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CITY OF PITTSBURG, KANSAS
COMMISSION AGENDA
Tuesday, April 24, 2018
5:30 PM

CALL TO ORDER BY THE MAYOR:

- a. Flag Salute Led by the Mayor
- b. Public Input

CONSENT AGENDA:

- a. Approval of the April 10, 2018, Pittsburg City Commission Meeting minutes.
- b. Approval of the Farm Lease between the City of Pittsburg and Mr. Kenneth Biancarelli for the lease of all the tillable and grass land in Tracts 3, 4A, 4B, 4C, 4D, 5, 6, and 7 located at the Atkinson Municipal Airport for a term of one year beginning March 1, 2018 and ending February 28, 2019, in the amount of \$9,735.00.
- c. Approval of the Appropriation Ordinance for the period ending April 24, 2018 subject to the release of HUD expenditures when funds are received.
ROLL CALL VOTE.

SPECIAL PRESENTATION:

- a. ECONOMIC DEVELOPMENT QUARTERLY REPORT - Director of Economic Development Blake Benson and Pittsburg State University Chief Strategy Officer Shawn Naccarato will present the quarterly Economic Development Report. **Receive for file.**

CONSIDER THE FOLLOWING:

- a. COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS - Consider staff recommendation to return \$378,536.56 in unused Community Development Block Grant (CDBG) funds to the State of Kansas. **Approve or disapprove recommendation and, if approved, authorize the Mayor to sign the appropriate documents on behalf of the City.**

CITY OF PITTSBURG, KANSAS
COMMISSION AGENDA
Tuesday, April 24, 2018
5:30 PM

- b. DILAPIDATED STRUCTURE FUNDING - Consider the recommendation of the Economic Development Advisory Committee (EDAC) to utilize funding from the Revolving Loan Fund (RLF) to stabilize or demolish the structures located at 113 West 5th Street and 716 North Broadway, after exhausting attempts to enforce the property owners to pay for such stabilization and/or demolition. **Approve or disapprove recommendation and, if approved, authorize the Mayor to sign the appropriate documents on behalf of the City.**

NON-AGENDA REPORTS & REQUESTS:

EXECUTIVE SESSION:

- a. An Executive Session is necessary to discuss personnel matters of non-elected personnel pursuant to KSA 75-4319(b)(1), to discuss the City Manager's compensation. **Motion to recess into Executive Session for 30 minutes to discuss the City Manager's compensation pursuant to the non-elected personnel exception under KSA 75-4319(b)(1) with the meeting to resume in the Commission Room in 30 minutes.**

ADJOURNMENT

OFFICIAL MINUTES
OF THE MEETING OF THE
GOVERNING BODY OF THE
CITY OF PITTSBURG, KANSAS
April 10th, 2018

A Regular Session of the Board of Commissioners was held at 5:30 p.m. on Tuesday, April 10th, 2018, in the City Commission Room, located in the Law Enforcement Center, 201 North Pine, with Mayor Jeremy Johnson presiding and the following members present: Sarah Chenoweth, Dawn McNay, Chuck Munsell, and Patrick O'Bryan.

Mayor Johnson led the flag salute.

PUBLIC INPUT – Pete Mayo of Via Christi provided an invocation.

APPROVAL OF MINUTES – MARCH 27th, 2018 – On motion of O'Bryan, seconded by Munsell, the Governing Body approved the March 27th, 2018, City Commission Meeting minutes as submitted. Motion carried.

DISPOSITION OF BIDS – 2018 ASPHALT REJUVENATION PROJECT – On motion of O'Bryan, seconded by Munsell, the Governing Body approved staff recommendation to award the bid for the 2018 Asphalt Rejuvenation Project to Proseal, Inc., of El Dorado, Kansas, based on their low bid meeting specifications of \$1.02 per square yard, and authorized the Mayor to sign the contract agreement once prepared. Motion carried.

ORDINANCE NO. S-1052 – On motion of O'Bryan, seconded by Munsell, the Governing Body adopted Ordinance No. S-1052, levying and assessing special assessments to pay the cost of design and construction of a sanitary sewer extension in the 200 block of East Forest Street and authorized the Mayor to sign the Ordinance on behalf of the City. Motion carried.

APPROPRIATION ORDINANCE – On motion of O'Bryan, seconded by Munsell, the Governing Body approved the Appropriation Ordinance for the period ending April 10th, 2018, subject to the release of HUD expenditures when funds are received with the following roll call vote: Yea: Chenoweth, Johnson, McNay, Munsell, and O'Bryan. Motion carried.

LOAN MODIFICATION – BLOCK 22 – The request to modify the loan agreement in the amount of \$300,000 with Pittsburg State University for the build-out of the Commerce Building as part of the Block 22 Project to reflect Pittsburg State University Foundation as the official legal entity to receive the funds was not considered.

ORDINANCE NO. G-1280 – On motion of Chenoweth, seconded by McNay, the Governing Body adopted Ordinance No. G-1280, creating Section 10-77 of the Pittsburg City Code regarding the disposal of dog feces and authorized the Mayor to sign the Ordinance on behalf of the City. Motion carried.

OFFICIAL MINUTES
OF THE MEETING OF THE
GOVERNING BODY OF THE
CITY OF PITTSBURG, KANSAS
April 10th, 2018

SPECIAL PRESENTATION - DEPARTMENT REPORT – Deputy City Manager Jay Byers provide an update on activities within the Information Technology and Memorial Auditorium Divisions within his department.

