate economic growth and increase employment; and

*Whereas:* Federal law prohibits any public or private agency from gaining access to confidential census data.

*Now, Therefore, I, Patrick J. O'Bryan, Mayor of the City of Pittsburg, Kansas, do hereby proclaim the City of Pittsburg to be a*

## **CENSUS 2020 PARTNER**

and recognize Census 2020 as a top priority for the City of Pittsburg and encourage the community to place an emphasis on partnering with the U.S. Census Bureau in achieving an accurate and complete count in 2020.

Dated this 24<sup>th</sup> day of September, 2019.

ATTEST:

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
MAYOR

OFFICIAL MINUTES  
OF THE MEETING OF THE  
GOVERNING BODY OF THE  
CITY OF PITTSBURG, KANSAS  
September 10<sup>th</sup>, 2019

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A Regular Session of the Board of Commissioners was held at 5:30 p.m. on Tuesday, September 10<sup>th</sup>, 2019, in the City Commission Room, located in the Law Enforcement Center, 201 North Pine, with Mayor Patrick O'Bryan presiding and the following members present: Sarah Chenoweth, Dan McNally, Dawn McNay and Chuck Munsell.

Mayor O'Bryan led the flag salute.

PUBLIC INPUT – INVOCATION – Tom Wehrman, representing the Pittsburg Ministerial Alliance and the St. John Lutheran Church, provided an invocation.

APPROVAL OF MINUTES – On motion of Munsell, seconded by McNally, the Governing Body approved the August 27<sup>th</sup>, 2019, City Commission Meeting minutes as presented. Motion carried.

APPROPRIATION ORDINANCE – On motion of Munsell, seconded by McNally, the Governing Body approved the Appropriation Ordinance for the period ending September 10<sup>th</sup>, 2019, subject to the release of HUD expenditures when funds are received with the following roll call vote: Yea: Chenoweth, McNally, McNay, Munsell and O'Bryan. Motion carried.

ORDINANCE NO. G-1298 – On motion of Chenoweth, seconded by O'Bryan, the Governing Body adopted Ordinance No. G-1298, amending Section 78-31 of the Code of the City of Pittsburg, Kansas, and providing for the protection and health, property and safety, and the regulation of traffic by adopting by reference the 2019 Edition of the "Standard Traffic Ordinances for Kansas Cities" as published by The League of Kansas Municipalities, save and except such parts or portions as supplemented, deleted or changed; and repealing Ordinance No. G-1283, and authorized the Mayor to sign the Ordinance on behalf of the City. Motion carried.

ORDINANCE NO. G-1299 – On motion of Chenoweth, seconded by McNay, the Governing Body adopted Ordinance No. G-1299 amending Section 54-41 of the Code of the City of Pittsburg, Kansas, regulating certain public offenses within the corporate limits of the City of Pittsburg, Kansas, by adopting by reference the 2019 Edition of the "Uniform Public Offense Code for Kansas Cities" as published by the League of Kansas Municipalities, save and except such parts or portions as supplemented, deleted or changed; and repealing Ordinance No. G-1284, and authorized the Mayor to sign the Ordinance on behalf of the City. Motion carried.

FINAL PAYMENT - GUTTERIDGE COMPLEX RESTROOM AND CONCESSION STAND PROJECT – On motion of McNally, seconded by Munsell, the Governing Body approved final payment to Tri-State Building & Service Supply Co., Inc., of Pittsburg, Kansas, in the amount of \$17,372.00 for the Gutteridge Complex Restroom and Concession Stands, and authorized the Mayor to sign the necessary documents on behalf of the City. Motion carried.

OFFICIAL MINUTES  
OF THE MEETING OF THE  
GOVERNING BODY OF THE  
CITY OF PITTSBURG, KANSAS  
September 10<sup>th</sup>, 2019

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COOLING TOWER REPLACEMENT PROJECT - FIRE STATION #1 – On motion of Chenoweth, seconded by O'Bryan, the Governing Body approved Change Order No. 1 reflecting an increase of \$9,568.15, making a new contract construction amount of \$73,268.15, for the Cooling Tower Replacement Project at Fire Station No. 1. Motion carried.

VACATION REQUEST – On motion of Munsell, seconded by McNally, the Governing Body approved the recommendation of the Planning Commission/Board of Zoning Appeals to grant the request submitted by Kendall R. McPhail, on behalf of Pittsburg Highlands, LP, to vacate a tract of land being part of Lot 15, Pittsburg Highlands, an Addition to the City of Pittsburg, Crawford County, State of Kansas, according to the Recorded Plat Thereof, and authorized the Mayor to sign the Order on behalf of the City. Motion carried.

CONDITIONAL USE – On motion of Chenoweth, seconded by McNay, the Governing Body approved of a request submitted by the First Church of the Nazarene of Pittsburg for a Conditional Use Permit under the provisions of Article 30 of the Pittsburg Zoning Ordinance to allow the lot located at 814 East Quincy to be used as a temporary parking lot with a rock surface for period not to exceed twelve months. Motion carried.

#### NON-AGENDA REPORTS & REQUESTS:

BI-MONTHLY BUDGET REVIEW - Director of Finance Jamie Clarkson provided the August 31, 2019, bi-monthly budget review.

CITIZEN SURVEY - Commissioner McNally discussed a survey that is circulating regarding the performance of the City Commission and the proposed electrical utility municipalization, among other topics. Commissioner McNally stated that once the City receives the pertinent information on the possible municipalization of the electric utility, he would support the vote of the people in making the decision whether to municipalize or not. Commissioner Munsell stated that he would also support a vote of the people, in making the decision. Commissioner Munsell stated that the use of the public information campaign approved during the August 27, 2019, City Commission Meeting, will benefit in informing the citizens on the proposed municipal electric utility.

HURRICANE DORIAN RESPONSE – City Manager Daron Hall acknowledged and thanked the three Pittsburg Fire Fighters who were deployed to Florida and North Carolina to provide mutual aid to areas affected by Hurricane Dorian.

LEAGUE OF KANSAS MUNICIPALITIES GOVERNING BODY MEETING – City Manager Daron Hall announced that the League of Kansas Municipalities Governing Body will meet in Pittsburg on Friday, September 13<sup>th</sup>, 2019.

OFFICIAL MINUTES  
OF THE MEETING OF THE  
GOVERNING BODY OF THE  
CITY OF PITTSBURG, KANSAS  
September 10<sup>th</sup>, 2019

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BLOCK 22 EVENTS – Commissioner McNally encouraged citizens to attend the Block 22 grand opening events scheduled for Thursday, September 12<sup>th</sup>, 2019.

LEAGUE MEETING REPORTS – Commissioner McNay encouraged her fellow Commissioners to provide a report on the sessions they attend during the League of Kansas Municipalities Annual Conference to be held on October 12<sup>th</sup> through 14<sup>th</sup>, 2019, in Overland Park, Kansas.

ADJOURNMENT: On motion of Munsell, seconded by Chenoweth, the Governing Body adjourned the meeting at 6:10 p.m. Motion carried.

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Patrick J. O'Bryan, Mayor

ATTEST:

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Tammy Nagel, City Clerk

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
	C-CHECK	VOID CHECK	V 9/06/2019			185488		
	C-CHECK	VOID CHECK	V 9/06/2019			185489		
8146		WASTE CORPORATION OF KANSAS, L						
8146		WASTE CORPORATION OF KANSAS, L						
	C-CHECK	WASTE CORPORATION OF KANVOIDED	V 9/06/2019			185514		97.35CR
	C-CHECK	VOID CHECK	V 9/06/2019			185520		
	C-CHECK	VOID CHECK	V 9/06/2019			185521		
	C-CHECK	VOID CHECK	V 9/06/2019			185522		
	C-CHECK	VOID CHECK	V 9/13/2019			185532		
	C-CHECK	VOID CHECK	V 9/13/2019			185533		
	C-CHECK	VOID CHECK	V 9/13/2019			185569		
	C-CHECK	VOID CHECK	V 9/13/2019			185570		
	C-CHECK	VOID CHECK	V 9/13/2019			185571		

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	11 VOID DEBITS	0.00		
	VOID CREDITS	97.35CR	97.35CR	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 99 BANK: * TOTALS:	11	97.35CR	0.00	0.00
BANK: * TOTALS:	11	97.35CR	0.00	0.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0026	STANDARD INSURANCE COMPANY	D	9/06/2019			000000		1,232.01
0094	BMO HARRIS BANK	D	9/16/2019			000000		145.00
0224	KDOR	D	9/06/2019			000000		914.49
0224	KDOR	D	9/09/2019			000000		7,911.80
0321	KP&F	D	9/06/2019			000000		46,797.43
0728	ICMA	D	9/06/2019			000000		660.00
1050	KPERS	D	9/06/2019			000000		39,609.85
3570	AMERICAN EXPRESS, INC	D	9/04/2019			000000		257.02
5904	TASC	D	9/12/2019			000000		6,055.92
6415	GREAT WEST TANDEM KPERS 457	D	9/06/2019			000000		4,668.83
7290	DELTA DENTAL OF KANSAS INC	D	9/06/2019			000000		2,021.00
7290	DELTA DENTAL OF KANSAS INC	D	9/13/2019			000000		2,763.20
7682	ISHMAEL ELKAMIL	N	9/13/2019			000000		
7877	CORESOURCE	D	9/05/2019			000000		38,159.48
7877	CORESOURCE	D	9/06/2019			000000		28,990.22
0021	CUES	E	9/09/2019			005781		248.86
0046	ETTINGERS OFFICE SUPPLY	E	9/09/2019			005782		143.13
0055	JOHN'S SPORT CENTER, INC.	E	9/09/2019			005783		240.00
0062	LINDSEY SOFTWARE SYSTEMS, INC.	E	9/09/2019			005784		911.00
0084	INTERSTATE EXTERMINATOR, INC.	E	9/09/2019			005785		802.00
0101	BUG-A-WAY INC	E	9/09/2019			005786		50.00
0105	PITTSBURG AUTOMOTIVE INC	E	9/09/2019			005787		1,277.20



