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CITY OF PITTSBURG, KANSAS
COMMISSION AGENDA
Tuesday, February 13, 2018
5:30 PM

CALL TO ORDER BY THE MAYOR:

- a. Flag Salute Led by the Mayor
- b. Public Input

CONSENT AGENDA:

- a. Approval of the January 23, 2018, City Commission Meeting Minutes.
- b. Approval of Ordinance No. G-1278, amending subsection (e) and subsection (f) of Section 78-33 of the Pittsburg City Code decreasing the maximum speed limit on Centennial Drive between California Street and the east City Limits from 40 miles per hour to 35 miles per hour, and authorization for the Mayor to sign the Ordinance on behalf of the City.
- c. Approval of Resolution No. 1200, establishing the annual temporary license fee for the retail sale of Class C Fireworks and providing an effective date of March 1, 2018, and authorization for the Mayor to sign the Resolution on behalf of the City.
- d. Approval of staff recommendation to award the bid for the Water Tower Blasting and Painting Project to Maguire Iron, of Sioux Falls, South Dakota, based on their lowest responsible bid of \$622,400.00 for the base bid; Alternate B (surface preparation and re-coating the exterior of the Industrial Park Tower and specified tank modifications) in the amount of \$99,400.00 and Alternate D (painting the logo on two sides of the South Tower) in the amount of \$10,000.00, for a total award amount of \$731,800.00 and authorization for the Mayor and City Clerk to execute the contract documents once prepared.
- e. Approval of Police Department staff request to waive the City bid policy for capital purchases in order to purchase four (4) 2018 Dodge Charger police package vehicles utilizing the State of Kansas vehicle purchasing contracts as a governmental sub-unit for a total purchase price of \$98,284 from Davis-Moore, Inc of Wichita, Kansas.
- f. Approval of the Police Department staff request to waive the City bid policy for capital purchases in order to purchase three (3) Ford Explorer SUV police package vehicles utilizing the State of Kansas vehicle purchasing contract as a governmental sub-unit for the total purchase price of \$95,562 from Shawnee Mission Ford, of Shawnee Mission, Kansas.

CITY OF PITTSBURG, KANSAS
COMMISSION AGENDA
Tuesday, February 13, 2018
5:30 PM

- g. Approval of staff recommendation to grant the request submitted by Graig Moore to renew the Dance Hall License for Mooreman's, Inc., located at 1608 S. Broadway, and authorization for the City Clerk to issue the license.
 - h. Approval of the applications submitted by Walmart, Inc. to sell Cereal Malt Beverages for the year 2018 at their three locations - 2710 North Broadway (Store #72), 1011 East Centennial (Store #5791), and 1015 East Centennial (Store #5791 Fuel Station) and direct the City Clerk to issue the licenses.
 - i. Approval of staff recommendation to appoint Larry Fields to a first two-year term as a member of the Downtown Advisory Board effective immediately and to expire on December 31, 2019.
 - j. Approval of staff recommendation to appoint Darren Swartz to an unexpired term as a member of the Farmers Market Advisory Board effective immediately and to expire on December 31, 2018.
 - k. Approval of the recommendation of the Economic Development Advisory Committee (EDAC) to grant 2018 tax abatement renewals to Millers (three abatements), Pinamonti Physical Therapy, and Rallison, LP.
 - l. Approval of the Appropriation Ordinance for the period ending February 13, 2018 subject to the release of HUD expenditures when funds are received.
- ROLL CALL VOTE.**

CONSIDER THE FOLLOWING:

- a. CDL LOAN FORGIVENESS - Consider the recommendation of the Economic Development Advisory Committee (EDAC) to forgive the 2018 loan payment from CDL Electric Company, Inc. in the amount of \$41,564.68, as CDL Electric Company, Inc. has complied with the forgiveness requirements set forth in their loan documents. **Approve or disapprove recommendation and, if approved, authorize the Mayor to sign the appropriate documents on behalf of the City.**

CITY OF PITTSBURG, KANSAS
COMMISSION AGENDA
Tuesday, February 13, 2018
5:30 PM

- b. PETITION AND AUTHORIZING RESOLUTION - 200 BLOCK OF EAST FOREST SANITARY SEWER EXTENSION - Staff is recommending the acceptance of a petition and approval of Resolution No. 1201 authorizing the construction of a sanitary sewer extension in the 200 Block of East Forest. **Approve or disapprove staff recommendations and, if approved, authorize the Mayor to sign the Resolution on behalf of the City.**

- c. ENGINEERING SERVICES AGREEMENT - QUINCY AND ROUSE SIGNALIZATION PROJECT- Staff is requesting Governing Body approval of an Engineering Services Agreement between the City and TranSystems Corporation of Kansas City, Missouri, for the engineering design services associated with the Quincy and Rouse Signalization Project in an amount not to exceed \$29,500. **Approve or disapprove staff request and, if approved, authorize the Mayor to sign the appropriate documents on behalf of the City.**

- d. FARMERS MARKET USDA LOAN - Consider staff recommendation to issue payment to the United States Department of Agriculture (USDA) Rural Development in the amount of \$75,000 to satisfy the loan made by the USDA to the Pittsburg Farmers Market. **Approve or disapprove staff request and, if approved, authorize staff to issue payment to the USDA.**

NON-AGENDA REPORTS & REQUESTS:

- a. BI-MONTHLY BUDGET REVIEW - Director of Finance Jamie Clarkson will provide the December 31, 2017 bi-monthly budget review.

ADJOURNMENT

OFFICIAL MINUTES
OF THE MEETING OF THE
GOVERNING BODY OF THE
CITY OF PITTSBURG, KANSAS
January 23rd, 2018

A Regular Session of the Board of Commissioners was held at 5:30 p.m. on Tuesday, January 23rd, 2018, in the City Commission Room, located in the Law Enforcement Center, 201 North Pine, with Mayor Jeremy Johnson presiding and the following members present: Sarah Chenoweth, Dawn McNay, Chuck Munsell, and Patrick O'Bryan.

Mayor Johnson led the flag salute.

PUBLIC INPUT – INVOCATION - Pete Mayo, of Via Christi, provided an invocation.

APPROVAL OF MINUTES – JANUARY 9th, 2018 – On motion of O'Bryan, seconded by Chenoweth, the Governing Body approved the January 9th, 2018, City Commission Meeting minutes as submitted. Motion carried.

ORDINANCE NO. S-1051 – On motion of O'Bryan, seconded by Chenoweth, the Governing Body adopted Ordinance No. S-1051, amending Ordinance No. S-1043, fixing the salary and compensation of the officers and employees of The City of Pittsburg, Kansas, and authorized the Mayor to sign the Ordinance on behalf of the City. Motion carried.

CHANGE ORDER AND FINAL PAYMENT – 2017 ASPHALT REJUVENATION PROJECT – On motion of O'Bryan, seconded by Chenoweth, the Governing Body approved Change Order No. 1 reflecting a decrease of \$207.58 making a new contract construction amount of \$74,048.28 and final payment in the amount of \$74,048.28 to ProSeal, Inc., of El Dorado, Kansas, for the 2017 Asphalt Rejuvenation Project. Motion carried.

DANCE HALL LICENSE RENEWAL – FACES SALOON – On motion of O'Bryan, seconded by Chenoweth, the Governing Body approved staff recommendation to grant the request submitted by Jamie Sponsel to renew the Dance Hall License for Faces Saloon, 202 North Locust and authorized the City Clerk to issue the license. Motion carried.

FIRE SERVICES AGREEMENT – S & H MANAGEMENT, LLC – On motion of O'Bryan, seconded by Chenoweth, the Governing Body approved staff recommendation to enter into a contract in the amount of \$4,825.18 with S & H Management, LLC, for fire services outside the City limits to property located at 2106 West 4th Street, and authorized the Mayor to sign the contract on behalf of the City. Motion carried.

PROJECTOR PURCHASE – On motion of O'Bryan, seconded by Chenoweth, the Governing Body authorized staff to spend up to \$30,000 for a large venue projector for the Memorial Auditorium with the cost of the projector to be distributed equally between the City, Pittsburg Community Theater, and USD #250 Pittsburg High School Theater and authorized the Mayor to sign the appropriate documents on behalf of the City. Motion carried.

OFFICIAL MINUTES
OF THE MEETING OF THE
GOVERNING BODY OF THE
CITY OF PITTSBURG, KANSAS
January 23rd, 2018

APPOINTMENT TO MEMORIAL AUDITORIUM ADVISORY BOARD – On motion of O'Bryan, seconded by Chenoweth, the Governing Body appointed Todd Loveland to an unexpired term as a member of the Memorial Auditorium Advisory Board effective immediately and to expire on December 31, 2018. Motion carried.

LOAN DOCUMENTS – SOUTHERN B PROPERTIES, LLC – On motion of O'Bryan, seconded by Chenoweth, the Governing Body approved staff request to designate Southern B Properties, LLC as the recipient of a \$26,500 direct injection and repayable loan in the amount of \$10,000 for the renovation of the building located at 513 North Broadway and authorized the Mayor to sign the appropriate documents on behalf of the City.

APPROPRIATION ORDINANCE – On motion of O'Bryan, seconded by Chenoweth, the Governing Body approved the Appropriation Ordinance for the period ending January 9th, 2018, subject to the release of HUD expenditures when funds are received with the following roll call vote: Yea: Chenoweth, Johnson, McNay, Munsell, and O'Bryan. Motion carried.

CHANGE ORDERS AND FINAL PAYMENT – 2017 STREET IMPROVEMENTS PROJECT – On motion of McNay, seconded by O'Bryan, the Governing Body approved Change Order No. 1 reflecting an increase of \$43,751.48, Change Order No. 2 reflecting an increase of \$6,200.00 making a new contract construction amount of \$548,274.22, and final payment in the amount of \$99,783.75 to Heckert Construction Co., Inc., for the 2017 Street Improvements Project. Motion carried.

SPECIAL PRESENTATION - ECONOMIC DEVELOPMENT QUARTERLY REPORT - Director of Economic Development Blake Benson and Pittsburg State University Chief Strategy Officer Shawn Naccarato presented the quarterly Economic Development Report.

SPECIAL PRESENTATION - DOWNTOWN ADVISORY BOARD ANNUAL REPORT - The presentation of the Downtown Advisory Board Report was tabled.

DOWNTOWN ADVISORY BOARD APPOINTMENTS/REAPPOINTMENT – On motion of Munsell, seconded by McNay, the Governing Body reappointed Heather Horton to a second two-year term and appointed Zac Dickey and Michael Fienen to first two-year terms as members of the Downtown Advisory Board effective immediately and to expire on December 31st, 2019.

DESIGN SERVICES AGREEMENT - RUNWAY 4-22 SEALCOAT AND REMARKING – On motion of O'Bryan, seconded by Chenoweth, the Governing Body approved staff recommendation to award design services for the sealcoat and remarking of Runway 4-22 to H.W. Lochner, of Lenexa, Kansas, in the amount of \$45,700.00, and authorized the Mayor to sign the grant documents on behalf of the City. Motion carried.

OFFICIAL MINUTES
OF THE MEETING OF THE
GOVERNING BODY OF THE
CITY OF PITTSBURG, KANSAS
January 23rd, 2018

NON-AGENDA REPORTS AND REQUESTS –

UPCOMING STUDY SESSION – City Manager Hall announced that a Study Session will be held prior to the February 13th, 2018, City Commission meeting. The topic of the Study Session will be communication.

4th STREET TRAFFIC – City Manager Hall announced that the City has been working with State Representative Monica Murnan, USD #250 and KDOT regarding traffic on 4th Street near Pittsburg High School. Traffic solutions include the implementation of a school speed zone, reworking the bus traffic flow and a round-about.

JAYCEE BALL PARK – Commissioner Munsell asked if the Jaycee Ball Park Turf Project is being completed at an appropriate time, as far as the weather is concerned. City Manager Hall stated that this is the best time to complete the turf project, as there are no baseball tournaments scheduled.

ADJOURNMENT: On motion of O'Bryan, seconded by McNay, the Governing Body adjourned the meeting at 5:51 p.m. Motion carried.

Jeremy Johnson, Mayor

ATTEST:

Tammy Nagel, City Clerk



DEPARTMENT OF PUBLIC WORKS

201 West 4th Street · Pittsburg KS 66762

(620) 231-4100

www.pittks.org

Interoffice Memorandum

TO: DARON HALL
City Manager

FROM: CAMERON ALDEN
Director of Public Works

DATE: February 7, 2018

SUBJECT: Memo Agenda Item – February 13, 2018
Ordinance No. G-1278 which amends Section 33 of the Standard Traffic Ordinance; maximum speed limits.

The Active Transportation Advisory Board (ATAB) brought forth a request to review the speed limit along Centennial Drive with consideration to pedestrian traffic in and around the Medical District. The City staff has reviewed the traffic changes on Centennial Drive between California Street and the east City limits. The traffic, both pedestrian and vehicular, have increased with the increase of residential and commercial development in the area and will continue to see increases into the future. As a result of the review, the Traffic Advisory Board is recommending that the speed limits be decreased from 40 mph to 35 mph on Centennial Drive between California Street and the eastern City Limit. In this regard, Ordinance No. G-1278 has been prepared to reflect these changes in speed limit.

Would you please place this item on the agenda for the City Commission meeting scheduled for Tuesday, February 13, 2018. Action being requested is approval of Ordinance No. G-1278.

Attachment: Ordinance No. G-1278

(Published in The Morning Sun on _____, 2018)

ORDINANCE NO. G-1278

AN ORDINANCE amending subsection (e) and subsection (f) of Section 78-33 of the Pittsburg City Code decreasing the maximum speed limit on Centennial Drive between California Street and the east City Limits from 40 miles per hour to 35 miles per hour.

BE IT THEREFORE ORDAINED BY THE GOVERNING BODY OF THE CITY OF PITTSBURG, KANSAS:

Section 1: Sec. 78-33. - Amendment to Section 33 of the Standard Traffic Ordinance; maximum speed limits.

(a) Except as set forth herein, and when a special hazard exists that requires lower speed for compliance with Section 78-32, the limits specified in this Section or established as authorized in this Section shall be maximum lawful speeds, and no person shall drive a vehicle at a speed in excess of such maximum limits:

- (1) 20 miles per hour in the planned central business district;
- (2) 20 miles per hour in or adjacent to any park; except for East 4th Street next to Schlanger Park;
- (3) 55 miles per hour on U.S. Highway 69; and
- (4) 30 miles per hour in all other locations.

The maximum speed limit established by or pursuant to this subsection shall be of force and effect regardless of whether signs are posted giving notice thereof.

(b) No person shall drive a school bus to or from school or interschool or interschool functions or activities at a speed greater than 45 miles per hour on any roadway having dirt, sand or gravel surface, and in no event shall a school bus be driven to and from school or activities in excess of 55 miles per hour, notwithstanding any maximum speed limit in excess thereof. The provisions of this subsection shall apply to buses used for the transportation of students enrolled in community junior colleges or area vocational schools when such buses are transporting students to or from school functions or activities.

(c) The Governing Body having determined upon the basis of an engineering and traffic investigation that the speed limit permitted under state law and subsection (a) of this Section is greater than is reasonable or safe under the conditions found to exist upon the following streets and/or parts of streets, declares that the reasonable and safe speed limit on the streets and/or parts of streets herein designated to be 20 miles per hour and

when appropriate signs are erected giving notice of such speed limit, no person shall drive a vehicle in excess of 20 miles per hour on the following streets and/or parts of streets:

- (1) On East Lindburg Avenue between South Broadway Street and south Joplin Avenue;
- (2) On South Joplin Avenue between Miller Street and Suncrest Drive;
- (3) On East Cleveland Avenue between South Joplin Avenue and South Broadway Street;
- (4) On South Joplin Avenue between Carlton Avenue and Ford Avenue;
- (5) On North Michigan Street between East 14th and East 17th Streets; and
- (6) On Memorial Drive between North Walnut Street and North Catalpa Avenue.
- (7) On Broadway Street between 11th Street and 14th Street.

(d) The Governing Body having determined upon the basis of an engineering and traffic investigation that the speed limit permitted under state law and subsection (a) of this Section is less than is reasonable or safe under the conditions found to exist upon such streets, declares that the reasonable and safe speed limit on the streets and/or parts of the streets designated to be 30 miles per hour and when appropriate signs are erected giving notice of such speed limit, no person shall drive a vehicle in excess of 30 miles per hour on Broadway Street between 2nd Street and Kansas Street.

