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CITY OF PITTSBURG, KANSAS
COMMISSION AGENDA
Tuesday, September 12, 2017
5:30 PM

CALL TO ORDER BY THE MAYOR:

- a. Invocation
- b. Flag Salute Led by the Mayor
- c. Public Input

CONSENT AGENDA:

- a. Approval of the August 22, 2017, City Commission Meeting minutes.
- b. Approval of staff recommendation to award the bid for the 2017 Asphalt Rejuvenation Project to Proseal, Inc., of El Dorado, Kansas, based on their low bid of \$1.08 per square yard, and authorize the Mayor to sign the contract agreement once prepared.
- c. Approval of the 2017 auditing contract with Mize Houser & Company P.A. in an amount not to exceed \$35,535 to perform auditing services for the City's 2017 fiscal year end and authorize the Mayor to sign the appropriate documents on behalf of the City.
- d. Approval of the Appropriation Ordinance for the period ending September 12, 2017 subject to the release of HUD expenditures when funds are received. **ROLL CALL VOTE.**

CONSIDER THE FOLLOWING:

- a. POINTE ROYALE LOAN - Consider staff recommendation to modify the loan previously granted to Pointe Royale Development, Inc. in the amount of \$300,000 to replace Pointe Royale Development, Inc. with the newly created entity for the development, Pittsburg Highlands, LP, with the terms and conditions of the loan to remain unmodified. **Approve or disapprove staff recommendation and, if approved, authorize the Mayor to sign the necessary documents on behalf of the City.**
- b. RESOLUTION NO. 1197 - Consider staff recommendation to adopt Resolution No. 1197, determining that the City is considering establishing a Rural Housing Incentive District within the City and adopting a plan for the development of housing and public facilities in such proposed district; establishing the date and time of a public hearing on such matter, and providing for the giving of notice of such public hearing. **Approve or disapprove staff recommendation and, if approved, authorize the Mayor to sign Resolution No. 1197 on behalf of the City.**

CITY OF PITTSBURG, KANSAS
COMMISSION AGENDA
Tuesday, September 12, 2017
5:30 PM

- c. ENGINEERING SERVICES AGREEMENT - WASTEWATER TREATMENT PLANT PRELIMINARY STUDY - Staff is requesting Governing Body approval of the Engineering Services Agreement with Earles Engineering & Inspection, Inc., in an amount not to exceed \$80,000, in which Earles Engineering & Inspection, Inc. will develop a Preliminary Engineering Study of the Wastewater Treatment Plant. **Approval or disapproval of Earles Engineering & Inspection, Inc. performing the Preliminary Engineering Study, authorizing a budget of \$80,000 for the total study, and authorizing the City Manager to sign the engineering services agreement on behalf of the City of Pittsburg.**
- d. DISPOSITION OF BIDS - Bids were received on Tuesday, September 12th, 2017, for the 2017 Street Improvements Project. Staff will provide a verbal recommendation for award of the bid. **Approve or disapprove staff's recommendation and, if approved, authorize the Mayor and City Clerk to execute the contract documents once prepared.**

NON-AGENDA REPORTS & REQUESTS:

- a. Director of Finance Jamie Clarkson will provide the August 31, 2017 bi-monthly budget review.

ADJOURNMENT

OFFICIAL MINUTES
OF THE MEETING OF THE
GOVERNING BODY OF THE
CITY OF PITTSBURG, KANSAS
August 22nd, 2017

A Regular Session of the Board of Commissioners was held at 5:30 p.m. on Tuesday, August 22nd, 2017, in the City Commission Room, located in the Law Enforcement Center, 201 North Pine, with Mayor Michael Gray presiding and the following members present: Jeremy Johnson, John Kettermann, Chuck Munsell, and Patrick O'Bryan.

Mayor Gray led the flag salute.

PUBLIC INPUT – Jim Hoskins, 801 Elmwood Lane, recognized City Manager Daron Hall, members of the City Commission, and City staff members for their many accomplishments.

APPROVAL OF MINUTES – AUGUST 8th, 2017 - On motion of Kettermann, seconded by O'Bryan, the Governing Body approved the August 8th, 2017, City Commission Meeting minutes as submitted. Motion carried.

EMERGENCY SOLUTIONS GRANT – On motion of Kettermann, seconded by O'Bryan, the Governing Body approved staff recommendation to accept an Emergency Solutions Grant (ESG) from the Kansas Housing Resources Corporation (KHRC) in the amount of \$169,459.00 to support homeless services within our community, for the grant period of July 1st, 2017 through June 30th, 2018, and authorized the Mayor to sign the appropriate documents on behalf of the City. Motion carried.

APPROPRIATION ORDINANCE – On motion of Kettermann, seconded by O'Bryan, the Governing Body approved the Appropriation Ordinance for the period ending August 22nd, 2017, subject to the release of HUD expenditures when funds are received with the following roll call vote: Yea: Gray, Johnson, Kettermann, Munsell and O'Bryan. Motion carried.

MEMORANDUM OF AMENDMENT – SPRINT SPECTRUM REALTY COMPANY, LLC – On motion of Johnson, seconded by O'Bryan, the Governing Body approved a Memorandum of Amendment and Amendment No. 1 to Antenna Collocation Lease Agreement with Sprint Spectrum Realty Company, LLC, a Delaware limited liability company, successor in interest to Sprint Spectrum L.P. (successor by merger with Southwest PCS Properties, LLC), to collocate an antenna on the north water tower, located at 420 East 22nd Street, for a term of five (5) years beginning May 1st, 2017, and a monthly fee of \$1,011 and authorized the Mayor to sign the agreement and amendment on behalf of the City. Motion carried.

SPECIAL PRESENTATION - SUMMER READING PROGRAM SUMMARY - Pittsburg Public Library Director Bev Clarkson provided a summary of the summer reading program. Ms. Clarkson also provided an overview of new services being provided by the library.

OFFICIAL MINUTES
OF THE MEETING OF THE
GOVERNING BODY OF THE
CITY OF PITTSBURG, KANSAS
August 22nd, 2017

NON-AGENDA REPORTS & REQUESTS –

SALE OF LAND – APEX STAGES EXPANSION PROJECT – On motion of Ketterman, seconded by Munsell, the Governing Body approved staff recommendation to sell a 23.29-acre City-owned parcel in the Airport Industrial Park to Rallison, LP, the parent company of APEX Stages and Progressive Products for the total purchase price of \$50,000. Motion carried.

Director of Economic Development Blake Benson indicated that during the May 23rd, 2017, City Commission Meeting, the Governing Body approved the sale of a 20-acre City-owned parcel in the Airport Industrial Park to Rallison, LP, the parent company of APEX Stages and Progressive Products for the price of \$2,500 per acre to accommodate a new facility to be constructed by Rallison, LP. Mr. Benson clarified that the parcel contains 23.29 acres, however; only 20 acres are usable.

PUBLIC INFORMATION MANAGER – City Manager Daron Hall introduced Sarah Runyon, the City's Public Information Manager.

ADJOURNMENT: On motion of O'Bryan, seconded by Johnson, the Governing Body adjourned the meeting at 5:56 p.m. Motion carried.

Michael Gray, Mayor

ATTEST:

Tammy Nagel, City Clerk



DEPARTMENT OF PUBLIC WORKS

201 West 4th Street · Pittsburg KS 66762

(620) 231-4170

www.pittks.org

Interoffice Memorandum

TO: DARON HALL
City Manager

FROM: CAMERON ALDEN
Director of Public Works

DATE: September 6, 2017

SUBJECT: Agenda Item – September 12, 2017
Disposition of Bids
2017 Asphalt Rejuvenation Project

Bids were received on Tuesday, September 5th, 2017, for the 2017 Asphalt Rejuvenation Project. Two bids were submitted (see attached bid tabulation). After reviewing the bids received, staff is recommending that the bid be awarded to Proseal, Inc., of El Dorado, Kansas, based on their low bid of \$1.07 per square yard.

This work consists of furnishing all labor, material and equipment necessary to perform the application of an asphalt rejuvenating agent to asphaltic concrete surface courses. The application of this rejuvenating agent is expected to add life to recently paved streets extending the length of time that they will require major maintenance in the future. Refer to attached plan sheet for project locations.

Would you please place this item on the agenda for the City Commission meeting scheduled for Tuesday, September 12th, 2017. Action necessary will be approval or disapproval of staff's recommendation. The material will be purchased with Street Sales Tax Funds.

If you have any questions concerning this matter, please do not hesitate to contact me.



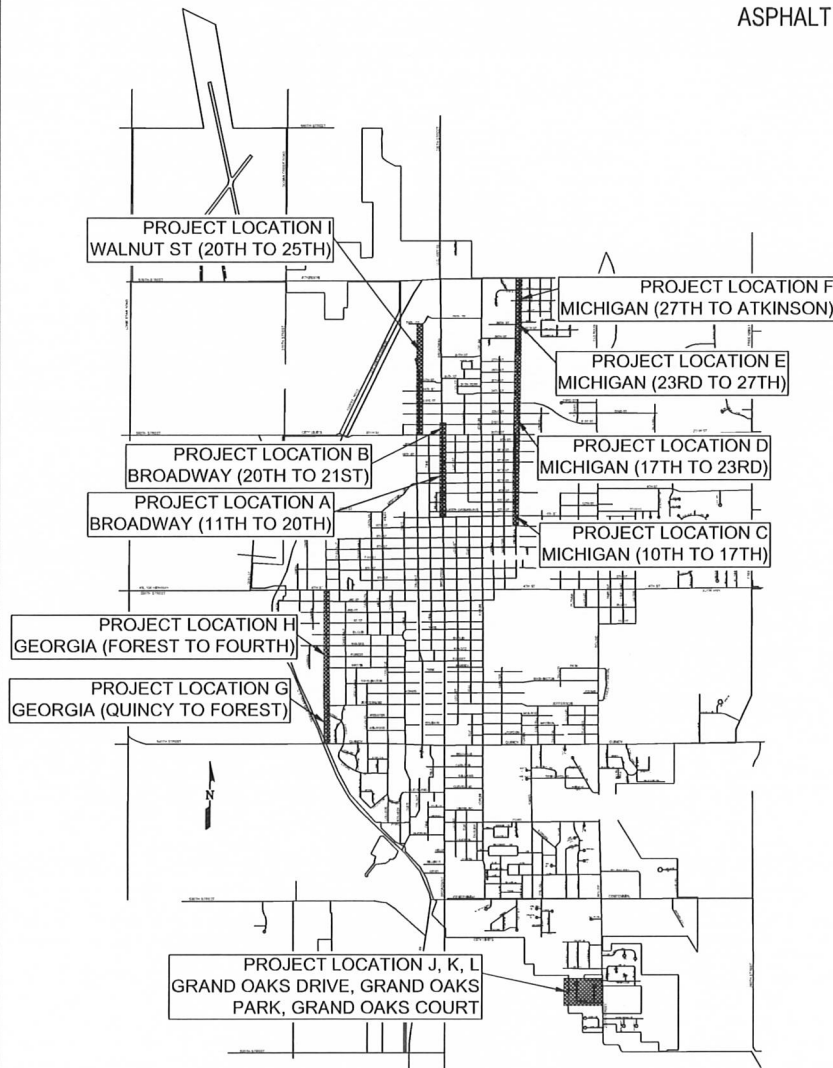
The City of Pittsburg, Kansas
Recapitulation of Bids
2017 Asphalt Rejuvenation Project
Tuesday, September 5th, 2017--2:00 p.m.

