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**CITY OF PITTSBURG, KANSAS**  
**COMMISSION AGENDA**  
**Tuesday, November 13, 2018**  
**5:30 PM**

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**CALL TO ORDER BY THE MAYOR:**

- a. Flag Salute Led by the Mayor
- b. Public Input

**CONSENT AGENDA:**

- a. Approval of the October 23, 2018, City Commission Meeting minutes.
- b. Approval of staff request to declare certain vehicles and/or equipment as surplus and authorize staff to dispose of the vehicles and/or equipment through the online auction services of Purple Wave, Inc.
- c. Approval of the Anti-displacement and Relocation Assistance Plan to submit to the Department of Commerce for the Community Development Block Grant application for the Schlanger Park Wading Pool renovations and, if approved, authorize the Mayor to sign the appropriate documents on behalf of the City.
- d. Approval of staff recommendation to appoint John Robb and Darrell Pulliam to first terms and reappoint Geoffrey Hines and Deborah Ball McGeorge to second terms as members of the Active Transportation Advisory Board, effective January 1, 2019, and concluding on December 31, 2022.
- e. Approval of staff recommendation to reappoint Laura Klusener to a first term, reappoint Mike Creel to a second term and appoint Leah Posterick to a first term as members of the Planning Commission/Board of Zoning Appeals effective January 1, 2019 and concluding on December 31, 2021.
- f. Approval of staff recommendation to appoint Bryan Hamilton to a first term effective January 1, 2019 and concluding December 31, 2021, Sean Ensz to a second term effective January 1, 2019 and concluding December 31, 2021, and Ron Holman to an unexpired term effective immediately and concluding December 31, 2019, as members of the Airport Advisory Committee.
- g. Approval of staff recommendation to appoint Joe Dellasega, Todd McKnight and Jason Poenitske to first terms and reappoint Susan Cook to a second term as members of the Economic Development Advisory Committee (EDAC) effective January 1, 2019, and to conclude on December 31, 2021.



**CITY OF PITTSBURG, KANSAS**  
**COMMISSION AGENDA**  
**Tuesday, November 13, 2018**  
**5:30 PM**

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- h. Approval of the Appropriation Ordinance for the period ending November 13, 2018 subject to the release of HUD expenditures when funds are received. **ROLL CALL VOTE.**

**CONSIDER THE FOLLOWING:**

- a. P & L DEVELOPMENT, LLC - LOAN MODIFICATION REQUEST - Consider the recommendation of the Economic Development Advisory Committee (EDAC) to modify the loan request approved by the Governing Body on August 14th, 2018, between The City of Pittsburg and P & L Development, LLC, to expand the potential uses of the loan proceeds to cover pre-construction expenses in addition to fixed infrastructure, with all other components of the loan agreement remaining unchanged. **Approve or disapprove the recommendation of the Economic Development Advisory Committee and, if approved, authorize the Mayor to sign the necessary documents on behalf of the City.**
- b. HOMETOWN DEVELOPMENT GROUP PAYABLE/FORGIVABLE LOAN REQUEST - Consider the recommendation of the Economic Development Advisory Committee (EDAC) to provide a payable/forgivable loan in the amount of \$126,230 to the Hometown Development Group for the renovation of the building located at 1004 North Broadway, to become the new location of Arnett Glass, with up to 10% of the total project value eligible for forgiveness if Arnett Glass creates five new full-time equivalent positions within five years, and the remainder of the loan to be repaid over ten years at 5% interest. **Approve or disapprove the recommendation of the Economic Development Advisory Committee and, if approved, authorize the Mayor to sign the necessary documents on behalf of the City.**
- c. NEISLER FORGIVABLE LOAN REQUEST - Consider the recommendation of the Economic Development Advisory Committee (EDAC) to provide a forgivable loan in the amount of \$25,000 (10% of the project value) to Dexter and Jennifer Neisler for the stabilization and sealing of the façade of the building located at 915 North Broadway, with the Neislars to be given a five-year window to reach the total project value of \$250,000. **Approve or disapprove the recommendation of the Economic Development Advisory Committee and, if approved, authorize the Mayor to sign the necessary documents on behalf of the City.**

**CITY OF PITTSBURG, KANSAS**  
**COMMISSION AGENDA**  
**Tuesday, November 13, 2018**  
**5:30 PM**

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- d. DISPOSITION OF BIDS - SILVERBACK WAY STREET PROJECT - Approval of staff recommendation to award the bid for the construction of the new street, Silverback Way, which will provide access to PSU property and will connect East Centennial and the new Silverback Landing Subdivision to Emery Sapp & Sons, Inc., of Springfield, MO, based on their bid of \$1,297,313.50. **Approve or disapprove staff recommendation and, if approved, authorize the Mayor and City Clerk to execute the contract documents when prepared.**
- e. ORDINANCE NO. G-1289 - Consider approval of Ordinance No. G-1289, amending Section 82-141 of the Pittsburg City Code fixing rates and minimum charges for water service; and providing an effective date of January 1, 2019. **Approve or disapprove Ordinance No, G-1289 and, if approved, authorize the Mayor to sign the Ordinance on behalf of the City.**
- f. ORDINANCE NO. G-1290 - Consider approval of Ordinance No. G-1290, amending Section 82-141 of the Pittsburg City Code fixing rates and minimum charges for sewer service; and providing an effective date of January 1, 2019. **Approve or disapprove Ordinance No, G-1290 and, if approved, authorize the Mayor to sign the Ordinance on behalf of the City.**
- g. RESOLUTION NO. 1214 - Consider approval of Resolution No. 1214, amending Resolution No. 1199 establishing the equivalent residential unit, ERU rate and undeveloped property rate; and providing an effective date of January 1, 2019. **Approve or disapprove Resolution No, 1214 and, if approved, authorize the Mayor to sign the Resolution on behalf of the City.**
- h. RESOLUTION NO. 1215 - Consider approval of Resolution No. 1215 adopting and approving the proposed Capital Improvements Program (CIP) for the years 2019-2023. **Approve or disapprove Resolution No. 1215 and, if approved, authorize the Mayor to sign the Resolution on behalf of the City.**
- i. FARMERS' MARKET ADVISORY BOARD APPOINTMENTS - City staff is requesting the appointment of three members to the Farmers' Market Advisory Board to fill vacancies created by first terms expiring for Dana Parsons and Charlie Phillips and the unexpired term of Darren Swartz expiring. **Appoint three members to three-year terms on the Farmers' Market Advisory Board, with appointments beginning January 1, 2019 and concluding December 31, 2021.**

**CITY OF PITTSBURG, KANSAS**  
**COMMISSION AGENDA**  
**Tuesday, November 13, 2018**  
**5:30 PM**

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- j. PARKS AND RECREATION ADVISORY BOARD APPOINTMENTS - Consider staff request to appoint Jerime Carpenter and one new member to first terms as members of the Parks and Recreation Advisory Board effective January 1, 2019 and concluding on December 31, 2022. **Appoint Jerime Carpenter and one new member to first four-year terms as members of the Parks and Recreation Advisory Board.**

**NON-AGENDA REPORTS & REQUESTS:**

- a. BI-MONTHLY BUDGET REVIEW - Director of Finance Jamie Clarkson will provide the October 31, 2018, bi-monthly budget review. **Receive for file.**

**ADJOURNMENT**

OFFICIAL MINUTES  
OF THE MEETING OF THE  
GOVERNING BODY OF THE  
CITY OF PITTSBURG, KANSAS  
October 23<sup>rd</sup>, 2018

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A Regular Session of the Board of Commissioners was held at 5:30 p.m. on Tuesday, October 23<sup>rd</sup>, 2018, in the City Commission Room, located in the Law Enforcement Center, 201 North Pine, with Mayor Jeremy Johnson presiding and the following members present: Sarah Chenoweth, Dawn McNay, Chuck Munsell, and Patrick O'Bryan.

Mayor Johnson led the flag salute.

Public Input -

Thomas Wehrman, on behalf of the St. John Lutheran church, provided an invocation.

Mayor Johnson proclaimed November 1<sup>st</sup>, 2018, as Project Warmth Day in Pittsburg.

APPROVAL OF MINUTES – OCTOBER 9<sup>th</sup>, 2018 – On motion of O'Bryan, seconded by McNay, the Governing Body approved the October 9<sup>th</sup>, 2018, City Commission Meeting minutes as submitted. Motion carried.

DISPOSITION OF BIDS – NORTH WALNUT STREET EXTENSION PROJECT – On motion of O'Bryan, seconded by McNay, the Governing Body approved the bid in the amount of \$269,898.78 submitted by Heck & Wicker, Inc. of Parsons, Kansas, for the construction portion of the North Walnut Extension Project, extending North Walnut Street from 28th to 29th Street, and authorized the Mayor to sign the necessary documents on behalf of the City. Motion carried.

RESOLUTION NO. 1213 – On motion of O'Bryan, seconded by McNay, the Governing Body adopted Resolution No. 1213 authorizing the construction of the Silverback Way Street and Boulevard, pursuant to findings of the advisability made by the Governing Body of The City of Pittsburg, Kansas, and authorized the Mayor to sign the Resolution on behalf of the City. Motion carried.

DANCE HALL LICENSE – JIMMY B's – On motion of O'Bryan, seconded by McNay, the Governing Body approved the Dance Hall License application submitted by Rae Ann Rose for Jimmy B's, located at 202 North Locust and authorized the City Clerk to issue the license. Motion carried.

WATER SERVICE OUTSIDE THE CITY LIMITS – On motion of O'Bryan, seconded by McNay, the Governing Body approved the application submitted by Gene Gilmore and Penny Gilmore for water service outside the corporate City limits to property located at 1601 West 4th Street. Motion carried.

APPROPRIATION ORDINANCE – On motion of O'Bryan, seconded by McNay, the Governing Body approved the Appropriation Ordinance for the period ending October 23<sup>rd</sup>, 2018, subject to the release of HUD expenditures when funds are received with the following roll call vote: Yea: Chenoweth, Johnson, McNay, Munsell, and O'Bryan. Motion carried.

OFFICIAL MINUTES  
OF THE MEETING OF THE  
GOVERNING BODY OF THE  
CITY OF PITTSBURG, KANSAS  
October 23<sup>rd</sup>, 2018

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RESOLUTION NO. 1211 – On motion of O'Bryan, seconded by Chenoweth, the Governing Body adopted Resolution No. 1211 declaring the necessity for and authorizing the design, construction and improvement of the intersection of South Rouse Avenue and East Quincy Street in the City of Pittsburg, Kansas, by installing traffic control devices, and the payment of the cost thereof, under the authority of K.S.A. 12-685 to 12-687, K.S.A. 12-689, and K.S.A. 12-690 and Article 1 of Chapter 10, as amended, of the Kansas Statutes Annotated, and authorized the Mayor to sign the Resolution on behalf of the City. Motion carried.

RESOLUTION NO. 1212 – On motion of McNay, seconded by Munsell, the Governing Body adopted Resolution No. 1212 declaring the necessity for and authorizing the design and construction of certain improvements to the Don Gutteridge Sports Complex in the City of Pittsburg, Kansas, and the payment of the cost thereof, under the authority of Charter Ordinance No. 25 of the City of Pittsburg, Kansas, and Article 1 of Chapter 10, as amended, of the Kansas Statutes Annotated, and authorized the Mayor to sign the Resolution on behalf of the City. Motion carried.

ORDINANCE NO. G-1288 – On motion of Chenoweth, seconded by O'Bryan, the Governing Body adopted Ordinance No. G-1288, amending Section 1.7 of the Pittsburg City Code to increase the probation or parole monitoring fee to \$75.00, and assess an additional fee in the sum of \$50.00 in certain circumstances in the discretion of the judge of the municipal court, and authorized the Mayor to sign the Ordinance on behalf of the City. Motion carried.

Commissioner Chenoweth suggested the Probation Officer be paid in a manner that would not be dependent upon fees generated through probation or parole cases.

DISPOSITION OF BIDS – SANITATION SERVICE – On motion of O'Bryan, seconded by Chenoweth, the Governing Body awarded the bid for the City of Pittsburg facilities sanitation service to WCA, of Joplin, Missouri, based on their low bid in the amount of \$933.80 per month for the contract period beginning January 1, 2019, and ending December 31, 2020. Motion carried with Commissioner Munsell voting in opposition.

DISPOSITION OF BIDS – ROLL-OFF DUMPSTER SERVICE – On motion of O'Bryan, seconded by McNay, the Governing Body awarded the bid for as-needed roll-off dumpster service to WCA, of Joplin, Missouri, based on their low bid in the amount of \$125.00 per pull for a 30 or 40-yard dumpster for the contract period beginning January 1, 2019, and ending December 31, 2020. Motion carried with Commissioner Chenoweth voting in opposition.

Commissioner Munsell suggested the local preference policy be reviewed with the percentage allowed to local vendors adjusted.

OFFICIAL MINUTES  
OF THE MEETING OF THE  
GOVERNING BODY OF THE  
CITY OF PITTSBURG, KANSAS  
October 23<sup>rd</sup>, 2018

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EARLES ENGINEERING & INSPECTION, INC AGREEMENT - PRELIMINARY ENGINEERING REPORT – On motion of Chenoweth, seconded by O'Bryan, the Governing Body approved an agreement with Earles Engineering & Inspection, Inc., for the development of a Preliminary Engineering Report (PER) for a Regional Wastewater Treatment Plant, with the City's cost to be \$10,000 of the \$193,770 fee, and authorized the Mayor to sign the agreement on behalf of the City. Motion carried.

NON-AGENDA REPORTS AND REQUESTS -

MENGHNIN BIRTHDAY – Mayor Johnson wished City Attorney Henry Menghini a Happy Birthday.

ADJOURNMENT: On motion of Munsell, seconded by O'Bryan, the Governing Body adjourned the meeting at 5:54 p.m. Motion carried.

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Jeremy Johnson, Mayor

ATTEST:

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Tammy Nagel, City Clerk

## Interoffice Memorandum

**TO:** DARON HALL  
City Manager

**FROM:** MATT BACON  
Director of Public Utilities

**DATE:** November 5, 2018

**SUBJECT:** Agenda Item – November 13, 2018  
Surplus Property Declaration

The Department of Public Utilities is seeking Governing Body action to declare the following vehicle as surplus property:

VEHICLE/EQUIPMENT ID	DESCRIPTION	VIN/SERIAL NO.
303-005	2012 Charger	2C3CDXAT0CH237210
304-005	2004 Crown Vic	2FAFP71W64X144788
306-009	2012 Charger	2C3CDXAT2CH237208
306-010	2014 Charger	2C3CDXAT3EH279180
317-014	2014 Charger	2C3CDXAT5EH279181
317-030	2015 Charger	2C3CDXKT1FH806424
317-031	2015 Charger	2C3CDXKT3FH806425
317-032	2015 Charger	2C3CDXKT5FH806426
320-001	1998 F150	1FTZF1824WKB62826
332-057	2005 Crown Vic	2FAHP71W55X152641
332-062	2012 Elite generator	
334-008	1985 Generac	795764
335-029	2006 F250	1FTNF21597EB00864

**MEMO TO: DARON HALL**  
**NOVEMBER 5, 2018**  
**PAGE TWO**

Would you please place this item on the agenda for the City Commission meeting scheduled for Tuesday, November 13, 2018. Action being requested is for the City Commission to declare the above vehicles as surplus and authorize City staff to dispose of it through the online auctioning services of Purple Wave, Inc. Any items that do not sell will be disposed of accordingly.

If you have any questions concerning this matter, please do not hesitate to contact me.



## INTEROFFICE MEMORANDUM

To: Daron Hall, City Manager

From: Kim Vogel, Director of Parks and Recreation

CC: Tammy Nagel, City Clerk

Date: November 8, 2018

Subject: Agenda Item - November 13, 2018

Residential Anti-displacement and Relocation Assistance Plan

Required Form to Apply to KDOC for the Community Development Block Grant

---

City staff, along with the Everybody Plays Committee, have been working on the next improvement to Schlanger Park, removing the drain and fill wading pool and replacing it with a splash pad. The 2018 Kansas Small Cities Community Development Block Grant program, administered through the Kansas Department of Commerce, allows us the opportunity to apply for park renovations through their Community Facilities Program. This grant program requires a minimum of 25% match, which the Everybody Plays Committee is contributing.

Although we are not working on a housing project, the grant application process requires that a Residential Anti-displacement and Relocation Assistance Plan is executed by the City of Pittsburg. This plan is an assurance that if participating in a housing project all replacement housing is provided within three years of the commencement of the demolition or rehabilitation relating to conversion. I have enclosed the document for review.

In this regard would you please place an item on the November 13, 2018 City Commission Agenda. Staff is requesting approval of the Residential Anti-displacement and Relocation Assistance Plan and if approved allow the Mayor sign supporting documents.

If you have any questions, please do not hesitate to contact me.

(Minimum required by all applicants for funding – must be submitted with application)

**Residential Anti-displacement and Relocation Assistance Plan  
under Section 104(d) of the  
Housing and Community Development Act of 1974, as Amended**

The jurisdiction will replace all occupied and vacant occupiable low- and moderate-income dwelling units demolished or converted to a use other than as low- moderate-income housing as a direct result of activities assisted with funds provided under the Housing and Community Development Act of 1974, as amended, as described in 24 CFR Part 570.488.

All replacement housing will be provided within three years of the commencement of the demolition or rehabilitation relating to conversion. Before obligating or expending funds that will directly result in such demolition or conversion, the [jurisdiction] will make public and submit to the Kansas Department of Commerce the following information in writing:

1. A description of the proposed assisted activity;
2. The general location on a map and approximate number of dwelling units by size (number of bedrooms) that will be demolished or converted to a use other than as low- and moderate-income dwelling units as a direct result of the assisted activity;
3. A time schedule for the commencement and completion of the demolition or conversion;
4. The general location on a map and approximate number of dwelling units by size (number of bedrooms) that will be provided as Section 104(d) replacement dwelling units;
5. The source of funding and a time schedule for the provision of Section 104(d) replacement dwelling units; and
6. The basis for concluding that each Section 104 (d) replacement dwelling unit will remain a low- and moderate-income dwelling unit for at least ten years from the date of initial occupancy.

The jurisdiction will provide relocation assistance, as described in Section 570.488 to each low- and moderate-income household displaced by the demolition of housing or by the conversion of a low- and moderate-income dwelling to another use as a direct result of assisted activities.

Consistent with the goals and objectives of activities assisted under the act, the jurisdiction will take the following steps to minimize the displacement of persons from their homes:

Based on initial review of project, the following occupied dwellings (by address) will be demolished with grant funds (should contain proposed demolitions):

As chief official of the jurisdiction, I hereby certify that the above plan was officially adopted by the jurisdiction of \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Date: \_\_\_\_\_ Signature – Chief Elected Official: \_\_\_\_\_

## **INTEROFFICE MEMORANDUM**

**To:** DARON HALL  
CITY MANAGER

**From:** CAMERON ALDEN  
DIRECTOR OF PUBLIC WORKS  
KIM VOGEL  
DIRECTOR OF PARKS AND RECREATION

**CC:** TAMMY NAGEL  
CITY CLERK

**Date:** NOVEMBER 7, 2018

**Subject:** AGENDA ITEM – NOVEMBER 13, 2018  
ACTIVE TRANSPORTATION ADVISORY BOARD APPOINTMENTS

---

City staff is requesting the appointment of Geoffrey Hines and Deborah Ball McGeorge to their second terms, and John Robb, currently filling an unexpired term, to his first term on the Active Transportation Advisory Board. Staff is also recommending the appointment of Darrell Pulliam to a first term to fill a vacancy created by Amy Hite.

Geoffrey Hines, representing the North-East Quadrant and Deborah Ball McGeorge, representing the North-West Quadrant both have first-terms expiring and have asked to serve second terms on the board.

John Robb, representing the South-West Quadrant, is filling an unexpired term that expires this year. Mr. Robb has asked to serve his first term on the advisory board.

Amy Hite, who represent the South-East Quadrant has chosen to not reapply to serve on the board.

Darrell Pulliam, the Executive Director of the Kansas Polymer Research Center, has asked for consideration to on the board. Mr. Pulliam is an avid cyclist and is committed to the expansion of safe active transportation networks in the City.

In this regard would you place an item on the agenda for the City Commission meeting scheduled for Tuesday, November 13, 2018. Action necessary will be the appointments of Geoffrey Hines, Deborah Ball McGeorge, John Robb, and Darrell

Pulliam to the Active Transportation Advisory Board with appointments beginning on January 1, 2019 and concluding December 31, 2022.