VENDOR SET: 99 City of Pittsburg, KS

BANK: 80144 BMO HARRIS BANK

DATE RANGE: 9/04/2019 THRU 9/17/2019

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0112	MARRONES INC	E	9/09/2019			005788		136.71
0142	HECKERT CONSTRUCTION CO INC	E	9/09/2019			005789		15,866.94
0194	KANSAS STATE TREASURER	E	9/09/2019			005790		9,700.50
0207	PEPSI-COLA BOTTLING CO OF PITT	E	9/09/2019			005791		67.50
0294	COPY PRODUCTS, INC.	E	9/09/2019			005792		162.24
0534	TYLER TECHNOLOGIES INC	E	9/09/2019			005793		390.00
0577	KANSAS GAS SERVICE	E	9/09/2019			005794		1,076.39
0709	PURVIS INDUSTRIES LTD	E	9/09/2019			005795		132.04
0746	CDL ELECTRIC COMPANY INC	E	9/09/2019			005796		471.99
0844	HY-FLO EQUIPMENT CO., INC.	E	9/09/2019			005797		118.98
0866	AVFUEL CORPORATION	E	9/09/2019			005798		20,178.39
1792	B&L WATERWORKS SUPPLY, LLC	E	9/09/2019			005799		5,620.92
2767	BRENNTAG SOUTHWEST, INC	E	9/09/2019			005800		3,384.32
3185	JOHN W. PETERSON	E	9/09/2019			005801		180.00
3248	AIRGAS USA LLC	E	9/09/2019			005802		2,146.34
3261	PITTSBURG AUTO GLASS	E	9/09/2019			005803		325.00
4307	HENRY KRAFT, INC.	E	9/09/2019			005804		192.54
4603	KANSAS GOLF AND TURF INC	E	9/09/2019			005805		334.21
4618	TRESA LYNNE MILLER	E	9/09/2019			005806		853.50
4766	ACCURATE ENVIRONMENTAL LLC	E	9/09/2019			005807		1,668.60
5275	US LIME COMPANY-ST CLAIR	E	9/09/2019			005808		4,458.42
5482	JUSTIN HART	E	9/09/2019			005809		60.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
5623	CRAWFORD COUNTY CLERK	E	9/09/2019			005810		26,200.59
5770	KANSAS CITY FREIGHTLINER SALES	E	9/09/2019			005811		199.95
6175	HENRY C MENGHINI	E	9/09/2019			005812		295.30
6822	ELIZABETH BRADSHAW	E	9/09/2019			005813		228.40
6995	SUMMER WARREN	E	9/09/2019			005814		170.00
7162	TIMOTHY JOSEPH ANDERSON	E	9/09/2019			005815		152.20
7283	CORESOURCE, INC	E	9/09/2019			005816		46,276.81
7407	LIMELIGHT MARKETING LLC	E	9/09/2019			005817		5,225.00
7479	MID-AMERICA VALVE & EQUIPMENT	E	9/09/2019			005818		306.51
7620	POMP'S TIRE SERVICE INC	E	9/09/2019			005819		1,565.50
7705	JOANNA L DERFELT	E	9/09/2019			005820		1,000.00
7733	TROY GRAHAM	E	9/09/2019			005821		400.00
7852	TRIA HEALTH, LLC	E	9/09/2019			005822		1,347.12
7959	ALL ABOARD FOUNDATION	E	9/09/2019			005823		2,485.06
0046	ETTINGERS OFFICE SUPPLY	E	9/16/2019			005824		297.84
0087	FORMS ONE, LLC	E	9/16/2019			005825		74.00
0112	MARRONES INC	E	9/16/2019			005826		64.04
0128	VIA CHRISTI HOSPITAL	E	9/16/2019			005827		726.00
0276	JOE SMITH COMPANY, INC.	E	9/16/2019			005828		742.60
0289	ACUSHNET COMPANY	E	9/16/2019			005829		332.89
0292	UNIFIRST CORPORATION	E	9/16/2019			005830		53.60
0577	KANSAS GAS SERVICE	E	9/16/2019			005831		373.34

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0597	CORNEJO & SONS LLC	E	9/16/2019			005832		197.40
0631	TRI-STATE BUILDING & SUPPLY CO	E	9/16/2019			005833		17,372.00
0746	CDL ELECTRIC COMPANY INC	E	9/16/2019			005834		50,841.76
1033	BOLLINGER GROUP, LLC	E	9/16/2019			005835		100.00
1165	NATIONAL BAND & TAG CO	E	9/16/2019			005836		126.97
2005	GALLS PARENT HOLDINGS, LLC	E	9/16/2019			005837		162.50
2025	SOUTHERN UNIFORM & EQUIPMENT L	E	9/16/2019			005838		531.18
2161	RECORDED BOOKS, LLC	E	9/16/2019			005839		97.65
2707	THE LAWNSCAPE COMPANY, INC.	E	9/16/2019			005840		130.00
2825	STATE OF KANSAS	E	9/16/2019			005841		460.68
2921	DATAPROSE LLC	E	9/16/2019			005842		4,631.52
3376	ALL STAR PRO GOLF INC	E	9/16/2019			005843		355.60
5049	CRH COFFEE INC	E	9/16/2019			005844		43.65
5464	TURN-KEY MOBILE INC	E	9/16/2019			005845		90.94
5506	MICHAEL E BROWN	E	9/16/2019			005846		160.00
6547	MO MAX SALES INC	E	9/16/2019			005847		22.10
7028	MATTHEW L. FRYE	E	9/16/2019			005848		400.00
7038	SIGNET COFFEE ROASTERS	E	9/16/2019			005849		46.00
7275	MIZE HOUSER & COMPANY	E	9/16/2019			005850		1,390.00
7493	EMERY SAPP & SONS INC	E	9/16/2019			005851		350,672.78
7514	NTHERM, LLC	E	9/16/2019			005852		187.59
7629	EARLES ENGINEERING & INSPECTIO	E	9/16/2019			005853		10,852.80

VENDOR SET: 99 City of Pittsburg, KS

BANK: 80144 BMO HARRIS BANK

DATE RANGE: 9/04/2019 THRU 9/17/2019

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
7655	HW ACQUISITIONS, PA	E	9/16/2019			005854		1,228.00
7667	BRENT'S ELECTRIC, LLC	E	9/16/2019			005855		774.88
7735	ELIZABETH KING	E	9/16/2019			005856		94.00
7743	JACKIE D COLTRANE	E	9/16/2019			005857		7.00
7744	DARREN L SWARTZ	E	9/16/2019			005858		60.00
7749	CHARLIE PHILLIPS	E	9/16/2019			005859		18.00
7754	WILLOW TREE WEAVING	E	9/16/2019			005860		9.00
7839	VISION SERVICE PLAN INSURANCE	E	9/16/2019			005861		1,799.94
7841	AD-WEAR & SPECIALTY OF TEXAS I	E	9/16/2019			005862		197.60
8079	GWG JOPLIN, LLC	E	9/16/2019			005863		129.81
8150	JEFF ELLIS	E	9/16/2019			005864		182.00
6750	HW LOCHNER, BWR DIVISION	R	9/04/2019			185477		833.00
6154	4 STATE MAINTENANCE SUPPLY INC	R	9/06/2019			185485		116.18
7929	ARROWHEAD SCIENTIFIC, INC	R	9/06/2019			185486		67.60
0523	AT&T	R	9/06/2019			185487		7,325.17
8147	CHEM-AQUA, INC.	R	9/06/2019			185490		395.00
0748	CONRAD FIRE EQUIPMENT INC	R	9/06/2019			185491		285.06
4263	COX COMMUNICATIONS KANSAS LLC	R	9/06/2019			185492		1,087.84
4263	COX COMMUNICATIONS KANSAS LLC	R	9/06/2019			185493		13.23
4263	COX COMMUNICATIONS KANSAS LLC	R	9/06/2019			185494		29.40
4263	COX COMMUNICATIONS KANSAS LLC	R	9/06/2019			185495		39.91
4263	COX COMMUNICATIONS KANSAS LLC	R	9/06/2019			185496		91.62