Name & Address of Bidder	Base Bid Per Square Yard
Musselman & Hall Contractors, LLC 4922 Blue Banks Ave. Kansas City, Missouri 64130	\$1.25 69,398 sq. yds. Total - \$86,747.50 Product: Ravel Check
Proseal, Inc. P.O. Box 741 El Dorado, Kansas 67042	\$1.07 69,398 sq. yds Total - \$74,255.86 Product: Reclamite

CITY OF PITTSBURG

STREET IMPROVEMENTS ASPHALT SURFACE MAINTENANCE PROJECT

2017



INDEX OF SHEETS

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5.	Plan View Areas E and F, Michigan Street (23rd Street to Atkinson Street)
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8.	Plan View Areas J, K, L Grand Oaks Area
9.	Traffic Control General Notes
10.	Channelizing Devices
11.	Road Closures
12.	Traffic Control Access
13.	Traffic Control Signs

PUBLIC OFFICIALS

MAYOR	John Ketterman
PRESIDENT OF THE BOARD	Michael Gray
CITY COUNSEL MEMBERS	Chuck Munsell
	Patrick O'Bryan
	Jeremy Johnson
CITY MANAGER	Daron Hall
CITY CLERK	Tammy Nagel
CITY ATTORNEY	Henry Menghini
DIRECTOR OF PUBLIC WORKS	Cameron Alden



Sheet 1 of 13

**FINANCE AND ADMINISTRATION**

201 West 4th Street · Pittsburg KS
66762

(620) 231-4100

www.pittks.org

Interoffice Memorandum

TO: Daron Hall, City Manager

FROM: Jamie Clarkson, Director of Finance

DATE: September 1, 2017

SUBJECT: Agenda Item – Audit Contract 2017 Fiscal Year

Attached is an engagement contract from Mize Houser & Company P.A. to perform auditing services for the City's 2017 fiscal year. This will be the fourth auditing proposal between the City and Mize Houser & Company P.A. Action necessary will be to approve the attached 2017 auditing contract with Mize Houser & Company P.A. in an amount not to exceed \$35,535. This is the same fee as 2016.

If you have any questions concerning this matter, please do not hesitate to contact me.

cc: Tammy Nagel, City Clerk



MIZE HOUSER
COMPANY P.A.

September 1, 2017

Jamie Clarkson
Director of Finance
City of Pittsburg, Kansas
201 West Fourth Street
Pittsburg, KS 66762

We are pleased to confirm our understanding of the services we are to provide the City of Pittsburg, Kansas, (the City) for the year ended December 31, 2017. We will audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, budgetary comparison schedules and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of the City as of and for the year ended December 31, 2017.

Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management discussion and analysis (MD&A), to supplement the City's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. As part of our engagement, we will apply certain limited procedures to the City's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited: management's discussion and analysis, OPEB information and the Pension Liability.

We have also been engaged to report on supplementary information other than RSI that accompanies the City's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the financial statements as a whole: schedule of expenditures of federal awards, combining statements and individual fund statements.

The following additional information accompanying the basic financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements and our auditor's report will not provide an opinion or any assurance on that information: introductory and statistical sections.

Audit Objectives

The objective of our audit is the expression of opinions as to whether your basic financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to above when considered in relation to the basic financial statements taken as a whole.

The objectives also include reporting on:

1. Internal control over financial reporting and compliance with the provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
2. Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America, the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of Uniform Guidance; and the Kansas Municipal Audit and Accounting Guide and will include tests of the accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. We will issue written reports upon completion of the Single Audit. Our reports will be addressed to the governing body of the City. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will fully discuss the reasons with you in advance. If for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or may withdraw from this engagement.

Audit Procedures-General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting principles used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws and governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements, or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform the appropriate level of management of any material errors or any fraudulent financial reporting or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures-Internal Control

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards* and the Uniform Guidance.

Audit Procedures-Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the City's compliance with provisions of applicable laws, regulations, contracts and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with applicable federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of test of transactions and other applicable procedures described in the OMB Compliance Supplement for the types of compliance requirements that could have a direct and material effect on each of the City's major programs. The purpose of those procedures will be to express an opinion on the City's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Other Services

We will also assist in preparing the financial statements, schedule of expenditures of federal awards, and related notes of the City in conformity with U.S. generally accepted accounting principles and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for (1) designing, implementing and maintaining effective internal controls, including internal controls over federal awards, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal

awards, and all accompanying information in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include, identifying significant vendor relationships in which the vendor has responsibility for program compliance and for the accuracy and completeness of that information.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Management is responsible for adjusting the financial statements to correct material misstatements and for confirming to us in the representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements, or abuse that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) that you believe the schedule of expenditures of federal awards, including its form and content, is fairly presented in accordance with the Uniform Guidance, (3) that the methods of measurement or presentation have not changed from those used in the prior period; and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) that you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) that the methods of measurement or presentation have not changed from those used in the prior period; and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishment and maintenance of a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the

report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements, schedule of expenditures of federal awards, related notes, and any other nonaudit services we provide. You will be required to acknowledge in the written management representation letter our assistance with preparation of the financial statements, schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, who possesses suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

In connection with this engagement, we may communicate with you or others via email transmission. As emails can be intercepted and read, disclosed, or otherwise used or communicated by an unintended third party, or may not be delivered to each of the parties to whom they are directed and only to such parties, we cannot guarantee or warrant that emails from us will be properly delivered and read only by the addressee. To mitigate these risks, we offer a method for you to send sensitive information to us securely and also one for us to securely send sensitive information to you. We strongly encourage the use of these secure methods, particularly for the transmission of Personally Identifiable Information (PII).

Audit Administration, Fees and Other

When delivered to the City, the audit reports and financial statements produced in connection with this engagement letter are public records and may be used (a) to fulfill the requirements of continuing disclosure under SEC Rule 15c2-12, (b) as inserts or incorporated by reference in offering documents issued by the City, and (c) for any lawful purpose of the City, all without subsequent consent from us. Any official statements in connection with debt issuances which include the above mentioned audit reports and financial statements shall contain the following: "Our independent auditor has not been engaged to perform and has not performed, since the date of its report included herein, any procedures on the financial statements addressed in that report. The independent auditor also has not performed any procedures relating to this official statement."

At the conclusion of this engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior auditing findings, auditor's reports and a corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 days after receipt of the auditors' reports or nine months after the end of the audit period.

We will provide copies of our reports to the City; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

Our audit engagement ends on delivery of our audit report. Any follow-up services that might be required will be a separate, new engagement. The terms and conditions of that new engagement will be governed by a new, specific engagement letter for that service.

The audit documentation for this engagement is our property and constitute confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of the firm's personnel. Furthermore, upon request, we may provide photocopies of selected audit documentation to aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies. During the term of this engagement, we agree to comply with the provisions of K.S.A. 44-1030.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the oversight agency for audit, or pass through entity. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

You agree that the term "those charged with governance", as used in Statement on Auditing Standards No. 114 for defining our communication responsibilities under that standard, consists of the mayor, city commission, and the city manager.

It is understood that the services provided by our firm necessarily rely, to some extent, on information provided by your organization, including management representations, as well as information and documents. Accordingly, your organization indemnifies our firm and its owners and employees, and holds them harmless from all claims, liabilities, losses or costs in connection with services provided by our firm that are affected in any way by erroneous, misleading, or incomplete information furnished by your organization. This indemnification will survive any terminations under this letter.

Mize Houser & Company P.A. and the City agree that any dispute arising hereunder (other than our efforts to collect unpaid fees and expenses) will, prior to resorting to litigation, be submitted to mediation by the parties. The parties will engage in the mediation process in good faith and such process shall be commenced by the written request by either party to the other to mediate any such dispute or alleged breach of this Agreement. Any mediation initiated as a result shall be administered within the state and county of the Mize Houser & Company P.A. office servicing the City by a mutually agreed-upon mediator in accordance with generally accepted mediation rules. Such mediation shall be binding on both parties only after execution of a written agreement setting forth the terms and conditions agreed to pursuant to such mediation. Any and all costs of mediation shall be divided equally between the parties hereto.

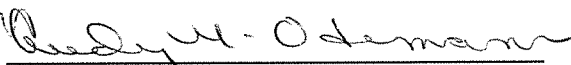
Audrey M. Odermann, CPA is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. We agree that our gross fee, including all expenses, shall not exceed \$35,535. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit, including delays resulting from the untimely delivery of and incomplete preparation of schedules and questionnaires we have requested from your staff. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

Government Auditing Standards require that we provide you with a copy of our most recent external peer review report. Our 2015 peer review report accompanies this letter.

We appreciate the opportunity to be of service to the City of Pittsburg, Kansas and believe this letter accurately summarized the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

MIZE HOUSER & COMPANY P.A.
Certified Public Accountants

By 
Audrey M. Odermann, CPA

RESPONSE:

This letter correctly sets forth the understanding of the City of Pittsburg, Kansas.

