

OFFICIAL MINUTES
OF THE MEETING OF THE
PLANNING COMMISSION/BOARD OF ZONING APPEALS
CITY OF PITTSBURG, KANSAS
March 25, 2019

A Regular Session of the Planning Commission/Board of Zoning Appeals was held at 5:30 p.m. on Monday, March 25, 2019, in the Pittsburg Public Library Downstairs Meeting Room, 308 North Walnut, with the following members present: **Francis DeMott, Bob Gilmore, Laura Klusener, Leah Posterick and Mike Wilber**

The following members were absent: **Mike Creel and Kyle Michael**

Zoning Administrator, Dexter Neisler, introduced Leah Posterick as the new member of Planning Commission/Board of Zoning Appeals.

2019 TERM APPOINTMENT OF NEW CHAIRPERSON AND VICE CHAIRPERSON – On motion of Gilmore, seconded by Klusener, Mike Wilber will serve as the 2019 Chairperson. Motion carried. At this point, Mike Wilber took over presiding over the meeting.

On motion of Posterick, seconded by DeMott, Laura Klusener will serve as the 2019 Vice Chairperson. Motion carried.

APPROVAL OF MINUTES – December 17, 2018 – On motion of Gilmore, seconded by DeMott, the Planning Commission/Board of Zoning Appeals approved the December 17, 2018, Planning Commission/Board of Zoning Appeals Meeting Minutes as submitted. Motion carried.

Point of Order – Laura Klusener requested the agenda be amended to reflect the location of Scooter’s Coffee Shop be on 2414 N Broadway and that it will not actually be a pavilion.

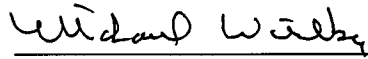
REVIEW OF A SITE PLAN – SCOOTER’S COFFEE SHOP - submitted by Judd Claussen, PE of Phelps Engineering, Inc. from Olathe, Kansas on behalf of Scooter’s Coffee Shop for the construction of a commercial building to be located on the southeast corner of the intersection of East 25th Street and North Broadway Street, which will be addressed as 2414 N Broadway. Brandon Haverty, owner of the property was present to speak in favor of the request. Dexter indicated the entrance will be off 25th Street and the owner will be responsible for maintaining the sidewalk. The structure will be 450 square foot, drive through only.

On motion of Klusener, seconded by DeMott, the Planning Commission/Board of Zoning Appeals voted to approve the site plan as submitted.

OLD BUSINESS – Gilmore inquired about the progress of updating the Zoning Ordinance. The Ordinances were adopted over 20 years ago. The Zoning Administrator indicated a study session or work session might be the best way to go. On motion of Gilmore, seconded by DeMott, there will be a meeting of the Planning Commission/Board of Zoning Appeals every month for the year of 2019. If there are no cases there will be a study session focused on reviewing the existing Zoning Ordinances for possible necessary updates.

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ADJOURNMENT: On motion of Gilmore, seconded by DeMott, the Planning Commission/Board of Zoning Appeals adjourned the meeting at 5:54 p.m. Motion carried.



Mike Wilber, Chairperson

ATTEST:



Andrea Holtzman, Secretary