If you have questions, please do not hesitate to contact me.

## Interoffice Memorandum

**TO:** DARON HALL  
City Manager

**FROM:** DEXTER NEISLER  
Building Official/Zoning Administrator

**DATE:** November 7, 2018

**SUBJECT:** Agenda Item – November 13, 2018  
Appointment to the Planning Commission/Board of Zoning Appeals

---

The unexpired term of Laura Klusener as a member of the Planning Commission/Board of Zoning Appeals expires on December 31, 2018. Ms. Klusener has expressed an interest in reappointment to serve her first term beginning January 1, 2019. Mike Creel's first term as a member of the Planning Commission/Board of Zoning Appeals also expires on December 31, 2018. He has also expressed an interest in reappointment to serve a second term beginning January 1, 2019. Patty Horgan has served two terms on the Planning Commission/Board of Zoning Appeals and is therefore, not eligible to be reappointed.

In soliciting individuals who might be interested in serving on the Commission, Leah Posterick, owner of Signet Coffee, has indicated an interest in serving.

In this regard, would you please place this item on the agenda for the City Commission meeting scheduled for Tuesday, November 13, 2018. Action being requested is to reappoint Laura Klusener to serve a first term, reappoint Mike Creel to serve a second term and appoint Leah Posterick to serve a first term effective January 1, 2019 and set to expire December 31, 2021.

If you have any questions concerning this matter, please do not hesitate to contact me.

Leah Posterick  
831 E 510<sup>th</sup> Avenue  
Pittsburg, KS 66762

Phone: 620.687.5117

Email: [leah@signetcoffee.com](mailto:leah@signetcoffee.com)

My husband, Dennis, and I have been married for 37 years and we have four children and six grandchildren. We moved to Pittsburg from central Minnesota in 2009, but we've been visiting Pittsburg for over 15 years because our eldest son had moved here. We opened Signet Coffee Roasters in downtown Pittsburg in 2011. A little over a year ago we opened our new storefront in a building we purchased and fully restored. We also just finished renovating the upstairs of our downtown building. It's a 2-bedroom apartment that we'll be living in but also renting out on AirBnB. We have been small business owners for 15 years. I have previously worked for a nonprofit and served on multiple city boards and committees. I was one of the first members of the Downtown Advisory Board, which was formed in 2016 by the City Commission. I resigned from the Board this year but am chair of the Infrastructure Committee, a sub-committee of the Downtown Advisory Board. I am very interested in the future of Pittsburg and would take this position very seriously as I feel that growth has to be planned well to fully benefit future generations.

## Interoffice Memorandum

**TO:** DARON HALL  
City Manager

**FROM:** CAMERON ALDEN  
Director of Public Works

**DATE:** November 6, 2018

**SUBJECT:** Agenda Item – November 13, 2018  
Appointment to Airport Advisory Committee

---

The first term of Sean Enszt as a member of the Airport Advisory Committee expires on December 31, 2018. Mr. Enszt has expressed his interest in serving a second term. The Committee is also seeking candidates to fill the two openings for airport users on the Committee. Dr. Ken Harris resigned and his term was set to expire December 31, 2018. Robert Downing has resigned and his term was set to expire December 31, 2019.

By Ordinance, this Committee shall consist of seven members, five of whom shall be users of the airport and two of whom shall be non-users.

Bryan Hamilton of Oronogo, Missouri and Ron Holman are both airport users who have expressed an interest in serving on the Committee. Brief biographies for both candidates have been attached.

In this regard, would you please place this item on the agenda for the City Commission meeting scheduled for Tuesday, November 13, 2018. Action being requested is the reappointment of Sean Enszt to serve his second term effective January 1, 2019 and expiring December 31, 2021 and to appointment of Bryan Hamilton to serve a first term on the Airport Advisory Committee effective January 1, 2019 and set to expire in 2021 and appointment Ron Holman to serve the unexpired term of Robert Downing effective November 13, 2018 to December 31, 2019

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachments: Bryan Hamilton Biography  
Ron Holman Biography

Bryan Hamilton

16255 County Rd 255  
Oronogo, Mo 64855  
417-529-8427  
bryanh@millerslab.com

December 5, 2017

Airport Advisory Committee  
Pittsburg Atkinson Airport

Mr. Hamilton has over 17 years of combined general, corporate, and airline experience. He also has a B.S. in Aviation Technology, with a minor in Aviation Management. Having grown up in the 4-states area, his love for aviation landed Mr. Hamilton at the Joplin Regional airport working for a regional airline, doing everything from ramp, check-in, baggage-claim, and during the pre-911 era, even security checkpoint. This fueled Mr. Hamilton's passion for aviation, and in 1999 he started flight school at Spartan School of Aeronautics and Technology. Following flight school Mr. Hamilton worked as a flight instructor in Jefferson City, Mo, and then in Pittsburg, Ks. As local connections were made, he then took a short term job with a local Pittsburg company flying a small jet. Mr. Hamilton then realized to get where he really wanted to go in aviation, he'd need to quickly build turbine PIC time. This led Mr. Hamilton to a regional airline, where he quickly upgraded to Captain. Before long, he became a line check-airman, and standards Captain for that airline, doing line training for new-hire first officers, first officers upgrading to Captains, and yearly standards and line checks for other company pilots. During this time at Mesa-Air, Mr. Hamilton kept up communications with local Pittsburg Chief Pilots. Mr. Hamilton was ultimately offered and took a job for Names and Numbers, where he was a Captain and Safety Officer for just over 7 years. Currently Mr. Hamilton is in his fourth year at Miller's Professional Imaging as the Chief Pilot. I believe all of these experiences would make Mr. Hamilton a wonderful asset to the Pittsburg Advisory Committee.

Sincerely yours,

Bryan Hamilton



Ron Holman  
1512 Bitner Ct  
Pittsburg, Ks. 66762

620-235-0989  
620-249-5808  
rzoomy@cox.net

Received orders to the U. S. Navy School of flight after my sophomore year in college. Completed flight training and was commissioned a Marine 2nd Lt and designated a Naval Aviator in Feb, 1965. Served five years on active duty flying the EF 10B, F4B Phantom II, and F4U Corsair. My active duty included a thirteen-month tour flying 121 combat missions over North Viet Nam. After release from active duty, I continued flying in the Marine reserves for another fifteen years. In 1968 I was hired by TWA and enjoyed a thirty-one year career flying both domestic and international. The last ten years with TWA I was flying as captain and was also a check airman. Soon after retirement from TWA, I discovered that I still had an interest in aviation and I have been flying corporate jets out of the Pittsburg airport for twenty years. I feel that my fifty five years in the aviation business and over 24,000 hours of flight time would be an asset to the board and the city of Pittsburg. I have served on the Airport Advisory Board previously and would be interested in serving another term. Ron Holman



## Memorandum

**TO:** Daron Hall, City Manager

**FROM:** Blake Benson, Economic Development Director

**DATE:** November 2, 2018

**SUBJECT:** November 13, 2018 Agenda Item  
EDAC appointments

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Pat Ceden, Susan Cook, Kyle Fleming and Brian Pinamonti are nearing the end of their three-year terms on the Economic Development Advisory Committee (EDAC). The terms of all four will expire on December 31, 2018.

Ms. Cook is completing her first term and is interested in serving a second three-year term on the committee.

Joe Dellasega, Todd McKnight and Jason Poenitske have indicated they would be willing to serve a three year term on the EDAC. A brief bio on each is included below:

**Joe Dellasega** is a Pittsburg native and received his accounting degree from Pittsburg State University. Joe first put his degree to use at Arthur Andersen, then National Pizza Company. He then acquired an interest in his family business, US Awards, which he continues today. Joe has also spent the last 15 years as a consultant and adviser to companies like Miller's Professional Imaging and several others. An active community volunteer, Joe was one of the drivers of the Lord's Diner project, which he continues to support to this day.

**Todd McKnight** received his industrial education degree from Abilene Christian University and currently serves as Chief Operating Officer for Names & Numbers. He previously served as Chief Operating Office for Area-Wide Phonebook in Abilene, TX. Todd has served on multiple local boards, including FLAG church and the Mt. Carmel Foundation.

**Jason Poenitske** has more than 20 years of experience in the fields of accounting and finance. Jason received his accounting degree from Western Kentucky University has served at Deloitte & Touche, Service Merchandise and is now Vice President of Restaurant Services and Chief Accounting Officer at NPC, International. Jason has served on multiple local boards of directors, including the Mt. Carmel Foundation and Pittsburg Area Chamber of Commerce.

Please place this item on the agenda for the City Commission meeting scheduled for Tuesday, November 13, 2018. Action being requested is the appointment of Joe Dellasega, Todd McKnight and Jason Poenitske to first three-year terms and Susan Cook to a second three-year term as members of the Economic Development Advisory Committee effective January 1, 2019, and to expire on December 31, 2021.

VENDOR SET: 99 City of Pittsburg, KS

BANK: \* ALL BANKS

DATE RANGE:10/17/2018 THRU 11/06/2018

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1616	CITY OF PITTSBURG							
1616	CITY OF PITTSBURG							
	C-CHECK	VOIDED	V 10/19/2018			183366		75.00CR
1	WILD THANGZ	VOIDED						
1	WILD THANGZ	VOIDED						
	C-CHECK	VOIDED	V 10/19/2018			183396		147.20CR
	C-CHECK		V 10/26/2018			183427		
	C-CHECK		V 10/26/2018			183428		

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	4 VOID DEBITS	0.00		
	VOID CREDITS	222.20CR	222.20CR	0.00

TOTAL ERRORS: 0

VENDOR SET: 99 BANK: *	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
		4	222.20CR	0.00	0.00
BANK: *	TOTALS:	4	222.20CR	0.00	0.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0026	STANDARD INSURANCE COMPANY	D	11/01/2018			000000		1,208.62
0321	KP&F	D	10/19/2018			000000		41,283.12
0321	KP&F	D	11/02/2018			000000		42,103.15
0728	ICMA	D	10/19/2018			000000		585.00
0728	ICMA	D	11/02/2018			000000		585.00
1050	KPERS	D	10/19/2018			000000		38,981.57
1050	KPERS	D	11/02/2018			000000		37,592.56
3079	COMMERCE BANK	D	10/31/2018			000000		55,796.56
3570	AMERICAN EXPRESS, INC	D	11/05/2018			000000		244.74
4520	ETS CORPORATION	D	11/02/2018			000000		8,765.92
5677	BANK OF AMERICA, INC	D	11/05/2018			000000		411.48
5904	TASC	D	10/19/2018			000000		6,413.22
5904	TASC	D	11/02/2018			000000		6,392.22
6415	GREAT WEST TANDEM KPERS 457	D	10/19/2018			000000		4,286.00
6415	GREAT WEST TANDEM KPERS 457	D	11/02/2018			000000		4,286.00
6952	ADP INC	D	10/19/2018			000000		7,401.05
7285	ALLSTATE BENEFITS	D	10/26/2018			000000		777.38
7290	DELTA DENTAL OF KANSAS INC	D	10/19/2018			000000		935.00
7290	DELTA DENTAL OF KANSAS INC	D	10/26/2018			000000		4,753.80
7290	DELTA DENTAL OF KANSAS INC	D	11/02/2018			000000		2,143.10
7630	LIBERTY NATIONAL	D	11/01/2018			000000		1,765.69
7877	CORESOURCE	D	10/18/2018			000000		41,140.43

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
7877	CORESOURCE	D	10/25/2018			000000		15,829.81
7877	CORESOURCE	D	11/01/2018			000000		44,112.99
0046	ETTINGERS OFFICE SUPPLY	E	10/22/2018			002283		457.92
0054	JOPLIN SUPPLY COMPANY	E	10/22/2018			002284		114.78
0055	JOHN'S SPORT CENTER, INC.	E	10/22/2018			002285		744.98
0068	BROOKS PLUMBING LLC	E	10/22/2018			002286		316.96
0084	INTERSTATE EXTERMINATOR, INC.	E	10/22/2018			002287		200.00
0105	PITTSBURG AUTOMOTIVE INC	E	10/22/2018			002288		836.62
0127	KUSTOM SIGNALS INC	E	10/22/2018			002289		3,130.00
0133	JIM RADELL CONSTRUCTION INC	E	10/22/2018			002290		8,150.00
0142	HECKERT CONSTRUCTION CO INC	E	10/22/2018			002291		49,023.48
0207	PEPSI-COLA BOTTLING CO OF PITT	E	10/22/2018			002292		186.41
0294	COPY PRODUCTS, INC.	E	10/22/2018			002293		1,225.35
0300	PITTSBURG FORD-MERCURY, INC.	E	10/22/2018			002294		52.65
0317	KUNSHK CHAT & COAL CO, INC.	E	10/22/2018			002295		8,893.26
0345	VICTOR L PHILLIPS CO	E	10/22/2018			002296		71.09
0347	LYNN'S QUICK LUBE	E	10/22/2018			002297		45.95
0409	WISEMAN'S DISCOUNT TIRE INC	E	10/22/2018			002298		224.85
0414	SELLERS EQUIPMENT INC	E	10/22/2018			002299		625.46
0577	KANSAS GAS SERVICE	E	10/22/2018			002300		64.60
0627	BOETTCHER SUPPLY INC	E	10/22/2018			002301		108.21
0661	SAFETY-KLEEN SYSTEMS INC	E	10/22/2018			002302		288.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0746	CDL ELECTRIC COMPANY INC	E	10/22/2018			002303		731.01
0753	COUNTY OF CRAWFORD	E	10/22/2018			002304		150.00
0806	JOHN L CUSSIMANIO	E	10/22/2018			002305		282.00
0844	HY-FLO EQUIPMENT CO	E	10/22/2018			002306		25.65
0870	PENNINGTON SEED INC	E	10/22/2018			002307		290.00
1150	INDUSTRIAL SALES CO INC	E	10/22/2018			002308		32.76
1478	KANSASLAND TIRE OF PITTSBURG	E	10/22/2018			002309		596.24
1792	B&L WATERWORKS SUPPLY, LLC	E	10/22/2018			002310		3,918.26
2025	SOUTHERN UNIFORM & EQUIPMENT L	E	10/22/2018			002311		71.99
2526	SERVICEMASTER OF SE KANSAS	E	10/22/2018			002312		262.50
2767	BRENNTAG SOUTHWEST, INC	E	10/22/2018			002313		1,396.00
2841	KDHE	E	10/22/2018			002314		1,430.00
2960	PACE ANALYTICAL SERVICES INC	E	10/22/2018			002315		1,579.00
3185	JOHN W. PETERSON	E	10/22/2018			002316		65.00
3261	PITTSBURG AUTO GLASS	E	10/22/2018			002317		150.00
3971	FASTENAL COMPANY	E	10/22/2018			002318		120.28
4307	HENRY KRAFT, INC.	E	10/22/2018			002319		185.88
4621	JCI INDUSTRIES INC	E	10/22/2018			002320		3,315.87
5727	B3 CONSTRUCTION INC	E	10/22/2018			002321		1,800.00
5862	HEATHER HORTON	E	10/22/2018			002322		120.00
6029	GARSITE/PROGRESS LLC	E	10/22/2018			002323		90.63
6175	HENRY C MENGHINI	E	10/22/2018			002324		360.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
6203	THE SOUTHWEST PAPER CO INC	E	10/22/2018			002325		191.85
6298	KEVAN L SCHUPBACH	E	10/22/2018			002326		559.00
6402	BEAN'S TOWING & AUTO BODY	E	10/22/2018			002327		4,377.70
6577	GREENSPRO INC	E	10/22/2018			002328		2,526.50
6595	AMAZON.COM, INC	E	10/22/2018			002329		19,700.04
6851	SCHULTE SUPPLY INC	E	10/22/2018			002330		14,184.95
7038	SIGNET COFFEE ROASTERS	E	10/22/2018			002331		41.25
7122	HYSPECO, INC	E	10/22/2018			002332		40.75
7167	MAILFINANCE, INC	E	10/22/2018			002333		345.93
7237	J & R ENGINEERING / MARKETING	E	10/22/2018			002334		600.00
7278	NORTH AMERICAN DIRECTORY SERVI	E	10/22/2018			002335		300.00
7284	TRANSYSTEMS CORPORATION	E	10/22/2018			002336		4,931.10
7647	GEORGE JAMES EPPLE	E	10/22/2018			002337		409.50
7731	LINDA C BAKER	E	10/22/2018			002338		115.00
7735	ELIZABETH KING	E	10/22/2018			002339		126.00
7743	JACKIE D COLTRANE	E	10/22/2018			002340		81.00
7744	DARREN L SWARTZ	E	10/22/2018			002341		41.00
7745	SANDY L GOLAY	E	10/22/2018			002342		30.00
7749	CHARLIE PHILLIPS	E	10/22/2018			002343		117.00
7751	MATTHEW DEMOSS	E	10/22/2018			002344		60.00
7763	ROSAMARY A GILLIGAN	E	10/22/2018			002345		24.00
7793	QUEENB TELEVISION OF KANSAS/MI	E	10/22/2018			002346		700.00



VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
7905	FAITHFUL OAKS, LLC	E	10/22/2018			002347		52.00
7930	SANDERSON PIPE CORPORATION	E	10/22/2018			002348		7,872.00
7999	MADELINE COOPER	E	10/22/2018			002349		800.00
5340	COMMERCE BANK TRUST	E	10/30/2018			002352		31,375.96
0046	ETTINGERS OFFICE SUPPLY	E	10/29/2018			002353		380.39
0054	JOPLIN SUPPLY COMPANY	E	10/29/2018			002354		631.41
0055	JOHN'S SPORT CENTER, INC.	E	10/29/2018			002355		329.99
0068	BROOKS PLUMBING LLC	E	10/29/2018			002356		411.10
0105	PITTSBURG AUTOMOTIVE INC	E	10/29/2018			002357		419.63
0117	THE MORNING SUN	E	10/29/2018			002358		440.48
0133	JIM RADELL CONSTRUCTION INC	E	10/29/2018			002359		4,080.00
0135	PITTSBURG AREA CHAMBER OF COMM	E	10/29/2018			002360		79.00
0142	HECKERT CONSTRUCTION CO INC	E	10/29/2018			002361		19,830.62
0202	CLIFF HIX ENGINEERING INC	E	10/29/2018			002362		14.00
0345	VICTOR L PHILLIPS CO	E	10/29/2018			002363		34.72
0628	KC BOBCAT	E	10/29/2018			002364		944.64
0746	CDL ELECTRIC COMPANY INC	E	10/29/2018			002365		67,718.79
0819	MID AMERICAN SIGNAL INC	E	10/29/2018			002366		480.00
0823	TOUCHTON ELECTRIC INC	E	10/29/2018			002367		60.00
0844	HY-FLO EQUIPMENT CO	E	10/29/2018			002368		81.67
0866	AVFUEL CORPORATION	E	10/29/2018			002369		23,134.78
1478	KANSASLAND TIRE OF PITTSBURG	E	10/29/2018			002370		42.00

VENDOR SET: 99 City of Pittsburg, KS

BANK: 80144 BMO HARRIS BANK

DATE RANGE:10/17/2018 THRU 11/06/2018

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1733	BOYD METALS OF JOPLIN INC	E	10/29/2018			002371		507.00
2005	GALLS INCORPORATED	E	10/29/2018			002372		1,733.96
2126	BUILDING CONTROLS & SERVICE IN	E	10/29/2018			002373		468.53
4698	THE MORNING SUN	E	10/29/2018			002374		158.07
5275	US LIME COMPANY-ST CLAIR	E	10/29/2018			002375		4,686.85
5482	JUSTIN HART	E	10/29/2018			002376		60.00
5713	SODEXO INC	E	10/29/2018			002377		725.00
6117	ALEXANDER OPEN SYSTEMS, INC	E	10/29/2018			002378		5,763.45
6175	HENRY C MENGHINI	E	10/29/2018			002379		105.00
6822	ELIZABETH BRADSHAW	E	10/29/2018			002380		514.30
6995	SUMMER WARREN	E	10/29/2018			002381		397.50
7028	MATTHEW L. FRYE	E	10/29/2018			002382		400.00
7284	TRANSYSTEMS CORPORATION	E	10/29/2018			002383		1,961.00
7559	MEGAN LYNN MUNGER	E	10/29/2018			002384		147.00
7615	MARY JO HARPER	E	10/29/2018			002385		182.00
7620	POMP'S TIRE SERVICE INC	E	10/29/2018			002386		40.00
7749	CHARLIE PHILLIPS	E	10/29/2018			002387		20.00
7776	ANDREW POMMERT	E	10/29/2018			002388		40.00
7800	MORGAN ALYSE PANOVICH	E	10/29/2018			002389		155.00
7806	CORE & MAIN LP	E	10/29/2018			002390		338.50
7902	J GRAHAM CONSTRUCTION, INC	E	10/29/2018			002391		47,996.55
7930	SANDERSON PIPE CORPORATION	E	10/29/2018			002392		205.20