Management Signature: _____

Title: _____

Date: _____

Governance Signature: _____

Title: _____

Date: _____

9/05/2017 3:11 PM
 VENDOR SET: 99 City of Pittsburg, KS
 BANK: * ALL BANKS
 DATE RANGE: 8/15/2017 THRU 9/05/2017

A/P HISTORY CHECK REPORT

PAGE: 1

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
C-CHECK	VOID CHECK	V	9/01/2017			180495		
C-CHECK	VOID CHECK	V	9/01/2017			180496		

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	2 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	0.00
TOTAL ERRORS:	0			

VENDOR SET: 99 BANK: * TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
	2	0.00	0.00	0.00
BANK: * TOTALS:	2	0.00	0.00	0.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
2004	AIRE-MASTER OF AMERICA, INC.	R	8/18/2017			180407		16.40
7452	ARMA MEADOWS, LP	R	8/18/2017			180408		210.00
1	BELT, TERESA	R	8/18/2017			180409		80.64
4051	TOBY BOOK	R	8/18/2017			180410		211.65
7018	CEDAR CREEK LANDSCAPE MANAGEME	R	8/18/2017			180411		125.00
0146	CHAPMAN'S LOCKSMITHING	R	8/18/2017			180412		60.00
7422	CITY OF GIRARD	R	8/18/2017			180413		225.00
5283	CLASS LTD	R	8/18/2017			180414		38.10
5426	CLEAR CREEK VEHICLES	R	8/18/2017			180415		361.44
0375	WICHITA WATER CONDITIONING, IN	R	8/18/2017			180416		16.50
7775	JEFFREY REW HOUGHTON	R	8/18/2017			180417		1,235.25
6923	HUGO'S INDUSTRIAL SUPPLY INC	R	8/18/2017			180418		145.62
1	JOPLIN HUMANE SOCIETY	R	8/18/2017			180419		50.00
1208	KANSAS CITY SOUTHERN RAILWAY C	R	8/18/2017			180420		1.00
7318	JEREMY MCDOWELL	R	8/18/2017			180421		170.00
0033	LOU'S GLOVES	R	8/18/2017			180422		261.00
7510	PARSONS HOUSING AUTHORITY	R	8/18/2017			180423		1,491.11
7480	RODGER PETRAIT	R	8/18/2017			180424		109.40
6806	RED MUNICIPAL & INDUSTRIAL EQU	R	8/18/2017			180425		3,446.95
7325	TODD A FISHER	R	8/18/2017			180426		180.18
2350	WASTE CORPORATION OF MISSOURI	R	8/18/2017			180427		134.90
1108	WESTAR ENERGY	R	8/18/2017			180428		333.68

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
4636	WESTAR ENERGY, INC. (HAP)	R	8/18/2017			180429		633.01
0027	YP, LLC	R	8/18/2017			180430		88.79
1	ANGELES, MONICA	R	8/25/2017			180440		50.00
7449	MATTHEW BONNER	R	8/25/2017			180441		1,727.50
6865	MICHAEL S COLE	R	8/25/2017			180442		64.35
4263	COX COMMUNICATIONS KANSAS LLC	R	8/25/2017			180443		29.40
7517	CRAW-KAN TELEPHONE COOPERATIVE	R	8/25/2017			180444		60.73
5857	CREATIVE PRODUCT SOURCING INC	R	8/25/2017			180445		2,405.40
0375	WICHITA WATER CONDITIONING, IN	R	8/25/2017			180446		123.00
7116	EMC INSURANCE COMPANIES	R	8/25/2017			180447		10,000.00
6740	FELD FIRE	R	8/25/2017			180448		324.00
1	FENECH, KARRIE	R	8/25/2017			180449		300.00
5756	FOULSTON SIEFKIN LLP	R	8/25/2017			180450		1,863.00
1	FRASCO, MACY	R	8/25/2017			180451		200.00
6923	HUGO'S INDUSTRIAL SUPPLY INC	R	8/25/2017			180452		317.05
1	JEWETT, WILL	R	8/25/2017			180453		300.00
6656	KNIPP EQUIPMENT INC	R	8/25/2017			180454		112.00
7697	MARTIN MEDINA	R	8/25/2017			180455		200.00
7480	RODGER PETRAIT	R	8/25/2017			180456		173.75
0175	REGISTER OF DEEDS	R	8/25/2017			180457		32.00
6023	JOHN T SEAL	R	8/25/2017			180458		289.10
1	SEK HUMANE SOCIETY	R	8/25/2017			180459		123.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
7759	WAYNE F WINDSOR	R	8/25/2017			180460		2,200.00
7325	TODD A FISHER	R	8/25/2017			180461		57.92
0349	UNITED WAY OF CRAWFORD COUNTY	R	8/25/2017			180462		75.77
2350	WASTE CORPORATION OF MISSOURI	R	8/25/2017			180463		97.95
1108	WESTAR ENERGY	R	8/25/2017			180464		2,862.07
5371	PITTSBURG FAMILY YMCA	R	8/25/2017			180465		260.28
33516	CITY OF PITTSBURG	R	8/31/2017			180467		7,560.00
2519	EAGLE BEVERAGE CO INC	R	8/31/2017			180468		1,025.85
5561	AT&T MOBILITY	R	9/01/2017			180479		96.03
7770	MARK W BUTTERWORTH	R	9/01/2017			180480		3,143.99
5615	CERTIFIED LABORATORIES	R	9/01/2017			180481		355.09
1	CHENEY WITT CHAPEL	R	9/01/2017			180482		25.00
7422	CITY OF GIRARD	R	9/01/2017			180483		150.00
0375	WICHITA WATER CONDITIONING, IN	R	9/01/2017			180484		52.44
7784	GAGE DILLINGHAM	R	9/01/2017			180485		103.27
7151	TOTALFUNDS BY HASLER	R	9/01/2017			180486		1,000.00
7414	KANSAS GAS SERVICE (ESG)	R	9/01/2017			180487		65.00
6750	HW LOCHNER, BWR DIVISION	R	9/01/2017			180488		3,620.00
7480	RODGER PETRAIT	R	9/01/2017			180489		128.70
0175	REGISTER OF DEEDS	R	9/01/2017			180490		120.00
5904	TASC	R	9/01/2017			180491		2,052.00
7325	TODD A FISHER	R	9/01/2017			180492		205.92

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
5589	VERIZON WIRELESS SERVICES, LLC	R	9/01/2017			180493		371.23
2350	WASTE CORPORATION OF MISSOURI	R	9/01/2017			180494		831.00
1108	WESTAR ENERGY	R	9/01/2017			180497		396.34
5371	PITTSBURG FAMILY YMCA	R	9/01/2017			180498		25.50
0026	STANDARD INSURANCE COMPANY	D	9/01/2017			999999		1,263.73
0046	ETTINGERS OFFICE SUPPLY	E	8/21/2017			999999		1,009.10
0046	ETTINGERS OFFICE SUPPLY	E	8/28/2017			999999		1,743.50
0046	ETTINGERS OFFICE SUPPLY	E	9/05/2017			999999		516.36
0054	JOPLIN SUPPLY COMPANY	E	8/21/2017			999999		669.40
0054	JOPLIN SUPPLY COMPANY	E	9/05/2017			999999		9,136.89
0055	JOHN'S SPORT CENTER, INC.	E	8/21/2017			999999		120.00
0055	JOHN'S SPORT CENTER, INC.	E	8/28/2017			999999		119.00
0068	BROOKS PLUMBING LLC	E	8/28/2017			999999		415.00
0101	BUG-A-WAY INC	E	8/21/2017			999999		10.00
0101	BUG-A-WAY INC	E	8/28/2017			999999		110.00
0105	PITTSBURG AUTOMOTIVE INC	E	8/21/2017			999999		1,154.81
0105	PITTSBURG AUTOMOTIVE INC	E	8/28/2017			999999		1,041.63
0105	PITTSBURG AUTOMOTIVE INC	E	9/05/2017			999999		271.92
0109	RANDY VILELA TRUCKING & HAULIN	E	8/21/2017			999999		7,542.00
0112	MARRONES INC	E	8/21/2017			999999		166.50
0112	MARRONES INC	E	8/28/2017			999999		94.60
0112	MARRONES INC	E	9/05/2017			999999		258.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0117	THE MORNING SUN	E	8/21/2017			999999		49.74
0117	THE MORNING SUN	E	8/28/2017			999999		150.54
0117	THE MORNING SUN	E	9/05/2017			999999		164.28
0133	JIM RADELL CONSTRUCTION INC	E	8/21/2017			999999		9,260.00
0142	HECKERT CONSTRUCTION CO INC	E	8/21/2017			999999		21,694.83
0142	HECKERT CONSTRUCTION CO INC	E	8/28/2017			999999		22,633.52
0142	HECKERT CONSTRUCTION CO INC	E	9/05/2017			999999		11,136.19
0181	INGRAM	E	8/28/2017			999999		31.86
0194	KANSAS STATE TREASURER	D	8/31/2017			999999		4,320,255.00
0194	KANSAS STATE TREASURER	E	8/28/2017			999999		1,807.41
0194	KANSAS STATE TREASURER	E	9/05/2017			999999		5,652.00
0199	KIRKLAND WELDING SUPPLIES	E	9/05/2017			999999		65.00
0201	SPICER-ADAMS WELDING, INC.	E	9/05/2017			999999		20.00
0203	GADES SALES CO INC	E	8/28/2017			999999		1,178.83
0203	GADES SALES CO INC	E	9/05/2017			999999		1,151.39
0207	PEPSI-COLA BOTTLING CO OF PITT	E	8/28/2017			999999		114.20
0272	BO'S 1 STOP INC	E	8/28/2017			999999		253.13
0276	JOE SMITH COMPANY, INC.	E	8/21/2017			999999		132.89
0276	JOE SMITH COMPANY, INC.	E	8/28/2017			999999		448.41
0292	UNIFIRST CORPORATION	E	8/21/2017			999999		37.60
0294	COPY PRODUCTS, INC.	E	8/28/2017			999999		1,253.05
0317	KUNSHEK CHAT & COAL CO, INC.	E	8/21/2017			999999		7,795.21