(e) The Governing Body having determined upon the basis of an engineering and traffic investigation that the speed limit permitted under state law and subsection (a) of this Section is less than is reasonable or safe under the conditions found to exist upon such streets, declares that the reasonable and safe speed limit on the streets and/or parts of the streets designated to be 40 miles per hour and when appropriate signs are erected giving notice of such speed limit, no person shall drive a vehicle in excess of 40 miles per hour on the following streets and/or parts of streets:

- (1) On Rouse Street from 1st Street to Quincy Avenue;
- (2) On East 4th Street from Water Street to the east City limits;
- (3) On North Broadway Street from West 24th Street to the north City limits;
and
- (4) On Rouse Street from 11th Street to the north City limits.

(5) On East Quincy Avenue from a point 330 feet east of Bitner Terrace to the easternmost City limit.

(f) The reasonable and safe speed limit on the streets and/or parts of streets designated shall be 35 miles per hour, and, when appropriate signs are erected giving notice of such speed limit, no person shall drive a vehicle in excess of 35 miles per hour on the following streets and/or parts of streets:

(1) On Joplin Street from Washington Street to Quincy Street;

(2) On Michigan Street from 20th Street to Atkinson Drive;

(3) On Joplin Street from 20th Street to Atkinson Drive;

(4) On East 27th Street between Rouse Street and the east City limits;

(5) On Rotary Terrace in the Pittsburg Regional Industrial Park;

(6) On East Atkinson Drive from Michigan Street to the east City limits;

(7) On Free King Highway from 4th Street to the north City limits;

(8) On North Broadway Street from 14th Street to mid-block between 23rd Street and 24th Street;

(9) On South Rouse Avenue from Quincy Avenue to Centennial Drive; and

(10) On Centennial Drive from California Street to the east City limits;

(g) The Governing Body having determined, upon the basis of an engineering and traffic investigation, that the speed limit permitted under state law and subsection (a) of this Section is greater than is reasonable or safe under the conditions found to exist upon streets and/or parts of streets abutting and/or adjacent to school property, declares that the reasonable and safe speed limit on such streets and/or parts of streets to be 20 miles per hour and when appropriate signs are erected giving notice of such speed limit, no person shall drive a vehicle in excess of 20 miles per hour between the hours of 7:30 a.m. to 4:30 p.m. on such abutting and/or adjacent streets as well as on the following streets and/or parts of streets:

George Nettels Zone:

West from the intersection of Deill and Homer to Fieldcrest Drive;

One-half block west of the intersection of Ford and Homer;

One-half block east of the intersection of Deill and Homer;

One-half block east of the intersection of Deill and Normal;

One-half block east of the intersection of Ford and Homer;

One-half block south of the intersection of Deill and Homer;

One-half block north of the intersection of Ford and Homer

Lakeside Zone:

One-half block south of the intersection of Adams and College and the intersection of Adams and Olive;

One-half block north of the intersection of Washington and College and the intersection of Washington and Olive;

One-half block west of the intersection of College and Adams and the intersection of College and Washington;

One-half block east of the intersection of Olive and Adams and the intersection of Olive and Washington.

Westside Zone:

One-half block south of the intersection of 5th and Miles;

One-half block north of the intersection of 6th and Miles;

One-half block west of the intersection of Miles and 5th and the intersection of Miles and 6th;

Between West 5th and West 6th on Olive.

Pittsburg Middle School Zone:

One-half block north of the intersection of 14th and Elm;

One-half block east of the intersection of 14th and Elm;

One-half block east of the intersection of 13th and Joplin;

One-half block west of the intersections of North Broadway and 12th, 13th, and 14th;

From East 11th Street to one-half block north of East 14th Street on Broadway;

From East 11th Street to one-half block north of East 14th Street on Joplin.

Meadowlark Zone:

Three-quarter block south of the intersections of 20th Street and Home;

One-half block east of the intersections of 20th Street and Home;

One-half block west of the intersections of 20th Street and Home.

Colgan-St. Mary's Zone:

One-half block south of the intersection of 9th and Locust and 9th and Elm;

One-half block north of the intersections of 10th and Locust and 10th and Elm;

One-half block east of the intersections of Elm and 10th and Elm and 9th;

One-half block west of the intersections of Locust and 10th and Locust and 9th.

(h) The Governing Body having determined upon the basis of an engineering and traffic investigation that the maximum speed limit allowed under state law on Free King Highway from the intersection of East 4th Street to the center of the intersection with Countryside Drive is less than is reasonable or safe under the conditions found to exist upon such street, declares that the reasonable and safe speed limit on such street to be 35 miles per hour and when appropriate signs are erected giving notice of such speed limit, no person shall drive a vehicle in excess of 35 miles per hour thereon.

(i) The Governing Body having determined upon the basis of an engineering and traffic investigation that the maximum speed limit allowed under state law is less than is reasonable or safe under the conditions found to exist upon the following streets, declares that the reasonable and safe maximum speed limit on the streets or parts of streets herein designated to be 45 miles per hour and when appropriate signs are erected giving notice of such speed limit, no person shall drive a vehicle in excess of 45 miles per hour thereon:

(1) On Atkinson Road from the west line of U.S. 69 Highway to the center of the intersection with 200th Street; and

(2) On Free King Highway from the center of the intersection with Countryside Drive to the center of the intersection with Atkinson Road.

Section 2: Violation of this Ordinance shall be a traffic infraction, and any person found guilty of violating the provisions hereof shall be subject to the same penalty provided in Section 78-36 in said Code of the City of Pittsburg, Kansas.

Section 3: This Ordinance shall take force and effect following its publication in the official city paper.

PASSED AND APPROVED this ____ day of _____, 2018.

Mayor – Jeremy Johnson

ATTEST:

(Published in The Morning Sun on _____, 2018)

RESOLUTION NO. 1200

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PITTSBURG, KANSAS, ESTABLISHING THE ANNUAL TEMPORARY LICENSE FEE FOR THE RETAIL SALE OF CLASS C FIREWORKS AND PROVIDING AN EFFECTIVE DATE OF MARCH 1, 2018.

WHEREAS, Pittsburg City Code Section 34-74(b) provides the City Commission with the authority to establish by Resolution the annual temporary license fee for the retail sale of Class C fireworks;

WHEREAS, the City Manager has recommended to the City Commission that the annual temporary license fee for the sale of Class C fireworks be increased to \$5,000.00;

WHEREAS, the City Commission has evaluated the City Manager's recommendation and has determined that the increased fee is reasonable and necessary and should be approved effective March 1, 2018.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF PITTSBURG, KANSAS:

Section 1: The annual temporary license fee for the sale of Class C fireworks shall be increased to \$5,000.00 effective March 1, 2018.

Section 2. This Resolution shall be published once in the City's official newspaper.

ADOPTED AT A REGULAR COMMISSION MEETING this 13th day of February, 2018.

Mayor – Jeremy Johnson

ATTEST:

City Clerk - Tammy Nagel

Jake's Fireworks, Inc.

Corporate Offices - 1500 E. 27th Terrace
Pittsburg, KS 66762
Phone: 620-231-2264, 800-766-1277 Fax: 620-231-2416

February 2, 2017

Daron Hall
City Manager
201 W 4th St.
Pittsburg, KS 66762

To Whom It May Concern,

Many municipalities in Kansas and other states currently charge much higher fireworks permit fees than what Pittsburg is currently charging. The following are examples from the state of Kansas alone;

Augusta: \$5,500
Andover: \$7,500
Derby: \$8,000
El Dorado: \$5,000
Haysville: \$10,000
Maize: \$4,000
Towanda: \$5,000
Valley Center: \$6,000.

As you can see, many of these cities are collecting significantly more in permit fees.

Sincerely,

Greg Clawson
Jakes Fireworks, Inc.
620-231-2264
greg.clawson@jakesfireworks.com

HOME OF - THE EXCALIBUR • GOLIATH • ONE BAD MOTHER • LOYAL TO NONE • THE BIGGEN

INDIANA
DISTRIBUTION CENTER
800 Wagner Ave.
Elkhart, IN 64516
ph: 574-296-7100
fx: 574-296-7102

KENTUCKY
DISTRIBUTION CENTER
451 Johnson St.
Russellville, KY 42276
ph: 270-726-8000
fx: 270-726-8076

OKLAHOMA
DISTRIBUTION CENTER
17824 S. Sooner Rd.
Norman, OK 73071
ph: 405-321-4886
fx: 405-321-4886

SOUTH CAROLINA
DISTRIBUTION CENTER
130 Red River Rd.
PO Box 157
Wagener, SC 29164
ph: 803-564-2264
fx: 803-564-2416

TEXAS
DISTRIBUTION CENTER
7010 S 19 Highway
Athens, TX 75751
ph: 903-264-2264
fx: 903-264-2416

NEBRASKA
DISTRIBUTION CENTER
4355 Industrial Circle No. 17
Hastings, NE 68902
ph: 620-231-2264
fx: 620-231-2416

WASHINGTON
DISTRIBUTION CENTER
739 Nevil Road
Winlock, WA 98596
ph 360-785-0859
fx 360-785-3748

Interoffice Memorandum

TO: DARON HALL
City Manager

FROM: MATT BACON
Director of Public Utilities

DATE: February 5, 2018

SUBJECT: Agenda Item – February 13, 2018
Disposition of Bids
Blast and Paint Interior and Exterior of South Water Tower

Bids were received on Tuesday, January 23, 2018 for the Water Tower Blasting and Painting Project. A total of two bids were received (see attached bid tabulation).

The project consists of a base bid of fully blasting and re-painting the interior and exterior of the South Tower located at the corner of Joplin and Madison Streets as well as performing specified tank modifications; alternate bids for South Tower staircase removal with ladder replacement, surface preparation and re-coating the exterior of the Industrial Park Tower located at 1800 East Atkinson as well as performing specified tank modifications, to paint the Pittsburg State University logo on one and two sides of the South Tower, and to paint the Vinylplex logo on one side of the Industrial Park Tower. The project was designed and bid specifications were prepared by the City's consultant Olsson & Associates.

After reviewing the bids received, the City's consultant is recommending that the bid be awarded to Maguire Iron, of Sioux Falls, South Dakota, based on their lowest responsible bid of \$622,400.00 for the base bid. The City concurs with the consultant's recommendation. Staff is also recommending award of the bids provided for Alternate B (surface preparation and re-coating the exterior of the Industrial Park Tower and specified tank modifications) in the amount of \$99,400.00 and Alternate D (painting the logo on two sides of the South Tower) in the amount of \$10,000.00. The total award for the bids is \$731,800.00. Funding for this project will come from monies allocated in capital reserves.

MEMO TO: DARON HALL
FEBRUARY 5, 2018
PAGE TWO

PSU has agreed to reimburse the City for the cost of painting the logo on the South Tower and will also have their marketing team design the logo to be painted on the tower.

Would you please place this item on the agenda for the City Commission meeting scheduled for Tuesday, February 13, 2018. Action necessary will be approval or disapproval of staff's recommendation to award the bid as stipulated above and, if approved, authorize the Mayor and City Clerk to execute the contract documents once prepared.

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachment: Olsson and Associates Letter of Recommendation
Bid Tabulation



January 24, 2018

OA P.N. 017-3775 Ph. 200

Matt Bacon
Director of Public Utilities, City of Pittsburg
1506 N Walnut
PO Box 688
Pittsburg, Kansas 66762

RE: Recommendation of Award – Water Tower Blasting & Painting

Dear Matt:

Attached is a copy of the Bid Tabulation covering the proposals received for Water Tower Blasting & Painting in Pittsburg, Kansas. These proposals were received by the City of Pittsburg and publicly read aloud on January 23, 2018. A total of 2 bids were received.

The lowest responsible bidder for which we would recommend consideration of award for the base bid and any alternates selected by the city is Maguire Iron. Olsson has had a successful history working with Maguire Iron on past projects.

Please contact me if you have any questions or would like us to follow up on any of Maguire Iron's references prior to award.

Sincerely,
OLSSON ASSOCIATES

A handwritten signature in black ink, appearing to read 'Jerry Jesky'.

Jerry Jesky, PE

cc via email: Brian Coomes; Ed Hubert

OLSSON ASSOCIATES
550 E. St. Louis Street, Springfield, MO (417) 890-8802 FAX (417) 890-8805

BIDS RECEIVED: Tuesday January 23, 2018 @ 2:00 p.m. CST,
City Hall, Pittsburg, KS
FOR: City of Pittsburg, Kansas
NAME: Water Tower Blasting & Painting
OA PN: 017-3775
BIDS TABULATED BY: CCB
BIDS CHECKED BY: JGJ

NAME OF BIDDER				Maguire Iron 1610 N. Minnesota Ave Sioux Falls, SD 57104		Utility Service Co. 535 Courtney Hodges Blvd Perry, Georgia 31069	
ADDRESS OF BIDDER							
ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT COST	TOTAL	UNIT COST	TOTAL
	BID SECURITY - 5%				Yes		Yes
	ADDENDUM NO. 1 ACKNOWLEDGED				Yes		Yes
	ADDENDUM NO. 2 ACKNOWLEDGED				Yes		Yes
	ADDENDUM NO. 3 ACKNOWLEDGED				Yes		Yes
	Lump Sum Bid Price for Base Bid:						
	Blast and Paint Interior and Exterior of South Tower and Perform Specified Tank Modifications	1	LS	\$622,400.00	\$622,400.00	\$647,100.00	\$647,100.00
	Alternate A [Add]						
	Remove and Dispose of South Tower Spiral Staircase and Replace with a Vertical Ladder with Safety Climb Equipment	1	LS	\$69,500.00	\$69,500.00	\$16,500.00	\$16,500.00
	Alternate B [Add]						
	Power Wash and Paint Exterior of Industrial Tower and Perform Specified Tank Modifications	1	LS	\$99,400.00	\$99,400.00	\$94,400.00	\$94,400.00
	Alternate C [Add]						
	Paint logo on one side of South Tower	1	LS	\$6,000.00	\$6,000.00	\$8,500.00	\$8,500.00
	Alternate D [Add]						
	Paint logo on two sides of South Tower	1	LS	\$10,000.00	\$10,000.00	\$15,000.00	\$15,000.00
	Alternate E [Add]						
	Paint logo on one side of Industrial Tower	1	LS	\$3,500.00	\$3,500.00	\$5,000.00	\$5,000.00
	NOTES:			Maguire Iron emailed acknowledgment of Addendum No. 3 since they had already mailed their bid. After the bid, via email, Maguire Iron also confirmed that all of their Alternate bids were "adders".			



MENDY HULVEY
Chief of Police

PITTSBURG

POLICE DEPARTMENT

Beard-Shanks Law Enforcement Center
201 North Pine, P.O. Box 611
Pittsburg, Kansas 66762
(620) 235-0400

To: City Manager Daron Hall
Chief Mendy Hulvey

From: Lieutenant Tim Tompkins

Date: February 5, 2018

Subject: Department Fleet Vehicle Purchases

For FY2018, the police department is scheduled to replace six police service vehicles from within the marked patrol, administration and investigations divisions. These replacements include three Dodge Chargers and one Ford Explorer from the marked vehicle fleet, and one Ford Explorer each from the Investigations fleet and the administration fleet. We are also requesting permission to purchase one extra Dodge Charger beyond our normal replacement schedule, to replace a Dodge Charger that was totaled in a vehicle accident in December of 2017. This vehicle purchase will be partially reimbursed through the insurance settlement from the City's insurance company.

As with our past fleet purchases, the police department is requesting permission to waive the City Bid process to purchase the vehicles directly from the State of Kansas purchasing contract. This contract provides municipalities the opportunity to purchase vehicles from the State-wide competitive bid process conducted each year by the Kansas Highway Patrol. I am pleased to inform you that the contract price for the Dodge Chargers did not change, therefore the vehicle price for FY2018 remains the same as the price we paid for our 2017 Dodge Chargers. Following is a summation of our purchase requests:

Four (4) Dodge Charger police package vehicles at **\$24,571** per vehicle for a total of **\$98,284**. The vehicles would be purchased from Davis-Moore, Inc. of Wichita, Kansas, the current contractor holder for Dodge Charger police vehicles.

Two (2) unmarked Ford Explorer police package vehicles at **\$32,076** per vehicle and One (1) marked Ford Explorer police package vehicle at **\$31,410** for a total purchase price of **\$95,562**. The vehicles would be purchase from Shawnee Mission Ford, the current contract holder for Ford Explorer police vehicles.

Should you have any questions concerning the fleet vehicle purchases, please contact me at your convenience. I will also be in attendance at the City Commission meeting should Commissioners have any questions concerning our request.