KANSAS DEPARTMENT OF WILDLIFE, PARKS AND TOURISM LAND AND WATER CONSERVATION FUND GRANT – On motion of O'Bryan, seconded by Munsell, the Governing Body adopted Resolution No. 1202 and authorized staff to apply for the Kansas Department of Wildlife, Parks and Tourism Land and Water Conservation Fund grant to build two new restrooms, concession, and storage facilities at the Don Gutteridge Sports Complex. Motion carried.

ADJOURNMENT: On motion of O'Bryan, seconded by Chenoweth, the Governing Body adjourned the meeting at 5:59 p.m. Motion carried.

Jeremy Johnson, Mayor

ATTEST:

Tammy Nagel, City Clerk

Interoffice Memorandum

TO: DARON HALL
City Manager

FROM: CAMERON ALDEN
Director of Public Works

DATE: April 18, 2018

SUBJECT: Agenda Item – April 24, 2018
Lease of Farm Lands at the Atkinson Municipal Airport

The City has received a lease between the City of Pittsburg and Mr. Kenneth Biancarelli for farm lands located at the Atkinson Municipal Airport. The lease is for all of the tillable and grass land of Tracts 3, 4A, 4B, 4C, 4D, 5, 6 and 7 as shown in Exhibit A. The term of the lease for Tracts 3, 4A, 4B, 4C, 4D, 5, 6 and 7 is for one (1) year beginning March 1st, 2018 and ending February 28th, 2019. The Lessee agrees to pay the City a yearly rental of \$9,735.00.

Would you please place this item on the agenda for the City Commission meeting scheduled for Tuesday, April 24, 2018. Action necessary will be approval or disapproval of this lease and, if approved, direct the Mayor to sign the lease on behalf of the City of Pittsburg. The City Attorney has reviewed this lease for form.

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachment: Lease and Exhibit A

FARM LEASE

THIS LEASE OF FARM LAND (the "Lease"), made and entered into this _____ day of _____, 2018, by and between the City of Pittsburg, Crawford County, Kansas, a Municipal Corporation, hereinafter called the Lessor, and Kenneth Biancarelli, hereinafter called the Lessee.

The Parties agree and hereby acknowledge that the tracts of land shown on Exhibit A attached hereto and incorporated herein by reference, is Airport Industrial Park property, and land adjacent to the Airport being held as clear zone land for Atkinson Municipal Airport.

WITNESSETH, that for and in consideration of the rents, covenants and agreements hereinafter contained, said Lessor does hereby rent, let and lease unto said Lessee all the tillable land and grass land in Tracts 3, 4A, 4B, 4C, 4D, 5, 6, and 7 on Exhibit A for and on the terms set forth herein below.

TERMS

Lessee to rent Tracts 3, 4A, 4B, 4C, 4D, 5, 6, and 7 for a term of one (1) year beginning on March 1, 2018 and ending on February 28, 2019. The Lessee agrees to pay the Lessor an annual rental of \$9,735.00. Rent shall be due and payable on March 1, 2018.

USE OF PREMISES

Lessee shall at all times farm and care for said land in a good husband- like manner, and in accordance with good farming and soil conservation practices; shall not commit or permit waste thereon; shall carefully protect all improvements of every kind that are now on said premises or may be erected thereon during the term of this Lease; shall promptly at the expiration of the term herein granted yield up possession of said premises, without notice, unto the Lessor in as good condition and repair as now exists or may be at any time during the term of this Lease, ordinary wear and tear excepted.

TERMINATION

Lessor reserves the right to terminate this Lease and retake possession of all or any portion of the leased premises at any time for any purpose upon thirty (30) days advance written notice to Lessee. In the event Lessor exercises its right to terminate, Lessor shall reimburse Lessee for the cost of seed, lime and fertilizer. Lessee hereby waives and releases Lessor from any right or claim for recovery of any lost profits or other expenses.

This Lease shall automatically terminate at the end of the initial lease term unless the Lessee provides written notice of request to renew to Lessor at least sixty (60) days prior to the expiration date of the intimal term. A new successor lease shall be required to reinstate Lessee's farming privileges. The decision to grant or deny Lessee's request to renew shall be in Lessor's sole discretion.

PROHIBITIONS ON USE

It is understood and agreed that the rights granted hereunder to Lessee shall not be exercised in such a way as to interfere with or adversely affect the use, operation, maintenance or development of the Airport or the Airport Industrial Park. Lessee hereby acknowledges that burning is strictly prohibited, as well as cultivation of crops within twenty feet (20') of the wildlife fencing. Lessee further agrees not to plow pasture, permit noxious weeds to go to seed, or cut live trees for sale or personal use.

INGRESS AND EGRESS

Lessee also agrees that Lessor and its other tenants, lessees and agents shall be entitled to retain the right of ingress and egress on the land for the purpose of recreational hunting and of monitoring compliance with the lease terms, but shall refrain from interfering with the farming operation of Lessee as much as reasonably possible. It is further agreed that Lessor shall retain the exclusive right to permit any third parties to enter the property for recreational hunting purposes.

PESTICIDES / HERBICIDES

Lessee shall use pesticides and herbicides in strict accordance with labeled directions, warnings and instructions on the leased property.

LIABILITY INSURANCE

Lessee shall procure and keep in force beginning on the date this Lease is entered into, and continuing during the entire term of this Lease, comprehensive general liability insurance, with Lessor also listed as a named insured, to include public liability coverage for bodily injury in an amount of at least five hundred thousand dollars (\$500,000) for any one (1) occurrence. Lessee shall provide Lessor with a certificate for said insurance policy upon execution of the Lease. Said certificate shall also contain a clause that said policy may not be cancelled nor coverage limits decreased without at least thirty (30) days prior written notice sent to Lessor at the address specified herein.