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0317	KUNSHEK CHAT & COAL CO, INC.	E	8/28/2017			999999		1,590.94
0321	KP&F	D	8/25/2017			999999		40,237.26
0329	O'MALLEY IMPLEMENT CO INC	E	8/21/2017			999999		69.84
0329	O'MALLEY IMPLEMENT CO INC	E	8/28/2017			999999		194.81
0329	O'MALLEY IMPLEMENT CO INC	E	9/05/2017			999999		24.00
0332	PITTCRAFT PRINTING	E	8/21/2017			999999		1,500.00
0335	CUSTOM AWARDS, LLC	E	8/21/2017			999999		33.88
0335	CUSTOM AWARDS, LLC	E	8/28/2017			999999		210.50
0345	VICTOR L PHILLIPS CO	E	8/28/2017			999999		1,560.04
0409	WISEMAN'S DISCOUNT TIRE INC	E	8/28/2017			999999		124.95
0478	VIETTI AUTO BODY INC	E	8/21/2017			999999		3,565.45
0534	TYLER TECHNOLOGIES INC	E	9/05/2017			999999		390.00
0551	CRAMER COMPUTER SUPPLIES, INC	E	8/21/2017			999999		160.07
0577	KANSAS GAS SERVICE	E	8/21/2017			999999		1,654.84
0623	CALVIN JONES	E	8/21/2017			999999		665.00
0627	BOETTCHER SUPPLY INC	E	8/28/2017			999999		178.28
0627	BOETTCHER SUPPLY INC	E	9/05/2017			999999		178.28
0710	HOLLAND ALIGNMENT	E	8/28/2017			999999		64.95
0728	ICMA	D	8/25/2017			999999		777.30
0746	CDL ELECTRIC COMPANY INC	E	9/05/2017			999999		2,516.43
0753	COUNTY OF CRAWFORD	E	8/21/2017			999999		150.00
0806	JOHN L CUSSIMANIO	E	8/28/2017			999999		278.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0806	JOHN L CUSSIMANIO	E	9/05/2017			999999		278.00
0815	WILBERT & TOWNER	E	8/21/2017			999999		120.00
0823	TOUCHTON ELECTRIC INC	E	9/05/2017			999999		60.00
0844	HY-FLO EQUIPMENT CO	E	8/28/2017			999999		140.79
0866	AVFUEL CORPORATION	E	8/21/2017			999999		16,727.90
0866	AVFUEL CORPORATION	E	8/28/2017			999999		16,265.36
0866	AVFUEL CORPORATION	E	9/05/2017			999999		24,866.44
1050	KPERS	D	8/25/2017			999999		36,311.40
1478	KANSASLAND TIRE OF PITTSBURG	E	8/21/2017			999999		14.00
1478	KANSASLAND TIRE OF PITTSBURG	E	8/28/2017			999999		46.04
1490	ESTHERMAE TALENT	E	8/28/2017			999999		25.00
1490	ESTHERMAE TALENT	E	9/05/2017			999999		25.00
1619	MIDWEST TAPE, LLC	E	8/28/2017			999999		16.20
1733	BOYD METALS OF JOPLIN INC	E	8/21/2017			999999		2,941.20
1792	B&L WATERWORKS SUPPLY, LLC	E	8/28/2017			999999		3,015.01
1792	B&L WATERWORKS SUPPLY, LLC	E	9/05/2017			999999		5,349.20
2025	SOUTHERN UNIFORM & EQUIPMENT L	E	8/21/2017			999999		894.84
2025	SOUTHERN UNIFORM & EQUIPMENT L	E	8/28/2017			999999		4,425.21
2111	DELL MARKETING L.P.	E	8/28/2017			999999		1,150.51
2111	DELL MARKETING L.P.	E	9/05/2017			999999		1,911.21
2161	RECORDED BOOKS, LLC	E	8/21/2017			999999		35.99
2161	RECORDED BOOKS, LLC	E	8/28/2017			999999		92.70

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
2186	PRODUCERS COOPERATIVE ASSOCIAT	E	9/05/2017			999999		1,266.59
2707	THE LAWNSCAPE COMPANY, INC.	E	8/28/2017			999999		1,978.55
2733	JASON HUFFMAN	E	9/05/2017			999999		262.32
2767	BRENNTAG SOUTHWEST, INC	E	8/21/2017			999999		2,235.12
2825	KANSAS DEPT OF ADMINISTRATION	E	8/21/2017			999999		639.03
2960	PACE ANALYTICAL SERVICES INC	E	8/21/2017			999999		1,721.00
2960	PACE ANALYTICAL SERVICES INC	E	9/05/2017			999999		150.00
3079	COMMERCE BANK	D	8/29/2017			999999		49,820.23
3192	MUNICIPAL CODE CORP	E	9/05/2017			999999		580.80
3218	CHERYL L BROOKS	E	8/21/2017			999999		825.00
3248	AIRGAS USA LLC	E	8/21/2017			999999		2,136.42
3261	PITTSBURG AUTO GLASS	E	9/05/2017			999999		150.00
3463	CONTROLS & ELECTRIC MOTOR	E	8/28/2017			999999		3,327.24
3964	CALLAWAY GOLF	E	8/21/2017			999999		675.00
3971	FASTENAL COMPANY	E	8/28/2017			999999		50.29
3971	FASTENAL COMPANY	E	9/05/2017			999999		52.72
4262	KDHE	E	8/31/2017			999999		183,531.56
4307	HENRY KRAFT, INC.	E	8/28/2017			999999		170.14
4452	RYAN INSURANCE, LLC	E	9/05/2017			999999		201.00
4618	TRESA MILLER	E	9/05/2017			999999		845.00
4711	PENGUIN RANDOM HOUSE, LLC	E	8/21/2017			999999		10.00
4766	ACCURATE ENVIRONMENTAL	E	8/21/2017			999999		1,367.11

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
4791	SPRINGSTED INCORPORATED	E	9/05/2017			999999		6,200.00
5014	MID-AMERICA SANITATION	E	8/28/2017			999999		484.00
5049	CRH COFFEE INC	E	8/21/2017			999999		39.90
5185	FERGUSON ENTERPRISES INC	E	8/28/2017			999999		144.24
5236	SHOWCASES	E	8/28/2017			999999		214.92
5275	US LIME COMPANY-ST CLAIR	E	8/21/2017			999999		4,530.85
5275	US LIME COMPANY-ST CLAIR	E	8/28/2017			999999		4,296.22
5340	COMMERCE BANK TRUST	E	8/30/2017			999999		35,405.08
5391	CLEAVER FARM & HOME	E	8/21/2017			999999		4,000.00
5412	J.L. HUTCHINSON LEAGUE	E	9/05/2017			999999		100.00
5420	AQUIONICS INC	E	8/28/2017			999999		311.81
5558	MALLE SERVICE & SUPPLY	E	8/28/2017			999999		766.00
5590	HD SUPPLY WATERWORKS, LTD.	E	8/21/2017			999999		3,705.97
5590	HD SUPPLY WATERWORKS, LTD.	E	8/28/2017			999999		5,368.86
5713	SODEXO INC	E	9/05/2017			999999		660.00
5770	KANSAS CITY FREIGHTLINER SALES	E	8/28/2017			999999		1,020.38
5904	TASC	D	8/25/2017			999999		7,196.59
6175	HENRY C MENGHINI	E	8/28/2017			999999		495.00
6175	HENRY C MENGHINI	E	9/05/2017			999999		1,200.00
6192	KATHLEEN CERNE	E	9/05/2017			999999		1,000.00
6298	KEVAN L SCHUPBACH	E	8/21/2017			999999		1,600.00
6402	BEAN'S TOWING & AUTO BODY	E	8/28/2017			999999		1,817.09

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
6415	GREAT WEST TANDEM KPERS 457	D	8/25/2017			999999		3,959.00
6508	JOHN H BAILEY	E	8/21/2017			999999		6,175.73
6528	GALE GROUP/CENGAGE	E	8/21/2017			999999		26.24
6528	GALE GROUP/CENGAGE	E	8/28/2017			999999		11.24
6545	CENTER POINT INC	E	8/28/2017			999999		159.99
6595	AMAZON.COM, INC	E	8/21/2017			999999		18,775.49
6777	DH PACE CO	E	9/05/2017			999999		930.80
6875	DARON HALL	E	8/21/2017			999999		187.25
6952	ADP INC	D	8/18/2017			999999		6,461.36
6952	ADP INC	D	9/01/2017			999999		795.48
7028	MATTHEW L. FRYE	E	8/21/2017			999999		400.00
7028	MATTHEW L. FRYE	E	9/05/2017			999999		400.00
7038	SIGNET COFFEE ROASTERS	E	8/21/2017			999999		41.25
7038	SIGNET COFFEE ROASTERS	E	8/28/2017			999999		41.25
7043	DREXEL TECHNOLOGIES	E	8/21/2017			999999		166.52
7118	SP DESIGN & MFG, INC	E	8/28/2017			999999		2,353.45
7127	UNIQUE MANAGEMENT SERVICES, IN	E	8/21/2017			999999		26.85
7191	ANDREW TRACTOR WORKS	E	9/05/2017			999999		1,414.60
7240	JAY HATFIELD CERTIFIED USED CA	E	8/21/2017			999999		7,522.45
7240	JAY HATFIELD CERTIFIED USED CA	E	8/28/2017			999999		608.45
7283	CORESOURCE, INC	D	8/17/2017			999999		39,012.38
7283	CORESOURCE, INC	D	8/24/2017			999999		15,749.22

