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PITTSBURG AREA FARMERS MARKET ADVISORY BOARD

APPOINTMENTS - Appoint seven members to the newly created Pittsburg Area Farmers Market Advisory Board with three Farmers Market vendors to be appointed to two-year terms, effective immediately and expiring on December 31, 2018, along with a representative of Live Well Crawford County/Eat Well, a current member of the Growing Growers program, a current employee of the Kansas State Research and Extension Office, and a member of the Downtown Advisory Board to be appointed to three-year terms on the Board effective immediately and expiring on December 31, 2019.

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CITY OF PITTSBURG, KANSAS
COMMISSION AGENDA
Tuesday, March 14, 2017
5:30 PM

CALL TO ORDER BY THE MAYOR:

- a. Invocation
- b. Flag Salute Led by the Mayor
- c. Presentation of AAA Platinum Traffic Safety Award by Jim Hanni
- d. Public Input

CONSENT AGENDA:

- a. Approval of the February 28, 2017, City Commission Meeting Minutes.
- b. Approval of staff request to enter into a Memorandum of Understanding (MOU) with USD 250 regarding the responsibilities of the Pittsburg Community Tennis Complex, located west of Pittsburg High School at 1978 E. 4th Street and authorize the Mayor to sign the necessary documents on behalf of the City.
- c. Approval of staff recommendation to accept the bid for Pulsar Plus Calcium Hypochlorite from the only bidder meeting specifications, Commercial Aquatic Services, of Olathe, Kansas, in the amount of \$108.54 per 50 pound bucket, and authorize staff to issue the necessary purchase order.
- d. Approval of the Appropriation Ordinance for the period ending March 14, 2017 subject to the release of HUD expenditures when funds are received.

ROLL CALL VOTE.

SPECIAL PRESENTATIONS:

- a. FIBER OPTIC INFRASTRUCTURE - Staff will provide an update on progress related to the buildout of the fiber optic infrastructure in the City. **Receive for file.**
- b. ECONOMIC DEVELOPMENT QUARTERLY UPDATE - Director of Economic Development Blake Benson will present the quarterly update on Economic Development activities in Pittsburg. **Receive for file.**

CITY OF PITTSBURG, KANSAS
COMMISSION AGENDA
Tuesday, March 14, 2017
5:30 PM

CONSIDER THE FOLLOWING:

- a. SOUTHERN B EVENTS, LLC - Consider the recommendation of the Economic Development Advisory Committee (EDAC) to provide \$26,500 in non-repayable funds and a loan in the amount of \$10,000 at 1% interest to Blake and Mandi Butler, owners of Southern B Events, LLC, for renovations to their facility located at 513 North Broadway. **Approve or disapprove recommendation and, if approved, authorize the Mayor to sign the appropriate documents on behalf of the City.**
- b. EAGLEPICHER TECHNOLOGIES EXPANSION AND PARKING LOT PROJECT - Consider the recommendation of the Economic Development Advisory Committee (EDAC) to provide \$225,000 in funding from the Revolving Loan Fund (RLF) toward a 1,600 square foot expansion of the City-owned building located at 2919 Rotary Terrace, occupied by EaglePicher Technologies, and the utilization of the City of Pittsburg Public Works Department to perform the parking lot expansion to add thirty additional parking spaces at the facility. **Approve or disapprove the recommendation of the Economic Development Advisory Committee and, if approved, authorize the Mayor to sign the appropriate documents on behalf of the City.**
- c. PITTSBURG AREA FARMERS MARKET ADVISORY BOARD APPOINTMENTS - Appoint seven members to the newly created Pittsburg Area Farmers Market Advisory Board with three Farmers Market vendors to be appointed to two-year terms, effective immediately and expiring on December 31, 2018, along with a representative of Live Well Crawford County/Eat Well, a current member of the Growing Growers program, a current employee of the Kansas State Research and Extension Office, and a member of the Downtown Advisory Board to be appointed to three-year terms on the Board effective immediately and expiring on December 31, 2019. **Appoint seven members to the Pittsburg Area Farmers Market Advisory Board.**

NON-AGENDA REPORTS & REQUESTS:

- a. BI-MONTHLY BUDGET REVIEW - Finance Director Jamie Clarkson will provide the February 28, 2017 bi-monthly budget review.

ADJOURNMENT

OFFICIAL MINUTES
OF THE MEETING OF THE
GOVERNING BODY OF THE
CITY OF PITTSBURG, KANSAS
February 28th, 2017

A Regular Session of the Board of Commissioners was held at 5:30 p.m. on Tuesday, February 28th, 2017, in the City Commission Room, located in the Law Enforcement Center, 201 North Pine, with Mayor John Kettermann presiding and the following members present: Michael Gray, Jeremy Johnson, Chuck Munsell, and Patrick O'Bryan.

Pat Nixon, of the First Christian Church, provided the invocation.

Mayor Kettermann led the flag salute.

PUBLIC INPUT - INTERNATIONAL STUDENT INTRODUCTION – Chamber of Commerce Director Blake Benson introduced Humas Tahir, an international student from Pakistan.

PUBLIC INPUT - FARMERS MARKET –

Brad Snow of Watco, the All Aboard Foundation, and a member of the Downtown Advisory Board, encouraged members of the City Commission to assume control of the Farmers Market and the pavilion.

Leah Posterik, co-owner of Signet Coffee (206 South Broadway), and a member of the Downtown Advisory Board, spoke in favor of the City assuming control of the Farmers Market.

Martha Murphy, an employee of the K State Research and Extension Office, and a member of Live Well Crawford County and Eat Well Crawford County, spoke in favor of the City assuming control of the Farmers Market. Ms. Murphy indicated that Eat Well Crawford County has funds available to compensate an employee for operating the Farmers Market.

APPROVAL OF MINUTES – FEBRUARY 14, 2017 - On motion of Gray, seconded by Munsell, the Governing Body approved the February 14, 2017, City Commission Meeting minutes as submitted. Motion carried.

2016 SANITARY SEWER REHAB PROJECT – On motion of Gray, seconded by Munsell, the Governing Body approved staff's request to add additional work to the scope of the project for the 2016 Sanitary Sewer Rehab Project (Hobson Addition, 400 Block N Broadway and Basin 7B) at a cost of \$70,356.00, making a new project total of \$299,994.50. Motion carried.

TEMPORARY DANCE HALL LICENSE – MCCARTHY'S PUB – On motion of Gray, seconded by Munsell, the Governing Body approved the application submitted by Bryan Hanson for a one day Dance Hall License for McCarthy's Pub, located at 221 East 3rd Street, on March 11th, 2017, and authorized the City Clerk to issue the license. Motion carried.

APPROPRIATION ORDINANCE – On motion of Gray, seconded by Munsell, the Governing Body approved the Appropriation Ordinance for the period ending February 28th, 2017, subject to the release of HUD expenditures when funds are received with the following roll call vote: Yea: Gray, Johnson, Kettermann, Munsell, and O'Bryan. Motion carried.

OFFICIAL MINUTES
OF THE MEETING OF THE
GOVERNING BODY OF THE
CITY OF PITTSBURG, KANSAS
February 28th, 2017

SPECIAL PRESENTATION – FIBER OPTIC INFRASTRUCTURE – This Special Presentation was tabled and will be provided at a future Commission Meeting.

RESOLUTION NO. 1195 – On motion of Gray, seconded by Johnson, the Governing Body approved Resolution No. 1195, supporting the Low Income Housing Tax Credit application to the Kansas Housing Resources Corporation to be submitted by Pointe Royale Development, Inc., for the construction of twenty new homes, and authorized the Mayor to sign the Resolution on behalf of the City. Motion carried.

FARMERS MARKET – On motion of O'Bryan, seconded by Gray, the Governing Body granted staff authorization to assume operational responsibilities of the Farmers Market and authorized the Mayor to sign the appropriate documents on behalf of the City. Motion carried with Ketterman and Munsell voting in opposition.

Ed Cook indicated that when he was affiliated with the Farmers Market in 2014, the Farmers Market was paying all of their bills and had money in the bank.

The Governing Body directed the City Manager to negotiate the grant payoff amount with the United States Department of Agriculture (USDA) and return to a later City Commission Meeting for Governing Body approval of the funding and repayment options available to the City.

ORDINANCE NO. G-1266 – On motion of Gray, seconded by Johnson, the Governing Body approved Ordinance No. G-1266, creating Article 1 in Chapter 58 of the Pittsburg City Code for the purpose of creating the Pittsburg Area Farmers Market Advisory Board, describing the Board's authority and duties, and providing for the appointment of members thereof, and authorized the Mayor to sign the Ordinance on behalf of the City. Motion carried with Munsell voting in opposition.

4th STREET OVERPASS PROJECT RIGHT-OF-WAY ACQUISITION – On motion of Gray, seconded by Munsell, the Governing Body approved the recommendation of the Kansas Department of Transportation (KDOT) to use a small portion of Schlanger Park as part of the right-of-way acquisition for the 4th Street Overpass Project (Project No. 126-19 KA-3103-01), and authorized the Mayor to sign the appropriate documents on behalf of the City. Motion carried.

NON-AGENDA REPORTS & REQUESTS:

ESRI AGREEMENT – On motion of Gray, seconded by O'Bryan, the Governing Body approved staff recommendation to enter into a three-year agreement with Environmental Systems Research Institute, Inc. (ESRI) for the purchase of GIS Software Licensing in the amount of \$27,650 per year. Motion carried.

OFFICIAL MINUTES
OF THE MEETING OF THE
GOVERNING BODY OF THE
CITY OF PITTSBURG, KANSAS
February 28th, 2017

ADJOURNMENT: On motion of O'Bryan, seconded by Johnson, the Governing Body adjourned the meeting at 7:06 p.m. Motion carried.

