

OFFICIAL MINUTES
OF THE MEETING OF THE
GOVERNING BODY OF THE
CITY OF PITTSBURG, KANSAS
March 13th, 2018

A Regular Session of the Board of Commissioners was held at 5:32 p.m. on Tuesday, March 13th, 2018, in the City Commission Room, located in the Law Enforcement Center, 201 North Pine, with Mayor Jeremy Johnson presiding and the following members present: Sarah Chenoweth, Chuck Munsell, and Patrick O'Bryan. Commissioner Dawn McNay was absent.

Mayor Johnson led the flag salute.

PUBLIC INPUT –

Pastor Tom Wehrman of the St. John Lutheran Church provided an invocation.

APPROVAL OF MINUTES – FEBRUARY 27th, 2018 – On motion of Chenoweth, seconded by O'Bryan, the Governing Body approved the February 27th, 2018, City Commission Meeting minutes as submitted. Motion carried. Absent: McNay.

APPROPRIATION ORDINANCE – On motion of Chenoweth, seconded by O'Bryan, the Governing Body approved the Appropriation Ordinance for the period ending March 13th, 2018, subject to the release of HUD expenditures when funds are received with the following roll call vote: Yea: Chenoweth, Johnson, Munsell, and O'Bryan. Motion carried. Absent: McNay.

PITTSBURG STATE UNIVERSITY PLASTER CENTER INVESTMENT – On motion of Johnson, seconded by Munsell, the Governing Body approved the recommendation of the Economic Development Advisory Committee (EDAC) to inject \$15,000 for the purchase of materials to construct a raised long jump/triple jump runway at the Pittsburg State University Plaster Center, with Pittsburg State University being responsible for the construction and installation of the runway. Motion carried. Absent: McNay.

2018 ART WALK EVENTS – On motion of O'Bryan, seconded by Chenoweth, the Governing Body approved staff recommendation to recognize the April 20th and August 24th, 2018, Art Walks as community events, and to approve the blocking of Broadway from the north side of 4th Street to the south side of 7th Streets from 3:30 p.m. to 10:00 p.m. during the events. Motion carried. Absent: McNay.

ORDINANCE NO. G1279 – On motion of Munsell, seconded by O'Bryan, the Governing Body adopted Ordinance No. G-1279, creating Section 18-103, of the Pittsburg City Code, providing the protection of public health and safety and property by requiring electric meters to be disconnected by local utility company employees or qualified City personnel only and electric meters to be re-connected by the utility company after inspection and approval by the City Building Services Department, and authorized the Mayor to sign the Ordinance on behalf of the City. Motion carried. Absent: McNay.

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INSURANCE BROKERAGE SERVICE - Following a verbal recommendation by City Manager Daron Hall, Johnson moved to select Wood-Dulohery to serve as the City's insurance agent/broker to market and provide competitive quotations on a variety of property and liability coverage, as well as provide in-depth professional services including, but not limited to, risk management consulting, claims management, loss control services, auto liability, auto physical damage, general and professional liability, and public officials liability losses. Motion died for lack of a second. Absent: McNay.

INSURANCE BROKERAGE SERVICE - Munsell moved, seconded by O'Bryan to select Ryan Insurance to serve as the City's insurance agent/broker to market and provide competitive quotations on a variety of property and liability coverage, as well as provide in-depth professional services including, but not limited to, risk management consulting, claims management, loss control services, auto liability, auto physical damage, general and professional liability, and public officials liability losses. Chenoweth and Johnson voted in opposition (tie vote). Absent: McNay. Consideration of this item was tabled.

PITTSBURG STATE UNIVERSITY FORGIVABLE LOAN - BLOCK 22 – On motion of Chenoweth, seconded by O'Bryan, the Governing Body approved the recommendation of the Economic Development Advisory Committee (EDAC) to grant the request submitted by Pittsburg State University for a loan in the amount of \$300,000 to cover build-out costs for the commercial space in the Commerce Building (formerly Crowell's) as part of the Block 22 Project, with the loan to be forgiven over a five-year period at \$60,000 per year from 2019-2023, with the stipulation that the entire \$300,000 must be spent on permanent fixed improvements, that all tenants in the former Commerce/Baxter building be sales tax-producing businesses and the occupancy of the building must average no less than 65% over the previous twelve month period, and authorized the Mayor to sign the appropriate documents on behalf of the City. Motion carried with Munsell voting in opposition. Absent: McNay.

KDOT GRANT AGREEMENT FOR THE ATKINSON MUNICIPAL AIRPORT PARTIAL PARALLEL TAXIWAY AT THE APPROACH END OF RUNWAY 16 – On motion of Munsell, seconded by Chenoweth, the Governing Body approved staff request to accept a grant in the amount of \$350,000 from the Kansas Department of Transportation to construct the partial parallel taxiway to connect the newly constructed turnaround at the end of Runway 16-34 with the turnaround in place prior to the extension, and authorized the Mayor to sign the agreement on behalf of the City. Motion carried. Absent: McNay.

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DECLARATION OF SURPLUS EQUIPMENT AND REQUEST TO ENTER INTO LEASE/PURCHASE AGREEMENT – Following a verbal recommendation by Director of Public Utilities Matt Bacon, on motion of O'Bryan, seconded by Chenoweth, the Governing Body approved staff request to have various pieces of Parks and Recreation Department equipment declared as surplus property to be used for trade-in value for new equipment to be purchased through a lease/purchase agreement and to enter into a five-year lease/purchase agreement with Community National Bank & Trust with an annual percentage rate of 2.95%, and authorized the Mayor to sign the lease/purchase agreement on behalf of the City. Motion carried. Absent: McNay.

NON-AGENDA REPORTS & REQUESTS –

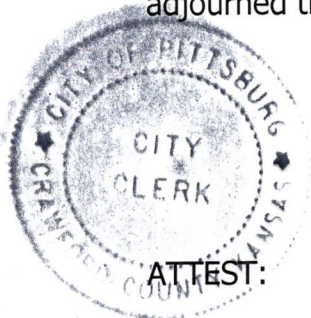
BI-MONTHLY BUDGET REVIEW - Director of Finance Jamie Clarkson provided the February 28, 2018, bi-monthly budget review. Absent: McNay.

SOFTWARE UPGRADE – Director of Finance Jamie Clarkson announced that a software upgrade will take place from 8:00 a.m. until Noon on March 21st, 2018. Following the upgrade, enhanced payment options will be available for utility customers. Absent: McNay.

FIREWORKS STAND LICENSE FEES – Commissioner Munsell requested the Governing Body consider lowering the fireworks stand license fees. Commissioner Chenoweth agreed to consider lowering the fireworks stand license fee. Commissioners O'Bryan and Johnson stated that they support the recent increase in fireworks stand license fees. City Manager Daron Hall reminded City Commissioners that they are welcome to make a motion at any time during a Commission Meeting to enact changes, and a minimum of three Commissioners constitute a consensus. Absent: McNay.

NEXT GENERATION INSURANCE – Zac Dickey, owner of Next Generation Insurance, clarified that his business is part of a larger insurance group and that his company is capable of providing insurance broker services to the City. Absent: McNay.

ADJOURNMENT: On motion of O'Bryan, seconded by Chenoweth, the Governing Body adjourned the meeting at 6:31 p.m. Motion carried. Absent: McNay.



ATTEST:


Tammy Nagel, City Clerk


Jeremy Johnson, Mayor