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Appropriation Ordinance 60

CALL TO ORDER BY THE MAYOR:

a. Flag Salute Led by the Mayor
b. Public Input

CONSENT AGENDA:

a. Approval of the May 8, 2018, Pittsburg City Commission Meeting minutes.

b. Approval of staff recommendation to award the bid for a five-year lease of 30 golf carts to Masek Golf Car Company, of Gering, Nebraska, in the amount of $17,100 annually, and authorize the Mayor to execute the contract documents on behalf of the City.

c. Approval of staff recommendation to award the bid for the 2018 Street Improvements Project (milling, resurfacing and pavement marking of West Quincy, Canterbury Road, Village Drive, Heritage Lane, Windsor Circle, Windsor Court, Villa Drive, Victorian Drive, Heritage Road, Countryside Drive, Cambridge Lane, Colonial Drive and Windsor Drive), to Blevins Asphalt, of Mt. Vernon, Missouri, in the amount of $517,337.18 and authorize the Mayor to execute the contract documents on behalf of the City.

d. Approval of staff recommendation to award the bid for the 2018 Concrete Repair Projects (repairing East 4th Street-Broadway to Grand; Rouse Street-Quincy to 4th Street; Rouse Street-4th Street to Atkinson Road), to Graham Construction of Coffeyville, Kansas, in the amount of $153,619, and authorize the Mayor to execute the contract documents on behalf of the City.

e. Approval of staff recommendation to grant Westar Energy a 40 foot by 20 foot easement in the southeast corner of the City of Pittsburg parking lot located immediately north of the Besse Hotel to install transformers as a way of upgrading the electrical service to the buildings associated with Block 22.

f. Approval of staff request to submit an Emergency Solutions Grant (ESG) application to the Kansas Housing Resources Corporation in the amount of $162,300 for Homeless Services including prevention, rapid re-housing

and day shelter services, and authorize the Mayor to sign the appropriate documents on behalf of the City.

g. Approval of the Appropriation Ordinance for the period ending May 22, 2018 subject to the release of HUD expenditures when funds are received. **ROLL CALL VOTE.**

NON-AGENDA REPORTS & REQUESTS:

ADJOURNMENT

OFFICIAL MINUTES
OF THE MEETING OF THE
GOVERNING BODY OF THE
CITY OF PITTSBURG, KANSAS
May 8th, 2018

A Regular Session of the Board of Commissioners was held at 5:33 p.m. on Tuesday, May 8th, 2018, in the City Commission Room, located in the Law Enforcement Center, 201 North Pine, with Mayor Jeremy Johnson presiding and the following members present: Sarah Chenoweth, Dawn McNay, Chuck Munsell, and Patrick O'Bryan.

PUBLIC INPUT -

Mark Chambers of the First United Methodist Church provided an invocation.

Tim Kundiger, 212 North Broadway, voiced his concerns regarding the proposed Downtown Design Standards. Mr. Kundiger suggested the City start providing façade grants and low interest loans, as they have in the past.

Larry Fields, 1704 North Locust, voiced his support regarding the proposed Downtown Design Standards. Mr. Fields agreed with Mr. Kundiger regarding the return of façade grants and low interest loans.

APPROVAL OF MINUTES – APRIL 24th, 2018 – On motion of O'Bryan, seconded by Chenoweth, the Governing Body approved the April 24th, 2018, City Commission Meeting minutes as submitted. Motion carried.

DANCE HALL LICENSE – THE PITT – On motion of O'Bryan, seconded by Chenoweth, the Governing Body approved the Dance Hall License application submitted by Robert Michael for The Pitt, located at 516 North Broadway, and authorized the City Clerk to issue the license. Motion carried.

APPROPRIATION ORDINANCE – On motion of O'Bryan, seconded by Chenoweth, the Governing Body approved the Appropriation Ordinance for the period ending May 8th, 2018, subject to the release of HUD expenditures when funds are received with the following roll call vote: Yea: Chenoweth, Johnson, McNay, Munsell, and O'Bryan. Motion carried.

PEDESTRIAN CROSSING AGREEMENT – KANSAS CITY SOUTHERN RAILROAD – Consideration of staff recommendation to enter into an agreement with the Kansas City Southern Railroad (KCS) to have KCS extend the existing crossing and construct a pedestrian crossing over the railroad tracks on South Rouse Street to connect the Pitsco Sunflower Trail across the tracks with the City's estimated cost to be $45,480.00 for the grade crossing surfaces and required signal adjustments was tabled. Motion carried.

SPECIAL PRESENTATION - 2017 COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) - Audrey Odermann of Mize Houser and Company PA, the City's auditing firm, presented the City's 2017 audit and CAFR.

SPECIAL PRESENTATION - DEPARTMENT REPORT - COMMUNITY DEVELOPMENT AND HOUSING - Director of Community Development and Housing Becky Gray provided an update on activities within the Housing portion of her department.

RESOLUTION NO. 1203 - On motion of Chenoweth, seconded by O'Bryan, the Governing Body approved Resolution No. 1203, adopting the Downtown Design Standards for Broadway-facing buildings between 1st Street and 10th Street, and authorized the Mayor to sign the Resolution on behalf of the City. Motion carried.

ORDINANCE NO. G-1281 – On motion of McNay, seconded by O'Bryan, the Governing Body approved Ordinance No. G-1281, creating Article VI in Chapter 62 of the Pittsburg City Code for the purpose of creating a Sustainability Advisory Committee, and determining the membership, duties and functions of said Sustainability Advisory Committee, and authorized the Mayor to sign the Ordinance on behalf of the City. Motion carried.

LETTER AGREEMENT – On motion of O'Bryan, seconded by McNay, the Governing Body approved a letter agreement for the City Manager for calendar year 2018, and authorized the Mayor to sign the agreement on behalf of the City. Motion carried with Munsell voting in opposition.

NON-AGENDA REPORTS & REQUESTS:

BI-MONTHLY BUDGET REVIEW - Director of Finance Jamie Clarkson provided the April 30, 2018, bi-monthly budget review.

AGREEMENT – DEPARTMENT OF TRANSPORTATION FEDERAL AVIATION ADMINISTRATION – Following a verbal recommendation by Director of Public Works Cameron Alden, on motion of Munsell, seconded by Chenoweth, the Governing Body approved a Non-Federal Reimbursable Agreement between the City and the Department of Transportation Federal Aviation Administration (FAA), in which the FAA will provide a flight inspection of Runway 17 at the Atkinson Municipal Airport, at a cost of approximately $12,000. Motion carried.

ADJOURNMENT: On motion of O'Bryan, seconded by McNay, the Governing Body adjourned the meeting at 6:39 p.m. Motion carried.

_____
Jeremy Johnson, Mayor

ATTEST:

_____
Tammy Nagel, City Clerk

City of Pittsburg Southeast Kansas

PARKS AND RECREATION
710 West 9th Street · Pittsburg KS 66762
(620) 231-8310
www.pittks.org

INTEROFFICE MEMORANDUM

To: Daron Hall, City Manager

From: Kim Vogel, Director of Parks and Recreation

CC: Tammy Nagel

Date: May 15, 2018

Subject: Agenda Item – May 22, 2018
Four Oaks Golf Cart Lease

With the current golf cart lease expiring, bids have been received to replace the existing carts. Bids were received from: Clear Creek Vehicles, Springfield, Missouri, Kansas Turf and Golf, Wichita, Kansas, and Masek Golf Car Co., Gering, Nebraska.

After reviewing the bids, staff is recommending the option of a 5-year lease on 30 (thirty) gas carts to Masek Golf Car Co., who is our current leasing agent, for the annual amount of $17,100 (seventeen thousand and one hundred dollars) per year. Our existing lease was for $16,950 (sixteen thousand nine hundred and fifty dollars) annually, making our budgeted increase $150.00 (one hundred and fifty dollars) per year. Our 2017 golf cart revenues were approximately $57,000 (fifty-seven thousand dollars).

In this regard would you please place an item on the agenda for the May 22, 2018 City Commission Meeting. Action requested is the approval of a 5-year lease of gas golf carts to Masek Golf Car. Co of Gering, Nebraska, low bidder of this option, and if approved, authorize the Mayor to sign the necessary papers.

If you have any questions, please don't hesitate to contact me.

BID TABULATION
Golf Cars – Four Oaks Golf Course
Tuesday, May 15, 2018 at 2:00 p.m.

Bidder	Lease Amount	Addendum
Clear Creek Vhicles 44 North Belcrest Ave. Springfield, MO 65802	$18,203.40 Annually $91,017.40 Total	N/A
Kansas Turf and Golf 5701 N. Chuzy Drive Wichita, Ks 67219	$19,794.00 Annually $98,970.00 Total	N/A
Masic Golf Company 425 M Street Gerling, NE 69341	$17,100 Annually $85,500 Total	N/A

City of Pittsburg
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DEPARTMENT OF PUBLIC UTILITIES
1506 N. Walnut · Pittsburg KS 66762

(620) 240-5126
www.pittks.org

Interoffice Memorandum

TO: DARON HALL
City Manager

FROM: MATT BACON
Director of Public Utilities

DATE: May 14, 2018

SUBJECT: Agenda Item – May 22, 2018
Disposition of Bids
2018 Street Improvements Project
Milling / Resurfacing of West Quincy and Countryside Addition

Bids were received on Tuesday, May 1st, 2018 for the 2018 Street Improvements Project to be funded with street sales tax funds (see attached bid tabulation). This work includes the milling, resurfacing and pavement marking of West Quincy, Canterbury Road, Village Drive, Heritage Lane, Windsor Circle, Windsor Court, Villa Drive, Victorian Drive, Heritage Road, Countryside Drive, Cambridge Lane, Colonial Drive and Windsor Drive. After reviewing the bids received, staff is recommending that the bid be awarded to the low bidder, Blevins Asphalt, of Mt. Vernon, Missouri, with a bid of $517,337.18.

Would you please place this item on the agenda for the City Commission meeting scheduled for Tuesday, May 22nd, 2018. Action being requested is to approve or disapprove staff's recommendation and, if approved, authorize the Mayor and City Clerk to execute the contract documents when prepared.

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachment: Bid Tabulation

BID TABULATION

2018 STREET IMPROVEMENTS

MILLING AND RESURFACING OF WEST QUINCY AND COUNTRYSIDE ADDITION

Bid Opening: May 1st, 2018- 2:00 PM

				Engineer's Estimate		Blevins Asphalt11837 Lawrence P.O. Box 230 Mt. Vernon, Missouri 64712		APAC-Central, Inc. P.O. Box 1187 Springfield, Missouri 65801		Emery Sapp & Sons, Inc. 5350 E State Hwy AA Springfield, Missouri 65803		Heckert Construction Co., Inc. 746 East 520th Avenue Pittsburg, Kansas 66762	
ITEM NO.	**DESCRIPTION**	**UNIT**	**NO. OF UNITS**	**UNIT COST**	**EXTENSION**	**UNIT COST**	**EXTENSION**	**UNIT COST**	**EXTENSION**	**UNIT COST**	**EXTENSION**	**UNIT COST**	**EXTENSION**
1	Mobilization	L.S.	1	$10,000.00	$ 10,000.00	$ 6,165.00	$ 6,165.00	$ 4,185.00	$ 4,185.00	$20,150.00	$ 20,150.00	$14,595.00	$ 14,595.00
2	Traffic Control	L.S.	1	$10,000.00	$ 10,000.00	$11,500.00	$ 11,500.00	$10,425.00	$ 10,425.00	$ 6,625.00	$ 6,625.00	$10,650.00	$ 10,650.00
3	Site Restoration	L.S.	1	$10,000.00	$ 10,000.00	$ 4,325.00	$ 4,325.00	$ 2,935.00	$ 2,935.00	$ 2,150.00	$ 2,150.00	$ 1,500.00	$ 1,500.00
4	Pavement Removal	S.Y.	270	$ 30.00	$ 8,100.00	$ 30.82	$ 8,321.40	$ 19.55	$ 5,278.50	$ 36.00	$ 9,720.00	$ 40.00	$ 10,800.00
5	8" Concrete Valley Gutter	S.Y.	270	$ 100.00	$ 27,000.00	$ 79.82	$ 21,551.40	$ 50.65	$ 13,675.50	$ 100.00	$ 27,000.00	$ 98.00	$ 26,460.00
6	8" Concrete Pavement	S.Y.	28	$ 125.00	$ 3,500.00	$ 127.50	$ 3,570.00	$ 90.90	$ 2,545.20	$ 90.00	$ 2,520.00	$ 80.00	$ 2,240.00
7	6" Aggregate Base	S.Y.	221	$ 15.00	$ 3,315.00	$ 11.10	$ 2,453.10	$ 17.30	$ 3,823.30	$ 15.00	$ 3,315.00	$ 15.00	$ 3,315.00
8	Milling	S.Y.	51,053	$ 2.50	$ 127,632.50	$ 2.11	$ 107,721.83	$ 1.25	$ 63,816.25	$ 1.35	$ 68,921.55	$ 2.07	$ 105,679.71
9	HMA Commercial Grade (Class A)	Tons	6,119	$ 75.00	$ 458,925.00	$ 56.55	$ 346,029.45	$ 66.75	$ 408,443.25	$ 62.00	$ 379,378.00	$ 62.20	$ 380,601.80
10	Water Valve Concrete Pads	Each	10	$ 800.00	$ 8,000.00	$ 470.00	$ 4,700.00	$ 297.00	$ 2,970.00	$ 500.00	$ 5,000.00	$ 300.00	$ 3,000.00
11	Transporting Salvageable Material	L.S.	1	$10,000.00	$ 10,000.00	$ 1,000.00	$ 1,000.00	$42,330.00	$ 42,330.00	$22,715.00	$ 22,715.00	$ 1.00	$ 1.00
				Total	$ 676,472.50	**Total**	**$ 517,337.18**	**Total**	**$ 560,427.00**	**Total**	**$ 547,494.55**	**Total**	$ 558,842.51

City of Pittsburg
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DEPARTMENT OF PUBLIC UTILITIES
201 West 4th Street · Pittsburg KS 66762
(620) 231-4170
www.pittks.org

Interoffice Memorandum

TO: DARON HALL
City Manager

FROM: MATT BACON
Director of Public Utilities

DATE: May 14, 2018

SUBJECT: Agenda Item – May 22, 2018
Disposition of Bids
Concrete Repair 2018 Project
East 4th Street (Broadway to Grand)
Rouse Street (Quincy to 4th Street)
Rouse Street (4th Street to Atkinson Road)

Bids were received on Tuesday, May 1st, 2018, for a Concrete Repair 2018 Project to be funded with street sales tax funds (see attached bid tabulation). This project consists of the repair of existing streets (East 4th Street-Broadway to Grand; Rouse Street-Quincy to 4th Street; Rouse Street-4th Street to Atkinson Road) by cutting out bad joints, potholes and failing concrete pavement and replacement with new concrete pavement. The bid prices also include all necessary traffic control for the project. After reviewing all the bids received, staff is recommending that the bid be awarded to the low bidder, J Graham Construction of Coffeyville, Kansas with a bid of $153,619.00.

Would you please place this item on the agenda for the City Commission meeting scheduled for Tuesday, May 22nd, 2018. Action being requested is to approve or disapprove staff's recommendation and, if approved, authorize the Mayor and City Clerk to execute the contract documents when prepared.