John Ketterman, Mayor

ATTEST:

Tammy Nagel, City Clerk

INTEROFFICE MEMORANDUM

To: Daron Hall, City Manager
From: Kim Vogel, Director of Parks and Recreation
CC: Tammy Nagel, City Clerk
Date: March 7, 2017
Subject: March 14, 2017 City Commission Meeting Agenda Item
Pittsburg Community Tennis Complex MOU

City Staff is requesting that the City of Pittsburg enter into a Memorandum of Understanding (MOU) with USD 250 regarding the responsibilities of the Pittsburg Community Tennis Complex, located west of Pittsburg High School at 1978 E. 4th Street.

The MOU details that USD 250 will be responsible for utilities and maintenance at the complex and that we will have policies and procedures regarding the usage of the complex. This MOU serves as final documentation needed to complete the requirements for project reimbursement to USD 250 from the Land and Water Conservation Fund, which granted funding for the build in order for the complex grounds to be deemed park land.

In this regard would you please place an item on the March 14, 2017 City Commission Agenda. Action requested is the approval of entering into a Memorandum of Understanding with USD 250 regarding the Pittsburg Community Tennis Complex and authorizing the Mayor to sign the necessary document.

If you have any questions regarding this item please do not hesitate to contact me.

**MEMORANDUM OF UNDERSTANDING
BETWEEN USD 250 PITTSBURG COMMUNITY SCHOOLS
AND THE CITY OF PITTSBURG, KANSAS**

1. **Parties.** This Memorandum of Understanding (hereinafter referred to as "MOU") is made and entered into by and between USD 250 Pittsburg Community Schools, whose address is 510 Deill, Pittsburg, KS 66762, and the City of Pittsburg, whose address is 201 W. 4th Street, Pittsburg, KS 66762.

2. **Purpose.** The purpose of this MOU is to establish the terms and conditions under which the Pittsburg Community Tennis Complex will be maintained and utilized. Previously the property of USD 250 Pittsburg Community Schools, located to the west of Pittsburg High School, 1978 E. 4th Street, Pittsburg, KS, 66762, the Pittsburg Community Tennis Complex is now a public park.

3. **Term of MOU.** This MOU is effective upon the day and date last signed and executed by the duly authorized representatives of the parties to this MOU and the governing bodies of the parties' respective counties or municipalities and shall remain in full force and effect in perpetuity.

4. **Utilities and Maintenance of Premises** Public utilities including electricity and water shall be paid for by USD 250 Pittsburg Community Schools. Reimbursement of utility costs may be requested when entities other than USD 250 Pittsburg Community Schools reserve the complex for special events. USD 250 Pittsburg Community Schools agrees to provide all maintenance and operational services for the Pittsburg Community Tennis Complex.

5. **Event Scheduling Policies and Procedures** Policies and procedures regarding the scheduling and use for events will be detailed in a separate document titled **Policies and Procedures Regarding Scheduling and Use.**

6. **General Provisions**

A. **Amendments.** Either party may request changes to this MOU. Any changes, modifications, revisions or amendments to this MOU which are mutually agreed upon by and between the parties to this MOU shall be incorporated by written instrument, and effective when executed and signed by all parties to this MOU.

B. **Governing Law and Forum.** This MOU shall be governed, interpreted and construed in accordance with the laws of the State of Kansas, which shall

also be the forum for any lawsuit between the parties arising from or incident to this MOU.

C. Entirety of Agreement. This MOU represents the entire and integrated agreement between the parties and supersedes all prior negotiations, representations and agreements, whether written or oral.

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8. **Signatures.** In witness whereof, the parties to this MOU through their duly authorized representatives have executed this MOU on the days and dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this MOU as set forth herein.

The effective date of this MOU is the date of the signature last affixed to this page.

USD 250 PITTSBURG COMMUNITY SCHOOLS

 2/13/17
Dr. Albert Mendez, USD 250 Board President Date

CITY OF PITTSBURG, KANSAS

Pittsburg Mayor

Date

INTEROFFICE MEMORANDUM

To: Daron Hall, City Manager
From: Kim Vogel, Director of Parks and Recreation
CC: Tammy Nagel, City Clerk
Date: March 8, 2017
Subject: March 14, 2017 City Commission Meeting Agenda Item
Aquatic Center Chemical Bids

The City of Pittsburg Parks and Recreation Department has taken bids on Pulsar Plus Calcium Hypochlorite for the Aquatic Center. We received one bid for this product from Commercial Aquatic Services, Olathe, KS.

Commercial Aquatic Services bid was \$108.54 per 50 lb. bucket. This bid, which met specifications, included freight and delivery charges.

In this regard would you please place an item on the March 14, 2017 City Commission Agenda. Staff is requesting to accept the bid for Pulsar Plus Calcium Hypochlorite from Commercial Aquatic Services, Olathe, KS. The bid tab sheet has been attached for your reference.

If you have any questions regarding this item please do not hesitate to contact me.



Bid Recapitulation Sheet
City of Pittsburgh Aquatic Center Chemicals
Tuesday, March 7th, 2017 -- 2:00 p.m.

Name and Address of Bidder	Pulsar Plus Calcium Hypochlorite (including delivery fee, freight charge, and container deposit fee)	Delivery Fee	Freight Charge	Container Deposit Fee
Commercial Aquatic Services 1542 E Spruce St Olathe, Kansas 66061	\$108.54	\$0	\$0	\$0

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
C-CHECK	VOID CHECK	V	3/03/2017			179106		
C-CHECK	VOID CHECK	V	3/03/2017			179107		

* * T O T A L S * *	NO		INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0		0.00	0.00	0.00
HAND CHECKS:	0		0.00	0.00	0.00
DRAFTS:	0		0.00	0.00	0.00
EFT:	0		0.00	0.00	0.00
NON CHECKS:	0		0.00	0.00	0.00
VOID CHECKS:	2	VOID DEBITS	0.00		
		VOID CREDITS	0.00	0.00	

TOTAL ERRORS: 0

	NO		INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 99 BANK: * TOTALS:	2		0.00	0.00	0.00
BANK: * TOTALS:	2		0.00	0.00	0.00

VENDOR SET: 99 City of Pittsburg, KS
 BANK: 80144 BMO HARRIS BANK
 DATE RANGE: 2/22/2017 THRU 3/07/2017

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
7653	ART FORMS GALLERY LLC	R	2/24/2017			179053		1,773.89
6545	CENTER POINT INC	R	2/24/2017			179054		64.11
4263	COX COMMUNICATIONS KANSAS LLC	R	2/24/2017			179055		17.85
7517	CRAW-KAN TELEPHONE COOPERATIVE	R	2/24/2017			179056		71.13
0175	REGISTER OF DEEDS	R	2/24/2017			179057		18.00
0175	REGISTER OF DEEDS	R	2/24/2017			179058		18.00
7270	SECURITY 1ST TITLE, LLC	R	2/24/2017			179059		240.00
1	SMITH, RICHARD	R	2/24/2017			179060		120.00
5904	TASC	R	2/24/2017			179061		2,106.00
0349	UNITED WAY OF CRAWFORD COUNTY	R	2/24/2017			179062		76.77
7100	FIRST UNITED METHODIST CHURCH	R	2/24/2017			179063		250.00
1108	WESTAR ENERGY	R	2/24/2017			179064		3,365.67
5371	PITTSBURG FAMILY YMCA	R	2/24/2017			179065		202.82
7286	CELLEBRITE USA INC	R	2/28/2017			179066		3,299.00
7658	JASON FIENEN	R	3/01/2017			179076		160.00
7649	ADVANCED COVERT TECHNOLOGY	R	3/03/2017			179077		410.00
2004	AIRE-MASTER OF AMERICA, INC.	R	3/03/2017			179078		16.40
6694	DELBERT BAIR	R	3/03/2017			179079		500.00
7217	VANDER INTERMEDIATE HOLDING I	R	3/03/2017			179080		129.79
1616	CITY OF PITTSBURG	R	3/03/2017			179081		75.00
1616	CITY OF PITTSBURG	R	3/03/2017			179082		75.00
1616	CITY OF PITTSBURG	R	3/03/2017			179083		81.98

VENDOR SET: 99 City of Pittsburg, KS

BANK: 80144 BMO HARRIS BANK

DATE RANGE: 2/22/2017 THRU 3/07/2017

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
5283	CLASS LTD	R	3/03/2017			179084		35.70
1	CMHCCC	R	3/03/2017			179085		150.00
4263	COX COMMUNICATIONS KANSAS LLC	R	3/03/2017			179086		32.56
5857	CREATIVE PRODUCT SOURCING INC	R	3/03/2017			179087		1,242.54
0375	WICHITA WATER CONDITIONING, IN	R	3/03/2017			179088		11.00
1	DUNCAN, AMANDA JO	R	3/03/2017			179089		444.00
6088	EMERGENCY RESPONSE SOLUTIONS,	R	3/03/2017			179090		538.00
0613	GOVERNMENT RESEARCH SERVICE	R	3/03/2017			179091		107.50
6923	HUGO'S INDUSTRIAL SUPPLY INC	R	3/03/2017			179092		151.02
0226	KDOR LIQUOR TAX	R	3/03/2017			179093		4.03
7600	L-3 COMMUNICATIONS SECURITY AN	R	3/03/2017			179094		1,203.35
7007	MANPOWER, INC	R	3/03/2017			179095		528.00
7287	JASON MIORI	R	3/03/2017			179096		660.00
7550	MOBILE WIRELESS, LLC	R	3/03/2017			179097		4,853.00
7645	SEWARD RENTALS	R	3/03/2017			179098		450.00
5368	SHRINE BOWL OF KANSAS INC	R	3/03/2017			179099		100.00
7099	TASER INERNATIONAL, INC.	R	3/03/2017			179100		1,072.91
7442	UNIFIED SCHOOL DISTRICT #250-C	R	3/03/2017			179101		15,288.02
1	VANDERPOOL, STEVEN CRAIG	R	3/03/2017			179102		187.00
5589	VERIZON WIRELESS SERVICES, LLC	R	3/03/2017			179103		570.68
7607	VGM CLUB	R	3/03/2017			179104		713.75
2350	WASTE CORPORATION OF MISSOURI	R	3/03/2017			179105		910.63