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
8002	MORPHO USA, INC	E	10/29/2018			002393		3,642.00
0046	ETTINGERS OFFICE SUPPLY	E	11/05/2018			002514		40.13
0055	JOHN'S SPORT CENTER, INC.	E	11/05/2018			002515		78.00
0087	FORMS ONE, LLC	E	11/05/2018			002516		101.25
0101	BUG-A-WAY INC	E	11/05/2018			002517		20.00
0105	PITTSBURG AUTOMOTIVE INC	E	11/05/2018			002518		61.63
0116	DANIEL E BRADEN	E	11/05/2018			002519		75.00
0133	JIM RADELL CONSTRUCTION INC	E	11/05/2018			002520		19,137.50
0142	HECKERT CONSTRUCTION CO INC	E	11/05/2018			002521		7,705.91
0276	JOE SMITH COMPANY, INC.	E	11/05/2018			002522		292.80
0292	UNIFIRST CORPORATION	E	11/05/2018			002523		44.70
0294	COPY PRODUCTS, INC.	E	11/05/2018			002524		31.00
0412	NAN MCKAY & ASSOCIATES	E	11/05/2018			002525		349.00
0534	TYLER TECHNOLOGIES INC	E	11/05/2018			002526		2,592.01
0746	CDL ELECTRIC COMPANY INC	E	11/05/2018			002527		7,618.23
0806	JOHN L CUSSIMANIO	E	11/05/2018			002528		282.00
0844	HY-FLO EQUIPMENT CO	E	11/05/2018			002529		24.30
2005	GALLS INCORPORATED	E	11/05/2018			002530		1,742.00
2025	SOUTHERN UNIFORM & EQUIPMENT L	E	11/05/2018			002531		418.74
2707	THE LAWNSCAPE COMPANY, INC.	E	11/05/2018			002532		674.50
2825	KANSAS DEPT OF ADMINISTRATION	E	11/05/2018			002533		450.66
2960	PACE ANALYTICAL SERVICES INC	E	11/05/2018			002534		2,765.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
3261	PITTSBURG AUTO GLASS	E	11/05/2018			002535		165.00
3802	BRENNTAG MID-SOUTH INC	E	11/05/2018			002536		2,259.00
5275	US LIME COMPANY-ST CLAIR	E	11/05/2018			002537		4,498.28
5711	SHAWNEE MISSION FORD	E	11/05/2018			002538		43,175.00
5855	SHRED-IT US JV LLC	E	11/05/2018			002539		126.28
6175	HENRY C MENGHINI	E	11/05/2018			002540		1,005.10
6464	PRO X PROPERTY SOLUTIONS, LLC	E	11/05/2018			002541		1,405.35
6851	SCHULTE SUPPLY INC	E	11/05/2018			002542		901.86
7038	SIGNET COFFEE ROASTERS	E	11/05/2018			002543		86.25
7100	FIRST UNITED METHODIST CHURCH	E	11/05/2018			002544		24,279.24
7191	ANDREW TRACTOR WORKS	E	11/05/2018			002545		1,457.04
7283	CORESOURCE, INC	E	11/05/2018			002546		44,460.58
7407	LIMELIGHT MARKETING LLC	E	11/05/2018			002547		3,000.00
7705	JOANNA L DERFELT	E	11/05/2018			002548		1,000.00
7806	CORE & MAIN LP	E	11/05/2018			002549		27,905.48
7841	AD-WEAR & SPECIALTY OF TEXAS I	E	11/05/2018			002550		243.40
7852	TRIA HEALTH, LLC	E	11/05/2018			002551		1,419.39
1	BRIGHT, STEF	R	10/18/2018			183360		25.00
1	EUBANKS, STETSON	R	10/18/2018			183361		50.00
7997	EMMA WILLMANN	R	10/18/2018			183362		600.00
1	AAPP	R	10/19/2018			183363		125.00
7069	AUSTERMAN CONSTRUCTION	R	10/19/2018			183364		220.00

VENDOR SET: 99 City of Pittsburg, KS

BANK: 80144 BMO HARRIS BANK

DATE RANGE:10/17/2018 THRU 11/06/2018

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
7998	CITY OF IOLA	R	10/19/2018			183365		297.65
1616	CITY OF PITTSBURG	V	10/19/2018			183366		75.00
1616	CITY OF PITTSBURG							
1616	CITY OF PITTSBURG							
M-CHECK	CITY OF PITTSBURG	VOIDED	V 10/19/2018			183366		75.00CR
1616	CITY OF PITTSBURG	R	10/19/2018			183367		75.00
7483	RICKY EUGENE CORNELL	R	10/19/2018			183368		120.00
7046	CRAWFORD COUNTY CONVENTION & V	R	10/19/2018			183369		192.50
0095	CRAWFORD COUNTY TREASURER	R	10/19/2018			183370		28,218.00
1	DANIELS, SINDY	R	10/19/2018			183371		140.00
1	DE LUNA, VANESSA	R	10/19/2018			183372		25.00
1	DEGOOD, RENEE	R	10/19/2018			183373		80.00
7995	HERITAGE TRACTOR INC	R	10/19/2018			183374		269.68
7966	CALVIN L JAMESON	R	10/19/2018			183375		18.00
7414	KANSAS GAS SERVICE (ESG)	R	10/19/2018			183376		283.65
1	KANSAS INTELLIGENCE ASSOC.	R	10/19/2018			183377		50.00
2877	KDHE - BUREAU OF WATER	R	10/19/2018			183378		25.00
6750	HW LOCHNER, BWR DIVISION	R	10/19/2018			183379		10,381.95
7904	MICHELLE MCCLURE	R	10/19/2018			183380		40.00
6785	MCCONNELL & ASSOCIATES CORP	R	10/19/2018			183381		133,411.34
7938	ROSANO DEL PILAR MENDEZ	R	10/19/2018			183382		25.00
7392	ASSURECO RISK MANAGEMENT & REG	R	10/19/2018			183383		350.00
1	NEWCOMER, KEITH ALLEN	R	10/19/2018			183384		476.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
6674	NEXT GENERATION EXCAVATION & T	R	10/19/2018			183385		564.31
7480	RODGER PETRAIT	R	10/19/2018			183386		40.00
0175	REGISTER OF DEEDS	R	10/19/2018			183387		21.00
1	ROWE, SHAWN	R	10/19/2018			183388		170.00
1	SMITH, TIMOTHY	R	10/19/2018			183389		150.00
0349	UNITED WAY OF CRAWFORD COUNTY	R	10/19/2018			183390		57.85
7053	U.S. PEROXIDE, LLC	R	10/19/2018			183391		950.00
1108	WESTAR ENERGY	R	10/19/2018			183392		2,427.09
4636	WESTAR ENERGY, INC. (HAP)	R	10/19/2018			183393		793.54
6034	JEFF WILBERT	R	10/19/2018			183394		50.00
1	WILD THANGZ	R	10/19/2018			183395		147.20
1	WILD THANGZ	V	10/19/2018			183396		147.20
1	WILD THANGZ	VOIDED						
1	WILD THANGZ	VOIDED						
M-CHECK	WILD THANGZ	VOIDED	V	10/19/2018		183396		147.20CR
1	WILD THINGS SOFTBALL	R	10/19/2018			183397		140.00
5371	PITTSBURG FAMILY YMCA	R	10/19/2018			183398		336.42
4381	XS, LLC	R	10/19/2018			183399		17,954.99
1	EUBANKS, STETSON	R	10/25/2018			183402		25.00
1	JOHANN, JAMES	R	10/25/2018			183403		400.00
1	WELCH, MEGHAN	R	10/25/2018			183404		50.00
6154	4 STATE MAINTENANCE SUPPLY INC	R	10/26/2018			183405		165.01
2004	AIRE-MASTER OF AMERICA, INC.	R	10/26/2018			183406		17.22

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
5561	AT&T MOBILITY	R	10/26/2018			183407		131.20
1	CHANUTE TITANS	R	10/26/2018			183408		170.00
1	COLEMAN, DICK	R	10/26/2018			183409		170.00
7483	RICKY EUGENE CORNELL	R	10/26/2018			183410		100.00
4263	COX COMMUNICATIONS KANSAS LLC	R	10/26/2018			183411		22.58
1	FERN, MARK	R	10/26/2018			183412		170.00
5973	GENEVA & SON MONUMENT CO	R	10/26/2018			183413		150.00
5726	GIRARD TOWER MAINTENANCE	R	10/26/2018			183414		750.00
7995	HERITAGE TRACTOR INC	R	10/26/2018			183415		40.97
6923	HUGO'S INDUSTRIAL SUPPLY INC	R	10/26/2018			183416		241.80
6429	KANSAS RV PARKS & TRAVEL INC	R	10/26/2018			183417		154.00
6750	HW LOCHNER, BWR DIVISION	R	10/26/2018			183418		43,017.01
7945	LUCKY-BUT LAWN CARE, LLC	R	10/26/2018			183419		140.00
7938	ROSANO DEL PILAR MENDEZ	R	10/26/2018			183420		25.00
7480	RODGER PETRAIT	R	10/26/2018			183421		60.00
0175	REGISTER OF DEEDS	R	10/26/2018			183422		38.00
0175	REGISTER OF DEEDS	R	10/26/2018			183423		20.00
0175	REGISTER OF DEEDS	R	10/26/2018			183424		20.00
6783	ROCKMOUNT RESEARCH & ALLOYS IN	R	10/26/2018			183425		438.03
2350	WASTE CORPORATION OF MISSOURI	R	10/26/2018			183426		920.56
8004	GREGORY S HAHN	R	11/01/2018			183439		600.00
1	JOHNSON, KAMERON	R	11/01/2018			183440		50.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1	WALLMAN, CHRIS	R	11/01/2018			183441		25.00
0523	AT&T	R	11/02/2018			183442		807.26
7441	BUTLER COMMUNICATIONS, LLC	R	11/02/2018			183443		4,470.40
0748	CONRAD FIRE EQUIPMENT INC	R	11/02/2018			183444		58.20
7483	RICKY EUGENE CORNELL	R	11/02/2018			183445		140.00
7116	EMC INSURANCE COMPANIES	R	11/02/2018			183446		500.00
1	ENDRESS, DELLIAH	R	11/02/2018			183447		45.00
1	FRONTENAC TSA	R	11/02/2018			183448		113.24
7935	CANDACE BREWSTER GAYOSO	R	11/02/2018			183449		1,000.00
7995	HERITAGE TRACTOR INC	R	11/02/2018			183450		74.52
8003	TOM HOFFMAN	R	11/02/2018			183451		1,400.00
6923	HUGO'S INDUSTRIAL SUPPLY INC	R	11/02/2018			183452		246.37
0845	JOCK'S NITCH	R	11/02/2018			183453		76.00
7938	ROSANO DEL PILAR MENDEZ	R	11/02/2018			183454		25.00
1	MYERS, DARIN	R	11/02/2018			183455		140.00
7151	TOTALFUNDS	R	11/02/2018			183456		1,039.00
7480	RODGER PETRAIT	R	11/02/2018			183457		60.00
0175	REGISTER OF DEEDS	R	11/02/2018			183458		21.00
0175	REGISTER OF DEEDS	R	11/02/2018			183459		21.00
1	RHUEMS, JANET	R	11/02/2018			183460		495.00
7899	SARAH RUNYON	R	11/02/2018			183461		84.55
7270	SECURITY 1ST TITLE, LLC	R	11/02/2018			183462		465.00



VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
6142	SEILER INSTRUMENT & MFG CO INC	R	11/02/2018			183463		6,525.00
0349	UNITED WAY OF CRAWFORD COUNTY	R	11/02/2018			183464		55.85
5589	VERIZON WIRELESS SERVICES, LLC	R	11/02/2018			183465		228.83
1108	WESTAR ENERGY	R	11/02/2018			183466		115.02
4636	WESTAR ENERGY, INC. (HAP)	R	11/02/2018			183467		794.07
5371	PITTSBURG FAMILY YMCA	R	11/02/2018			183468		336.42
1	RAKESTRAW, RANDY JR.	R	11/05/2018			183469		76.29

* * T O T A L S * *		NO	INVOICE AMOUNT		DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	94		267,047.77		0.00	266,825.57
HAND CHECKS:	0		0.00		0.00	0.00
DRAFTS:	24		367,794.41		0.00	367,794.41
EFT:	147		572,587.91		0.00	572,587.91
NON CHECKS:	0		0.00		0.00	0.00
VOID CHECKS:	2 VOID DEBITS	0.00				
	VOID CREDITS	222.20CR	222.20CR		0.00	

TOTAL ERRORS: 0

		NO	INVOICE AMOUNT		DISCOUNTS	CHECK AMOUNT
VENDOR SET: 99	BANK: 80144TOTALS:	267	1,207,207.89		0.00	1,207,207.89
BANK: 80144	TOTALS:	267	1,207,207.89		0.00	1,207,207.89

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
8000	KRISTI LYNN BLAIR	E	10/22/2018			002350		900.00
8001	PATRICK WOODS	E	10/22/2018			002351		1,100.00
5757	MAGUIRE IRON INC	E	10/30/2018			002394		118,620.00
0866	AVFUEL CORPORATION	E	10/30/2018			002395		22,824.97

* * T O T A L S * *		NO	INVOICE AMOUNT		DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:		0	0.00		0.00	0.00
HAND CHECKS:		0	0.00		0.00	0.00
DRAFTS:		0	0.00		0.00	0.00
EFT:		4	143,444.97		0.00	143,444.97
NON CHECKS:		0	0.00		0.00	0.00
VOID CHECKS:		0 VOID DEBITS	0.00			
		VOID CREDITS	0.00		0.00	

TOTAL ERRORS: 0

		NO	INVOICE AMOUNT		DISCOUNTS	CHECK AMOUNT
VENDOR SET: 99	BANK: EFT TOTALS:	4	143,444.97		0.00	143,444.97
BANK: EFT	TOTALS:	4	143,444.97		0.00	143,444.97

VENDOR SET: 99 City of Pittsburgh, KS  
BANK: HAP BMO HARRIS BANK-HAP  
DATE RANGE:10/17/2018 THRU 11/06/2018

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
7581	REX LINVILLE	E	11/02/2018			002396		205.00
7717	LAWRENCE E GIGER	E	11/02/2018			002397		573.00
7837	MARJI RENTALS, LLC	E	11/02/2018			002398		300.00
0372	CONNER REALTY	E	11/02/2018			002399		912.00
0855	CHARLES HOSMAN	E	11/02/2018			002400		20.00
1008	BENJAMIN M BEASLEY	E	11/02/2018			002401		1,869.00
1231	JOHN LOVELL	E	11/02/2018			002402		532.00
1609	PHILLIP H O'MALLEY	E	11/02/2018			002403		4,297.58
1638	VERNON W PEARSON	E	11/02/2018			002404		621.96
1982	KENNETH N STOTTS, SR	E	11/02/2018			002405		820.00
2304	DENNIS HELMS	E	11/02/2018			002406		335.00
2624	ESTATE OF JAMES ZIMMERMAN	E	11/02/2018			002407		200.00
2850	VENITA STOTTS	E	11/02/2018			002408		550.00
2913	KENNETH N STOTTS JR	E	11/02/2018			002409		283.00
3067	STEVE BITNER	E	11/02/2018			002410		4,871.00
3082	JOHN R JONES	E	11/02/2018			002411		350.00
3114	PATRICIA BURLESON	E	11/02/2018			002412		2,040.23
3142	COMMUNITY MENTAL HEALTH CENTER	E	11/02/2018			002413		1,021.00
3162	THOMAS A YOAKAM	E	11/02/2018			002414		175.00
3193	WILLIAM CROZIER	E	11/02/2018			002415		973.00
3218	CHERYL L BROOKS	E	11/02/2018			002416		612.00
3272	DUNCAN HOUSING LLC	E	11/02/2018			002417		5,433.10

VENDOR SET: 99 City of Pittsburg, KS  
BANK: HAP BMO HARRIS BANK-HAP  
DATE RANGE:10/17/2018 THRU 11/06/2018

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
3273	RICHARD F THENIKL	E	11/02/2018			002418		1,573.17
3294	JOHN R SMITH	E	11/02/2018			002419		670.00
3593	REMINGTON SQUARE APARTMENTS ,	E	11/02/2018			002420		4,141.00
3668	MID AMERICA PROPERTIES OF PITT	E	11/02/2018			002421		5,891.46
3724	YVONNE L. ZORNES	E	11/02/2018			002422		550.00
3746	JAROLD BONBRAKE	E	11/02/2018			002423		306.00
3946	THOMAS E SPURGEON	E	11/02/2018			002424		620.00
4054	MICHAEL A SMITH	E	11/02/2018			002425		1,413.00
4177	MT RENTALS LLC	E	11/02/2018			002426		483.00
4218	MEADOWLARK TOWNHOUSES	E	11/02/2018			002427		3,019.00
4492	PITTSBURG SENIORS	E	11/02/2018			002428		3,898.00
4523	TODD A TROWBRIDGE	E	11/02/2018			002429		702.00
4786	JENNIFER STANLEY	E	11/02/2018			002430		418.00
4928	PITTSBURG STATE UNIVERSITY	E	11/02/2018			002431		244.00
5039	VANETA MATHIS	E	11/02/2018			002432		269.00
5393	CARLOS ANGELES	E	11/02/2018			002433		1,558.00
5549	DELBERT BAIR	E	11/02/2018			002434		295.00
5653	PEGGY HUNT	E	11/02/2018			002435		109.00
5658	DEANNA J HIGGINS	E	11/02/2018			002436		166.00
5676	BARBARA TODD	E	11/02/2018			002437		51.00
5796	JOHN A ESLICK	E	11/02/2018			002438		600.00
5834	DENNIS TROUT	E	11/02/2018			002439		221.00

VENDOR SET: 99 City of Pittsburg, KS  
BANK: HAP BMO HARRIS BANK-HAP  
DATE RANGE:10/17/2018 THRU 11/06/2018

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
5885	CHARLES T GRAVER	E	11/02/2018			002440		386.00
5896	HORIZON INVESTMENTS GROUP INC	E	11/02/2018			002441		600.00
5906	JOHN HINRICHS	E	11/02/2018			002442		268.00
5957	PASTEUR PROPERTIES LLC	E	11/02/2018			002443		3,047.00
5961	LARRY VANBECELAERE	E	11/02/2018			002444		425.00
6002	SALLY THRELFALL	E	11/02/2018			002445		303.00
6090	RANDAL BENNEFELD	E	11/02/2018			002446		588.00
6130	T & K RENTALS LLC	E	11/02/2018			002447		433.00
6161	MICHAEL J STOTTS	E	11/02/2018			002448		171.00
6172	ANDREW ALEX WACHTER	E	11/02/2018			002449		293.00
6269	EDWARD SWOR	E	11/02/2018			002450		2,053.00
6295	DAVID L PETERSON	E	11/02/2018			002451		1,476.00
6298	KEVAN L SCHUPBACH	E	11/02/2018			002452		8,014.03
6306	BALKANS DEVELOPMENT LLC	E	11/02/2018			002453		403.00
6322	R JAMES BISHOP	E	11/02/2018			002454		699.00
6394	KEVIN HALL	E	11/02/2018			002455		2,421.00
6441	HEATHER D MASON	E	11/02/2018			002456		891.00
6464	PRO X PROPERTY SOLUTIONS, LLC	E	11/02/2018			002457		3,931.19
6657	OZARKS AREA COMMUNITY ACTION C	E	11/02/2018			002458		449.63
6673	JUDITH A COLLINS	E	11/02/2018			002459		742.00
6694	DELBERT BAIR	E	11/02/2018			002460		474.00
6708	CHARLES MERTZ	E	11/02/2018			002461		90.00

VENDOR SET: 99 City of Pittsburg, KS  
BANK: HAP BMO HARRIS BANK-HAP  
DATE RANGE:10/17/2018 THRU 11/06/2018