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachment: Bid Tabulation

BID TABULATION

CONCRETE REPAIR 2018

EAST 4TH STREET (BROADWAY TO GRAND); ROUSE STREET (QUINCY TO 4TH STREET); ROUSE STREET (4TH STREET TO ATKINSON ROAD)

Bid Opening: May 1st, 2018 - 2:00 PM

				Engineer's Estimate		Amino Brothers		B&B Bridge		Dalton-Killinger		J Graham Construction	
ITEM NO.	**DESCRIPTION**	**UNIT**	**NO. OF UNITS**	**UNIT COST**	**EXTENSION**	**UNIT COST**	**EXTENSION**	**UNIT COST**	**EXTENSION**	**UNIT COST**	**EXTENSION**	**UNIT COST**	**EXTENSION**
1	Mobilization	L.S.	1	$10,000.00	$ 10,000.00	$28,480.00	$ 28,480.00	$35,000.00	$ 35,000.00	$43,000.00	$ 43,000.00	$12,000.00	$ 12,000.00
2	Traffic Control	L.S.	1	$30,000.00	$ 30,000.00	$37,785.00	$ 37,785.00	$25,000.00	$ 25,000.00	$27,000.00	$ 27,000.00	$20,215.00	$ 20,215.00
3	Concrete Repair (Full Depth)	S.Y.	906	$ 150.00	$ 135,900.00	$ 422.50	$382,785.00	$ 341.81	$ 309,679.86	$ 388.00	$351,528.00	$ 134.00	$121,404.00
				.	$ 175,900.00	**Total**	**$449,050.00**	**Total**	**$ 369,679.86**	**Total**	**$421,528.00**	**Total**	**$153,619.00**

				Misson Construction		RFB Construction		Sprouls Construction		Treiber Finishing	
ITEM NO.	**DESCRIPTION**	**UNIT**	**NO. OF**	**UNIT COST**	**EXTENSION**	**UNIT COST**	**EXTENSION**	**UNIT COST**	**EXTENSION**	**UNIT COST**	**EXTENSION**
1	Mobilization	L.S.	1	$15,000.00	$ 15,000.00	$ 2,500.00	$ 2,500.00	$12,000.00	$ 12,000.00	$ 6,500.00	$ 6,500.00
2	Traffic Control	L.S.	1	$ 7,500.00	$ 7,500.00	$11,500.00	$ 11,500.00	$10,000.00	$ 10,000.00	$ 1,500.00	$ 1,500.00
3	Concrete Repair (Full Depth)	S.Y.	906	$ 190.00	$ 172,140.00	$ 124.50	$112,797.00	$ 150.00	$ 135,900.00	$ 210.00	$190,260.00
				Total	**$ 194,640.00**	**Total**	**$126,797.00**	**Total**	**$ 157,900.00**	**Total**	**$198,260.00**

City of Pittsburg
Forward Together.

DEPARTMENT OF PUBLIC WORKS
201 West 4th Street · Pittsburg KS 66762
(620) 231-4100
www.pittks.org

Interoffice Memorandum

TO: DARON HALL
City Manager

FROM: CAMERON ALDEN
Director of Public Works

DATE: May 16, 2018

SUBJECT: Agenda Item – May 22, 2018
Easement for Westar

As part of the renovations for Block 22 downtown, Westar needs to upgrade the service to the Block 22 buildings. A number of alternatives were discussed and the result would be installing transformers in the southeast corner of the City Parking lot immediately North of the Besse Hotel. Westar requests a 40 foot by 20 foot easement as shown in the attachment. Westar would pay the City $500.00 for the easement. Staff has reviewed the request and recommends its approval.

In this regard, would you please place this item on the agenda for the City Commission meeting scheduled for Tuesday, May 22, 2018. Action being requested is the approval or disapproval of granting the requested easement to Westar and to authorize the Mayor to sign any and all documents to execute the easement on behalf of the City.

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachment: Grant of Right of Way

Lots 195-196, Blk 22
Pittsburg Original Town

GRANT OF RIGHT OF WAY

For and in consideration of the mutual covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, **The City of Pittsburg, Kansas, a municipal corporation,** ("Grantor") do hereby grant, convey and warrant unto **KANSAS GAS AND ELECTRIC COMPANY, a Kansas corporation, a wholly owned subsidiary of Westar Energy, Inc.**, its successors, assigns and lessees, ("Grantee") the right and easement to alter, conduct surveys, construct, erect, inspect, install, maintain, operate, rebuild, reconstruct, relocate, remove, renew, repair and replace electric and communication transmission and distribution lines and their appurtenances under varying conditions of operation, including the poles, towers, anchors, guys, crossarms, insulators, conductors, conduit, ducts, cables, and other fixtures and equipment appurtenant thereto for the transmission and/or distribution of electric energy and communications in, along, under, across, and over the Grantor Real Property on a strip of land particularly described in Exhibit "A" attached hereto and made part of this instrument by reference ("Right of Way") (individually and in any combination referred to as the "Rights"), together with the right of ingress to and egress from the Right of Way on the Grantor Real Property and contiguous land owned by Grantor for the purpose of Grantee exercising the Rights ("Access Rights"). Grantee shall exercise the Rights and Access Rights in a reasonable and appropriate manner as determined in its good faith and when practicable, use existing roads and lanes. The "Grantor Real Property" is that certain real property owned by Grantor and described as:

> Lots One Hundred Ninety-Five (195) and One Hundred Ninety-Six (196) in Block Twenty-Two (22) in the Town, now the City, of Pittsburg, Kansas
> AND
> The North Two (2) feet of vacated alley adjacent to said lots.

In the exercise of the Rights and Access Rights, Grantee shall have the further right to erect and use gates in all fences that cross or obstruct the Access Rights or that shall hereafter cross or obstruct the Access Rights on the Grantor Real Property or contiguous land owned by Grantor, and also have the right to trim, remove, eradicate, cut and clear away any trees, limbs, brush and vines ("Woody Vegetation") on or adjoining the Right of Way or on routes exercised as Access

Rights now or at any future time whenever in its judgment such Woody Vegetation will interfere with or endanger the exercise of the Rights or the Access Rights. All such Woody Vegetation shall be burned or removed by the Grantee unless otherwise agreed to by Grantor.

The Grantor, its heirs, successors, assigns and lessees, may cultivate, use and enjoy the Right of Way, provided such use shall not, in the reasonable judgment of Grantee, interfere with or endanger the Rights, and provided further that no improvements, buildings or structures shall be located, constructed or otherwise placed on the Right of Way without the prior written consent of the Grantee, which consent shall not be unreasonably withheld.

In the event Grantee causes damage to Grantor or the Grantor Real Property from the exercise of the Rights or Access Rights, Grantee shall either cause the physical, material damage to be repaired or pay Grantor the reasonable cost of such work; said damages, if not mutually agreed upon, shall be appraised, ascertained and otherwise valued by three disinterested persons, one of whom shall be selected by each, Grantor and Grantee, their heirs or successors, assigns or lessees, and the third by the two so selected. The damages determined by such persons, or a majority of them, shall be conclusive. This shall be Grantee's only liability for damage.

This grant shall be binding upon the heirs, successors and assigns of the Grantor and shall otherwise run with the land.

This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same agreement.

WITNESS the hand of the Grantor this _____day of _____, 2018.

The City of Pittsburg, Kansas, a municipal corporation

By:_____ By:_____

Name: _____ Name: _____
Print Name Here Print Name Here

Title:_____ Title:_____

STATE OF_____)
) SS: **ACKNOWLEDGMENT**
COUNTY OF _____)

On this _____day of_____, 2018, before me, _____, a Notary Public in and for said County and State aforesaid, personally appeared _____ and _____

of The City of Pittsburg, Kansas, a municipal corporation

and did say that said instrument was signed and delivered in the name and on behalf of said entity acknowledge said instrument to be the free and voluntary act and deed of said entity.

WITNESS my hand and seal the day and year last above written.

_____

Notary Public

_____

Print Name Here

My appointment expires:

_____

EXHIBIT A
SHEET 1 OF 2

KANSAS GAS AND ELECTRIC COMPANY

EASEMENT DESCRIPTION

A portion of Lot Number 196, in Block Number 22, in the Town of Pittsburg, now the City of Pittsburg, Crawford County, Kansas, and a portion of the vacated alley lying south of and adjacent to Lot 196, described as follows:

Beginning at the Southwest corner of said Lot 196; Thence N02°32'23"W (Bearings Based on the Kansas Coordinate System 1983 South Zone) along the west line of said Lot 196 a distance of 18.00 feet; Thence N87°30'12"E parallel with the south line of said Lot 196 a distance of 40.00 feet; Thence S02°32'23"E parallel with said west line a distance of 20.00 feet to the south line of the North 2 feet of the adjacent vacated alley; Thence S87°30'12"W parallel with said south line a distance of 40.00 feet to the Southerly extension of said west line of Lot 196; Thence N02°32'23"W along said Southerly extension of west line a distance of 2.00 feet to the Point of Beginning.

Encompassing 800 Sq. Ft. or 0.02 Acres.

Prepared by: Gregory E. McDowell PS #1393
PEC Project No. 180030-022

PEC
PROFESSIONAL ENGINEERING CONSULTANTS, P.A.
104 SOUTH PINE PITTSBURG, KS 66762
620-235-0195 www.pec1.com

PITT04-014 PITTSBURG PARKING LOT PERMANENT EASEMENT			Westar Energy
COUNTY	OWNER	TRACT NO.	PROJ. NO. 18-030
CRAWFORD	CITY OF PITTSBURG	PITT04-14-CRD01	DATE: Mar. 30, 2018

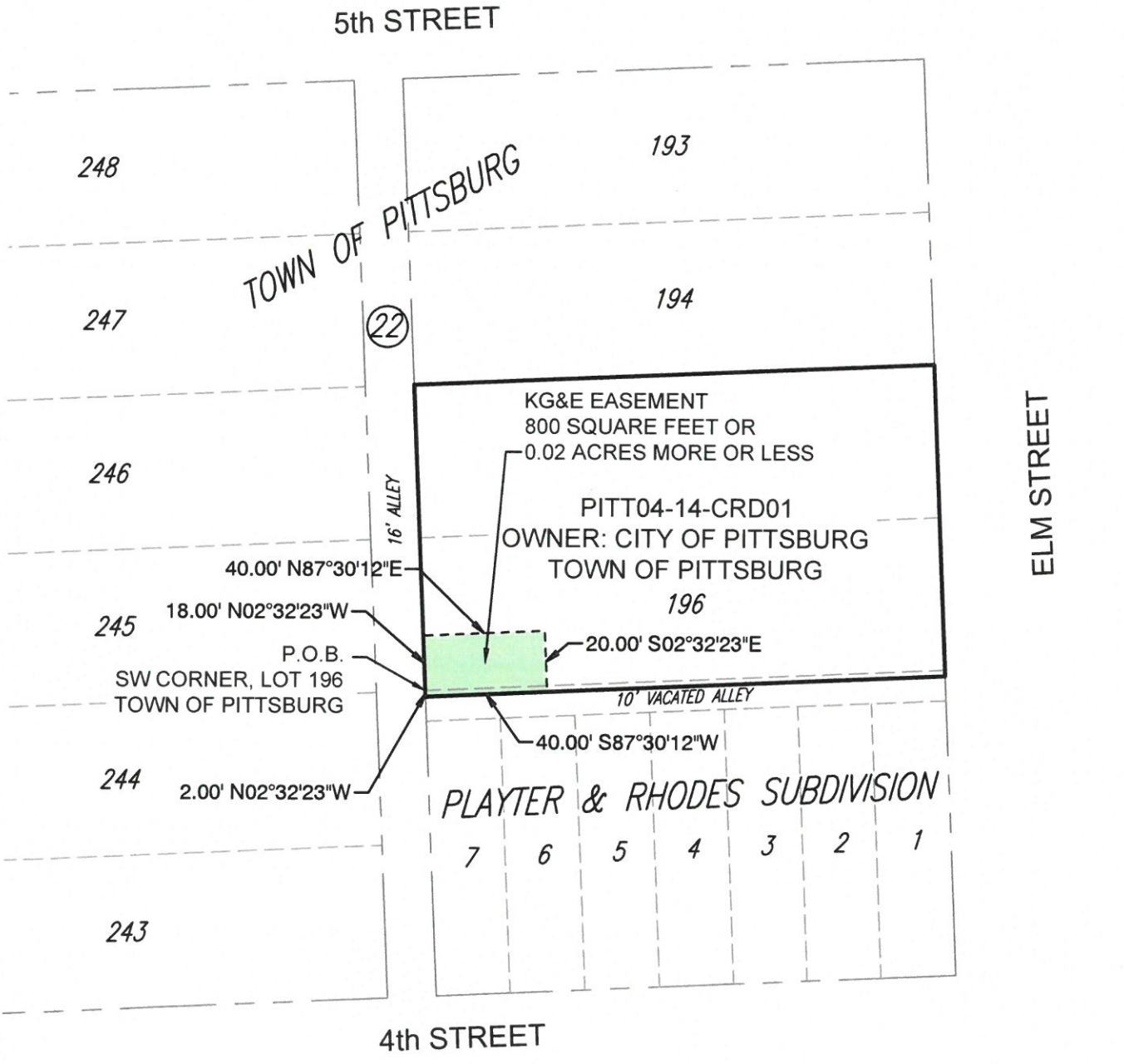
EXHIBIT A

SHEET 2 OF 2

This Sketch has been prepared for Easement Exhibit purposes only, and does not constitute a Boundary Survey. Distances and Bearings are based on Kansas Coordinate System NAD 83(2011) South Zone.

LEGEND

- SECTION LINE
- PROPERTY LINE
- ROAD R/W LINE
- EASEMENT LINE
- SECTION CORNER
- EASEMENT AREA



PEC
PROFESSIONAL ENGINEERING CONSULTANTS, P.A.
104 SOUTH PINE PITTSBURG, KS 66762
620-235-0195 www.pec1.com

PITT04-014 PITTSBURG PARKING LOT
PERMANENT EASEMENT

Westar Energy

COUNTY	OWNER	TRACT NO.	PROJ. NO. 18-030
CRAWFORD	CITY OF PITTSBURG	PITT04-14-CRD01	DATE: Mar. 30, 2018

LEGEND

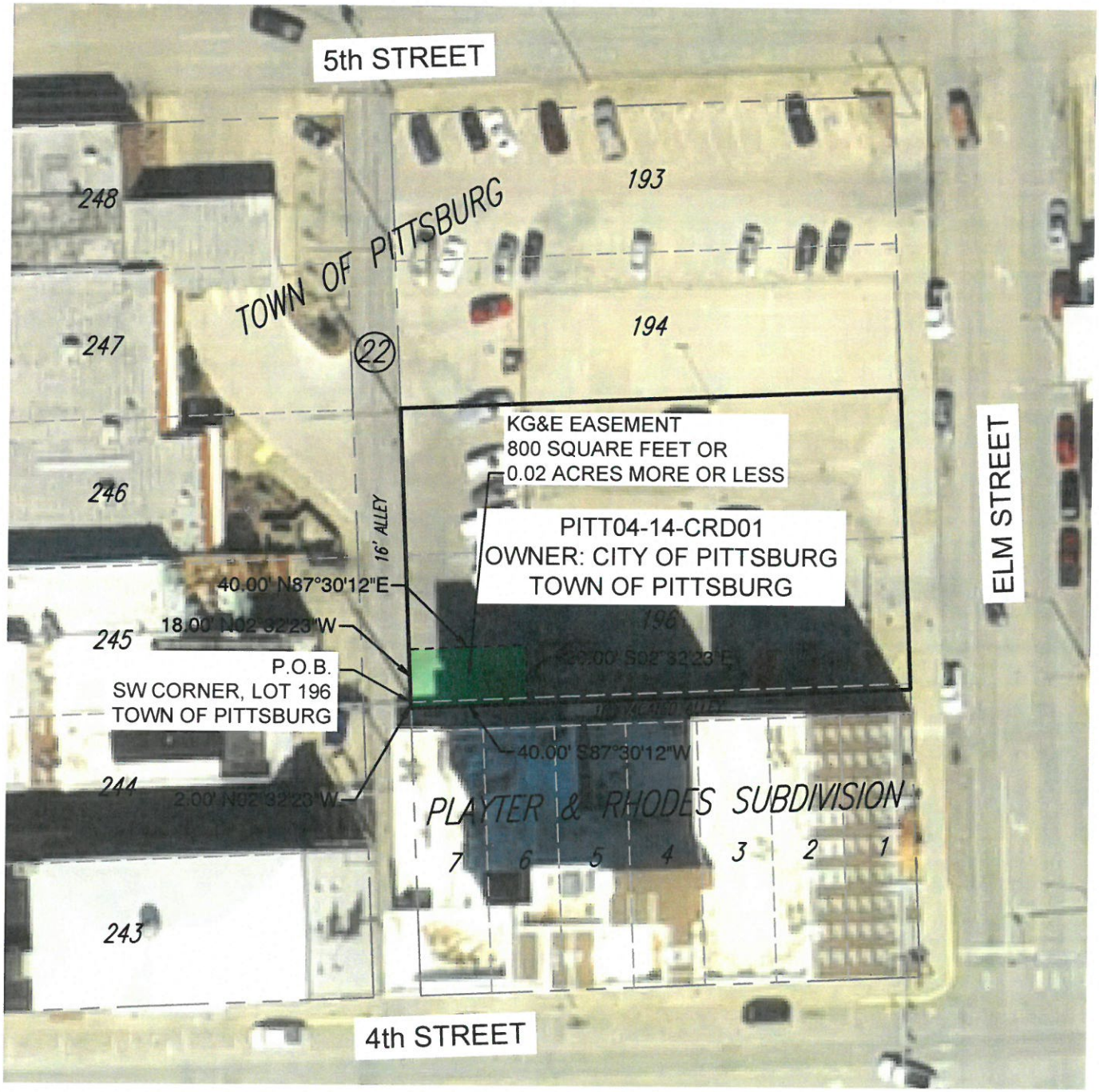
SECTION LINE
PROPERTY LINE
ROAD R/W LINE
EASEMENT LINE
SECTION CORNER
EASEMENT AREA

EXHIBIT A

SHEET 2 OF 2

This Sketch has been prepared for Easement Exhibit purposes only, and does not constitute a Boundary Survey. Distances and Bearings are based on Kansas Coordinate System NAD 83(2011) South Zone.