VENDOR SET: 99 City of Pittsburg, KS
 BANK: 80144 BMO HARRIS BANK
 DATE RANGE: 2/22/2017 THRU 3/07/2017

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1108	WESTAR ENERGY	R	3/03/2017			179108		419.01
4381	XS, LLC	R	3/03/2017			179109		1,793.85
0022	DANKO EMERGENCY EQUIPMENT CO.	E	2/27/2017			999999		188.92
0044	CRESTWOOD COUNTRY CLUB	E	3/06/2017			999999		265.00
0046	ETTINGERS OFFICE SUPPLY	E	2/27/2017			999999		648.08
0046	ETTINGERS OFFICE SUPPLY	E	3/06/2017			999999		206.27
0054	JOPLIN SUPPLY COMPANY	E	2/27/2017			999999		517.98
0055	JOHN'S SPORT CENTER, INC.	E	2/27/2017			999999		367.50
0055	JOHN'S SPORT CENTER, INC.	E	3/06/2017			999999		94.50
0084	INTERSTATE EXTERMINATOR, INC.	E	3/06/2017			999999		682.00
0087	FORMS ONE, LLC	E	2/27/2017			999999		587.68
0087	FORMS ONE, LLC	E	3/06/2017			999999		1,821.00
0105	PITTSBURG AUTOMOTIVE INC	E	2/27/2017			999999		398.99
0112	MARRONES INC	E	3/06/2017			999999		83.20
0117	THE MORNING SUN	E	3/06/2017			999999		76.58
0181	INGRAM	E	2/27/2017			999999		31.89
0194	KANSAS STATE TREASURER	E	3/06/2017			999999		159,086.76
0202	CLIFF HIX ENGINEERING INC	E	2/27/2017			999999		480.00
0207	PEPSI-COLA BOTTLING CO OF PITT	E	3/06/2017			999999		300.85
0224	KDOR	D	3/07/2017			999999		7,165.90
0292	UNIFIRST CORPORATION	E	2/27/2017			999999		60.45
0294	COPY PRODUCTS, INC.	E	3/06/2017			999999		1,106.41

VENDOR SET: 99 City of Pittsburg, KS
 BANK: 80144 BMO HARRIS BANK
 DATE RANGE: 2/22/2017 THRU 3/07/2017

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0300	PITTSBURG FORD-MERCURY, INC.	E	2/27/2017			999999		41.80
0306	CASTAGNO OIL CO INC	E	2/27/2017			999999		63.95
0321	KP&F	D	2/24/2017			999999		39,502.39
0329	O'MALLEY IMPLEMENT CO INC	E	2/27/2017			999999		2.38
0335	CUSTOM AWARDS, LLC	E	3/06/2017			999999		128.83
0364	CRAWFORD COUNTY SHERIFF'S DEPA	E	3/06/2017			999999		11,745.00
0409	WISEMAN'S DISCOUNT TIRE INC	E	2/27/2017			999999		455.80
0516	AMERICAN CONCRETE CO INC	E	2/27/2017			999999		531.88
0534	TYLER TECHNOLOGIES INC	E	2/27/2017			999999		390.00
0577	KANSAS GAS SERVICE	E	2/27/2017			999999		306.09
0631	TRI-STATE BUILDING & SUPPLY CO	E	2/27/2017			999999		386.00
0659	PAYNES INC	E	2/27/2017			999999		37.50
0661	SAFETY-KLEEN SYSTEMS INC	E	2/27/2017			999999		155.98
0726	PITTSBURG STATE UNIVERSITY	E	2/27/2017			999999		12,500.00
0728	ICMA	D	2/24/2017			999999		871.23
0746	CDL ELECTRIC COMPANY INC	E	3/06/2017			999999		148.20
0823	TOUCHTON ELECTRIC INC	E	2/27/2017			999999		60.00
0823	TOUCHTON ELECTRIC INC	E	3/06/2017			999999		608.00
1050	KPERS	D	2/24/2017			999999		35,593.17
1478	KANSASLAND TIRE OF PITTSBURG	E	2/27/2017			999999		241.72
1490	ESTHERMAE TALENT	E	2/27/2017			999999		25.00
1490	ESTHERMAE TALENT	E	3/06/2017			999999		25.00

VENDOR SET: 99 City of Pittsburg, KS
BANK: 80144 BMO HARRIS BANK
DATE RANGE: 2/22/2017 THRU 3/07/2017

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1875	CITY DIRECTORIES	E	3/06/2017			999999		596.00
1982	KENNETH STOTTS	E	3/06/2017			999999		196.00
2025	SOUTHERN UNIFORM & EQUIPMENT L	E	2/27/2017			999999		583.97
2025	SOUTHERN UNIFORM & EQUIPMENT L	E	3/06/2017			999999		175.98
2161	RECORDED BOOKS, LLC	E	2/27/2017			999999		85.64
2433	THE MORNING SUN	E	3/06/2017			999999		1,039.68
2707	THE LAWNSCAPE COMPANY, INC.	E	2/27/2017			999999		874.95
3079	COMMERCE BANK	D	2/28/2017			999999		51,055.04
3241	CHARLES P SIMPSON	E	3/06/2017			999999		1,200.00
3248	AIRGAS USA LLC	E	2/27/2017			999999		1,438.02
3570	AMERICAN EXPRESS, INC	D	3/06/2017			999999		216.42
3668	MID AMERICA PROPERTIES OF PITT	E	3/06/2017			999999		400.00
4262	KDHE	E	3/01/2017			999999		183,531.56
4390	SPRINGFIELD JANITOR SUPPLY, IN	E	3/06/2017			999999		232.32
4520	ETS CORPORATION	D	3/01/2017			999999		7,252.19
4618	TRESA MILLER	E	3/06/2017			999999		1,187.00
5275	US LIME COMPANY-ST CLAIR	E	2/27/2017			999999		8,796.85
5295	SPRINGFIELD BLUEPRINT	E	2/27/2017			999999		180.61
5340	COMMERCE BANK TRUST	E	3/06/2017			999999		38,865.97
5534	SYCAMORE VILLAGE APARTMENTS	E	2/27/2017			999999		383.00
5552	NATIONAL SIGN CO INC	E	2/27/2017			999999		120.00
5590	HD SUPPLY WATERWORKS, LTD.	E	2/27/2017			999999		3,475.81

VENDOR SET: 99 City of Pittsburg, KS
BANK: 80144 BMO HARRIS BANK
DATE RANGE: 2/22/2017 THRU 3/07/2017

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
5623	CRAWFORD COUNTY CLERK	E	2/27/2017			999999		2.60
5640	CORRECT CARE SOLUTIONS LLC	E	3/06/2017			999999		36.00
5677	BANK OF AMERICA, INC	D	3/03/2017			999999		696.79
5791	HOSPITAL DISTRICT #1 OF CRAWFO	E	3/06/2017			999999		947.20
5855	SHRED-IT US JV LLC	E	2/27/2017			999999		549.96
5855	SHRED-IT US JV LLC	E	3/06/2017			999999		17.02
5904	TASC	D	2/24/2017			999999		7,525.40
6117	ALEXANDER OPEN SYSTEMS, INC	E	2/27/2017			999999		218.75
6175	HENRY C MENGHINI	E	3/06/2017			999999		752.49
6192	KATHLEEN CERNE	E	3/06/2017			999999		1,000.00
6203	SOUTHWEST PAPER CO INC	E	3/06/2017			999999		319.96
6298	KEVAN L SCHUPBACH	E	3/06/2017			999999		325.00
6391	DOWNTOWN PITTSBURG HOUSING PAR	E	3/06/2017			999999		131.00
6394	KEVIN HALL	E	3/06/2017			999999		200.00
6415	GREAT WEST TANDEM KPERS 457	D	2/24/2017			999999		3,839.00
6498	BLUEGLOBES LLC	E	3/06/2017			999999		901.48
6528	GALE GROUP/CENGAGE	E	2/27/2017			999999		87.17
6595	AMAZON.COM, INC	E	2/27/2017			999999		12,095.59
6718	NATIONAL SCREENING BUREAU	E	3/06/2017			999999		120.50
6822	ELIZABETH BRADSHAW	E	2/27/2017			999999		516.00
6926	MARTIN KYLE SAYRE	E	2/27/2017			999999		1,000.00
6952	ADP INC	D	3/02/2017			999999		2,594.20