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
6726	BEAU JEPSON	E	11/02/2018			002462		891.00
6886	DELBERT BAIR	E	11/02/2018			002463		479.00
6916	STILWELL HERITAGE & EDUCATIONA	E	11/02/2018			002464		3,393.00
6953	CARL ULEPICH	E	11/02/2018			002465		302.00
7024	KIMBERLY GRISSOM	E	11/02/2018			002466		550.00
7027	CALVIN L THOMAS	E	11/02/2018			002467		179.00
7083	PITTSBURG HEIGHTS, LP	E	11/02/2018			002468		5,464.00
7112	RANDY VILELA	E	11/02/2018			002469		793.00
7220	TIMOTHY ADAM	E	11/02/2018			002470		234.00
7222	MICHAEL WILBER	E	11/02/2018			002471		241.00
7294	AMMP PROPERTIES, LLC	E	11/02/2018			002472		795.00
7312	JASON HARRIS	E	11/02/2018			002473		466.00
7326	RANDY ALLEE	E	11/02/2018			002474		301.00
7344	TERRY O BARTLOW	E	11/02/2018			002475		307.00
7431	R&R RENTALS OF PITTSBURG LLC	E	11/02/2018			002476		545.00
7524	SOUTHEAST KANSAS COMMUNITY ACT	E	11/02/2018			002477		260.00
7554	TRAVIS R RIDGWAY	E	11/02/2018			002478		290.00
7587	DAVID RUA	E	11/02/2018			002479		1,357.84
7612	ENDICOTT RENTALS, LLC	E	11/02/2018			002480		720.00
7645	SEWARD RENTALS, LLC	E	11/02/2018			002481		919.00
7654	A & R RENTALS, LLC	E	11/02/2018			002482		2,518.00
7659	CHARLES R ALLEN	E	11/02/2018			002483		850.00

VENDOR SET: 99 City of Pittsburgh, KS  
BANK: HAP BMO HARRIS BANK-HAP  
DATE RANGE:10/17/2018 THRU 11/06/2018

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
7668	JOHN BEST	E	11/02/2018			002484		740.00
7669	CHARLES GILMORE	E	11/02/2018			002485		520.00
7741	SUSAN E ADAMS	E	11/02/2018			002486		206.00
7777	DELBERT BAIR	E	11/02/2018			002487		403.00
7781	TAWIL PROPERTIES, LLC	E	11/02/2018			002488		203.00
7861	CLARENCE M TRENT 2017 FAMILY T	E	11/02/2018			002489		238.00
7864	CB HOMES LLC	E	11/02/2018			002490		904.00
7866	JAMES MICHAEL HORTON	E	11/02/2018			002491		526.00
7913	DANIEL CANADY	E	11/02/2018			002492		192.00
7915	DENNY L GRISSOM	E	11/02/2018			002493		800.00
7918	CITY OF LEAVENWORTH	E	11/02/2018			002494		658.34
7934	DIANA L OERTLE	E	11/02/2018			002495		307.00
7936	PITTSBURG HIGHLANDS LP	E	11/02/2018			002496		731.00
7953	MARK HAAS	E	11/02/2018			002497		845.00
7996	ERIC SCHIEFELBEIN	E	11/02/2018			002498		238.00
7955	CBA BUSINESS SOLUTIONS LLC	R	11/01/2018			183429		1,286.00
6585	CLASS HOMES 1 LLC	R	11/01/2018			183430		152.00
7616	STEVE KUPLEN	R	11/01/2018			183431		1,204.00
1601	GRAIG MOORE	R	11/01/2018			183432		1,401.00
3187	DEAN POWELL	R	11/01/2018			183433		174.00
1800	DAN RODABAUGH	R	11/01/2018			183434		1,286.00
6451	NAZAR SAMAN	R	11/01/2018			183435		352.00

VENDOR SET: 99 City of Pittsburg, KS  
 BANK: HAP BMO HARRIS BANK-HAP  
 DATE RANGE:10/17/2018 THRU 11/06/2018

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0472	LARRY SPRESSER, LLC	R	11/01/2018			183436		946.00
4636	WESTAR ENERGY, INC. (HAP)	R	11/01/2018			183437		1,557.32

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	9	8,358.32	0.00	8,358.32
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	103	111,715.53	0.00	111,715.53
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 99 BANK: HAP TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
	112	120,073.85	0.00	120,073.85
BANK: HAP TOTALS:	112	120,073.85	0.00	120,073.85



VENDOR SET: 99 City of Pittsburg, KS

BANK: TBRA BMO HARRIS BANK-TBRA

DATE RANGE:10/17/2018 THRU 11/06/2018

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0372	CONNER REALTY	E	11/02/2018			002499		450.00
1008	BENJAMIN M BEASLEY	E	11/02/2018			002500		450.00
1609	PHILLIP H O'MALLEY	E	11/02/2018			002501		850.00
1638	VERNON W PEARSON	E	11/02/2018			002502		490.00
3067	STEVE BITNER	E	11/02/2018			002503		700.00
3114	PATRICIA BURLESON	E	11/02/2018			002504		700.00
3272	DUNCAN HOUSING LLC	E	11/02/2018			002505		1,055.00
3273	RICHARD F THENIKL	E	11/02/2018			002506		1,160.00
3668	MID AMERICA PROPERTIES OF PITT	E	11/02/2018			002507		950.00
4013	KNIGHTS OF COLUMBUS TOWERS	E	11/02/2018			002508		503.00
5534	SYCAMORE VILLAGE APARTMENTS	E	11/02/2018			002509		221.00
5896	HORIZON INVESTMENTS GROUP INC	E	11/02/2018			002510		675.00
6269	EDWARD SWOR	E	11/02/2018			002511		700.00
6298	KEVAN L SCHUPBACH	E	11/02/2018			002512		1,400.00
7936	PITTSBURG HIGHLANDS LP	E	11/02/2018			002513		1,070.00

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	15	11,374.00	0.00	11,374.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
			NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT		
VENDOR SET: 99	BANK: TBRA	TOTALS:	15	11,374.00	0.00	11,374.00		
BANK: TBRA	TOTALS:	15		11,374.00	0.00	11,374.00		
REPORT TOTALS:		398		1,482,100.71	0.00	1,482,100.71		

Passed and approved this 13<sup>th</sup> day of November, 2018.

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Jeremy Johnson, Mayor

ATTEST:

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Tammy Nagel, City Clerk



## Memorandum

**TO:** Daron Hall, City Manager

**FROM:** Blake Benson, Economic Development Director

**DATE:** November 7, 2018

**SUBJECT:** August 14, 2018 Agenda Item  
P & L Development, LLC loan modification request

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On August 14, 2018, the Pittsburgh City Commission approved a \$450,000 loan request from P & L Development, LLC, related to the Silverback Landing housing project.

This loan will be repaid over five years at an interest rate of 3%. P & L Development will pay interest only for the first three years, with principal reduction to occur in years four and five. The City will secure a personal guaranty from the owner of P & L Development and will assume a second position on the Silverback Landing lots until the City's loan is repaid.

On November 7, 2018, the Economic Development Advisory Committee (EDAC) entertained a request to expand the potential uses of the loan proceeds to cover pre-construction expenses in addition to fixed infrastructure. All other components of the loan agreement would remain the same.

Please place this item on the agenda for the City Commission meeting scheduled for Tuesday, November 13, 2018. Action being requested is the approval or denial of the EDAC recommendation and, if approved, authorize the Mayor to sign the appropriate documents.



## Memorandum

**TO:** Daron Hall, City Manager

**FROM:** Blake Benson, Economic Development Director

**DATE:** November 7, 2018

**SUBJECT:** November 13, 2018 Agenda Item  
Arnett/Stahl/Miller request

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Bart Arnett, Nate Stahl and Norman Miller are proposing to renovate a downtown property at 1004 North Broadway. The project is valued at almost \$300,000 and would enable the building to become the new home of Arnett Glass. This relocation would increase Arnett Glass' capacity and ability to attract new business from other parts of Southeast Kansas and Southwest Missouri. This growth would also lead to new job creation and increased sales tax generation.

Mr. Arnett, Mr. Stahl and Mr. Miller have secured a \$95,647 loan from GNBANK, along with approximately \$60,000 in additional private funds. However, a gap of approximately \$126,230 still exists and these gentlemen have made application to the Revolving Loan Fund for a combination of a payable/forgivable loan to cover this gap.

The Economic Development Advisory Committee (EDAC) considered this request at its November 7, 2018, meeting and recommended approval of the \$126,230 loan, with up to 10% of the total project value eligible for forgiveness if Arnett Glass creates five new full-time equivalent positions within five years. The remainder of the loan will be repaid over ten years at 5% interest.

Please place this item on the agenda for the City Commission meeting scheduled for Tuesday, November 13, 2018. Action being requested is the approval or denial of the EDAC recommendation and, if approved, authorize the Mayor to sign the appropriate documents.



**APPLICATION FOR LOAN  
CITY OF PITTSBURG, KANSAS  
ECONOMIC DEVELOPMENT REVOLVING LOAN FUND  
(SALES TAX)**

**I. GENERAL INFORMATION**

- |    |  |  |
|----|--|--|
| 1. | Arnett Glass<br>Name of Applicant Firm   | 9/18/19<br>Date of Request             |
| 2. | 104 E. 1st St<br>Firm Address  | 620-249-4224<br>Firm Phone Number      |
| 3. | Names and addresses of all persons or corporation who would be obligated as either applicant or personal guarantors of loans:  |  |
|    | Bart Arnett<br>Name  | 1121 E. 530th Pittsburg, KS<br>Address |
|    | Nate Stahl, Norman Miller<br>Name  | <br>Address                            |
| 4. | Names and addresses of the principal officers and directors of the applicant:  |  |
|    | Bart Arnett<br>Name  | 1121 E. 530th Pittsburg, KS<br>Address |
|    | Nate Stahl<br>Name   | 104 E. Oak Arma, KS<br>Address         |
|    | Norman Miller<br>Name  | 1117 E. 530th Pittsburg, KS<br>Address |
| 5. | Nature of applicant's business: Commercial Aluminum Storefront Windows/Doors/Mirrors<br>Residential Screen & Glass Repair, Custom Shower Doors<br>Residential Window Sales   |  |
| 6. | The products to be assembled or manufactured or service to be rendered:<br>Commercial/Residential glass & window repair and replacement<br>Mirrors, Custom Shower Doors, Screen Repair, Single Pane glass supplier<br>Residential Window Sales |  |
| 7. | Steve Stockard<br>Applicant's Attorney   | (620) 231-5620<br>Phone Number         |
| 8. | Jordan CPA<br>Applicant's Financial Advisor  | (417) 310-9287<br>Phone Number         |

9. Jordan CPA (417) 310-9287  
Applicant's Accountant Phone Number
10. Estimated amount of loan: \$ 126,230
11. Number of years to retire loan: 10
12. List previous loans and credit references:  
\_\_\_\_\_  
\_\_\_\_\_

## II. USE OF LOAN PROCEEDS

1. Amount requested for purchase of land: \$ \_\_\_\_\_
2. Amount requested for land improvements (bldgs): \$ 126,230
3. Amount requested for machinery and equipment: \$ \_\_\_\_\_
4. Capitalized debt service: \$ \_\_\_\_\_
5. Loan closing costs: \$ \_\_\_\_\_
6. Working capital: \$ \_\_\_\_\_
7. Other (specify) \$ \_\_\_\_\_
- TOTAL REQUEST: \$ \_\_\_\_\_

## III. LOAN PROPOSAL

1. Will the loan refinance an existing project? no
2. Will the loan proceeds be used to expand or replace an existing facility? no
3. Is the applicant presently located in the City of Pittsburg? yes
4. What type and size of building will be constructed? N/A  
\_\_\_\_\_  
\_\_\_\_\_
5. Name and address of contractor and/or architect:  
Bart Arnett  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
6. What type of equipment will be financed? N/A  
\_\_\_\_\_  
\_\_\_\_\_

7. If the applicant will be in direct competition with local firms,

(a) Name of firms: N/A

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(b) Describe nature of the competition: \_\_\_\_\_

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#### IV. LOAN ANALYSIS

1. Has a financial advisor submitted an analysis indicating the need for the loan, the advisability of the loan or benefit to the applicant of the loan?

\_\_\_\_\_  
(If yes, attach a copy to this application.)

2. Has additional financing, whether internally generated or through other loans, been arranged? (If yes, explain on an attached sheet)

Yes

3. Has the applicant investigated conventional financing?

Yes

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#### V. PROPOSED LOCATION

1. Location of the proposed facility: 1004 N. Broadway

2. If the facility is a proposed expansion or replacement of another plant, state size and location of current operations:

N/A

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3. What percentage of the facility will be occupied by the applicant? 100%

4. Is the prospective location properly zoned? yes



5. If a zoning change is pending, cite application number and present status. If application has not been made, briefly describe what change will be needed and plans for submitting application:

N/A

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6. If unusual demands for water or sewer services or police or fire protection will be made, specify the demands:

N/A

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## VI. OWNERSHIP AND MANAGEMENT

1. Describe the organizational structure of applicant (proprietorship, partnership, subsidiary, corporation, etc.):

Royal Developement LLC

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Note relationship to a parent company: \_\_\_\_\_

2. What portion of the project is being financed from other company funds (in addition to this loan)?

\$ 155,119

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Please explain Girard National Bank for building purchase & a portion of infill costs \$95,647  
Arnett Glass - Infill Renovation \$59,472

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3. Describe all threatened or outstanding litigation


N/A

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4. Attach proforma statements for the first three (3) years of operation after issuance of the loan, including revenue projections, operating expense projections and a debt amortization schedule.

## VII. MEASURE OF ECONOMIC GROWTH AND BENEFIT

1. What dollar amount of sales is contemplated? \$858,000 1st Year (actual) - \$1,500,000 5th Y 
2. What percentage of sales will be sold locally? 100% of Material Sales will be local
- Approx 50% of my projects will be local
-

3. What is the estimated amount of merchandise and services purchased locally, per year?  
\$450,000 - 2018 material sales.... Next 5 years \$450k - \$800k
- 

4. How many people will the project employ:

Type:	Professional	1 Project Manager / Office Manager
	Technical	2 Skilled Glazers
	Clerical	1
	General Labor	3

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5. Number of current full-time employees at applicant's present location: 3
- 

6. What is ratio of loan fund dollars to jobs created?
- 

**VIII. In order to facilitate the timely processing of the application, please attach as part of the proposal the following items:**

1. Copies of applicant's financial statements for the past three years certified as correct by the owner or an authorized officer.
2. Applicant's most recent annual or quarterly financial report.
3. Interim financial statements, to date, for the current fiscal year.
4. Financial statements, current to date, for each personal guarantor, on forms, certified by a Certified Public Accountant or the guarantor.
5. Copies of both federal and state income tax returns filed by applicant and each personal guarantor during the past three years.
6. In certain cases, due to the size of the loan, audited financials may be required.
7. Completed business plan with three year financial projections.
8. Loan (if approved) must be personally guaranteed.

**IX. Applicant should be aware that additional financial data shall be required if requested by the City Manager, City Attorney or any other persons authorized by the City of Pittsburg, Kansas, including the Economic Development Revolving Loan Fund (Sales Tax) Committee (EDAC).**

**X. Attached hereto is a copy of the Collateral Requirements for the Economic Development Revolving Loan Fund (Sales Tax) for informational purposes. HOWEVER, APPLICANT ACKNOWLEDGES AND AGREES THAT SAID REQUIREMENTS AS WELL AS THIS APPLICATION ARE A SET OF GUIDELINES AND ANY OF THE PROVISIONS STATED THEREIN MAY BE WAIVED OR ADDED TO AT THE DISCRETION OF THE PITTSBURG CITY COMMISSION.**

- XI. EACH APPLICANT ALSO EXPRESSLY AGREES AND UNDERSTANDS THAT THE CITY'S MONETARY PLEDGE OF MONIES FROM THE FUND AND COMMITMENTS MADE IN ANY AGREEMENT SHALL BE CONTINGENT UPON THE CITY CONTINUING TO COLLECT THE ONE-HALF CENT CITY RETAILERS' SALES TAX; AND APPLICANT ACKNOWLEDGES THAT SAID SALES TAX MAY BE DISCONTINUED AS PROVIDED BY THE PROVISIONS OF K.S.A. 12-187 et. seq. AND AMENDMENTS THERETO, AT ANY TIME.

Bart Arnett

Digitally signed by Bart Arnett  
DN: C=US, E=bart@arnettglass.com, OU=1,  
O=Arnett Glass, CN=Bart Arnett  
Date: 2018.09.25 07:24:25-05'00'

9/25/18

Signature

Date

Owner

Title

**COLLATERAL REQUIREMENTS – CITY OF PITTSBURG, KANSAS  
ECONOMIC DEVELOPMENT REVOLVING FUND  
(SALES TAX)**

The following documents will be required:

1. A fully completed and signed application, with documents required therein attached.
2. A fully completed and signed financial statement by each personal guarantor.
3. The federal income tax returns of each personal guarantor for the last three (3) years, whether calendar or fiscal years.
4. Documents confirming compliance with the Kansas Bulk Transfer Act, if the Act is applicable.
5. A personal guaranty agreement to be signed by each personal guarantor and spouse.
6. Key persons term life insurance on the principal personal guarantor.
7. If the applicant is a corporation, a resolution of the Board of Directors authorizing the appropriate offices of the Corporation to sign the various loan documents on behalf of the Corporation.
8. Loan Agreement and Security Agreement, with Use of Loan Proceeds form attached.
9. Promissory Notes and Mortgage.
10. UCC financial statements for filing with the Secretary of State and the Crawford County Register of Deeds.
11. Other relevant financial information or loan security documents requested by the City Manager, the City Attorney or any authorized representative of the City of Pittsburg, Kansas.



## Memorandum

**TO:** Daron Hall, City Manager

**FROM:** Blake Benson, Economic Development Director

**DATE:** November 7, 2018

**SUBJECT:** November 13, 2018 Agenda Item  
Dexter and Jennifer Neisler request

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Dexter and Jennifer Neisler are proposing to renovate a downtown property at 915 North Broadway. Although the purchase price of the building was \$95,500, the Neislars anticipate that needed improvements to the building will likely cost at least \$155,000, bringing the total project value to at least \$250,000. The Neislars initially requested a \$80,000 grant to help offset these costs.

However, since submitting their application, the Neislars have identified the stabilization and sealing of the façade as an immediate need. This would prevent water from entering the structure and causing further damage. If not addressed immediately, the deteriorating façade threatens the stability of the entire structure. It's estimated this work will cost approximately \$25,000. The Neislars have altered their request and are seeking a forgivable loan of \$25,000 to cover this cost.

The Economic Development Advisory Committee (EDAC) considered this request at its November 7, 2018, meeting and felt the project was a worthwhile one, particularly given that this project includes 2,500 square feet of commercial space and 8,500 square of warehouse space. The EDAC voted unanimously to recommend approval of a \$25,000 forgivable loan, which represents 10% of the total project value. This is consistent with the EDAC's recommendations related to similar projects in the past that have shown considerable capital investment and/or job creation. The forgiveness criteria will include a five-year window for the Neislars to reach the total project value of \$250,000. If, after five years, the project value is less than \$250,000, the Neislars would be obligated to repay the initial \$25,000, plus 5%

interest accrued over the five years. The EDAC also made a provision that the value of in-kind work, so long as it's in line with fair market rates, can contribute to the total project value.

Please place this item on the agenda for the City Commission meeting scheduled for Tuesday, November 13, 2018. Action being requested is the approval or denial of the EDAC recommendation and, if approved, authorize the Mayor to sign them.



APPLICATION FOR LOAN  
CITY OF PITTSBURG, KANSAS  
ECONOMIC DEVELOPMENT REVOLVING LOAN FUND  
(SALES TAX)

**I. GENERAL INFORMATION**

1. 

Name of Applicant Firm	Date of Request
------------------------	-----------------
  
2. 

Firm Address	Firm Phone Number
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3. Names and addresses of all persons or corporation who would be obligated as either applicant or personal guarantors of loans:
 

Dexter Neisler	419 Fieldcrest Dr., Pittsburg, Ks
Name	Address
Jennifer Neisler	419 Fieldcrest Dr., Pittsburg, Ks
Name	Address
  
4. Names and addresses of the principal officers and directors of the applicant:
 

Name	Address
Name	Address
Name	Address
  
5. Nature of applicant's business: Mixed use- Commercial/Residential

  
6. The products to be assembled or manufactured or service to be rendered:  
Lease Space, Warehouse space & Single Family residential.

  
7. 

Applicant's Attorney	Phone Number
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8. 