HOLD HARMLESS / INDEMNIFICATION

Lessee takes possession of the leased premises after a thorough inspection of the leased premises and acknowledges and understands the inherent hazards of farming and assumes all the risks thereof and therefrom, and further agrees to defend, indemnify and hold Lessor harmless from any and all claims, damages, demands, liability, loss, and expenses, including Lessor's reasonable attorney fees, arising out of or from Lessee's operations on the leased premises or Lessee's performance or failure to perform the terms of this Lease.

AMENDMENTS

Any amendments or alterations of this Lease shall be in writing and shall be agreed upon and signed by both the Lessor and the Lessee. Any amendments or alterations shall be at the sole discretion of Lessor.

MAINTENANCE

Lessee shall brush hog the waterways on the premises at least once during the lease term. Physical improvements to property by Lessee are subject to prior written approval by Lessor. If approved, maintenance of all improvements are the sole responsibility of Lessee, unless prior arrangements between Lessee and Lessor are made in writing. If improvements are made without prior written approval by Lessor, then the improvements shall become the property of Lessor, and Lessee shall be deemed to have committed a violation of the terms of this Lease, which renders the lease null and void at Lessor's sole discretion.

FARMING COSTS

Lessee shall be solely responsible for all fertilizer, lime and seed purchases for the leased property.

TRESPASSING

Lessee acknowledges and understands that Lessor cannot prevent trespassing or vandalism, and assumes no responsibility for the acts of any third (3rd) parties thereon.

INDEPENDANT PARTIES

This Lease shall not be deemed to give rise to a partnership relation or joint venture, and neither party shall have authority to obligate the other party without the other party's written consent.

ASSIGNMENT

This Lease shall not be assigned nor sublet without the prior written consent of said Lessor.

PARTIES BOUND

This Lease shall extend to and be binding upon the parties hereto, and their heirs, executors, trustees, administrators, successors and assigns.

ENTIRE AGREEMENT

This Lease shall constitute the entire agreement of the parties hereto and any prior oral or written agreement or understanding between the parties relating to the lased premises is merged

herein and shall be of no separate force and effect and this Lease shall only be changed, modified or discharged by subsequent written agreement signed by all parties hereto.

KANSAS LAW

This Lease shall be governed by and construed in accordance with the laws of the State of Kansas.

DUPLICATE COPIES

This Lease is executed in duplicate, one copy thereof for said Lessor and one copy thereof for said Lessee.

NOTICES

LESSOR:

Name: Cameron Alden
Public Works Director
Address: 201 West 4th
Pittsburg, KS 66762
Telephone No: (620) 231-4170

LESSEE:

Name: Kenneth Biancarelli
Address: 510 E. 590th Ave.
Pittsburg, KS 66762
Telephone No: (620) 724-8048 Home
(620) 249-3314 Cell

In Witness whereof, this lease has been signed and executed the day and year first above written.

LESSOR:

THE CITY OF PITTSBURG, KANSAS

Jeremy Johnson Mayor

ATTEST:

Tammy Nagel, City Clerk

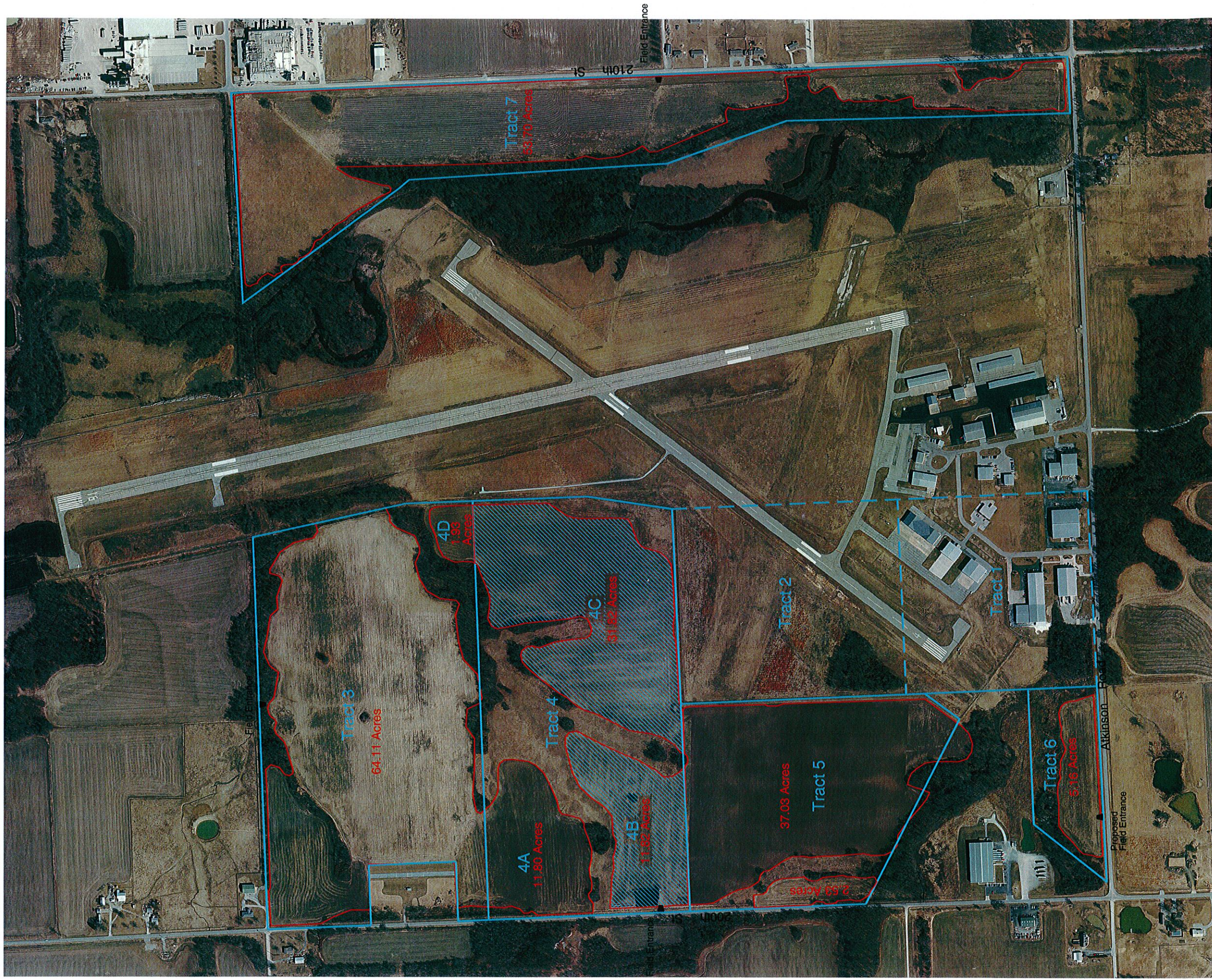
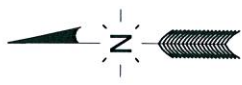
LESSEE:

