



Parks and Recreation Advisory Board

Minutes of the meeting of July 12, 2018

MEMBERS PRESENT: Jerry Waltrip
Stephanie Ristau
Jerime Carpenter

STAFF PRESENT: Kim Vogel, Director of Parks and Recreation
Sara Mitchell, Recreation Superintendent
Toby Book, Parks Superintendent

The Pittsburgh Parks & Recreation Advisory board met on Thursday, July 12, 2018 at 1:00pm at Lincoln Center. Kim called the meeting to order at 1:00pm

OLD BUSINESS

A. Dog Park Update

Toby stated that they are planning for the end of August to be the completion date for the dog park if weather remains ideal.

B. Everybody Plays

1. Butterfly Garden

Kim stated that the group met with Nacoma today, July 12, and that progress is being made.

2. Brick Sales

Kim stated that we have several pavers to put in and have more that need ordered. We received several bricks broken that the paver company replaced. We have more pavers to order and Kim stated that she talked with the company and that they are not requiring us to meet the minimum quantity requirement so we will be ordering more pavers soon. Kim stated that once the butterfly garden and pavers are completed staff will move onto shelter house project next.

3. Musical Play Features

Kim stated that we still have money from the Bluegrass Festival dedicated to the musical play area.

4. Shelter House

Kim discussed that we have \$10,000 dedicated to this project from Pittsburgh Beautiful. She stated that PSU Construction will help with the build and that this will be the next project along with musical play equipment.

NEW BUSINESS

A. Current Budget

Kim reviewed the capital improvement plan (CIP) outlay list. She stated that this is the money we have to request each year for improvements and that we aren't always guaranteed to receive the funding. Kim reviewed the various requests that we have on the CIP including Mt. Olive mower, Parks backhoe, utility vehicle, Jaycee Field turf lease, Skate Park, Four Oaks golf cart equipment lease and mower along with others. Kim stated that we have a need for more than what is funded.

Kim then reviewed the project list page with the attendees. She stated that we've not always had this project list and it has been created in just the last five years and that it helps us significantly to be able to allot budget lines and money to various projects that we are working on. Some of the projects include Elderly Tax Fund, Everybody Plays Schlanger Park Improvements, LiveWell Fund, tennis courts, Bluegrass Festival, and skate park improvements. Kim stated that the ability to have the budget lines helps greatly with tracking expenses and revenues.

Kim then discussed the regular budget pages. In the charges to services area, she reviewed the Lincoln Park concessions line and stated that number also reflects the many large item expenses from the beginning of the season including refrigerators, freezers, popcorn machines, etc. Kim stated that Kiddieland is looking to be on target with the expected revenue. Kim moved onto the Mt. Olive budget discussing the major item to notice is that the city has paid out vacation time for an employee that just retired so the salary line item is skewed due to this. She also discussed the Aquatic Center and said it's been hot so in turn the facility has had a great season so far. Kim then stated that the Four Oaks Golf Course budget was a different story and is not doing as well. She stated that they still have half their revenues to bring in for the remainder of the year as green fees and riding carts are down from this time last year. Lastly, Kim stated that the passes revenue line is a trickle as not all passes renew at the same time in the year and therefore we see a little at a time depending on the renewal date.

B. Land and Water Conservation Fund

Kim stated that we have applied for \$200,000 match for the Don Gutteridge concession stand/restroom project. She stated that the grant funding has been approved through state level but still needs approval through the national level with National Park Service. They will plan to award in September/October but if they aren't able to award in the fall then it would be March before we could start after they award in the spring. Kim stated that she and Toby would begin working on request for proposals and contracts for the work.

C. Waste Tire Grant

Toby stated that they still have the last phase of work at Lakeside Park to complete which includes purchasing a swing set and pour-in-place surfacing. He stated that this will be a fall project.

D. Pritchett Trust Grants

Kim stated that we have applied for three grants through PPRD. She stated that we applied for a grant for the Everybody Plays shelter house, Kiwanis Park equipment to replace the "Barney" slide as well as the Memorial Drive Trail. She stated that the trail will be a sidewalk on the North side of Memorial Drive near Walnut, possibly from the Kunshek trucking entrance to the Stice ball field area. Kim said that the engineering part is funded already and that if this grant doesn't work out there might possibly be another opportunity available.

PROGRAM & FACILITIES REVIEW/UPDATE

A. Camp Now & Then

Sara reviewed the camp program in general and that we have had an average of forty four campers a day and that we max out at 50. She stated that we do not have a full bottom line report available yet but will review it again once the program is complete.

Kim stated that we received a Healthy Out of School Time grant for \$35,000 for nutrition and activity education. She discussed the lunches on site being served by USD 250 and that we are seeing about one hundred lunches served each day with forty to fifty of those being provided to the summer Camp Now & Then participants. Kim stated that we are taking the children to the SEK Career and Technical Education Center on field trips to teach kids about harvesting vegetables and fruits and letting them hand pick some of their choice to bring back with them.

B. Tournament Updates

No discussion.

C. Program Recap

Sara stated that the summer has been going well. Aquatics programs have been going well and that we have started our second session of swim lessons with tons of kids enrolled. She said that we've also offered tennis camps, which have gone well. Sara told the attendees that the Challenger Sports representatives just cancelled the British Soccer Camp that was set to be at the PSU Plaster Center next week. They cancelled due to low enrollment; Sara stated that the camp is rather expensive and that might be why we haven't had much enrollment.

Kim stated that we've pulled back from offering the Dive-In-Movies at the Aquatic Center this year. It has been a lot for staff and we haven't received the return on investment as we had hoped so we are focusing our efforts elsewhere.

D. Skate Park Updates

Kim stated that the Skate Park Task Force held a demonstration at July 4th Celebration and helped work the beer tent to help collect donations for the park. Kim stated that the 2018 sales were better than 2017 sales. Kim mentioned that anything helps since when applying for grants the more we have to match the better chances are for us to receive matching grant opportunities.

E. JL Hutch League Comments/Concerns

No discussion.

COMMENTS FROM THE BOARD

Stephanie inquired about the sidewalk project on Rouse inquiry and asked if it is still happening. Kim stated that the city has an agreement with Railroad Company, the drawing has been approved and has been passed by the city commission. Kim said she is not sure if it has been awarded to a contractor but there is progress.

Kim stated that drivers will start to see new signs posted soon for bikers in lanes. These signs will be located on Joplin Street, Rouse and a few other locations.

Kim stated that a doctor has called in and inquired about a splash ground being built in Pittsburg. She said that the doctor is going to talk to some other doctors about funding for the project.

With no further discussion the meeting was adjourned at 1:42pm.

Jerime motioned to adjourn the meeting, Stephanie seconded.

Respectfully Submitted,

Sara Vacca