Applicant's Financial Advisor	Phone Number
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9.	Applicant's Accountant	Phone Number
10.	Estimated amount of loan:	\$ 80,000.00
11.	Number of years to retire loan:	Asking for a Grant
12.	List previous loans and credit references:	

**II. USE OF LOAN PROCEEDS**

1.	Amount requested for purchase of land:	\$	
2.	Amount requested for land improvements (bldgs):	\$	80,000.00
3.	Amount requested for machinery and equipment:	\$	
4.	Capitalized debt service:	\$	
5.	Loan closing costs:	\$	
6.	Working capital:	\$	
7.	Other (specify)	\$	
TOTAL REQUEST:		\$	80,000.00

**III. LOAN PROPOSAL**

1.	Will the loan refinance an existing project?	NO
2.	Will the loan proceeds be used to expand or replace an existing facility?	NO
3.	Is the applicant presently located in the City of Pittsburg?	Yes
4.	What type and size of building will be constructed?	
Commercial lease space = 2500 Sq.Ft. Ware House = 8500 Sq.Ft. SF Residential = 2500		
5.	Name and address of contractor and/or architect:	
6.	What type of equipment will be financed?	



7. If the applicant will be in direct competition with local firms,

(a) Name of firms: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

(b) Describe nature of the competition: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

#### IV. LOAN ANALYSIS

1. Has a financial advisor submitted an analysis indicating the need for the loan, the advisability of the loan or benefit to the applicant of the loan?

\_\_\_\_\_  
(If yes, attach a copy to this application.)

2. Has additional financing, whether internally generated or through other loans, been arranged? (If yes, explain on an attached sheet)

\_\_\_\_\_

3. Has the applicant investigated conventional financing?

\_\_\_\_\_  
\_\_\_\_\_

#### V. PROPOSED LOCATION

1. Location of the proposed facility: 915 N. Broadway

\_\_\_\_\_

2. If the facility is a proposed expansion or replacement of another plant, state size and location of current operations:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. What percentage of the facility will be occupied by the applicant? 18%

\_\_\_\_\_

4. Is the prospective location properly zoned? Yes

\_\_\_\_\_

5. If a zoning change is pending, cite application number and present status. If application has not been made, briefly describe what change will be needed and plans for submitting application:

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6. If unusual demands for water or sewer services or police or fire protection will be made, specify the demands:

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**VI. OWNERSHIP AND MANAGEMENT**

1. Describe the organizational structure of applicant (proprietorship, partnership, subsidiary, corporation, etc.):

Independent ownership

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Note relationship to a parent company: \_\_\_\_\_

2. What portion of the project is being financed from other company funds (in addition to this loan)?

\$ None

Please explain \_\_\_\_\_

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3. Describe all threatened or outstanding litigation

None

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4. Attach proforma statements for the first three (3) years of operation after issuance of the loan, including revenue projections, operating expense projections and a debt amortization schedule.

**VII. MEASURE OF ECONOMIC GROWTH AND BENEFIT**

1. What dollar amount of sales is contemplated? \_\_\_\_\_

2. What percentage of sales will be sold locally? \_\_\_\_\_

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3. What is the estimated amount of merchandise and services purchased locally, per year?

\_\_\_\_\_

4. How many people will the project employ:

Type: Professional \_\_\_\_\_

Technical \_\_\_\_\_

Clerical \_\_\_\_\_

General Labor \_\_\_\_\_

5. Number of current full-time employees at applicant's present location: \_\_\_\_\_

6. What is ratio of loan fund dollars to jobs created? \_\_\_\_\_

**VIII. In order to facilitate the timely processing of the application, please attach as part of the proposal the following items:**

1. Copies of applicant's financial statements for the past three years certified as correct by the owner or an authorized officer.
2. Applicant's most recent annual or quarterly financial report.
3. Interim financial statements, to date, for the current fiscal year.
4. Financial statements, current to date, for each personal guarantor, on forms, certified by a Certified Public Accountant or the guarantor.
5. Copies of both federal and state income tax returns filed by applicant and each personal guarantor during the past three years.
6. In certain cases, due to the size of the loan, audited financials may be required.
7. Completed business plan with three year financial projections.
8. Loan (if approved) must be personally guaranteed.

**IX. Applicant should be aware that additional financial data shall be required if requested by the City Manager, City Attorney or any other persons authorized by the City of Pittsburg, Kansas, including the Economic Development Revolving Loan Fund (Sales Tax) Committee (EDAC).**

**X. Attached hereto is a copy of the Collateral Requirements for the Economic Development Revolving Loan Fund (Sales Tax) for informational purposes. HOWEVER, APPLICANT ACKNOWLEDGES AND AGREES THAT SAID REQUIREMENTS AS WELL AS THIS APPLICATION ARE A SET OF GUIDELINES AND ANY OF THE PROVISIONS STATED THEREIN MAY BE WAIVED OR ADDED TO AT THE DISCRETION OF THE PITTSBURG CITY COMMISSION.**

- XI. EACH APPLICANT ALSO EXPRESSLY AGREES AND UNDERSTANDS THAT THE CITY'S MONETARY PLEDGE OF MONIES FROM THE FUND AND COMMITMENTS MADE IN ANY AGREEMENT SHALL BE CONTINGENT UPON THE CITY CONTINUING TO COLLECT THE ONE-HALF CENT CITY RETAILERS' SALES TAX; AND APPLICANT ACKNOWLEDGES THAT SAID SALES TAX MAY BE DISCONTINUED AS PROVIDED BY THE PROVISIONS OF K.S.A. 12-187 et. seq. AND AMENDMENTS THERETO, AT ANY TIME.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

**COLLATERAL REQUIREMENTS – CITY OF PITTSBURG, KANSAS  
ECONOMIC DEVELOPMENT REVOLVING FUND  
(SALES TAX)**

The following documents will be required:

1. A fully completed and signed application, with documents required therein attached.
2. A fully completed and signed financial statement by each personal guarantor.
3. The federal income tax returns of each personal guarantor for the last three (3) years, whether calendar or fiscal years.
4. Documents confirming compliance with the Kansas Bulk Transfer Act, if the Act is applicable.
5. A personal guaranty agreement to be signed by each personal guarantor and spouse.
6. Key persons term life insurance on the principal personal guarantor.
7. If the applicant is a corporation, a resolution of the Board of Directors authorizing the appropriate offices of the Corporation to sign the various loan documents on behalf of the Corporation.
8. Loan Agreement and Security Agreement, with Use of Loan Proceeds form attached.
9. Promissory Notes and Mortgage.
10. UCC financial statements for filing with the Secretary of State and the Crawford County Register of Deeds.
11. Other relevant financial information or loan security documents requested by the City Manager, the City Attorney or any authorized representative of the City of Pittsburg, Kansas.

## Interoffice Memorandum

**TO:** DARON HALL  
City Manager

**FROM:** CAMERON ALDEN  
Director of Public Works

**DATE:** November 6, 2018

**SUBJECT:** Agenda Item – November 13, 2018  
DISPOSITION OF BIDS  
Silverback Way Street Construction Project

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The City of Pittsburg opened bids on October 11, 2018 for the construction of Silverback Way which will provide access to PSU property and will connect East Centennial and the new Silverback Landing Subdivision. Eight bids were received but the bid for Asbell Excavating was withdrawn due to an error in their submittal. Staff and Earles Engineering, the design engineers, have reviewed the bids and recommend awarding the contract to Emery Sapp & Sons, Inc. located in Springfield, Missouri with a bid of \$1,297,313.50.

Would you please place this item on the agenda for the City Commission meeting scheduled for Tuesday, November 13, 2018. Action necessary will be approval or disapproval of awarding the bid to Emery Sapp & Sons, Inc. and authorize the Mayor and City Clerk to execute the contract documents when prepared.

Attachment: Bid Tab

Earles Engineering & Inspection, Inc.

Civil & Structural Engineers • Construction Inspectors• Surveyors  
Salina, Liberal, Pittsburg, KS, Guymon, OK

October 11, 2018

EEI Project No. 17-41

Silverback Way Road - Pittsburg, KS						Jeff Asbell Excavating & Trucking Inc.		Emery Sapp & Sons Inc		Amino Brothers Co. Inc		RFB Construction		P&L Development LLC		Mission Construction Co, Inc	
Item No.	Item	Quantity	Unit	ENGINEER'S ESTIMATE		Unit Cost	Extension	Unit Cost	Extension	Unit Cost	Extension	Unit Cost	Extension	Unit Cost	Extension	Unit Cost	Extension
1	Contractor Construction Staking	1	L.S.	\$20,000.00	\$ 20,000.00	\$17,760.00	\$ 17,760.00	\$14,600.00	\$ 14,600.00	\$ 10,700.00	\$ 10,700.00	\$ 12,000.00	\$ 12,000.00	\$ 18,400.00	\$ 18,400.00	\$ 12,000.00	\$ 12,000.00
2	Mobilization	1	L.S.	\$98,000.00	\$ 98,000.00	\$63,780.00	\$ 63,780.00	\$66,496.00	\$ 66,496.00	\$ 56,240.00	\$ 56,240.00	\$ 18,750.00	\$ 18,750.00	\$ 46,569.25	\$ 46,569.25	\$ 85,000.00	\$ 85,000.00
3	Clearing and Grubbing	1	L.S.	\$40,000.00	\$ 40,000.00	\$31,500.00	\$ 31,500.00	\$31,616.00	\$ 31,616.00	\$ 23,580.00	\$ 23,580.00	\$ 13,500.00	\$ 13,500.00	\$ 27,117.00	\$ 27,117.00	\$ 25,000.00	\$ 25,000.00
4	Common Excavation	3,899	C.Y.	\$4.00	\$ 15,596.00	\$10.85	\$ 42,304.15	\$5.50	\$ 21,444.50	\$ 4.13	\$ 16,102.87	\$ 6.70	\$ 26,123.30	\$ 4.75	\$ 18,520.25	\$ 6.00	\$ 23,394.00
5	Embankment	2,415	C.Y.	\$8.00	\$ 19,320.00	\$2.50	\$ 6,037.50	\$0.60	\$ 1,449.00	\$ 1.21	\$ 2,922.15	\$ 29.50	\$ 71,242.50	\$ 1.39	\$ 3,356.85	\$ 6.00	\$ 14,490.00
6	Contractor Furnished Fill	6,833	C.Y.	\$22.00	\$ 150,326.00	\$12.50	\$ 85,412.50	\$11.50	\$ 78,579.50	\$ 9.63	\$ 65,801.79	\$ 29.50	\$ 201,573.50	\$ 6.42	\$ 43,867.86	\$ 8.00	\$ 54,664.00
7	Stipping Topsoil	1,484	C.Y.	\$10.00	\$ 14,840.00	\$8.60	\$ 12,762.40	\$3.00	\$ 4,452.00	\$ 6.30	\$ 9,349.20	\$ 4.00	\$ 5,936.00	\$ 7.25	\$ 10,759.00	\$ 2.00	\$ 2,968.00
8	Removal of Curb and Gutter	106	L.F.	\$20.00	\$ 2,120.00	\$13.98	\$ 1,481.88	\$4.00	\$ 424.00	\$ 18.83	\$ 1,995.98	\$ 45.50	\$ 4,823.00	\$ 21.65	\$ 2,294.90	\$ 15.00	\$ 1,590.00
9	Curb and Gutter Combined	6,830	L.F.	\$31.00	\$ 211,730.00	\$24.20	\$ 165,286.00	\$24.00	\$ 163,920.00	\$ 18.96	\$ 129,496.80	\$ 17.96	\$ 122,666.80	\$ 21.80	\$ 148,894.00	\$ 22.50	\$ 153,675.00
10	Concrete Hike Bike Trail (4")	2,039	S.Y.	\$39.00	\$ 79,521.00	\$5.22	\$ 10,643.58	\$37.00	\$ 75,443.00	\$ 27.24	\$ 55,542.36	\$ 38.00	\$ 77,482.00	\$ 31.33	\$ 63,881.87	\$ 31.40	\$ 64,024.60
11	Concrete Sidewalk (Enterance)(6")	67	S.Y.	\$55.00	\$ 3,685.00	\$6.87	\$ 460.29	\$42.00	\$ 2,814.00	\$ 56.70	\$ 3,798.90	\$ 45.00	\$ 3,015.00	\$ 65.21	\$ 4,369.07	\$ 47.50	\$ 3,182.50
12	Sidewalk Ramp	4	Each	\$1,000.00	\$ 4,000.00	\$825.00	\$ 3,300.00	\$1,315.00	\$ 5,260.00	\$ 1,150.00	\$ 4,600.00	\$ 1,325.00	\$ 5,300.00	\$ 1,322.50	\$ 5,290.00	\$ 1,200.00	\$ 4,800.00
13	Concrete Pavement (8")	6,055	S.Y.	\$80.00	\$ 484,400.00	\$7.70	\$ 46,623.50	\$40.00	\$ 242,200.00	\$ 61.16	\$ 370,323.80	\$ 47.20	\$ 285,796.00	\$ 63.73	\$ 385,885.15	\$ 59.00	\$ 357,245.00
14	Concrete Pavement (Entrance)	322	S.Y.	\$80.00	\$ 25,760.00	\$7.42	\$ 2,389.24	\$43.00	\$ 13,846.00	\$ 62.88	\$ 20,247.36	\$ 175.00	\$ 56,350.00	\$ 72.31	\$ 23,283.82	\$ 49.15	\$ 15,826.30
15	Crushed Concrete Base/AB-3 (6")	8,525	S.Y.	\$10.00	\$ 85,250.00	\$6.70	\$ 57,117.50	\$9.00	\$ 76,725.00	\$ 5.79	\$ 49,359.75	\$ 6.00	\$ 51,150.00	\$ 6.66	\$ 56,776.50	\$ 8.31	\$ 70,842.75
15A	Geotextile Fabric	8,525	S.Y.	\$2.00	\$ 17,050.00	\$1.70	\$ 14,492.50	\$1.50	\$ 12,787.50	\$ 1.27	\$ 10,826.75	\$ 1.50	\$ 12,787.50	\$ 1.67	\$ 14,236.75	\$ 1.75	\$ 14,918.75
16	Traffic Control	1	L.S.	\$8,000.00	\$ 8,000.00	\$4,565.00	\$ 4,565.00	\$1,670.00	\$ 1,670.00	\$ 5,700.00	\$ 5,700.00	\$ 5,950.00	\$ 5,950.00	\$ 4,140.00	\$ 4,140.00	\$ 2,500.00	\$ 2,500.00
17	Erosion Control	1	L.S.	\$40,000.00	\$ 40,000.00	\$34,500.00	\$ 34,500.00	\$21,215.00	\$ 21,215.00	\$ 21,225.00	\$ 21,225.00	\$ 13,500.00	\$ 13,500.00	\$ 25,990.00	\$ 25,990.00	\$ 10,000.00	\$ 10,000.00
18	Storm Sewer Catch Basin Inlet	6	Each	\$5,000.00	\$ 30,000.00	\$4,573.00	\$ 27,438.00	\$4,380.00	\$ 26,280.00	\$ 3,960.00	\$ 23,760.00	\$ 3,700.00	\$ 22,200.00	\$ 4,554.00	\$ 27,324.00	\$ 5,031.00	\$ 30,186.00
19	Storm Inlet (Type 22)	15	Each	\$5,000.00	\$ 75,000.00	\$4,726.00	\$ 70,890.00	\$5,387.00	\$ 80,805.00	\$ 5,990.00	\$ 89,850.00	\$ 4,150.00	\$ 62,250.00	\$ 6,888.50	\$ 103,327.50	\$ 6,769.00	\$ 101,535.00
20	42" RCP	207	L.F.	\$160.00	\$ 33,120.00	\$108.00	\$ 22,356.00	\$93.00	\$ 19,251.00	\$ 97.95	\$ 20,275.65	\$ 109.00	\$ 22,563.00	\$ 112.64	\$ 23,316.48	\$ 142.00	\$ 29,394.00
20A	48" RCP	212	L.F.	\$180.00	\$ 38,160.00	\$112.50	\$ 23,850.00	\$106.00	\$ 22,472.00	\$ 133.90	\$ 28,386.80	\$ 130.00	\$ 27,560.00	\$ 153.99	\$ 32,645.88	\$ 172.00	\$ 36,464.00
21	36" RCP	554	L.F.	\$110.00	\$ 60,940.00	\$107.50	\$ 59,555.00	\$78.00	\$ 43,212.00	\$ 83.75	\$ 46,397.50	\$ 75.00	\$ 41,550.00	\$ 96.31	\$ 53,355.74	\$ 125.00	\$ 69,250.00
22	30" RCP	777	L.F.	\$95.00	\$ 73,815.00	\$85.00	\$ 66,045.00	\$63.00	\$ 48,951.00	\$ 67.75	\$ 52,641.75	\$ 63.25	\$ 49,145.25	\$ 77.91	\$ 60,536.07	\$ 96.00	\$ 74,592.00
23	24" RCP	58	L.F.	\$75.00	\$ 4,350.00	\$89.00	\$ 5,162.00	\$50.00	\$ 2,900.00	\$ 54.10	\$ 3,137.80	\$ 48.50	\$ 2,813.00	\$ 62.22	\$ 3,608.76	\$ 76.00	\$ 4,408.00
24	21" RCP	40	L.F.	\$70.00	\$ 2,800.00	\$63.00	\$ 2,520.00	\$45.00	\$ 1,800.00	\$ 53.00	\$ 2,120.00	\$ 45.50	\$ 1,820.00	\$ 60.95	\$ 2,438.00	\$ 76.00	\$ 3,040.00
25	18" RCP	285	L.F.	\$65.00	\$ 18,525.00	\$38.00	\$ 10,830.00	\$37.00	\$ 10,545.00	\$ 42.25	\$ 12,041.25	\$ 34.50	\$ 9,832.50	\$ 48.59	\$ 13,848.15	\$ 59.00	\$ 16,815.00
26	15" RCP	275	L.F.	\$60.00	\$ 16,500.00	\$60.00	\$ 16,500.00	\$40.00	\$ 11,000.00	\$ 38.00	\$ 10,450.00	\$ 33.00	\$ 9,075.00	\$ 43.70	\$ 12,017.50	\$ 58.00	\$ 15,950.00
27	8'x7' RCB	128	L.F.	\$875.00	\$ 112,000.00	\$677.81	\$ 86,759.68	\$605.00	\$ 77,440.00	\$ 822.95	\$ 105,337.60	\$ 525.00	\$ 67,200.00	\$ 946.39	\$ 121,137.92	\$ 675.00	\$ 86,400.00
28	6" Water Main	18	L.F.	\$20.00	\$ 360.00	\$18.70	\$ 336.60	\$53.00	\$ 954.00	\$ 24.65	\$ 443.70	\$ 30.00	\$ 540.00	\$ 28.35	\$ 510.30	\$ 50.00	\$ 900.00
29	8" Water Main	2,182	L.F.	\$25.00	\$ 54,550.00	\$26.25	\$ 57,277.50	\$21.00	\$ 45,822.00	\$ 28.40	\$ 61,968.80	\$ 32.00	\$ 69,824.00	\$ 32.66	\$ 71,264.12	\$ 55.00	\$ 120,010.00
30	8" Gate Valves	18	Each	\$1,750.00	\$ 31,500.00	\$1,647.51	\$ 29,655.18	\$1,515.00	\$ 27,270.00	\$ 1,530.55	\$ 27,549.90	\$ 1,500.00	\$ 27,000.00	\$ 1,760.13	\$ 31,682.34	\$ 1,500.00	\$ 27,000.00
31	8" Cap	3	Each	\$500.00	\$ 1,500.00	\$597.86	\$ 1,793.58	\$315.00	\$ 945.00	\$ 290.00	\$ 870.00	\$ 250.00	\$ 750.00	\$ 333.50	\$ 1,000.50	\$ 150.00	\$ 450.00
32	8" Plug	1	Each	\$500.00	\$ 500.00	\$1,267.38	\$ 1,267.38	\$315.00	\$ 315.00	\$ 255.00	\$ 255.00	\$ 250.00	\$ 250.00	\$ 293.25	\$ 293.25	\$ 400.00	\$ 400.00
33	8"x8"x6" Tee	6	Each	\$500.00	\$ 3,000.00	\$731.38	\$ 4,388.28	\$907.00	\$ 5,442.00	\$ 830.00	\$ 4,980.00	\$ 500.00	\$ 3,000.00	\$ 954.50	\$ 5,727.00	\$ 550.00	\$ 3,300.00
34	8"x8"x8" Tee	4	Each	\$500.00	\$ 2,000.00	\$1,136.51	\$ 4,546.04	\$972.00	\$ 3,888.00	\$ 895.00	\$ 3,580.00	\$ 500.00	\$ 2,000.00	\$ 1,029.25	\$ 4,117.00	\$ 550.00	\$ 2,200.00
35	8" Tapping Valve, Sleeve & Riser	1	Each	\$5,000.00	\$ 5,000.00	\$3,660.89	\$ 3,660.89	\$5,150.00	\$ 5,150.00	\$ 4,350.00	\$ 4,350.00	\$ 3,500.00	\$ 3,500.00	\$ 5,002.50	\$ 5,002.50	\$ 5,000.00	\$ 5,000.00
36	Fire Hydrant Assembly	6	Each	\$5,000.00	\$ 30,000.00	\$3,717.56	\$ 22,305.36	\$3,955.00	\$ 23,730.00	\$ 4,250.00	\$ 25,500.00	\$ 4,500.00	\$ 27,000.00	\$ 4,887.50	\$ 29,325.00	\$ 5,000.00	\$ 30,000.00
37	Seeding	1	L.S.	\$24,000.00	\$ 24,000.00	\$8,500.00	\$ 8,500.00	\$4,200.00	\$ 4,200.00	\$ 5,880.00	\$ 5,880.00	\$ 7,000.00	\$ 7,000.00	\$ 6,440.00	\$ 6,440.00	\$ 8,500.00	\$ 8,500.00
38	Faux Bridge Rail	1	L.S.	\$0.00	\$	\$0.00	\$	\$0.00	\$	\$ -	\$	\$ -	\$	\$ -	\$	\$ -	\$
TOTAL ESTIMATED COST					\$1,937,218.00		\$1,126,052.53		\$1,297,313.50		\$1,387,588.46		\$1,444,818.35		\$ 1,512,550.28		\$ 1,581,914.90
ADDENDA 1-6 ACKNWLEDGED							y		y		y		y		all except #6		y
Days to Substantial Completion							273		270		195		180		150		200
Days to Final Completion							303		300		210		30		160		220