KENNETH BIANCARELLI

Kenneth Biancarelli



AIRPORT LEASED FARM FIELDS
EXHIBIT "A"



VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
C-CHECK	VOID CHECK	V	4/06/2018			181804		
C-CHECK	VOID CHECK	V	4/06/2018			181805		
C-CHECK	VOID CHECK	V	4/06/2018			181814		
C-CHECK	VOID CHECK	V	4/06/2018			181836		
C-CHECK	VOID CHECK	V	4/06/2018			181837		
C-CHECK	VOID CHECK	V	4/06/2018			181838		
C-CHECK	VOID CHECK	V	4/13/2018			181858		
C-CHECK	VOID CHECK	V	4/13/2018			181859		
C-CHECK	VOID CHECK	V	4/13/2018			181887		
C-CHECK	VOID CHECK	V	4/13/2018			181888		
C-CHECK	VOID CHECK	V	4/13/2018			181889		

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	11 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 99 BANK: * TOTALS:	11	0.00	0.00	0.00
BANK: * TOTALS:	11	0.00	0.00	0.00

VENDOR SET: 99 City of Pittsburg, KS

BANK: 80144 BMO HARRIS BANK

DATE RANGE: 4/04/2018 THRU 4/17/2018

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0224	KDOR	D	4/05/2018			000000		6,189.68
0321	KP&F	D	4/06/2018			000000		41,217.29
0728	ICMA	D	4/06/2018			000000		777.30
1050	KPERS	D	4/06/2018			000000		36,884.19
3570	AMERICAN EXPRESS, INC	D	4/04/2018			000000		319.82
5904	TASC	D	4/06/2018			000000		6,513.62
6415	GREAT WEST TANDEM KPERS 457	D	4/06/2018			000000		4,075.00
6952	ADP INC	D	4/13/2018			000000		711.16
7283	CORESOURCE, INC	D	4/05/2018			000000		7,680.62
7283	CORESOURCE, INC	D	4/06/2018			000000		43,109.09
7283	CORESOURCE, INC	D	4/12/2018			000000		46,286.02
7290	DELTA DENTAL OF KANSAS INC	D	4/06/2018			000000		3,281.65
7290	DELTA DENTAL OF KANSAS INC	D	4/13/2018			000000		2,233.50
7795	LEADEN PROPERTIES LLC	D	4/05/2018			000000		3,096.86
0044	CRESTWOOD COUNTRY CLUB	E	4/09/2018			000179		387.35
0046	ETTINGERS OFFICE SUPPLY	E	4/09/2018			000180		29.05
0084	INTERSTATE EXTERMINATOR, INC.	E	4/09/2018			000181		455.00
0101	BUG-A-WAY INC	E	4/09/2018			000182		60.00
0105	PITTSBURG AUTOMOTIVE INC	E	4/09/2018			000183		850.04
0112	MARRONES INC	E	4/09/2018			000184		21.35
0117	THE MORNING SUN	E	4/09/2018			000185		94.25
0194	KANSAS STATE TREASURER	E	4/09/2018			000186		7,461.50

