

# AIRPORT ADVISORY COMMITTEE

## MINUTES OF THE MEETING OF MAY 1, 2017

**MEMBERS PRESENT:** Robert Downing, Chairperson  
Jesse Hudson  
Michael Tribelhorn  
Jerry Waltrip

**MEMBERS ABSENT:** Ron Close  
Sean Ensz  
Tom Reed

**OTHERS PRESENT:** Cameron Alden, Director of Public Works  
Bill Pyle, Airport Manager  
Andrea Holtzman, Administrative Assistant

The Airport Advisory Committee met on Monday, February 06, 2017, in the City Hall Conference Room. The Chairperson, Robert Downing, called the meeting to order at 12:03 p.m. with four (4) members present.

**The first order of business was the nomination of the Vice Chairperson for the 2017 term.** The nomination of the Vice Chairman was tabled during the February meeting due to lack of quorum. Michael Triebelhorn nominated Sean Ensz to serve as the Vice Chairperson. Jesse Hudson seconded the motion. The motion passed unanimously.

**The second order of business was the approval of the minutes of the meeting of November 7, 2016.** This item was tabled during the February meeting due to lack of quorum. Jerry Waltrip moved to approve the minutes as submitted. Jesse Hudson seconded the motion. The motion passed unanimously.

**The third order of business was the approval of the minutes of the meeting of February 6, 2016.** In this regard, Michael Triebelhorn moved to approve the minutes as submitted. Jesse Hudson seconded the motion. The motion passed unanimously.

**The fourth order of business was a discussion on fuel sales.** Bill Pyle handed out updated information on the fuel sales from January through March 2017. Mr. Pyle also handed out updated information on the fuel sales from the last five years and a budget update as of March 31, 2017.

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**The fifth order of business was an update on the projects at the Airport.** Cameron Alden indicated there was an area that did not meet the material specifications for the Mill and Overlay. Staff has decided to take a pay reduction for that area. The Staff has chosen to accept the material that has been laid and will pay less than original amount agreed upon. Mr. Alden thinks there may be some upkeep necessary sooner than planned but the area that has been an issue is at the end of the runway and to one side of the runway so it is not in the main used area of the runway. This project should be closed out soon.

Cameron indicated the rock has been laid for the extension. Next step is laying a tack coat over the rock. The weather is hindering this step at this time but once it dries out Contractors will lay the material and it should take approximately 16 hours to dry. If there is any change in the projected May 15<sup>th</sup> end date, Staff will communicate with the Committee members about any changes.

The Partial Parallel Taxiway has been pushed back. This project was not in the initial fiscal year of KDOT projects. Staff has contacted KDOT regarding this and this project is still being considered for a project later in the fiscal year of 2018 if the money is available.

**Under Old Business,** Bill Pyle indicated he is waiting on quotes from one or two more contractors on the seal coat. Once he received the necessary quotes he will start the process to get the seal coat completed.

**Under New Business,** Mr. Triebelhorn asked if there will be more cuts of the airport ground. At this time, Bill Pyle indicated he didn't think so since the grounds are so wet.

Cameron requested feedback from the Committee regarding how much of a priority they would like to be placed on the self-service project. It was the consensus of the group to put this project off for a while.

There being no further business to be discussed, Robert Downing moved to adjourn the meeting at 12:51 p.m. This motion was seconded by Jerry Waltrip and the motion carried unanimously.

Respectfully submitted,

Andrea Holtzman  
Administrative Support Specialist I