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
6952	ADP INC	D	3/03/2017			999999		114.15
6995	SUMMER WARREN	E	2/27/2017			999999		360.00
7028	MATTHEW L. FRYE	E	3/06/2017			999999		400.00
7038	SIGNET COFFEE ROASTERS	E	3/06/2017			999999		45.00
7077	MAJESTIC CAR WASH PITTSBURG, L	E	3/06/2017			999999		18.00
7283	CORESOURCE, INC	D	2/23/2017			999999		14,878.98
7283	CORESOURCE, INC	D	3/02/2017			999999		37,191.87
7283	CORESOURCE, INC	E	3/06/2017			999999		46,327.30
7285	ALLSTATE BENEFITS	D	3/01/2017			999999		851.68
7290	DELTA DENTAL OF KANSAS INC	D	2/24/2017			999999		2,617.70
7290	DELTA DENTAL OF KANSAS INC	D	3/03/2017			999999		5,508.80
7401	JAMI L CROWDER	E	2/27/2017			999999		1,533.14
7407	LIMELIGHT MARKETING LLC	E	3/06/2017			999999		500.00
7448	CARUS CORPORATION	E	2/27/2017			999999		2,472.89
7559	MEGAN LYNN MUNGER	E	2/27/2017			999999		72.00
7572	OZARK MOUNTAIN ENERGY, INC	E	3/06/2017			999999		16,898.10
7611	STEVENSONS BUSINESS PRODUCTS	E	3/06/2017			999999		120.00
7615	MARY JO HARPER	E	2/27/2017			999999		37.50
7630	LIBERTY NATIONAL	D	3/02/2017			999999		1,768.95
7654	A & R RENTALS, LLC	E	2/27/2017			999999		950.00
7655	HW ACQUISITIONS, PA	E	3/06/2017			999999		122.50

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
<div> <div> * * T O T A L S * * </div> <div> REGULAR CHECKS: 46 HAND CHECKS: 0 DRAFTS: 18 EFT: 89 NON CHECKS: 0 VOID CHECKS: 0 VOID DEBITS VOID CREDITS </div> <div> NO 46 0 18 89 0 0 VOID DEBITS VOID CREDITS </div> <div> INVOICE AMOUNT 44,537.96 0.00 219,243.86 527,300.93 0.00 0.00 0.00 </div> <div> DISCOUNTS 0.00 0.00 0.00 3.23CR 0.00 0.00 </div> <div> CHECK AMOUNT 44,537.96 0.00 219,243.86 527,297.70 0.00 </div> </div>								
TOTAL ERRORS: 0								
<div> <div> VENDOR SET: 99 BANK: 80144 TOTALS: </div> <div> 153 </div> <div> NO 153 </div> <div> INVOICE AMOUNT 791,082.75 </div> <div> DISCOUNTS 3.23CR </div> <div> CHECK AMOUNT 791,079.52 </div> </div>								
<div> <div> BANK: 80144 TOTALS: </div> <div> 153 </div> <div> NO 153 </div> <div> INVOICE AMOUNT 791,082.75 </div> <div> DISCOUNTS 3.23CR </div> <div> CHECK AMOUNT 791,079.52 </div> </div>								

VENDOR SET: 99 City of Pittsburg, KS
 BANK: HAP BMO HARRIS BANK-HAP
 DATE RANGE: 2/22/2017 THRU 3/07/2017

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
6585	CLASS HOMES 1 LLC	R	3/01/2017			179067		142.00
7585	ECONOMIC SECURITY CORPORATION	R	3/01/2017			179068		365.32
6746	JOHNSON COUNTY HOUSING AUTHORI	R	3/01/2017			179069		1,338.26
7616	STEVE KUPLIN	R	3/01/2017			179070		750.00
1601	GRAIG MOORE	R	3/01/2017			179071		1,204.00
1800	DAN RODABAUGH	R	3/01/2017			179072		500.00
6451	NAZAR SAMAN	R	3/01/2017			179073		421.00
0472	LARRY SPRESSER, LLC	R	3/01/2017			179074		306.00
4636	WESTAR ENERGY, INC. (HAP)	R	3/01/2017			179075		1,294.00
0234	KENNETH A THORNTON	E	3/02/2017			999999		312.00
0372	CONNER REALTY	E	3/02/2017			999999		167.00
0855	CHARLES HOSMAN	E	3/02/2017			999999		96.00
1008	BENJAMIN M BEASLEY	E	3/02/2017			999999		1,158.00
1231	JOHN LOVELL	E	3/02/2017			999999		596.00
1609	PHILLIP H O'MALLEY	E	3/02/2017			999999		3,564.00
1638	VERNON W PEARSON	E	3/02/2017			999999		927.00
1688	DORA WARE	E	3/02/2017			999999		508.00
1982	KENNETH STOTTS	E	3/02/2017			999999		1,068.00
1985	RICK A MOORE	E	3/02/2017			999999		203.00
2542	CHARLES YOST	E	3/02/2017			999999		890.00
2624	JAMES ZIMMERMAN	E	3/02/2017			999999		1,233.00
2913	KENNETH N STOTTS JR	E	3/02/2017			999999		491.00

VENDOR SET: 99 City of Pittsburg, KS
 BANK: HAP BMO HARRIS BANK-HAP
 DATE RANGE: 2/22/2017 THRU 3/07/2017

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
3067	STEVE BITNER	E	3/02/2017			999999		5,885.00
3082	JOHN R JONES	E	3/02/2017			999999		361.00
3114	PATRICIA BURLESON	E	3/02/2017			999999		613.00
3142	COMMUNITY MENTAL HEALTH CENTER	E	3/02/2017			999999		1,271.64
3193	WILLIAM CROZIER	E	3/02/2017			999999		1,059.00
3218	CHERYL L BROOKS	E	3/02/2017			999999		864.00
3272	DUNCAN HOUSING LLC	E	3/02/2017			999999		4,050.00
3273	RICHARD F THENIKL	E	3/02/2017			999999		1,620.84
3593	REMINGTON SQUARE APARTMENTS ,	E	3/02/2017			999999		8,081.90
3668	MID AMERICA PROPERTIES OF PITT	E	3/02/2017			999999		2,608.00
3708	GILMORE BROTHERS RENTALS	E	3/02/2017			999999		267.00
3724	YVONNE L. ZORNES	E	3/02/2017			999999		712.00
3746	JAROLD BONBRAKE	E	3/02/2017			999999		622.00
4054	MICHAEL A SMITH	E	3/02/2017			999999		1,334.00
4218	MEADOWLARK TOWNHOUSES	E	3/02/2017			999999		4,238.00
4492	PITTSBURG SENIORS	E	3/02/2017			999999		3,627.00
4523	TODD A TROWBRIDGE	E	3/02/2017			999999		565.00
4752	S & N MANAGEMENT, LLC	E	3/02/2017			999999		626.60
4786	JENNIFER STANLEY	E	3/02/2017			999999		510.00
4928	PITTSBURG STATE UNIVERSITY	E	3/02/2017			999999		666.00
5039	VANETA MATHIS	E	3/02/2017			999999		275.00
5154	JERRY FRAZIER	E	3/02/2017			999999		342.00

VENDOR SET: 99 City of Pittsburg, KS
 BANK: HAP BMO HARRIS BANK-HAP
 DATE RANGE: 2/22/2017 THRU 3/07/2017

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
5393	CARLOS ANGELES	E	3/02/2017			999999		3,232.00
5549	DELBERT BAIR	E	3/02/2017			999999		262.00
5583	ROBERT L NANKIVELL SR	E	3/02/2017			999999		204.00
5653	PEGGY HUNT	E	3/02/2017			999999		113.00
5658	DEANNA J HIGGINS	E	3/02/2017			999999		159.00
5676	BARBARA TODD	E	3/02/2017			999999		31.00
5854	ANTHONY A SNYDER	E	3/02/2017			999999		627.00
5885	CHARLES T GRAVER	E	3/02/2017			999999		401.00
5906	JOHN HINRICHS	E	3/02/2017			999999		209.00
5939	EDNA RUTH TRENT IRREVOCABLE TR	E	3/02/2017			999999		244.00
5957	PASTEUR PROPERTIES LLC	E	3/02/2017			999999		5,016.20
5961	LARRY VANBECELAERE	E	3/02/2017			999999		101.00
6002	SALLY THRELFALL	E	3/02/2017			999999		251.00
6090	RANDAL BENNEFELD	E	3/02/2017			999999		966.00
6101	ELM STREET RENTALS INC	E	3/02/2017			999999		639.00
6108	TILDEN BURNS	E	3/02/2017			999999		63.00
6130	T & K RENTALS LLC	E	3/02/2017			999999		1,302.00
6161	MICHAEL J STOTTS	E	3/02/2017			999999		177.00
6172	ANDREW A WACHTER	E	3/02/2017			999999		262.00
6227	REGGIE BOLLINGER	E	3/02/2017			999999		668.00
6295	DAVID L PETERSON	E	3/02/2017			999999		963.00
6298	KEVAN L SCHUPBACH	E	3/02/2017			999999		5,108.00

VENDOR SET: 99 City of Pittsburg, KS
 BANK: HAP BMO HARRIS BANK-HAP
 DATE RANGE: 2/22/2017 THRU 3/07/2017