VENDOR SET: 99 City of Pittsburgh, KS

BANK: 80144 BMO HARRIS BANK

DATE RANGE: 4/04/2018 THRU 4/17/2018

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0207	PEPSI-COLA BOTTLING CO OF PITT	E	4/09/2018			000187		196.40
0300	PITTSBURG FORD-MERCURY, INC.	E	4/09/2018			000188		45.65
0329	O'MALLEY IMPLEMENT CO INC	E	4/09/2018			000189		12.60
0335	CUSTOM AWARDS, LLC	E	4/09/2018			000190		39.98
0345	VICTOR L PHILLIPS CO	E	4/09/2018			000191		960.82
0478	VIETTI AUTO BODY INC	E	4/09/2018			000192		584.80
0534	TYLER TECHNOLOGIES INC	E	4/09/2018			000193		1,190.00
0746	CDL ELECTRIC COMPANY INC	E	4/09/2018			000194		148.72
0806	JOHN L CUSSIMANIO	E	4/09/2018			000195		282.00
0844	HY-FLO EQUIPMENT CO	E	4/09/2018			000196		61.73
0866	AVFUEL CORPORATION	E	4/09/2018			000197		20,723.44
1478	KANSASLAND TIRE OF PITTSBURG	E	4/09/2018			000198		15.50
1490	ESTHERMAE TALENT	E	4/09/2018			000199		25.00
1792	B&L WATERWORKS SUPPLY, LLC	E	4/09/2018			000200		5,297.34
2137	VAN WALL GROUP	E	4/09/2018			000201		533.85
2186	PRODUCERS COOPERATIVE ASSOCIAT	E	4/09/2018			000202		750.00
2767	BRENNTAG SOUTHWEST, INC	E	4/09/2018			000203		1,396.00
2921	DP2 BILLING SOLUTIONS, LLC	E	4/09/2018			000204		4,655.12
3248	AIRGAS USA LLC	E	4/09/2018			000205		862.68
3971	FASTENAL COMPANY	E	4/09/2018			000206		114.55
4307	HENRY KRAFT, INC.	E	4/09/2018			000207		100.84
4618	TRESA MILLER	E	4/09/2018			000208		773.30

VENDOR SET: 99 City of Pittsburg, KS

BANK: 80144 BMO HARRIS BANK

DATE RANGE: 4/04/2018 THRU 4/17/2018

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
5862	HEATHER HORTON	E	4/09/2018			000209		120.00
5907	BREATHING AIR SERVICES INC	E	4/09/2018			000210		95.00
5944	KCR INTERNATIONAL TRUCKS	E	4/09/2018			000211		1,283.23
6117	ALEXANDER OPEN SYSTEMS, INC	E	4/09/2018			000212		5,221.00
6192	KATHLEEN CERNE	E	4/09/2018			000213		1,000.00
6822	ELIZABETH BRADSHAW	E	4/09/2018			000214		474.80
6851	SCHULTE SUPPLY INC	E	4/09/2018			000215		240.00
6936	HAWKINS INC	E	4/09/2018			000216		536.05
6995	SUMMER WARREN	E	4/09/2018			000217		472.50
7284	TRANSYSTEMS CORPORATION	E	4/09/2018			000218		2,389.98
7427	OLSSON ASSOCIATES, INC	E	4/09/2018			000219		1,691.50
7448	CARUS CORPORATION	E	4/09/2018			000220		2,472.89
7559	MEGAN LYNN MUNGER	E	4/09/2018			000221		165.00
7572	OZARK MOUNTAIN ENERGY, INC	E	4/09/2018			000222		18,711.42
7611	STEVENSONS BUSINESS PRODUCTS	E	4/09/2018			000223		60.00
7705	JOANNA L DERFELT	E	4/09/2018			000224		1,000.00
7800	MORGAN ALYSE PANOVIKH	E	4/09/2018			000225		227.50
7806	CORE & MAIN LP	E	4/09/2018			000226		674.75
7852	TRIA HEALTH, LLC	E	4/09/2018			000227		1,015.00
0022	DANKO EMERGENCY EQUIPMENT CO.	E	4/16/2018			000229		53.42
0046	ETTINGERS OFFICE SUPPLY	E	4/16/2018			000230		415.25
0054	JOPLIN SUPPLY COMPANY	E	4/16/2018			000231		301.70

VENDOR SET: 99 City of Pittsburg, KS

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DATE RANGE: 4/04/2018 THRU 4/17/2018

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0055	JOHN'S SPORT CENTER, INC.	E	4/16/2018			000232		250.00
0068	BROOKS PLUMBING LLC	E	4/16/2018			000233		317.50
0087	FORMS ONE, LLC	E	4/16/2018			000234		1,332.00
0101	BUG-A-WAY INC	E	4/16/2018			000235		110.00
0105	PITTSBURG AUTOMOTIVE INC	E	4/16/2018			000236		621.05
0112	MARRONES INC	E	4/16/2018			000237		367.30
0128	VIA CHRISTI HOSPITAL	E	4/16/2018			000238		596.00
0203	GADES SALES CO INC	E	4/16/2018			000239		3,811.56
0306	CASTAGNO OIL CO INC	E	4/16/2018			000240		79.95
0328	KANSAS ONE-CALL SYSTEM, INC	E	4/16/2018			000241		432.00
0329	O'MALLEY IMPLEMENT CO INC	E	4/16/2018			000242		518.72
0335	CUSTOM AWARDS, LLC	E	4/16/2018			000243		1,159.54
0345	VICTOR L PHILLIPS CO	E	4/16/2018			000244		1,650.00
0516	AMERICAN CONCRETE CO INC	E	4/16/2018			000245		2,524.17
0530	THYSSENKRUPP CORPORATION	E	4/16/2018			000246		2,751.00
0534	TYLER TECHNOLOGIES INC	E	4/16/2018			000247		7,287.50
0577	KANSAS GAS SERVICE	E	4/16/2018			000248		11,251.98
0628	KC BOBCAT	E	4/16/2018			000249		64.23
0659	PAYNES INC	E	4/16/2018			000250		75.00
0746	CDL ELECTRIC COMPANY INC	E	4/16/2018			000251		2,652.12
0844	HY-FLO EQUIPMENT CO	E	4/16/2018			000252		237.62
0870	PENNINGTON SEED INC	E	4/16/2018			000253		564.00

