

# 38th Annual Pittsburg Christmas Parade



November 27, 2017

6:30pm



Check in begins at 5:00 pm on Broadway  
in front of Pittsburg Community Middle School

Bands check in on 12th St. south of Hutchinson Field

Inspections will be done by the Pittsburg Fire Department  
to make sure all entries are safe.

For more information call the Pittsburg Parks & Recreation office @ 231-8310

All entries must be decorated!

**No Santa's Please!**

*All registrants will receive confirmation letter once entry form is submitted.*

**DEADLINE: ALL ENTRIES MUST BE RECEIVED BY MONDAY, NOVEMBER 21ST BY 5:00PM**

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## Christmas Parade Entry Form

Mail form to Pittsburg Parks & Recreation, PO Box 688, Pittsburg, KS 66762, or fax 620-230-5636

Name or Organization \_\_\_\_\_

Please list contact person, phone number and e-mail:

Address \_\_\_\_\_

Entry (circle one)    Float w/music    Band    Vehicle    Horse

Float w/NO music

Other \_\_\_\_\_



Parade Date: Monday, November 27, 2017  
 Check In: 5:00pm | Parade Starts @ 6:30pm  
 Bands check in on 12th street  
**DEADLINE: MONDAY, NOVEMBER 20th**

This year is the 38th Annual Pittsburgh Christmas Parade and we would like to invite you to participate. You can enter a float, band, vehicle, horse or just have a group of employees, students or members of your organization walk and tell everyone Merry Christmas.

**To participate in the parade there are four easy guidelines to follow:**

1. Your entry must be decorated for the holidays.
2. You cannot throw candy from a moving vehicle or float.  
 A person must be walking to hand out candy or other items.
3. All floats with electrical mechanisms and/or flammable materials must be treated with flame retardant mixtures. (Please see reverse side)
4. You cannot have a Santa in your entry. There is only one Santa. The Pittsburgh Fire Department delivers him to greet everyone at the end of the parade.

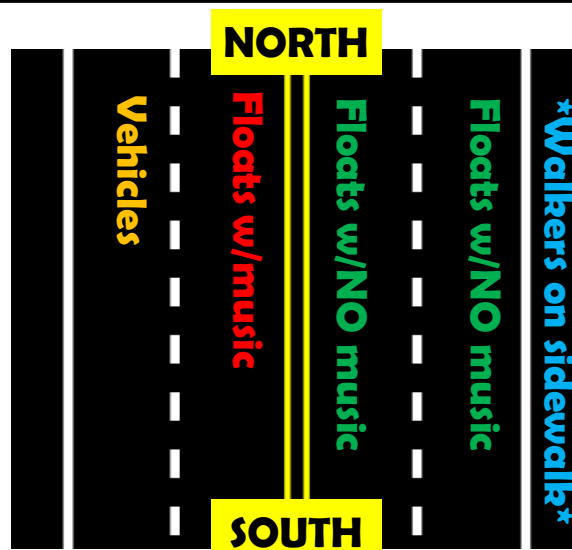
**Please fill out the attached form and return, fax or mail it to  
 the Pittsburgh Parks & Recreation Department.**

710 W. 9th | Fax: 620-230-5636 | P.O. Box 688

*All registrants will receive confirmation letter once entry form is submitted; information regarding parade formation, safety, spacing etc. Please complete entire entry form .*

**Hope to see you in the parade!**

Please refer to the Parade Line Up Image to understand your line up position for the parade. Lanes are West to East, Bands will be lined up on 11th! Santa in the fire truck will be at the end followed by the horses, DARE car will be the last.



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# REQUIREMENTS FOR FIREPROOFING INSPECTION

Contact the Pittsburg Fire Department concerning directions to properly treat float material so that it is fire resistant. See Fire Safety Procedures.

*Station #1*

*Pittsburg Fire Department*

*911 West 4th street*

*620-231-1870*



In addition to stressing the danger of fire, the Fire Department is very concerned with the carbon monoxide problem, especially where vehicles are completely covered, with no chance for proper exhausting of fumes. Exhaust pipes should be made to extend beyond the float several inches. Keep material away from exhaust pipes! Several have had to be corrected in past years.

Arrangements should be made with the Fire Department for Inspection Teams to check all floats prior to parade entry. A "Passed Inspection" card will be given to the driver of the vehicle. "When in Doubt, Spray it out!"

## **Fire resistant spray chemicals should be mixed in the following proportions:**



*3 lbs. Borax; 2 1/2 lbs. Boric Acid; 6 Gallons Water*

*OR*

*6lbs. Borax; 5 lbs. Boric Acid; 12 Gallons Water*

## **NOTE**

These ingredients can be reduced to make smaller amounts using proportions accordingly.

## **CAUTION**

Be sure to not wait until the last moment to get your supply of fire-proofing supplies.

Ace Hardware in Girard will be selling Fire Resistant Spray chemicals.

615 W St John Street, Girard, KS

620-724-6171

For questions concerning floats, please call PPRD at 620-231-8310.