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
4263	COX COMMUNICATIONS KANSAS LLC	R	9/06/2019			185497		78.28
4263	COX COMMUNICATIONS KANSAS LLC	R	9/06/2019			185498		96.14
7517	CRAW-KAN TELEPHONE COOPERATIVE	R	9/06/2019			185499		1,099.96
5857	CREATIVE PRODUCT SOURCING INC	R	9/06/2019			185500		542.70
8144	DUNCAN CONCRETE PUMPING	R	9/06/2019			185501		480.00
1176	EASY PICKER GOLF PRODUCTS, INC	R	9/06/2019			185502		215.54
7116	EMC INSURANCE COMPANIES	R	9/06/2019			185503		500.00
7189	FISHER PATTERSON SAYLER & SMIT	R	9/06/2019			185504		234.00
7785	LARRY D FIELDS	R	9/06/2019			185505		300.00
7935	CANDACE MICHAEL BREWSTER	R	9/06/2019			185506		1,000.00
6923	HUGO'S INDUSTRIAL SUPPLY INC	R	9/06/2019			185507		66.87
7680	IMA, INC.	R	9/06/2019			185508		6,250.00
4108	INLAND TRUCK PARTS CO	R	9/06/2019			185509		209.62
1	KANSAS DEPARTMENT OF REVENUE	R	9/06/2019			185510		35.00
0226	KDOR LIQUOR TAX	R	9/06/2019			185511		4.28
1554	LITTLE BALKANS FESTIVAL	R	9/06/2019			185512		4,485.00
7151	TOTALFUNDS	R	9/06/2019			185513		500.00
8146	WASTE CORPORATION OF KANSAS, L	V	9/06/2019			185514		97.35
8146	WASTE CORPORATION OF KANSAS, L							
8146	WASTE CORPORATION OF KANSAS, L							
M-CHECK	WASTE CORPORATION OF KANVOIDED	V	9/06/2019			185514		97.35CR
8067	HAROLD LEROY SMITH	R	9/06/2019			185515		1,230.00
0188	SECRETARY OF STATE	R	9/06/2019			185516		25.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
7270	SECURITY 1ST TITLE, LLC	R	9/06/2019			185517		315.00
1	THE LORD'S DINER	R	9/06/2019			185518		500.00
1108	WESTAR ENERGY	R	9/06/2019			185519		123,087.62
5371	PITTSBURG FAMILY YMCA	R	9/06/2019			185523		380.04
6154	4 STATE MAINTENANCE SUPPLY INC	R	9/13/2019			185524		120.51
2876	A-PLUS CLEANERS & LAUNDRY	R	9/13/2019			185525		613.50
7920	RACHEL AUSEMUS	R	9/13/2019			185526		160.00
8099	TODD BIGGS	R	9/13/2019			185527		160.00
6956	BSN SPORTS, INC	R	9/13/2019			185528		36.70
8125	EARNEST J CHAUSSARD	R	9/13/2019			185529		10.00
6865	MICHAEL S COLE	R	9/13/2019			185530		160.00
7657	COPY PRODUCTS, INC.	R	9/13/2019			185531		2,131.08
0375	WICHITA WATER CONDITIONING	R	9/13/2019			185534		18.50
8074	DEHN DAVENPORT	R	9/13/2019			185535		60.00
8153	GAVYN ELHAMIL	R	9/13/2019			185536		105.00
8101	GAVIN GLOVER	R	9/13/2019			185537		70.00
8135	KAYLEE HOGARD	R	9/13/2019			185538		96.00
8145	SHELBY JONES	R	9/13/2019			185539		160.00
7651	K & D'S LIQUORS, LLC	R	9/13/2019			185540		49.51
8100	JANKO KALAN	R	9/13/2019			185541		70.00
2877	KDHE - BUREAU OF WATER	R	9/13/2019			185542		60.00
8148	LANDEN KEHL	R	9/13/2019			185543		105.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
8154	JOE KOLARIK	R	9/13/2019			185544		40.00
7529	LEXIPOL, LLC	R	9/13/2019			185545		10,632.00
7190	LEXISNEXIS RISK DATA MANAGEMEN	R	9/13/2019			185546		381.92
7989	ETHAN LIGHT	R	9/13/2019			185547		105.00
7988	RONNIE LIGHT	R	9/13/2019			185548		105.00
8075	JOHN GARY MADISON	R	9/13/2019			185549		285.00
7904	MICHELLE MCCLURE	R	9/13/2019			185550		13.00
7938	ROSANO DEL PILAR MENDEZ	R	9/13/2019			185551		25.00
7601	MEYER LAW FIRM, LLC	R	9/13/2019			185552		45.00
8146	WASTE CORPORATION OF KANSAS, L	R	9/13/2019			185553		97.35
8088	GREGORY L PRYOR	R	9/13/2019			185554		40.00
7096	RED GIANT OIL COMPANY LLC	R	9/13/2019			185555		405.00
0175	REGISTER OF DEEDS	R	9/13/2019			185556		21.00
0175	REGISTER OF DEEDS	R	9/13/2019			185557		21.00
8103	ANDY ROBERTS	R	9/13/2019			185558		40.00
7771	D & M RYAN, INC	R	9/13/2019			185559		63.75
7270	SECURITY 1ST TITLE, LLC	R	9/13/2019			185560		240.00
1	SIMMONS, CHARLES EDWARD	R	9/13/2019			185561		226.00
8098	AUSTIN SOUDER	R	9/13/2019			185562		35.00
6377	SOUTHEAST KANSAS RECYCLING CEN	R	9/13/2019			185563		30.00
6377	SOUTHEAST KANSAS RECYCLING CEN	R	9/13/2019			185564		687.00
5904	TASC	R	9/13/2019			185565		1,080.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
7532	CRAIG TAYLOR	R	9/13/2019			185566		160.00
7325	TODD A FISHER	R	9/13/2019			185567		96.00
5589	VERIZON WIRELESS SERVICES, LLC	R	9/13/2019			185568		9,229.64
7984	KADEN VOGEL	R	9/13/2019			185572		35.00
8151	WADE WATTS	R	9/13/2019			185573		105.00
2350	WCA WASTE SYSTEMS INC	R	9/13/2019			185574		1,206.27
1343	PITTSBURG KIWANIS CLUB	R	9/16/2019			185584		307.00
1935	HUTCHINSON COMMUNITY COLLEGE	R	9/16/2019			185585		2,745.00

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	82	184,704.14	0.00	184,606.79
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	14	180,186.25	0.00	180,186.25
EFT:	84	603,087.82	0.00	603,087.82
NON CHECKS:	1	0.00	0.00	0.00
VOID CHECKS:	1 VOID DEBITS	0.00		
	VOID CREDITS	97.35CR	97.35CR	0.00
TOTAL ERRORS: 0				

		NO	INVOICE AMOUNT		DISCOUNTS	CHECK AMOUNT
VENDOR SET: 99	BANK: 80144	TOTALS: 182	967,880.86		0.00	967,880.86
BANK: 80144	TOTALS:	182	967,880.86		0.00	967,880.86



VENDOR SET: 99 City of Pittsburg, KS  
BANK: HAP BMO HARRIS BANK-HAP  
DATE RANGE: 9/04/2019 THRU 9/17/2019

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
7717	LAWRENCE E GIGER	E	9/04/2019			005675		508.00
7837	MARJI RENTALS, LLC	E	9/04/2019			005676		294.00
0372	CONNER REALTY	E	9/04/2019			005677		947.00
0855	CHARLES HOSMAN	E	9/04/2019			005678		20.00
1008	BENJAMIN M BEASLEY	E	9/04/2019			005679		1,202.00
1231	JOHN LOVELL	E	9/04/2019			005680		173.00
1609	PHIL O'MALLEY	E	9/04/2019			005681		5,131.00
1982	KENNETH N STOTTS, SR	E	9/04/2019			005682		371.00
2304	DENNIS HELMS	E	9/04/2019			005683		456.00
2542	YOST PROPERTIES	E	9/04/2019			005684		390.00
2624	ESTATE OF JAMES ZIMMERMAN	E	9/04/2019			005685		316.00
2913	KENNETH N STOTTS JR	E	9/04/2019			005686		283.00
3067	STEVE BITNER	E	9/04/2019			005687		3,009.00
3082	JOHN R JONES	E	9/04/2019			005688		350.00
3114	PATRICIA BURLESON	E	9/04/2019			005689		1,101.00
3142	COMMUNITY MENTAL HEALTH CENTER	E	9/04/2019			005690		73.00
3162	THOMAS A YOAKAM	E	9/04/2019			005691		177.00
3218	CHERYL L BROOKS	E	9/04/2019			005692		349.00
3272	DUNCAN HOUSING LLC	E	9/04/2019			005693		4,221.00
3273	RICHARD F THENIKL	E	9/04/2019			005694		716.00
3294	JOHN R SMITH	E	9/04/2019			005695		384.00
3668	MID AMERICA PROPERTIES OF PITT	E	9/04/2019			005696		3,690.00

VENDOR SET: 99 City of Pittsburg, KS

BANK: HAP BMO HARRIS BANK-HAP

DATE RANGE: 9/04/2019 THRU 9/17/2019

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
3724	YVONNE L. ZORNES	E	9/04/2019			005697		607.00
3746	JAROLD BONBRAKE	E	9/04/2019			005698		180.00
3946	THOMAS E SPURGEON	E	9/04/2019			005699		255.00
4054	MICHAEL A SMITH	E	9/04/2019			005700		995.00
4218	MEADOWLARK TOWNHOUSES	E	9/04/2019			005701		2,144.00
4492	PITTSBURG SENIORS LP	E	9/04/2019			005702		3,725.00
4786	JENNIFER STANLEY	E	9/04/2019			005703		145.00
5039	VANETA C MATHIS REVOCABLE TRUS	E	9/04/2019			005704		263.00
5393	CARLOS ANGELES - HAP	E	9/04/2019			005705		1,036.00
5549	DELBERT BAIR	E	9/04/2019			005706		289.00
5653	PEGGY HUNT	E	9/04/2019			005707		103.00
5656	EARL HARTMAN	E	9/04/2019			005708		631.00
5658	DEANNA J HIGGINS	E	9/04/2019			005709		173.00
5676	BARBARA TODD	E	9/04/2019			005710		38.00
5796	JOHN A ESLICK	E	9/04/2019			005711		678.00
5817	JAMA ENTERPRISES LLP	E	9/04/2019			005712		274.00
5834	DENNIS TROUT	E	9/04/2019			005713		196.00
5885	CHARLES T GRAVER	E	9/04/2019			005714		500.00
5896	HORIZON INVESTMENTS GROUP INC	E	9/04/2019			005715		490.00
5906	JOHN HINRICHS	E	9/04/2019			005716		279.00
5957	PASTEUR PROPERTIES	E	9/04/2019			005717		4,596.00
5961	LARRY VANBECELAERE	E	9/04/2019			005718		202.00