VENDOR SET: 99 City of Pittsburgh, KS

BANK: 80144 BMO HARRIS BANK

DATE RANGE: 4/04/2018 THRU 4/17/2018

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1478	KANSASLAND TIRE OF PITTSBURG	E	4/16/2018			000254		510.70
1792	B&L WATERWORKS SUPPLY, LLC	E	4/16/2018			000255		7,299.74
2025	SOUTHERN UNIFORM & EQUIPMENT L	E	4/16/2018			000256		570.59
2035	O'BRIEN ROCK CO., INC.	E	4/16/2018			000257		6,096.00
2137	VAN WALL GROUP	E	4/16/2018			000258		346.27
2433	THE MORNING SUN	E	4/16/2018			000259		272.30
3192	MUNICIPAL CODE CORP	E	4/16/2018			000260		435.60
3261	PITTSBURG AUTO GLASS	E	4/16/2018			000261		550.00
3288	B & G MAJESTIC PROPERTIES, LLC	E	4/16/2018			000262		182.00
3964	CALLAWAY GOLF	E	4/16/2018			000263		2,475.00
4197	ENVIRONMENTAL SYSTEMS RESEARCH	E	4/16/2018			000264		25,000.00
4621	JCI	E	4/16/2018			000265		13,875.00
5049	CRH COFFEE INC	E	4/16/2018			000266		45.80
5566	VINYLPLEX INC	E	4/16/2018			000267		19,698.00
5640	CORRECT CARE SOLUTIONS LLC	E	4/16/2018			000268		18.00
5725	RED THE UNIFORM TAILOR INC	E	4/16/2018			000269		268.83
6175	HENRY C MENGhini	E	4/16/2018			000270		1,215.00
6203	THE SOUTHWEST PAPER CO INC	E	4/16/2018			000271		62.64
6230	THE MAZUREK LAW OFFICE LLC	E	4/16/2018			000272		207.50
6524	ELLIOTT EQUIPMENT COMPANY	E	4/16/2018			000273		54.51
6577	GREENSPRO INC	E	4/16/2018			000274		9,709.30
7038	SIGNET COFFEE ROASTERS	E	4/16/2018			000275		127.50

VENDOR SET: 99 City of Pittsburg, KS

BANK: 80144 BMO HARRIS BANK

DATE RANGE: 4/04/2018 THRU 4/17/2018

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
7237	J & R ENGINEERING / MARKETING	E	4/16/2018			000276		600.00
7240	JAY HATFIELD CERTIFIED USED CA	E	4/16/2018			000277		309.17
7401	JAMI L CROWDER	E	4/16/2018			000278		1,840.17
7567	MERIDIAN OIL & EQUIPMENT LLC	E	4/16/2018			000279		829.60
7620	POMP'S TIRE SERVICE INC	E	4/16/2018			000280		1,129.54
7629	EARLES ENGINEERING & INSPECTIO	E	4/16/2018			000281		4,695.00
7795	LEADEN PROPERTIES LLC	E	4/16/2018			000282		7,478.31
7806	CORE & MAIN LP	E	4/16/2018			000283		20,898.24
7869	WILLIAM BAZAR	R	4/04/2018			181791		425.00
7876	RYAN GREEN	R	4/04/2018			181792		275.00
7875	JASON WILLIAMS	R	4/04/2018			181793		600.00
0523	AT&T	R	4/06/2018			181803		5,695.80
6887	TRAVIS CARLTON	R	4/06/2018			181806		64.35
1616	CITY OF PITTSBURG	R	4/06/2018			181807		550.75
7279	CLAYTON HOLDINGS, LLC	R	4/06/2018			181808		23,752.54
6865	MICHAEL S COLE	R	4/06/2018			181809		70.00
7483	RICKY EUGENE CORNELL	R	4/06/2018			181810		64.35
4263	COX COMMUNICATIONS KANSAS LLC	R	4/06/2018			181811		33.61
4263	COX COMMUNICATIONS KANSAS LLC	R	4/06/2018			181812		29.40
4263	COX COMMUNICATIONS KANSAS LLC	R	4/06/2018			181813		2,146.78
4263	COX COMMUNICATIONS KANSAS LLC	R	4/06/2018			181815		96.14
4263	COX COMMUNICATIONS KANSAS LLC	R	4/06/2018			181816		14.07

VENDOR SET: 99 City of Pittsburg, KS

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DATE RANGE: 4/04/2018 THRU 4/17/2018

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
7517	CRAW-KAN TELEPHONE COOPERATIVE	R	4/06/2018			181817		220.00
6088	EMERGENCY RESPONSE SOLUTIONS,	R	4/06/2018			181818		7,950.20
6740	FELD FIRE	R	4/06/2018			181819		390.55
1	GORILLA TOASTMASTERS	R	4/06/2018			181820		65.00
6923	HUGO'S INDUSTRIAL SUPPLY INC	R	4/06/2018			181821		98.40
1	JAY'S PLUMBING, LLC	R	4/06/2018			181822		490.04
7305	TAYLOR MARTIN	R	4/06/2018			181823		70.00
7601	MEYER LAW FIRM, LLC	R	4/06/2018			181824		180.00
7874	OZARK KENWORTH INC	R	4/06/2018			181825		83.55
5468	OZ CUSTOM UPHOLSTERY	R	4/06/2018			181826		225.00
1	PENCE, PAT	R	4/06/2018			181827		21.00
7480	RODGER PETRAIT	R	4/06/2018			181828		141.57
6806	RED MUNICIPAL & INDUSTRIAL EQU	R	4/06/2018			181829		963.30
7469	RADCLIFF AGENCY, LLC	R	4/06/2018			181830		225.00
7532	CRAIG TAYLOR	R	4/06/2018			181831		70.00
0349	UNITED WAY OF CRAWFORD COUNTY	R	4/06/2018			181832		61.85
1264	UNIVERSITY OF KANSAS	R	4/06/2018			181833		160.00
2916	US CELLULAR	R	4/06/2018			181834		99.02
5589	VERIZON WIRELESS SERVICES, LLC	R	4/06/2018			181835		7,966.97
7607	VGM CLUB	R	4/06/2018			181839		500.00
1108	WESTAR ENERGY	R	4/06/2018			181840		243.91
5371	PITTSBURG FAMILY YMCA	R	4/06/2018			181841		306.66