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
6306	BALKANS DEVELOPMENT LLC	E	3/02/2017			999999		751.00
6317	RONALD L EMERSON	E	3/02/2017			999999		204.00
6322	R JAMES BISHOP	E	3/02/2017			999999		452.00
6391	DOWNTOWN PITTSBURG HOUSING PAR	E	3/02/2017			999999		3,910.00
6394	KEVIN HALL	E	3/02/2017			999999		747.00
6441	HEATHER D MASON	E	3/02/2017			999999		1,049.00
6464	PRO X PROPERTY SOLUTIONS, LLC	E	3/02/2017			999999		2,828.00
6507	MARTHA E MOORE	E	3/02/2017			999999		735.00
6655	B&H DEVELOPERS, INC	E	3/02/2017			999999		3,157.00
6657	OZARKS AREA COMMUNITY ACTION C	E	3/02/2017			999999		449.63
6673	JUDITH A COLLINS	E	3/02/2017			999999		821.00
6868	DAVID SIMPSON (308)	E	3/02/2017			999999		215.00
6886	DELBERT BAIR	E	3/02/2017			999999		469.00
6916	STILWELL HERITAGE & EDUCATIONA	E	3/02/2017			999999		5,508.00
6953	CARL ULEPICH	E	3/02/2017			999999		456.00
7024	KIMBERLY GRISSOM	E	3/02/2017			999999		1,047.00
7083	PITTSBURG HEIGHTS, LP	E	3/02/2017			999999		5,200.00
7112	RANDY VILELA	E	3/02/2017			999999		728.00
7220	TIMOTHY ADAM	E	3/02/2017			999999		235.00
7222	MICHAEL WILBER	E	3/02/2017			999999		223.00
7232	JAMES TODD LOVELL	E	3/02/2017			999999		159.00
7294	AMMP PROPERTIES, LLC	E	3/02/2017			999999		722.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
7312	JASON HARRIS	E	3/02/2017			999999		225.00
7319	LASHAWNDRRA LAWSON	E	3/02/2017			999999		700.00
7326	RANDY ALLEE	E	3/02/2017			999999		240.00
7344	TERRY O BARTLOW	E	3/02/2017			999999		241.00
7385	EAST 600 PROPERTIES, LLC	E	3/02/2017			999999		295.00
7393	TERESA MCCLURE	E	3/02/2017			999999		500.00
7562	THOMAS E SILOVSKY	E	3/02/2017			999999		351.00
7579	ROBERT COBB	E	3/02/2017			999999		734.00
7581	REX LINVILLE	E	3/02/2017			999999		586.00
7582	KIRK A DUNCAN	E	3/02/2017			999999		265.00
7588	RUSSELL F MIZE	E	3/02/2017			999999		232.00
7612	ENDICOTT RENTALS, LLC	E	3/02/2017			999999		563.00

* * T O T A L S * *		NO		INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:		9		6,320.58	0.00	6,320.58
HAND CHECKS:		0		0.00	0.00	0.00
DRAFTS:		0		0.00	0.00	0.00
EFT:		91		107,407.81	0.00	107,407.81
NON CHECKS:		0		0.00	0.00	0.00
VOID CHECKS:		0	VOID DEBITS	0.00		
			VOID CREDITS	0.00	0.00	

TOTAL ERRORS: 0

		NO		INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 99	BANK: HAP	TOTALS:	100	113,728.39	0.00	113,728.39
BANK: HAP		TOTALS:	100	113,728.39	0.00	113,728.39

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1982	KENNETH STOTTS	E	3/02/2017			999999		650.00
3142	COMMUNITY MENTAL HEALTH CENTER	E	3/02/2017			999999		400.00
3593	REMINGTON SQUARE APARTMENTS ,	E	3/02/2017			999999		435.00
4218	MEADOWLARK TOWNHOUSES	E	3/02/2017			999999		272.00
4251	CLIFFORD RENN	E	3/02/2017			999999		550.00
6916	STILWELL HERITAGE & EDUCATIONA	E	3/02/2017			999999		445.00

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	6	2,752.00	0.00	2,752.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 99 BANK: TBRA TOTALS:	6	2,752.00	0.00	2,752.00
BANK: TBRA TOTALS:	6	2,752.00	0.00	2,752.00
REPORT TOTALS:	259	907,563.14	3.23CR	907,559.91

Passed and approved this 14th day of March, 2017.

John Kettermann, Mayor

ATTEST:

Tammy Nagel, City Clerk



Memorandum

TO: Daron Hall, City Manager

FROM: Blake Benson, Economic Development Director

DATE: March 8, 2017

SUBJECT: March 13, 2017 Agenda Item
Southern B Events, LLC request

Pittsburg residents Blake and Mandi Butler (Southern B Events, LLC) have recently purchased a vacant downtown building at 513 North Broadway. This property was formerly part of the Little's retail location, but was most recently an antique store. As the Butlers see a considerable need for additional event facilities in Pittsburg, they have proposed to renovate the space into a facility capable of hosting weddings, showers, birthday parties and other social events. This, along with the event center being constructed by Larry and Sooki Fields, will help fill the void created by the closing of Parrot Bey last year.

In addition to the building purchase price, the Butlers are making a sizable investment in the renovation and improvement of the property. The renovation alone is estimated at \$185,000, which includes fire suppression measures for the entire building. The Butlers have requested assistance in covering a portion of the building renovation costs.

The Economic Development Advisory Committee (EDAC) considered this request on March 1 and felt the project will improve a historic downtown property, while increasing the number of visitors downtown. As a result, the EDAC recommended

allocating \$26,500 in non-repayable funds to assist with renovations to the building, while loaning the Butlers an additional \$10,000 that will be repaid to the City. The loan would carry an interest rate of 1% and the Butlers would begin payment in one year.

Please place this item on the agenda for the City Commission meeting scheduled for Tuesday, March 13, 2017. Action being requested approval of the EDAC recommendation to provide \$26,500 in non-repayable funds to assist with renovations to the building, while loaning the Butlers an additional \$10,000 that will be repaid to the City, and authorize the Mayor to sign the appropriate documents.

Owned by Mandi Jo Butler, Southern B Events, LLC and Southern B Properties, LLC (d/b/a Butler's Quarters), located in Historic Downtown Pittsburg at 513 N. Broadway, is an all encompassing event venue that offers a wide variety of services. We can cater to your every need from venue space to event rentals. In addition to meeting all of your needs in one place, we offer event planning so your evening runs smoothly.

Southern B Events has the following objectives:

1. To be the primary one-stop shop for events.
2. Have vigorous rentals and bookings in the first 12 months.
3. In year 2, triple in physical location, by opening all three floors.
4. In year 4, have rentals and bookings more than double the first year level.

Mission:

Southern B Events and Butler's Quarters is an event venue that provides a range of rental supplies for events and a downtown location perfect for your soiree. We believe in providing superior customer service and an experience that is stress free and fun.

Keys to Success:

To be successful in this business, Southern B Events must:

1. Generate and preserve a reputation of being the premiere one-stop place for all your event needs.
2. Establish a strong referral network
3. Provide stellar customer service.
4. Maintain a fresh mix of rental inventory

Southern B Events and Butler's Quarters is a new event venue and rental supply company that will be a unique supplement to the existing venues in Southeast Kansas and the 4-state area. While most venues focus on one aspect, the building, the focus of SBE and BQ will be the entire event and planning process. Our core product includes: a historic 50 person, handicap accessible venue; to grow within the first 2 years to a 330 person venue in downtown Pittsburg, KS. It will include a grand mezzanine, kitchenette and serving line, bar, 3 restrooms, and a bridal room. Rental supplies include: tablecloths, table runners, napkins, backdrops, floral arrangements, table centerpieces, serve ware, and glassware. Services such as: business meetings, baby or bridal shower planning, day of coordination, reception coordination, ceremony and reception coordination, bartending, and butler's throughout the event. Our goal is to be the one-stop-shop for a stress-free, savvy and sophisticated event.

Additional information/questions from Blake :

- 1) How many events do you anticipate booking? **26-40 in the first year. That is two - three a month. If counting business meetings during the day as well 12-24. So anywhere from 38-64.**

2) How much will you charge to rent the facility? Have you benchmarked other facilities to arrive at that figure? For the front, 50 people or less, I plan to rent it for \$300 for 3 hours. Anything over 3 hours will be charged an extra \$150 per hour. Need extra time to set-up, the charge is \$40/hour. When the entire building is finished I plan to rent it for \$1,750.00 with a \$430 non-refundable deposit that will be applied to your total cost. That is for a 7 hour event, and set up from 10am-4pm the day before. There will be extra packages that cost more but also include more like tablecloths.(These numbers are not currently set in stone, I will re-survey other venues next year to make sure our prices are still competitive.) That is in line with what Frisco is planning to charge(not sure on their hours), similar to Carbon Creek, when I previously surveyed other venues it was less than Memorial but now I see it is more than Memorial but still less than what The Barn and the Country Club charge.

3) Have you looked at how to utilize the upstairs space? Any idea how much sprinkling the entire building would add to your cost? As we want to grow this project at a manageable pace, without incurring debt, we don't plan to utilize the upstairs space for anything other than storage at this time. We estimate that with new electric, plumbing, duct work, etc and all the cosmetic work that would be required of the upstairs space, it would add another \$100,000 expense to our budget. RP3 estimates an additional \$20,000 expense to sprinkle the upstairs.

SOUTHERN B EVENTS, LLC

	2017	2018	2019	2020
BUILDING RENTAL	25000	75500	100000	110000
DECOR RENTAL	10000	15000	20000	25000
SERVICES	10000	15000	20000	25000
TOTAL REVENUE	45000	105500	140000	160000
LABOR/WAGES	15000	34815	46200	52800
MORTGAGE	5160	5160	5160	5160
INSURANCE	3000	3100	3200	3300
TAXES	3100	3200	3300	3400
REPAIRS & MAINT	2000	3000	4000	5000
UTILITIES	3600	3600	3600	3600
TOTAL EXP	31860	52875	65460	73260
NET INCOME	13140	52625	74540	86740

CAPITAL EXPENDITURES	75000	0	0	0
(ADDED TO DEPREC)				

RENTAL PURCHASES WILL BE BASED ON CLIENT NEEDS (IMPOSSIBLE TO FORECAST)



Memorandum

TO: Daron Hall, City Manager

FROM: Blake Benson, Economic Development Director

DATE: March 8, 2017

SUBJECT: March 13, 2017 Agenda Item
EaglePicher Technologies, LLC expansion project

EaglePicher Technologies, LLC, one of the region's longest-tenured corporate citizens for well over 140 years, is a leader in the field of batteries, battery chargers & energetic devices for defense, aerospace, commercial, oil & gas, and medical applications.