VENDOR SET: 99 City of Pittsburg, KS  
BANK: HAP BMO HARRIS BANK-HAP  
DATE RANGE: 9/04/2019 THRU 9/17/2019

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
6002	SALLY MELLNICK	E	9/04/2019			005719		73.00
6090	RANDAL BENNEFELD	E	9/04/2019			005720		379.00
6130	T & K RENTALS LLC	E	9/04/2019			005721		427.00
6161	MICHAEL J STOTTS	E	9/04/2019			005722		167.00
6172	ANDREW ALEX WACHTER	E	9/04/2019			005723		293.00
6269	EDWARD SWOR	E	9/04/2019			005724		1,671.00
6295	DAVID L PETERSON	E	9/04/2019			005725		1,184.00
6298	KEVAN L SCHUPBACH	E	9/04/2019			005726		8,629.00
6306	BALKANS DEVELOPMENT LLC	E	9/04/2019			005727		423.00
6322	R JAMES BISHOP	E	9/04/2019			005728		608.00
6394	KEVIN R. HALL	E	9/04/2019			005729		1,792.00
6441	HEATHER D MASON	E	9/04/2019			005730		289.00
6464	PRO X PROPERTY SOLUTIONS, LLC	E	9/04/2019			005731		4,834.00
6657	OZARKS AREA COMMUNITY ACTION C	E	9/04/2019			005732		658.67
6673	JUDITH A COLLINS	E	9/04/2019			005733		276.00
6694	DELBERT BAIR	E	9/04/2019			005734		491.00
6708	CHARLES R. MERTZ	E	9/04/2019			005735		148.00
6886	DELBERT BAIR	E	9/04/2019			005736		473.00
6916	STILWELL HERITAGE & EDUCATIONA	E	9/04/2019			005737		3,723.28
6953	CARL ULEPICH	E	9/04/2019			005738		346.00
7083	PITTSBURG HEIGHTS, LP	E	9/04/2019			005739		4,746.00
7112	RANDY VILELA	E	9/04/2019			005740		506.00

VENDOR SET: 99 City of Pittsburg, KS

BANK: HAP BMO HARRIS BANK-HAP

DATE RANGE: 9/04/2019 THRU 9/17/2019

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
7220	TIMOTHY ADAM	E	9/04/2019			005741		234.00
7222	MICHAEL WILBER	E	9/04/2019			005742		217.00
7294	AMMP PROPERTIES, LLC	E	9/04/2019			005743		707.00
7312	JASON HARRIS	E	9/04/2019			005744		343.00
7326	RANDY ALLEE	E	9/04/2019			005745		294.00
7344	TERRY O BARTLOW	E	9/04/2019			005746		290.00
7413	JERRY STANDLEE	E	9/04/2019			005747		301.00
7524	SOUTHEAST KANSAS COMMUNITY ACT	E	9/04/2019			005748		260.00
7554	TRAVIS R RIDGWAY	E	9/04/2019			005749		284.00
7587	DAVID RUA	E	9/04/2019			005750		479.00
7612	ENDICOTT RENTALS, LLC	E	9/04/2019			005751		735.00
7645	SEWARD RENTALS, LLC	E	9/04/2019			005752		174.00
7654	A & R RENTALS, LLC	E	9/04/2019			005753		2,200.00
7668	JOHN BEST	E	9/04/2019			005754		1,010.00
7669	CHARLES GILMORE	E	9/04/2019			005755		512.00
7741	SUSAN E ADAMS	E	9/04/2019			005756		190.00
7777	DELBERT BAIR	E	9/04/2019			005757		98.00
7781	TAWIL PROPERTIES, LLC	E	9/04/2019			005758		18.00
7861	CLARENCE M TRENT 2017 FAMILY T	E	9/04/2019			005759		227.00
7864	CB HOMES LLC	E	9/04/2019			005760		1,095.00
7866	JAMES MICHAEL HORTON	E	9/04/2019			005761		513.00
7913	DANIEL CANADY	E	9/04/2019			005762		625.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
7915	DENNY L GRISSOM	E	9/04/2019			005763		723.00
7918	CITY OF LEAVENWORTH	E	9/04/2019			005764		710.34
7934	DIANA L OERTLE	E	9/04/2019			005765		301.00
7936	PITTSBURG HIGHLANDS LP	E	9/04/2019			005766		1,879.00
7996	ERIC SCHIEFELBEIN	E	9/04/2019			005767		238.00
8005	REMINGTON SQUARE APARTMENTS OF	E	9/04/2019			005768		3,356.00
8080	SUNNYVALE INVESTMENT PROPERTIE	E	9/04/2019			005769		814.00
8084	ANDREW FRAKES	E	9/04/2019			005770		475.00
8106	THIRTEENTH FLOOR LLC	E	9/04/2019			005771		213.00

* * T O T A L S * *		NO		INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:		0		0.00	0.00	0.00
HAND CHECKS:		0		0.00	0.00	0.00
DRAFTS:		0		0.00	0.00	0.00
EFT:		97		93,612.29	0.00	93,612.29
NON CHECKS:		0		0.00	0.00	0.00
VOID CHECKS:		0	VOID DEBITS	0.00		
			VOID CREDITS	0.00	0.00	
TOTAL ERRORS: 0						

		NO		INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 99	BANK: HAP	TOTALS:	97	93,612.29	0.00	93,612.29
BANK: HAP		TOTALS:	97	93,612.29	0.00	93,612.29

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1874	HIGHLAND MEADOWS OF KS	E	9/04/2019			005772		843.00
3946	THOMAS E SPURGEON	E	9/04/2019			005773		650.00
4492	PITTSBURG SENIORS LP	E	9/04/2019			005774		503.00
6298	KEVAN L SCHUPBACH	E	9/04/2019			005775		700.00
6322	R JAMES BISHOP	E	9/04/2019			005776		275.00
6464	PRO X PROPERTY SOLUTIONS, LLC	E	9/04/2019			005777		475.00
6916	STILWELL HERITAGE & EDUCATIONA	E	9/04/2019			005778		465.00
7112	RANDY VILELA	E	9/04/2019			005779		700.00
8080	SUNNYVALE INVESTMENT PROPERTIE	E	9/04/2019			005780		550.00

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	9	5,161.00	0.00	5,161.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 99 BANK: TBRA TOTALS:	9	5,161.00	0.00	5,161.00
BANK: TBRA TOTALS:	9	5,161.00	0.00	5,161.00
REPORT TOTALS:	288	1,066,654.15	0.00	1,066,654.15

Passed and approved this 24<sup>th</sup> day of September, 2019.

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Patrick J. O'Bryan, Mayor

ATTEST:

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Tammy Nagel, City Clerk



## Memorandum

**TO:** Daron Hall, City Manager

**FROM:** Blake Benson, Economic Development Director

**DATE:** September 18, 2019

**SUBJECT:** September 24, 2019 Agenda Item  
Mike Carpino Ford annexation request

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Mike Carpino Ford Lincoln, one of the region's leading automobile dealers, recently purchased Pittsburg Ford for approximately \$4 million and is planning to invest up to an additional \$2 million in a significant renovation. This will not only greatly improve the aesthetics of the facility, but will allow the dealership to become a certified Ford dealership.

As the business is currently located outside the Pittsburg city limits, it does not currently generate City sales tax or City property tax. It is also ineligible to receive City economic development incentives to assist with the planned renovation. Mr. Carpino met with the Economic Development Advisory Committee (EDAC) on July 10, 2019, to discuss incentives that could be offered should he request to have the property annexed into the City. A slightly modified version of the EDAC's incentive recommendation is as follows:

- Mr. Carpino will be reimbursed 12.5% of the costs associated with the planned renovation of the facility, with the City's commitment not to exceed \$250,000. Should Mike Carpino Ford cease operations and/or be deannexed from the City the Pittsburg within three years, Mr. Carpino would repay these funds back to the City.
- Mr. Carpino will receive 50% of the city sales tax generated by Mike Carpino Ford, based on annual sales volume, which would be verified by the City of Pittsburgh. This agreement would be in place for ten years and



- would be contingent on Mike Carpino Ford remaining in business and inside the Pittsburgh city limits.
- Following City of Pittsburgh approval of Mr. Carpino's annexation request, the City of Pittsburgh will facilitate a request for an economic development property tax exemption, which will essentially freeze the property tax values at the pre-renovation level.

These proposed incentives are based on the assumption that the dealership is owned by Mike Carpino Ford Lincoln. Should the dealership change ownership, any discussions regarding incentives would need to be established between the City of Pittsburgh and the new owners, and would be contingent upon the dealership remaining in the city limits.

On August 20, 2019, Mr. Carpino submitted his request to have his property at 1097 South Highway 69 annexed into the City of Pittsburgh contingent on approval of the recommended City incentive package.

Please place these items on the agenda for the City Commission meeting scheduled for Tuesday, September 24, 2019. Action being requested is approval or denial of the Mike Carpino Ford Lincoln annexation request and recommended economic development incentive package and, if approved, authorize the Mayor to sign the appropriate documents.