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
7283	CORESOURCE, INC	D	8/31/2017			999999		25,786.28
7283	CORESOURCE, INC	E	9/05/2017			999999		47,977.30
7285	ALLSTATE BENEFITS	D	8/30/2017			999999		810.48
7290	DELTA DENTAL OF KANSAS INC	D	8/18/2017			999999		3,213.76
7290	DELTA DENTAL OF KANSAS INC	D	8/25/2017			999999		2,550.80
7290	DELTA DENTAL OF KANSAS INC	D	9/01/2017			999999		3,146.00
7401	JAMI L CROWDER	E	8/21/2017			999999		2,223.19
7401	JAMI L CROWDER	E	9/05/2017			999999		2,223.19
7407	LIMELIGHT MARKETING LLC	E	9/05/2017			999999		3,000.00
7494	HOMETOWN VILLAGE INC	E	8/21/2017			999999		272.00
7514	NTHERM, LLC	E	8/21/2017			999999		396.69
7611	STEVENSONS BUSINESS PRODUCTS	E	9/05/2017			999999		55.00
7629	EARLES ENGINEERING & INSPECTIO	E	8/21/2017			999999		6,490.00
7630	LIBERTY NATIONAL	D	9/01/2017			999999		2,014.98
7636	BROWNS RIVERSIDE ADDITION HOME	E	8/21/2017			999999		846.00
7667	BRENT'S ELECTRIC, LLC	E	8/28/2017			999999		227.50
7705	JOANNA L DERFELT	E	9/05/2017			999999		1,000.00
7763	ROSAMARY A GILLIGAN	E	9/05/2017			999999		237.00
7774	A2Z RENTALS, LLC	E	9/05/2017			999999		751.00
7776	ANDREW POMMERT	E	8/21/2017			999999		40.00
7779	PHEASANT POINT APARTMENTS LP	E	9/05/2017			999999		1,689.00
7780	NANCY A KMIECIK	E	9/05/2017			999999		1,700.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
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* * T O T A L S * *	NO			INVOICE AMOUNT		DISCOUNTS		CHECK AMOUNT
REGULAR CHECKS:	70			55,201.25		0.00		55,201.25
HAND CHECKS:	0			0.00		0.00		0.00
DRAFTS:	18			4,559,361.25		0.00		4,559,361.25
EFT:	154			586,824.29		0.00		586,824.29
NON CHECKS:	0			0.00		0.00		0.00
VOID CHECKS:	0	VOID DEBITS	0.00					
		VOID CREDITS	0.00	0.00		0.00		

TOTAL ERRORS: 0

	NO			INVOICE AMOUNT		DISCOUNTS		CHECK AMOUNT
VENDOR SET: 99 BANK: 80144TOTALS:	242			5,201,386.79		0.00		5,201,386.79
BANK: 80144 TOTALS:	242			5,201,386.79		0.00		5,201,386.79

VENDOR SET: 99 City of Pittsburg, KS
BANK: HAP BMO HARRIS BANK-HAP
DATE RANGE: 8/15/2017 THRU 9/05/2017

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
6585	CLASS HOMES 1 LLC	R	9/01/2017			180469		142.00
7585	ECONOMIC SECURITY CORPORATION	R	9/01/2017			180470		365.32
7782	HOUSING AUTHORITY OF KANSAS CI	R	9/01/2017			180471		1,186.65
6746	JOHNSON COUNTY HOUSING AUTHORI	R	9/01/2017			180472		633.58
1601	GRAIG MOORE	R	9/01/2017			180473		1,594.00
1800	DAN RODABAUGH	R	9/01/2017			180474		500.00
6451	NAZAR SAMAN	R	9/01/2017			180475		421.00
0472	LARRY SPRESSER, LLC	R	9/01/2017			180476		564.00
4636	WESTAR ENERGY, INC. (HAP)	R	9/01/2017			180477		1,173.32
0234	KENNETH A THORNTON	E	9/05/2017			999999		312.00
0372	CONNER REALTY	E	9/05/2017			999999		222.00
0855	CHARLES HOSMAN	E	9/05/2017			999999		96.00
1008	BENJAMIN M BEASLEY	E	9/05/2017			999999		1,114.00
1231	JOHN LOVELL	E	9/05/2017			999999		596.00
1609	PHILLIP H O'MALLEY	E	9/05/2017			999999		4,533.14
1638	VERNON W PEARSON	E	9/05/2017			999999		1,878.00
1688	DORA WARE	E	9/05/2017			999999		553.00
1982	KENNETH N STOTTS, SR	E	9/05/2017			999999		1,070.00
2304	DENNIS HELMS	E	9/05/2017			999999		532.70
2542	CHARLES YOST	E	9/05/2017			999999		654.00
2624	JAMES ZIMMERMAN	E	9/05/2017			999999		626.00
2850	VENITA STOTTS	E	9/05/2017			999999		492.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
2913	KENNETH N STOTTS JR	E	9/05/2017			999999		515.00
3067	STEVE BITNER	E	9/05/2017			999999		5,361.00
3114	PATRICIA BURLESON	E	9/05/2017			999999		879.00
3142	COMMUNITY MENTAL HEALTH CENTER	E	9/05/2017			999999		1,040.00
3193	WILLIAM CROZIER	E	9/05/2017			999999		802.00
3218	CHERYL L BROOKS	E	9/05/2017			999999		128.00
3272	DUNCAN HOUSING LLC	E	9/05/2017			999999		2,201.00
3273	RICHARD F THENIKL	E	9/05/2017			999999		1,217.00
3294	JOHN R SMITH	E	9/05/2017			999999		323.00
3593	REMINGTON SQUARE APARTMENTS ,	E	9/05/2017			999999		7,314.00
3668	MID AMERICA PROPERTIES OF PITT	E	9/05/2017			999999		2,772.00
3708	GILMORE BROTHERS RENTALS	E	9/05/2017			999999		297.00
3724	YVONNE L. ZORNES	E	9/05/2017			999999		818.00
3746	JAROLD BONBRAKE	E	9/05/2017			999999		491.00
4054	MICHAEL A SMITH	E	9/05/2017			999999		1,297.00
4218	MEADOWLARK TOWNHOUSES	E	9/05/2017			999999		4,435.87
4492	PITTSBURG SENIORS	E	9/05/2017			999999		3,691.00
4523	TODD A TROWBRIDGE	E	9/05/2017			999999		151.00
4786	JENNIFER STANLEY	E	9/05/2017			999999		412.00
4928	PITTSBURG STATE UNIVERSITY	E	9/05/2017			999999		456.00
5039	VANETA MATHIS	E	9/05/2017			999999		273.00
5393	CARLOS ANGELES	E	9/05/2017			999999		1,962.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
5549	DELBERT BAIR	E	9/05/2017			999999		252.00
5653	PEGGY HUNT	E	9/05/2017			999999		113.00
5658	DEANNA J HIGGINS	E	9/05/2017			999999		189.00
5676	BARBARA TODD	E	9/05/2017			999999		61.00
5834	DENNIS TROUT	E	9/05/2017			999999		35.00
5885	CHARLES T GRAVER	E	9/05/2017			999999		401.00
5906	JOHN HINRICHS	E	9/05/2017			999999		209.00
5939	EDNA RUTH TRENT IRREVOCABLE TR	E	9/05/2017			999999		244.00
5957	PASTEUR PROPERTIES LLC	E	9/05/2017			999999		4,817.00
5961	LARRY VANBECELAERE	E	9/05/2017			999999		425.00
6002	SALLY THRELFALL	E	9/05/2017			999999		227.00
6090	RANDAL BENNEFELD	E	9/05/2017			999999		1,394.00
6108	TILDEN BURNS	E	9/05/2017			999999		1.00
6130	T & K RENTALS LLC	E	9/05/2017			999999		877.00
6161	MICHAEL J STOTTS	E	9/05/2017			999999		177.00
6172	ANDREW ALEX WACHTER	E	9/05/2017			999999		293.00
6227	REGGIE BOLLINGER	E	9/05/2017			999999		668.00
6295	DAVID L PETERSON	E	9/05/2017			999999		832.00
6298	KEVAN L SCHUPBACH	E	9/05/2017			999999		6,139.00
6306	BALKANS DEVELOPMENT LLC	E	9/05/2017			999999		474.00
6322	R JAMES BISHOP	E	9/05/2017			999999		742.00
6391	DOWNTOWN PITTSBURG HOUSING PAR	E	9/05/2017			999999		1,562.00

VENDOR SET: 99 City of Pittsburg, KS
BANK: HAP BMO HARRIS BANK-HAP
DATE RANGE: 8/15/2017 THRU 9/05/2017

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
6394	KEVIN HALL	E	9/05/2017			999999		1,358.00
6441	HEATHER D MASON	E	9/05/2017			999999		1,049.00
6464	PRO X PROPERTY SOLUTIONS, LLC	E	9/05/2017			999999		1,057.00
6507	MARTHA E MOORE	E	9/05/2017			999999		759.00
6655	B&H DEVELOPERS, INC	E	9/05/2017			999999		4,709.00
6657	OZARKS AREA COMMUNITY ACTION C	E	9/05/2017			999999		449.63
6673	JUDITH A COLLINS	E	9/05/2017			999999		101.00
6868	DAVID SIMPSON (308)	E	9/05/2017			999999		214.00
6886	DELBERT BAIR	E	9/05/2017			999999		438.00
6916	STILWELL HERITAGE & EDUCATIONA	E	9/05/2017			999999		4,810.00
6953	CARL ULEPICH	E	9/05/2017			999999		336.00
7024	KIMBERLY GRISSOM	E	9/05/2017			999999		217.00
7083	PITTSBURG HEIGHTS, LP	E	9/05/2017			999999		5,761.00
7112	RANDY VILELA	E	9/05/2017			999999		806.00
7220	TIMOTHY ADAM	E	9/05/2017			999999		250.00
7222	MICHAEL WILBER	E	9/05/2017			999999		122.00
7294	AMMP PROPERTIES, LLC	E	9/05/2017			999999		836.00
7312	JASON HARRIS	E	9/05/2017			999999		255.00
7326	RANDY ALLEE	E	9/05/2017			999999		272.00
7344	TERRY O BARTLOW	E	9/05/2017			999999		239.00
7393	TERESA MCCLURE	E	9/05/2017			999999		16.00
7562	THOMAS E SILOVSKY	E	9/05/2017			999999		262.00

VENDOR SET: 99 City of Pittsburg, KS
 BANK: HAP BMO HARRIS BANK-HAP
 DATE RANGE: 8/15/2017 THRU 9/05/2017