VENDOR SET: 99 City of Pittsburg, KS

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DATE RANGE: 4/04/2018 THRU 4/17/2018

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1	KDHE	R	4/10/2018			181842		20.00
1006	COMMUNITY NATIONAL BANK	R	4/11/2018			181843		46,422.96
7869	WILLIAM BAZAR	R	4/11/2018			181844		425.00
7880	CHARLES STARKS	R	4/11/2018			181845		600.00
7879	LAUREN TURNER	R	4/11/2018			181846		275.00
6154	4 STATE MAINTENANCE SUPPLY INC	R	4/13/2018			181847		192.16
2004	AIRE-MASTER OF AMERICA, INC.	R	4/13/2018			181848		17.22
7681	BACKGROUND INVESTIGATION BUREAU	R	4/13/2018			181849		50.85
3073	JEFF BAIR	R	4/13/2018			181850		299.95
7883	JAYSON WARREN BEARD	R	4/13/2018			181851		175.00
5506	MIKE E BROWN	R	4/13/2018			181852		280.00
6956	BSN SPORTS, INC	R	4/13/2018			181853		702.86
7481	TIMOTHY CASHERO	R	4/13/2018			181854		280.00
6865	MICHAEL S COLE	R	4/13/2018			181855		280.00
1006	COMMUNITY NATIONAL BANK	R	4/13/2018			181856		32,409.07
7657	COPY PRODUCTS, INC.	R	4/13/2018			181857		2,131.08
7483	RICKY EUGENE CORNELL	R	4/13/2018			181860		90.09
4263	COX COMMUNICATIONS KANSAS LLC	R	4/13/2018			181861		83.28
4263	COX COMMUNICATIONS KANSAS LLC	R	4/13/2018			181862		97.08
6740	FELD FIRE	R	4/13/2018			181863		99.00
7345	MIKE FORD	R	4/13/2018			181864		245.00
1	HESS, CHRISTINA	R	4/13/2018			181865		31.95

VENDOR SET: 99 City of Pittsburg, KS

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DATE RANGE: 4/04/2018 THRU 4/17/2018

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0225	KDOR	R	4/13/2018			181866		8,231.55
7190	LEXISNEXIS RISK DATA MANAGEMEN	R	4/13/2018			181867		381.92
7305	TAYLOR MARTIN	R	4/13/2018			181868		280.00
7711	TAYLOR MITCHELL	R	4/13/2018			181869		180.00
7392	ASSURECO RISK MANAGEMENT & REG	R	4/13/2018			181870		350.00
7151	TOTALFUNDS	R	4/13/2018			181871		500.00
6697	PITTSBURG EMERGENCY PHYSICIAN,	R	4/13/2018			181872		105.83
7499	GORDON D RICKETTS	R	4/13/2018			181873		210.00
7771	D & M RYAN, INC	R	4/13/2018			181874		42.25
1	SALAS, ANA	R	4/13/2018			181875		120.00
7882	PATRICK JAMES SARWINSKI	R	4/13/2018			181876		420.00
6377	SOUTHEAST KANSAS RECYCLING CEN	R	4/13/2018			181877		642.00
7532	CRAIG TAYLOR	R	4/13/2018			181878		280.00
7325	TODD A FISHER	R	4/13/2018			181879		210.00
1	TYRONE, ISAAC TERRANCE	R	4/13/2018			181880		1,000.00
7053	U.S. PEROXIDE, LLC	R	4/13/2018			181881		950.00
7881	LOGAN VANBECELAERE	R	4/13/2018			181882		70.00
5589	VERIZON WIRELESS SERVICES, LLC	R	4/13/2018			181883		393.02
7607	VGM CLUB	R	4/13/2018			181884		124.00
7878	LAW OFFICE OF MARK A WERNER	R	4/13/2018			181885		959.50
1108	WESTAR ENERGY	R	4/13/2018			181886		95,440.45
7873	WHEELER METALS, INC.	R	4/13/2018			181890		709.09

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
6742	JUSTIN ZIESENIS	R	4/13/2018			181891		250.00

* * T O T A L S * *		NO		INVOICE AMOUNT		DISCOUNTS		CHECK AMOUNT
REGULAR CHECKS:		81		251,406.97		0.00		251,406.97
HAND CHECKS:		0		0.00		0.00		0.00
DRAFTS:		14		202,375.80		0.00		202,375.80
EFT:		104		252,203.40		0.00		252,203.40
NON CHECKS:		0		0.00		0.00		0.00
VOID CHECKS:		0	VOID DEBITS	0.00				
			VOID CREDITS	0.00	0.00	0.00		