Michael & Lynn Carpino  
Mike Carpino Ford Lincoln  
1097 S Hwy 69  
Pittsburg, Ks 66762

City of Pittsburg  
201 W 4<sup>th</sup> St  
Pittsburg, Ks 66762

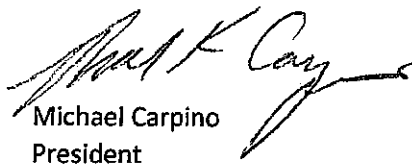
City of Pittsburg,

I would like the city to consider my request for Annexation the following parcel into city limits, contingent on the approval of the attached economic development incentive package. Commonly known as 1097 S Hwy 69 Pittsburg, Kansas. Legal description as follows:

A portion of the Southwest Quarter of the Southeast Quarter of Section 6, Township 31 South, Range 25 East of the Sixth Principal Meridian, Crawford Count, Kansas, according to the United States Government Survey thereof, bounded and described as follows:

Commencing at the Southeast corner of said Southwest Quarter of the Southeast Quarter; thence on a bearing of South 88 degrees 10 minutes 57 seconds West (Kansas Coordinate System, 1983, South Zone) along the South line of said Southeast Quarter a distance of 65.00 feet to the point of beginning of the following described tract: Thence on a bearing of North 01 degree 49 minutes 03 seconds West and perpendicular to said South line a distance of 412.50 feet; Thence on a bearing of South 88 degrees 10 minutes 57 seconds West on a line being perpendicular to the last described course and parallel with said South line of the Southeast Quarter a distance of 726.00 feet; Thence on a bearing of South 01 degree 49 minutes 03 seconds East and perpendicular to the last described course a distance of 412.50 feet to said South line of the Southwest Quarter of the Southeast Quarter; Thence on a bearing of North 88 degrees 10 minutes 57 seconds East along said South line a distance of 726.00 feet to the point of the beginning.

Sincerely,

  
Michael Carpino  
President



## City Clerk

201 West 4<sup>th</sup> Street  
Pittsburg, Kansas 66762

(620) 231-4100  
[www.pittks.org](http://www.pittks.org)

**TO:** Daron Hall, City Manager

**FROM:** Tammy Nagel, City Clerk

**DATE:** September 9, 2019

**SUBJECT:** Agenda Item – September 24<sup>th</sup>, 2019  
Appointment to Crawford, Cherokee, and Labette County  
Community Corrections Board

Mac Young, Eleventh Judicial District Court Administrator, has requested that the City of Pittsburg appoint one new member to the Crawford, Cherokee, and Labette County Corrections Board to fill the seat vacated by Destry Brown.

Public Information Manager Sarah Runyon notified the media of the board opening. Ms. Runyon also posted information regarding the board opening, along with a copy of the application for appointment, on the City's web page. Two individuals submitted applications for appointment to the board.

Would you please place this item on the agenda for the City Commission Meeting of September 24<sup>th</sup>, 2019. City staff is recommending that the City Commission appoint one individual to a first two-year term as a member of the Crawford, Cherokee, and Labette County Community Corrections Board, as requested by Mr. Young.

I will be available to answer any questions at your convenience. Thank you.

# **11<sup>th</sup> JUDICIAL DISTRICT COMMUNITY CORRECTIONS ADVISORY BOARD BY-LAWS**

## **ARTICLE I**

### **NAME**

#### **Section 1.**

The name of this board shall be the Eleventh Judicial District Community Corrections Advisory Board, herein after referred to as the Board.

## **ARTICLE II**

### **PURPOSE**

#### **Section 1.**

The purpose of the Board shall be to formulate a comprehensive plan for the development, implementation, and operation of community correctional services in Cherokee, Crawford, and Labette counties as mandated by the "Community Corrections Act", K.S.A- 75-5290 et seq.

### **MEETINGS**

#### **Section 1. Regular Meetings**

- a. Regular meetings of the Board shall be held on a pre-announced schedule, at least quarterly, at such time and place as the Board shall determine and designate.
- b. All proceedings of the Board and any committee or subcommittee of the Board shall be open to the public in accordance with and subject to the provisions of the "Kansas Open Meetings Act", K.S.A. 75-4317 -et seq.

#### **Section 2. Special Meetings**

Special meetings shall be called by the chairperson or by a majority of the members of the Board, in writing, at least three (3) days prior to the date of the special meeting.

#### **Section 3. Voting**

Each permanent member of the Board shall have one (1) vote. The act of a majority of the Board present at any meeting at which there is a quorum shall be the act of the whole Board except as otherwise provided by these By-Laws. All votes of members of the Board shall be recorded and shall become matters of public record.

#### **Section 4. Quorum**

- a) No official business shall be conducted without a quorum. One half plus one of the currently appointed members of the board shall constitute a quorum.
- b) A quorum may be achieved by proxy when a currently appointed member of the board submits his or her vote via teleconference during the regular meeting and or in writing or by electronic communication devices, when the subject matter to be voted on has been provided or explained in writing, at least 3 days prior to the meeting and that the same explanation or writing has been provided to all board members.

### Section 5. Written Appointment

No designee shall participate as a member unless the designee has been duly appointed in writing in accordance with the "Community Corrections Act".

## **ARTICLE III**

### BOARD COMPOSITION

#### Section 1. Board Members

The Board shall consist of no less than twelve (12) members who shall be appointed in accordance with K.S.A- 75-5297. The Board shall elect its own officers.

#### Section 2. Board Terms

Board members shall serve for terms of two (2) years, as per K.S.A. 75-5298, and shall remain as members until their successors are duly appointed.

#### Section 3. Absence

Absences shall be recorded by the Board Secretary. If a member has three (3) consecutive absences, the Chairperson may request the authority who appointed that member to revoke the appointment and to appoint a new member to the Board.

#### Section 4. Compensation

There shall be no compensation to any Board members except for Board approved expenses.

#### Section 5. Resignation

Member resignation from the Board shall be by written letter submitted to the Board Chairperson.

#### Section 6. Vacancies

Vacancies of the Board shall be reported to the appropriate appointing authority by the Board Chairperson.

## **ARTICLE IV**

### OFFICERS

#### Section 1. Elected Officers

The elected officers of the Board shall consist of, chairperson and vice-chairperson.

#### Section 2. Qualification

Elected officers shall be members of the Board.

#### Section 3. Term of Office

The term of office for officers shall be two (2) years following their election or until successors are duly elected.

Section 4. Resignation

Resignation from office shall be by written letter to be submitted to the Board.

Section 5. Vacancies

Vacancies of officers will be filled by a special election conducted by the Board for the remaining term of office.

**ARTICLE V**AUTHORITY AND DUTIES OF OFFICERSSection 1. Chairperson

The chairperson or their designee will preside at all Board Meetings, schedule meetings, and will create such committees, and make appointments to those committees as the chair deems necessary. The chairperson shall ensure the compliance with the "Kansas Open Meeting Act".

Section 2. Vice-Chairperson

The vice-chairperson will assume the duties of the chairperson in the absence of the chairperson, and will ensure that Board membership remains in compliance with the "Community Corrections Act".

**ARTICLE VI**PARLIAMENTARY AUTHORITYSection 1. Parliamentary Authority

Parliamentary authority shall be regulated by Robert's Rules of Order.

**ARTICLE VII**AMENDMENTSSection 1. General

These by-laws may be adopted, amended, repealed, or added to by a two-thirds (2/3) vote of the Board at any regular or special meeting of the members, if notice of the proposed adoption, amendment, repeal, or addition is contained in the notice of the meeting.

**Adopted this:** 12<sup>th</sup> day of October, 2006



Chairperson



RECEIVED  
SEP 06 2019  
Pittsburg City Clerk

**11<sup>th</sup> Judicial District Community  
Corrections Advisory Board**

**APPLICATION FOR APPOINTMENT**

*Note: Your application will be copied for the City Commission and made available to the press and public*

Name: Ronnie Light

Home Address: 3602 Natalini Ct. Pittsburg, Ks. 66762

Occupation: Co-Owner Silvercreek RCM

Business Address: 2400 N. Broadway, Pittsburg, Ks. 66762

Home Telephone: 620-249-7093

Business Telephone: 620-231-3000

E-mail: ronlight@silvercreekrcm.com

Are you a resident of Pittsburg? yes  
If yes, how long have you lived in Pittsburg: 48 years

Current occupation (within last 12 months)  
Information Technology Director at Silvercreek RCM

Previous Committee/Commission Experience:  
none

Education/Experience: A resume may be attached containing this and any other information what would be helpful in evaluating your application.

BS Criminal Justice Administration, AS Law Enforcement  
resume attached



**Professional and/or community service activities:**

Manager for the American Legion Post 64 Baseball Program.

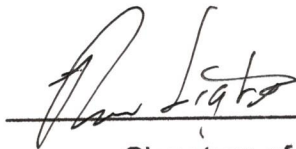
Part of the group that purposed and organized the 23rd St. Bike Park

**Please explain your reasons for wishing to serve on this committee and how you feel that you may contribute:**

It seems as though the prevalence of problems in our society today stems from either  
substance abuse and/or proper access mental health services or other facility needs. A  
constant review and oversight of the allocations of resources with people from different per-  
spectives is a way to keep ideas fresh with the possibilities of finding new ideas or concepts.

**Meetings are scheduled by the 11<sup>th</sup> Judicial District  
and are held at least quarterly.**

*Appointments to this position may require you to file a Conflict of Interest  
Disclosure Statement, which is of public record.*



Signature of Applicant

9-4-19

Date

*If you have any questions regarding the appointment procedure, please  
call the City Clerk at (620)230-5532.*

**Please plan to attend the September 24<sup>th</sup>, 2019,  
Pittsburg City Commission Meeting at 5:30 p.m.  
at the Law Enforcement Center (located at 201 North Pine)  
during which the appointment to the subject  
Board/Committee will be made.**

**Please return your completed application  
by Noon on Friday, September 13<sup>th</sup>, 2019, to:**

**City of Pittsburg  
Attn: Tammy Nagel, City Clerk  
PO Box 688  
Pittsburg, KS 66762  
tammy.nagel@pittks.org**



## Ronnie Light

3602 Natalini Court, Pittsburg, Kansas  
P: 620-249-7093 | Email: ronlight@silvercreeksolutions.com

Accomplished baseball operations director, specializing in performance enhancement, evaluation and in acquiring new talent. Recognized for team building, performance optimization, and motivation. Excellent communication and writing skills. Able to manage a team of numerous people from diverse backgrounds toward a common goal in more than one field. Able to manage multiple tasks, meet tight deadlines, and increase team performance. A driven, self-starter who is adept at motivating team members and for obtaining winning outcomes.