MENDY HULVEY
Chief of Police

PITTSBURG

POLICE DEPARTMENT

Beard-Shanks Law Enforcement Center
201 North Pine, P.O. Box 611
Pittsburg, Kansas 66762
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MENDY HULVEY
Chief of Police

PITTSBURG

POLICE DEPARTMENT

Beard-Shanks Law Enforcement Center
201 North Pine, P.O. Box 611
Pittsburg, Kansas 66762
(620) 235-0400

INTEROFFICE MEMORANDUM

To: City Manager Daron Hall
Chief Mendy Hulvey
From: Lieutenant Tim Tompkins
CC:
Date: March 2, 2016
Subject: Dance Hall License Renewal

The City Clerk has received a request for a Dance Hall License Renewal submitted by Mr. Graig Moore, owner of Mooreman's Inc, 1608 S. Broadway. In accordance with the renewal request, I have reviewed the calls for service for the period of February 1, 2017 through February 5, 2018. During the review period the police department received 107 calls for service, completed 22 reports for various offenses, and conducted 13 routine bar checks.

For comparison purposes, during the 2017 review process, the police department received 87 calls for service, completed 14 reports and conducted 20 routine bar checks.

In my opinion, the calls for services, the types of calls received, and the number of reports completed are consistent with past reviews completed as part of the Dance Hall License renewal process. Therefore, I would respectfully recommend the Dance Hall License renewal be approved by the Governing Body and the necessary license issued. Should you have any questions concerning the recommendation, please contact me.

INTEROFFICE MEMORANDUM

To: Daron Hall, City Manager
From: Kim Vogel, Director of Parks and Recreation
CC: Tammy Nagel, City Clerk
Date: February 5, 2018
Subject: February 13, 2018 City Commission Meeting Agenda Item
Appointment to the Pittsburg Area Farmers Market Advisory Board

City staff is requesting the approval of the Pittsburg Farmers Market Advisory Board members request to appoint Darren Swartz, a seasonal vendor, to the unexpired term of Kathy Flora. Mrs. Flora has decided to not be a seasonal vendor at the market and was a member of the board as a vendor. Mr. Swartz has been an active member at the market and was a seasonal vendor in 2017 and will return in 2018. If appointed Mr. Swartz will fill the unexpired term until December 31, 2018 and then can request to sever his first full term.

In this regard would you please place an item on the February 13, 2018 City Commission Agenda. Action necessary is the appointment of Darren Swartz to an unexpired term on the Pittsburg Farmers Market Advisory Board, to expire on December 31, 2018.

If you have any questions regarding this item please do not hesitate to contact me.



RECEIVED

JAN 26 2018

Pittsburg City Clerk

Pittsburg Area Farmers Market Advisory Board

APPLICATION FOR APPOINTMENT

Note: Your application will be copied for the City Commission and made available to the press and public

Name: Darren Swartz

Home Address:

20510 Wallace Rd., Walnut, KS 66780

Mailing Address:

same

Occupation:

Farmer / Gardener

Business Address:

Home Telephone: 913-522-0117

Business Telephone: same

E-mail: swartzdarren@yahoo.com

Are you a resident of Pittsburg? NO If yes, how long have you lived in Pittsburg: _____

Current occupation (within last 12 months)

Farmer / Gardener

Business interest in the last 12 months:

None

Previous Committee/Commission Experience:

None

Education/Experience: A resume may be attached containing this and any other information what would be helpful in evaluating your application.

Bachelors Degree
BA in Communication

Professional and/or community service activities:

None

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute:

Enjoy how the market is progressing
and would like to help/give back going forward

Area of Representation (Circle all that could apply):

Vendor at Market

~~Live Well Crawford County/Eat Well~~

Growing Growers at C-Tee

~~K-State Research & Extension~~

Downtown Representative

Circle days of the week and times best fitting your schedule for meetings

Monday • Tuesday • Wednesday • Thursday • Friday

Prior to 8:00am • Between 8:00am & 10am • Between 10am & Noon •
Between Noon & 3pm • Between 3pm & 5pm

Appointments to this position may require you to file a Conflict of Interest Disclosure Statement, which is of public record.

Lauren Swartz 1-24-18
Signature of Applicant Date

If you have any questions regarding the appointment procedure, please call the City Clerk at (620)230-5532.

Due Date: January, 31, 2018
Please return the completed application to:
City of Pittsburg
Attn: City Clerk
PO Box 688, Pittsburg, KS 66762



Memorandum

TO: Daron Hall, City Manager

FROM: Blake Benson, Economic Development Director

DATE: February 7, 2018

SUBJECT: February 13, 2018 Agenda Item
Property tax abatement renewals

At its February 7, 2018, meeting, the EDAC considered annual renewals of existing tax abatements for the following properties:

Company Name	Docket #	Original Exemption Year	Current Year	Exemption Ends in Year
Miller's, Inc.	2013-5552-EDX	2013	2018 / 6 of 10	2022
Pinamonti Physical Therapy	2015-1858-IRBX	2015	2018 / 4 of 8	2022
Miller's, Inc.	2016-2286-EDX	2016	2018/ 3 of 10	2025
Rallison, LP	2016-1202-EDX	2016	2018 / 3 of 5	2020
Miller's, Inc.	2017-833-EDX	2017	2018/2 of 10	2026

All of the original tax abatements were predicated on capital improvements. At its February 7 meeting, the Economic Development Advisory Committee recommended renewal of these annual tax abatement renewals.

Please place this item on the agenda for the City Commission meeting scheduled for Tuesday, February 13, 2018. Action being requested is approval or denial of the EDAC recommendation to approve the annual tax abatement renewals.

ANNUAL CLAIM FOR EXEMPTION FROM PROPERTY TAXATION

To Be Filed with the County Appraiser on or before March 1st

See other side for instructions

Name & Address of Taxpayer:

County:

Crawford

Miller's, Inc.

Parcel I.D. No.:

019-209-29-0-40-09-001.00-0

610 E. Jefferson St.

Personal Prop No.:

Pittsburg, KS 66762

Tax Year:

2018

County Use Only

Description on file ☐ Check ☒ if Yes
If Yes mail copy of form and written statement to PVD

NOTICE

This Annual Claim for Exemption by law must be accompanied by:

- (1) A Written Statement *See instructions, other side and*
 - (2) A Description/List of Exempt Property *See instructions, other side*
1. I (we) Miller's Inc., do hereby file a claim for property tax exemption for the tax year 2018, on the attached list of property.
 2. The basis for the exemption is: Board of Tax Appeals Order, Docket No. 2013-5552-EDX
 3. The Board Order indicates that the property is exempt pursuant to:
 - A. K.S.A. 79-201a *Second* (Industrial Revenue Bond-Funded Property)
 - B. Article 11, Section 13 of the Kansas Constitution
 - C. K.S.A. 79-221 (Certain Leased Property)
 - D. Other KSA 2012 Supp. 79-213
 4. The period of exemption set forth in the Board's Order is:
January 1, 2013 through December 31, 2022
 5. If the property is only partially exempt or if a payment in lieu of tax must be made, please attach the agreement and/or uniform policy setting forth the terms.
 6. Are you filing a claim for any property acquired *after* the Board of Tax Appeals issued the order exempting disclosed in number 2 above? No. If yes, please explain why you believe this property is exempt.
 7. Has the *ownership* of the property for which you are filing a claim for exemption changed in the past year? No. If yes, attach a full explanation.
 8. Has the *use* of the property for which you are filing a claim for exemption changed in since the Board determined that it was exempt? No. If yes, attach a full explanation.

I do hereby assert that the information furnished by me herein and in the attached schedules is true, accurate, and complete.

Applicant's Signature

Marcia Sorrick

Date:

2/6/18

Name & Title

Marcia Sorrick CFO

Phone:

620-235-2217

EXEMPT REAL PROPERTY FORM

Supplemental page

If more than one building exists on a parcel identification number (PIN), please report only one building on each copy of the Exempt Real Property Form. The requested information is parcel specific. Make as many copies of this form as is necessary to report your exempt real property.

Firm Name: Miller's Inc.

Parcel Id. #: 019-209-29-0-40-09-001-00-0

Docket Number: 2013 5552 EDX

Exempt Period: Jan 1, 2013 - Dec 31, 2022

Legal Description:

KS Located on parcel ID No. 019-209-29-0-40-09-001.00-0

Is land acquisition associated with this exemption?

Yes ☒ No ☐

If land acquisition is associated with this exemption, then provide the following information:

What date was the land purchased? _____

What was the purchase price of the land? 59,940

- If this is an Industrial Revenue Bond (IRBX) exemption, provide the amount of bond funds spent on this parcel of land associated with this docket number:

If an improvement(s) is/are associated with this exemption, then provide the following information:

Building name and number (if applicable): _____

Description of the improvement: 30,160 sf building expansion

Date of completion: October 2012

Total square footage of the improvement: 30,160

Provide the total cost of the improvement attributable to the exemption under this docket number: 4,878,704

- If this is an Industrial Revenue Bond (IRBX) exemption, provide the amount of bond funds spent on the improvement associated with this docket number:

If an in-lieu-of payment agreement is associated with this exemption provide the following information:

Amount of in-lieu-of tax payment for _____ for this parcel: _____

Please attach a copy of the in-lieu-of tax agreement.

I do hereby assert that the information furnished by me herein and in the attached schedules is true, accurate, and complete.

Applicant's Signature

Marcia Sorrick

Date:

2/6/18

Name & Title

Marcia Sorrick, CFO

Phone: 620-235-2217

CITY OF PITTSBURG, KANSAS
ANNUAL RENEWAL APPLICATION RIDER

1. I (we) do hereby verify that the building and machinery and/or equipment listed on the APPLICATION FOR TAX EXEMPTION are still in use at the same location.
2. I (we) do hereby verify that the ownership of the company at the time of the APPLICATION FOR TAX EXEMPTION is still under the same ownership.
3. I (we) do hereby verify that all taxes are current.

DATED this 6th day of February 2018.

Miller's Inc.

Company Name

By: Marcia Sorrick

Name: Marcia Sorrick

Title: CFO

REAL PROPERTY IMPROVEMENTS FOR MPIX ADDITION

MPIX new addition 2012	\$	2,885,962.69
Misc related electrical work	\$	7,945.07
Humidification system	\$	18,049.66
Sprinkler system	\$	45,077.26
Additional cost for MPIX addition	\$	73,885.72
Flooring for MPIX addition	\$	406,640.00
HVAC for MPIX addition	\$	367,748.00
Zone humidity control	\$	52,863.04
Rolling door and liftmaster	\$	2,825.92
Sprinkler system for MPIX addition	\$	73,356.90
(2)APC Symmetra px ups sys	\$	133,746.00
Quality flooring for MPIX	\$	68,325.00
Vacuum system piping for MPIX	\$	9,098.00
MPIX area - additional remodeling	\$	178,363.02
Addt'l equip/draabe system	\$	56,313.25
Additional outside improvements	\$	67,292.33
MPIX modeling	\$	316,481.27
Road at new addition - inlet	\$	98,090.16
Brick signage and lettering	\$	16,640.51
	\$	<u>4,878,703.80</u>

ANNUAL CLAIM FOR EXEMPTION FROM PROPERTY TAXATION

To Be Filed with the County Appraiser on or before March 1st

See other side for instructions

Name & Address of Taxpayer:

County: Crawford

Miller's, Inc.

Parcel I.D. No.: 019-209-29-0-40-09-001.00-0

610 E. Jefferson St.

Personal Prop No.: _____

Pittsburg, KS 66762

Tax Year: 2018

County Use Only

Description on file ☐ Check ☒ if Yes

If Yes mail copy of form and written statement to PVD

NOTICE

This Annual Claim for Exemption by law must be accompanied by:

- (1) A Written Statement *See instructions, other side and*
- (2) A Description/List of Exempt Property *See instructions, other side*

1. I (we) Miller's Inc., do hereby file a claim for property tax exemption for the tax year 2018, on the attached list of property.
2. The basis for the exemption is: Board of Tax Appeals Order, Docket No. 2016-2286-EDX
3. The Board Order indicates that the property is exempt pursuant to:
 - A. K.S.A. 79-201a *Second* (Industrial Revenue Bond-Funded Property)
 - B. Article 11, Section 13 of the Kansas Constitution
 - C. K.S.A. 79-221 (Certain Leased Property)
 - D. Other KSA 2012 Supp. 79-213
4. The period of exemption set forth in the Board's Order is:
January 1, 2016 through December 31, 2025
5. If the property is only partially exempt or if a payment in lieu of tax must be made, please attach the agreement and/or uniform policy setting forth the terms.
6. Are you filing a claim for any property acquired *after* the Board of Tax Appeals issued the order exempting disclosed in number 2 above? No. If yes, please explain why you believe this property is exempt.
7. Has the *ownership* of the property for which you are filing a claim for exemption changed in the past year? No. If yes, attach a full explanation.
8. Has the *use* of the property for which you are filing a claim for exemption changed in since the Board determined that it was exempt? No. If yes, attach a full explanation.

I do hereby assert that the information furnished by me herein and in the attached schedules is true, accurate, and complete.

Applicant's Signature Marcia Sorrick

Date: 2/6/18

Name & Title Marcia Sorrick CFO

Phone: 620-235-2217

Supplemental page

Firm Name: Miller's Inc.

Parcel Id. #: 019-209-29-0-40-09-001-00-0

Docket Number: 2016-2286-EDX

Exempt Period: Jan 1, 2016 – Dec 31, 2025

Legal Description:

KS Located on parcel ID No. 019-209-29-0-40-09-001.00-0

Is land acquisition associated with this exemption? Yes * No

If land acquisition is associated with this exemption, then provide the following information:

What date was the land purchased? _____

What was the purchase price of the land? 707,058

- If this is an Industrial Revenue Bond (IRBX) exemption, provide the amount of bond funds spent on this parcel of land associated with this docket number:

If an improvement(s) is/are associated with this exemption, then provide the following information:

Building name and number (if applicable): _____

Description of the improvement: Press Area Shutterfly Project

Date of completion: October 2015

Total square footage of the improvement: 30,000

Provide the total cost of the improvement attributable to the exemption under this docket number: \$3,434,507

- If this is an Industrial Revenue Bond (IRBX) exemption, provide the amount of bond funds spent on the improvement associated with this docket number:

If an in-lieu-of payment agreement is associated with this exemption provide the following information:

Amount of in-lieu-of tax payment for _____ for this parcel: _____

Please attach a copy of the in-lieu-of tax agreement.

I do hereby assert that the information furnished by me herein and in the attached schedules is true, accurate, and complete.

Applicant's Signature Marcia Lovrick

Date: 2/6/18

Name & Title Marcia Sorrick, CFO

Phone: 620-235-2217

CITY OF PITTSBURG, KANSAS
ANNUAL RENEWAL APPLICATION RIDER

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3. I (we) do hereby verify that all taxes are current.

DATED this 6th day of February 2018.

Miller's, Inc.

Company Name

By: Marcia Sorrick

Name: Marcia Sorrick

Title: CFO

2014 Building Improvements

23,005.24 (3) Lennox units
13,099.55 Electrical work for service panel
20,808.13 (2) Lennox units
12,571.57 Customer service remodel
348,760.40 Press storage addition for Shutterly storage
10,250.00 Lennox unit for press storage addition
54,574.56 Press storage addition-additional cost
12,760.00 Press storage addition-additional cost
25,171.93 Fire sprinkler system for press storage addition

521,001.38 2014 Building Improvements

Land purchased in 2014

366,354.09 Land purchased on East Madison (whole block)
18,000.00 Additional cost for land on East Madison
169,956.49 702 E Monroe

554,310.58 2014 Land Purchased

2014 Outside Improvements

22,069.60 Outside area - additional cost
8,232.00 Planter - outside break area
3,950.00 Drip irrigation for planter
5,128.75 Castlewall around trees
3,633.50 Irrigation / new sode
87,839.37 Parking lot on East Madison

130,853.22 2014 Outside Improvements

2015 Building Improvements

974,506.20 Warehouse addition - 2015
138,028.30 Warehouse addition - 2015 additional cost
6564.39 Lennox unit
6,788.36 Lennox unit
271,977.98 2nd floor/mezzanine level (PAP) addition
285,868.82 Fire sprinkler system
50,093.94 2nd floor/mezzanine level (PAP) addition-additional cost

1,733,827.99 2015 Building Improvements

Land purchased in 2015

152,847.77 605, 609 & 615 E Jackson
303,743.48 601, 617 & 619 E Jackson (not the final cost yet)

456,591.25 2015 Land Purchased

2015 Outside Improvements

29,465.79	East parking lot
29,267.00	Sod, trees, irrigation
82,362.92	Storm sewer relocation
196,052.18	South parking lot
3,353.21	Sod / irrigation
1,265.00	(46) holly bushes
341,766.10	2015 Outside Improvements

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See other side for instructions

Name & Address of Taxpayer:

County: Crawford

Miller's, Inc.

