



PARKS AND RECREATION ADVISORY BOARD
Minutes of the meeting on February 14, 2019

MEMBERS PRESENT: Jerime Carpenter
Doug VanBecelaere
Stephanie Ristau
Mindy Baker
Todd Loveland

STAFF PRESENT: Kim Vogel, Director of Parks and Recreation
Toby Book, Parks Superintendent
Sara Vacca, Recreation Superintendent
Ashten Clark, Recreation Program Manager
Cory Laster, Athletics Program Manager

The Pittsburg Parks and Recreation Advisory Board met on Thursday, February 14, 2019 at 12:00pm at Lincoln Center. Kim called the meeting to order at 12:02pm. The November minutes were approved; Stephanie motioned, Jerime seconded. Motion passed unanimously. Group introductions were held and new staff was introduced.

I. OLD BUSINESS

A. Everybody Plays (Schlanger Park)

1. Musical Play Features

Toby stated that the musical play features have been ordered. He noted that the musical equipment is approximately two projects away from being started. Toby discussed placement details and that they will be working with Kate Shepard from PlayScapes to prepare a master plan to guide department efforts more effectively.

2. Pavilion

Kim stated that staff has met with PSU Construction to discuss the project. The PSU construction student team is planning and designing this semester but will plan to build next semester. Kim stated that they may be able to complete the basics of the layout this semester depending on time available. Kim noted that the pavilion will be on the 6th street side of Schlanger Park.

3. Community Block Development Grant – Splash Pad

Kim stated that we did not receive funding for this project. Kim noted that we will move forward with the drain and fill pool for the upcoming 2019 pool season. Kim mentioned that it appeared that many projects were not selected due to less than a 50/50 match even though the grant specified an 80/20 match. Kim stated that we will continue to look for donors.

Mindy stated she had heard people raving about the dog park. Toby noted that we are also working on getting lights over the basketball and pickle ball courts.

B. T.A. Grant – Transportation Alternatives Projects

1. Memorial Drive Trail

Kim stated that we received grant. She noted that the trail will run down Memorial Drive from the east entrance by Kunshek Trucking down to Stice Field. Kim stated that we will tie the trail into the new concession building location. Kim stated that we should see movement on that project soon. Kim noted that this area definitely needs attention due to the foot traffic from local kids. Kim stated that the city will place crosswalk striping near the YMCA and that a crosswalk is already in place by Stice field. Kim mentioned that Toby and she are working with the PSU class on a new bridge across the south pond in Lincoln Park; this will be a cost estimate and build project for the group this semester. Kim mentioned that there were matching funds from LiveWell Crawford County that were put back for the project.

II. CURRENT BUSINESS

A. Fitness Trail

Jerime stated that not much has changed with project. He mentioned that going forward that we will need to identify locations for equipment on the map. Jerime stated that he talked to Matt at LiveWell Crawford County; they potentially have some funding for the project. Doug inquired about grant funding available. Kim responded that the specific grant funding that Doug mentioned is for work site wellness. Kim stated that she printed out a list of NRPA grant funding that was recently posted. She mentioned that the Kansas Health Foundation may be a good one to look at for funding. Kim advised Jerime to schedule a meeting outside of the board meeting dates with her and Toby to discuss the project further.

B. Pickle Ball Court Lights

Toby stated that the lights are in progress; CDL is completing the project. Toby stated that it looked like all the infrastructure is complete. He mentioned that once CDL has the opportunity to get in the facility and a solid ground they will move on the project.

C. Skate Park

Mindy mentioned that there has not been progress on this project that she is aware of.

Kim mentioned that the fourth street and Rouse intersection is still being considered for the new location. Todd inquired about the previous Quincy location that had been discussed. Kim responded that the location was moved per the task force due to its proximity to the railroad tracks. Kim also noted that the task force liked having the convenient store and property to build restroom facilities located nearby. Kim stated that Dr. Harvey Dean was open to the idea and supported it but it was two years ago since that discussion took place. Kim noted that if we went that direction, we would need to have additional discussions about infrastructure.

Kim mentioned that we still have some money in the project line; approximately \$30,000. Todd inquired about what we would need for the project. Kim noted that the project cost is around \$250,000 which included the infrastructure including sidewalks and such. Kim stated that we did apply for Tony Hawk Foundation grant in the past and they wanted to help complete the project but we would need to get more funding together before they could assist further.