Key strengths include:

- Scouting
- Coaching
- Administration
- Operations
- Personnel Management
- Information Technology
- Leadership
- Management
- Project Management

### PROFESSIONAL EXPERIENCE

- SILVERCREEK MEDICAL REIMBURSEMENT SOLUTIONS** **February 2009 - Present**  
**Co-owner/Director of Information Technology**
- Maintain information technology equipment and management of staff of both SilverCreek Medical Reimbursement Solutions in Pittsburg, Kansas and SilverLight RCM/Physicians Billing Network (PBN) in Overland Park, Kansas.
- AMERICAN LEGION POST 64 BASEBALL** **November 2016 - Present**  
**Director of Baseball Operations / General Manager**
- Manage all aspects of the fully funded American Legion baseball program including, but not limited to, annual budget, recruitment of coaching staff, players, umpires, development of season schedule, and arrangement of lodging and travel.
  - Creation of player profiles, evaluation and promotion through the FieldLevel service to appropriate level of collegiant baseball programs for players wishing to explore baseball at the collegiant level.
- EVOLUTION METRIX formerly the Collegiant Baseball Scouting Network** **June 2018 - Present**  
**Associate Area Scout**
- Evaluate, report, and project baseball talent in the area for collegiant or professional programs.
  - Enable Evolution Metrix to provide MLB teams, Independent Leagues, Player Representative Agencies, and Collegiate Summer Leagues information via a 3rd party nationwide scouting network.
- CRAWFORD COUNTY SHERIFF'S OFFICE** **June 1995 – February 2009**  
**Deputy Sheriff and KBI Drug Enforcement Task Force Agent**
- Performed routine road patrol, investigated traffic accidents, enforced local and state laws, prepared reports, and testified in court
  - Promoted to the Southeast Kansas Drug Enforcement Task Force managed by the Kansas Bureau of Investigation. I was responsible conducting all types of drug investigations including, but not limited to, illegal methamphetamine laboratory operation and dismantling, illegal drug distributions, interview and interrogation, search warrant application and execution, preparing cases for the state and federal court system
- CITY OF ARMA POLICE DEPARTMENT** **May 1993 - June 1995**  
**Patrolman**
- Performed routine road patrol, investigated traffic accidents, enforced local and state laws, prepared reports, and testified in court
- CRAWFORD COUNTY EMERGENCY MEDICAL SERVICE** **June 1989 – May 1993**  
**Emergency Medical Technician**
- Responded to calls for assistance whether routine or emergency that included patient transfers, medical emergencies, and traffic accidents
  - Communicated with hospital staff while in route to medical facility of condition of patient
  - Prepared reports

## **CERTIFICATES**

### **American Sports Education Program**

Coaching Principals, 2019

Sport First Aid, 2019

Coaching Baseball Technical and Tactical Skills, Certificate, 2015

Member of the National Coach Registry

### **The Baseball Bureau Scout School**

(formerly known as the Major League Baseball Scouting Bureau)

Certificate, 2018

**Sports Management Worldwide;** Portland, Oregon, USA

**Baseball GM & Scouting,** Certificate, 2018

Training included: MLB collective bargaining agreement, Sabermetrics, MLB scouting techniques, scouting reports, draft analysis, player evaluation, MLB general manager practices and statistical analysis formulas.

Reference: Dr. Lynn Lashbrook, President, Sports Management Worldwide, 503-445-7105

## **EDUCATION**

**Bachelor of Science** – Missouri Southern State University - 1998

Concentration: **Criminal Justice Administration**

**Associates of Science** – Missouri Southern State University - 1993

Concentration: **Law Enforcement**

**Certificate of Completion in Automotive Service Technology** – Pittsburg State University – 1991

## **SPORTS / ACTIVITIES EXPERIENCE**

Member of the American Baseball Coaches Association

Volunteer, Crawford County Reserve Deputy Sheriff's Program

Member, J. L. Hutchinson Baseball City League Board of Directors

Past Member, Junior Dragon Football Program Board of Directors

Responsible for the research, planning and presentation to the City of Pittsburg for the formation of the 23<sup>rd</sup> Street Mountain Bike Park in Pittsburg, Kansas

## **REFERENCES**

Joe Dellasega

Co-Owner of U.S. Awards &

The Dellasega Group

Email: joe@usawards.com (620) 704-3949 or office (620) 231-8470

Nate Arnold

Current: World Class Sports, Director

Former: Premium Instructor at Mac-n-Seitz Baseball Academy

Email: natearnold.wcs@gmail.com (620) 404-8662

Mark A. Rains

General Manager / President

Joplin Outlaws Summer Collegiate Baseball Team

Email: merains@mchsi.com (417) 825-4218





RECEIVED

SEP 12 2019

Pittsburg City Clerk

**11<sup>th</sup> Judicial District Community  
Corrections Advisory Board**

**APPLICATION FOR APPOINTMENT**

*Note: Your application will be copied for the City Commission and made available to the press and public*

Name: Vickie Malle  
Home Address: 202 S. Palmetto St. Cherokee, KS 66724  
Occupation: Director of Addiction Services at Cr. Co. MH Center  
Business Address: 911 E. Centennial St. Pittsburg  
Home Telephone: 620-252-9884 (cell)  
Business Telephone: 620-724-8806 - ATC / Girard  
E-mail: vmalle@atcsex.org or vmalle@yahoo.com

Are you a resident of Pittsburg? NO  
If yes, how long have you lived in Pittsburg: \_\_\_\_\_

Current occupation (within last 12 months)  
Oct. 2018 - Current / Nov. 2012 - Oct. 2018 Dept. of Corrections  
A/D Director at CACOMM Parole Services

Previous Committee/Commission Experience:

Opioid Drug task force, Drug Court a few years ago  
Various other Task forces over past 20 yrs.  
-current USD #247 Site council for Southeast Elementary

Education/Experience: A resume may be attached containing this and any other information what would be helpful in evaluating your application.

Masters Criminal Justice & Licensed  
Clinical Addictions Counselor

Professional and/or community service activities:

Cherokee, KS - Past  
Mini Lancer Football President, Little League

Board, SEHS Booster Club, Softball board  
Upward Basketball Volunteer for Baptist Church in Cherokee

Please explain your reasons for wishing to serve on this committee and

how you feel that you may contribute: I have a strong desire to  
assist the community in providing better care for  
individuals in the criminal justice system who suffer  
from addiction and issues. My 20+ years of  
knowledge in Addictions & CJ field can  
be an asset to the advisory board for improving  
local treatment opportunities for their  
clients to develop a safer community.

Meetings are scheduled by the 11<sup>th</sup> Judicial District  
and are held at least quarterly.

*Appointments to this position may require you to file a Conflict of Interest  
Disclosure Statement, which is of public record.*

 09/05/19

Signature of Applicant

Date

*If you have any questions regarding the appointment procedure, please  
call the City Clerk at (620)230-5532.*

**Please plan to attend the September 24<sup>th</sup>, 2019,  
Pittsburg City Commission Meeting at 5:30 p.m.  
at the Law Enforcement Center (located at 201 North Pine)  
during which the appointment to the subject  
Board/Committee will be made.**

Please return your completed application  
by Noon on Friday, September 13<sup>th</sup>, 2019, to:

City of Pittsburg  
Attn: Tammy Nagel, City Clerk  
PO Box 688  
Pittsburg, KS 66762  
tammy.nagel@pittks.org

## **SUMMARY OF PROFESSIONAL QUALIFICATIONS**

- Master's Degree in Criminal Justice. Current Licensed Clinical Addictions Counselor.
- Twenty -Two years of experience working in the Addiction and Criminal Justice Field
- Experience in facilitating cognitive-behavioral groups( T4C, SAP, AP, MRT,CBI, Matrix)
- Offender Workforce Development Specialist
- Batter's Intervention Program Assessor
- Level of Severity Index- Revised Screener & Kansas Client Placement Criteria Screener
- Staff training and development
- Supervisor experience in outpatient treatment programming
- Completion of multiple leadership programs and great networking skills
- Organizational and strategic planning. Excellent oral and communication skills.

## **PROFESSIONAL EXPERIENCE**

Program Consultant II January 2013- Current      Parole Officer November 2012-January 2013  
Kansas Department of Corrections (KDOC)/ Parole Services      Pittsburg, Kansas 66762

- Supervised individuals on Parole Services and Interstate Compact Probation/Parole
- Conducted Case Management Services, Taser and Chemical Spray Certified
- Completed Case Plans, Risk Needs Assessments , Create Arrest and Detain Warrants
- Facilitated Cognitive Behavioral Groups with offenders
- Conducted staff training and development with new Parole Staff
- Completed self-audits of caseload.
- Managed tracking procedures for cognitive groups and mentor programs
- Conducted Employment Workshops to assist offenders with employability skills training
- Knowledgeable in Excel, Microsoft Works, Word and other Data Programs used at KDOC

Psychosocial Staff 2002-2003, Intermediate Services 2003-2005, Outpatient Services 2005-2012  
Crawford County Mental Health and Addiction Treatment Services      Pittsburg, KS 66762

- Coordinator for Psychosocial Services: Transport Consumers and conduct self-help programs
- Complete Case Management tasks and managed billing hours and supervise staff duties



Intermediate and Outpatient Addictions Counselor: Conducted individual counseling sessions and groups focused on addiction and recovery needs.