Since 2007, EaglePicher has operated an automated thermal battery production facility at 2919 Rotary Terrace in Pittsburgh. EaglePicher's facility is owned by the City of Pittsburgh and the company has just renewed its lease on the property for another five years. Since opening the facility with 26 employees in 2007, EaglePicher has grown its headcount at the Pittsburgh facility to well over 110, including 46 positions created last year alone. These jobs feature an average wage of \$18 per hour, well above the county average.

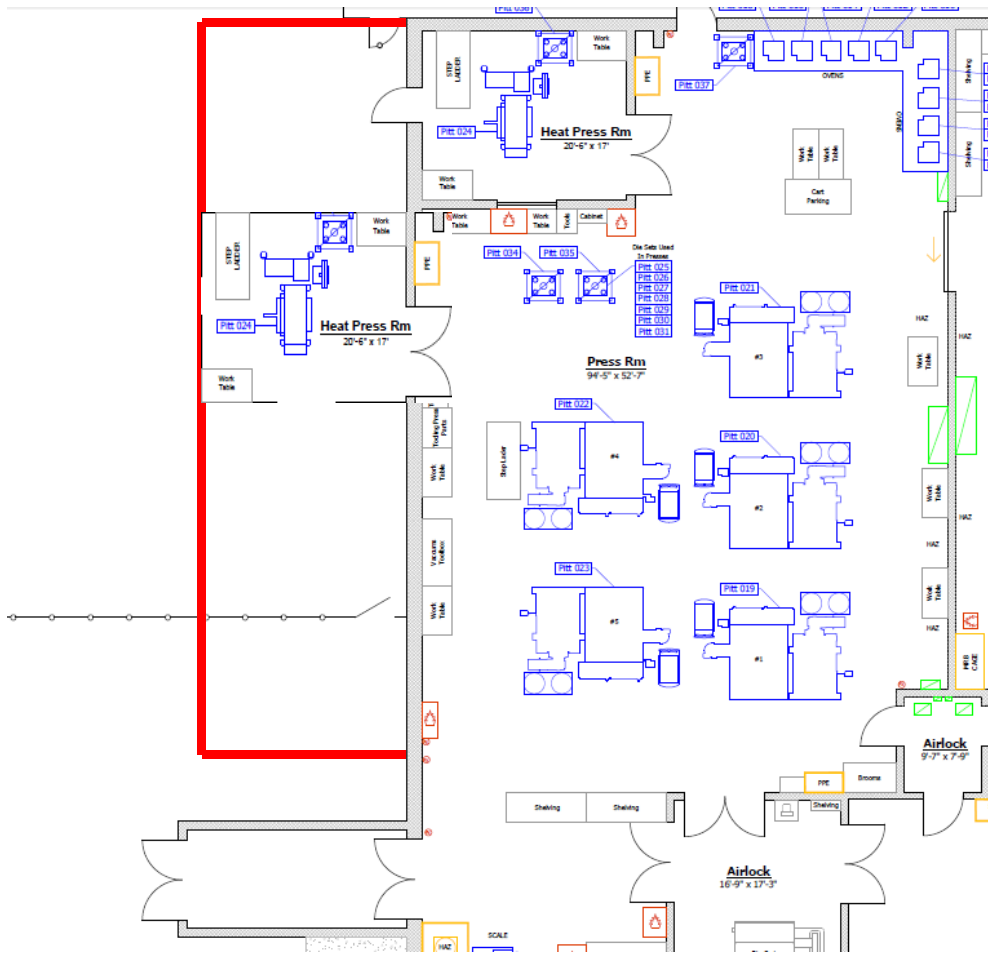
EaglePicher and the City of Pittsburgh have identified an opportunity to further grow this headcount and the company's footprint at the Pittsburgh facility. To accommodate future output projections, EaglePicher will need an additional 15-20 employees (average wage of \$18 per hour) and additional equipment to include two new servo presses, heat press and stacker within the next year. This equipment alone is valued

at almost \$3 million. As the company has maximized its space at the Pittsburg facility, this growth will necessitate a 1,600 square foot building expansion, along with the addition of 30 parking spots. EaglePicher estimates the cost of the building expansion at \$225,000, while the parking lot expansion is valued at \$125,000.

On March 1, 2017, the Economic Development Advisory Committee (EDAC) considered a request to utilize the Revolving Loan Fund (RLF) to cover costs associated with the building and parking lot expansion. After touring the Pittsburg EaglePicher facility and meeting with company officials, the EDAC unanimously recommended committing \$225,000 in non-repayable RLF funds toward the building expansion, while the City public works department will perform the parking lot expansion work. This represents an investment of approximately 10% of the total project cost, with EaglePicher providing the additional 90%.

Please place this item on the agenda for the City Commission meeting scheduled for Tuesday, March 13, 2017. Action being requested is approval or denial of the EDAC recommendation and, if approved, authorize the Mayor to sign the appropriate documents.

Pittsburg Proposed Facility Expansion



Approx 1600 sq ft
expansion

Pittsburg Proposed Facility Expansion

Infrastructure				
	Building/Concrete/Fence		\$ 110,000.00	
	Dryroom const		\$ 90,406.00	
	Electrical		\$ 75,000.00	
	Fireline		\$ 10,000.00	
	Parking Lot		\$ 120,000.00	
	Dryer Pad		\$ 15,000.00	
	Dryer Duct		\$ 70,000.00	
	Engineering Fees		\$ 63,060.90	
	Compressed Air		\$ 3,000.00	
	ESD Floor		\$ 16,139.30	
	IT		\$ 500.00	
Total Infrastructure				\$ 573,106.20
Capital Investment				
	Dryer Procurement		\$ 200,000.00	
	Heat Press Procurement		\$ 850,000.00	
	Stacker Procurement		\$ 800,000.00	
	Press Procurement		\$ 850,000.00	
Total Capital Investment				\$ 2,700,000.00
Total Investment				\$ 3,273,106.20

INTEROFFICE MEMORANDUM

To: Daron Hall, City Manager

From: Kim Vogel, Director of Parks and Recreation

CC: Tammy Nagel, City Clerk

Date: March 7, 2017

Subject: March 14, 2017 City Commission Meeting Agenda Item

Appointments to the Pittsburg Area Farmers' Market Advisory Board

The Pittsburg Parks and Recreation Department is requesting that the City Commissioners appoint members to the newly formed Pittsburg Area Farmers' Market Advisory Board. As outlined in Ordinance No. G-1266 the board shall consist of seven (7) members who shall serve without compensation. Qualifying members must enter into one of these categories: three (3) appointees shall be dues paying members; one (1) appointee shall be a current member of Eat Well/Live Well Crawford County or similar organization; one (1) appointee shall be a member of the Downtown Advisory Board; one (1) appointee shall be a member of the Growing Growers program at Ctec; and one (1) appointee shall be a current employee of K-State Research and Extension.

All applications have been attached for your review. Staff is recommending that the three (3) appointed dues paying members serve two (2) year terms and the other four (4) appointed members serve three (3) year terms. After the first two (2) year terms are completed all members will serve three (3) year terms.

In this regard would you please place an item on the March 14, 2017 City Commission Agenda. Action necessary is the appointment of a seven (7) person advisory board for the Pittsburg Area Farmers' Market.

If you have any questions regarding this item please do not hesitate to contact me.

MAR 07 2017

Pittsburg City Clerk

**Pittsburg Area Farmers Market Advisory Board****APPLICATION FOR APPOINTMENT**

Note: Your application will be copied for the City Commission and made available to the press and public

Name: Ed CookHome Address: 903 SW 50th Rd Liberal, Mo 64762Mailing Address: sameOccupation: Farmer, Rancher, Retired

Business Address: _____

Home Telephone: 417 842-3519

Business Telephone: _____

E-mail: edcook2013@gmail.comAre you a resident of Pittsburg? No If yes, how long have you lived in Pittsburg: _____Current occupation (within last 12 months) farmingBusiness interest in the last 12 months: Co-owner with spouse of farm producing fruit, vegetables, and livestockPrevious Committee/Commission Experience: Worked with USDA_FSA for 30 years coordinating activities and advising the county committee. From 2010 thru 2014 was on the board of the former Pittsburg Farmers Market Inc.

Education/Experience: A resume may be attached containing this and any other information what would be helpful in evaluating your application.

Professional and/or community service activities:

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute:

Area of Representation (Circle all that could apply):

Vendor at Market Live Well Crawford County/Eat Well

Growing Growers at C-Tec K-State Research & Extension

Downtown Representative

Circle days of the week and times best fitting your schedule for meetings

Monday • Tuesday • Wednesday • Thursday • Friday

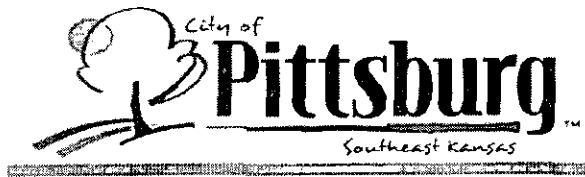
Prior to 8:00am • Between 8:00am & 10am • Between 10am & Noon •
Between Noon & 3pm • Between 3pm & 5pm

Appointments to this position may require you to file a Conflict of Interest Disclosure Statement, which is of public record.

Signature of Applicant	Date
------------------------	------

If you have any questions regarding the appointment procedure, please call the City Clerk at (620)230-5532.