Vogts-Parga Construction LLC		Bettis Contractors, Inc	
Unit Cost	Extension	Unit Cost	Extension
\$ 15,250.00	\$ 15,250.00	\$ 25,160.07	\$ 25,160.07
\$ 238,000.00	\$ 238,000.00	\$ 150,114.69	\$ 150,114.69
\$ 40,350.00	\$ 40,350.00	\$ 34,360.26	\$ 34,360.26
\$ 3.12	\$ 12,164.88	\$ 21.57	\$ 84,101.43
\$ 2.50	\$ 6,037.50	\$ 19.07	\$ 46,054.05
\$ 13.45	\$ 91,903.85	\$ 20.39	\$ 139,324.87
\$ 5.90	\$ 8,755.60	\$ 40.77	\$ 60,502.68
\$ 8.00	\$ 848.00	\$ 30.87	\$ 3,272.22
\$ 14.95	\$ 102,108.50	\$ 22.26	\$ 152,035.80
\$ 36.00	\$ 73,404.00	\$ 47.81	\$ 97,484.59
\$ 44.00	\$ 2,948.00	\$ 126.32	\$ 8,463.44
\$ 700.00	\$ 2,800.00	\$ 2,710.90	\$ 10,843.60
\$ 52.85	\$ 320,006.75	\$ 62.45	\$ 378,134.75
\$ 64.15	\$ 20,656.30	\$ 98.93	\$ 31,855.46
\$ 5.82	\$ 49,615.50	\$ 11.79	\$ 100,509.75
\$ 1.62	\$ 13,810.50	\$ 1.50	\$ 12,787.50
\$ 1,500.00	\$ 1,500.00	\$ 5,704.56	\$ 5,704.56
\$ 24,450.00	\$ 24,450.00	\$ 35,880.39	\$ 35,880.39
\$ 4,485.00	\$ 26,910.00	\$ 9,608.18	\$ 57,649.08
\$ 5,385.00	\$ 80,775.00	\$ 10,425.43	\$ 156,381.45
\$ 134.50	\$ 27,841.50	\$ 204.69	\$ 42,370.83
\$ 157.00	\$ 33,284.00	\$ 223.45	\$ 47,371.40
\$ 112.00	\$ 62,048.00	\$ 150.73	\$ 83,504.42
\$ 83.00	\$ 64,491.00	\$ 132.39	\$ 102,867.03
\$ 69.00	\$ 4,002.00	\$ 131.42	\$ 7,622.36
\$ 61.25	\$ 2,450.00	\$ 107.18	\$ 4,287.20
\$ 51.60	\$ 14,706.00	\$ 143.02	\$ 40,760.70
\$ 48.00	\$ 13,200.00	\$ 142.04	\$ 39,061.00
\$ 730.00	\$ 93,440.00	\$ 1,017.64	\$ 130,257.92
\$ 34.00	\$ 612.00	\$ 199.72	\$ 3,594.96
\$ 35.96	\$ 78,464.72	\$ 44.05	\$ 96,117.10
\$ 1,688.00	\$ 30,384.00	\$ 1,590.99	\$ 28,637.82
\$ 281.00	\$ 843.00	\$ 721.67	\$ 2,165.01
\$ 281.00	\$ 281.00	\$ 1,615.00	\$ 1,615.00
\$ 565.00	\$ 3,390.00	\$ 1,127.73	\$ 6,766.38
\$ 565.00	\$ 2,260.00	\$ 1,262.05	\$ 5,048.20
\$ 3,950.00	\$ 3,950.00	\$ 3,450.00	\$ 3,450.00
\$ 5,100.00	\$ 30,600.00	\$ 3,122.96	\$ 18,737.76
\$ 9,440.00	\$ 9,440.00	\$ 11,410.00	\$ 11,410.00
\$ -	\$	\$ -	\$
	\$ 1,607,981.60		\$ 2,266,265.73
	y		y
	188		n.a.
	200		n.a.



(Summary Published in The Morning Sun on November \_\_\_\_, 2018)

**ORDINANCE NO. G - 1289**

AN ORDINANCE amending Section 82-111 of the Pittsburg City Code fixing rates and minimum charges for water service.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF PITTSBURG, KANSAS:

Section One. Section 82-111 of the Code of the City of Pittsburg, Kansas is hereby amended to read:

The monthly water rates and charges to be paid by consumers for water furnished by the water department of the City, which shall be applicable to all water bills shall be as set forth herein:

- a. Within the City of Pittsburg, Kansas:
  - (1) All water consumed not in excess of 200 cubic feet per month, minimum charge \$11.80
  - (2) The next 300 cubic feet per month, per 100 cubic feet \$4.90
  - (3) The next 1,500 cubic feet per month, per 100 cubic feet \$4.61
  - (4) The next 8,000 cubic feet per month, per 100 cubic feet \$4.38
  - (5) The next 8,000 cubic feet per month, per 100 cubic feet \$4.08
  - (6) The next 8,000 cubic feet per month, per 100 cubic feet \$3.88
  - (7) The next 74,000 cubic feet per month, per 100 cubic feet \$3.60
  - (8) All in excess of 100,000 cubic feet per month, per 100 cubic feet \$3.25
- b. Outside the City:
  - (1) All water consumed not in excess of 200 cubic feet Per month, minimum charge \$23.56
  - (2) The next 300 cubic feet per month, per 100 cubic feet \$8.66
  - (3) The next 1,500 cubic feet per month, per 100 cubic feet \$6.76
  - (4) The next 8,000 cubic feet per month, per 100 cubic feet \$4.90
  - (5) The next 8,000 cubic feet per month, per 100 cubic feet \$4.61
  - (6) The next 8,000 cubic feet per month, per 100 cubic feet \$4.38
  - (7) The next 74,000 cubic feet per month, per 100 cubic feet \$4.08
  - (8) All in excess of 100,000 cubic feet per month, per 100 cubic feet \$3.88

Section Two. This Ordinance shall take effect and be in force and apply to all water rates and minimum charges beginning January 1, 2019, and after having been passed and a summary published in the official City newspaper.

Passed and Approved this \_\_\_\_ day of November, 2018.

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Jeremy Johnson - Mayor

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Tammy Nagel – City Clerk

(Summary Published in The Morning Sun on November \_\_\_, 2018)

**ORDINANCE NO. G - 1290**

AN ORDINANCE amending Section 82-141 of the Pittsburg City Code fixing rates and minimum charges for sewer service.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF PITTSBURG,  
KANSAS:

Section One. Section 82-141 of the Code of the City of Pittsburg, Kansas is hereby amended to read:

The monthly rates and charges applicable to all bills shall be as set forth herein for the use of the sewage disposal system to be paid to the City by all persons inside and outside the City, as hereinafter limited and defined, whose premises are connected or may hereafter be connected to the sanitary sewer system of the City, as follows:

1. For each sewer connection to the sewer disposal system of the City, whether the connection is for single, or multi-family residence, apartment, dormitory, hotel, rooming house, institution, business, commercial, industrial or governmental property, a minimum monthly service charge and, in addition, a monthly user charge based on the quantity of water used on the premises and/or discharged to the sanitary sewer, according to the following schedule:

- a. Inside the City:
  - (1) Minimum Service Charge for usage not in excess of 200 cubic fee per month \$20.58
  - (2) User Charge – per each additional 100 cubic feet per month \$2.96
- b. Outside the City:
  - (1) Minimum service Charge for usage not in excess of 200 cubic fee per month \$40.99
  - (2) User Charge – per each additional 100 cubic feet per month \$5.82
- c. The water usage for the months of November, December and January shall be averaged each year to obtain a base upon which the user charge shall be computed. Provided, however, if a customer proves that the average water consumption of the months of November, December and January does not accurately reflect normal monthly usage for the year, then the customer may request the user charge be based upon actual monthly water usage. The user charge for new customers shall be based upon actual monthly water usage until average water usage for the months of November, December and January is calculated.

- d. Any non-domestic user that discharges wastewater, materials, or substances into the public sewers which possess the characteristics set forth in Section 82-401 through 82-414 of the Pittsburgh City Code, may be subject to additional charges pursuant to a special agreement between the City and said non-domestic User. Such special agreement shall be issued in the form of a permit.

2. If any User of water shall use more than 10,000 cubic feet of water in any month for commercial or industrial purposes and id, as established by separate meter paid for, installed and maintained by such user and open to inspection by and acceptable to the City's representatives, the sewer charge made to such customer for the use and services of the sewage disposal system shall be based on the amount of water furnished the customer during said month less the amount of such water which was not discharged into the City's sewer system.

3. A User who is not receiving water from the Pittsburgh Water System shall be charged a monthly service charge for the amount of water used measured by meter on rural system, by hour meter on pump usage with capacity known or by mutual agreement with the Director of Public Works. In the event that potential exists for significant consumption use of water, flow measurement devises located on the wastewater discharge point shall be used in lieu of a water meter. Said flow monitors shall be accessible so accuracy may be verified by the City at any time without restriction of access.

Section Two. This ordinance shall take effect and be in force and apply to all sewer rates and minimum charges beginning January 1, 2019, and after having been passed and a summary published in the official City newspaper.

Passed and Approved this \_\_\_\_\_ day of November, 2018.

\_\_\_\_\_  
Jeremy Johnson - Mayor

\_\_\_\_\_  
Tammy Nagel – City Clerk

(Published in The Morning Sun on November \_\_\_\_, 2018)

**RESOLUTION NO. 1214**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PITTSBURG, KANSAS, AMENDING RESOLUTION NO. 1199 ESTABLISHING EQUIVALENT RESIDENTIAL UNIT, ERU RATE AND UNDEVELOPED PROPERTY RATE; AND PROVIDING AN EFFECTIVE DATE OF JANUARY 1, 2019.**

WHEREAS, Pittsburg City Code Section 82-546 provides the City Commission with the authority to establish by Resolution the Equivalent Residential Unit, which means the average Impervious Area of Residential Property per Dwelling Unit located within the City, the ERU Rate, which means the Stormwater Utility Fee charged on each ERU, and the Undeveloped Property Rate, which means the Stormwater Utility Fee charged on each acre of undeveloped Property;

WHEREAS, the City Manager has recommended to the City Commission pursuant to Pittsburg City Code Section 82-546 that the ERU rate as set by Resolution No. 1199 be increased as set forth below;

WHEREAS, the City Commission has evaluated the City Manager's recommendation and has determined that the fees set forth herein below are reasonable and necessary and are in accordance with the provisions of Pittsburg City Code Section 82-546; and

WHEREAS, the City Commission has determined it to be appropriate to implement the rates set forth herein as of the effective date of this resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF PITTSBURG, CRAWFORD COUNTY, KANSAS:

Section 1. ERU Established. The Equivalent Residential Unit is hereby established to be 3,106 square feet of impervious area.

Section 2. ERU Rate Established As of January 1, 2019. The ERU Rate to be charged for Stormwater Management Utility Fees for each ERU is hereby established to be \$3.94 per month as of January 1, 2019.

Section 3. Undeveloped Property Rate Established. The Underdeveloped Property Rate to be charged for Stormwater Management Utility Fees for each acre of Undeveloped Property is hereby established to be 0 percent.

Section 4. This Resolution shall become effective on January 1, 2019.

ADOPTED AT A REGULAR COMMISSION MEETING this \_\_\_\_ day of  
November, 2018.

\_\_\_\_\_  
Mayor – Jeremy Johnson

ATTEST:

\_\_\_\_\_  
City Clerk - Tammy Nagel

## **Resoluton No. 1215**

Whereas, a Capital Improvements Program is an important management tool that allows long range capital projects to be anticipated and managed in an orderly fashion; and

Whereas, a Capital Improvements Program allows for capital projects to be financed in the most cost efficient manner possible;

Whereas, the City staff has drafted and presented a proposed five year Capital Improvements Program for the years 2019 through 2023, which details the city's capital project needs and funding sources for this period;

Now therefore be it resolved that the City Commission hereby adopts and approves the proposed Capital Improvements Program for the years 2019 through 2023, and directs the City staff to take the proper steps to implement the program.

**ADOPTED THIS** 13th day of November, 2018.

**CITY OF PITTSBURG, KANSAS**

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Jeremy Johnson, Mayor

ATTEST:

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Tammy Nagel, City Clerk

(SEAL)

# **City of Pittsburgh**

## **Five Year Capital Improvements Plan**

### **General Fund**

#### **Roadways**

Roadways account for forty-six percent of the plan total and are the largest category at over \$28.9 million. Planned improvements include annual street resurfacing, Silverback Way, signalization of Quincy and Rouse intersection, West Cleveland from Broadway to Olive improvements, East Atkinson from Broadway to Michigan improvements, Joplin and 4<sup>th</sup> Street geometric improvements, East Quincy from Joplin to Rouse improvements, and various other traffic signal improvements.

#### **Bridges**

While there are only a few City-owned bridges, they are expensive to replace. Bridges represent eleven percent of the plan total. Just under \$7.3 million is planned and the majority of those expenditures will replace the railroad overpass at Fourth Street and replace the bridge on East Quincy. The bridge projects represent eleven percent of the plan total. Over \$7 million of these funds are from federal and state grants. The City will split the costs with Crawford County on the West 20<sup>th</sup> bridge repairs.

#### **Aviation**

The aviation projects total approximately \$2.3 million, or three percent of the plan total. The planned improvements are for an administration building access road, administration building apron and tarmac improvements and for T-Hangar renovations. A combination of local funds and state and federal grants pay for the majority of this work.

#### **Pedestrian and Bikeways**

Pedestrian and bikeways represents eight percent of the plan total. There is approximately \$5 million planned for hiking and biking trails and sidewalks. \$4.8 million is from sources other than City funds. City owned sidewalks include those areas that the City actually owns. Arterial sidewalks are located along traffic routes which carry the majority of our traffic, otherwise referred to as arterial routes. Major projects include a sidewalk along Memorial Drive adjacent to the City ballfields complex, multi-use hike and bike trail on west side of Rouse from 4<sup>th</sup> Street to Washington, Meadowlark South trail, sidewalks on North Broadway from hotels area south to the TIF Retail District and restaurant areas. The City's new street improvements sales tax that was approved by voters in July 2017 will allow for up to \$50,000 annually towards a sidewalk matching program whereby the sidewalk improvement cost will be paid for by the City sales tax and half the cost will be reimbursed by the owner through direct payment or special assessment on their property.



# **City of Pittsburgh**

## **Five Year Capital Improvements Plan**

### **Buildings**

The building projects total approximately \$3.4 million, or five percent of the plan total. Planned projects include improvements to Fire Station #2, a new Schlanger Community Center, Fire Department Training Tower modifications, Streets Division building improvements, various improvements at Memorial Auditorium and Mount Olive Cemetery Mausoleum repairs.

### **Recreation**

At just over \$1.8 million dollars, recreation projects are only two percent of the plan total. Planned major improvements include new restroom and concessions buildings at the ballfield complex, a new skate park facility, ball fields lighting replacement and sandblasting and painting the pool area at the Aquatic Center.

## **Utility Fund**

### **Water Treatment Plant**

Improvements to the Water Treatment Plant are one percent of the plan total, or approximately \$600,000. Major planned projects include the sand blasting and painting of the SCU #1 and #2, pull and rebuild water well #8, and the plant elevator rehabilitation.

### **Water Distribution**

Planned expenditures for water distribution improvements total \$9.8 million, which is fifteen percent of the plan total. The City has established an annual water line replacement program to increase capacity and improve the quality of the infrastructure. These projects are to be funded from utility revenues. Other major planned projects include \$2.9 million for new tower construction at the airport industrial park, \$2.5 million for a 24" main replacement and \$1.9 million to replace the connector between the north and south water towers. These projects are to be funded by a combination of State/Federal and utility funds.

### **Wastewater Treatment Plant**

The planned improvements of the Wastewater Treatment Plant total \$600,000, which is one percent of the plan total and include a regional wastewater plant study, aeration header improvements at the plant, and bar screen improvements at the Southeast lift station. All other planned improvement items included on the list are relatively small. These improvements are being funded with utility operating funds.

# **City of Pittsburgh**

## **Five Year Capital Improvements Plan**

### **Wastewater Collection**

The wastewater sewer system is significant and is constantly in need of repair and maintenance. Approximately \$2.5 million in improvements is planned and this category represents four percent of the plan total. Planned improvements include several sewer basin repairs.

### **Stormwater**

The stormwater projects total \$2.1 million and comprise three percent of the plan total. BMP installations, inlet repairs, improvements to existing drainage channels and storm box replacements make up the majority of the planned work.

### **Funding**

The 2019 budget year is balanced as required by law. Revenues reflected in the following years are a combination of projections and assumptions. For this reason the Five Year Capital Improvements Plan (CIP) should be revisited and updated each year.

Nearly \$36 million of unfunded projects are included in the plan. It is important to include all known projects, regardless if they are funded or not. This allows the City to determine future utility rates, property tax rates, sales tax initiatives and to request state and federal funds to pay for needed improvements. Utility operating funds totaling over \$8.4 million are the largest revenue source at thirty percent of the total.

Bond proceeds are the second largest funding source at \$6.9 million, or twenty-four percent of available revenues. While the City of Pittsburgh has a large capacity to issue more debt (per the City of Pittsburgh Five Year Financial Plan), the limiting factor is the annual debt service needed to pay off the bonds. In Pittsburgh the plan is to keep the debt levy near ten mills annually and only issue new debt as past debt is retired.

The street sales tax is a half of a percent sales tax for resurfacing roadways throughout the City and is the third largest funding source at \$6.7 million, or twenty-three percent of available revenues. On average, almost \$2 million is planned annually for this critical program. The original street sales tax was renewed overwhelmingly by Pittsburgh voters in the fall of 2015 and will now expire on April 1, 2021. As mentioned previously an additional street sales tax was approved by voters in July 2017. Without this funding source, there would be no annual program.

## **City of Pittsburg**

### **Five Year Capital Improvements Plan**

Street Specific programs from the Kansas Department of Transportation (KDOT) are the Geometric Improvement Program (GEO) and the CCLIP resurfacing program. The GEO program funds geometric deficiencies on 'connecting links', which are state highways within the corporate limits of a city. The CCLIP program is based upon population and is used to maintain highway segments through town. Two bridge repair and replacement programs are also scheduled to be paid from State/Federal funds. The City receives Federal Aviation Administration (FAA) funding for improvements to the airport. Another state program provides grants for hiking and biking trails. The remaining CIP funds are from general operating funds, revolving funds, sales tax capital outlay funds and private funds.