III. PROGRAM & FACILITIES REVIEW/UPDATES

A. Concession/Restroom Projects

Doug mentioned that he noticed the walls are going up and inquired about the completion date. Kim responded that April 1st was original date for completion but we have had several weather days that are affecting progress. Toby stated they are striving to complete the project on time and that Jamie with Tri-State Building stated it could be difficult with recent and forecasted weather. Toby noted the company has been working diligently to make every effort possible to stay on target. Kim displayed the elevation of the project for the board to review.

Doug inquired about first tournament and staff responded that the first tournament is scheduled for April 13th.

B. Lakeside Park Improvements

Toby stated that the new swing set is installed. He noted that the area had more of a slope and drop in elevation so the staff has been working to fix it and in turn it will improve the drainage.

Toby mentioned that the curbing should be done by March 1st and then the pour-in-place surfacing will be the next step in the project.

Kim stated that the same PSU group that is working on bridge in Lincoln Park is also working on the Jaycee trail project that is still ongoing. She noted that they are also working on the pavilion for Schlanger Park. Kim stated that the projects would be part of a CFAP grant. Kim also noted that the department will eventually need to have a ribbon cutting and grand opening for Lakeside Park to highlight the improvements that have been made.

C. Kiwanis Park Improvements

1. Dragon Slide and Composite Play Structure

Doug inquired about the progress at Kiwanis. Kim stated that the Dragon slide and composite playground is gone. She also noted that we received \$20,000 from Pritchett Trust to help with improvements. Toby confirmed that the slide has been delivered. Kim noted that after the slide purchase, we have about \$8,000 left to replace playground or install a few stand-alone pieces. Kim noted that Kiwanis does not have any funding set aside to assist with any additional improvements. Toby stated that we left the toddler swings in place.

D. Program Update/Review – Recreation Staff

Cory reviewed the baseball and softball tournaments coming up on April 13th-14th. He stated that teams have been registering and we currently have three to four teams signed up for baseball. Cory stated that softball is in the USSSA system online and we are waiting on their approval to open registration. Cory stated he is also currently planning the special pops spring field days. He stated that he met with the group leaders from each organization to discuss details for activities and received good feedback. Cory also mentioned that we are preparing for the Shamrock Shuffle 5K and should have shirt designs submitted by the end of the week.

Ashten discussed Dad and Daughter Date Night that was held this past Saturday, February 9th. Ashten distributed a program bottom line report to each board member to review. She reviewed the event; two slots (3:00pm and 6:30pm), 94 participants in the first, 136 participants in the second session. Ashten explained that this was a night for dads and daughters to bond. She mentioned that the picture frames included with the gift bags were well liked.

Ashten stated that we have the kid's garage sale coming up on Saturday, February 23rd; three tables left of the 22 available.

Ashten also mentioned that Camp Now and Then is coming up again and that we will be offering the program in February, March and dates over spring break.

IV. COMMENTS FROM THE BOARD

Kim mentioned that the board needs to have a chair and vice chair formally designated for running meetings. Mindy nominated Doug Vanbecelaere for the chair; Stephanie seconded. Motion passed unanimously.

Jerime nominated Todd Loveland for the vice chair; Mindy seconded. Motion passed unanimously.

Kim mentioned grants that the PPRD team will be reviewing. Kim discussed potentially looking at an inclusion policy going forward. Kim stated that she will send out the policy electronically to board for review and changes. She stated that she would like the board to come back to the next meeting with suggestions and recommendations. Kim mentioned that this could potentially be presented to the commission in the future.

Doug inquired how often the boards present to the commission. Kim responded once a year typically in January or February. Doug inquired how long they would need to present. Kim stated that typically they present goals and plans in a short overview that takes approximately ten to fifteen minutes.

Doug inquired if the 12:00pm meeting time would work for everyone with future board meetings. Everyone was in agreement. Doug motioned to move the meeting time from 1:00pm to 12:00pm for future meetings on the second Thursday of the month. Mindy seconded. Motion passed unanimously.

Board and staff discussed potential for a group tour of projects. Kim mentioned that April might be the best time to go.

V. NEXT MEETING – March 21, 2019

VI. ADJOURN MEETING

Doug motioned to adjourn; Mindy seconded.
Meeting adjourned at 12:50pm.

Respectfully submitted,
Sara Vacca