

AIRPORT ADVISORY COMMITTEE

MINUTES OF THE MEETING OF NOVEMBER 6, 2017

MEMBERS PRESENT: Robert Downing, Chairperson
Ron Close
Sean Ensz, Vice Chairperson
Jesse Hudson
Jerry Waltrip

MEMBERS ABSENT: Tom Reed
Michael Tribelhorn

OTHERS PRESENT: Cameron Alden, Director of Public Works
Bill Pyle, Airport Manager
Andrea Holtzman, Administrative Assistant

The Airport Advisory Committee met on Monday, November 6, 2017, in the City Hall Conference Room. The Chairperson, Robert Downing, called the meeting to order at 12:00 p.m. with five (5) members present.

The first order of business was the approval of the minutes of the meeting of August 7, 2017. In this regard, Robert Downing moved to approve the minutes as submitted. Jerry Waltrip seconded the request and the motion passed unanimously.

The second order of business was a discussion on fuel sales. Bill Pyle handed out updated information on the fuel sales from January through September 2017. Mr. Pyle explained March, April and May the runway was closed due to the Runway Extension Project which effected the local sales. Since the opening of the runway the sales have picked up again. Mr. Pyle also handed out an update on the 2017 Budget. Mr. Pyle explained the day the budget was printed a load of fuel was purchased which is not reflected on the budget sheet.

Mr. Ensz asked if the prices for the Jet-A Fuel are reviewed annually. He explained his company routinely saves money by going other places for fuel. He suggested reviewing the price to compete with other locations. Mr. Pyle explained the price is set at this time but it has been a couple years since the price has been reviewed. Cameron Alden explained he will look it over and come back with more information at the next meeting if holiday schedules allow. Ron close made a motion to discuss this in February. Sean seconded the motion and the motion passed unanimously.

The third order of business was an update on the projects at the Airport. Mr. Pyle explained the markings have been set on Runway Extension. To complete the project, the numbering for 16-34 still needs to change, new instrument approach and new painting

and seal coating still need to be completed. The earliest approaches will be available after February 2018.

Mr. Pyle explained the City has applied for the grant for the parallel taxiway.

Cameron Alden explained the maps still show a portion of the area still as a wet lands area. He is working on getting this area removed from the map. Once he hears back from the Army Corp of Engineers the award notifications should come out.

Under New Business, the 2018 Tentative Meeting Schedule was handed out. After review, Jesse Hudson moved to approve the schedule as submitted. Sean Ensz seconded the motion. The motion passed unanimously.

Cameron announced the sale of the property to the west of the airport to Apex Productions. Apex has begun construction.

There being no further business to discuss, Mr. Downing moved to adjourn the meeting at 12:51 p.m. This motion was seconded by Jerry Waltrip and the motion carried unanimously.

Respectfully submitted,

Andrea Holtzman
Administrative Support Specialist I