- Conduct various cognitive groups addressing Denial, Triggers, Relapse, Relapse Prevention, Family issues, Men and Women Issues, Boundaries and Goal setting
- Worked with consumers to develop treatment plans to focus on recovery goals
- Completed Continued Stay requests to identify the need for ongoing services
- Written progress and discharge summaries and experience testifying in court
- Supervised Ft. Scott/ El Dorado staff. Conducted audits and performance evaluations
- Participated in Leadership Training and
- Attended local committee meetings to assist in the development of new programs

Substance Abuse Counselor/Case Manager July 1996-August 2002

Labette Correctional Conservation Camp Oswego, KS 67356

- Facilitated groups on Changing Criminal Thinking, Anger Management and Addiction issues
- Managed multiple squads of inmates, assisted inmates with treatment and discharge planning
- Served on disciplinary boards and completed reports to the court as needed.

### **Education:**

Masters in Criminal Justice

Washburn University 2005

Licensed Addiction Counselor Certificate

Pittsburg State University

Bachelor's Degree Criminal Justice

Missouri Southern State College 1996

### **Recognition:**

Employer of the Quarter

Kansas Department of Corrections

Employee of the Year

Labette Correctional Conservation Camp

### **Affiliations:**

Southeast Booster Club Member

Former President of Mini Lancer Football League

Former Little League Board Member/Safety Officer

(Summary Published in the Morning Sun on \_\_\_\_\_, 2019

ORDINANCE NO. G-\_\_\_\_\_

AN ORDINANCE creating Article VIII in Chapter 42 of the Pittsburg City Code to regulate the use of dockless vehicles within the city limits of the City of Pittsburg, Kansas, and providing for regulation of permits, fees and penalties for violations thereof.

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF PITTSBURG, KANSAS:

Section 1. Article VIII in Chapter 42 of the Pittsburg Municipal Code is hereby created to read as follows:

**ARTICLE VIII. – DOCKLESS VEHICLE PERMIT.**

**Sec. 42-315. Definitions.**

For the purposes of this article the following definitions shall apply

(1) *Director* means the Director of Public Works and includes representatives, agents, or department employees designated by the Director.

(2) *Dockless vehicle* means a bicycle, an electric bicycle, or an electric motor-assisted scooter that can be located and unlocked remotely.

(3) *Operator* means an individual or other legal entity that has been issued an operating authority permit under this article.

(4) *Rebalance* means moving dockless vehicles from an area of low demand to an area of high demand.

**Sec. 42-316. General Authority and Duty of Director.**

The Director shall implement and enforce this article.

**Sec. 42-317. Operating Authority Permit.**

A person or legal entity commits an offense if, within the city, he or she operates, or causes or permits the operation of, a dockless vehicle service without a valid operating authority permit issued under this article.

**Sec. 42-318. Application for Operating Authority Permit.**

(a) To obtain an operating authority permit, a person shall make application in the manner prescribed by the Director. The applicant must be the person or legal entity who will own, control, or operate the proposed dockless vehicle program.

(b) An applicant shall file with the Director a verified application statement containing the following:

(1) Documentary evidence of having obtained a business license to operate within the City of Pittsburgh as outlined in Chapter 42, Article II of the Pittsburgh City Code;

(2) the authorized signature of the applicant;

(3) the address of the fixed facilities to be used in the operation, if any, and the address of the applicant's home office, if different from the address of the fixed facilities;

(4) the name of the person designated by the applicant to receive on behalf of the applicant any future notices sent by the city to the operator, and that person's contact information, including a mailing address, telephone number, and email or other electronic address;

(5) documentary evidence from an insurance company indicating that such insurance company has bound itself to provide the applicant with the liability insurance required by this article;

(6) documentary evidence of payment of ad valorem taxes currently due on property within the city, if any, to be used in connection with the operation of the proposed dockless vehicle program;

(7) documentary evidence from a bonding or insurance company or a bank indicating that the bonding or insurance company or bank has bound itself to provide the applicant with the performance bond or irrevocable letter of credit required by this article;

(8) the number and types of dockless vehicles to be operated; and

(9) an agreement to indemnify the city against any and all claims arising out of or from applicant's operation of the proposed dockless vehicle program.

(c) An operating authority permit may be renewed following the process in this section.

**Sec. 42-319. Changes to Information in Operating Authority Application.**

(a) Any changes to the information provided in the operating authority permit application must be reported to the director, in the manner prescribed by the Director, within ten (10) days of the change.

(b) If the information reported to the Director under this section includes an increase in the number of dockless vehicles, any additional vehicle fees due under Section 42-330 must be submitted to the Director simultaneously with the change in information.



**Sec. 42-320. Expiration of Operating Authority Permit.**

An operating authority permit expires one (1) year from the date it is issued.

**Sec. 42-321. Refusal to Issue or Renew Operating Authority Permit.**

(a) The Director shall refuse to issue or renew an operating authority permit if the applicant:

(1) intentionally or knowingly makes a false statement as to a material matter in an application for a permit or permit renewal; or

(2) has been convicted twice within a twelve (12) month period for a violation of this article regarding the deployment of a dockless vehicle or the rebalancing or removal of a dockless vehicle, or a rule or regulation adopted under this article regarding the deployment of a dockless vehicle or the rebalancing or removal of a dockless vehicle, or has had an operating authority permit revoked within two (2) years of the date of application.

(b) If the Director determines that a permit should be denied, the Director shall notify the applicant or operator in writing that the application is denied and include in the notice the specific reason or reasons for denial and a statement informing the applicant or operator of the right to, and the process for, appeal of the decision.

**Sec. 42-322. Suspension or Revocation of Operating Authority Permit.**

(a) Suspension. The following shall apply to the suspension of an operating authority permit:

(1) The Director may suspend an operating authority permit if the Director determines that the operator failed to comply with a request to remove a dockless vehicle or a request to rebalance dockless vehicles issued by the Director within the time specified in the order.

(2) Suspension of an operating authority permit does not affect the expiration date of the permit.

(b) Revocation. The following shall apply to the revocation of an operating authority permit:

(1) The Director shall revoke an operating authority permit if the Director determines that the operator has:

(A) made a false statement as to a material matter in the application concerning the operating authority permit;

(B) failed to maintain the insurance required by this article;

(C) failed to maintain the performance bond or irrevocable letter of credit required by this article;

(D) operated dockless vehicles that were not authorized by the operating authority permit; or

(E) failed to pay a fee required by this article.

(2) After revocation of an operating authority permit, an operator is not eligible for another permit for a time period of up to two (2) years, depending on the severity of the violation resulting in the revocation.

#### **Sec. 42-323. Appeals.**

Any person or legal entity whose application for an operating authority permit, or renewal of an operating authority permit, is denied by the Director, or an operator whose operating authority permit has been revoked or suspended by the director, may file an appeal with the Governing Body, and the Governing Body shall fix a date, place, and time for the hearing on the appeal.

#### **Sec. 42-324. Nontransferability.**

An operating authority permit is not transferable.

#### **Sec. 42-325. Operations.**

(a) Each operator shall provide dockless vehicles to accommodate a wide range of users and should accept multiple forms of payment.

(b) Each dockless vehicle permitted under this article must display the emblem of the operator along with a unique identification number.

(c) Dockless vehicles may display third party advertising as defined by the Director.

(d) Dockless vehicles must meet all requirements of local, state, and federal law. Bicycles must meet the safety standards outlined in ISO 4210-2:2015 and ISO/DIS 4210-10, as amended.

(e) Dockless vehicles must be high quality and sturdily built to withstand the effects of weather and constant use for three (3) years.

(f) Dockless vehicles must be well maintained and in good, safe riding condition.

(g) Each dockless vehicle permitted under this article must be equipped with active locating system technology capable of location within three (3) meters.

(h) All dockless vehicle alarm systems must be approved by the director.

(i) Operators shall maintain a twenty-four (24) hour customer service number posted on each dockless vehicle for customers and citizens to report safety concerns, make complaints, ask questions, or request a dockless vehicle be relocated.

(j) Operators shall rebalance dockless vehicles at least once per week.

(k) Operators shall provide the Director with contact information for an employee who can rebalance and relocate dockless vehicles. The operator shall rebalance or relocate dockless vehicles within four (4) hours of receiving notification on weekdays between 6:00 a.m. and 6:00 p.m. (excluding holidays) and within twelve (12) hours of receiving notice at all other times. An operator shall notify the director within twenty-four (24) hours of a change of contact information.

(l) An operator shall remove any inoperable dockless vehicle, or a dockless vehicle that is not safe to operate, from the right-of-way within four (4) hours of notice from the Director. A dockless vehicle removed from the right-of-way in accordance with this subsection must be repaired before it is returned to revenue service.

(m) An operator shall provide the Director with special access, via the operator's app or other device, to immediately unlock and remove dockless vehicles that are blocking access to city property or the public right-of-way. The Director may also require special access be provided to emergency personnel.

(n) Any dockless vehicle retrieved by the director from a stream, lake, fountain, or other body of water will be disposed of if not collected by the operator within forty-eight (48) hours after notification.

(o) If the city incurs any costs addressing or abating any violations of this section, or incurs any costs of repair or maintenance of public property, the operator shall reimburse the city for the costs within sixty (60) days of receiving written notice from the Director.