Parcel I.D. No.:

019-209-29-0-40-10-001.00-0
019-209-0-40-10-002.00-0

610 E. Jefferson St.

Personal Prop No.:

Pittsburg, KS 66762

Tax Year:

2018

22

County Use Only

Description on file ☐ Check ☒ if Yes

If Yes mail copy of form and written statement to PVD

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3. The Board Order indicates that the property is exempt pursuant to:
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 - B. Article 11, Section 13 of the Kansas Constitution
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No. If yes, attach a full explanation.
8. Has the *use* of the property for which you are filing a claim for exemption changed in since the Board determined that it was exempt? No. If yes, attach a full explanation.

I do hereby assert that the information furnished by me herein and in the attached schedules is true, accurate, and complete.

Applicant's Signature

Marcia Sorrick

Date:

2/6/18

Name & Title

Marcia Sorrick CFO

Phone:

620-235-2217

EXEMPT REAL PROPERTY FORM

Supplemental page

If more than one building exists on a parcel identification number (PIN), please report only one building on each copy of the Exempt Real Property Form. The requested information is parcel specific. Make as many copies of this form as is necessary to report your exempt real property.

Firm Name: Miller's Inc.

Parcel Id. #: 019-209-0-40-10-002.00-0 & 019-209-29-0-40-10-001.00-0

Docket Number: 2017-833-EDX

Exempt Period: Jan 1, 2017 – Dec 31, 2026

Legal Description:

Located on parcel ID No. 019-209-0-40-10-002.00-0 & 019-209-29-0-40-10-001.00-0

Is land acquisition associated with this exemption? Yes ☐ No ☒

If land acquisition is associated with this exemption, then provide the following information:

What date was the land purchased? _____

What was the purchase price of the land? 360,000

- If this is an Industrial Revenue Bond (IRBX) exemption, provide the amount of bond funds spent on this parcel of land associated with this docket number:

If an improvement(s) is/are associated with this exemption, then provide the following information:

Building name and number (if applicable): _____

Description of the improvement: Shutterfly Expansion Project

Date of completion: October 2017

Total square footage of the improvement: 30,000

Provide the total cost of the improvement attributable to the exemption under this docket number: \$5,357,707

- If this is an Industrial Revenue Bond (IRBX) exemption, provide the amount of bond funds spent on the improvement associated with this docket number:

If an in-lieu-of payment agreement is associated with this exemption provide the following information:

Amount of in-lieu-of tax payment for _____ for this parcel: _____
Please attach a copy of the in-lieu-of tax agreement.

I do hereby assert that the information furnished by me herein and in the attached schedules is true, accurate, and complete.

Applicant's Signature Marcia Sorrick

Date: 2/6/18

Name & Title Marcia Sorrick, CFO

Phone: 620-235-2217

CITY OF PITTSBURG, KANSAS
ANNUAL RENEWAL APPLICATION RIDER

1. I (we) do hereby verify that the building and machinery and/or equipment listed on the APPLICATION FOR TAX EXEMPTION are still in use at the same location.
2. I (we) do hereby verify that the ownership of the company at the time of the APPLICATION FOR TAX EXEMPTION is still under the same ownership.
3. I (we) do hereby verify that all taxes are current.

DATED this 6th day of February 2018.

Miller's, Inc.

Company Name

By: Marcia Sorrick

Name: Marcia Sorrick

Title: CFO

EXEMPT REAL ESTATE FORM

2017 BUILDING IMPROVEMENTS

6,788.36 (1)Lennox package unit for PAP
355,891.00 (13) Rooftop units for PAS building
33,978.57 (4) Lennox package units for CS area
11,780.00 13 thermostats for PAS area
1,660.00 22x90 sink for chemical washroom
392,130.00 Access floor for PAS area
23,632.55 Additional cost for East dock remodel
148,396.81 Additional cost for Press Addition South area
21,330.00 Addtl cost for 13 Lennox rooftop units
207,215.91 Addtl cost for PAS area (misc vendors)
52,738.11 Central vacuum system for PAS area
44,042.06 East dock remodel
95,731.50 Fire sprinkler system for PAS building
94,000.00 Humidification system for PAS area
4,910.78 Mitsubishi mini split system for East dock area
7,844.00 Power modules for PAS building
2,749,308.55 Press Addition South building cost
291,470.87 Roof for PAS building
9,203.66 Sprinkler System for PAS area
24,015.15 Vinyl floor, bases for PAS
21,977.90 (114) Additional Juniper trees on East Jackson properties
19,790.50 (125) Juniper trees on E Jackson South lot
1,265.00 (46) holly bushes
9,470.00 (47)Juniper trees on E Jackson South lot
4,397.50 Additional Juniper trees on East Jackson properties
10,317.04 Boxwood bushes, etc for drainage area
4,825.80 Irrigation equipment for new PAS outside area
11,225.00 Irrigation system, sod for New PAS area
21,726.75 Jackson Street dirtwork
29,267.00 Sod,Trees, irrigation for new area
3,353.21 Sod/irrigation for new area
196,052.18 South parking lot
5,608.75 South parking lot sod, dirtwork for drainage area
82,362.92 Storm sewer relocation

\$ 4,997,707.43

LAND

\$ 360,000.00

TOTAL

\$ 5,357,707.43

ANNUAL CLAIM FOR EXEMPTION FROM PROPERTY TAXATION

To Be Filed with the County Appraiser on or before March 1st

See other side for instructions

Name & Address of Taxpayer:

County:

Crawford

Pinamonti Physical Therapy, P.A.

Parcel I.D. No.:

2130501001016000

1014 Mt. Carmel Place

Personal Prop No.:

5857

Pittsburg, KS 66762

Tax Year:

2018

County Use Only

Description on file ☐ Check ☒ if Yes

If Yes mail copy of form and written statement to PVD

NOTICE

This Annual Claim for Exemption by law must be accompanied by:

(1) **A Written Statement** *See instructions, other side and*

(2) **A Description/List of Exempt Property** *See instructions, other side*

1. I (we) Pinamonti Physical Therapy, P.A., do hereby file a claim for property tax exemption for the tax year 2018, on the attached list of property.
2. The basis for the exemption is:
State Board of Tax Appeals Order, Docket No. 2015-1858-IRBX.
3. The State Board Order indicates that the property is exempt pursuant to:
 - A. K.S.A. 79-201a *Second* (Industrial Revenue Bond-Funded Property)
 - B. Article 11, Section 13 of the Kansas Constitution
 - C. K.S.A. 79-221 (Certain Leased Property)
 - D. Other _____ (explain).
4. The period of exemption set forth in the Board's Order is:
January 1, 2015 through December 31, 2022.
5. If the property is only partially exempt or if a payment in lieu of tax must be made, please attach the agreement and/or uniform policy setting forth the terms.
6. Are you filing a claim for any property acquired *after* the Board of Tax Appeals issued the order exempting disclosed in number 2 above? No. If yes, please explain why you believe this property is exempt.
7. Has the *ownership* of the property for which you are filing a claim for exemption changed in the past year? No. If yes, attach a full explanation.
8. Has the *use* of the property for which you are filing a claim for exemption changed in since the Board determined that it was exempt? No. If yes, attach a full explanation.

I do hereby assert that the information furnished by me herein and in the attached schedules is true, accurate, and complete.

Applicant's Signature



Date:

2/2/2018

Name & Title

Brian W. Pinamonti, President

Phone:

620-235-1500

Instructions

1. Who must file an Annual Claim for Exemption?

K.S.A. 79-210 requires owners of *property that is exempt for a specified period of years* to file an annual claim for exemption, *except* for property exempted under:

- (1) K.S.A. 79-201g (dam and reservoir land) or
- (2) K.S.A. 79-201d Second (farm storage and drying equipment).

Owners of property exempted for economic development purposes pursuant to Article 11, Section 13 of the Kansas Constitution, or property exempted by virtue of being funded with industrial revenue bonds pursuant to K.S.A. 79-201a *Second* must file an annual claim for exemption.

2. When must the Annual Claim for Exemption be filed?

The annual claim for exemption must be filed with the county appraiser on or before March 1st. The failure to file the annual claim for exemption may be just cause for the county appraiser to be in doubt as to whether the property continues to meet the terms and conditions of exemption. When in doubt, the county appraiser must construe in favor of taxation. (*See Directive No. 92-025*).

3. What items must accompany an Annual Claim for Exemption?

A written statement from the clerk of the city or county originally approving the exemption, and a description/list of the exempt property.

4. What is a “Written Statement?”

K.S.A. 79-210 requires the annual claim for exemption to include a written statement signed by the clerk of the city or county approving the exemption. The written statement from the city or county clerk must indicate whether the property sought to be exempt continues to meet all the terms and conditions of exemption.

Each year, the applicant should obtain a written statement from the appropriate city or clerk indicating whether the terms and conditions of exemption continue to be satisfied. The written statement should be submitted to the county appraiser along with the annual claim for exemption.

The terms and conditions of exemption should also be submitted to the county appraiser. It is acceptable to just submit the terms and conditions to the county appraiser once during the period of exemption, not every year, unless the terms and conditions are revised. When revisions occur, they should be submitted to the county appraiser by the following March 1st, along with the annual claim for exemption.

5. What constitutes a “Description/List of Exempt Property?”

The description/list of exempt property that is submitted with the annual claim should be the description and/or list of property that was issued with the State Board of Tax Appeals Order. If the description of the item(s) listed by the Board is vague, the applicant must provide further information. The description/list of exempt property should include (complete the exempt real property form):

1. The legal description of any land exempted and the date it was acquired;
2. A brief description of any improvements (i.e., buildings) and the date they were completed;
3. A list of all exempt personal property setting forth for each item:
 - a. A brief description
 - b. The date of purchase
 - c. Whether the item was purchased new or used
 - d. The age at the date of purchase
 - e. The purchase price (exclude sales tax or freight & installation that are charged separately)

Note: only the property specifically exempted by the State Board of Tax Appeals qualifies for exemption. Property purchased subsequent to the Board’s order and not addressed therein is not exempt.

EXEMPT REAL PROPERTY FORM

Supplemental page

If more than one building exists on a parcel identification number (PIN), please report only one building on each copy of the Exempt Real Property Form. The requested information is parcel specific. Make as many copies of this form as is necessary to report your exempt real property.

Firm Name: Pinamonti Physical Therapy Parcel Id. #: 2130501001016000, 21305010010170000, 2130501001018000,

Docket Number: 2015-1858-IRBX Exempt Period: 1/1/2015-12/31/2022

Legal Description:

Mt. Carmel Place addition, All lot 5, 6, 7, and 1/2 lot 9

Is land acquisition associated with this exemption? Yes ____ No X

If land acquisition is associated with this exemption, then provide the following information:

What date was the land purchased? _____

What was the purchase price of the land? _____

- If this is an Industrial Revenue Bond (IRB) exemption, provide the amount of bond funds spent on this parcel of land associated with this docket number: _____

If an improvement(s) is/are associated with this exemption, then provide the following information:

Building name and number (if applicable): Pinamonti Physical Therapy, 1014 Mt. Carmel Place

Description of the improvement: Expanded facility to include Wellness Center and expand services

Date of completion: August 2014

Total square footage of the improvement: 26,000 sq. ft expansion

Provide the total cost of the improvement attributable to the exemption under this docket number: \$4,645,130


- If this is an Industrial Revenue Bond (IRB) exemption, provide the amount of bond funds spent on the improvement associated with this docket number: \$4,600,000

If an in-lieu-of payment agreement is associated with this exemption provide the following information:

Amount of in-lieu-of tax payment for \$14023 for this parcel: 2130501001016000

Please attach a copy of the in-lieu-of tax agreement.

I do hereby assert that the information furnished by me herein and in the attached schedules is true, accurate, and complete.

Applicant's Signature 

Date: 2/2/2018

Name & Title Brian W. Pinamonti, President

Phone: 620-235-1500

State Docket No.

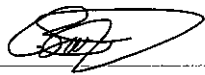
2015-1858-FRBX

CITY OF PITTSBURG, KANSAS
ANNUAL RENEWAL APPLICATION RIDER

1. I (we) do hereby verify that the building and machinery and/or equipment listed on the APPLICATION FOR TAX EXEMPTION are still in use at the same location.
2. I (we) do hereby verify that the ownership of the company at the time of the APPLICATION FOR TAX EXEMPTION is still under the same ownership.
3. I (we) do hereby verify that all taxes are current.

DATED this 2 day of February, 2018.

Pinamonti Physical Therapy
Company Name

By: 

Name: Brian W. Pinamonti

Title: President

ANNUAL CLAIM FOR EXEMPTION FROM PROPERTY TAXATION

To Be Filed with the County Appraiser on or before March 1st

See other side for instructions

Name & Address of Taxpayer:

County: _____

Progressive Products, Inc.

Parcel I.D. No.: _____

3305 Airport Circle

Personal Prop No.: _____

Pittsburg, KS 66762

Tax Year: _____

County Use Only

Description on file ☐ Check ☒ if Yes
If Yes mail copy of form and written statement to PVD

NOTICE

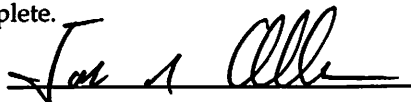
This Annual Claim for Exemption by law must be accompanied by:

- (1) **A Written Statement** *See instructions, other side and*
- (2) **A Description/List of Exempt Property** *See instructions, other side*

1. I (we) Progressive Products, Inc., do hereby file a claim for property tax exemption for the tax year 2018, on the attached list of property.
2. The basis for the exemption is:
Kansas Court of Tax Appeals Order, Docket No. 2016-1202-EDX.
3. The Court Order indicates that the property is exempt pursuant to:
 - A. K.S.A. 79-201a *Second* (Industrial Revenue Bond-Funded Property)
 - B. Article 11, Section 13 of the Kansas Constitution
 - ☒ C. K.S.A. 79-221 (Certain Leased Property)
 - D. Other _____ (explain).
4. The period of exemption set forth in the Court's Order is:
2016 through 2020.
5. If the property is only partially exempt or if a payment in lieu of tax must be made, please attach the agreement and/or uniform policy setting forth the terms.
6. Are you filing a claim for any property acquired *after* the Kansas Court of Appeals issued the order exempting disclosed in number 2 above? N. If yes, please explain why you believe this property is exempt.
7. Has the *ownership* of the property for which you are filing a claim for exemption changed in the past year?
N. If yes, attach a full explanation.
8. Has the *use* of the property for which you are filing a claim for exemption changed in since the Court determined that it was exempt? N. If yes, attach a full explanation.

I do hereby assert that the information furnished by me herein and in the attached schedules is true, accurate, and complete.

Applicant's Signature



Date: 01/26/2018

Name & Title

Todd Allison, President

Phone: 620-235-1712

EXEMPT REAL PROPERTY FORM

Supplemental page

If more than one building exists on a parcel identification number (PIN), please report only one building on each copy of the Exempt Real Property Form. The requested information is parcel specific. Make as many copies of this form as is necessary to report your exempt real property.

Firm Name: Progressive Products, Inc. Parcel Id. #: _____

Docket Number: 2016-1202-EDX Exempt Period: _____

Legal Description:

Building and property located at 3305 Airport Circle, Pittsburg, KS

Is land acquisition associated with this exemption? Yes ___ No X

If land acquisition is associated with this exemption, then provide the following information:

What date was the land purchased? _____

What was the purchase price of the land? _____

- If this is an Industrial Revenue Bond (IRBX) exemption, provide the amount of bond funds spent on this parcel of land associated with this docket number:

If an improvement(s) is/are associated with this exemption, then provide the following information:

Building name and number (if applicable): _____

Description of the improvement: 12,000 sqft of expansion of manufacturing facilities, redoing the landscaping, and the parking lot to accommodate expansion

Date of completion: 06/2015

Total square footage of the improvement: 12,000 sqft

Provide the total cost of the improvement attributable to the exemption under this docket number: \$700,000

- If this is an Industrial Revenue Bond (IRBX) exemption, provide the amount of bond funds spent on the improvement associated with this docket number:

If an in-lieu-of payment agreement is associated with this exemption provide the following information:

Amount of in-lieu-of tax payment for _____ for this parcel: _____

Please attach a copy of the in-lieu-of tax agreement.