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
7581	REX LINVILLE	E	9/05/2017			999999		365.00
7582	KIRK A DUNCAN	E	9/05/2017			999999		398.00
7612	ENDICOTT RENTALS, LLC	E	9/05/2017			999999		563.00
7638	JENNY MUELLER	E	9/05/2017			999999		281.00
7654	A & R RENTALS, LLC	E	9/05/2017			999999		26.00
7659	CHARLES R ALLEN	E	9/05/2017			999999		850.00
7668	JOHN BEST	E	9/05/2017			999999		53.00
7669	CHARLES GILMORE	E	9/05/2017			999999		249.00
7717	LAWRENCE E GIGER	E	9/05/2017			999999		472.00
7741	SUSAN E ADAMS	E	9/05/2017			999999		217.00
7783	NATHAN MAGEE	E	9/05/2017			999999		459.43

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	9	6,579.87	0.00	6,579.87
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	90	97,896.77	0.00	97,896.77
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 99 BANK: HAP TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
	99	104,476.64	0.00	104,476.64
BANK: HAP TOTALS:	99	104,476.64	0.00	104,476.64

VENDOR SET: 99 City of Pittsburgh, KS
 BANK: TBRA BMO HARRIS BANK-TBRA
 DATE RANGE: 8/15/2017 THRU 9/05/2017

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
7645	SEWARD RENTALS	R	9/01/2017			180478		500.00
1638	VERNON W PEARSON	E	9/05/2017			999999		600.00
2304	DENNIS HELMS	E	9/05/2017			999999		700.00
4013	KNIGHTS OF COLUMBUS TOWERS	E	9/05/2017			999999		217.00
4218	MEADOWLARK TOWNHOUSES	E	9/05/2017			999999		500.00
5393	CARLOS ANGELES	E	9/05/2017			999999		675.00
5817	JAMA ENTERPRISES LLP	E	9/05/2017			999999		450.00
6464	PRO X PROPERTY SOLUTIONS, LLC	E	9/05/2017			999999		441.00
6655	B&H DEVELOPERS, INC	E	9/05/2017			999999		1,200.00
7582	KIRK A DUNCAN	E	9/05/2017			999999		608.00

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	1	500.00	0.00	500.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	9	5,391.00	0.00	5,391.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 99 BANK: TBRA TOTALS:	10	5,891.00	0.00	5,891.00
BANK: TBRA TOTALS:	10	5,891.00	0.00	5,891.00
REPORT TOTALS:	351	5,311,754.43	0.00	5,311,754.43

Passed and approved this 12th day of September, 2017.

Michael Gray, Mayor

ATTEST:

Tammy Nagel, City Clerk

INTEROFFICE MEMORANDUM

To: Pittsburg City Commissioners
From: Becky Gray, Director of Community Development and Housing
CC: Daron Hall, City Manager
Date: September 6, 2017
Subject: Approval of Pointe Royale Loan to new Single Purpose Entity, Pittsburg Highlands, LP

As reflected in the Official Minutes of the Meeting of the Governing Body of the City of Pittsburg, Kansas, dated February 14, 2017, the Governing Body approved a loan through the Economic Development Advisory Committee (EDAC) to Pointe Royale Development, Inc., in the amount of \$300,000 to be repaid over a fifteen-year period to be used to build a twenty-house development off of East 31st Street.

Now that they have secured the Low Income Tax Credits from the Kansas Housing Resources Corporation necessary for the completion of the project, Pointe Royale Development, Inc., has created a new entity, which will be the owner of the property and responsible for its development, which is a typical practice in the industry.

That new entity is:

Pittsburg Highlands, LP

Registered Agent: River Valley Homes, LP
Registered Office: 119 East Madison Street, Suite 10
Iola, Kansas 66749
General Partner: Pittsburg Highlands GP, LLC
Mailing Address: 205 West Walnut Street, Suite 200
Springfield, Missouri 65806
Attn: Mr. Thomas J. Carlson

Staff is requesting that this Governing Body approve the original loan agreement in the amount of \$300,000 to be repaid over a fifteen-year period to be used to build a twenty-house development off of East 31st Street, to be loaned to Pittsburg Highlands, LP.



Business Entity Search

Date: 09/05/2017

Be advised the business information on this page is for summary informational purposes only. It is not an official filing with the Secretary of State's office and should not be relied on as such. Please view actual documents filed by customers with the secretary of State's office to ensure accurate information. When filing a Uniform Commercial Code statement on an entity, consult with your attorney to ensure the correct debtor name.

Business Summary

Current Entity Name

PITTSBURG HIGHLANDS, LP

Business Entity ID Number

8724361

Previous Names:

PITTSBURGH HIGHLANDS, LP

Current Mailing Address: Pittsburgh Highlands, LP - 205 W Walnut St. Suite 200, SPRINGFIELD, MO 65806

Business Entity Type: DOMESTIC LIMITED PARTNERSHIP

Date of Formation in Kansas: 07/17/2017

State of Organization: KS

Current Status: ACTIVE AND IN GOOD STANDING

Resident Agent and Registered Office

Resident Agent: RIVER VALLEY HOMES, LP

Registered Office: 119 E Madison St Suite 10, IOLA, KS 66749

Annual Reports

The following annual report information is valid for active and delinquent status entities only.

Tax Closing Month: 12

The Last Annual Report on File: 00/0000

Next Annual Report Due: 04/15/2019

Forfeiture Date: 07/15/2019

Office of the Kansas Secretary of State

Name Change Amendment

Electronic File Stamp Information:

Filed

- Date: 07/26/2017
- Time: 10:38

1. Old Business Entity Name: PITTSBURGH HIGHLANDS, LP
2. Business Entity I.D. Number: 8724361

The name of the business entity has been amended:

New Business Entity Name: Pittsburg Highlands, LP

"I declare under penalty of perjury pursuant to the laws of the state of Kansas that the foregoing is true and correct."

Executed on the 26 of July , 2017.

Debra L. Giffin
General Partner



I, Kris W. Kobach, Secretary of State of Kansas, do hereby certify that this is the true and correct copy of the original document filed electronically on 26 of July , 2017.

Kris W. Kobach

To validate the authenticity of this electronically certified document please visit,
<https://www.kansas.gov/sos-namechange/validation.do>. Enter the following
authentication code: 129954

Certificate for a Kansas Limited Partnership

The name of the Limited Partnership:

Pittsburgh Highlands, LP

File date: 07/17/2017

File time: 10:36:50

Business Entity ID Number: 8724361

Registered Office in Kansas:

- 119 E Madison St
- Suite 10
- Iola, Kansas
- 66749

Name of the resident agent at the registered office:

RIVER VALLEY HOMES, LP

Mailing address for official mail:

- Pittsburgh Highlands, LP
- 205 W Walnut St.
- Suite 200
- Springfield, MO
- 65806 USA

Name and address of the partner(s):

Debra L Giffin
16284 Westwoods Business
Park
Ellisville, MO 63021
USA

The latest date upon which the limited partnership will dissolve:

12/31/2999

I/We declare under penalty of perjury under the laws of the state of Kansas that the foregoing is true and correct.

Execution date: 07/17/2017

The signature(s) of the partner(s):

Debra L. Giffin

Debra L Giffin



I, Kris W. Kobach, Secretary of State of Kansas, do hereby certify that this is the true and correct copy of the original document filed electronically on 07/17/2017.

Kris W. Kobach

Kansas Secretary of State

Memorial Hall, 1st floor - 120 SW 10th Ave. - Topeka, Kansas 66612-1594

phone: (785) 296-4564 - email: kssos@sos.ks.gov - url: <http://www.sos.ks.gov/>



Business Entity Search

Date: 09/05/2017

Be advised the business information on this page is for summary informational purposes only. It is not an official filing with the Secretary of State's office and should not be relied on as such. Please view actual documents filed by customers with the secretary of State's office to ensure accurate information. When filing a Uniform Commercial Code statement on an entity, consult with your attorney to ensure the correct debtor name.

Business Summary

Current Entity Name

PITTSBURG HIGHLANDS GP, LLC

Business Entity ID Number

8724882

Previous Names:

PITTSBURGH HIGHLANDS GP, LLC

Current Mailing Address: Pittsburgh Highlands GP, LLC - 205 W Walnut St. Suite 200, SPRINGFIELD, MO 65806

Business Entity Type: KANSAS LTD LIABILITY COMPANY

Date of Formation in Kansas: 07/17/2017

State of Organization: KS

Current Status: ACTIVE AND IN GOOD STANDING

Resident Agent and Registered Office

Resident Agent: RIVER VALLEY HOMES, LP

Registered Office: 119 E Madison St Suite 10, IOLA, KS 66749

Annual Reports

The following annual report information is valid for active and delinquent status entities only.

Tax Closing Month: 12

The Last Annual Report on File: 00/0000

Next Annual Report Due: 04/15/2019

Forfeiture Date: 07/15/2019

Office of the Kansas Secretary of State

Name Change Amendment

Electronic File Stamp Information:

Filed

- Date: 07/26/2017
- Time: 10:47

1. Old Business Entity Name: PITTSBURGH HIGHLANDS GP, LLC
2. Business Entity I.D. Number: 8724882

The name of the business entity has been amended:

New Business Entity Name: PITTSBURG HIGHLANDS GP, LLC

"I declare under penalty of perjury pursuant to the laws of the state of Kansas that the foregoing is true and correct."

Executed on the 26 of July , 2017 .

Thomas J Carlson
Authorized Person



I, Kris W. Kobach, Secretary of State of Kansas, do hereby certify that this is the true and correct copy of the original document filed electronically on 26 of July , 2017.

Kris W. Kobach

To validate the authenticity of this electronically certified document please visit,
<https://www.kansas.gov/sos-namechange/validation.do>. Enter the following
authentication code: 129958

Limited Liability Company Articles of Organization

The name of the Limited Liability Company:

Pittsburgh Highlands GP, LLC

File date: 07/17/2017

File time: 15:24:22

Business Entity ID Number: 8724882

Registered Office in Kansas:

- 119 E Madison St
- Suite 10
- Iola, Kansas
- 66749

Name of the resident agent at the registered office:

RIVER VALLEY HOMES, LP

Mailing address for official mail:

- Pittsburgh Highlands GP, LLC
- 205 W Walnut St.
- Suite 200
- Springfield, MO
- 65806 USA

Name of the organizer(s):

Thomas J Carlson

I/We declare under penalty of perjury under the laws of the state of Kansas that the foregoing is true and correct.