0 50



PEC PROFESSIONAL ENGINEERING CONSULTANTS, P.A. 104 SOUTH PINE PITTSBURG, KS 66762 620-235-0195 www.pec1.com	PITT04-014 PITTSBURG PARKING LOT PERMANENT EASEMENT		Westar Energy
COUNTY	OWNER	TRACT NO.	PROJ. NO. 18-030
CRAWFORD	CITY OF PITTSBURG	PITT04-14-CRD01	DATE: Mar. 30, 2018

City of Pittsburg Southeast Kansas

COMMUNITY DEVELOPMENT
PITTSBURG PUBLIC HOUSING
603 N. PINE · Pittsburg KS 66762

(620) 232-1210
www.pittks.org
FAX: (620) 232-1210

INTEROFFICE MEMORANDUM

To: Pittsburg City Commission

From: Becky Gray, Director of Community Development and Housing

CC: Daron Hall

Tammy Nagel

Date: May 16, 2018

Subject: Emergency Solutions Grant FFY 2018

Yearly, the City of Pittsburg submits an application to the Kansas Housing Resources Corporation for the Emergency Solutions Grant (ESG), funding which is dedicated to homeless services. Attached, you will find the FFY 2018 ESG application for the program year starting July 1, 2018 and ending June 30, 2019. We are applying for a total of $150,000 which will be used for Homeless Prevention, Rapid Rehousing, and Day Shelter. The Day shelter is through partnership with Wesley House, therefore they are listed as a sub-recipient in the application. The match for this grant is provided through the in-kind cost of City staff salaries, Wesley House and Crawford County Mental Health Center staff salaries, the cost of program rental space, meals, and volunteers at Wesley House.

The requested $162,300 will be used in the following manner:

Homeless Prevention: $20,000

- Up to three months of rental subsidy
- Up to 2 months of rental arrears, plus fees
- Up to two months of current utilities

Rapid Re-Housing: $30,000

- Rental deposit
- Utility deposit
- 3 months of rent
- Utility assistance

Day Shelter: $60,000

- Intensive Case Management
- Access to shelter facilities
- Assistance eliminating barriers

It is my recommendation that the City Commission approve the application and authorize staff to submit it to the Kansas Housing Resources Corporation.

KANSAS HOUSING
RESOURCES CORPORATION

April 6, 2018

Dear Emergency Solutions Grant (ESG) Applicant,

Attached you will find the ESG Application for Program year 2018.

The amount of funding for the 2018 ESG is unknown. The expected amount is for the 2018 ESG is funding at 2017 levels of $1.5 million.
Announcements of ESG awards will not be made until 2018 ESG funding is made available to KHRC.

This application requires that you certify that if awarded a 2018 ESG grant, your agency and your sub recipient agencies are in compliance with the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards at 2 CFR part 200.

All agencies must be using a Homeless Management Information System (HMIS) or HUD compliant, comparable database and able to meet all ESG and Continuum of Care reporting requirements.

One (1) original and three (3) copies of the application must be postmarked by; May 23, 2018. Applications submitted via mail or other delivery system should be sent using that company's return receipt process, as this will be your notice that the application has been received.

For 2018, The ESG grant period will be for twelve (12) months, July 01, 2018 through June 30, 2019. HMIS funds will be capped at 1.5% of the total amount of ESG funds awarded. All shelters must complete the ESG Shelter Habitability Checklist (att. 14).

Submit the application package to:

James Chiselom
Kansas Housing Resources Corporation
611 S. Kansas Avenue, Suite 300
Topeka, Kansas 66603-3803

If you have questions or need additional information, please feel free to contact me at (785) 217-2046.

Sincerely,

James Chiselom
Program Manager - ESG

Enclosure

Attachment Checklist

These items must be tabbed as attachments and submitted with application in the following order.

Applications submitted without tabbing and not in order will not be reviewed.

1. **Program Partnerships**
2. **501 (c) (3) Status (must be IRS Letter)**
3. **Certificate of Good Standing (must be current certificate from Kansas Secretary of State)**
4. **Certification of Local Unit of Government Approval Statement and Signature Form**
5. **Match Certification form**
6. **Documentation of membership to organizations**
7. **List of Board Members for Sub recipient**
8. **Organization Chart of Sub recipient**
9. **Most recent audit for Sub recipient**
10. **W-9 Form for Sub recipient**
11. **Copy of program rules and policies**
12. **Copy of program termination policy and procedures**
13. **Written Standards certification**
14. **Performance Outcomes certification**
15. **ESG Shelter Habitability Checklist (shelters only)**

2018
KANSAS EMERGENCY SOLUTIONS GRANT APPLICATION

SECTION I: SUB RECIPIENT APPLICANT INFORMATION (*City, County)*
***Sub Recipient** is responsible for the administration of the ESG and coordination of the ESG programs in the geographical jurisdiction.*

A. APPLICANT INFORMATION

Sub Recipient: City of Pittsburg, Kansas

Authorized Representative: Jeremy Johnson Title: Mayor, City of Pittsburg

Address: PO Box 688 City: Pittsburg

State: KS Zip: 66762 Federal I.D. Number: 48-6041003

Contact to whom questions about this application should be directed: Megan Keener

Telephone: 620-232-1210 Fax: 620-232-3453

E-mail Address: megan.keener@pittks.org

B. TOTAL ESG REQUEST (all applying agencies)

ESG Agency	Street Outreach	Shelter	Homeless Prevention	Rapid Re-Housing	HMIS	Totals
City Of Pittsburg	$ 0.00	$ 0.00	$ 20,000.00	$ 30,000.00	$ 0.00	$ 50,000.00
						$ 0.00
Welsey House	$ 0.00	$ 60,000.00	$ 10,000.00	$ 40,000.00	$ 0.00	$ 110,000.00
						$ 0.00
						$ 0.00
						$ 0.00
Sub Totals	$ 0.00	$ 60,000.00	$ 30,000.00	$ 70,000.00	$ 0.00	$ 160,000.00

C. COUNTIES OF ESG SERVICES:

1. Crawford 4.
2. Surrounding Counties 5.
3. 6.

D. PERFORMANCE OUTCOME MEASURES

The U. S. Department of Housing and Urban Development (HUD) is instituting performance measures to gather information to determine the effectiveness of programs funded with CDBG, ESG, HOME and HOPWA. Information obtained on the local level will be reported to HUD which will enable HUD to describe performance results at the National Level. HUD's outcome performance measurement system has three objectives and three outcomes which are listed below.

1. Select one of the following that best fits your project objective:

- [x] Suitable living environment
- [x] Decent affordable housing
- [ ] Creating economic opportunity

2. Select at least one of the following that describes the outcome your project will achieve:

(NOTE: Outcomes show how programs benefit a community or people served.)

- [x] Availability/Accessibility (Applies to activities that make services, infrastructure, housing, shelter, or employment opportunities available or accessible to low income persons by improving or providing new services, etc.)
- [x] Affordability (This applies to making an activity more affordable for low income persons.)
- [ ] Sustainability (Using ESG resources in a targeted area to help make that area more viable or livable.)

3. Please describe the process to establish and select the above objectives and outcomes. (Must be included)

Certification: To the best of my knowledge and belief, the data in this application are true and correct. This document has been duly authorized by the governing body of the applicant. The applicant will ensure compliance with the ESG regulations of 24 CFR Part 576, the Uniform Administrative Requirements Cost Principles and Audit Requirements for Federal Awards at 2 CFR part 200, the ESG grant agreement and federal and state regulations if assistance is approved.

	May 22, 2018
Signature of Authorized Official of Governing Body	Date
Mayor of Pittsburg, Kansas	
Title	

SECTION II: ESG PROGRAM DESCRIPTION

EMERGENCY SOLUTIONS GRANTS (ESG)
CFDA Number: 14.231
Agency: Department of Housing and Urban Development
Office: Office of Community Planning and Development
(24 CFR Part 576 – Emergency Solutions Grants Program)

Objectives:
The Emergency Solutions Grants Program (ESG) program provides funding to: (1) engage homeless individuals and families living on the street; (2) improve the number and quality of emergency shelters for homeless individuals and families; (3) help operate these shelters; (4) provide essential services to shelter residents, (5) rapidly re-house homeless individuals and families, and (6) prevent families and individuals from becoming homeless.

Eligibility Requirements:

Applicant Eligibility:
Kansas Housing Resources Corporation (KHRC) as a State Recipient must sub grant all of their ESG funds (except for funds for administrative costs and, under certain conditions, HMIS costs) to units of general purpose local government and/or private nonprofit organizations. KHRC as recipient must consult with the Continuum(s) of Care operating within the jurisdiction in determining how to allocate ESG funds.

Beneficiary Eligibility:
The minimum eligibility criteria for ESG beneficiaries are as follows: For essential services related to street outreach, beneficiaries must meet the criteria under paragraph (1)(i) of the "homeless" definition under § 576.2. For emergency shelter, beneficiaries must meet the "homeless" definition in 24 CFR 576.2. For essential services related to emergency shelter, beneficiaries must be "homeless" and staying in an emergency shelter (which could include a day shelter). For homelessness prevention assistance, beneficiaries must meet the requirements described in 24 CFR 576.103. For rapid re-housing assistance, beneficiaries must meet requirements described in 24 CFR 576.104. Further eligibility criteria may be established at the local level in accordance with 24 CFR 576.400(e).

Credentials/Documentation:
Recipients must certify they will meet program requirements and applicable federal requirements. Government recipients and sub recipients must comply with Uniform Administrative Requirements Cost Principles and Audit Requirements for Federal Awards at 2 CFR part 200.

Regulations, Guidelines, and Literature:
The program regulations can be found at 24 CFR Part 576. Guidance on the program can be found at www.hudexchange.info/esg.

SECTION III: ESG PROGRAM COMPONENTS AND ELIGIBLE ACTIVITIES

Emergency Solution Grant Funding can be used for five program activities: street outreach, emergency shelter, homelessness prevention, rapid re-housing assistance, and HMIS; as well as administrative activities.

A) **Street Outreach** – Funds may be used for costs of providing essential services necessary to reach out to unsheltered homeless people; connect them with emergency shelter, housing, or critical services; and provide urgent non-facility-based care to unsheltered homeless people who are unwilling or unable to access emergency shelter, housing or an appropriate health facility.

B) **Emergency Shelter** – Funds may be used for costs of providing essential services to families and individuals in emergency shelters, renovating buildings to be used as emergency shelter for homeless families and individuals, and operating emergency shelters.

Eligible Activities:

C) **Homeless Prevention** – Funds may be used to provide housing relocation and stabilization services and short- or medium-term rental assistance necessary to prevent an individual or family from moving into an emergency shelter and prevent incidences of homelessness.

D) **Rapid Re-Housing** – ESG funds may be used to provide housing relocation and stabilization services and short- or medium-term rental assistance necessary to help a homeless individual or family move as quickly as possible into permanent housing and achieve stability in that housing.

E) **HMIS** – ESG funds may be used to pay the costs of contributing to the HMIS designated by the Continuum of Care for the area including the costs of purchasing hardware, software licenses or equipment, obtaining technical support, completing data entry and analysis, monitoring and reviewing data quality, training, reporting, and coordinating and integrating the system. The HMIS funds will be limited to 1.5% of the total funds awarded.

Assistance to Eligible Persons/Households funded through the Emergency Solutions Grant cannot exceed 24 months of rental assistance, 24 months of utility payment assistance or 6 months of arrears (utility/rent) during any three-year period. Evaluation and documentation of client eligibility for financial assistance shall be reassessed at least every three months for program participants receiving homelessness prevention assistance and not less than once annually for program participants receiving rapid re-housing assistance (576.401 (b)) to ensure they meet the eligibility criteria, review program and appropriateness standards and to re-evaluate the continuation of services.

F) **ADMINISTRATION** - KHRC as the recipient may use up to 7.5 percent of its ESG grant for the payment of administrative costs related to the planning and execution of ESG activities. This does not include staff and overhead costs directly related to carrying out activities eligible under ESG, because those costs are eligible as part of those activities. As such KHRC will provide 2.5% of ESG awarded funds as administrative costs to all ESG Sub recipients. (576.108. (4) (B))

SECTION IV: ESG APPLICATION (completed by each agency providing ESG services)

A) SUB RECIPIENT AGENCY

Sub recipient agency is required to be an existing Emergency Shelter, Homeless Services Provider or Other Program that provides services to homeless clients. It is also required to be a Local Government or nonprofit 501 (c) (3).

Agency's Legal Name: City of Pittsburg, Kansas Federal ID#: 48-6041003

Street/P.O. Box: PO Box 688/ 603 North Pine Phone # 620-232-1210

City: Pittsburg State: KS Zip: 66762 County: Crawford

Chief Executive Officer: City Manager = Daron Hall CEO Email: daron.hall@pittks.org

Chief Financial Officer: Dir. of Finance= Jamie Clarkson CFO Email: jamie.clarkson@pittks.org

ESG Contact Person: (name and title): Megan Keener, Housing Specialist II

Email of ESG Contact Person: megan.keener@pittks.org Phone # 620-232-1210

Alt. ESG Contact Person (required): (Name and Title): Doe Susnik, Housing Manager

Email of Alt. ESG Contact Person (required): doe.susnik@pittks.o Phone # 620-232-1210

B. AGENCY TYPE:

- ☐ Day Shelter
- ☐ Emergency Shelter – 90 days or less
- ☑ Homeless Services Provider (Homeless Prevention or Rapid Re Housing)
- ☐ Street Outreach
- ☑ Other (Provide Description) HUD Section 8 Housing Choice Voucher

Please identify the **primary at risk** homeless category the program will serve. Please check the appropriate categories below:

- ☑ Chronically homeless Persons or families
- ☑ HIV/AIDS
- ☑ Elderly
- ☑ Veterans
- ☑ Mental Health
- ☑ Youth
- ☑ Domestic Violence Victims
- ☑ Substance abuse
- ☐ Other _____

C. PROGRAM PARTNERSHIPS

Please ***identify and describe*** all partnerships with other agencies related to service delivery to your identified program beneficiaries needs. Agency contact (name of person, email and phone) information *must* be included. **(att. 1)**

D. PROPOSED PROJECT ACCOMPLISHMENTS

Please list expected program accomplishment(s) if funding is awarded:
(Accomplishments must be described in terms of households served, people served, etc.)