I do hereby assert that the information furnished by me herein and in the attached schedules is true, accurate, and complete.

Applicant's Signature Todd Allison

Date: 01/26/2018

Name & Title Todd Allison, President

Phone: 620-235-1712

**CITY OF PITTSBURG, KANSAS
ANNUAL RENEWAL APPLICATION RIDER**

1. I (we) do hereby verify that the building and machinery and/or equipment listed on the APPLICATION FOR TAX EXEMPTION are still in use at the same location.
2. I (we) do hereby verify that the ownership of the company at the time of the APPLICATION FOR TAX EXEMPTION is still under the same ownership.
3. I (we) do hereby verify that all taxes are current.

DATED this 26th day of January 2018.

Progressive Products, Inc. _____

Company Name

By: Todd Allison

Name: Todd Allison

Title: President

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
7508	LARRY FLEURY							
7508	LARRY FLEURY							
C-CHECK	LARRY FLEURY	VOIDED	V 1/26/2018			181393		41,138.13CR
C-CHECK	VOID CHECK		V 2/01/2018			181451		
C-CHECK	VOID CHECK		V 2/01/2018			181452		

* * T O T A L S * *	NO			INVOICE AMOUNT		DISCOUNTS		CHECK AMOUNT
REGULAR CHECKS:	0			0.00		0.00		0.00
HAND CHECKS:	0			0.00		0.00		0.00
DRAFTS:	0			0.00		0.00		0.00
EFT:	0			0.00		0.00		0.00
NON CHECKS:	0			0.00		0.00		0.00
VOID CHECKS:	3	VOID DEBITS	0.00					
		VOID CREDITS	41,138.13CR	41,138.13CR		0.00		

TOTAL ERRORS: 0

	NO			INVOICE AMOUNT		DISCOUNTS		CHECK AMOUNT
VENDOR SET: 99 BANK: * TOTALS:	3			41,138.13CR		0.00		0.00
BANK: * TOTALS:	3			41,138.13CR		0.00		0.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
2876	A-PLUS CLEANERS & LAUNDRY	R	1/19/2018			181358		433.00
2004	AIRE-MASTER OF AMERICA, INC.	R	1/19/2018			181359		17.22
7422	CITY OF GIRARD	R	1/19/2018			181360		383.19
1	CITY OF JOPLIN	R	1/19/2018			181361		150.00
1616	CITY OF PITTSBURG	R	1/19/2018			181362		287.71
7657	COPY PRODUCTS, INC.	R	1/19/2018			181363		137.08
4263	COX COMMUNICATIONS KANSAS LLC	R	1/19/2018			181364		37.82
1	DE LUNA, VANESSA	R	1/19/2018			181365		37.50
1	DE LUNA, VANESSA	R	1/19/2018			181366		106.25
7151	NEOFUNDS	R	1/19/2018			181367		500.00
6923	HUGO'S INDUSTRIAL SUPPLY INC	R	1/19/2018			181368		37.80
7414	KANSAS GAS SERVICE (ESG)	R	1/19/2018			181369		561.84
7454	KANSAS POLYGRAPH ASSOCIATION,	R	1/19/2018			181370		25.00
2877	KDHE - BUREAU OF WATER	R	1/19/2018			181371		60.00
6656	KNIPP EQUIPMENT INC	R	1/19/2018			181372		643.00
7190	LEXISNEXIS RISK DATA MANAGEMEN	R	1/19/2018			181373		381.92
3434	PITTSBURG SUNRISE ROTARY	R	1/19/2018			181374		450.00
7771	D & M RYAN, INC	R	1/19/2018			181375		98.25
0188	SECRETARY OF STATE	R	1/19/2018			181376		25.00
1795	SOUTHEAST KANSAS, INC	R	1/19/2018			181377		650.00
4932	ACCURACY, INC	R	1/19/2018			181378		1,995.00
1108	WESTAR ENERGY	R	1/19/2018			181379		365.21

VENDOR SET: 99 City of Pittsburg, KS
 BANK: 80144 BMO HARRIS BANK
 DATE RANGE: 1/17/2018 THRU 2/06/2018

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
4636	WESTAR ENERGY, INC. (HAP)	R	1/19/2018			181380		488.82
6154	4 STATE MAINTENANCE SUPPLY INC	R	1/26/2018			181385		107.37
5561	AT&T MOBILITY	R	1/26/2018			181386		96.03
1369	CITY ATTORNEYS ASSOCIATION OF	R	1/26/2018			181387		35.00
1006	COMMUNITY NATIONAL BANK	R	1/26/2018			181388		114,168.60
4263	COX COMMUNICATIONS KANSAS LLC	R	1/26/2018			181389		728.45
7517	CRAW-KAN TELEPHONE COOPERATIVE	R	1/26/2018			181390		11,825.00
2519	EAGLE BEVERAGE CO INC	R	1/26/2018			181391		423.36
1	ELLER, DOUGLAS	R	1/26/2018			181392		60.00
7508	LARRY FLEURY	V	1/26/2018			181393		41,138.13
7508	LARRY FLEURY							
7508	LARRY FLEURY							
M-CHECK	LARRY FLEURY	VOIDED	V	1/26/2018		181393		41,138.13CR
6923	HUGO'S INDUSTRIAL SUPPLY INC	R	1/26/2018			181394		84.72
7651	K & D'S LIQUORS, LLC	R	1/26/2018			181395		265.72
0380	KANSAS DEPARTMENT OF REVENUE	R	1/26/2018			181396		25.00
6750	HW LOCHNER, BWR DIVISION	R	1/26/2018			181397		12,854.00
7845	MAGID GLOVE & SAFETY MFG CO LL	R	1/26/2018			181398		78.90
7151	NEOFUNDS	R	1/26/2018			181399		1,165.00
7016	PROSEAL, INC	R	1/26/2018			181400		74,048.28
0188	SECRETARY OF STATE	R	1/26/2018			181401		25.00
1	SUSAN G. KOMEN FOR THE CURE	R	1/26/2018			181402		40.00
0349	UNITED WAY OF CRAWFORD COUNTY	R	1/26/2018			181403		61.85

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
4839	VAN BECELAERE MACHINE WORKS, I	R	1/26/2018			181404		914.72
1108	WESTAR ENERGY	R	1/26/2018			181405		4,112.61
5371	PITTSBURG FAMILY YMCA	R	1/26/2018			181406		315.66
6154	4 STATE MAINTENANCE SUPPLY INC	R	2/01/2018			181418		378.76
2004	AIRE-MASTER OF AMERICA, INC.	R	2/01/2018			181419		17.22
6835	BMI	R	2/01/2018			181420		349.00
5313	BURNS & MCDONNELL	R	2/01/2018			181421		277,961.45
7422	CITY OF GIRARD	R	2/01/2018			181422		225.00
0748	CONRAD FIRE EQUIPMENT INC	R	2/01/2018			181423		148.35
7657	COPY PRODUCTS, INC.	R	2/01/2018			181424		246.58
4263	COX COMMUNICATIONS KANSAS LLC	R	2/01/2018			181425		33.61
4263	COX COMMUNICATIONS KANSAS LLC	R	2/01/2018			181426		90.11
4263	COX COMMUNICATIONS KANSAS LLC	R	2/01/2018			181427		77.23
5857	CREATIVE PRODUCT SOURCING INC	R	2/01/2018			181428		76.50
6828	GENERAL ATOMICS INT'L SERVICES	R	2/01/2018			181429		1,839.93
5833	GERRY DENNETT	R	2/01/2018			181430		1,193.44
2519	EAGLE BEVERAGE CO INC	R	2/01/2018			181431		3,000.00
6088	EMERGENCY RESPONSE SOLUTIONS,	R	2/01/2018			181432		190.36
7844	GREAT DAY TOURING INC	R	2/01/2018			181433		12,500.00
1	HAYES, ELIZABETH	R	2/01/2018			181434		25.00
7849	TIMOTHY L HIPSHER	R	2/01/2018			181435		16,000.00
1	HOLTZ, CHRIS	R	2/01/2018			181436		27.50

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
6923	HUGO'S INDUSTRIAL SUPPLY INC	R	2/01/2018			181437		264.93
0622	INTERNATIONAL ASSOCIATION CHIE	R	2/01/2018			181438		150.00
1	JAMBROSIC, ROBERT	R	2/01/2018			181439		15.00
7845	MAGID GLOVE & SAFETY MFG CO LL	R	2/01/2018			181440		959.14
4121	MCANANY, VAN CLEAVE & PHILLIPS	R	2/01/2018			181441		18.50
6942	MULBERRY LIMESTONE QUARRY	R	2/01/2018			181442		363.99
7151	NEOFUNDS	R	2/01/2018			181443		186.00
6806	RED MUNICIPAL & INDUSTRIAL EQU	R	2/01/2018			181444		2,241.71
1267	RP3 INC	R	2/01/2018			181445		12,000.00
7850	NILES SCHURLE	R	2/01/2018			181446		1,125.00
7847	THE THOMAS AND MEANS LAW FIRM	R	2/01/2018			181447		6,000.00
7053	U.S. PEROXIDE, LLC	R	2/01/2018			181448		950.00
5589	VERIZON WIRELESS SERVICES, LLC	R	2/01/2018			181449		273.63
2350	WASTE CORPORATION OF MISSOURI	R	2/01/2018			181450		920.56
1108	WESTAR ENERGY	R	2/01/2018			181453		253.46
4636	WESTAR ENERGY, INC. (HAP)	R	2/01/2018			181454		778.98
1	D'ALFONSO, ANDREW	R	2/02/2018			181456		373.80
0026	STANDARD INSURANCE COMPANY	D	2/01/2018			999999		1,348.07
0038	LEAGUE OF KANSAS MUNICIPALITIE	E	1/22/2018			999999		225.08
0038	LEAGUE OF KANSAS MUNICIPALITIE	E	1/29/2018			999999		75.00
0044	CRESTWOOD COUNTRY CLUB	E	2/02/2018			999999		331.00
0046	ETTINGERS OFFICE SUPPLY	E	1/22/2018			999999		358.04

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0046	ETTINGERS OFFICE SUPPLY	E	1/29/2018			999999		806.09
0046	ETTINGERS OFFICE SUPPLY	E	2/02/2018			999999		492.56
0054	JOPLIN SUPPLY COMPANY	E	1/29/2018			999999		5,483.38
0055	JOHN'S SPORT CENTER, INC.	E	1/22/2018			999999		940.96
0055	JOHN'S SPORT CENTER, INC.	E	1/29/2018			999999		1,507.29
0055	JOHN'S SPORT CENTER, INC.	E	2/02/2018			999999		1,041.88
0068	BROOKS PLUMBING LLC	E	1/29/2018			999999		903.29
0073	K P & P INC	E	1/29/2018			999999		70.00
0084	INTERSTATE EXTERMINATOR, INC.	E	2/02/2018			999999		455.00
0101	BUG-A-WAY INC	E	2/02/2018			999999		40.00
0105	PITTSBURG AUTOMOTIVE INC	E	1/29/2018			999999		1,520.77
0105	PITTSBURG AUTOMOTIVE INC	E	2/02/2018			999999		301.15
0112	MARRONES INC	E	1/29/2018			999999		221.70
0112	MARRONES INC	E	2/02/2018			999999		172.90
0117	THE MORNING SUN	E	1/22/2018			999999		22.25
0117	THE MORNING SUN	E	1/29/2018			999999		251.33
0117	THE MORNING SUN	E	2/02/2018			999999		753.98
0142	HECKERT CONSTRUCTION CO INC	E	1/29/2018			999999		99,783.75
0142	HECKERT CONSTRUCTION CO INC	E	2/02/2018			999999		4,704.89
0194	KANSAS STATE TREASURER	E	1/29/2018			999999		269,953.75
0207	PEPSI-COLA BOTTLING CO OF PITT	E	2/02/2018			999999		34.10
0276	JOE SMITH COMPANY, INC.	E	1/22/2018			999999		55.56

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0292	UNIFIRST CORPORATION	E	2/02/2018			999999		41.20
0294	COPY PRODUCTS, INC.	E	2/02/2018			999999		837.45
0300	PITTSBURG FORD-MERCURY, INC.	E	1/29/2018			999999		125.42
0300	PITTSBURG FORD-MERCURY, INC.	E	2/02/2018			999999		140.65
0312	HACH COMPANY, INC	E	2/02/2018			999999		227.93
0321	KP&F	D	1/26/2018			999999		41,748.48
0329	O'MALLEY IMPLEMENT CO INC	E	2/02/2018			999999		55.74
0335	CUSTOM AWARDS, LLC	E	2/02/2018			999999		25.00
0347	LYNN'S QUICK LUBE	E	2/02/2018			999999		40.95
0363	FISHER SCIENTIFIC CO, LLC	E	2/02/2018			999999		362.18
0486	MID-STATES ORGANIZED CRIME INF	E	2/02/2018			999999		200.00
0504	LYNN PEAVEY COMPANY	E	2/02/2018			999999		43.85
0505	SIRCHIE FINGER PRINT LABORATOR	E	2/02/2018			999999		328.88
0507	SOUTHEAST KANSAS REGIONAL PLAN	E	1/22/2018			999999		50.00
0530	THYSSENKRUPP CORPORATION	E	1/22/2018			999999		2,751.00
0534	TYLER TECHNOLOGIES INC	E	1/22/2018			999999		750.00
0534	TYLER TECHNOLOGIES INC	E	2/02/2018			999999		10,192.82
0551	CRAMER COMPUTER SUPPLIES, INC	E	1/29/2018			999999		161.42
0577	KANSAS GAS SERVICE	E	1/22/2018			999999		2,852.58
0577	KANSAS GAS SERVICE	E	1/29/2018			999999		9,431.87
0690	TREASURED IMAGES	E	1/29/2018			999999		137.70
0726	PITTSBURG STATE UNIVERSITY	E	1/22/2018			999999		12,500.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0728	ICMA	D	1/26/2018			999999		777.30
0746	CDL ELECTRIC COMPANY INC	E	1/22/2018			999999		19,115.24
0746	CDL ELECTRIC COMPANY INC	E	1/29/2018			999999		150.00
0746	CDL ELECTRIC COMPANY INC	E	2/02/2018			999999		3,402.83
0753	COUNTY OF CRAWFORD	E	2/02/2018			999999		150.00
0786	RICHARD RHEMS	E	1/22/2018			999999		136.00
0815	WILBERT & TOWNER	E	1/22/2018			999999		225.00
0823	TOUCHTON ELECTRIC INC	E	1/22/2018			999999		70.00
0823	TOUCHTON ELECTRIC INC	E	1/29/2018			999999		60.00
0844	HY-FLO EQUIPMENT CO	E	2/02/2018			999999		369.65
0866	AVFUEL CORPORATION	E	1/29/2018			999999		18,268.89
0961	KANSAS JUDICIAL COUNCIL	E	1/22/2018			999999		40.00
1033	BOLLINGER GROUP, LLC	E	2/02/2018			999999		100.00
1050	KPERS	D	1/26/2018			999999		38,584.51
1097	BARCO MUNICIPAL PRODUCTS INC	E	2/02/2018			999999		1,050.00
1478	KANSASLAND TIRE OF PITTSBURG	E	1/29/2018			999999		28.00
1478	KANSASLAND TIRE OF PITTSBURG	E	2/02/2018			999999		14.00
1490	ESTHERMAE TALENT	E	1/29/2018			999999		25.00
1490	ESTHERMAE TALENT	E	2/02/2018			999999		25.00
1792	B&L WATERWORKS SUPPLY, LLC	E	1/29/2018			999999		1,638.74
2025	SOUTHERN UNIFORM & EQUIPMENT L	E	1/22/2018			999999		2,070.27
2025	SOUTHERN UNIFORM & EQUIPMENT L	E	1/29/2018			999999		1,557.85