Execution date: 07/17/2017

The signature(s) of the organizer(s):

Thomas J Carlson

Thomas J Carlson



I, Kris W. Kobach, Secretary of State of Kansas, do hereby certify that this is the true and correct copy of the original document filed electronically on 07/17/2017.

Kris W. Kobach

Kansas Secretary of State

Memorial Hall, 1st floor - 120 SW 10th Ave. - Topeka, Kansas 66612-1594

phone: (785) 296-4564 - email: kssos@sos.ks.gov - url: <http://www.sos.ks.gov/>

KANSAS SECRETARY OF STATE
NON-CERTIFIED WEB COPY
9/5/2017 11:33:04 AM

INTEROFFICE MEMORANDUM

To: Pittsburg City Commissioners
From: Becky Gray, Director of Community Development and Housing
CC: Daron Hall, City Manager
Date: September 6, 2017
Subject: Resolution Establishing a Public Hearing for the Creation of a Rural Housing Incentive District.

On August 28th, 2016, the City of Pittsburg's Planning and Zoning Commission approved a preliminary plat for the creation of Pittsburg Highlands, a twenty home, new construction development located between East 31st Street and East Atkinson Avenue, on the east side of North Michigan Avenue.

Pittsburg Highlands, LP is the developer for the project, and will be using the Rural Housing Incentive District (RHID), as we previously established, to receive reimbursement for their expenses associated with the public infrastructure within the development.

The process and timeline established by the Kansas Statutes for using the RHID include the following:

- February 5th, 2016: Establish the location(s) of a RHID; this was completed and approved by the Kansas Secretary of State.
- September 12th, 2017:** Adopt a Resolution stating that the Governing Body is considering the establishment of an Individual District (within the RHID) and provide notice for a Public Hearing on such matter. This is the matter before you presently.
- October 24th, 2017:
- 1st - Hold a Public Hearing
 - Representative(s) from Pittsburg Highlands, LP will present their proposed development plan;
 - interested persons will have opportunity to be heard.
 - 2nd - Adopt an Ordinance establishing the RHID Individual District

City Staff is requesting that the City Commission adopt the attached Resolution, stating that the Commission is considering the establishment of an Individual District within the RHID and providing notice that a Public Hearing on the matter will take place on October 24th, 2017 at 5:30 pm at 201 North Pine Street, in Pittsburg, Kansas.

RESOLUTION NO. 1197

A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF PITTSBURG, KANSAS DETERMINING THAT THE CITY IS CONSIDERING ESTABLISHING A RURAL HOUSING INCENTIVE DISTRICT WITHIN THE CITY AND ADOPTING A PLAN FOR THE DEVELOPMENT OF HOUSING AND PUBLIC FACILITIES IN SUCH PROPOSED DISTRICT; ESTABLISHING THE DATE AND TIME OF A PUBLIC HEARING ON SUCH MATTER, AND PROVIDING FOR THE GIVING OF NOTICE OF SUCH PUBLIC HEARING

PITTSBURG HIGHLANDS, LP

WHEREAS, K.S.A. 12-5241 et seq. (the “Act”) authorizes any city incorporated in accordance with the laws of the state of Kansas (the “State”) with a population of less than 60,000 located in a county with a population of less than 80,000, to designate rural housing incentive districts within such city; and

WHEREAS, the City of Pittsburg, Kansas (the “City”) has an estimated population under 60,000 and is located in Crawford County, Kansas, which has an estimated population under 80,000, and therefore constitutes a city as said term is defined in the Act; and

WHEREAS, the Governing Body of the City has performed a Housing Needs Analysis dated July 18, 2014 (the “Analysis”), a copy of which is on file in the office of the City Clerk; and

WHEREAS, the Governing Body of the City has heretofore adopted Resolution No. 1178 which made certain findings relating to the need for financial incentives relating to the construction of quality housing within the City, declared it advisable to establish a Rural Housing Incentive District pursuant to the Act and authorized the submission of such resolution and a Housing Needs Analysis to the Kansas Department of Commerce in accordance with the Act; and

WHEREAS, the Secretary of the Kansas Department of Commerce, pursuant to a letter dated February 5, 2017, authorized the City to proceed with the establishment of a Rural Housing Incentive District pursuant to the Act (the “District”); and

WHEREAS, the City has caused to be prepared a plan for the development or redevelopment of housing and public facilities in the proposed District in accordance with the provisions of the Act (the “Plan”); and

WHEREAS, the Plan includes:

1. The legal description and map required by subsection (a) of K.S.A. 12-5244;
2. The existing assessed valuation of the real estate in the proposed District listing the land and improvement value separately;
3. A list of the names and addresses of the owners of record of all real estate parcels within the proposed District;

4. A description of the housing and public facilities project or projects that are proposed to be constructed or improved in the proposed District, and the location thereof;
5. A listing of the names, addresses, and specific interests in real estate in the proposed District of the developers responsible for development of the housing and public facilities in the proposed District;
6. The contractual assurances, if any, the Governing Body has received from such developer or developers, guaranteeing the financial feasibility of specific housing tax incentive projects in the proposed District;
7. A comprehensive analysis of the feasibility of providing housing tax incentives in the proposed District as provided in the act, which shows the public benefit derived from such District will exceed the costs and that the income therefrom, together with all public and private sources of funding, will be sufficient to pay for the public improvements that may be undertaken in such District; and

WHEREAS, the Governing Body of the City proposes to continue proceedings necessary to create a Rural Housing Incentive District, in accordance with the provisions of the Act, and adopt the Plan, by calling of a public hearing on such matters.

THEREFORE, BE IT RESOLVED by the Governing Body of the City of Pittsburg, Kansas as follows:

Section 1. Proposed Rural Housing Incentive District. The Governing Body hereby declares an intent to establish within the City a Rural Housing Incentive District. The District is proposed to be formed within the boundaries of the real estate legally described in *Exhibit A* attached hereto, and shown on the map depicting the existing parcels of land attached hereto as *Exhibit B*. A list of the names and addresses of the owners of record of all real estate parcels within the proposed District and the existing assessed valuation of said real estate, listing the land and improvement values separately, is attached hereto as *Exhibit C*.

Section 2. Proposed Plan. The Governing Body hereby further declares its intent to adopt the Plan in substantially the form presented to the Governing Body this date. A copy of the Plan shall be filed in the office of the City Clerk and be available for public inspection during normal business hours. A description of the housing and public facilities projects that are proposed to be constructed or improved in the proposed District, and the location thereof are described in *Exhibit D* attached hereto. A summary of the contractual assurances by the developer and the comprehensive feasibility analysis is contained in *Exhibit E* attached hereto.

Section 3. Public Hearing. Notice is hereby given that a public hearing will be held by the Governing Body of the City to consider the establishment of the District and adoption of the Plan on October 24, 2017 at the Law Enforcement Center, located at 201 North Pine Street, Pittsburg, Kansas, 66762; the public hearing to commence at 5:30 pm or as soon thereafter as the Governing Body can hear the matter. At the public hearing, the Governing Body will receive public comment on such matters, and may, after the conclusion of such public hearing, consider the findings necessary for establishment of the District and adoption of the Plan, all pursuant to the Act.

Section 4. Notice of Public Hearing. The City Clerk is hereby authorized and directed to provide for notice of the public hearing by taking the following actions:

- a. A certified copy of this resolution shall be delivered to:
 - (i) The Board of County Commissioners of Crawford County, Kansas;
 - (ii) The Board of Education of U.S.D. 250; and,
 - (iii) The Planning Commission of the City of Pittsburg, Kansas.
- b. This Resolution, specifically including Exhibit A through E attached hereto, shall be published at least once in the official newspaper of the City not less than one week nor more than two weeks preceding the date of the public hearing.

Section 5. Further Action. The Mayor, City Clerk, city officials and employees, including the City Attorney, are hereby further authorized and directed to take such other actions as may be appropriate or desirable to accomplish the purposes of this Resolution.

Section 6. Effective Date. This Resolution shall take effect after its adoption by the Governing Body.

Adopted by the Governing Body of the City of Pittsburg, Kansas on September 12, 2017.

(SEAL)

Michael Gray, Mayor

ATTEST:

Tammy Nagel, City Clerk

CERTIFICATE

I hereby certify that the above and foregoing is a true and correct copy of the Resolution No. 1197 adopted by the Governing Body of the City on September 12, 2017 as the same appear of record in my office.

DATED: September 12, 2017

Tammy Nagel, City Clerk

EXHIBIT A

LEGAL DESCRIPTION OF PROPOSED RURAL HOUSING INCENTIVE DISTRICT BOUNDARIES FOR PITTSBURG HIGHLANDS LP

Lots numbered Five (5), Six (6), Seventeen (17), and Eighteen (18) in Radell's Second (2nd) Addition to the City of Pittsburg, Kansas, Crawford County, Kansas, according to the recorded Plat, thereof.