To summarize, the City is fortunate to have several revenue streams to pay for projects in the CIP. However, as mentioned earlier, there is still a significant unfunded need. The City will utilize bond funds, pay-as-you-go programs, and will leverage outside funds to maximize our dollars. While it is difficult to identify money for the CIP, these projects here never go away and their costs only increase over time.

City of Pittsburgh  
Five Year Capital Improvements Plan  
Expenses v. Resources  
SUMMARY

Category	2019 Planned	2020 Planned	2021 Planned	2022 Planned	2023 and Beyond	Total	% of Total
<b><u>EXPENSES</u></b>							
<b>General Fund</b>							
Roadways	\$ 3,550,000	\$ 1,834,000	\$ 2,215,000	\$ 850,000	\$ 20,545,000	\$ 28,994,000	46%
Bridges	100,000	-	-	5,145,000	2,000,000	7,245,000	11%
Aviation	77,000	600,000	1,200,000	-	400,000	2,277,000	5%
Pedestrian and Bikeways	320,000	549,260	1,050,000	50,000	3,050,000	5,019,260	8%
Buildings	30,000	35,000	1,500,000	125,000	1,690,000	3,380,000	5%
Recreation	410,000	13,000	1,075,000	165,000	150,000	1,813,000	3%
<b>Sub-total</b>	<b>\$ 4,487,000</b>	<b>\$ 3,031,260</b>	<b>\$ 7,040,000</b>	<b>6,335,000</b>	<b>\$ 27,835,000</b>	<b>\$ 48,728,260</b>	<b>76%</b>
<b>Utility Fund</b>							
Water Treatment	\$ 250,000	180,000	70,000	100,000	\$ -	\$ 600,000	1%
Water Distribution	576,000	406,000	1,193,000	4,567,500	3,000,000	9,742,500	15%
Wastewater Treatment	180,000	100,000	250,000	70,000	-	600,000	1%
Wastewater Collections	212,500	250,000	583,000	542,000	917,000	2,504,500	4%
Stormwater	500,000	400,000	400,000	400,000	400,000	2,100,000	3%
<b>Sub-total</b>	<b>\$ 1,718,500</b>	<b>\$ 1,336,000</b>	<b>\$ 2,496,000</b>	<b>5,679,500</b>	<b>\$ 4,317,000</b>	<b>\$ 15,547,000</b>	<b>24%</b>
<b>Total</b>	<b>\$ 6,205,500</b>	<b>\$ 4,367,260</b>	<b>\$ 9,536,000</b>	<b>12,014,500</b>	<b>\$ 32,152,000</b>	<b>\$ 64,275,260</b>	<b>100%</b>
<b><u>RESOURCES</u></b>							
<b>Available Resources</b>							
Bond	\$ 2,100,000	\$ -	\$ 3,000,000	-	\$ 1,800,000	\$ 6,900,000	24%
General Operating	37,700	84,000	50,000	95,000	-	266,700	1%
Grant/Donations	470,000	-	-	-	-	470,000	2%
Revolving Funds	-	-	-	-	-	-	0%
Public Safety Sales Tax	-	35,000	125,000	125,000	-	285,000	1%
Sales Tax Capital Outlay	10,000	43,000	100,000	15,000	-	168,000	1%
State/Federal	69,300	-	-	5,050,000	-	5,119,300	18%
Street Sales Tax	1,800,000	1,800,000	1,275,000	900,000	900,000	6,675,000	23%
Utility Operating	1,718,500	1,336,000	1,800,000	1,800,000	1,800,000	8,454,500	30%
<b>Total</b>	<b>\$ 6,205,500</b>	<b>\$ 3,298,000</b>	<b>\$ 6,350,000</b>	<b>7,985,000</b>	<b>\$ 4,500,000</b>	<b>\$ 28,338,500</b>	<b>100%</b>
<b>Unfunded Amount</b>	<b>\$ -</b>	<b>\$ 1,069,260</b>	<b>\$ 3,186,000</b>	<b>4,029,500</b>	<b>\$ 27,652,000</b>	<b>\$ 35,936,760</b>	

City of Pittsburgh  
Five Year Capital Improvements Plan

				2019	2020	2021	2022	2023
Dept.	Project Name	Source		Planned	Planned	Planned	Planned	and Beyond
<b>GENERAL FUND</b>								
<b>Roadways</b>								
1	PW	2019 Street Sales Tax Improvements	Street Sales Tax	\$ 1,650,000	\$ -	\$ -	\$ -	\$ -
2	PW	Silverback Way	Bond Funds	1,500,000	-	-	-	-
3	PW	North Walnut - 28th to 29th	Bond Funds	150,000	-	-	-	-
4	PW	Quincy and Rouse Intersection Signalization	Bond Funds	250,000	-	-	-	-
5	PW	2020 Street Sales Tax Improvements	Street Sales Tax	-	1,750,000	-	-	-
6	PW	Corridor Study North Walnut : 28th - 20th	General Operating	-	26,000	-	-	-
7	PW	Intersection Study - Free Kings & Quincy	General Operating	-	30,000	-	-	-
8	PW	Corridor Study Joplin: 20th - 4th	General Operating	-	28,000	-	-	-
9	PW	2021 Street Sales Tax Improvements	Street Sales Tax	-	-	1,225,000	-	-
10	PW	Traffic Signal PED Improvement at the Intersection of 4th and Broadway Streets	Bond Funds	-	-	30,000	-	-
11	PW	Traffic Signal Improvement / Replacement at the Intersection of 14th and Broadway Streets	Bond Funds	-	-	180,000	-	-
12	PW	Traffic Signal Improvement / Replacement at the Intersection of 4th and Pine Streets	Bond Funds	-	-	180,000	-	-
13	PW	Traffic Signal Improvement PED & RADAR at the Intersection of Quincy and Broadway Streets	Bond Funds	-	-	50,000	-	-
14	PW	Traffic Signal Improvement PED & CAMERA at the Intersection of 4th and Locust Streets	Bond Funds	-	-	50,000	-	-
15	PW	Traffic Signal Improvement / Replacement at the Intersection of Cleveland and Broadway Streets * PSU Dependent	Bond Funds	-	-	300,000	-	-
16	PW	Traffic Signal at Rouse & 21st Street	Bond Funds	-	-	200,000	-	-
17	PW	2022 Street Sales Tax Improvements	Street Sales Tax	-	-	-	850,000	-
18	PW	2023 Street Sales Tax Improvements	Street Sales Tax	-	-	-	-	850,000
19	PW	West Cleveland - Broadway to Olive - 1,100' @ \$1,500 /lf (PECE+Const)	Bond Funds	-	-	-	-	1,650,000
20	PW	East Atkinson: Broadway to Michigan - 2,550' @ \$1,500/lf (PECE+Const)	Bond Funds	-	-	-	-	3,825,000
21	PW	4th and Joplin Geometric Improvements	Bond Funds	-	-	-	-	1,200,000
22	PW	Rouse and Quincy Intersection west to tracks - 3530' @ \$1500 /lf (PECE+Const)	Bond Funds	-	-	-	-	5,295,000
23	PW	Hampton Road Improvements - 1,150' @ \$1,500/lf (PECE+Const)	Bond Funds	-	-	-	-	1,725,000
24	PW	29th Street: Michigan to Joplin - 1,300' @ \$1,500 /lf (PECE + Const)	Bond Funds	-	-	-	-	2,000,000
25	PW	Free King Highway & 4th Street Intersection Roundabout	State / Federal	-	-	-	-	4,000,000
		<b>Sub-total</b>		<b>\$ 3,550,000</b>	<b>\$ 1,834,000</b>	<b>\$ 2,215,000</b>	<b>\$ 850,000</b>	<b>\$ 20,545,000</b>

City of Pittsburgh  
Five Year Capital Improvements Plan

				2019	2020	2021	2022	2023
Dept.	Project Name	Source		Planned	Planned	Planned	Planned	and Beyond
<b>Bridges</b>								
26	UT	West 20th Street Bridge Repair/Replacement * County Match	Street Sales Tax	\$ 100,000	\$ -	\$ -	\$ -	\$ -
27	PW	Fourth Street Railroad Overpass Replacement	State / Federal	-	-	-	5,050,000	-
28	PW	Fourth Street Railroad Overpass Replacement	General Operating	-	-	-	95,000	-
29	PW	East Quincy Bridge Repair and Replacement	State / Federal	-	-	-	-	2,000,000
		<b>Sub-total</b>		<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,145,000</b>	<b>\$ 2,000,000</b>
<b>Aviation</b>								
30	PW	Tree Clearing Runway 4/22 KDOT 90/10	State / Federal	\$ 27,000	\$ -	\$ -	\$ -	\$ -
31	PW	Tree Clearing Runway 4/22 KDOT 90/10	General Operating	3,000	-	-	-	-
32	PW	AWOS Upgrade KDOT 90/10	State / Federal	42,300	-	-	-	-
33	PW	AWOS Upgrade KDOT 90/10	General Operating	4,700	-	-	-	-
34	PW	Airport Administration Building Access Road	Revolving Funds	-	500,000	-	-	\$ -
35	PW	Self Serve Aviation Fuel	State / Federal	-	30,000	-	-	-
36	PW	Self Serve Aviation Fuel	Sales Tax Capital Outlay	-	30,000	-	-	-
37	PW	Fuel Farm Filter Upgrade	State / Federal	-	40,000	-	-	-
38	PW	New Airport Administration Building Apron / Tarmac	State / Federal	-	-	1,080,000	-	-
39	PW	New Airport Administration Building Apron / Tarmac	Bond Funds	-	-	120,000	-	-
40	PW	Atkinson Airport T-Hanger (Single Engine) Relocate, Reskin / Repair	Bond Funds	-	-	-	-	400,000
		<b>Sub-total</b>		<b>\$ 77,000</b>	<b>\$ 600,000</b>	<b>\$ 1,200,000</b>	<b>\$ -</b>	<b>\$ 400,000</b>

City of Pittsburg  
Five Year Capital Improvements Plan

				2019	2020	2021	2022	2023
Dept.		Project Name	Source	Planned	Planned	Planned	Planned	and Beyond
<b>Pedestrian and Bikeways</b>								
41	PW	Multi-use Hike and Bike Trail west side of Rouse from 4th to Washington	Grant/Donations	\$ 150,000	\$ -	\$ -	\$ -	\$ -
42	PW	2019 Residential Sidewalk Matching Program	Street Sales Tax	50,000	-	-	-	-
43	PW	Memorial Drive (Ballfields) Sidewalk	Grant/Donations	120,000	-	-	-	-
44	PW	2020 Residential Sidewalk Matching Program	Street Sales Tax	-	50,000	-	-	-
45	PW	Trail: Meadowlark South	Grant/Donations	-	433,260	-	-	-
46	PW	Trail: Wilderness Park to North Broadway Hotels	Grant/Donations	-	66,000	-	-	-
47	PW	2021 Residential Sidewalk Matching Program	Street Sales Tax	-	-	50,000	-	-
48	PW	Sidewalks: Hotels on North Broadway south to the TIF District retail and restaurant area	Grant/Donations	-	-	1,000,000	-	-
49	PW	2022 Residential Sidewalk Matching Program	Street Sales Tax	-	-	-	50,000	-
50	PW	2023 Residential Sidewalk Matching Program	Street Sales Tax	-	-	-	-	50,000
51	PW	Multi-Use Hike and Bike Trail along Elm and Locust from Quincy to 7th	Grant/Donations	-	-	-	-	1,500,000
52	PW	Multi-use Hike and Bike Trail along Joplin St. from 7th St. to Atkinson	Grant/Donations	-	-	-	-	1,500,000
			<b>Sub-total</b>	<b>\$ 320,000</b>	<b>\$ 549,260</b>	<b>\$ 1,050,000</b>	<b>\$ 50,000</b>	<b>\$ 3,050,000</b>
<b>Buildings</b>								
53	AD	Memorial Auditorium Lighting System	General Operating	\$ 30,000	\$ -	\$ -	\$ -	\$ -
54	FR	Fire Station #2 Training Tower Modifications	Public Safety Sales Tax	-	35,000	-	-	-
55	AD	Memorial Auditorium Loading Ramp & Garage Improvements	Sales Tax Capital Outlay	-	-	30,000	-	-
56	AD	Memorial Auditorium Stage Floor Replacement	Sales Tax Capital Outlay	-	-	30,000	-	-
57	AD	Memorial Auditorium Rigging Lift Equipment	Sales Tax Capital Outlay	-	-	40,000	-	-
58	AD	Memorial Auditorium Audio/Visual System	Sales Tax Capital Outlay	-	-	30,000	-	-
59	AD	Memorial Auditorium Upgrade Intelligent Lighting	Sales Tax Capital Outlay	-	-	20,000	-	-
60	AD	Memorial Auditorium Replace Moving Wall System	Bond Funds	-	-	100,000	-	-
61	AD	Memorial Auditorium Replace Carpet in Lobby	General Operating	-	-	50,000	-	-
62	PW	Asphalt Plant Improvements (Drum and Oil Storage)	Bond Funds	-	-	120,000	-	-
63	PR	Mausoleum - Abby - tuck-pointing	Bond Funds	-	-	315,000	-	-
64	PR	Mausoleum - Abby - roofing	Bond Funds	-	-	50,000	-	-
65	PR	Mausoleum - Abby - ADA Accessibility	Bond Funds	-	-	40,000	-	-
66	FR	Fire Station #2 - Concrete Approach Replacement F/B w/ snow melt	Bond Funds	-	-	300,000	-	-
67	FR	Fire Station #2 - Drive Approach @ Rear off 20th	Bond Funds	-	-	50,000	-	-
68	FR	Fire Station #2 - Training tower concrete replacement w/ Drainage	Bond Funds	-	-	200,000	-	-
69	FR	Fire Station #2 Expand Training Tower for Live Burns	Public Safety Sales Tax	-	-	125,000	125,000	-
70	AD	Memorial Auditorium Lighting System	Bond Funds	-	-	-	-	90,000
71	PR	New Schlanger Center	Bond Funds	-	-	-	-	500,000
72	PW	Street Division Building Improvements	Bond Funds	-	-	-	-	300,000
73	PR	Memorial Auditorium Upper Level Restroom	Bond Funds	-	-	-	-	40,000
74	AD	Memorial Auditorium North Lawn Improvements	Bond Funds	-	-	-	-	200,000
75	FR	Fire Station #2 - Door Opener Replacement	General Operating	-	-	-	-	20,000
76	FR	Fire Station #2 - Interior Bay Concrete Replacement	Bond Funds	-	-	-	-	70,000
77	FR	Fire Station #2 - Generator Replacement	Bond Funds	-	-	-	-	35,000
78	FR	Fire Station #3 - Generator Replacement	Bond Funds	-	-	-	-	35,000
79	PR	Balcony Elevator @ Memorial Auditorium	Bond Funds	-	-	-	-	300,000
80	PR	Memorial Auditorium Sound System upgrade and Replacement	Bond Funds	-	-	-	-	100,000
			<b>Sub-total</b>	<b>\$ 30,000</b>	<b>\$ 35,000</b>	<b>\$ 1,500,000</b>	<b>\$ 125,000</b>	<b>\$ 1,690,000</b>

City of Pittsburgh  
Five Year Capital Improvements Plan

				2019	2020	2021	2022	2023
Dept.	Project Name	Source		Planned	Planned	Planned	Planned	and Beyond
<b>Recreation</b>								
81	PR Lincoln Park Ballfield Concessions / Restroom Improvements	Bond Funds	\$	200,000	\$ -	\$ -	\$ -	\$ -
82	PR Lincoln Park Ballfield Concessions / Restroom Improvements	Grant/Donations		200,000	-	-	-	-
83	PR Schalanger Park Pickle Ball/Basketball Court Lighting	Sales Tax Capital Outlay		10,000				
84	PR Aquatic Center Replacement Feature in Wading Pool	Sales Tax Capital Outlay		-	13,000	-	-	-
85	PR Four Oaks Golf Course Irrigation Upgrade	Sales Tax Capital Outlay		-	-	50,000	-	-
86	PR JayCee Ball Park Masonry Tuck-pointing	Sales Tax Capital Outlay		-	-	25,000	-	-
87	PR Jaycee Walking Trail Bridge	Sales Tax Capital Outlay		-	-	10,000	-	-
88	PR Schlanger Park Splash Pad to replace wading pool	Grant/Donations		-	-	325,000	-	-
89	PR Aquatic Center Sandblast & Repaint Pool	Bond Funds		-	-	150,000	-	-
90	PR Lincoln Park Ballfield Lighting: Berry Ball Field	Bond Funds		-	-	100,000	-	-
91	PR Lincoln Park Ballfield Lighting: Jim Kelly Ball Field	Bond Funds		-	-	100,000	-	-
92	PR Lincoln Park Ballfield Lighting: Bill Russell Ball Field	Bond Funds		-	-	100,000	-	-
93	PR Lincoln Park Ballfield Lighting: Bunk Ball Field	Bond Funds		-	-	100,000	-	-
94	PR Lincoln Park Ballfield Lighting: Deramus Ball Field	Bond Funds		-	-	100,000	-	-
95	PR Four Oaks Mini-Golf Course Improvements	Sales Tax Capital Outlay		-	-	15,000	15,000	-
96	PR Skate Park Relocation & Construction	Grant/Donations		-	-	-	150,000	-
97	PR Four Oaks Golf Course Cart Shed Addition	Bonds		-	-	-	-	150,000
		<b>Sub-total</b>	\$	<b>410,000</b>	\$ <b>13,000</b>	\$ <b>1,075,000</b>	\$ <b>165,000</b>	\$ <b>150,000</b>
		<b>General Fund Total</b>	\$	<b>4,487,000</b>	\$ <b>3,031,260</b>	\$ <b>7,040,000</b>	\$ <b>6,335,000</b>	\$ <b>27,835,000</b>



City of Pittsburg  
Five Year Capital Improvements Plan

				2019	2020	2021	2022	2023
Dept.	Project Name	Source		Planned	Planned	Planned	Planned	and Beyond
<b>UTILITY FUND</b>								
<b>Water Treatment Plant</b>								
98	UT	SCU 1 & 2 - Sandblast & Paint	Utility Operating	\$ 250,000	\$ -	\$ -	\$ -	\$ -
99	UT	WTP Hydrogen System Study	Utility Operating	-	40,000	-	-	-
100	UT	Water Well #8 - Pump Pull & Rebuild - Scheduled Maintenance	Utility Operating	-	40,000	-	-	-
101	UT	SCADA Related Technology Updates (hardware/software)	Utility Operating	-	100,000	-	-	-
102	UT	WTP Boiler Replacement	Utility Operating	-	-	35,000	-	-
103	UT	Pine Street Reservoir Generator	Utility Operating	-	-	35,000	-	-
104	UT	WTP Elevator Rehabilitation	Utility Operating	-	-	-	100,000	-
		<b>Sub-total</b>		<b>\$ 250,000</b>	<b>\$ 180,000</b>	<b>\$ 70,000</b>	<b>\$ 100,000</b>	<b>\$ -</b>
<b>Water Distribution</b>								
105	UT	2019 Meter Replacement	Utility Operating	\$ 400,000	\$ -	\$ -	\$ -	\$ -
106	UT	Park: Broadway to College	Utility Operating	123,000	-	-	-	-
107	UT	100 W Madison	Utility Operating	53,000	-	-	-	-
108	UT	2020 Meter Replacement	Utility Operating	-	200,000	-	-	-
109	UT	North Joplin 22nd to 25th	Utility Operating	-	121,000	-	-	-
110	UT	North Joplin 25th to 27th	Utility Operating	-	85,000	-	-	-
111	UT	2021 Meter Replacement	Utility Operating	-	-	100,000	-	-
112	UT	North Joplin 27th to 29th	Utility Operating	-	-	93,000	-	-
113	UT	4th Street: Water to Village	Utility Operating	-	-	195,000	-	-
114	UT	4th Street: Hwy 69 to Lone Star (200th)	Utility Operating	-	-	805,000	-	-
115	UT	2022 Meter Replacement	Utility Operating	-	-	-	100,000	-
116	UT	South Broadway 16" Waterline Relocation (PSU Kelce)	Utility Operating	-	-	-	67,500	-
117	UT	North & South Water Tower Connector Replacement	State / Federal	-	-	-	1,900,000	-
118	UT	24" Main: WTP to Broadway & 2nd Street	State / Federal	-	-	-	2,500,000	-
119	UT	2022 Meter Replacement	Utility Operating	-	-	-	-	100,000
120	UT	New Water Tower at Airport Industrial Park	State / Federal	-	-	-	-	2,900,000
		<b>Sub-total</b>		<b>\$ 576,000</b>	<b>\$ 406,000</b>	<b>\$ 1,193,000</b>	<b>\$ 4,567,500</b>	<b>\$ 3,000,000</b>