Due Date: Tuesday, March 7, 2017
Please return the completed application to:
City of Pittsburg
Attn: City Clerk
PO Box 688, Pittsburg, KS 66762



RECEIVED

MAR 06 2017

Pittsburg City Clerk

Pittsburg Area Farmers Market Advisory Board

APPLICATION FOR APPOINTMENT

Note: Your application will be copied for the City Commission and made available to the press and public

Name: Ahmad ENAYATI

Home Address: 1512 Imperial Cir

Mailing Address: SAME

Occupation: CHATTERS

Business Address: 2401 S. ROUSE ST B

Home Telephone: 620-719-0880

Business Telephone: 620-232-7277

E-mail: AhmadENAYATI@hotmail.com

Are you a resident of Pittsburg? yes If yes, how long have you lived in Pittsburg: 15 years

Current occupation (within last 12 months)
CHATTERS HOST

Business interest in the last 12 months:
CHATTERS

Previous Committee/Commission Experience:
CUB

Education/Experience: A resume may be attached containing this and any other information what would be helpful in evaluating your application.

High PSW Grad.

Professional and/or community service activities:

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute:

For (4) years I have been saying the current
Set-up will NOT work. Attempted to help BECKHAM

Area of Representation (Circle all that could apply):

Vendor at Market

Live Well Crawford County/Eat Well

Growing Growers at C-Tec

K-State Research & Extension

Downtown Representative

Run it like A Business

Circle days of the week and times best fitting your schedule for meetings

Monday • Tuesday • Wednesday • Thursday • Friday

Prior to 8:00am • Between 8:00am & 10am • Between 10am & Noon •
Between Noon & 3pm • Between 3pm & 5pm

Appointments to this position may require you to file a Conflict of Interest Disclosure Statement, which is of public record.

[Signature]
Signature of Applicant

3/6/2017

Date

If you have any questions regarding the appointment procedure, please call the City Clerk at (620)230-5532.

Due Date: Tuesday, March 7, 2017
Please return the completed application to:
City of Pittsburg
Attn: City Clerk
PO Box 688, Pittsburg, KS 66762



RECEIVED

MAR 07 2017

Pittsburg City Clerk

Pittsburg Area Farmers Market Advisory Board

APPLICATION FOR APPOINTMENT

Note: Your application will be copied for the City Commission and made available to the press and public

Name: Kathy Flora

Home Address: 521 S. 270th St. Pittsburg, KS 66762

Mailing Address: same

Occupation: Retired

Business Address: _____

Home Telephone: 620 232-1772

Business Telephone: cell 620.404-9710

E-mail: floraproduce@gmail.com

Are you a resident of Pittsburg? ☒ If yes, how long have you lived in Pittsburg: _____

Current occupation (within last 12 months)

☒

Business interest in the last 12 months:

☒

Previous Committee/Commission Experience:

☒

☒ Please see attached 2 pages for answers to these questions.

ATTACHMENT TO Pittsburg Area Farmers Market Advisory Board APPLICATION FOR APPOINTMENT

*ARE YOU A CURRENT RESIDENT OF PITTSBURG?

- Rural Pittsburg Resident

*CURRENT OCCUPATION WITHIN PAST 12 MONTHS:

- Volunteering

*BUSINESS INTEREST IN LAST 12 MONTHS:

- Pittsburg Farmers Market
- Assisting spouse with our Flora Farm Produce, LLC business and vending at Pittsburg Farmers Market.
- KDA "From the Land of Kansas" member, using the trademark logo on our products.

*PREVIOUS COMMITTEE/COMMISSION EXPERIENCE:

- Currently serving my 16th year of appointment on the Crawford County Planning and Zoning Board.
- Currently serving a 3 year appointment to the Crawford County Food Policy Council.
- Currently serving as chair of Eat Well Crawford County and on the Growing Growers committee.
- Serving on advisory panels for farmer market and producer input with Kansas State University and Iowa State University. Currently I am a Kansas representative for a 3 year study concerning produce grower food safety and USDA regulations.
 - *Please see attached letter from Dr. Nwadike.
- Currently am a Regional Farmers Market Workshop planning committee member and have been since inception in 2014.
- Past Pittsburg Farmers Market, Inc. Board of Directors 2015-2016.
- Past Pittsburg Middle School FAME program advisory panel for farmers market education.
- Past board officer of SEK Humane Society during the planning and construction of their current building.

*EDUCATION/EXPERIENCE:

- Created, owned and operated a successful local service and retail business for 27 years which has continued its success under new ownership since 2009.
- Have attended or participated in numerous business and management activities including those regarding farmers' market operations and training.
- Sought grants and organized fundraisers for the enhancement of the farmers market.
- Encouraged collaborations with City, County and State such as, registering the Pittsburg Farmers Market with the KS Department of Agriculture when the From the Land of Kansas program began so the market could receive benefits for promotion and liability protection; Crawford County Health Dept. providing the market with portable toilet.
- Participated by invitation in 2016 at Governor Brownback's Proclamation of August as Kansas Farmers Market Month.

*PROFESSIONAL AND/OR COMMUNITY SERVICE ACTIVITIES:

- Recently participated in the K-State's Board Leadership Series.
- Participated in the Leadership Crawford County Class of 2008.
- Pittsburg Area Chamber of Commerce – Pittsburg Farmers Market membership.
- Sought DUFEB (Double Up Food Bucks) for Pittsburg.

*Please see attached letter from the coordinator, Rachel Myslivy.

- Provided farmer market educational presentations at regional and state levels including:
 - “Enhancing Your Farmers Market Presence”
 - “Vendor Best Practices”
 - “Vendor Marketing Tips”
 - “Sampling and Food Safety at Market”
 - “Farmers Market SNAP/VISION Management”

*Please see attached letter from Dr. Nwadike.
- Numerous educational promotions of Pittsburg Farmers Market including:
 - Selecting, preparing and cooking farm produce with Pittsburg school children, market shoppers and on local TV.
 - Completed training and received State of Kansas certification to become a Wild Mushroom Inspector so vendors could legally sell safe morel mushrooms at the market.
 - Presented information about the market to various organizations and entities serving the community.
 - Encouraged the promotion of local non-profit groups through their market appearances.

***REASONS FOR WISHING TO SERVE AND CONTRIBUTE TO THE ADVISORY BOARD:**

Carl and I have vended at the Pittsburg Farmers Market since 2011. My husband thoroughly enjoys gardening and socializing in his hometown so the market has been an important part of our lives.

We have also dedicated quite a lot of time over the past two and a half years to ensure Pittsburg has a thriving farmers market. In 2014 I accepted a request by the board to act as treasurer and in that position imminent financial challenges became apparent. An audit showed that no tax returns had been filed since the corporations’ 2010 formation. With CPA Aaron Besparet’s assistance the bookkeeping was brought current to the best of our ability, and the 2010-2013 returns were prepared. In January of 2015 I was elected to the board and continuing to serve as treasurer, filed the delinquent tax returns. The CPA expenses and delinquent taxes were paid in full, reports and all known corporation business was up to date by October of that year. As a result of the large monthly payment for the new building, the board created a financial plan that sufficed for the markets success well into the future. The plan required extensive volunteering and fundraising because the vendor fees were already at a maximum, but the market membership was growing and we were fortunate to have a record number of members which continued into 2016. Last spring we were surprised with an unexpected and overdue \$7000.00 property tax bill from 2015 which had not reached the current board of directors. With Crawford County’s help and support we filed an appeal with the state for exempt status but the effort was unsuccessful. At that time we realized it would not be possible to remain vendor owned without substantial financial assistance due to the property expenses. We contacted Brad Snow of the Watco Foundation for advice in seeking a solution to address the building taxes and that meeting ultimately led to the new Pittsburg Area Farmers Market. We are grateful to the City for taking on this endeavor and very excited for its future.

A farmers market that I envision for Pittsburg should:

- Support and encourage local producer owned businesses by providing a fair operating environment which will in turn help keep money circulating within the Pittsburg community.
- Provide the availability of local fresh produce and products to customers who can interact and learn about their purchases from the producers.
- Create a pleasant family friendly Pittsburg destination in which all citizens will feel comfortable and welcome.

With local resources and strong servant leadership I believe the market will continue growing to become a valuable asset for the citizens of Pittsburg. I’m confident that my experience and spirit of cooperation can contribute to its success. I would be honored to participate in that process by serving on the Pittsburg Area Farmers Market Advisory Board.

Education/Experience: A resume may be attached containing this and any other information what would be helpful in evaluating your application.

A

Professional and/or community service activities:

A

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute:

A

Area of Representation (Circle all that could apply):

Vendor at Market

Live Well Crawford County/Eat Well

Growing Growers at C-Tec

K-State Research & Extension

Downtown Representative

Circle days of the week and times best fitting your schedule for meetings

Monday • Tuesday • Wednesday • Thursday • Friday

Prior to 8:00am • Between 8:00am & 10am • Between 10am & Noon •
Between Noon & 3pm • Between 3pm & 5pm

Appointments to this position may require you to file a Conflict of Interest Disclosure Statement, which is of public record.

Kathy Hosu
Signature of Applicant

03/04/2017
Date

If you have any questions regarding the appointment procedure, please call the City Clerk at (620)230-5532.

Due Date: Tuesday, March 7, 2017
Please return the completed application to:
City of Pittsburg
Attn: City Clerk
PO Box 688, Pittsburg, KS 66762



December 6, 2016

To whom it may concern,

This letter is to indicate my whole-hearted support of Kathy Flora to serve on the advisory board for the Pittsburg Farmers Market. I have known Kathy almost since I began my job with Kansas State University Extension as State Extension Food Safety Specialist in the summer of 2013. Kathy was active with the Pittsburg Farmers Market then as well and made a request to KSU Extension to provide food safety training for their farmers' market vendors. Her request led us to organize a regional farmer's market vendor workshop for South East Kansas in early 2014 in Pittsburg. Kathy was very involved in the planning and implementation of that workshop.

The success of that workshop prompted KSU Extension to work with the Kansas Department of Agriculture and the Kansas Department of Health and Environment to organize 4 regional farmers' market vendor workshops across the state each year since 2014 (in 2015, 2016, and planning for 2017). Kathy has been an excellent speaker at the Southeast Regional workshop, as well as at the State Farmers Market conference almost every year since 2014, based on her rich experience with the Pittsburg Farmers Market.