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
2025	SOUTHERN UNIFORM & EQUIPMENT L	E	2/02/2018			999999		254.04
2707	THE LAWNSCAPE COMPANY, INC.	E	1/29/2018			999999		213.75
2767	BRENNTAG SOUTHWEST, INC	E	2/02/2018			999999		1,396.00
2960	PACE ANALYTICAL SERVICES INC	E	2/02/2018			999999		3,503.00
3079	COMMERCE BANK	D	1/30/2018			999999		40,119.43
3192	MUNICIPAL CODE CORP	E	2/02/2018			999999		307.08
3241	CHARLES P SIMPSON	E	2/02/2018			999999		1,400.00
3248	AIRGAS USA LLC	E	2/02/2018			999999		1,988.64
3261	PITTSBURG AUTO GLASS	E	1/22/2018			999999		550.00
3288	B & G MAJESTIC PROPERTIES, LLC	E	1/22/2018			999999		434.00
3724	YVONNE L. ZORNES	E	2/02/2018			999999		878.00
3802	BRENNTAG MID-SOUTH INC	E	2/02/2018			999999		2,259.00
4262	KDHE	E	1/29/2018			999999		17,682.28
4307	HENRY KRAFT, INC.	E	1/22/2018			999999		209.87
4354	LIFESTYLE LEASING INC	E	1/22/2018			999999		3,600.00
4489	WEIS FIRE & SAFETY EQUIP. CO.,	E	2/02/2018			999999		195.62
4698	THE MORNING SUN	E	2/02/2018			999999		316.14
4722	KAN-RVT, INC	E	2/02/2018			999999		185.00
5003	SOUTHEAST KANSAS FIREFIGHTERS	E	2/02/2018			999999		150.00
5014	MID-AMERICA SANITATION	E	2/02/2018			999999		253.86
5185	FERGUSON ENTERPRISES INC	E	2/02/2018			999999		225.64
5275	US LIME COMPANY-ST CLAIR	E	2/02/2018			999999		4,778.39

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5552	NATIONAL SIGN CO INC	E	2/02/2018			999999		309.65
5591	GILMORE PLUMBING & HEATING	E	2/02/2018			999999		65.00
5706	S THOMPSON LLC	E	1/29/2018			999999		3,206.50
5725	RED THE UNIFORM TAILOR INC	E	1/22/2018			999999		399.86
5725	RED THE UNIFORM TAILOR INC	E	1/29/2018			999999		242.90
5725	RED THE UNIFORM TAILOR INC	E	2/02/2018			999999		452.53
5731	THUNDERBAY LLC	E	1/29/2018			999999		500.00
5855	SHRED-IT US JV LLC	E	1/29/2018			999999		94.35
5855	SHRED-IT US JV LLC	E	2/02/2018			999999		281.35
5904	TASC	D	1/26/2018			999999		6,564.39
6029	GARSITE/PROGRESS LLC	E	2/02/2018			999999		883.79
6117	ALEXANDER OPEN SYSTEMS, INC	E	2/02/2018			999999		131.25
6175	HENRY C MENGHINI	E	1/29/2018			999999		720.00
6192	KATHLEEN CERNE	E	2/02/2018			999999		1,000.00
6203	THE SOUTHWEST PAPER CO INC	E	1/29/2018			999999		335.74
6203	THE SOUTHWEST PAPER CO INC	E	2/02/2018			999999		124.20
6298	KEVAN L SCHUPBACH	E	1/22/2018			999999		3,300.00
6298	KEVAN L SCHUPBACH	E	2/02/2018			999999		1,650.00
6314	PARKVIEW HOUSING INC	E	1/22/2018			999999		1,250.00
6402	BEAN'S TOWING & AUTO BODY	E	1/22/2018			999999		2,451.18
6415	GREAT WEST TANDEM KPERS 457	D	1/26/2018			999999		3,736.00
6471	H&K CAMPER SALES INC	E	2/02/2018			999999		1,445.00

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
6498	BLUEGLOBES LLC	E	1/29/2018			999999		170.00
6595	AMAZON.COM, INC	E	1/22/2018			999999		9,996.18
6726	BEAU JEPSON	E	1/22/2018			999999		1,307.00
6726	BEAU JEPSON	E	2/02/2018			999999		490.00
6875	DARON HALL	E	2/02/2018			999999		34.11
6952	ADP INC	D	1/18/2018			999999		2,956.19
6952	ADP INC	D	1/19/2018			999999		2,393.43
6952	ADP INC	D	2/02/2018			999999		679.04
7028	MATTHEW L. FRYE	E	1/22/2018			999999		400.00
7028	MATTHEW L. FRYE	E	2/02/2018			999999		400.00
7038	SIGNET COFFEE ROASTERS	E	1/22/2018			999999		41.25
7038	SIGNET COFFEE ROASTERS	E	2/02/2018			999999		82.50
7043	DREXEL TECHNOLOGIES	E	1/22/2018			999999		102.50
7100	FIRST UNITED METHODIST CHURCH	E	2/02/2018			999999		15,491.67
7167	MAILFINANCE, INC	E	1/22/2018			999999		747.63
7167	MAILFINANCE, INC	E	2/02/2018			999999		345.93
7237	J & R ENGINEERING / MARKETING	E	2/02/2018			999999		600.00
7240	JAY HATFIELD CERTIFIED USED CA	E	1/29/2018			999999		287.11
7240	JAY HATFIELD CERTIFIED USED CA	E	2/02/2018			999999		167.45
7281	CHEMCO SYSTEMS LP	E	1/29/2018			999999		650.71
7283	CORESOURCE, INC	D	1/18/2018			999999		38,812.10
7283	CORESOURCE, INC	D	1/25/2018			999999		11,272.07

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7283	CORESOURCE, INC	D	2/01/2018			999999		10,327.07
7285	ALLSTATE BENEFITS	D	1/26/2018			999999		784.51
7290	DELTA DENTAL OF KANSAS INC	D	1/19/2018			999999		1,342.40
7290	DELTA DENTAL OF KANSAS INC	D	1/26/2018			999999		1,859.32
7290	DELTA DENTAL OF KANSAS INC	D	2/02/2018			999999		2,549.85
7401	JAMI L CROWDER	E	1/22/2018			999999		1,840.17
7401	JAMI L CROWDER	E	2/02/2018			999999		1,840.17
7407	LIMELIGHT MARKETING LLC	E	1/22/2018			999999		300.00
7407	LIMELIGHT MARKETING LLC	E	2/02/2018			999999		3,300.00
7427	OLSSON ASSOCIATES, INC	E	1/22/2018			999999		14,665.34
7514	NTHERM, LLC	E	1/22/2018			999999		4,454.37
7540	THOMAS W NICHOLS	E	1/29/2018			999999		180.00
7572	OZARK MOUNTAIN ENERGY, INC	E	1/22/2018			999999		18,927.00
7608	LELAND LOFTS LLC	E	2/02/2018			999999		41,138.13
7611	STEVENSONS BUSINESS PRODUCTS	E	1/22/2018			999999		60.00
7620	POMP'S TIRE SERVICE INC	E	2/02/2018			999999		126.43
7629	EARLES ENGINEERING & INSPECTIO	E	1/29/2018			999999		32,978.00
7705	JOANNA L DERFELT	E	2/02/2018			999999		1,000.00
7774	A2Z RENTALS, LLC	E	1/22/2018			999999		1,100.00
7791	C4 HOLDINGS LLC	E	1/22/2018			999999		562.25
7800	MORGAN ALYSE PANOVIKH	E	2/02/2018			999999		170.00
7839	VISION SERVICE PLAN INSURANCE	E	1/22/2018			999999		1,289.71

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
7846	NICHOLAS COOK	E	1/29/2018			999999		8.25
7851	USDA RURAL DEVELOPMENT	D	2/05/2018			999999		75,000.00

* * T O T A L S * *		NO		INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:		80		611,699.75	0.00	570,561.62
HAND CHECKS:		0		0.00	0.00	0.00
DRAFTS:		18		280,854.16	0.00	280,854.16
EFT:		143		695,136.28	0.00	695,136.28
NON CHECKS:		0		0.00	0.00	0.00
VOID CHECKS:		1 VOID DEBITS	0.00			
		VOID CREDITS	41,138.13CR	41,138.13CR	0.00	

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 99 BANK: 80144TOTALS:	242	1,546,552.06	0.00	1,546,552.06
BANK: 80144 TOTALS:	242	1,546,552.06	0.00	1,546,552.06

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
6822	ELIZABETH BRADSHAW	E	2/05/2018			999999		572.50
6995	SUMMER WARREN	E	2/05/2018			999999		457.50
7559	MEGAN LYNN MUNGER	E	2/05/2018			999999		225.00
7834	DUSTY GUITAR PROMOTIONS LLC	E	2/06/2018			999999		23,269.79

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	4	24,524.79	0.00	24,524.79
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 99 BANK: EFT TOTALS:	4	24,524.79	0.00	24,524.79
BANK: EFT TOTALS:	4	24,524.79	0.00	24,524.79

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6585	CLASS HOMES 1 LLC	R	2/01/2018			181407		141.00
7585	ECONOMIC SECURITY CORPORATION	R	2/01/2018			181408		365.32
6182	ALAN FELDHAUSEN	R	2/01/2018			181409		887.00
7782	HOUSING AUTHORITY OF KANSAS CI	R	2/01/2018			181410		817.61
7616	STEVE KUPLEN	R	2/01/2018			181411		1,075.00
1601	GRAIG MOORE	R	2/01/2018			181412		1,069.00
1800	DAN RODABAUGH	R	2/01/2018			181413		767.00
6451	NAZAR SAMAN	R	2/01/2018			181414		352.00
0472	LARRY SPRESSER, LLC	R	2/01/2018			181415		421.00
4897	JOHN VINARDI	R	2/01/2018			181416		433.00
4636	WESTAR ENERGY, INC. (HAP)	R	2/01/2018			181417		1,274.00
0855	CHARLES HOSMAN	E	2/02/2018			999999		24.00
1008	BENJAMIN M BEASLEY	E	2/02/2018			999999		1,030.00
1231	JOHN LOVELL	E	2/02/2018			999999		1,223.00
1337	DOUGLAS E THOMAS	E	2/02/2018			999999		159.00
1609	PHILLIP H O'MALLEY	E	2/02/2018			999999		3,974.00
1638	VERNON W PEARSON	E	2/02/2018			999999		1,049.00
1688	DORA WARE	E	2/02/2018			999999		553.00
1982	KENNETH N STOTTS, SR	E	2/02/2018			999999		540.00
2304	DENNIS HELMS	E	2/02/2018			999999		444.00
2624	ESTATE OF JAMES ZIMMERMAN	E	2/02/2018			999999		505.00
2850	VENITA STOTTS	E	2/02/2018			999999		492.00

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
2913	KENNETH N STOTTS JR	E	2/02/2018			999999		272.00
3067	STEVE BITNER	E	2/02/2018			999999		3,392.00
3082	JOHN R JONES	E	2/02/2018			999999		360.00
3114	PATRICIA BURLESON	E	2/02/2018			999999		1,086.00
3142	COMMUNITY MENTAL HEALTH CENTER	E	2/02/2018			999999		943.00
3162	THOMAS A YOAKAM	E	2/02/2018			999999		221.00
3193	WILLIAM CROZIER	E	2/02/2018			999999		441.00
3218	CHERYL L BROOKS	E	2/02/2018			999999		371.00
3272	DUNCAN HOUSING LLC	E	2/02/2018			999999		2,594.00
3273	RICHARD F THENIKL	E	2/02/2018			999999		1,083.00
3294	JOHN R SMITH	E	2/02/2018			999999		323.00
3593	REMINGTON SQUARE APARTMENTS ,	E	2/02/2018			999999		8,701.00
3668	MID AMERICA PROPERTIES OF PITT	E	2/02/2018			999999		2,723.00
3724	YVONNE L. ZORNES	E	2/02/2018			999999		810.00
3746	JAROLD BONBRAKE	E	2/02/2018			999999		491.00
4054	MICHAEL A SMITH	E	2/02/2018			999999		1,456.00
4177	MT RENTALS LLC	E	2/02/2018			999999		758.00
4218	MEADOWLARK TOWNHOUSES	E	2/02/2018			999999		4,481.40
4492	PITTSBURG SENIORS	E	2/02/2018			999999		4,098.00
4523	TODD A TROWBRIDGE	E	2/02/2018			999999		151.00
4786	JENNIFER STANLEY	E	2/02/2018			999999		119.00
4928	PITTSBURG STATE UNIVERSITY	E	2/02/2018			999999		261.00

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
5039	VANETA MATHIS	E	2/02/2018			999999		273.00
5393	CARLOS ANGELES	E	2/02/2018			999999		1,470.00
5549	DELBERT BAIR	E	2/02/2018			999999		299.00
5653	PEGGY HUNT	E	2/02/2018			999999		109.00
5656	EARL HARTMAN	E	2/02/2018			999999		1,600.00
5658	DEANNA J HIGGINS	E	2/02/2018			999999		189.00
5676	BARBARA TODD	E	2/02/2018			999999		61.00
5834	DENNIS TROUT	E	2/02/2018			999999		441.00
5885	CHARLES T GRAVER	E	2/02/2018			999999		390.00
5906	JOHN HINRICHS	E	2/02/2018			999999		268.00
5939	EDNA RUTH TRENT IRREVOCABLE TR	E	2/02/2018			999999		244.00
5957	PASTEUR PROPERTIES LLC	E	2/02/2018			999999		4,966.00
5961	LARRY VANBECELAERE	E	2/02/2018			999999		425.00
6002	SALLY THRELFALL	E	2/02/2018			999999		227.00
6062	MARC D SCHROEDER	E	2/02/2018			999999		305.00
6090	RANDAL BENNEFELD	E	2/02/2018			999999		1,403.00
6108	TILDEN BURNS	E	2/02/2018			999999		27.00
6130	T & K RENTALS LLC	E	2/02/2018			999999		1,296.00
6150	JAMES L COX RENTALS	E	2/02/2018			999999		577.00
6161	MICHAEL J STOTTS	E	2/02/2018			999999		171.00
6172	ANDREW ALEX WACHTER	E	2/02/2018			999999		293.00
6227	REGGIE BOLLINGER	E	2/02/2018			999999		736.00

VENDOR SET: 99 City of Pittsburgh, KS
BANK: HAP BMO HARRIS BANK-HAP
DATE RANGE: 1/17/2018 THRU 2/06/2018

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
6295	DAVID L PETERSON	E	2/02/2018			999999		1,695.00
6298	KEVAN L SCHUPBACH	E	2/02/2018			999999		6,534.00
6306	BALKANS DEVELOPMENT LLC	E	2/02/2018			999999		474.00
6322	R JAMES BISHOP	E	2/02/2018			999999		703.00
6391	DOWNTOWN PITTSBURG HOUSING PAR	E	2/02/2018			999999		1,457.00
6394	KEVIN HALL	E	2/02/2018			999999		2,411.00
6441	HEATHER D MASON	E	2/02/2018			999999		902.00
6464	PRO X PROPERTY SOLUTIONS, LLC	E	2/02/2018			999999		298.00
6655	B&H DEVELOPERS, INC	E	2/02/2018			999999		4,156.00
6657	OZARKS AREA COMMUNITY ACTION C	E	2/02/2018			999999		449.63
6673	JUDITH A COLLINS	E	2/02/2018			999999		650.00
6708	CHARLES MERTZ	E	2/02/2018			999999		417.37
6868	DAVID SIMPSON (308)	E	2/02/2018			999999		214.00
6886	DELBERT BAIR	E	2/02/2018			999999		483.00
6916	STILWELL HERITAGE & EDUCATIONA	E	2/02/2018			999999		3,754.00
6953	CARL ULEPICH	E	2/02/2018			999999		336.00
7024	KIMBERLY GRISSOM	E	2/02/2018			999999		540.00
7083	PITTSBURG HEIGHTS, LP	E	2/02/2018			999999		5,268.00
7112	RANDY VILELA	E	2/02/2018			999999		1,314.00
7220	TIMOTHY ADAM	E	2/02/2018			999999		182.00
7222	MICHAEL WILBER	E	2/02/2018			999999		122.00
7294	AMMP PROPERTIES, LLC	E	2/02/2018			999999		836.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
7312	JASON HARRIS	E	2/02/2018			999999		466.00
7326	RANDY ALLEE	E	2/02/2018			999999		272.00
7344	TERRY O BARTLOW	E	2/02/2018			999999		264.00
7393	TERESA MCCLURE	E	2/02/2018			999999		220.00
7524	SOUTHEAST KANSAS COMMUNITY ACT	E	2/02/2018			999999		2,597.93
7562	THOMAS E SILOVSKY	E	2/02/2018			999999		262.00
7579	ROBERT COBB	E	2/02/2018			999999		263.00
7581	REX LINVILLE	E	2/02/2018			999999		1,189.00
7582	KIRK A DUNCAN	E	2/02/2018			999999		398.00
7612	ENDICOTT RENTALS, LLC	E	2/02/2018			999999		720.00
7654	A & R RENTALS, LLC	E	2/02/2018			999999		579.00
7659	CHARLES R ALLEN	E	2/02/2018			999999		850.00
7668	JOHN BEST	E	2/02/2018			999999		288.00
7669	CHARLES GILMORE	E	2/02/2018			999999		540.00
7717	LAWRENCE E GIGER	E	2/02/2018			999999		472.00
7741	SUSAN E ADAMS	E	2/02/2018			999999		217.00
7777	DELBERT BAIR	E	2/02/2018			999999		380.00
7781	TAWIL PROPERTIES, LLC	E	2/02/2018			999999		317.00
7783	NATHAN MAGEE	E	2/02/2018			999999		274.00
7805	KIRK DARROW	E	2/02/2018			999999		550.00
7837	CHANTAL SARKY	E	2/02/2018			999999		512.96