PROPOSED ACCOMPLISHMENTS:
Total number of households to be served: 65
Total unduplicated individuals to be served: 130
Indicate the number of unduplicated adults to be served: 90
Indicate the number of unduplicated children to be served: 45

Prior ESG (if previous grantee) accomplishments: YES ☑ **NO** ☐
Total number of households to be served: 64
Total unduplicated individuals to be served: 136
Indicate the number of unduplicated adults to be served: 90
Indicate the number of unduplicated children to be served: 46

E. Attach 501 (C) 3 status letter (must be IRS letter) (att. 2)

F. Attach Certificate of Good Standing (must be copy of *current certificate* from Kansas Secretary of State) (att. 3)

G. Attach Certification of Local Unit of Government Approval Statement and Signature Form. (att. 4)

Agency Certification: To the best of my knowledge and belief, the data in this agency's portion of this ESG application are true and correct.

Becky Gray
Signature

May 22, 2018
Date

Director of Housing and CD
Title

SECTION V: ESG ACTIVITY FUNDING
Please provide details on EACH activity your agency will provide if funded.
A. Street Outreach

Street Outreach	Amount Requested
Engagement Activities	$ 0.00
Case Management	$ 0.00
Emergency Health Services	$ 0.00
Emergency Mental Health Services	$ 0.00
Transportation	$ 0.00
TOTAL	$ 0.00

Street Outreach: Please provide a ***detailed description*** of your program and service delivery.
No Street outreach activities will be conducted by the City of Pittsburg.

B. Emergency Shelter

Emergency Shelter	Amount Requested
Essential Services	$ 0.00
Renovation Activities	$ 0.00
Shelter Operations	$ 0.00
Vouchers (Hotel or Motel where ES unavailable)	$ 0.00
TOTAL	$ 0.00

Emergency Shelter: Please provide a ***detailed description*** of your program and service delivery
No emergency shelter activities will be conducted by the City of Pittsburg.

C. Homeless Prevention

Homeless Prevention	Amount Requested
Rental Assistance (Short-Term / Medium-Term)	$ 10,000.00
Utility Assistance	$ 3,000.00
Rental Arrears (1-time payments of up to 6 months)	$ 3,000.00
Security Deposits (up to 2 months)	$ 3,000.00
Moving Costs	$ 1,000.00
Services Costs	$ 0.00
TOTAL	$ 20,000.00

Homeless Prevention: Please provide a ***detailed description*** of your program and service delivery

The City anticipates 10 households will have a request for Homeless Prevention services made through the "Homeless Services Case Manager," during the 12 month project period. All eligible households will meet the homeless definition for Homeless Prevention (Category 2, 3, & 4), have annual income at or below 30% of AMI, and additional eligibility criteria. Enrolled households will receive housing relocation and stabilization services through the "Homeless Services Case Manager" along with short-term rental assistance through the City. Estimated 50% of households will need financial assistance to pay at least one month of rent and utility arrears, plus current rent and utility expenses. As this funding will prevent households from becoming homeless and enabling them to remain in their current rental housing, only $1,000 is budgeted for moving costs.

See policies setting forth how eligible households will assist in prioritizing assistance, determining share of costs, length of rental assistance and type, amount and duration of housing stabilization of relocation services. Under Homeless Prevention, we will provide short-term rental assistance (up to 3 months), and payment of rental arrears (including late fees for up to 2 months). All households must have a legally binding written lease in order to receive assistance and the household cannot be receiving rental assistance from another public source for the same time period.

D. Rapid Re-Housing

Rapid Re-Housing	Amount Requested
Rental Assistance (Short-Term / Medium-Term)	$ 18,000.00
Utility Assistance	$ 8,000.00
Rental Arrears (1-time payments of up to 6 months)	$ 0.00
Security Deposits (up to 2 months)	$ 2,000.00
Moving Costs	$ 2,000.00
Services Costs	$ 0.00
TOTAL	$ 30,000.00

Rapid Re-Housing: Please provide a ***detailed description*** of your program and service delivery

Projection of 55 households will qualify for rapid re-housing Services due to meeting the eligibility of being literally homeless. These households will receive housing relocation and stabilization services along with short-term rental assistance. We estimate all households will need financial assistance with rental deposit, utility deposit, along with up to 3 months of rental assistance in order to achieve stabilization. Utility assistance will also be available. Because these households have been literally homeless, we project lesser need to provide rental arrear assistance compared to household qualifying for Homeless Prevention.

See policies setting forth how eligible households will assist in prioritizing assistance, determining share of costs, length of rental assistance and type, amount and duration of housing stabilization of relocation services. All households must have a legally binding written lease in order to receive assistance and the household cannot be receiving rental assistance from another public source for the same time period. Utility assistance will also be available for up to two months, based on average monthly use.

E. HMIS

HMIS – up to 1.5% of the total ESG funds requested	Amount Requested
Hardware / Software	
Equipment Costs	
Data Entry / Analysis	
Data Quality	
Training	
Reporting	
TOTAL	$ 0.00

HMIS: Please provide a ***detailed description*** of your program and service delivery
The City of Pittsburg will not conduct any HMIS data entry or reporting; the Homeless Services Case Manager, through Wesley House, will conduct HMIS.

F. MATCH REQUIRMENTS

ESG requires a 100% match. The sub recipient must make matching contributions to supplement the ESG program in an amount that equals the amount of ESG funds provided by KHRC. The sub recipient must identify the source of match at the time of applying for ESG.

Matching contributions may be obtained from any source, including any federal source other than the ESG program, as well as state, local, and private sources. However, the following requirements apply to matching contributions from a federal source of funds:

- The sub recipient must ensure the laws governing any funds to be used as matching contributions do not prohibit those funds from being used to match Emergency Solutions Grant (ESG) funds.
- If ESG funds are used to satisfy the matching requirements of another federal program, then funding from that program may not be used to satisfy the matching requirements under this section.

The sub recipient may count as match the value specified in 2 CFR 200.306(d) for any building the recipient or subrecipient donates for long-term use in the recipient's ESG program, provided that depreciation on the building is not counted as match or charged to any Federal award. If a third party donates a building to the recipient or subrecipient, the recipient may count as match either depreciation of the building and fair rental charges for the land for each year the building is used for the recipient's ESG program or, if the building is donated for long-term use in the recipient's ESG program, the fair market value of the capital assets, as specified in 2 CFR 200.306(h)(2), (i), and (j). To qualify as a donation for long-term use, the donation must be evidenced by a recorded deed or use restriction that is effective for at least 10 years after the donation date. If the donated building is renovated with ESG funds, the minimum period of use under §576.102(c) may increase the period for which the building must be used in the recipient's ESG program.

(d) *Eligible types of matching contributions.* The matching requirement may be met by one or both of the following:

(1) *Cash contributions.* Cash expended for allowable costs, as defined in OMB Circulars A-87 (2 CFR part 225) and A-122 (2 CFR part 230), of the recipient or subrecipient.

(2) *Noncash contributions.* The value of any real property, equipment, goods, or services contributed to the recipient's or subrecipient's ESG program, provided that if the recipient or subrecipient had to pay for them with grant funds, the costs would have been allowable. Noncash contributions may also include the purchase value of any donated building.

(e) *Calculating the amount of noncash contributions.* (1) To determine the value of any donated material or building, or of any lease, the recipient must use a method reasonably calculated to establish the fair market value.

(2) Services provided by individuals must be valued at rates consistent with those ordinarily paid for similar work in the recipient's or subrecipient's organization. If the recipient or subrecipient does not have employees performing similar work, the rates must be consistent with those ordinarily paid by other employers for similar work in the same labor market.

(3) Some noncash contributions are real property, equipment, goods, or services that, if the recipient or subrecipient had to pay for them with grant funds, the payments would have been indirect costs. Matching credit for these contributions must be given only if the recipient or subrecipient has established, along with its regular indirect cost rate, a special rate for allocating to individual projects or programs the value of those contributions.

(f) *Costs paid by program income.* Costs paid by program income shall count toward meeting the recipient's matching requirements, provided the costs are eligible ESG costs that supplement the recipient's ESG program.

Match Certification form (att. 5)

SECTION VI: AGENCY CAPACITY

A. How long has your organization served homeless populations?

- ☑ 10 or more years
- ☐ 5-9 years
- ☐ Less than 5 years

B. Is your organization an active member of any of the following? Please check those that apply.

- ☑ Balance of State Continuum of Care:
- ☑ Regional/Local Planning Meetings
- ☐ State/Local Consolidated Plan Process
- ☑ Regional/Local Homeless Committees

1. **Please provide documentation of membership to organizations (letter signed by organization chair). (att. 6)**

C. How does sub recipient agency staff participate in these meetings/groups? Please describe level of involvement.

The City of Pittsburg has representation at every BoS CoC SEK Regional Meeting. The City of Pittsburg plays an active role in the Point In Time count every year. The Housing and Community Development department works as a liaison between the codes enforcement and building officials of the City's Building Services Department and homeless services.

D. Briefly describe the organization's board of director's fiscal oversight committee. How many members does it have, how often does it meet, and what are its responsibilities? Are there policies and procedures? If so, what entity is responsible for oversight?

The City of Pittsburg is operated by a City Manager, who reports directly to a five member elected Commission, who meet the second and fourth Tuesday of each month. The finance department conducts an audit yearly, including an A133.

1. **Attach List of Board Members for sub recipient agency (att. 7)**
2. **Attach an Organization Chart of sub recipient agency (att. 8)**

E. What type of financial management system does the organization have? Describe the organization's system of checks and balances in its fiscal management. What is the division of responsibilities to ensure good fiscal oversight? Explain who maintains the organization's accounting records and if there is a software system utilized, please be specific as to the type and capabilities of the software or accounting system.

The Finance Director reports to the City Manager, who in turn reports to the Commission. Two signatures are required on all checks, purchasing policies and procedures are in place, and each manager or director within the city is responsible for approving expenditures prior to sending a request to finance. Records are maintained by the staff of the finance dept.

1. **Attach a copy of the agency's most recent audit. (att. 9)**
2. **Attach a completed W-9 Form for Sub recipient. (att. 10)**

F. Does your agency have pending civil or criminal proceedings filed or being processed currently or have been processed over the past three years? If the answer is "yes" an explanation must be provided with official documentation or court record that demonstrates the status of the issue:

Yes; Civil proceedings. Please see Item 16 in the Attachments for documentation.

G. Provide an address and physical description of the shelter and/or service delivery site. Domestic Violence providers provide only physical description:

RRH and HP financial are processed through the City of Pittsburg's Housing and Community Development office and the Finance Department, located at 603 N. Pine and 201 W. 4th Street, respectively, in Pittsburg, Kansas. The CD&H office is scheduled to relocate to 216 N. Broadway, in Pittsburg, Kansas, during the FFY2018 grant year.

H. Explain how agency will identify and document homeless status of a client. Per 576.500 Recordkeeping and reporting requirements (b) Homeless Status:

The City of Pittsburg staff will verify that the Homeless Services Case Manager has identified people who are experiencing homelessness by completing a Kansas Emergency Shelter Grant Program certification of Homelessness form. The homeless client will then do an intake through the MAAC Link as well as a VI-SPDATT.

I. Are there any current HUD findings against the agency? If yes, please explain:

No.

J. Attach a copy of all program rules and policies. **(att. 11)**

K. Attach agency termination / grievance policy and procedures - Per 576.402 Terminating assistance. **(att. 12)**

SECTION VII: PERFORMANCE OUTCOMES

A. Written Standards for Provision of ESG Assistance

1. Standard policies and procedures for evaluating individuals' and families' eligibility for assistance under Emergency Solutions Grant (ESG). The policies and procedures must be consistent with the recordkeeping requirements and definitions of "homeless" and "at-risk of homelessness" in the federal ESG regulations at: 24 CFR 576.2 and 24 CFR 576.500 (b-e).

2. Standards for targeting and providing essential services related to street outreach.

3. Policies and procedures for admission, diversion, referral, and discharge by emergency shelters assisted under ESG, including standards regarding length of stay, if any, and safeguards to meet the safety and shelter needs of special populations, (*e.g.,* victims of domestic violence, dating violence, sexual assault, and stalking; and individuals and families who have the highest barriers to housing and are likely to be homeless the longest).

4. Policies and procedures for assessing, prioritizing, and reassessing individuals' and families' needs for essential services related to emergency shelter.

5. Policies and procedures for coordination among emergency shelter providers, essential services providers, homelessness prevention, and rapid re-housing assistance providers; other homeless assistance providers; and mainstream service and housing providers. The required coordination may be done over an area covered by the Continuum of Care or a larger area.

6. Policies and procedures for determining and prioritizing which eligible families and individuals will receive homelessness prevention assistance and which eligible families and individuals will receive rapid re-housing assistance. For homeless prevention, include the risk factors used to determine who would be most in need of this assistance to avoid becoming homeless.

7. Standards for determining what percentage or amount (if any) of rent and utilities costs each program participant must pay while receiving homelessness prevention or rapid re-housing assistance. If the assistance will be based on a percentage of the participant's income, specify this percentage, and how income will be calculated.

8. Standards for determining how long a particular program participant will be provided with rental assistance and whether and how the amount of that assistance will be adjusted over time. One-year lease required for project-based assistance. Annual participant evaluations required with rapid re-housing assistance; three-month evaluations required with homeless prevention assistance. Individual assistance cannot exceed 24 months in a three-year period.

9. Standards for determining the type, amount, and duration of housing stabilization and/or relocation services to provide to a program participant, including the limits, if any, on the homelessness prevention or rapid re-housing assistance that each program participant may receive, such as the maximum amount of assistance, maximum number of months the program participant may receive assistance, or the maximum number of times the program participant may receive assistance. Note: ESG regulations limit this assistance to no more than 24 months in a three-year period. Housing stability case management is limited as specified on pp. 75979-80 of the federal regulations.

10. *Participation in HMIS.* The recipient must ensure that data on all persons served and all activities assisted under ESG are entered into the applicable community-wide HMIS in the area in which those persons and activities are located, or a comparable database, in accordance with HUD's standards on participation, data collection, and reporting under a local HMIS.

Please certify you have established applicable Written Standards for ESG.

(Do not attach at this time, agencies will be required to submit standards before receiving an award). (att.13)

Name Becky Gray **Title** Director of CD&H

Signature Becky Gray **Date** May 22, 2018

B. ANTICIPATED PROJECT OUTCOMES

The chart below describes two significant outcome(s) for each activity funded by ESG. These outcomes will apply to all projects funded for the 2016 ESG period.

Outcomes: An outcome represents a specific result a program is intended to achieve. An outcome can also be defined as the specific objective of a specific program.

Performance Measurement: Performance measurement is generally defined as regular measurement of outcomes and results, which generates reliable data on the effectiveness and efficiency of programs.

Please certify you understand the performance outcomes and measurements for your ESG activities. (att. 14)

ESG ACTIVITY	EXPECTED OUTCOME		PERFORMANCE MEASUREMENT
Shelter	75% of clients with more than 90 days in shelter exit to permanent destinations.		data quality report (submitted quarterly)
Shelter	75% of clients with less than 90 days in shelter exit to destination other than the streets.		data quality report (submitted quarterly)
Street Outreach	50% of clients will access housing (ES, TH, SH, PH or PSH)		data quality report (submitted quarterly)
Street Outreach	75% of clients will access Essential Services		Service Summary (submitted quarterly)
Homeless Prevention	75% of clients will maintain Permanent Housing for six (6) months.		Agency follow up procedure (submitted quarterly)
Homeless Prevention	75% of clients will access permanent housing		data quality report (submitted quarterly)
Rapid Re Housing	75% of clients will maintain Permanent Housing for six (6) months.		Agency Follow up procedure (submitted quarterly)
Rapid Re Housing	75% of clients will access permanent housing		data quality report (submitted quarterly)
1st Quarter 7/01/18 – 9/30/18 Report due 10/20/ 18	2nd Quarter 10/01/18 – 12/31/18 Report due 01/20/19	3rd Quarter 01/01/19 – 3/31/19 Report due 4/20/19	4th Quarter 4/01/19 – 6/30/19 Report due 7/20/19

Name Becky Gray **Title** Director of CD&H

Signature Becky Gray **Date** May 22, 2018

SECTION IV: ESG APPLICATION (completed by each agency providing ESG services)

A) SUB RECIPIENT AGENCY

Sub recipient agency is required to be an existing Emergency Shelter, Homeless Services Provider or Other Program that provides services to homeless clients. It is also required to be a Local Government or nonprofit 501 (c) (3).

