

AIRPORT ADVISORY COMMITTEE

MINUTES OF THE MEETING OF AUGUST 6, 2018

MEMBERS PRESENT: Ron Close
Jesse Hudson
Michael Tribelhorn
Jerry Waltrip

MEMBERS ABSENT: Sean Ensz, Chairperson
Dr. Ken Harris, Vice Chairperson
Robert Downing

OTHERS PRESENT: Cameron Alden, Director of Public Works
Bill Pyle, Airport Manager
Andrea Holtzman, Administrative Assistant

The Airport Advisory Committee met on Monday, August 6, 2018, in the City Hall Conference Room. In the absence of both the Chair and Vice-Chair, Cameron Alden called the

Michael Tribelhorn moved to approve the minutes as submitted. This motion was seconded by Jesse Hudson. Motion passed unanimously

Bill Pyle handed out the Fuel Sales Report and the Jet-A Tier Level Discount from January through June 2018. These reports are attached and should be considered as part of the minutes.

The Committee reviewed the general fund budget for the airport as of June 30, 2018. Bill Pyle will breakdown what makes up the "Contractual Services" and "Commodities" and have this information emailed to the Committee members.

The third order of business was an update on the projects at the Airport. Cameron indicated the flight check was good for the runway extension project and the final stages of this project are underway. The parallel taxiway Preconstruction meeting is scheduled for Monday, August 13, 2018 at 11 am at the airport. The preconstruction meeting for the sealcoat and remark of Runway 4-22 is also scheduled for Monday, August 13, 2018 at 1pm. There will be limited closing of the airport for these projects. The hope is to be closed no more than 7-10 days during these projects. Notice will be sent as soon as dates are final.

Under New Business, Cameron announced that Dr. Harris has resigned from the Committee. Tribelhorn nominated Bob Downing to serve the remainder of the term as Vice-Chair. Jesse Hudson seconded the motion and the motion passed unanimously. Staff is looking to fill the position of a user of the airport.

There being no further business to be discussed, Jesse Hudson moved to adjourn the meeting at 12:35 p.m. This motion was seconded by Jerry Waltrip and the motion carried unanimously.

Respectfully submitted,

Andrea Holtzman
Administrative Support Specialist I