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
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* * T O T A L S * *	NO			INVOICE AMOUNT		DISCOUNTS		CHECK AMOUNT
REGULAR CHECKS:	11			7,601.93		0.00		7,601.93
HAND CHECKS:	0			0.00		0.00		0.00
DRAFTS:	0			0.00		0.00		0.00
EFT:	98			105,726.29		0.00		105,726.29
NON CHECKS:	0			0.00		0.00		0.00
VOID CHECKS:	0	VOID DEBITS	0.00					
		VOID CREDITS	0.00	0.00		0.00		

TOTAL ERRORS: 0

	NO			INVOICE AMOUNT		DISCOUNTS		CHECK AMOUNT
VENDOR SET: 99 BANK: HAP TOTALS:	109			113,328.22		0.00		113,328.22
BANK: HAP TOTALS:	109			113,328.22		0.00		113,328.22

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
7651	K & D'S LIQUORS, LLC	R	2/02/2018			181455		65.43

* * T O T A L S * *		NO		INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:		1		65.43	0.00	65.43
HAND CHECKS:		0		0.00	0.00	0.00
DRAFTS:		0		0.00	0.00	0.00
EFT:		0		0.00	0.00	0.00
NON CHECKS:		0		0.00	0.00	0.00
VOID CHECKS:		0	VOID DEBITS	0.00		
			VOID CREDITS	0.00	0.00	

TOTAL ERRORS: 0

		NO		INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 99	BANK: MAN	1	TOTALS:	65.43	0.00	65.43
BANK: MAN		1	TOTALS:	65.43	0.00	65.43

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1874	HIGHLAND MEADOWS OF KS	E	2/02/2018			999999		274.00
4013	KNIGHTS OF COLUMBUS TOWERS	E	2/02/2018			999999		221.00
4218	MEADOWLARK TOWNHOUSES	E	2/02/2018			999999		500.00
4492	PITTSBURG SENIORS	E	2/02/2018			999999		493.00
5656	EARL HARTMAN	E	2/02/2018			999999		700.00
6464	PRO X PROPERTY SOLUTIONS, LLC	E	2/02/2018			999999		441.00

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	6	2,629.00	0.00	2,629.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 99 BANK: TBRA TOTALS:	6	2,629.00	0.00	2,629.00
BANK: TBRA TOTALS:	6	2,629.00	0.00	2,629.00
REPORT TOTALS:	362	1,687,099.50	0.00	1,687,099.50

Passed and approved this 6th day of February, 2018.

Jeremy Johnson, Mayor

ATTEST:

Tammy Nagel, City Clerk



Memorandum

TO: Daron Hall, City Manager

FROM: Blake Benson, Economic Development Director

DATE: February 7, 2018

SUBJECT: February 13, 2018 Agenda Item
CDL loan forgiveness

On January 23, 2013, the City of Pittsburgh entered into a \$150,000 forgivable loan agreement with CDL Electric Company, Inc., to help fund the acquisition and renovation of the former McNally Industries facility at 1308 North Walnut. This project enabled CDL to expand its operations and helped filled a building that had largely been vacant for more than 20 years.

The City's contract with CDL stated that the company would be eligible to have its annual payments forgiven each year provided that CDL invested at least \$273,000 of its own funds in the project and employed at least 50 employees at the former McNally Industries building over the life of the loan.

As the final repayment on the loan is due, CDL submitted verification that the company had invested well over the required \$273,000 and, as of January 1, 2018, employed 155 at the former McNally Industries building. The EDAC reviewed this information at its February 7 meeting and concluded that CDL had satisfied the requirements to have its 2018 loan payment forgiven. The EDAC has recommended forgiveness for this year's loan installment.

Please place this item on the agenda for the City Commission meeting scheduled for Tuesday, February 13, 2018. Action being requested is the approval or denial of the loan forgiveness recommendation.

Interoffice Memorandum

TO: DARON HALL
City Manager

FROM: CAMERON ALDEN
Director of Public Works

DATE: February 7, 2018

SUBJECT: Memo Agenda Item – February 13, 2018
Petition and Authorizing Resolution No. 1201
200 Block E. Forest Street Sewer Extension

During discussions regarding construction of a house in the 200 Block of E. Forest Street, it was determined that several of the houses were not served by a public sanitary sewer but by laterals. City staff worked with the property owner to get a public sewer extended to serve the three properties impacted. The City and the property owner will split the cost of the sewer extension. The property owner has signed a petition for their share which will be assessed across the three properties over a five-year period.

Once the Authorizing Resolution is approved, the Utility Department will look to purchase materials and prepare for construction of the project. The Utility Department will perform what work it can in-house to reduce costs and engage outside contractors when needed.

Would you please place this item on the agenda for the City Commission meeting scheduled for Tuesday, February 13, 2018. Action necessary is for the Commission to accept the Petition and approve the authorizing Resolution.

If you have any questions regarding this matter, please do not hesitate to contact me.

Attachment: Petition Authorizing Resolution

Cc: Tammy Nagel, City Clerk
Project File
Memo File

(Published in The Morning Sun on _____)

RESOLUTION NO. 1201

A RESOLUTION AUTHORIZING THE CONSTRUCTION OF A SANITARY SEWER EXTENSION IN THE 200 BLOCK OF EAST FOREST STREET, PURSUANT TO FINDINGS OF ADVISABILITY MADE BY THE GOVERNING BODY OF THE CITY OF PITTSBURG, KANSAS.

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF PITTSBURG, KANSAS, that the following findings as to the advisability of constructing a Sanitary Sewer Extension in the 200 Block of East Forest Street, in the City of Pittsburg, Kansas, are hereby made, to-wit:

Section 1: It is advisable, necessary, and in the public interest to construct approximately one hundred fifty lineal feet (150') of Sanitary Sewer in the 200 block of E. Forest Street, in the City of Pittsburg, Kansas, with necessary encasement, manholes, sewer connections, drain outlets, preliminary engineering, construction engineering, and all cost incidental thereto.

Section 2: A petition signed by all the owners of the property to be assessed requesting construction of the improvements and that a finding of advisability and necessity be made without notice and hearing has been filed with the City Clerk. Upon review of said petition it has been found that the improvement district to be assessed does not exceed the improvements district proposed in the petition and that the petition is sufficient. Due to the provisions of K.S.A. 12-6a04, notice of hearing on the advisability of the improvements is not necessary.

Section 3: The costs of said improvements provided for in Section 1 hereof is estimated to be \$8,552.00.

Section 4: The costs of said improvements shall be assessed equally against each parcel of real estate set forth herein below, without regard to the improvements thereon.

Section 5: The share of the total actual costs of the improvements to be assessed against the improvements district shall be assessed against the land lying within an improvements district described as follows:

	<u>Property Address</u>	<u>Legal Description</u>
Tract 1:	202 East Forest St.	Homebuilders Sub. of Rogers Add., Lot 2
Tract 2:	204 East Forest St.	Homebuilders Sub. of Rogers Add., Lot 3
Tract 3:	208 East Forest Str.	Homebuilders Sub. of Rogers Add., Lots 4 & 5

Butler Rentals, Inc. owns all three tracts.

Section 6: The share of the total actual costs of the improvements, including preliminary engineering, construction, construction engineering, and incidental costs thereof, to be paid by the City shall be fifty percent (50%) and the share to be assessed against the Improvements District shall be fifty percent (50%) thereof.

Section 7: The City Engineer or consulting engineers shall prepare plans and specifications for said improvements and a preliminary estimate of the total project cost therefore is \$8,552.00.

Section 8: The advisability of the improvements set forth above is hereby established as authorized by K.S.A. 12-6a-04 and 12-6a-06.

Section 9: Be it further resolved that the above described improvements are hereby authorized and declared to be necessary in accordance with the findings of the Governing Body as set out in this Resolution.

Section 10: That this Resolution is intended to be a declaration of the City's official intent to reimburse itself from the payment of the assessments and that the improvements will be paid for from the Utility Department budget. A copy of this Resolution is available for inspection by the public at any time during all business hours in the office of the City Clerk, 201 West 4th Street, Pittsburg, Kansas.

Section 11: That the City Clerk shall make proper publication of this Resolution, which shall be published once in the official City paper and which shall be effective from and after said publication.

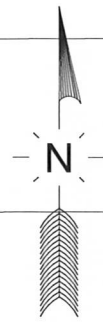
ADOPTED BY THE GOVERNING BODY this 13th day of February, 2018.

Mayor – Jeremy Johnson

ATTEST:

City Clerk – Tammy Nagel

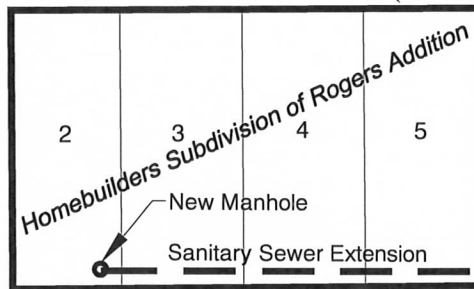
(SEAL)



IMPROVEMENT DISTRICT LINE

Forest Street

Locust Street



Existing San. Sewer

Existing San. Sewer

Park Street

IMPROVEMENT DISTRICT - SANITARY SEWER

PETITION

TO: THE GOVERNING BODY OF THE CITY OF PITTSBURG, KANSAS:

We, the undersigned being owners of record of real property liable for assessment for the following proposed improvements:

- (a) To provide public sanitary sewer service for Lots 2,3,4 and 5 in the Homebuilders Subdivision of Rogers Addition by constructing 8” Sanitary Sewer Laterals together with manholes and other appurtenances justly appurtenant thereto at locations to be determined. All in the City of Pittsburg, Crawford County, Kansas.

We hereby propose that such improvements be made in the manner provided by Article 6a of Chapter 12 of Kansas Statutes annotated, as amended.

In support of said petition, the undersigned set forth the following information, to-wit:

1. The total estimated or probable cost of such improvement is \$8,552.00.
2. The extent of the Improvement District to be assessed is described as follows:

Lots 2, 3, 4 and 5 in the Homebuilders Subdivision of Rogers Addition

3. The proposed method of assessment is –
Costs assigned to the Improvement District shall be assessed equally against each property within the Improvement District, without regard to the building improvements thereon.

- a) Costs shall be split evenly among the 3 tracts

	<u>Property Address</u>	<u>Legal Description</u>
Tract 1:	202 East Forest Street	Homebuilders Subdivision of Rogers Add., Lot 2
Tract 2:	204 East Forest Street	Homebuilders Subdivision of Rogers Add., Lot 3
Tract 3:	208 East Forest Street	Homebuilders Subdivision of Rogers Add., Lots 4 & 5

4. The proposed apportionment of the total cost of said improvements between the Improvement District and the City at Large shall be as follows:
 - (a) The Improvement District shall pay for Fifty Percent (50%) of the total cost of the project including preliminary engineering, construction, construction engineering, financing and all incidental costs justly incidental thereto.

The estimated total cost to the Improvement District equals \$4,276.00, more or less.

- (b) The City at Large shall pay for Fifty Percent (50%) of the total cost of the project including preliminary engineering, construction, construction engineering, financing and all incidental costs justly incidental thereto.

Said share of the total cost to the City at Large equals \$4,276.00, more or less.

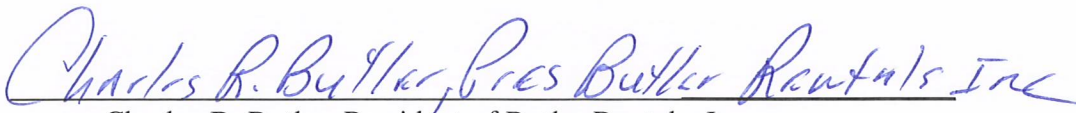
5. The signers of this Petition are the owners of 100% of the property proposed to be included in the Improvement District.
6. This Petition is submitted pursuant to subsection (c) of K.S.A. 12-6a04, and amendments thereto.
7. The estimated or probable cost payable by the City at Large does not exceed 95 percent of the total estimated cost of the improvements.

We, further request that such improvements be made without notice and hearing as provided in Article 6a, of Chapter 12 of Kansas Statutes annotated, as amended and the undersigned are informed that their name or signature to this petition may not be withdrawn after the Governing Body commences consideration of said petition or later than seven (7) days after filing of said petition, whichever occurs first.

Respectfully Submitted,

Dated at Pittsburg, Kansas, this 6th day of Feb, 2018.

Owner of Lots 2, 3, 4 and 5, Homebuilders Subdivision of Rogers Addition: Butler Rentals, Inc.


Charles R. Butler, President of Butler Rentals, Inc.

City of Pittsburg, Kansas
Parcel 1 - Charlie Butler

Special Assessment Levy - 202 E. Forest

Special Assessment Schedule

No.	Due Date	Payment Due
1	12/20/2018	302.40
2	12/20/2019	302.40
3	12/20/2020	302.40
4	12/20/2021	302.40
5	12/20/2022	302.38
		1,511.98

City of Pittsburg, Kansas
Parcel 2 - Charlie Butler

Special Assessment Levy - 204 E. Forest

Special Assessment Schedule

No.	Due Date	Payment Due
1	12/20/2018	302.40
2	12/20/2019	302.40
3	12/20/2020	302.40
4	12/20/2021	302.40
5	12/20/2022	302.38
		1,511.98

City of Pittsburg, Kansas
Parcel 3 - Charlie Butler

Special Assessment Levy - 208 E. Forest

Special Assessment Schedule

No.	Due Date	Payment Due
1	12/20/2018	302.40
2	12/20/2019	302.40
3	12/20/2020	302.40
4	12/20/2021	302.40
5	12/20/2022	302.38
		1,511.98

Interoffice Memorandum

TO: DARON HALL
City Manager

FROM: CAMERON ALDEN
Director of Public Works

DATE: February 7, 2018

SUBJECT: Memo Agenda Item – February 13, 2018
Engineering Design Signalization of Quincy Street and Rouse Street Intersection

The signalization of the intersection of Quincy Street and Rouse Street is part of the City's 5-year Capital Plan. With the increasing traffic from development along Rouse Street, Staff believes it is time to move forward with the improvements. After discussions with Staff, TranSystems, one of the City's on-call engineering firms, has submitted a scope of work for the improvements and a design fee not to exceed the amount of \$29,500.

Would you please place this item on the agenda for the City Commission meeting scheduled for Tuesday, February 13, 2018. Action necessary will be the approval or disapproval of TranSystems performing the scoped task as part of their master services agreement the City has with TranSystems and authorize the Mayor to sign all agreements for the work authorized as part of the attached scope on behalf of the City of Pittsburg.

If you have any questions regarding this matter, please do not hesitate to contact me.

Attachment: Proposed scope of work and not to exceed fee

Cc: Tammy Nagel, City Clerk
Project File
Memo File

Exhibit "A"
Scope of Service
S. Rouse Avenue and E. Quincy Street Traffic Signalization
Pittsburg, Kansas

PROJECT UNDERSTANDING

The general project improvements as agreed upon by the City of Pittsburg and TranSystems include designing plans for the installation of a traffic signal at the intersection of South Rouse Avenue and East Quincy Street in Pittsburg, Kansas. This project includes traffic counts, topographic survey and traffic signal design. The approximate project location is illustrated in the shaded area shown in **Figure 1**. The scope of services also includes contract administration and inspection services associated with this project.

The project location is in southeast Pittsburg, Kansas. The location is generally described as in the NE corner of Section 32, Township 30 South, Range 25 East in Crawford County, Kansas.