Agency's Legal Name: First United Methodist Church- Wesley Federal ID#: 48-0559096

Street/P.O. Box: 411 E. 12th Phone # 620-232-3760

City: Pittsburg State: Kansas Zip: 66762 County: Crawford

Chief Executive Officer: n/a CEO Email: _____

Chief Financial Officer: n/a CFO Email: _____

ESG Contact Person: (name and title): Marcee Binder, Executive Director and Pastor

Email of ESG Contact Person: wesleyhousepastor@yahoo.com Phone # 620-232-3760 ext. 206

Alt. ESG Contact Person (required): (Name and Title): Kelly Pulliam, Homeless Case Manager

Email of Alt. ESG Contact Person (required): wesleyhousecasema Phone # 620-232-3760 ext. 202

B. AGENCY TYPE:

- ☑ Day Shelter
- ☐ Emergency Shelter – 90 days or less
- ☑ Homeless Services Provider (Homeless Prevention or Rapid Re Housing)
- ☐ Street Outreach
- ☐ Other (Provide Description) _____

Please identify the **primary at risk** homeless category the program will serve. Please check the appropriate categories below:

- ☑ Chronically homeless Persons or families
- ☑ HIV/AIDS
- ☑ Elderly
- ☑ Veterans
- ☑ Mental Health
- ☑ Youth
- ☑ Domestic Violence Victims
- ☑ Substance abuse
- ☐ Other _____

C. PROGRAM PARTNERSHIPS

Please ***identify and describe*** all partnerships with other agencies related to service delivery to your identified program beneficiaries needs. Agency contact (name of person, email and phone) information *must* be included. **(att. 1)**

D. PROPOSED PROJECT ACCOMPLISHMENTS

Please list expected program accomplishment(s) if funding is awarded:
(Accomplishments must be described in terms of households served, people served, etc.)

PROPOSED ACCOMPLISHMENTS:
Total number of households to be served: 40
Total unduplicated individuals to be served: 45
Indicate the number of unduplicated adults to be served: 40
Indicate the number of unduplicated children to be served: 5

Prior ESG (if previous grantee) accomplishments: YES ☑ **NO** ☐
Total number of households to be served: 35
Total unduplicated individuals to be served: 35
Indicate the number of unduplicated adults to be served: 35
Indicate the number of unduplicated children to be served: 0

E. Attach 501 (C) 3 status letter (must be IRS letter) (att. 2)

F. Attach Certificate of Good Standing (must be copy of *current certificate* from Kansas Secretary of State) (att. 3)

G. Attach Certification of Local Unit of Government Approval Statement and Signature Form. (att. 4)

Agency Certification: To the best of my knowledge and belief, the data in this agency's portion of this ESG application are true and correct.

Signature

5-15-18
Date

Executive Director
Title

SECTION V: ESG ACTIVITY FUNDING
Please provide details on EACH activity your agency will provide if funded.
A. Street Outreach

Street Outreach	Amount Requested
Engagement Activities	
Case Management	
Emergency Health Services	
Emergency Mental Health Services	
Transportation	
TOTAL	0

Street Outreach: Please provide a ***detailed description*** of your program and service delivery.
No street outreach

B. Emergency Shelter

Emergency Shelter	Amount Requested
Essential Services	40000
Renovation Activities	2000
Shelter Operations	18000
Vouchers (Hotel or Motel where ES unavailable)	
TOTAL	60000

Emergency Shelter: Please provide a ***detailed description*** of your program and service delivery

• From 7/1/17-5/10/18, 29% of our day shelter clients with more than 90 days in shelter exited to permanent destinations.
• From 7/1/17-5/10/18, 29% of our day shelter clients with fewer than 90 days in shelter exited to destination other than homelessness.
• Currently there is a significant deficit of emergency sheltering in Southeast Kansas. 2018 PIT data shows that there are 37 households with 52 individuals in Southeast Kansas. Crawford County reported that there was 32 households and 43 individuals.
• Wesley House Day Sheltering will offer clients intensive case management, assistance through our Identification Support Program, computers for the purpose of searching for housing, jobs and to stay up to date on emails, free hot breakfast and lunch, access to the Wesley House showers and laundry facilities as well as daily storage in our day shelter lockers and phones.
• Shelter hours are Monday-Friday from 9-4pm. Weekend and holiday food assistance is offered to clients if they choose.
• Homeless case manager will be full-time. Since inception, this program has seen 129 clients with 87 exiting to somewhere other than the streets. This position is a year-to-year contract.
• Renovation activities include updates to security cameras.
• Shelter operations will involve utilities, trash, insurance, monthly security system fee, Internet, Norton, Microsoft 360 subscription and phone.
• Monthly HOMEless events take place on the last Thursday of every month. This event features support agencies that can assist the clients with a variety of programs, a delicious hot lunch and a Blessing Bag.
*Encourage all day shelter clients to attend the Bring Your A Game to Work class or the FDIC Budgeting class. Bring Your A Game to Work graduates will earn a work ethic certificate and receive work appropriate clothing and shoes as well as a haircut. This program works closely with KansasWorks with the WIOA program.
*Compliant clients are also eligible to receive items such as a tent, blanket and clothing from the Timmons Grant.
*Homeless case manager will maintain all files in MAAClink as well as hard copy.

C. Homeless Prevention

Homeless Prevention	Amount Requested
Rental Assistance (Short-Term / Medium-Term)	
Utility Assistance	
Rental Arrears (1-time payments of up to 6 months)	
Security Deposits (up to 2 months)	
Moving Costs	
Services Costs	10000
TOTAL	10000

Homeless Prevention: Please provide a ***detailed description*** of your program and service delivery

*Housing Case Manager will be a full time, Wesley House contracted position for the grant period.
*Assist 5 eligible households with homeless prevention
*Provide 5 eligible households with referrals and coordination of other services:
-healthcare, employment, education and youth programs
-assistance with Medicaid, SSI, TANF and SNAP
*Eligible households will meet the definition of Homeless Prevention (Category 2, 3 & 4), have an annual income at or below 30% of AMI and additional eligibility criteria
*Enrolled households will receive housing relocation and stabilization services as well as short-term rental assistance.
*Each household will develop a Housing Stabilization Plan
-establish SMART goals
-work towards maintaining housing stability
-enroll in the Bring Your A Game to Work class or FDIC budgeting class
*Wesley House will be responsible for office equipment, copier, Internet, phone and other basic office related expenses.
*Housing Case Manager will be responsible for submitting a PDF file of all direct service payment requests and supporting documents to the Pittsburg Housing Authority every two weeks.
*Maintain all documentation of eligibility and services
*Maintain all client files in MAAClink as well as hard copy

D. Rapid Re-Housing

Rapid Re-Housing	Amount Requested
Rental Assistance (Short-Term / Medium-Term)	
Utility Assistance	
Rental Arrears (1-time payments of up to 6 months)	
Security Deposits (up to 2 months)	
Moving Costs	
Services Costs	50000
TOTAL	50000

Rapid Re-Housing: Please provide a ***detailed description*** of your program and service delivery

*Housing Case Manager will be a full time, Wesley House contracted position for the grant period
*Assist 20 eligible households with housing relocation and stabilization services along with short-term rental assistance
-all households will need financial assistance with rental deposit, utility deposit
-potential assistance of up to 3 months of rental assistance to achieve stabilization
*Provide 20 eligible households with referrals and coordination of other services:
-healthcare, employment, education and youth programs
-assistance with Medicaid, SSI, TANF and SNAP
-Section 8 and TBRA when available
*Each household will develop a Housing Stabilization Plan
-establish SMART goals
-work toward maintaining housing stability
-enroll in the Bring Your A Game to Work class or FDIC budgeting class
*Wesley House will be responsible for office equipment, copier, Internet, phone and other basic office related expenses.
*Housing Case Manager will be responsible for submitting a PDF file of all direct service payment requests and supporting documents to the Pittsburg Housing Authority every two weeks.
*Maintain all documentation of eligibility and services
*Maintain all client files in MAAClink as well as hard copy

E. HMIS

HMIS – up to 1.5% of the total ESG funds requested	Amount Requested
Hardware / Software	300
Equipment Costs	2000
Data Entry / Analysis	
Data Quality	
Training	
Reporting	
TOTAL	2300

HMIS: Please provide a ***detailed description*** of your program and service delivery
Wesley House will purchase a 15 inch MacBook Pro. Currently, all of the staff at Wesley House have Apple products because this allows us to communicate easily within the cloud for file sharing and such. With the addition of the housing case manager, we would like them to have the same accessibility as the rest of the staff. Wesley House would need to purchase additional licensing for Adobe, Microsoft and Norton Virus.

F. MATCH REQUIRMENTS

ESG requires a 100% match. The sub recipient must make matching contributions to supplement the ESG program in an amount that equals the amount of ESG funds provided by KHRC. The sub recipient must identify the source of match at the time of applying for ESG.

Matching contributions may be obtained from any source, including any federal source other than the ESG program, as well as state, local, and private sources. However, the following requirements apply to matching contributions from a federal source of funds:

- The sub recipient must ensure the laws governing any funds to be used as matching contributions do not prohibit those funds from being used to match Emergency Solutions Grant (ESG) funds.
- If ESG funds are used to satisfy the matching requirements of another federal program, then funding from that program may not be used to satisfy the matching requirements under this section.

The sub recipient may count as match the value specified in 2 CFR 200.306(d) for any building the recipient or subrecipient donates for long-term use in the recipient's ESG program, provided that depreciation on the building is not counted as match or charged to any Federal award. If a third party donates a building to the recipient or subrecipient, the recipient may count as match either depreciation of the building and fair rental charges for the land for each year the building is used for the recipient's ESG program or, if the building is donated for long-term use in the recipient's ESG program, the fair market value of the capital assets, as specified in 2 CFR 200.306(h)(2), (i), and (j). To qualify as a donation for long-term use, the donation must be evidenced by a recorded deed or use restriction that is effective for at least 10 years after the donation date. If the donated building is renovated with ESG funds, the minimum period of use under §576.102(c) may increase the period for which the building must be used in the recipient's ESG program.

(d) *Eligible types of matching contributions*. The matching requirement may be met by one or both of the following:

(1) ***Cash contributions.*** Cash expended for allowable costs, as defined in OMB Circulars A-87 (2 CFR part 225) and A-122 (2 CFR part 230), of the recipient or subrecipient.

(2) ***Noncash contributions.*** The value of any real property, equipment, goods, or services contributed to the recipient's or subrecipient's ESG program, provided that if the recipient or subrecipient had to pay for them with grant funds, the costs would have been allowable. Noncash contributions may also include the purchase value of any donated building.

(e) *Calculating the amount of noncash contributions*. (1) To determine the value of any donated material or building, or of any lease, the recipient must use a method reasonably calculated to establish the fair market value.

(2) Services provided by individuals must be valued at rates consistent with those ordinarily paid for similar work in the recipient's or subrecipient's organization. If the recipient or subrecipient does not have employees performing similar work, the rates must be consistent with those ordinarily paid by other employers for similar work in the same labor market.

(3) Some noncash contributions are real property, equipment, goods, or services that, if the recipient or subrecipient had to pay for them with grant funds, the payments would have been indirect costs. Matching credit for these contributions must be given only if the recipient or subrecipient has established, along with its regular indirect cost rate, a special rate for allocating to individual projects or programs the value of those contributions.

(f) *Costs paid by program income*. Costs paid by program income shall count toward meeting the recipient's matching requirements, provided the costs are eligible ESG costs that supplement the recipient's ESG program.

Match Certification form (att. 5)

SECTION VI: AGENCY CAPACITY

A. How long has your organization served homeless populations?

- ☑ 10 or more years
- ☐ 5-9 years
- ☐ Less than 5 years

B. Is your organization an active member of any of the following? Please check those that apply.

- ☑ Balance of State Continuum of Care:
- ☑ Regional/Local Planning Meetings
- ☑ State/Local Consolidated Plan Process
- ☑ Regional/Local Homeless Committees

1. **Please provide documentation of membership to organizations (letter signed by organization chair). (att. 6)**

C. How does sub recipient agency staff participate in these meetings/groups? Please describe level of involvement.

Wesley House regularly attends the SE Region of BOS COC monthly meetings. Wesley House is an active part of the BOS acting as the primary facilitator for the yearly PIT count. The Executive Director is the current chair of the Kansas Statewide Homeless Coalition. The Homeless Case Manager is the secretary of the SE Region BOS COC.

D. Briefly describe the organization's board of director's fiscal oversight committee. How many members does it have, how often does it meet, and what are its responsibilities? Are there policies and procedures? If so, what entity is responsible for oversight?

Wesley House has an 18 person advisory board. We meet the first Wednesday of every month. The board is an advisory committee who acts as a liaison between First UMC, the community and Wesley House. Wesley House has policy and procedures in place.

1. **Attach List of Board Members for sub recipient agency (att. 7)**
2. **Attach an Organization Chart of sub recipient agency (att. 8)**

E. What type of financial management system does the organization have? Describe the organization's system of checks and balances in its fiscal management. What is the division of responsibilities to ensure good fiscal oversight? Explain who maintains the organization's accounting records and if there is a software system utilized, please be specific as to the type and capabilities of the software or accounting system.

All of the Wesley House financials are handled by FUMC. All checks, financial statements and agreed upon procedures are handles through the accounting firm of Diehl, Banwart and Bolton. All checks are required to have two signatures. There is a finance committee as well as a church treasurer at FUMC and all financial statements are reviewed by them.

1. **Attach a copy of the agency's most recent audit. (att. 9)**
2. **Attach a completed W-9 Form for Sub recipient. (att. 10)**

F. Does your agency have pending civil or criminal proceedings filed or being processed currently or have been processed over the past three years? If the answer is "yes" an explanation must be provided with official documentation or court record that demonstrates the status of the issue:

No

G. Provide an address and physical description of the shelter and/or service delivery site. Domestic Violence providers provide only physical description:

411 E. 12th
Pittsburg, KS 66762

H. Explain how agency will identify and document homeless status of a client. Per 576.500 Recordkeeping and reporting requirements (b) Homeless Status:

Wesley House will work alongside Crawford Country Mental Health's Path program and the Wesley House Housing Case Manager and the Wesley House Emergency Food Intake Specialist to identify those who are homeless. Those identified will have to complete the Kansas ESG Program Certification of Homeless Form, an intake packer and be entered into the MAAClink system to be compliant.

I. Are there any current HUD findings against the agency? If yes, please explain:

No

J. Attach a copy of all program rules and policies. **(att. 11)**

K. Attach agency termination / grievance policy and procedures - Per 576.402 Terminating assistance. **(att. 12)**

SECTION VII: PERFORMANCE OUTCOMES

A. Written Standards for Provision of ESG Assistance

1. Standard policies and procedures for evaluating individuals' and families' eligibility for assistance under Emergency Solutions Grant (ESG). The policies and procedures must be consistent with the recordkeeping requirements and definitions of "homeless" and "at-risk of homelessness" in the federal ESG regulations at: 24 CFR 576.2 and 24 CFR 576.500 (b-e).

2. Standards for targeting and providing essential services related to street outreach.

3. Policies and procedures for admission, diversion, referral, and discharge by emergency shelters assisted under ESG, including standards regarding length of stay, if any, and safeguards to meet the safety and shelter needs of special populations, (*e.g.*, victims of domestic violence, dating violence, sexual assault, and stalking; and individuals and families who have the highest barriers to housing and are likely to be homeless the longest).

4. Policies and procedures for assessing, prioritizing, and reassessing individuals' and families' needs for essential services related to emergency shelter.

5. Policies and procedures for coordination among emergency shelter providers, essential services providers, homelessness prevention, and rapid re-housing assistance providers; other homeless assistance providers; and mainstream service and housing providers. The required coordination may be done over an area covered by the Continuum of Care or a larger area.

6. Policies and procedures for determining and prioritizing which eligible families and individuals will receive homelessness prevention assistance and which eligible families and individuals will receive rapid re-housing assistance. For homeless prevention, include the risk factors used to determine who would be most in need of this assistance to avoid becoming homeless.

