

Pittsburg Land Bank  
Board of Trustees Meeting  
August 30, 2018 | 8:00 AM | City Hall Conference Room

Meeting Facilitator: Quentin Holmes, Director of Community Development & Housing  
Members Present: Marty Beezley, Matt Hess, Brian Jones, Kala Spirgarelli, & Tom Spurgeon  
Others Present: Brittan Brenner, Deanna Georing, & Dexter Neisler

- I. Call to Order
- II. Consent Agenda (vote for approval)
  - a. July Minutes
    - i. Motion for approval.
    - ii. Seconded.
    - iii. Final Vote: 5-0-0
- III. Land Bank Insurance
  - a. Chris Bohrer, Wood-Dulohery Insurance
- IV. Property Disposition Process re: Property Purchase Application
  - a. To provide the Board with more information, we would like to begin having the Board review Property Purchase Applications as well as Development Agreements to ensure the Board is interested in ideas and knows when there is interest on properties.
    - i. Is a vote necessary when reviewing property purchase applications?
      1. No, this is just to provide some sense of interest in the development ideas.
    - ii. The Board would review the Property Purchase Application to determine if the interested party should proceed. Said party would then continue in submitting a Development Agreement. The Board would then vote to approve or deny the Development Agreement that would outline the sale of the property.
      1. Motion to approve said change to the process.
      2. Seconded.
      3. Final Vote: 5-0-0
  - b. Should professional drawings be required in a Development Agreement on a residential property when the City's Buildings Services Department doesn't require them?
    - i. Perhaps not, but commercial properties should still be required to include all drawings in their Development Agreement.
  - c. When additional parties become interested in a property should we notify the existing parties of their interest?

- i. Yes, do not give detailed information but do inform them that there is additional interest in said property.
- V. Properties for Disposition
  - a. 810 N Broadway
    - i. Previous interested parties have stepped away. However, a new party has stepped into the picture and has a similar vision to the previous one. The roof will be completed redone.
  - b. Development Agreements
    - i. 1702 N Smelter
      - 1. Looking to expand yard, buyers have never had any code violations and own the two adjacent parcels.
        - a. Motion to approve.
        - b. Seconded.
        - c. Final vote: 4-0-1
  - c. Property Purchase Applications (PPA) Received:
    - i. 110 N Walnut
      - 1. Building has been shown multiple times in the past month.
    - ii. 0 Unopened Street (500 E 29<sup>th</sup>)
    - iii. 0 Unopened Street (501 E 29<sup>th</sup>)
    - iv. 322 W Forest
      - 1. Two PPAs on file
    - v. 1805 N Elm
    - vi. 709 N Chestnut
    - vii. 113 W 9<sup>th</sup>
    - viii. 311 S Locust
    - ix. 414 N Chestnut
    - x. 313 E Park
    - xi. 102 W Jefferson
  - d. Property for Acquisition
    - i. 2203 N Joplin
    - ii. 117 W Madison
      - 1. Nine of eleven deeds have been obtained, getting so close.
  - e. Adjournment
    - i. Meeting adjourned at 9:59 AM.