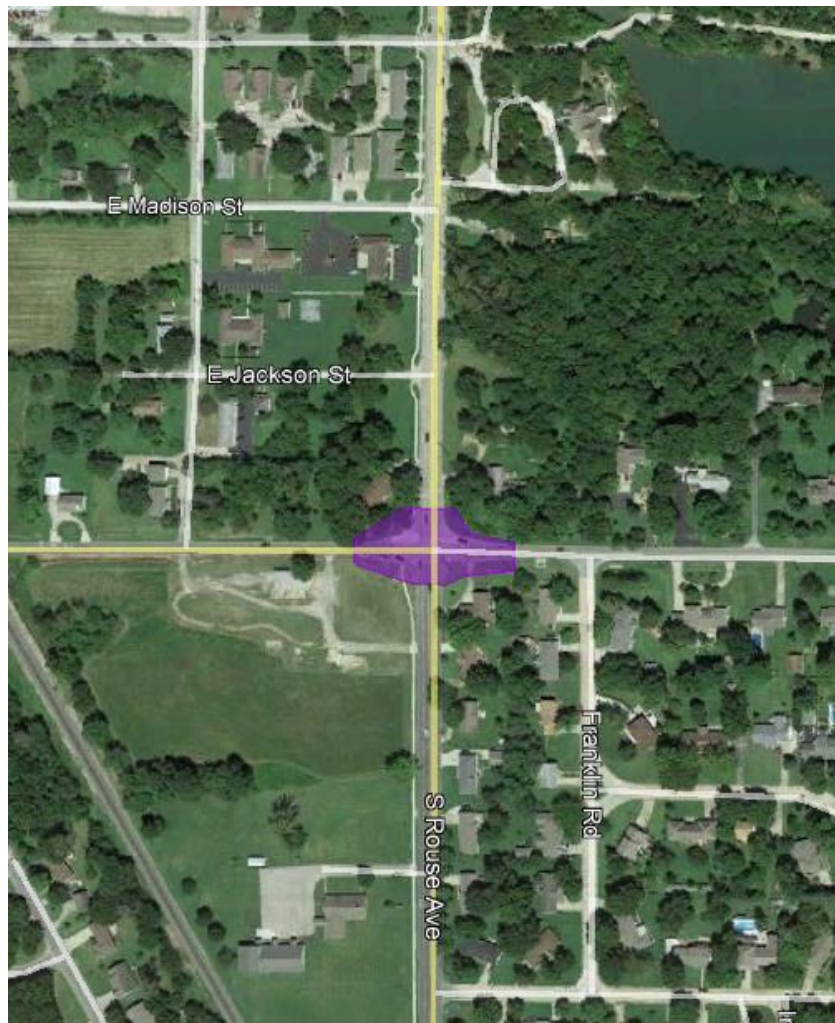


Figure 1: Project Location (Pittsburg, KS)

FINAL DELIVERABLES

The City will be provided one full size (22" x 36") electronic PDF set of final plans, one set of half size plans (11"x17") on bond paper and the Engineer's Probable Construction Cost. Project Specific Special Provisions, where applicable, will be written and submitted by TranSystems.

PROJECT TASKS

The study will be conducted in six phases, which are listed below with a brief description for each phase.

Phase 100 – Concept Plans	Data Collection, Survey & Initial Analysis
Phase 200 – Field Check Plans	Refinement of Project, and detail development
Phase 300 – Final Check Plans	Final Review of plans
Phase 400 – Final Plans	Completion of Plans
Phase 500 – Contract Administration	Bidding documents & Project Letting
Phase 600 – Inspection Services	Construction Inspection

PHASE 100 – Concept Plans

Task 100 Survey/Basemap

101. Control- Establish and supplement Horizontal Control throughout the project limits on Kansas State Plane Coordinate System, NAD83 (1997 adjustment), South Zone. Reference tie and control sketches on control points along project. Establish and supplement Vertical Control throughout the project limits on NAVD 88 Datum model GEOID 12B. Two (2) benchmarks and two (2) horizontal control points along project limits with tied references to their locations will be completed with the survey work.
102. Topographical Survey- A topography survey will be completed for the proposed improvements. Project survey limits will be approximately 75' north and south of the intersection, and 160' east and west of the intersection centerline (approximate limits are shown by the shaded area in Figure 1). Survey will include locating, but not limited to the following features within the project limits as described (pavements, driveways, building faces, utilities, drainage structures with measure down information, natural ground elevations, trees with diameters 6" or above noted with size and type, curbing, power poles, signs, fences and etc.)
103. Utilities- Utilities will be located using the Kansas "One Call" system. The resulting markings will be surveyed at the same time as the topographic survey. No physical locates of any underground utilities will be completed as a part of the survey.
104. Existing storm sewers and channel- Existing storm sewers, storm inlets and channels that have easily accessible manholes will be surveyed and flow lines established by measurements from the rim as part of the topographic survey.
105. Base Map Development- The raw field survey gathered topographic features and utility data will be used to develop the base map of the planimetric features along with the ground surface model to create contours for the project. The base map will be a plan view representation of the project with contours presented at 1-foot minor and 5-foot major intervals. Base maps will be prepared in a format consistent with the Kansas Department of Transportation (KDOT). The maps will be prepared in English units and at a scale of 1:20.
106. Property Research- Obtain necessary property research items such as, but not limited to, parcel tax maps, printouts of ownership, utility maps, plats, road records and road plans. Also obtain any needed Title Reports that will include copies of property easements and encumbrances and existing survey data for up to four (4) parcels along the project. Make a reasonable effort (using a metal detector, existing property pin or section corner information) to find existing property corners, quarter section corners and section corners (estimated 4 quarter/section corners) along the project and outside of project if necessary to assist in establishing existing right of way and ownership base map. Field survey will be tied to nearest section corners and quarter section corners. Should the corner not exist, costs for the re-establishment of the corner are not included in the contract, however, if the City desires corner re-establishment, TranSystems may enter into a supplemental agreement to reestablish missing section and/or quarter corners. Section corner reports as required to be filed by state law will be completed. Prepare an ownership boundary and existing right of way strip map along the project alignment showing but not limited to section lines, property lines, existing easements and ownership.

Task 200 Traffic Data Collection

- 201. 24-Hour traffic volumes will be collected by machine on each approach leg of the intersection.
- 202. Peak Hour Volume Counts – Peak hour volume counts (assumed to be completed during the time period of 6:45-8:15 a.m., 11:00-1:00 pm, and 3:00-6:00 p.m.) will be conducted at the intersection.
- 203. Signal Warrant Analysis – Using the collected traffic volume data, a warrant analysis specifically examining MUTCD signal warrants 1-8 will be completed.

Task 300 Plans and Estimates

- 301. Plan Preparation – A concept plan sheet will be completed showing anticipated work to be completed which will include:
 - Pole locations
 - Pavement Markings
 - Pedestrian Crosswalk(s)
 - ADA compliant sidewalk ramps as required
 - Miscellaneous other improvements necessary at the intersection
- 302. TranSystems will submit electronic PDF copy of the concept and the Engineer's Probable Construction Cost to the City for review.

Task 400 Communications

- 401. Meet with Agencies – Meet in person with City Staff to kick-off the project, to address coordination between appropriate parties, plan submittals and schedules and necessary permitting as required for this project.
- 402. Power Service Communication – The power company will be contacted to identify potential service locations.

PHASE 200 Field Check Plans**Task 100 Plans and Estimates**

- 101. TranSystems will develop the design geometry for the project using the base mapping obtained in the Field Surveys portion of the scope and consideration of comments received from City staff.
- 102. Plan Preparation – Field check plans and opinions of probable construction costs will be prepared and submitted in accordance to City policies and practice. These will be approximately 90% complete plans which will include the following items:
 - Title Sheet
 - General Notes
 - Signing and Pavement Marking
 - Signal Plan Sheets
 - Miscellaneous Details
 - Summary of Quantities
 - Traffic Control/ Construction Sequencing (KDOT or MUTCD standard details will be used; no detailed traffic control plans will be developed for the project)
- 103. TranSystems will submit one full size (22" x 36") electronic PDF copy and the Engineer's Probable Construction Cost to the City for review.

104. Utility Meetings – In addition to contacting Kansas “One-call”, TranSystems will provide Utility Plans to each utility company within the project limits. One set of utility plans will be provided at Field Check.
105. Power Service Coordination – Final power service feed location will be identified with the utility company.

PHASE 300 Final Check

Task 100 Plans and Estimates

101. Plans Preparation- Once the Field Check Plans are approved, Final Check plans will be prepared and submitted in accordance with City policies and practice. These plans will be approximately 99% complete plans, which will include the following items:
- Title Sheet
 - General Notes
 - Signing and Pavement Marking
 - Signal Plan Sheets
 - Miscellaneous Details
 - Summary of Quantities
 - Traffic Control/Construction Phasing
102. TranSystems will submit one full size (22" x 36") electronic PDF copy and estimate of to the City for review.
103. Special Provisions- Prepare Special Provisions to supplement the City standard construction specifications as needed.
104. QA/QC- Perform quality assurance/quality control reviews of the designs and drawings. Submit 99% signal plans to the City for review.

Task 200 R/W and Temporary Easements

201. Property Descriptions - TranSystems will write permanent and temporary legal descriptions for the following parcels of land:
- Write Legal Descriptions for permanent right of way for an estimated four (4) parcels of land.
 - We are estimating one (1) exhibit for permanent right of way purposes per parcel for a total of four (4) permanent right of way exhibits.
 - Write Legal Descriptions for temporary construction easements for an estimated four (4) parcels of land.
 - We are estimating one (1) exhibit for temporary construction purposes per parcel for a total of four (4) temporary easement exhibits.

A total of 8 permanent, temporary Legal Descriptions and Exhibits are estimated for this project.

202. The City of Pittsburg will be responsible for acquiring all permanent right of way and temporary construction easements to accommodate the letting schedule.

Task 300 Utility Coordination

301. Utility Check – TranSystems will prepare one colored full size utility check set plans in pdf format to each utility company to verify with the utility owners within the project limits for verification of accuracy following the Field Check Phase. Alternately, pdf plans will be provided at the utility companies' request.

PHASE 400 FINAL PLANS

Task 100 Plans and Estimates

101. Plans Preparation- Once the Final Check Plans are approved, Final plans will be stamped and submitted in accordance with City policies and practice. This should complete the plan production portion of the contract.

PHASE 500 CONTRACT ADMINISTRATION

Task 100 Project Letting

101. TranSystems will prepare and administer the documents for project letting. Project letting includes advertising, preparing construction specifications to work with the city's contract documents, project letting in accordance with local standards, bid submittal, awarding project in accordance with local requirements, notice to proceed and preconstruction meeting.
102. TranSystems will send out an invitation to Bid to up to 5 contractors as approved by the city, as well as advertising the project to the Kansas Contractors Association (KCA). Plans and bid documents will be made available at TranSystems office to bidders for a nominal fee.

Task 200 Shop Drawings

201. Shop Drawings- TranSystems will review and comment on shop drawings. Copy of drawings will be submitted to the City and the project manager.

Proposal Conditions

The following is a list of conditions that were the basis for this proposal:

- No pavement widening, roadway or drainage design will be completed as part of this project.
- Existing geometry is to remain. Changes to the current roadway widths and profiles are not anticipated; the proposed striping and signal is anticipated to fit in the existing intersection geometry.
- No public meetings have been included as part of this project.
- KDOT Construction Specifications will be used as the governing specifications for the project and will be supplemented by Special Provisions as required.
- No geological investigations are included in this proposal and none are anticipated.
- No aesthetics including special lighting, graphics, form liner, artwork or landscaping are including in the plans.
- The location of the existing lighting will be discussed with the City to determine if they would like to add luminaires to the traffic signal poles or if the current lighting at the intersection is considered adequate. No lighting analysis will be performed. Power service for the lighting will be coordinated with the traffic signals, as necessary, either feeding lights on the mast arm poles from the existing lighting circuits or via a new circuit through the signal controller.
- Suggested timings will be developed as part of the plans but generally, during installation traffic timings should be adjusted to fit actual conditions.
- English units will be used for this project.
- The scope of work does not include waters of the U.S. mitigation (likely not required).
- It is assumed that others will be providing the following if necessary:
 - Threatened and endangered species surveys and habitat studies.
 - Cultural resource/archaeological surveys.
- Floodplain development permit or FEMA flood map revisions are not included in this contract.
- No permitting is included in this contract. The anticipated disturbed area is anticipated to be less than 1 acre and will not require a Kansas Department of Health & Environment Notice of Intent (NOI)
- Services for negotiating, staking or surveying the proposed property easements, acquisitions or proposed device locations are not included in this contract;
- TranSystems will coordinate with utilities for relocation of existing facilities. TranSystems will submit pdf copies of the utility check plans to the utility owners and City.
- Should public utilities need to be relocated as a part of this project, e.g. waterline relocations, the City will be

responsible for specific relocation work. The design of public utilities are not included in this scope and a separate agreement with the City will be negotiated if these services are desired.

- Microstation V8i or later will be used for CAD file creation to prepare the plans noted herein;
- The selected contractor may enter into a separate agreement with TranSystems regarding the use of the electronic data;
- The Contractor will be required to apply for and acquire any permits necessary for the construction of the project.
- Lane configurations are assumed to match existing lane configurations. Changes to the current roadway widths and profiles are not anticipated; the proposed striping and signal is anticipated to fit in the existing intersection geometry. The signal poles will be located to accommodate future left turn lanes on all approaches.
- Pedestrian signal phasing and push button detection will be provided only in locations with existing sidewalk.
- Existing sidewalk ramps are assumed to be ADA compliant.
- No Landscaping has been included as part of the project.
- No public meeting or council meetings have been included as part of the project.

It is anticipated that the City will provide the following:

- Review and comment on project design details.
- Current version of City specifications and contract documents to help in preparation of the plans.
- Provide rights of entry for survey or geotechnical work on private property.
- Responsible for acquiring all permanent right of way and temporary construction easements to accommodate the letting schedule.
- Any fees required for permits, advertising, or other required documents.
- Provide any notices and space for the public meeting or individual meetings with adjacent property owners.

Design Fee

The above services will be provided at a schedule of rates with a cost not to the following amounts:

Design and Contract Administration: \$29,500

City of Pittsburg, Kansas
2017 Budget Recap
As of December 31, 2017
(100.00% of Fiscal Year has passed)

Budgeted Funds	Un-Encumbered Cash Balance 1/1/2017	Revenues (1)			Expenditures			Y-T-D Net	Un-Encumbered Cash Balance 12/31/2017
		Adopted Budget 2017	Y-T-D Revenues 12/31/2017	Percent Received	Adopted Budget 2017	Y-T-D Expenses 12/31/2017	Percent Used		
General Fund	\$ 3,223,572	\$ 23,592,172	\$ 25,733,209	109.08%	\$ 24,395,512	\$ 24,585,262	100.78%	\$ 1,147,947	\$ 4,371,519
Public Library	161,012	852,287	831,793	97.60%	944,567	771,410	81.67%	60,383	221,395
Public Library Annuity	173,857	145	864	595.97%	173,828	4,000	2.30%	(3,136)	170,721
Special Alcohol & Drug	77,361	92,013	93,108	101.19%	170,951	88,498	51.77%	4,610	81,971
Special Parks & Recreation	-	93,108	93,108	100.00%	93,108	93,108	100.00%	-	-
Street & Highway	109,564	1,036,660	1,038,312	100.16%	1,146,224	960,726	83.82%	77,586	187,150
Street & Highway Sales Tax	683,020	1,099,576	1,144,670	104.10%	1,782,596	1,501,791	84.25%	(357,121)	325,899
Section 8 Housing	727	1,571,225	1,491,218	94.91%	1,571,271	1,485,969	94.57%	5,249	5,976
Revolving Loan Fund	3,442,713	1,241,343	1,412,032	113.75%	2,335,692	1,812,447	77.60%	(400,415)	3,042,298
Debt Service	882,012	5,642,567	6,148,611	108.97%	6,471,833	6,066,095	93.73%	82,516	964,528
Public Utilities	1,711,887	7,822,790	8,072,313	103.19%	9,364,537	7,727,649	82.52%	344,664	2,056,551
Capital Reserves (1)	800,000	-						-	800,000
Stormwater	215,472	816,745	918,100	112.41%	974,554	704,673	72.31%	213,427	428,899
Totals	\$ 11,481,197	\$ 43,860,631	\$ 46,977,338	107.11%	\$ 49,424,673	\$ 45,801,628	92.67%	\$ 1,175,710	\$ 12,656,907

(1) Public Utility Capital Reserves: \$800,000 for south water tower and NE industrial park water tower maintenance

Notable Items:

*Sales Tax revenue is up 5% compared to 2016.

*Gaming Revenue average is \$24,445 per month to date