7. Standards for determining what percentage or amount (if any) of rent and utilities costs each program participant must pay while receiving homelessness prevention or rapid re-housing assistance. If the assistance will be based on a percentage of the participant's income, specify this percentage, and how income will be calculated.

8. Standards for determining how long a particular program participant will be provided with rental assistance and whether and how the amount of that assistance will be adjusted over time. One-year lease required for project-based assistance. Annual participant evaluations required with rapid re-housing assistance; three-month evaluations required with homeless prevention assistance. Individual assistance cannot exceed 24 months in a three-year period.

9. Standards for determining the type, amount, and duration of housing stabilization and/or relocation services to provide to a program participant, including the limits, if any, on the homelessness prevention or rapid re-housing assistance that each program participant may receive, such as the maximum amount of assistance, maximum number of months the program participant may receive assistance, or the maximum number of times the program participant may receive assistance. Note: ESG regulations limit this assistance to no more than 24 months in a three-year period. Housing stability case management is limited as specified on pp. 75979-80 of the federal regulations.

10. *Participation in HMIS.* The recipient must ensure that data on all persons served and all activities assisted under ESG are entered into the applicable community-wide HMIS in the area in which those persons and activities are located, or a comparable database, in accordance with HUD's standards on participation, data collection, and reporting under a local HMIS.

Please certify you have established applicable Written Standards for ESG.

(Do not attach at this time, agencies will be required to submit standards before receiving an award). (att.13)

Name Marcee Binder **Title** Executive Director

Signature Marcee Binder **Date** 5-15-18

B. ANTICIPATED PROJECT OUTCOMES

The chart below describes two significant outcome(s) for each activity funded by ESG. These outcomes will apply to all projects funded for the 2016 ESG period.

Outcomes: An outcome represents a specific result a program is intended to achieve. An outcome can also be defined as the specific objective of a specific program.

Performance Measurement: Performance measurement is generally defined as regular measurement of outcomes and results, which generates reliable data on the effectiveness and efficiency of programs.

Please certify you understand the performance outcomes and measurements for your ESG activities. (att. 14)

ESG ACTIVITY	EXPECTED OUTCOME		PERFORMANCE MEASUREMENT
Shelter	75% of clients with more than 90 days in shelter exit to permanent destinations.		data quality report (submitted quarterly)
Shelter	75% of clients with less than 90 days in shelter exit to destination other than the streets.		data quality report (submitted quarterly)
Street Outreach	50% of clients will access housing (ES, TH, SH, PH or PSH)		data quality report (submitted quarterly)
Street Outreach	75% of clients will access Essential Services		Service Summary (submitted quarterly)
Homeless Prevention	75% of clients will maintain Permanent Housing for six (6) months.		Agency follow up procedure (submitted quarterly)
Homeless Prevention	75% of clients will access permanent housing		data quality report (submitted quarterly)
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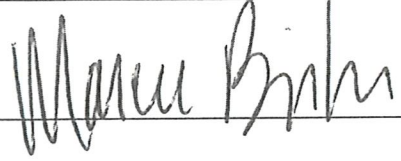
Rapid Re Housing	75% of clients will access permanent housing		data quality report (submitted quarterly)
1st Quarter 7/01/18 – 9/30/18 Report due 10/20/ 18	2nd Quarter 10/01/18 – 12/31/18 Report due 01/20/19	3rd Quarter 01/01/19 – 3/31/19 Report due 4/20/19	4th Quarter 4/01/19 – 6/30/19 Report due 7/20/19

Name Marcee Binder Title Executive Director

Signature  Date 5-15-18

MINIMUM HABITABILITY STANDARDS FOR EMERGENCY SHELTERS: CHECKLIST

2018 ESG: (att. 15)

The Emergency Solutions Grants (ESG) Program Interim Rule establishes different habitability standards for emergency shelters and for permanent housing (the Rapid Re-housing and Homelessness Prevention components).

- **Emergency Shelter Standards.**
  - Emergency shelters that receive ESG funds for renovation or shelter operations must meet the minimum standards for safety, sanitation, and privacy provided in §576.403(b).
  - In addition, emergency shelters that receive ESG funds for renovation (conversion, major rehabilitation, or other renovation) also must meet state or local government safety and sanitation standards, as applicable.
- **Permanent Housing Standards.** The recipient or subrecipient cannot use ESG funds to help a program participant remain in or move into housing that does not meet the minimum habitability standards under §576.403(c). This restriction applies to all activities under the Homelessness Prevention and Rapid Re-housing components.

Recipients and subrecipients must document compliance with the applicable standards. Note that these checklists do not cover the requirements to comply with the Lead-Based Paint requirements at §576.403(a). For more discussion about how and when the standards apply, see ***ESG Minimum Standards for Emergency Shelters and Permanent Housing,*** located at http://OneCPD.info/esg.

The checklists below offer an optional format for documenting compliance with the appropriate standards. These are intended to:

1. Provide a clear summary of the requirements and an adaptable tool so recipients and subrecipients can formally assess their compliance with HUD requirements, identify and carry out corrective actions, and better prepare for monitoring visits by HUD staff.
2. Provide a tool for a recipient to monitor that its subrecipient is in compliance with HUD requirements. Where non-compliance is identified, the ESG recipient can use this information to require or assist the subrecipient to make necessary changes.

Prior to beginning the review, the subrecipient should organize relevant files and documents to help facilitate their review. For instance, this may include local or state inspection reports (fire-safety, food preparation, building/occupancy, etc.), or policy and procedure documents related to emergency shelter facility maintenance or renovations.

Carefully read each statement and indicate the shelter's or unit's status for each requirement (Approved or Deficient). Add any comments and corrective actions needed in the appropriate box. The reviewer should complete the information about the project, and sign and date the form. This template includes space for an "approving official," if the recipient or subrecipient has designated another authority to approve the review. When the assessment is complete, review it with program staff and develop an action plan for addressing any areas requiring corrective action.

MINIMUM STANDARDS FOR EMERGENCY SHELTERS

Instructions: Place a check mark in the correct column to indicate whether the property is approved or deficient with respect to each standard. A copy of this checklist should be placed in the shelter's files.

Approved	Deficient	Standard *(24 CFR part 576.403(b))*
☑	☐	1. *Structure and materials*: a. The shelter building is structurally sound to protect the residents from the elements and not pose any threat to the health and safety of the residents. b. Any renovation (including major rehabilitation and conversion) carried out with ESG assistance uses Energy Star and WaterSense products and appliances.
☑	☐	2. *Access*. Where applicable, the shelter is accessible in accordance with: a. Section 504 of the Rehabilitation Act (29 U.S.C. 794) and implementing regulations at 24 CFR part 8; b. The Fair Housing Act (42 U.S.C. 3601 et seq.) and implementing regulations at 24 CFR part 100; and c. Title II of the Americans with Disabilities Act (42 U.S.C. 12131 et seq.) and 28 CFR part 35.
☑	☐	3. *Space and security*: Except where the shelter is intended for day use only, the shelter provides each program participant in the shelter with an acceptable place to sleep and adequate space and security for themselves and their belongings.
☑	☐	4. *Interior air quality*: Each room or space within the shelter has a natural or mechanical means of ventilation. The interior air is free of pollutants at a level that might threaten or harm the health of residents.
☑	☐	5. *Water Supply*: The shelter's water supply is free of contamination.
☑	☐	6. *Sanitary Facilities*: Each program participant in the shelter has access to sanitary facilities that are in proper operating condition, are private, and are adequate for personal cleanliness and the disposal of human waste.
☑	☐	7. *Thermal environment*: The shelter has any necessary heating/cooling facilities in proper operating condition.
☑	☐	8. *Illumination and electricity*: a. The shelter has adequate natural or artificial illumination to permit normal indoor activities and support health and safety. b. There are sufficient electrical sources to permit the safe use of electrical appliances in the shelter.
☑	☐	9. *Food preparation*: Food preparation areas, if any, contain suitable space and equipment to store, prepare, and serve food in a safe and sanitary manner.
☑	☐	10. *Sanitary conditions*: The shelter is maintained in a sanitary condition.
☑	☐	11. *Fire safety*: a. There is at least one working smoke detector in each occupied unit of the shelter. Where possible, smoke detectors are located near sleeping areas. b. All public areas of the shelter have at least one working smoke detector. c. The fire alarm system is designed for hearing-impaired residents. d. There is a second means of exiting the building in the event of fire or other emergency.
☑	☐	12. If ESG funds were used for renovation or conversion, the shelter meets state or local government safety and sanitation standards, as applicable.
☑	☐	13. Meets additional recipient/subrecipient standards (if any).

CERTIFICATION STATEMENT

I certify that I have evaluated the property located at the address below to the best of my ability and find the following:

☑ Property meets all of the above standards.

☐ Property does not meet all of the above standards.

COMMENTS:

In the event that there is a disabled individual who cannot access the showers, they will be taken by the Wesley House handicap accessible van to the YMCA to shower.

ESG Recipient Name: **Kansas Housing Resources Corporation**

ESG Subrecipient Name (if applicable): Wesley House

Emergency Shelter Name: Wesley House

Street Address: 411 E 12th

City: Pittsburg State: KS Zip: 66762

Evaluator Signature: Jami Crowder Date of review: 5-10-18

Evaluator Name: Jami Crowder

Approving Official Signature (if applicable): _____ Date: _____

Approving Official Name (if applicable): _____

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies to the best of his or her knowledge and belief that:

a. No federal appropriated funds have been paid or will be paid by or on behalf of the undersigned to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or any employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of an cooperative agreement and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan or cooperative agreement.

b. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan or cooperative agreement, the undersigned shall complete and submit Standard Form III "Disclosure Form to Report Lobbying", in accordance with its instructions.

c. The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans and cooperative agreements), and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352 title 31 U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Authorized Signature

Mayor, City of Pittsburg

Title

May 22, 2018

Date

STATEMENT REGARDING DISCRIMINATION

The applicant agrees and warrants that in the performance of an executed third party contract with the state that it will not discriminate or permit discrimination against religious creed, age, marital status, national origin, sex, mental retardation or physical disability including, but not limited to, blindness, unless it can be shown by the applicant that such disability prevents performance of work involved in any manner prohibited by the laws of the United States or of the State of Kansas, and the applicant further agrees to provide the Commission on Equal Opportunities with such information requested by the Commission concerning the employment as they relate to the provisions of this section.

I, Jeremy Johnson (the duly authorized representative of the applicant) do hereby certify that all the facts, figures and representations made in this application are true and correct, to the best of my knowledge and belief.

Authorized Signature

Mayor, City of Pittsburg

Title

May 22, 2018

Date

STATEMENT ASSURING COMPLIANCE WITH APPLICABLE ENVIRONMENTAL REGULATIONS

The use of federal funds triggers the requirement of compliance with federal environmental regulations developed by the Department of Housing and Urban Development (HUD). These regulations, contained in 24 CFR Part 50 and Part 58 "Environmental Review Procedures for Recipients Assuming HUD Responsibilities", require compliance with the National Environmental Policy Act (NEPA), as well as several related federal laws, regulations and Executive Orders. In order to ensure compliance with these environmental regulations, the state shall require a complete description of all physical work to be undertaken, including specifications and drawings where applicable. This information is necessary to ensure that all environmental reviews and paperwork can be completed by the state in order to satisfy HUD requirements. No funds will be released, or vouchers paid for physical activities unless environmental clearance has been obtained from HUD. NO construction activities may occur without formal notification from the City that the release of environmental conditions has occurred.

All physical projects must comply, where applicable, with environmental requirements, guidelines and statutory obligations in the following areas, as outlined in 24 CFR Parts 50 and 58, Historic Properties Protection; Flood plain Management and Wetland Protection; Coastal Zone Management Requirements; Sole Source Aquifer Protection; Wildlife, Endangered Species, and Wild and Scenic River Protection; Water Quality Regulations; Air Quality; Solid Waste Management Regulations; Farmland Protection; and other HUD Environmental Standards.

All work plans will be reviewed to ensure compliance with applicable environmental standards. The following sections briefly outline the statutory compliance areas which will affect most physical activities undertaken with CDBG funds.

Historic Properties: All properties to be rehabilitated, renovated, demolished or physically changed in any manner will be reviewed to determine if they are contained on the State of Kansas Historic List. If a structure is contained on the Historic List, rehabilitation or renovation activities must adhere to the National Secretary of the Interior's Standards for Rehabilitation. Any proposed activity which does not adhere to the Secretary of the Interior's Standards must be reviewed by the Kansas State Historic Preservation Office (SHPO) prior to commencement of the activity. All requirements outlined by SHPO and, where necessary, the Advisory Council on Historic Preservation, must be met before funds can be released. These requirements also pertain to demolition activities.

Air Quality/Asbestos Abatement: Prior to any rehabilitation, demolition or heating and ventilation improvement activity, all areas to be disturbed must be inspected for the presence of asbestos containing materials (ACM's). If asbestos is found in areas to be disturbed, all asbestos-containing materials must be completely removed by a NESHAP certified asbestos removal contractor and disposed of in accordance with all local, state and federal laws and requirements prior to the commencement of any construction or demolition work. All records documenting compliance with local, state and federal laws and regulations must be presented to the state prior to the commencement of any construction activity to obtain the release of funds. If the inspection determines that no asbestos is present in the areas to be disturbed, a signed letter stating the date of inspection and the absence of asbestos must be presented to the state.

Lead-Based Paint Abatement: Prior to the rehabilitation of any residential structure or non-dwelling facility commonly used by children under seven years, all applicable surfaces of units constructed prior to 1978 shall be inspected to determine if lead-based paint surfaces exist. If defective lead-based painted surfaces are present, notification and abatement, in accordance with all local, state and federal laws and regulations must occur prior to the release of funds. If no lead-based paint is present, a signed letter, stating the date of inspection, the name of the inspector, and the absence of lead-based paint, must be presented to the state.

Other Applicable Statutory Requirements: If a property to be rehabilitated is located within a flood zone, wetland area or coastal zone, the proposed project must be reviewed to ensure consistency with applicable local, state and federal regulations. If the subject property is located in an airport clear zone or within an industrial/commercial area, the project must be reviewed to ensure that any potential site safety hazards are addressed.

To the best of your knowledge:
Does the proposed project area contain lead-based paint?
☐ Yes ☑ No ☐ Unsure

Does the proposed project area contain asbestos containing materials?
☐ Yes ☑ No ☐ Unsure
As the applicant, the undersigned assures the commitment to compliance with the environmental Regulations outlined by HUD.

Authorized Signature

Mayor, City of Pittsburg
Title

May 22, 2018
Date

CERTIFICATION OF LOCAL GOVERNMENT APPROVAL

FOR NONPROFIT ORGANIZATIONS RECEIVING

2018 EMERGENCY SOLUTIONS GRANT (ESG)

I, Jeremy Johnson, Mayor _____ (*name and title*), duly authorized to act on behalf of the City of Pittsburg, Kansas _____ (*name of jurisdiction*), hereby approve the following emergency solutions grant activities proposed by Pittsburg and Wesley House _____ (*name of nonprofit organization*), which are to be located in Pittsburg, Kansas _____ (*name(s) of jurisdiction(s)*):

By: _____
Signature and Date

Jeremy Johnson
_____
Typed or Written Name of Signatory Local Official

Mayor
_____
Title

Sub Recipient Agency:	Sub Recipient Agency DUNS #:	
City of Pittsburg	48-6041003	
Address:	City/State/Zip:	
PO Box 688	Pittsburg, KS 66762	
Executive Director:	Executive Director Email:	Executive Director Phone:
Daron Hall	daron.hall@pittks.org	620-231-4100

MATCH CERTIFICATION:

- The ESG applicant completing this Match Certification has verified the eligibility of the match item(s) to which this certification relates;
- The ESG applicant has reviewed the Federal Guidelines regarding the match requirement **(24 CFR 576.201 and 2 CFR 200.306)**
- The ESG applicant has verified that the funds used to Match the ESG Program are not being used to match any other grant;
- The ESG applicant has / will collect valid documentation of Match for which this certification relates; and,
- The ESG applicant Executive Director has reviewed the Match documentation to which this Match Certification relates and has verified that all the representations made in this Match Certification are true and correct.