City of Pittsburg  
Five Year Capital Improvements Plan

				2019	2020	2021	2022	2023
Dept.	Project Name	Source		Planned	Planned	Planned	Planned	and Beyond
	<b>Wastewater Treatment Plant</b>							
121	UT	Regional Wastewater Plant Study	Utility Operating	\$ 145,000	\$ -	\$ -	\$ -	\$ -
122	UT	WWTP Aeration Headers	Utility Operating	35,000	-	-	-	-
123	UT	WWTP Generator for Extraneous Flow Pump	Utility Operating	-	50,000	-	-	-
124	UT	Mall Lift Station Generator	Utility Operating	-	50,000	-	-	-
125	UT	SE Lift Station Bar Screen	Utility Operating	-	-	250,000	-	-
126	UT	WWTP Boiler Replacement	Utility Operating	-	-	-	70,000	-
		<b>Sub-total</b>		<b>\$ 180,000</b>	<b>\$ 100,000</b>	<b>\$ 250,000</b>	<b>\$ 70,000</b>	<b>\$ -</b>
	<b>Wastewater Collection</b>							
127	UT	Sewer Basin 4B	Utility Operating	\$ 212,500	\$ -	\$ -	\$ -	\$ -
128	UT	Sewer Basin 2B Phase II	Utility Operating	-	250,000	-	-	-
129	UT	Sewer Basin 7B South Portion	Utility Operating	-	-	583,000	-	-
130	UT	Sewer Basin 7B Center Portion	Utility Operating	-	-	-	542,000	-
131	UT	Sewer Basin 3A	Utility Operating	-	-	-	-	376,000
132	UT	Sewer Basin 7B North Portion	Utility Operating	-	-	-	-	239,000
133	UT	Sewer Basin 7A	Utility Operating	-	-	-	-	103,000
134	UT	Sewer Basin 5A	Utility Operating	-	-	-	-	95,000
135	UT	Sewer Basin 4C	Utility Operating	-	-	-	-	51,000
136	UT	Sewer Basin 2C	Utility Operating	-	-	-	-	27,000
137	UT	Sewer Basin 5B	Utility Operating	-	-	-	-	19,000
138	UT	Sewer Basin 6	Utility Operating	-	-	-	-	7,000
		<b>Sub-total</b>		<b>\$ 212,500</b>	<b>\$ 250,000</b>	<b>\$ 583,000</b>	<b>\$ 542,000</b>	<b>\$ 917,000</b>

City of Pittsburgh  
Five Year Capital Improvements Plan

				2019	2020	2021	2022	2023
Dept.	Project Name	Source		Planned	Planned	Planned	Planned	and Beyond
<b>Stormwater</b>								
139	UT 2019 BMP Installations	Utility Operating	\$	150,000	\$ -	\$ -	\$ -	\$ -
140	UT 2019 Stormwater Capital Improvements	Utility Operating		250,000	-	-	-	-
141	UT 2019 Stormwater Maintenance-Storm Box Replacement Annual Program	Utility Operating		100,000	-	-	-	-
142	UT 2020 BMP Installations	Utility Operating		-	150,000	-	-	-
143	UT 2020 Stormwater Capital Improvements	Utility Operating		-	200,000	-	-	-
144	UT 2020 Storm water Maintenance-Storm Box Replacement Annual Program	Utility Operating		-	50,000	-	-	-
145	UT 2021 BMP Installations	Utility Operating		-	-	150,000	-	-
146	UT 2021 Stormwater Capital Improvements	Utility Operating		-	-	200,000	-	-
147	UT 2021 Storm water Maintenance-Storm Box Replacement Annual Program	Utility Operating		-	-	50,000	-	-
148	UT 2022 BMP Installations	Utility Operating		-	-	-	150,000	-
149	UT 2022 Stormwater Capital Improvements	Utility Operating		-	-	-	200,000	-
150	UT 2022 Storm water Maintenance-Storm Box Replacement Annual Program	Utility Operating		-	-	-	50,000	-
151	UT 2023 BMP Installations	Utility Operating		-	-	-	-	150,000
152	UT 2023 Stormwater Capital Improvements	Utility Operating		-	-	-	-	200,000
153	UT 2023 Storm water Maintenance-Storm Box Replacement Annual Program	Utility Operating		-	-	-	-	50,000
		<b>Sub-total</b>	<b>\$</b>	<b>500,000</b>	<b>\$ 400,000</b>	<b>\$ 400,000</b>	<b>\$ 400,000</b>	<b>\$ 400,000</b>
		<b>Utility Fund Total</b>	<b>\$</b>	<b>1,718,500</b>	<b>\$ 1,336,000</b>	<b>\$ 2,496,000</b>	<b>\$ 5,679,500</b>	<b>\$ 4,317,000</b>
		<b>All Funds Total</b>	<b>\$</b>	<b>6,205,500</b>	<b>\$ 4,367,260</b>	<b>\$ 9,536,000</b>	<b>\$ 12,014,500</b>	<b>\$ 32,152,000</b>

## **INTEROFFICE MEMORANDUM**

**To:** DARON HALL  
CITY MANAGER

**From:** KIM VOGEL  
DIRECTOR OF PARKS AND RECREATION

**CC:** TAMMY NAGEL  
CITY CLERK

**Date:** NOVEMBER 5, 2018

**Subject:** Agenda Item – November 13, 2018  
Farmers' Market Advisory Board Appointments

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As of December 31, 2018, the Farmers' Market Advisory Board will have three openings to represent vendors at the market.

Darren Swartz is currently serving an unexpired term that is set to expire. Mr. Swarz is a full-time vendor at the market and plans to remain full-time in 2019. He has expressed interest in continuing to serve the market by filling his first three-year term.

Charlie Phillips is a current board member who would like to serve a second term on the board. Mr. Phillips and his wife own Misty Morning Farms and are full-time vendors at the Pittsburg and Webb City markets. He has played an active role in the board by keeping us in line with the processes and procedures followed at Webb City as he is interested in the overall growth of the market.

Dana Parsons is current board member who would like to serve a second term on the board. Mrs. Parsons, who operates Big Cookie Bakery, is a part-time vendor who was only able to make a handful of market dates in 2018 but would like to be more involved in 2019. Mrs. Parsons was originally active in Kids Days and other activities that helped the market expand.

Megan Costantini has applied to serve a first-term on the board. Mrs. Costantini is the owner of Faithful Oaks, a farm, orchard, and baked goods business. She is a full-time vendor at the Market and plans to remain a full-time vendor in 2019. Mrs. Costantini believes she can bring a unique insight to everyone on the team and wants to partner with other board members to do what she can to make the market more successful.

In this regard would you place an item on the agenda for the City Commission meeting scheduled for Tuesday, November 13, 2018. Action necessary will be the appointment of three members to three-year terms to the Farmers' Market Advisory Board.

If you have questions, please do not hesitate to contact me.



## Pittsburg Area Farmers Market Advisory Board

### APPLICATION FOR APPOINTMENT

Note: Your application will be copied for the City Commission and made available to the press and public

Name: Meagan Costantini

Home Address: 1003 Amber Drive, Pittsburg, KS 66762

Mailing Address: 1003 Amber Drive, Pittsburg, KS 66762

Occupation: VP, Vendor Risk Management - BOK Financial / Owner - Faithful Oaks

Business Address: Same as home (I work remotely, main office Tulsa, OK)

Home Telephone: 620-687-9136

Business Telephone: 620-687-9136

E-mail: meg@faithfuloaks.com

Are you a resident of Pittsburg? yes If yes, how long have you lived in Pittsburg: approx 5 years

Current occupation (within last 12 months): VP, Vendor Risk Management / Owner - Faithful Oaks

Business interest in the last 12 months: See resume. My husband and I have also started a farm, orchard, and baked goods business.

Previous Committee/Commission Experience: I have served on numerous committees for various organizations. I have also been responsible for answering to various boards and committees of the Board, especially for BOK Financial and Wells Fargo.

Education/Experience: A resume may be attached containing this and any other information what would be helpful in evaluating your application.

Please See resume

Professional and/or community service activities:

Please See resume. In the past I have been involved in many volunteer and community positions.

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute:

The farmers market is a passion for me. I have traveled coast to coast visiting markets and getting ideas. I believe the market is a huge benefit for Pittsburg, both as a business incubator and as an asset for individuals to purchase local. I believe I can bring unique insight to help everyone on the team board and want to partner to do what I can to make the market more of a success.

Vendor at Market

Live Well Crawford County/Eat Well

Growing Growers at C-Tec

K-State Research & Extension

Downtown Representative

Circle days of the week and times best fitting your schedule for meetings

Monday • Tuesday • Wednesday • Thursday • Friday

Prior to 8:00am • Between 8:00am & 10am • Between 10am & Noon • Between Noon & 3pm • Between 3pm & 5pm

Appointments to this position may require you to file a Conflict of Interest Disclosure Statement, which is of public record.

Melanie East  
Signature of Applicant

9/25/2018  
Date

If you have any questions regarding the appointment procedure, please call the City Clerk at (620)230-5532.

Due Date: October 26, 2018

Please return the completed application to:

City of Pittsburg

Attn: City Clerk

PO Box 688, Pittsburg, KS 66762



# Meagan Costantini

meagancostantini@gmail.com

(918) 928-6409

## PROFILE

Results oriented dependable vendor management, risk management, technology, contracts management, and project management professional skilled at working in fast paced strategic environments. Highly organized with strong program development, technical, problem solving, people, and analytical skills. Extensive experience dealing with regulators in audit performance, rectifying consent orders, and matters requiring attention. Holds a reputation for creative problem-solving, positive results, team building, and leadership.

## EXPERIENCE

BOK Financial

November 2013 to Present

### **VP, Vendor Risk Management**

- Direct the management and oversight of all BOK Financial Mortgage, Technology, Consumer Banking, Marketing, Commercial Banking, and Regional Banking Vendors
- Oversee development, implementation, and execution of the vendor risk management program for third party product and service providers in a manner that fulfills the mission and strategic goals of BOK Financial while complying with applicable state, federal laws, and regulatory guidance
- Implement and utilize Hiperos 3<sup>rd</sup> Party Management Solution including developing requirements, overseeing testing, training business/third party users, and recommending enhancements
- Manage a comprehensive corporate sourcing change management process which I developed
- Partner with enterprise contracts in the negotiations and contract process to ensure all vendors are contractually obligated to meet all business and vendor management requirements
- Facilitate reporting and analysis for executive management and committees of the board regarding the overall vendor risk management program performance and compliance
- Conduct vendor risk management program training for executive management, sourcing managers, vendor relationship owners, and legal; maintaining updated training materials
- Act as a liaison to auditors and compliance personnel to coordinate reviews, review findings from examinations performed, and resolve deficiencies cited to ensure future compliance
- Monitor, drive, and partner with leaders to develop KPI (Key Performance Indicator) scorecards to ensure vendor performance is aligned with contractual requirements and business expectations
- Ensure information security, fair and responsible banking, financial crimes, business continuity, insurance, and subcontractor reviews are adequately conducted and findings are addressed
- Develop and maintain the contracts, purchasing, and vendor management SharePoint Site
- Oversee CEUC evaluations and attestations ensuring all SSAE16s have been properly reviewed

BOK Financial Mortgage

December 2012 to October 2013

### **Mortgage Vendor Manager**

- Developed the Mortgage Vendor Management Program which was the first vendor management program for BOK Financial and subsequently became the blueprint for the rest of the organization
- Wrote the Mortgage Vendor Management Policy according to CFPB, FDIC, FFIEC, and OCC guidelines accounting for regulations such as GLBA, Dodd Frank, and Sarbanes Oxley; the policy was adopted and utilized as the foundation for the Corporate Vendor Management Policy
- Partnered with the newly formed corporate vendor management office to consult in the development of corporate vendor management program, policies, processes, and documentation
- Designed all Mortgage Vendor Management processes and procedures in support of the Vendor Management Policy and documented them by creating formal procedures and process flows
- Oversaw Freddie Mac and Fannie Mae attorney selection and onboarding during the transition to the Servicer Selection Program according to Fannie Mae, Freddie Mac, and internal guidelines
- Trained all new vendor management personnel and provided ongoing direction to employees
- Partnered with business lines in vendor oversight and remediation efforts in order to improve operational processes, customer satisfaction, vendor performance, and contractual adherence
- Ensured all vendors had active contracts or amendments requiring vendors to adhere to regulatory requirements and laws as well as detailing fees and business requirements
- Developed the Mortgage Vendor Management Office SharePoint site as a system of record and workflow tool for the tracking and ongoing management of vendors as an interim system solution
- Managed vendors of all risk levels throughout all stages of the vendor management lifecycle
- Resolved deficiencies cited by examiners in a timely manner and to the satisfaction of regulators



**Document Management – Vendor, Information Security, Database, and Records Management****Senior Operations Analyst**

March 2009 to December 2012

- Managed high risk and critical vendors through all stages of the vendor management lifecycle
- Developed information security requirements for imaging platform system and image repository
- Directed large remediation projects, managing over 100 staff members at a time
- Oversaw the records management lifecycle for over 20 million mortgage records
- Negotiated, managed, and reviewed master contracts and statements of work
- Managed budgets, forecasts, expense analysis, and general ledger reconciliation for 6 accounting units totaling over \$50 million per year to less than a 2% variance to forecast and budget
- Governed information security and access to electronic mortgage records for over 60,000 internal and third party users including vendors, investors, consumers, investigators, and regulatory examiners according to the Gramm Leach Bliley Act and other regulatory guidelines
- Partnered with senior legal council to develop processes and procedures designed to ensure adherence with regulatory and legal requirements for management of paper and electronic records
- Controlled the destruction and oversight of all mortgage records (electronic and physical)
- Managed and engaged in large projects utilizing traditional, agile, and lean methodologies
- Advised operations teams on program management, projects, change control, and process engineering based on best practices, legal requirements, and regulatory guidelines
- Acted as the team database administrator developing and maintaining business critical databases
- Participated in code releases including drafting test scripts, performing testing in all test environments, troubleshooting, go/no go decisioning, and providing sign off
- Volunteered as the Wells Fargo United Way Campaign team captain

**Accelerated Management Program**

July 2007 to February 2009

*Lien Release – Loan Administration Manager**Customer and Operational Insight – Senior Business Analyst**Document Management – Senior Operations Analyst**Customer Service – Loan Administration Manager**Collections (Outbound) – Loan Administration Manager*

- Managed large servicing and call center teams comprised of employees and contract resources
- Mentored, coached, and trained program associates and servicing team members
- Directed day to day business operations and employee management for managed teams
- Lead successful FEMA disaster project resulting in recognition from the executive leadership team
- Represented a department on the business intelligence project team to fully integrate origination and servicing processing systems to reduce 75,000 databases to less than 1,000
- Governed Oracle, Access, and SaaS databases ensuring compliance with regulatory requirements
- Partnered with multiple cross functional sites to implement a fully auditable quality process
- Developed cross functional processes and procedures reducing costs and increasing efficiency
- Responsible for management support of call center and resolution of escalated complaints
- Lead Enactus (formerly known as SIFE; Students in Free Enterprise) recruiting and planning team
- Managed servicing and records vendors according to corporate vendor management guidelines

**Innovation In Motion**

January 2006 to June 2007

**Marketing Director**

- Created marketing and sales materials for this durable medical equipment distributor
- Designed magazine advertisements printed in 13 different magazines monthly
- Managed compliance of the U.S. Department of Veterans Affairs contract
- Assisted in managing 2 foreign based vendors; one in Australia and one in Italy
- Developed and maintained technology solutions including databases and consumer websites
- Produced contractual estimates and publications for dealers, therapists, consumers, and hospitals
- Yielded a 31% gross profit increase during my first year, 38% increase during my second year

**CERTIFICATION****Certified Regulatory Vendor Program Manager (CRVPM)**

September 2014 to Present

Compliance Education Institute License Number CEI-CRVPM-B00190

**EDUCATION****Bachelor of Science, Business Administration****Trine University** (Formerly known as Tri-State University); Angola, IN**Major: Business Management**

- Dean's List
- Delta Mu Delta Business Honor Society President
- Student Senate Representative
- SIFE (Students in Free Enterprise) President
- Circle K Member
- Professors Assistant (Computer Science)

## **INTEROFFICE MEMORANDUM**

To: DARON HALL  
CITY MANAGER

From: KIM VOGEL  
DIRECTOR OF PARKS AND RECREATION

CC: TAMMY NAGEL  
CITY CLERK

Date: NOVEMBER 5, 2018

Subject: Agenda Item – November 13, 2018  
Parks and Recreation Advisory Board Appointments

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City staff is recommending the appointment of Jerime Carpenter to the Parks and Recreation Advisory Board. Mr. Carpenter is currently serving an unexpired term that will conclude on December 31, 2018. Mr. Carpenter would like to serve a first, four-year, term.

Jerry Waltrip's second term on the Parks and Recreation Advisory Board will conclude on December 31, 2018, leaving us one vacancy.

Todd Loveland is a past board member who would like to serve again on the board. Mr. Loveland has interests in the success of Four Oaks Golf Course, the Skate Park project and the overall growth and development of Pittsburg's parks and programing.

Duane Vaughn would also like considered to an appointment to this board. Mr. Vaughn has stated that he would appreciate being part of the team that maintains the parks and provides recreational opportunities for citizens of all ages and abilities in the community.

In this regard would you place an item on the agenda for the City Commission meeting scheduled for Tuesday, November 13, 2018. Action necessary will be the appointment of Jerime Carpenter and one additional member to a first four-year term on the Parks and Recreation Advisory Board to begin January 1, 2019 and conclude December 31, 2022.

If you have questions, please do not hesitate to contact me.

City of Pittsburg, Kansas  
2018 Budget Recap  
As of October 31, 2018  
(83.33% of Fiscal Year has passed)

Budgeted Funds	Un-Encumbered Cash Balance 1/1/2018	Revenues (1)			Expenditures			Y-T-D Net	Un-Encumbered Cash Balance 10/31/2018
		Estimated Budget 2018	Y-T-D Revenues 10/31/2018	Percent Received	Estimated Budget 2018	Y-T-D Expenses 10/31/2018	Percent Used		
General Fund	\$ 4,370,941	\$ 23,615,109	\$ 20,406,077	86.41%	\$ 23,275,867	\$ 18,950,302	81.42%	\$ 1,455,775	\$ 5,826,716
Public Library	221,396	850,282	831,694	97.81%	873,171	662,198	75.84%	169,496	390,892
Public Library Annuity	170,721	900	1,891	210.13%	-	3,516	0.00%	(1,625)	169,096
Special Alcohol & Drug	81,970	100,000	77,423	77.42%	122,500	115,202	94.04%	(37,779)	44,191
Special Parks & Recreation	-	100,000	77,423	77.42%	100,000	77,423	77.42%	-	-
Street & Highway	187,150	1,031,940	976,531	94.63%	1,029,242	805,164	78.23%	171,367	358,517
Street & Highway Sales Tax	325,898	2,301,797	1,896,481	82.39%	2,285,600	1,370,067	59.94%	526,414	852,312
Section 8 Housing	5,976	1,492,150	1,261,414	84.54%	1,498,126	1,256,568	83.88%	4,846	10,822
Revolving Loan Fund	3,042,298	1,316,215	1,110,524	84.37%	2,158,926	1,636,818	75.82%	(526,294)	2,516,004
Debt Service	964,528	3,695,308	3,568,382	96.57%	3,961,950	3,869,254	97.66%	(300,872)	663,656
Public Utilities	2,052,457	8,034,131	6,845,956	85.21%	8,530,813	6,449,596	75.60%	396,360	2,448,817
Capital Reserves	800,000	-				754,400		(754,400)	45,600
Stormwater	428,802	828,712	705,407	85.12%	952,680	421,724	44.27%	283,683	712,485
Totals	\$ 12,652,137	\$ 43,366,544	\$ 37,759,203	87.07%	\$ 44,788,875	\$ 36,372,232	81.21%	\$ 1,386,971	\$ 14,039,108

**Notable Items:**

\*Sales Tax revenue is **down 1.12%** compared to same period in 2017.

\*Gaming Revenue average is \$29,011 per month in 2018

\*2018 Property Tax delinquency is 4.91% estimated was 3.50%