TOTAL ERRORS: 0

		NO		INVOICE AMOUNT		DISCOUNTS		CHECK AMOUNT
VENDOR SET: 99	BANK: 80144	TOTALS:	199	705,986.17		0.00		705,986.17
BANK: 80144	TOTALS:		199	705,986.17		0.00		705,986.17

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
7407	LIMELIGHT MARKETING LLC	E	4/11/2018			000228		40,000.00
7028	MATTHEW L. FRYE	E	4/17/2018			000284		400.00

* * T O T A L S * *	NO			INVOICE AMOUNT		DISCOUNTS		CHECK AMOUNT
REGULAR CHECKS:	0			0.00		0.00		0.00
HAND CHECKS:	0			0.00		0.00		0.00
DRAFTS:	0			0.00		0.00		0.00
EFT:	2			40,400.00		0.00		40,400.00
NON CHECKS:	0			0.00		0.00		0.00
VOID CHECKS:	0	VOID DEBITS	0.00					
		VOID CREDITS	0.00	0.00		0.00		

TOTAL ERRORS: 0

	NO			INVOICE AMOUNT		DISCOUNTS		CHECK AMOUNT
VENDOR SET: 99 BANK: EFT TOTALS:	2			40,400.00		0.00		40,400.00
BANK: EFT TOTALS:	2			40,400.00		0.00		40,400.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
7651	K & D'S LIQUORS, LLC	R	4/04/2018			181790		233.18

* * T O T A L S * *		NO		INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:		1		233.18	0.00	233.18
HAND CHECKS:		0		0.00	0.00	0.00
DRAFTS:		0		0.00	0.00	0.00
EFT:		0		0.00	0.00	0.00
NON CHECKS:		0		0.00	0.00	0.00
VOID CHECKS:		0	VOID DEBITS	0.00		
			VOID CREDITS	0.00	0.00	

TOTAL ERRORS: 0

		NO		INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 99	BANK: MAN	TOTALS:	1	233.18	0.00	233.18
BANK: MAN	TOTALS:		1	233.18	0.00	233.18
REPORT TOTALS:			202	746,619.35	0.00	746,619.35

Passed and approved this 24th day of April, 2018.

Jeremy Johnson, Mayor

ATTEST:

Tammy Nagel, City Clerk



Memorandum

TO: Daron Hall, City Manager

FROM: Blake Benson, Economic Development Director

DATE: April 18, 2018

SUBJECT: April 23, 2018 Agenda Item
Community Development Block Grant Funds

For several years, the City has held Community Development Block Grant (CDBG) funds specifically earmarked to be used as an economic development Revolving Loan Fund. These funds were originally granted by the U.S. Department of Housing & Urban Development (HUD) and carry a significant number of requirements for not only approval, but then ongoing compliance. These requirements include, but are not limited to:

- Funds are capped at \$35,000 per job
- Job creation must include at least 51% low-to-moderate income beneficiaries
- Davis-Bacon construction wage rates apply
- Federal environmental reviews are required
- Funds must be repaid (no forgiveness allowed)
- Feasibility study to include:
 - Past financial performance
 - Quality of management
 - Distribution & marketing capability
 - Industry prospects
 - Financial structure & procedures
 - Customer base & suppliers

As such, the funds have only been used sparsely by Pittsburg businesses, particularly given that the City of Pittsburg has its own Revolving Loan Fund (RLF) and the City Commission has the leverage to assign its own approval and compliance requirements. The Department of Commerce has asked communities that are not using these funds to return them to the state.

It is the staff's recommendation that, considering these funds have gone mostly unused, they be returned to the state. The amount of the funds is \$378,536.56. Please place this item on the agenda for the City Commission meeting scheduled for Tuesday, April 23, 2018. Action being requested is approval or denial of the staff recommendation to return the CDBG funds to the state.



Memorandum

TO: Daron Hall, City Manager

FROM: Blake Benson, Economic Development Director

DATE: April 18, 2018

SUBJECT: April 23, 2018 Agenda Item
Dilapidated structure funding

The City of Pittsburgh has been actively partnering with property owners who purchase dilapidated structures in need of considerable repair. The list of recent projects includes the new Signet Coffee location, Frisco Event Center and Butler's Quarters Event Center. These recommendations originated with the Economic Development Advisory Committee (EDAC) and were forwarded to the City Commission for consideration.

The EDAC recently discussed those structures that have fallen into such considerable disrepair that they either need stabilization or demolition in order to enhance their ability to attract or retain a business. The EDAC also expressed concern about the safety and economic viability about these as well, particularly the existing structures at 113 West Fifth Street and 716 North Broadway.

As such, the EDAC passed the following motion aimed at recommending the allocation of Revolving Loan Fund (RLF) monies to assist in this effort. The official EDAC motion is as follows:

"Because neglected and substandard properties discourage economic development and retard appreciation of property values, we move to authorize the City Manager to use the Revolving Loan Fund to either stabilize or demolish

two downtown structures, located at 113 West 5th Street and 716 North Broadway, up to the estimated amount of demolition per structure, after exhausting attempts to enforce the property owners responsibility to pay for such demolition and/or stabilization, as this would create an attractive economic development opportunity for a new or expanding business, thereby expanding the City's economic base by creating new jobs, generating additional sales tax and increasing property valuation." This motion was approved unanimously.

Please place this item on the agenda for the City Commission meeting scheduled for Tuesday, April 23, 2018. Action being requested is approval or denial of the EDAC recommendation.