Requested Activity	Amount Requested	Amount of Match	Match Description
Street Outreach	$ 0.00	$ 0.00	n/a
Emergency Shelter	$ 0.00	$ 0.00	n/a
Homeless Prevention	$ 20,000.00	$ 20,000.00	Staff Salaries
Rapid Re Housing	$ 30,000.00	$ 30,000.00	Staff Salaries
HMIS	$ 0.00	$ 0.00	n/a
Total	$ 50,000.00	$ 50,000.00	

Signature: _____ **Date:** May 22, 2018

Title: Mayor, City of Pittsburg

VENDOR SET: 99 City of Pittsburg, KS
BANK: * ALL BANKS
DATE RANGE: 5/02/2018 THRU 5/15/2018

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
C-CHECK	VOID CHECK	V	5/11/2018			182057		
C-CHECK	VOID CHECK	V	5/11/2018			182058		
C-CHECK	VOID CHECK	V	5/11/2018			182068		
C-CHECK	VOID CHECK	V	5/11/2018			182082		
C-CHECK	VOID CHECK	V	5/11/2018			182083		
C-CHECK	VOID CHECK	V	5/11/2018			182084		
C-CHECK	VOID CHECK	V	5/11/2018			182087		
C-CHECK	VOID CHECK	V	5/11/2018			182088		
C-CHECK	VOID CHECK	V	5/11/2018			182089		

* * T O T A L S * *	NO			INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0			0.00	0.00	0.00
HAND CHECKS:	0			0.00	0.00	0.00
DRAFTS:	0			0.00	0.00	0.00
EFT:	0			0.00	0.00	0.00
NON CHECKS:	0			0.00	0.00	0.00
VOID CHECKS:	9	VOID DEBITS	0.00			
		VOID CREDITS	0.00	0.00	0.00	

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 99 BANK: * TOTALS:	9	0.00	0.00	0.00
BANK: * TOTALS:	9	0.00	0.00	0.00

VENDOR SET: 99 City of Pittsburg, KS
BANK: 80144 BMO HARRIS BANK
DATE RANGE: 5/02/2018 THRU 5/15/2018

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0224	KDOR	D	5/04/2018			000000		5,488.20
0224	KDOR	D	5/07/2018			000000		2,365.67
0321	KP&F	D	5/04/2018			000000		41,580.48
0728	ICMA	D	5/04/2018			000000		777.30
1050	KPERS	D	5/04/2018			000000		37,022.99
3570	AMERICAN EXPRESS, INC	D	5/04/2018			000000		223.21
4520	ETS CORPORATION	D	5/02/2018			000000		7,813.17
5677	BANK OF AMERICA, INC	D	5/03/2018			000000		660.35
5904	TASC	D	5/04/2018			000000		7,809.94
6415	GREAT WEST TANDEM KPERS 457	D	5/04/2018			000000		4,145.00
6952	ADP INC	D	5/11/2018			000000		723.21
7290	DELTA DENTAL OF KANSAS INC	D	5/04/2018			000000		2,104.85
7290	DELTA DENTAL OF KANSAS INC	D	5/11/2018			000000		1,402.77
7630	LIBERTY NATIONAL	D	5/02/2018			000000		1,870.93
7877	CORESOURCE	D	5/03/2018			000000		5,234.25
7877	CORESOURCE	D	5/10/2018			000000		25,475.44
0044	CRESTWOOD COUNTRY CLUB	E	5/07/2018			000462		331.00
0046	ETTINGERS OFFICE SUPPLY	E	5/07/2018			000463		141.90
0054	JOPLIN SUPPLY COMPANY	E	5/07/2018			000464		3,282.36
0055	JOHN'S SPORT CENTER, INC.	E	5/07/2018			000465		1,083.00
0062	LINDSEY SOFTWARE SYSTEMS, INC.	E	5/07/2018			000466		932.00
0068	BROOKS PLUMBING LLC	E	5/07/2018			000467		325.00

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0084	INTERSTATE EXTERMINATOR, INC.	E	5/07/2018			000468		660.00
0105	PITTSBURG AUTOMOTIVE INC	E	5/07/2018			000469		984.38
0112	MARRONES INC	E	5/07/2018			000470		176.70
0117	THE MORNING SUN	E	5/07/2018			000471		64.14
0128	VIA CHRISTI HOSPITAL	E	5/07/2018			000472		1,294.00
0133	JIM RADELL CONSTRUCTION INC	E	5/07/2018			000473		4,620.00
0142	HECKERT CONSTRUCTION CO INC	E	5/07/2018			000474		941.25
0202	CLIFF HIX ENGINEERING INC	E	5/07/2018			000475		185.00
0207	PEPSI-COLA BOTTLING CO OF PITT	E	5/07/2018			000476		150.50
0276	JOE SMITH COMPANY, INC.	E	5/07/2018			000477		429.15
0292	UNIFIRST CORPORATION	E	5/07/2018			000478		41.20
0300	PITTSBURG FORD-MERCURY, INC.	E	5/07/2018			000479		678.18
0312	HACH COMPANY, INC	E	5/07/2018			000480		54.89
0317	KUNSHEK CHAT & COAL CO, INC.	E	5/07/2018			000481		8,139.54
0335	CUSTOM AWARDS, LLC	E	5/07/2018			000482		50.00
0345	VICTOR L PHILLIPS CO	E	5/07/2018			000483		1,635.00
0409	WISEMAN'S DISCOUNT TIRE INC	E	5/07/2018			000484		129.00
0478	VIETTI AUTO BODY INC	E	5/07/2018			000485		783.25
0516	AMERICAN CONCRETE CO INC	E	5/07/2018			000486		9,540.08
0534	TYLER TECHNOLOGIES INC	E	5/07/2018			000487		390.00
0571	WILBERT MFG. & SUPPLY	E	5/07/2018			000488		117.60
0627	BOETTCHER SUPPLY INC	E	5/07/2018			000489		33.30

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0636	SAM BROWN & SON SHEET METAL	E	5/07/2018			000490		950.00
0659	PAYNES INC	E	5/07/2018			000491		729.40
0661	SAFETY-KLEEN SYSTEMS INC	E	5/07/2018			000492		143.80
0746	CDL ELECTRIC COMPANY INC	E	5/07/2018			000493		3,708.60
0806	JOHN L CUSSIMANIO	E	5/07/2018			000494		282.00
0823	TOUCHTON ELECTRIC INC	E	5/07/2018			000495		60.00
0844	HY-FLO EQUIPMENT CO	E	5/07/2018			000496		152.16
1033	BOLLINGER GROUP, LLC	E	5/07/2018			000497		100.00
1097	BARCO MUNICIPAL PRODUCTS INC	E	5/07/2018			000498		1,425.75
1299	STRUKEL ELECTRIC INC	E	5/07/2018			000499		800.00
1321	SHARP'S AUTOBODY CLINIC	E	5/07/2018			000500		951.95
1478	KANSASLAND TIRE OF PITTSBURG	E	5/07/2018			000501		64.39
1576	PAVING MAINTENANCE SUPPLY INC	E	5/07/2018			000502		800.00
1792	B&L WATERWORKS SUPPLY, LLC	E	5/07/2018			000503		5,181.03
2025	SOUTHERN UNIFORM & EQUIPMENT L	E	5/07/2018			000504		993.13
2035	O'BRIEN ROCK CO., INC.	E	5/07/2018			000505		1,255.00
2767	BRENNTAG SOUTHWEST, INC	E	5/07/2018			000506		1,396.00
2960	PACE ANALYTICAL SERVICES INC	E	5/07/2018			000507		4,367.00
3248	AIRGAS USA LLC	E	5/07/2018			000508		1,043.99
3971	FASTENAL COMPANY	E	5/07/2018			000509		152.24
4085	GILMORE & BELL	E	5/07/2018			000510		1,350.00
4603	KANSAS GOLF AND TURF INC	E	5/07/2018			000511		254.23

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4766	ACCURATE ENVIRONMENTAL	E	5/07/2018			000512		825.65
5275	US LIME COMPANY-ST CLAIR	E	5/07/2018			000513		4,360.97
5420	AQUIONICS INC	E	5/07/2018			000514		97.92
5552	NATIONAL SIGN CO INC	E	5/07/2018			000515		419.40
5725	RED THE UNIFORM TAILOR INC	E	5/07/2018			000516		331.08
6175	HENRY C MENGHINI	E	5/07/2018			000517		603.50
6192	KATHLEEN CERNE	E	5/07/2018			000518		1,000.00
6777	DH PACE CO	E	5/07/2018			000519		656.00
6807	ENVIRONMENTAL RESOURCES	E	5/07/2018			000520		625.50
6822	ELIZABETH BRADSHAW	E	5/07/2018			000521		542.80
6840	JAMIE M WILSON	E	5/07/2018			000522		105.00
6995	SUMMER WARREN	E	5/07/2018			000523		430.00
7038	SIGNET COFFEE ROASTERS	E	5/07/2018			000524		41.25
7283	CORESOURCE, INC	E	5/07/2018			000525		43,937.06
7559	MEGAN LYNN MUNGER	E	5/07/2018			000526		171.00
7647	GEORGE JAMES EPPLE	E	5/07/2018			000527		540.75
7667	BRENT'S ELECTRIC, LLC	E	5/07/2018			000528		3,846.32
7705	JOANNA L DERFELT	E	5/07/2018			000529		1,000.00
7800	MORGAN ALYSE PANOVICH	E	5/07/2018			000530		250.00
7806	CORE & MAIN LP	E	5/07/2018			000531		2,884.23
7852	TRIA HEALTH, LLC	E	5/07/2018			000532		1,085.00
7872	WOOD-DULOHERY INSURANCE INC	E	5/07/2018			000533		32,346.00

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7895	IZZO GOLF, INC.	E	5/07/2018			000534		160.95
7896	EMG INC	E	5/07/2018			000535		2,965.60
0046	ETTINGERS OFFICE SUPPLY	E	5/14/2018			000536		356.97
0055	JOHN'S SPORT CENTER, INC.	E	5/14/2018			000537		245.00
0105	PITTSBURG AUTOMOTIVE INC	E	5/14/2018			000538		1,095.53
0112	MARRONES INC	E	5/14/2018			000539		222.50
0135	PITTSBURG AREA CHAMBER OF COMM	E	5/14/2018			000540		400.00
0181	INGRAM	E	5/14/2018			000541		94.19
0194	KANSAS STATE TREASURER	E	5/14/2018			000542		4,617.04
0294	COPY PRODUCTS, INC.	E	5/14/2018			000543		62.00
0335	CUSTOM AWARDS, LLC	E	5/14/2018			000544		30.00
0577	KANSAS GAS SERVICE	E	5/14/2018			000545		9,216.06
0627	BOETTCHER SUPPLY INC	E	5/14/2018			000546		71.82
0746	CDL ELECTRIC COMPANY INC	E	5/14/2018			000547		4,614.55
0806	JOHN L CUSSIMANIO	E	5/14/2018			000548		275.00
0866	AVFUEL CORPORATION	E	5/14/2018			000549		21,323.67
1478	KANSASLAND TIRE OF PITTSBURG	E	5/14/2018			000550		1,726.38
1490	ESTHERMAE TALENT	E	5/14/2018			000551		25.00
1631	RUTH WEGNER	E	5/14/2018			000552		123.00
2025	SOUTHERN UNIFORM & EQUIPMENT L	E	5/14/2018			000553		446.85
2161	RECORDED BOOKS, LLC	E	5/14/2018			000554		458.95
2921	DP2 BILLING SOLUTIONS, LLC	E	5/14/2018			000555		4,723.22

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
2960	PACE ANALYTICAL SERVICES INC	E	5/14/2018			000556		796.00
3126	W.W. GRAINGER, INC	E	5/14/2018			000557		52.62
3802	BRENNTAG MID-SOUTH INC	E	5/14/2018			000558		2,259.00
3847	INTERNATIONAL PUBLIC MANAGEMEN	E	5/14/2018			000559		659.50
4307	HENRY KRAFT, INC.	E	5/14/2018			000560		320.72
4603	KANSAS GOLF AND TURF INC	E	5/14/2018			000561		1,128.54
4618	TRESA MILLER	E	5/14/2018			000562		862.60
5275	US LIME COMPANY-ST CLAIR	E	5/14/2018			000563		4,355.48
5317	ULINE	E	5/14/2018			000564		209.61
5725	RED THE UNIFORM TAILOR INC	E	5/14/2018			000565		673.51
5855	SHRED-IT US JV LLC	E	5/14/2018			000566		270.00
6117	ALEXANDER OPEN SYSTEMS, INC	E	5/14/2018			000567		8,685.00
6175	HENRY C MENGHINI	E	5/14/2018			000568		660.00
6314	PARKVIEW HOUSING INC	E	5/14/2018			000569		250.00
6524	ELLIOTT EQUIPMENT COMPANY	E	5/14/2018			000570		61.93
6528	GALE GROUP/CENGAGE	E	5/14/2018			000571		189.52
6851	SCHULTE SUPPLY INC	E	5/14/2018			000572		572.60
7028	MATTHEW L. FRYE	E	5/14/2018			000573		400.00
7038	SIGNET COFFEE ROASTERS	E	5/14/2018			000574		45.00
7087	PITTSBURG STATE UNIVERSITY FOU	E	5/14/2018			000575		175,000.00
7401	JAMI L CROWDER	E	5/14/2018			000576		1,840.17
7427	OLSSON ASSOCIATES, INC	E	5/14/2018			000577		12,002.24

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
7572	OZARK MOUNTAIN ENERGY, INC	E	5/14/2018			000578		19,432.95
7615	MARY JO HARPER	E	5/14/2018			000579		434.00
7629	EARLES ENGINEERING & INSPECTIO	E	5/14/2018			000580		17,842.00
7793	QUEENB TELEVISION OF KANSAS/MI	E	5/14/2018			000581		555.00
7839	VISION SERVICE PLAN INSURANCE	E	5/14/2018			000582		1,277.25
7869	WILLIAM BAZAR	R	5/03/2018			182005		425.00
3516	CITY OF PITTSBURG	R	5/03/2018			182006		200.00
7893	MAERET LEMONS	R	5/03/2018			182007		275.00
7894	JESSICA MICHELLE SINGLETON	R	5/03/2018			182008		600.00
6154	4 STATE MAINTENANCE SUPPLY INC	R	5/04/2018			182009		180.73
2004	AIRE-MASTER OF AMERICA, INC.	R	5/04/2018			182010		17.22
1	AKINS, TRAVIS	R	5/04/2018			182011		175.00
5480	BITNER MOTORS	R	5/04/2018			182012		376.82
5506	MIKE E BROWN	R	5/04/2018			182013		70.00
6887	TRAVIS CARLTON	R	5/04/2018			182014		77.22
6865	MICHAEL S COLE	R	5/04/2018			182015		105.00
5759	COMMUNITY HEALTH CENTER OF SEK	R	5/04/2018			182016		10.00
0748	CONRAD FIRE EQUIPMENT INC	R	5/04/2018			182017		1,055.42
4263	COX COMMUNICATIONS KANSAS LLC	R	5/04/2018			182018		97.08
4263	COX COMMUNICATIONS KANSAS LLC	R	5/04/2018			182019		37.29
4263	COX COMMUNICATIONS KANSAS LLC	R	5/04/2018			182020		78.28
7517	CRAW-KAN TELEPHONE COOPERATIVE	R	5/04/2018			182021		220.00