EXHIBIT B

**MAP OF PROPOSED
RURAL HOUSING INCENTIVE DISTRICT BOUNDARIES
FOR PITTSBURG HIGHLANDS LP**

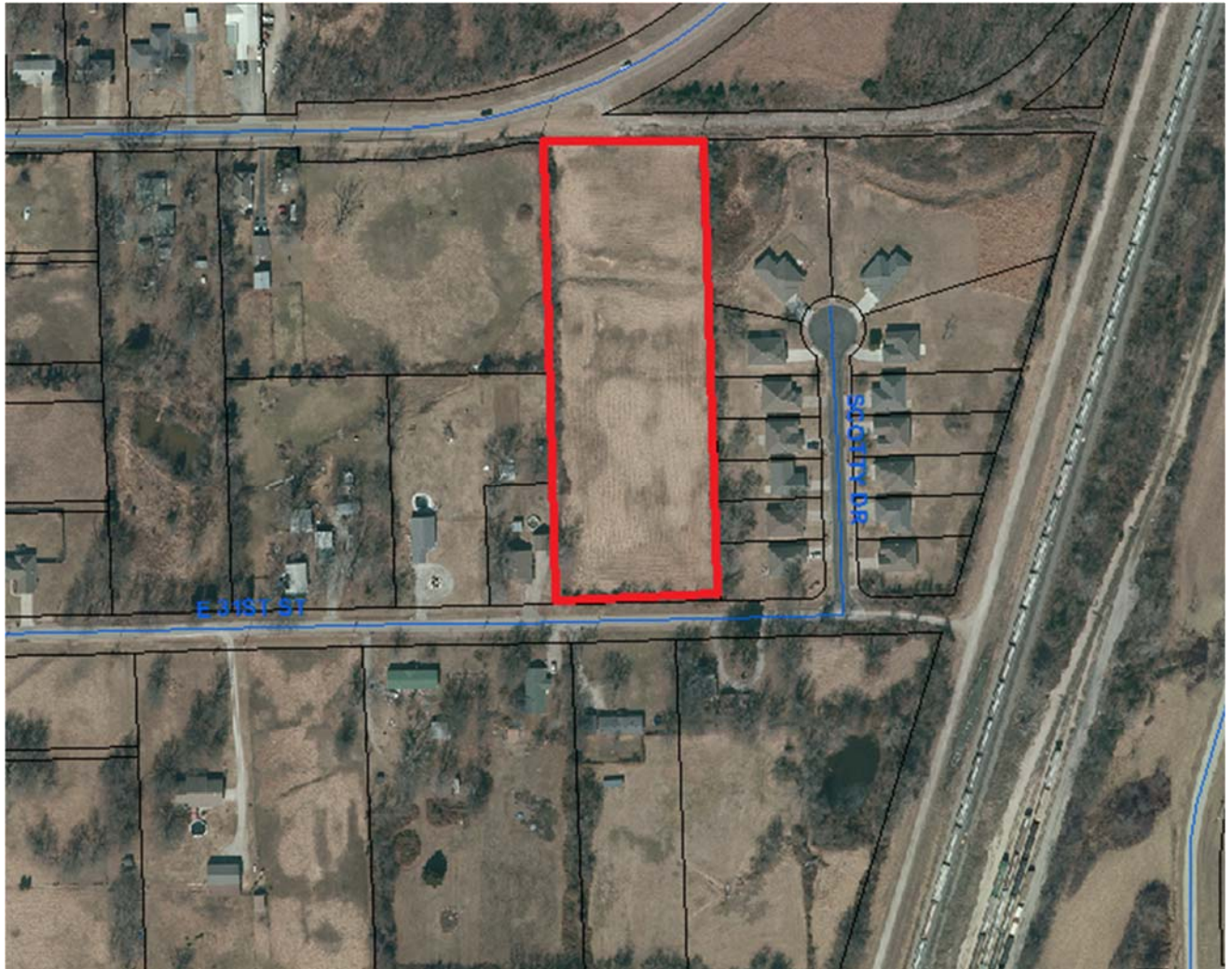


EXHIBIT C

NAMES AND ADDRESSES OF THE OWNERS OF RECORD OF ALL REAL ESTATE PARCELS WITHIN THE PROPOSED RURAL HOUSING INCENTIVE DISTRICT AND THE EXISTING ASSESSED VALUATION OF SAID REAL ESTATE PARCELS NAMES AND ADDRESSES OF THE DEVELOPERS

Owner of Record: Pointe Royale Development, Inc.
205 W. Walnut, Suite 200
Springfield, MO 65806
Attn: Mr. Thomas J. Carlson

Developers: Pittsburg Highlands, LP
c/o Pittsburg Highlands GP, LLC
205 W. Walnut, Suite 200
Springfield, MO 65806
Attn: Mr. Thomas J. Carlson

2016 Assessed Valuation: Land: \$13,900.00
Improvements: \$ 0.00

EXHIBIT D

DESCRIPTION OF THE HOUSING AND PUBLIC FACILITIES OR PROJECTS THAT ARE PROPOSED TO BE CONSTRUCTED OR IMPROVED IN THE PROPOSED RURAL HOUSING INCENTIVE DISTRICT

Housing Facilities:

This development will include twenty single family homes. All homes will have three bedrooms, two bathrooms, and a two car garage.

Enter description here, by phases.

Phase 1: All development will be completed in one phase.

Public Facilities

Public improvements will include the extension of water, gas, electric, sanitary sewer, streets, street lighting, storm water, fiber, and sidewalks/trails, as applicable.

EXHIBIT E

SUMMARY OF THE CONTRACTUAL ASSURANCES BY THE DEVELOPER AND OF THE COMPREHENSIVE FEASIBILITY ANALYSIS

Contractual Assurances.

The Governing Body of the City of Pittsburg, Kansas is prepared to enter into a development agreement with Pittsburg Highlands, LP. This agreement, as supplemented and amended, includes the project construction schedule, a description of projects to be constructed, financial obligations of the developer and financial and administrative support from the City of Pittsburg, Kansas.

Feasibility Study.

The Developer has conducted a study to determine whether the public benefits derived from the District will exceed the costs and that the income from the District, together with other sources of revenue provided by the Developer, would be sufficient to pay for the public improvements to be undertaken in the District. The analysis estimates the property tax revenues that will be generated from the development, less existing property tax and mills for USD 250 to determine the revenue stream available to support the costs of the public infrastructure. The estimates indicate that the revenue realized from the project would be adequate to pay the costs of the public infrastructure.



DEPARTMENT OF PUBLIC WORKS

201 West 4th Street · Pittsburg KS 66762

(620) 231-4100

www.pittks.org

Interoffice Memorandum

TO: DARON HALL
City Manager

FROM: CAMERON ALDEN
Director of Public Works

DATE: September 6, 2017

SUBJECT: Agenda Item – September 12, 2017
Engineering Services
City Wastewater Treatment Plant Preliminary Study

As part of the City's 5-year planning process, staff plans for upcoming capital and operational needs. With the City's projected growth and KDHE's push for nutrient removal from the effluent from the City's Wastewater Treatment Plant, it is time for the City to start a Preliminary Engineering Study of the Wastewater Treatment Plant. Staff has discussed and negotiated with Earles Engineering & Inspection, Inc. in Pittsburg, Kansas, one of the City's on-call engineering firms. The Preliminary Engineering Study would be broken up into tasks covering current and future demand, treatment options, plant layout, and submittal of a Preliminary Engineering Report (PER) to KDHE. The first two tasks to be done would be a review of current demand and stormwater flows. The fee for these tasks would be \$13,944 of a projected \$80,000 for the total study and PER generation.

Would you please place this item on the agenda for the City Commission meeting scheduled for Tuesday, September 12th, 2017. Action necessary will be the approval or disapproval of Earles Engineering & Inspection, Inc. performing the Preliminary Engineering Study, authorizing a budget of \$80,000 for the total study, and authorize the City Manager to sign engineering services agreement on behalf of the City of Pittsburg.

If you have any questions regarding this matter, please do not hesitate to contact me.

Interoffice Memorandum

TO: DARON HALL
City Manager

FROM: CAMERON ALDEN
Director of Public Works

DATE: September 6, 2017

SUBJECT: Agenda Item – September 12, 2017
Disposition of Bids
2017 Street Improvements Project
Milling and Resurfacing of Centennial Drive, Rouse Street, Mill Road, Hobson Drive and Hobson Place

Bids will be received on Tuesday, September 12th, 2017 for the 2017 Street Improvements Project. This work includes the milling, resurfacing and pavement marking of Centennial Drive, Rouse Street, Mill Road, Hobson Drive and Hobson Place.

In order to speed up the process to complete the project before the December 1st, 2017 deadline, staff will provide a verbal recommendation for award of the bid to the City Commission at their September 12th meeting. The funding of this project will come from Street Sales Tax Funds.

If you have any questions concerning this matter, please do not hesitate to contact me.

City of Pittsburg, Kansas
2017 Budget Recap
As of August 31, 2017
(66.67% of Fiscal Year has passed)

Budgeted Funds	Un-Encumbered Cash Balance 1/1/2017	Revenues (1)			Expenditures			Y-T-D Net	Un-Encumbered Cash Balance 8/31/2017
		Esitimated Budget 2017	Y-T-D Revenues 8/31/2017	Percent Received	Esitimated Budget 2017	Y-T-D Expenses 8/31/2017	Percent Used		
General Fund	\$ 3,223,572	\$ 24,667,761	\$ 18,601,918	75.41%	\$ 25,029,092	\$ 17,585,204	70.26%	\$ 1,016,714	\$ 4,240,286
Public Library	161,012	822,484	745,047	90.58%	850,573	510,533	60.02%	234,514	395,526
Public Library Annuity	173,857	450	439	97.46%	-	4,000	0.00%	(3,561)	170,296
Special Alcohol & Drug	77,361	86,000	70,824	82.35%	83,000	64,298	77.47%	6,526	83,887
Special Parks & Recreation	-	86,000	70,824	82.35%	86,000	70,824	82.35%	-	-
Street & Highway	109,564	1,036,660	741,798	71.56%	1,034,425	639,472	61.82%	102,326	211,890
Street & Highway Sales Tax	683,020	1,099,576	702,678	63.90%	1,619,400	808,778	49.94%	(106,100)	576,920
Section 8 Housing	727	1,556,150	995,433	63.97%	1,556,169	995,825	63.99%	(392)	335
Revolving Loan Fund	3,442,713	1,306,827	1,014,704	77.65%	2,041,241	1,614,351	79.09%	(599,647)	2,843,066
Debt Service	882,012	5,924,611	5,705,418	96.30%	5,849,747	5,724,483	97.86%	(19,065)	862,947
Public Utilities	1,711,887	7,917,286	5,362,743	67.73%	8,083,926	5,597,648	69.24%	(234,905)	1,476,982
Capital Reserves (1)	800,000	-							800,000
Stormwater	215,472	828,722	642,624	77.54%	863,274	561,230	65.01%	81,394	296,866
Totals	\$ 11,481,197	\$ 45,332,527	\$ 34,654,450	76.44%	\$ 47,096,847	\$ 34,176,646	72.57%	\$ 477,804	\$ 11,959,001

(1) Public Utility Capital Reserves: \$350,000 design & build trickling filters and \$450,000 for south water tower maintenance

Notable Items:

*Sales Tax revenue is up 6.49% compared to same period in 2016.

*Gaming Revenue average is \$25,004 per month to date