(p) An operator shall not place or attach any personal property (other than dockless vehicles), fixtures, or structures in the public right-of-way without the separate written permission of the director. Any permission to place items in the public right-of-way must be incorporated into the permit.

(q) An operator shall not adversely affect the property of any third parties during the use of city property or the public right-of-way.

(r) An operator shall educate customers regarding the law applicable to riding, operating, and parking a dockless vehicle. An operator's mobile application must provide information notifying the user that:

(1) dockless vehicles must be parked legally and properly;

(2) bicyclists and motor assisted scooters must yield to pedestrians; and

(3) bicycles and motor assisted scooters may not be ridden on all sidewalks on North Broadway between the intersection of First Street and the intersection of Eleventh Street;

(4) Any other notices required by the Director.

(s) The number of dockless vehicles in a fleet must be commensurate with the expected level of service.

**Sec. 42-326. Dockless Vehicle Parking, Deployment, and Operation.**

(a) Dockless vehicles may not be parked in a manner that would impede normal and reasonable pedestrian access on a sidewalk or in any manner that would reduce the minimum clear width of a sidewalk to less than forty-eight (48) inches.

(b) Dockless vehicles may not be parked in a manner that would impede vehicular traffic on a street or alley.

(c) Dockless vehicles may not be parked in a manner that would impose a threat to public safety or security.

(d) Dockless vehicles may not be parked on a public street without specific permission from the Director.

(e) Dockless vehicles stations must be deployed on a sidewalk or other hard surface, at a bicycle rack, or at a city-owned location. Dockless vehicles may only be deployed on private property with the permission of the property owner.

(f) Dockless vehicles must stand upright while parked.

(g) Dockless vehicles may not be parked within five (5) feet of a crosswalk or curb ramp, unless given specific permission by the Director.

(h) Dockless vehicles may not be parked in a way that blocks:

(1) Transit stops.

(2) Commercial loading zones.

(3) Railroad tracks or crossings.

(4) Passenger loading zones or valet parking service areas.

(5) Disabled parking zones.

(6) Street furniture that requires pedestrian access (for example, benches or parking pay stations).

(7) Building entryways.

(8) Vehicular driveways.

(i) Dockless vehicles parked along multi-use trails may only be parked at trailheads or other areas identified by the Director.

(j) Dockless vehicles that are parked in an incorrect manner must be re-parked or removed by the operator within four (4) hours of receiving notice from the Director on weekdays between 6:00 a.m. and 6:00 p.m. (excluding holidays) and within 12 hours of receiving notice from the Director at all other times.

(k) A dockless vehicle that is parked in a residential area may remain in the same location for up to forty-eight (48) hours as long as it is parked in accordance with this section. An operator shall relocate or rebalance a dockless vehicle parked in a residential area after receiving a citizen request or complaint in accordance with the timeframes specified in Section 42-327(k).

(l) The Director may remove and store any dockless vehicle that is left parked at the same location for seven (7) or more consecutive days if the Director has sent the operator a notification to rebalance the dockless vehicle.

(1) The operator is responsible for the costs of removal and storage.

(2) The Director shall invoice the operator for the cost of removal and storage.

(3) Any dockless vehicle that remains unclaimed with the city for sixty (60) days is subject to sale.

(4) The Director may identify designated dockless vehicle parking zones. Subject to advance approval of the Director, an operator may indicate virtual dockless vehicle parking areas with paint or decals where appropriate in order to guide riders to preferred parking zones in order to assist with orderly parking of dockless vehicles throughout the city.

(m) Dockless vehicles are not to exceed 15 mph.

(n) Dockless vehicles may only be operated within the city limits of Pittsburgh.

(o) Dockless vehicle riders must be at least eighteen (18) years of age.

(p) Dockless vehicles shall only be ridden by one (1) person at a time.

(q) Every person riding a dockless vehicle upon the streets of the city shall be subject to provisions of all laws and ordinances applicable to the operator of any other vehicle, except those provisions of laws and ordinances which, by their very nature, can have no application.

#### **Sec. 42-327. Insurance Requirements.**

(a) An operator shall procure and keep in full force and effect no less than the insurance coverage required by this section through a policy or policies written by an insurance company that:

- (1) is authorized to do business in the State of Kansas;
- (2) is acceptable to the city; and
- (3) does not violate the ownership or operational control prohibition described in Subsection (e) of this section.

(b) The insured provisions of the policy must name the city and its officers and employees as additional insureds, and the coverage provisions must provide coverage for any loss or damage that may arise to any person or property by reason of the operation of a dockless vehicle.

(c) An operator shall maintain the following insurance coverages:

(1) The commercial general liability insurance must provide single limits of liability for bodily injury (including death) and property damage of \$1,000,000 for each occurrence, with a \$2,000,000 annual aggregate.

(2) If an operator will utilize motor vehicles in its operations, the business automotive liability insurance must cover owned, hired, and non-owned vehicles, with a combined single limit for bodily injury (including death) and property damage of \$500,000 per occurrence.

(3) Worker's compensation insurance which meets Kansas statutory limits.

(4) Employer's liability insurance with the following minimum limits for bodily injury by:

(A) accident, \$500,000 per each accident; and

(B) disease, \$500,000 per employee with a per policy aggregate of \$500,000.

(d) Insurance required under this article must:

(1) include a cancellation provision in which the insurance company is required to notify the Director in writing not fewer than thirty (30) days before cancelling the insurance policy (for a reason other than non-payment) or before making a reduction in coverage;

(2) include a cancellation provision in which the insurance company is required to notify the director in writing not fewer than ten (10) days before cancelling for non-payment;

(3) cover all dockless vehicles during the times that the vehicles are deployed or operating in furtherance of the operator's business;

(4) include a provision requiring the insurance company to pay every covered claim on a first-dollar basis;

(5) require notice to the Director if the policy is cancelled or if there is a reduction in coverage; and

(6) comply with all applicable federal, state, and local laws.

(e) No person who has a twenty percent (20%) or greater ownership interest in the operator may have an interest in the insurance company.

(f) An operator may not be self-insured.

(g) Any insurance policy required by this article must be on file with the city upon the issuance of the initial operating authority permit, and upon expiration or termination of a previously issued policy.

**Sec. 42-328. Data Sharing.**

(a) An operator shall cooperate with the city in the collection and analysis of aggregated data concerning its operations.

(b) An operator shall provide a monthly report to the Director that includes:

(1) Total number of rides for the previous month.

(2) Total number of vehicles in service for the previous month.

(3) Number of rides per vehicle per day.

(4) Anonymized aggregated data taken by the operator's dockless vehicles in the form of heat maps showing routes, trends, origins, and destinations.

(5) Anonymized trip data taken by the operator's dockless vehicles that includes the origin and destination, trip duration, and date and time of trip.

(c) An operator shall provide other reports at the Director's request.

**Sec. 42-329. Vehicle Fee.**

(a) An operator shall pay an annual vehicle fee as follows:

Number of Dockless Vehicles	Fee
1-50	\$500
51-100	\$1000
Fee per dockless vehicle in excess of 100	\$10

**Sec. 42-330. Performance Bond or Irrevocable Letter of Credit.**

Before issuance of an operating authority permit, the operator shall give the Director a performance bond or an irrevocable letter of credit approved as to form by the city attorney.

(1) A bonding or insurance company authorized to do business in the State of Kansas and acceptable to the city must issue the performance bond. A bank authorized to do business in the State of Kansas and acceptable to the city must issue the irrevocable letter of credit.

(2) The performance bond or irrevocable letter of credit must list the operator as principal and be payable to the city.

(3) The performance bond or irrevocable letter of credit must remain in effect for the duration of the operating authority permit.

(4) The amount of the performance bond or irrevocable letter of credit must be at least \$10,000.

(5) Cancellation of the performance bond or irrevocable letter of credit does not release the operator from the obligation to meet all requirements of this article and the operating authority permit. If the performance bond or irrevocable letter of credit is cancelled, the operating authority permit shall be suspended on the date of cancellation and the operator shall immediately cease operations until the operator provides the Director with a replacement performance bond or irrevocable letter of credit that meets the requirements of this article.

(6) The city may draw against the performance bond or irrevocable letter of credit or pursue any other available remedy to recover damages, fees, fines, or penalties due from the operator for violation of any provision of this article or the operating authority permit.

**Sec. 42-331. Enforcement.**

(a) The Director may, with or without notice, inspect any dockless vehicle operating under this article to determine whether the dockless vehicle complies with this article, rules and regulations established under this article, or other applicable laws.

(b) The Director shall enforce this article. Upon observing a violation of this article or the rules or regulations established by the Director, the Director shall take necessary action to ensure effective regulation of dockless vehicles.

(c) The police department shall also operate as an enforcement agent for this article and established and approved rules and regulations.

**Sec. 42-332. Criminal Offenses.**



(a) A person commits an offense if he or she violates or attempts to violate a provision of this article, or a rule or regulation established by the Director under this article. A culpable mental state is not required for the commission of an offense under this article unless the provision defining the conduct expressly requires a culpable mental state. A separate offense is committed each day in which an offense occurs.

(b) Prosecution for an offense under Subsection (a) does not prevent the use of other enforcement remedies or procedures applicable to the person charged with or the conduct involved in the offense.

(c) A person or legal entity violating a provision of this ordinance, upon conviction, is punishable by a fine not to exceed \$500.

Section 2. This Ordinance shall take effect upon its passage and publication in the official city newspaper.

PASSED AND APPROVED BY THE GOVERNING BODY ON THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2019.

\_\_\_\_\_  
Mayor-Patrick O'Bryan

ATTEST:

\_\_\_\_\_  
Tammy Nagel - City Clerk