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0375	WICHITA WATER CONDITIONING, IN	R	5/04/2018			182022		17.25
7443	DALTON'S BACK 9 BAR & GRILL, L	R	5/04/2018			182023		611.61
7345	MIKE FORD	R	5/04/2018			182024		105.00
6923	HUGO'S INDUSTRIAL SUPPLY INC	R	5/04/2018			182025		359.55
0226	KDOR LIQUOR TAX	R	5/04/2018			182026		185.11
1246	KANSAS DEPT OF COMMERCE	R	5/04/2018			182027		378,536.56
0033	LOU'S GLOVES	R	5/04/2018			182028		249.00
5396	MIDWEST REGIONAL BALLET, LLC	R	5/04/2018			182029		10,133.81
7151	TOTALFUNDS	R	5/04/2018			182030		1,000.00
7802	CHRISTOPHER L PATTERSON	R	5/04/2018			182031		293.00
7755	POP A TOP CARWASH	R	5/04/2018			182032		57.00
0175	REGISTER OF DEEDS	R	5/04/2018			182033		21.00
7660	LOGAN ROBERTS	R	5/04/2018			182034		51.48
7882	PATRICK JAMES SARWINSKI	R	5/04/2018			182035		70.00
0188	SECRETARY OF STATE	R	5/04/2018			182036		25.00
7270	SECURITY 1ST TITLE, LLC	R	5/04/2018			182037		720.00
7892	KIRSTEN STEINLE	R	5/04/2018			182038		70.00
7532	CRAIG TAYLOR	R	5/04/2018			182039		70.00
1	THE GARDEN KEEPERS LLC	R	5/04/2018			182040		350.00
0349	UNITED WAY OF CRAWFORD COUNTY	R	5/04/2018			182041		61.85
6893	DAVID VANBECELAERE	R	5/04/2018			182042		80.00
7881	LOGAN VANBECELAERE	R	5/04/2018			182043		70.00

VENDOR SET: 99 City of Pittsburg, KS
BANK: 80144 BMO HARRIS BANK
DATE RANGE: 5/02/2018 THRU 5/15/2018

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
5589	VERIZON WIRELESS SERVICES, LLC	R	5/04/2018			182044		246.77
7886	TRENT WALLACE	R	5/04/2018			182045		57.91
0831	WATER ENVIRONMENT FEDERATION	R	5/04/2018			182046		85.00
1108	WESTAR ENERGY	R	5/04/2018			182047		225.34
5371	PITTSBURG FAMILY YMCA	R	5/04/2018			182048		294.20
7070	FEDERAL AVIATION ADMINISTRATIO	R	5/09/2018			182054		11,933.46
6126	AMERICAN LAW ENFORCEMENT RADAR	R	5/11/2018			182055		360.00
0523	AT&T	R	5/11/2018			182056		5,617.09
7069	AUSTERMAN CONSTRUCTION	R	5/11/2018			182059		325.00
7681	BACKGROUND INVESTIGATION BUREA	R	5/11/2018			182060		322.05
5480	BITNER MOTORS	R	5/11/2018			182061		137.93
5506	MIKE E BROWN	R	5/11/2018			182062		70.00
5283	CLASS LTD	R	5/11/2018			182063		319.50
6865	MICHAEL S COLE	R	5/11/2018			182064		70.00
5759	COMMUNITY HEALTH CENTER OF SEK	R	5/11/2018			182065		10.00
4263	COX COMMUNICATIONS KANSAS LLC	R	5/11/2018			182066		14.07
4263	COX COMMUNICATIONS KANSAS LLC	R	5/11/2018			182067		2,146.78
4263	COX COMMUNICATIONS KANSAS LLC	R	5/11/2018			182069		96.14
4263	COX COMMUNICATIONS KANSAS LLC	R	5/11/2018			182070		29.40
7517	CRAW-KAN TELEPHONE COOPERATIVE	R	5/11/2018			182071		98.79
7601	MEYER LAW FIRM, LLC	R	5/11/2018			182072		30.00
7392	ASSURECO RISK MANAGEMENT & REG	R	5/11/2018			182073		350.00

VENDOR SET: 99 City of Pittsburg, KS
BANK: 80144 BMO HARRIS BANK
DATE RANGE: 5/02/2018 THRU 5/15/2018

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
6806	RED MUNICIPAL & INDUSTRIAL EQU	R	5/11/2018			182074		1,139.56
0188	SECRETARY OF STATE	R	5/11/2018			182075		25.00
1	SEK HUMANE SOCIETY	R	5/11/2018			182076		40.00
7532	CRAIG TAYLOR	R	5/11/2018			182077		70.00
7381	TAYLORMADE CO	R	5/11/2018			182078		22,577.75
2916	US CELLULAR	R	5/11/2018			182079		98.91
7053	U.S. PEROXIDE, LLC	R	5/11/2018			182080		950.00
5589	VERIZON WIRELESS SERVICES, LLC	R	5/11/2018			182081		8,234.13
2350	WASTE CORPORATION OF MISSOURI	R	5/11/2018			182085		300.00
1108	WESTAR ENERGY	R	5/11/2018			182086		93,553.07
4262	KDHE	R	5/11/2018			182090		60.00
0082	KS DEPT OF AGRICULTURE	R	5/11/2018			182091		300.00

* * T O T A L S * *	NO			INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	73			547,325.13	0.00	547,325.13
HAND CHECKS:	0			0.00	0.00	0.00
DRAFTS:	16			144,697.76	0.00	144,697.76
EFT:	121			463,542.04	0.00	463,542.04
NON CHECKS:	0			0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS	0.00			
		VOID CREDITS	0.00	0.00	0.00	

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 99 BANK: 80144TOTALS:	210	1,155,564.93	0.00	1,155,564.93
BANK: 80144 TOTALS:	210	1,155,564.93	0.00	1,155,564.93

VENDOR SET: 99 City of Pittsburg, KS
BANK: HAP BMO HARRIS BANK-HAP
DATE RANGE: 5/02/2018 THRU 5/15/2018

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
7579	ROBERT COBB	E	5/02/2018			000353		632.00
7581	REX LINVILLE	E	5/02/2018			000354		553.00
7717	LAWRENCE E GIGER	E	5/02/2018			000355		472.00
7837	CHANTAL SARKY	E	5/02/2018			000356		300.00
0372	CONNER REALTY	E	5/02/2018			000357		702.00
0855	CHARLES HOSMAN	E	5/02/2018			000358		24.00
1008	BENJAMIN M BEASLEY	E	5/02/2018			000359		1,124.00
1231	JOHN LOVELL	E	5/02/2018			000360		1,228.00
1337	DOUGLAS E THOMAS	E	5/02/2018			000361		159.00
1609	PHILLIP H O'MALLEY	E	5/02/2018			000362		3,920.00
1638	VERNON W PEARSON	E	5/02/2018			000363		884.00
1688	DORA WARE	E	5/02/2018			000364		553.00
1982	KENNETH N STOTTS, SR	E	5/02/2018			000365		540.00
2304	DENNIS HELMS	E	5/02/2018			000366		625.00
2624	ESTATE OF JAMES ZIMMERMAN	E	5/02/2018			000367		200.00
2850	VENITA STOTTS	E	5/02/2018			000368		277.00
2913	KENNETH N STOTTS JR	E	5/02/2018			000369		272.00
3067	STEVE BITNER	E	5/02/2018			000370		2,639.00
3082	JOHN R JONES	E	5/02/2018			000371		931.73
3114	PATRICIA BURLESON	E	5/02/2018			000372		1,065.00
3142	COMMUNITY MENTAL HEALTH CENTER	E	5/02/2018			000373		943.00
3162	THOMAS A YOAKAM	E	5/02/2018			000374		221.00

VENDOR SET: 99 City of Pittsburg, KS
BANK: HAP BMO HARRIS BANK-HAP
DATE RANGE: 5/02/2018 THRU 5/15/2018

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
3193	WILLIAM CROZIER	E	5/02/2018			000375		695.00
3218	CHERYL L BROOKS	E	5/02/2018			000376		371.00
3272	DUNCAN HOUSING LLC	E	5/02/2018			000377		3,303.00
3273	RICHARD F THENIKL	E	5/02/2018			000378		830.00
3294	JOHN R SMITH	E	5/02/2018			000379		611.80
3593	REMINGTON SQUARE APARTMENTS ,	E	5/02/2018			000380		6,899.00
3668	MID AMERICA PROPERTIES OF PITT	E	5/02/2018			000381		2,750.00
3724	YVONNE L. ZORNES	E	5/02/2018			000382		601.00
3746	JAROLD BONBRAKE	E	5/02/2018			000383		483.00
4054	MICHAEL A SMITH	E	5/02/2018			000384		1,319.00
4177	MT RENTALS LLC	E	5/02/2018			000385		379.00
4218	MEADOWLARK TOWNHOUSES	E	5/02/2018			000386		3,706.40
4492	PITTSBURG SENIORS	E	5/02/2018			000387		3,741.00
4523	TODD A TROWBRIDGE	E	5/02/2018			000388		151.00
4786	JENNIFER STANLEY	E	5/02/2018			000389		119.00
4928	PITTSBURG STATE UNIVERSITY	E	5/02/2018			000390		500.00
5039	VANETA MATHIS	E	5/02/2018			000391		273.00
5393	CARLOS ANGELES	E	5/02/2018			000392		2,493.00
5549	DELBERT BAIR	E	5/02/2018			000393		295.00
5653	PEGGY HUNT	E	5/02/2018			000394		109.00
5656	EARL HARTMAN	E	5/02/2018			000395		800.00
5658	DEANNA J HIGGINS	E	5/02/2018			000396		189.00

VENDOR SET: 99 City of Pittsburg, KS
BANK: HAP BMO HARRIS BANK-HAP
DATE RANGE: 5/02/2018 THRU 5/15/2018

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
5676	BARBARA TODD	E	5/02/2018			000397		61.00
5796	JOHN A ESLICK	E	5/02/2018			000398		1,200.00
5834	DENNIS TROUT	E	5/02/2018			000399		383.00
5885	CHARLES T GRAVER	E	5/02/2018			000400		390.00
5906	JOHN HINRICHS	E	5/02/2018			000401		268.00
5957	PASTEUR PROPERTIES LLC	E	5/02/2018			000402		6,444.33
5961	LARRY VANBECELAERE	E	5/02/2018			000403		425.00
6002	SALLY THRELFALL	E	5/02/2018			000404		227.00
6090	RANDAL BENNEFELD	E	5/02/2018			000405		598.00
6130	T & K RENTALS LLC	E	5/02/2018			000406		433.00
6150	JAMES L COX RENTALS	E	5/02/2018			000407		577.00
6161	MICHAEL J STOTTS	E	5/02/2018			000408		171.00
6172	ANDREW ALEX WACHTER	E	5/02/2018			000409		293.00
6227	REGGIE BOLLINGER	E	5/02/2018			000410		736.00
6269	EDWARD SWOR	E	5/02/2018			000411		669.00
6295	DAVID L PETERSON	E	5/02/2018			000412		995.00
6298	KEVAN L SCHUPBACH	E	5/02/2018			000413		7,247.00
6306	BALKANS DEVELOPMENT LLC	E	5/02/2018			000414		474.00
6322	R JAMES BISHOP	E	5/02/2018			000415		703.00
6391	DOWNTOWN PITTSBURG HOUSING PAR	E	5/02/2018			000416		1,539.00
6394	KEVIN HALL	E	5/02/2018			000417		2,825.00
6441	HEATHER D MASON	E	5/02/2018			000418		902.00

VENDOR SET: 99 City of Pittsburg, KS
BANK: HAP BMO HARRIS BANK-HAP
DATE RANGE: 5/02/2018 THRU 5/15/2018

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
6464	PRO X PROPERTY SOLUTIONS, LLC	E	5/02/2018			000419		298.00
6655	B&H DEVELOPERS, INC	E	5/02/2018			000420		4,182.00
6657	OZARKS AREA COMMUNITY ACTION C	E	5/02/2018			000421		449.63
6673	JUDITH A COLLINS	E	5/02/2018			000422		650.00
6694	DELBERT BAIR	E	5/02/2018			000423		711.00
6708	CHARLES MERTZ	E	5/02/2018			000424		294.00
6726	BEAU JEPSON	E	5/02/2018			000425		296.00
6868	DAVID SIMPSON (308)	E	5/02/2018			000426		214.00
6886	DELBERT BAIR	E	5/02/2018			000427		479.00
6916	STILWELL HERITAGE & EDUCATIONA	E	5/02/2018			000428		3,113.00
6953	CARL ULEPICH	E	5/02/2018			000429		336.00
7024	KIMBERLY GRISSOM	E	5/02/2018			000430		550.00
7083	PITTSBURG HEIGHTS, LP	E	5/02/2018			000431		5,477.00
7112	RANDY VILELA	E	5/02/2018			000432		806.00
7220	TIMOTHY ADAM	E	5/02/2018			000433		182.00
7222	MICHAEL WILBER	E	5/02/2018			000434		122.00
7294	AMMP PROPERTIES, LLC	E	5/02/2018			000435		812.00
7312	JASON HARRIS	E	5/02/2018			000436		466.00
7344	TERRY O BARTLOW	E	5/02/2018			000437		264.00
7524	SOUTHEAST KANSAS COMMUNITY ACT	E	5/02/2018			000438		4,240.63
7562	THOMAS E SILOVSKY	E	5/02/2018			000439		262.00
7582	KIRK A DUNCAN	E	5/02/2018			000440		398.00

VENDOR SET: 99 City of Pittsburg, KS
BANK: HAP BMO HARRIS BANK-HAP
DATE RANGE: 5/02/2018 THRU 5/15/2018

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
7612	ENDICOTT RENTALS, LLC	E	5/02/2018			000441		720.00
7645	SEWARD RENTALS, LLC	E	5/02/2018			000442		692.00
7654	ALICIA PEINE	E	5/02/2018			000443		1,241.00
7659	CHARLES R ALLEN	E	5/02/2018			000444		850.00
7668	JOHN BEST	E	5/02/2018			000445		1,628.00
7669	CHARLES GILMORE	E	5/02/2018			000446		540.00
7741	SUSAN E ADAMS	E	5/02/2018			000447		217.00
7777	DELBERT BAIR	E	5/02/2018			000448		380.00
7781	TAWIL PROPERTIES, LLC	E	5/02/2018			000449		317.00
7783	NATHAN MAGEE	E	5/02/2018			000450		274.00
7805	KIRK DARROW	E	5/02/2018			000451		316.00
7861	CLARENCE M TRENT 2017 FAMILY T	E	5/02/2018			000452		238.00
7864	CB HOMES LLC	E	5/02/2018			000453		603.00
7866	JAMES MICHAEL HORTON	E	5/02/2018			000454		526.00

* * T O T A L S * *	NO			INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0			0.00	0.00	0.00
HAND CHECKS:	0			0.00	0.00	0.00
DRAFTS:	0			0.00	0.00	0.00
EFT:	102			109,587.52	0.00	109,587.52
NON CHECKS:	0			0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS	0.00			
		VOID CREDITS	0.00	0.00	0.00	

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 99 BANK: HAP TOTALS:	102	109,587.52	0.00	109,587.52
BANK: HAP TOTALS:	102	109,587.52	0.00	109,587.52

VENDOR SET: 99 City of Pittsburg, KS
BANK: TBRA BMO HARRIS BANK-TBRA
DATE RANGE: 5/02/2018 THRU 5/15/2018

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
3272	DUNCAN HOUSING LLC	E	5/02/2018			000455		1,100.00
3294	JOHN R SMITH	E	5/02/2018			000456		500.00
3593	REMINGTON SQUARE APARTMENTS ,	E	5/02/2018			000457		300.00
4013	KNIGHTS OF COLUMBUS TOWERS	E	5/02/2018			000458		251.00
4218	MEADOWLARK TOWNHOUSES	E	5/02/2018			000459		425.00
5957	PASTEUR PROPERTIES LLC	E	5/02/2018			000460		700.00
6298	KEVAN L SCHUPBACH	E	5/02/2018			000461		700.00

* * T O T A L S * *	NO			INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0			0.00	0.00	0.00
HAND CHECKS:	0			0.00	0.00	0.00
DRAFTS:	0			0.00	0.00	0.00
EFT:	7			3,976.00	0.00	3,976.00
NON CHECKS:	0			0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS	0.00			
		VOID CREDITS	0.00	0.00	0.00	

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 99 BANK: TBRA TOTALS:	7	3,976.00	0.00	3,976.00
BANK: TBRA TOTALS:	7	3,976.00	0.00	3,976.00
REPORT TOTALS:	319	1,269,128.45	0.00	1,269,128.45

Passed and approved this 22nd day of May, 2018.

_____
Jeremy Johnson, Mayor

ATTEST:

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Tammy Nagel, City Clerk