Since Kathy always had such useful input to our farmers market workshop planning discussions, I also asked Kathy to be on a farmer advisory panel for 2 different produce safety grants that I have received. Kathy has always provided excellent input on these advisory panels and is always very responsive whenever I ask her for assistance.

From my experience with Kathy, I know that she is very passionate about the market being managed in the best interest of vendors and safety and health of consumers. Based on my experience with her, I think she has a great deal to offer to help the Pittsburg Farmers Market operate smoothly.

Please feel free to contact me if you need anything further.

Sincerely,

A handwritten signature in black ink that reads "Londa Nwadike". The signature is written in a cursive, flowing style.

Londa Nwadike, PhD

State Extension Food Safety Specialist

22201 W. Innovation Dr
Olathe, KS 66061
tel: 913-307-7391
email: Inwadike@ksu.edu

105 East 5th St
Suite 200
Kansas City, MO 64106
tel: 816-482-5801
email: nwadikel@missouri.edu

University of Missouri, Lincoln University, U.S. Department of Agriculture and Local Extension Councils Cooperating. MU Extension is an equal opportunity/ada institution.

Kansas State University Agricultural Experiment Station and Cooperative Extension Service

Kansas State University, County Extension Councils, Extension Districts, and U.S. Department of Agriculture Cooperating. K-State Research and Extension is an equal opportunity provider and employer.



Dear Mayor Ketterman and City Commission Members:

It is with great enthusiasm that we recommend Kathy Flora to the Farmers Market Advisory Board. Kathy was instrumental in bringing Double Up Food Bucks to the Pittsburg Farmers Market, and has been a key program partner since 2014. We think this experience would make her a valuable asset to the Advisory Board.

Double Up Food Bucks is a SNAP (food stamps) matching program that allows qualifying families to receive a \$1:\$1 match on fresh food purchased at the farmers market. Double Up Food Bucks makes it easier for low-income families to eat fresh fruits and vegetables while supporting family farmers and growing local economies.

Kathy was a key pioneer in this effort, and brought Double Up Food Bucks to the farmers market starting in 2015. She worked hard to ensure that SNAP customers felt welcome at the market, and that vendors understood the ins-and-outs of the program. She also diligently kept records on the programs successes.

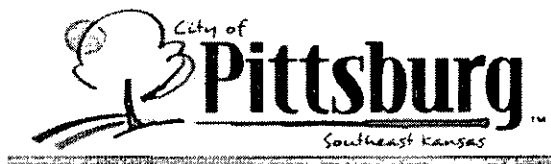
Under Kathy's watch, the Pittsburg Farmers Market distributed almost \$6,000 to SNAP recipients in 2016. Half of that amount was used exclusively for locally grown, fresh fruits and vegetables through the Double Up Food Bucks Program. Over 100 new customers visited the Pittsburg Farmers Market for the first time in 2016. Since 2015, the Pittsburg Farmer's Market vendors have seen an increase of over \$11,000 in SNAP and Double Up matching dollars. Kathy has been a critical piece of the implementation puzzle for the DUFb program in Pittsburg. We highly recommend her for the Farmers Market Advisory Board.

We are thrilled that the City is supporting the farmers market, and we look forward to working with you in upcoming seasons to expand the Double Up Food Bucks program to the benefit of Pittsburg citizens.

Regards,

Rachel Myslivy

Double Up Food Bucks Coordinator
rmyslivy@douglascountyks.org
785-551-1598



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MAR 07 2017

Pittsburg City Clerk

Pittsburg Area Farmers Market Advisory Board

APPLICATION FOR APPOINTMENT

Note: Your application will be copied for the City Commission and made available to the press and public

Name: Chuckie Hessong

Home Address:
120 E BUFFALO GIRARD KS 66743

Mailing Address:

Occupation:
EXTENSION AGENT

Business Address:
SAME

Home Telephone: 620-249-3011

Business Telephone: 620-724-8233

E-mail: chuckiehessong@ksu.edu

Are you a resident of Pittsburg? Yes If yes, how long have you lived
in Pittsburg: 22 years

Current occupation (within last 12 months)
K-State Extension agent

Business interest in the last 12 months:
K-State Research & Extension offers education in the following areas: Water, Food Systems,
Health, Community Vitality, and Developing Tomorrow's Leaders

Previous Committee/Commission Experience:
I served as Market Manager for Pittsburg Farmers's Market for several years,
served on the planning committee for Regional Farmers Market Vendor workshop, et al

Education/Experience: A resume may be attached containing this and any other information what would be helpful in evaluating your application.

BS Vocational Family & Consumer Sciences, Owner of Laughing Rooster Farm,

Growing Growers Committee member

Professional and/or community service activities:

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute:

I believe the Farmers' Market is essential for community growth and increasing local food
production and consumption.

Area of Representation (Circle all that could apply):

Vendor at Market

Live Well Crawford County/Eat Well

☒ Growing Growers at C-Tec

☒ K-State Research & Extension

Downtown Representative

Circle days of the week and times best fitting your schedule for meetings

☒ Monday ☒ Tuesday ☒ Wednesday ☒ Thursday ☒ Friday

Prior to 8:00am • Between 8:00am & 10am • Between ☒ 10am & Noon •
Between ☒ Noon & 3pm • Between ☒ 3pm & 5pm

Appointments to this position may require you to file a Conflict of Interest Disclosure Statement, which is of public record.

Chuckie Hessong

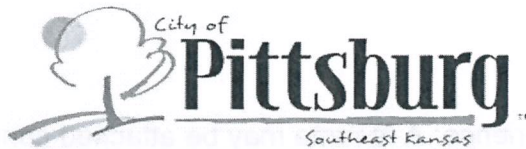
March 7, 2017

Signature of Applicant

Date

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Due Date: Tuesday, March 7, 2017
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MAR 03 2017

Pittsburg City Clerk

Pittsburg Area Farmers Market Advisory Board

APPLICATION FOR APPOINTMENT

Note: Your application will be copied for the City Commission and made available to the press and public

Name: Amanda Marney

Home Address: Permanent 1667 FR 1090, Monett, Mo
current 408 E. Monroe, Apt. C-4, Pittsburg, KS

Mailing Address: 120 E. Buffalo St., Girard, KS

Occupation: Director

Business Address: Same as above

Home Telephone: 417-669-3116

Business Telephone: 620-724-8233

E-mail: amarney@ksu.edu

Are you a resident of Pittsburg? Y If yes, how long have you lived in Pittsburg: <1 yr.

Current occupation (within last 12 months): Director K-State Research + Extension
Wildcat District

Business interest in the last 12 months: Global food systems, Health,
Community vitality, Deip. Tomorrow's Leaders
+ Water

Previous Committee/Commission Experience:

SW Mo Resource, Conservation + Development (RC+D),
SW Mo Emergency Support Org. (SMESO), Agriculture
Chair - University of Mo Extension,
Soil + Water conservation district (SWCD),
Mo Agribusiness Academy, Extension Disaster
Education Network (EDEN), Mo Animal Health Network,
Mo Local Environmental Advisory Forum (MOLEAF) Committee,
Community Development Society, SW Mo Spring Forge
Growing Brewers conference committee

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Education/Experience: A resume may be attached containing this and any other information what would be helpful in evaluating your application.

Please see resume.

Professional and/or community service activities:

Extension provides multiple opport. to assist w/ adult + youth groups. CV includes some of these.

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute:

Post experience w/ fairs mktg on food security + community devip. Feel I

Area of Representation (Circle all that could apply):

Vendor at Market

Live Well Crawford County/Eat Well

Growing Growers at C-Tec

K-State Research & Extension

Downtown Representative

Circle days of the week and times best fitting your schedule for meetings

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Between Noon & 3pm • Between 3pm & 5pm

Appointments to this position may require you to file a Conflict of Interest Disclosure Statement, which is of public record.

Signature of Applicant

3/2/17
Date

If you have any questions regarding the appointment procedure, please call the City Clerk at (620)230-5532.

Due Date: Tuesday, March 7, 2017

Please return the completed application to:

City of Pittsburg

Attn: City Clerk

PO Box 688, Pittsburg, KS 66762

AMANDA MARNEY, PH.D.

Director

Kansas State University Research and Extension, Wildcat District

120 E. Buffalo Street

Girard, KS 66743

EDUCATION

University of Missouri-Columbia

Ph.D., Human Environmental Sciences

2015

Graduate Certificate, Community Processes

University of Missouri-Columbia

M.S., Architectural Studies

2012

University of Missouri-Columbia

B.S., Agricultural Journalism

1994

EXPERIENCE

Kansas State University Research and Extension, Girard, KS

Director

May 2016-Present

Developed plans, policies, and procedures in coordination with board and faculty that minimizes risk management. Utilized strategic planning and facilitative leadership skills to ensure new specializations and programming were employee-driven. Responsible for administering a \$1.5 million budget for the district, provide direct oversight to all faculty, staff, and board members within the district. Responsible for creating coalitions with other teams within K-State Research and Extension as well as other community leaders and organizations including city and county governmental entities. Directly responsible for analyzing, problem-solving, and providing leadership for the district. Also, responsible for identifying and securing additional funding sources for programming, when needed.

University of Missouri Agriculture Experiment Stations, Mount Vernon, MO

Program Director

July 2015-May 2016

Develop education, demonstration, and research programs/projects for Agriculture Experiment Stations (AES) in Missouri. Provide facilitative leadership for faculty and staff. Managed employees related to education and outreach programs. Worked with potential donors, sponsors, and volunteers to build private sector support for research centers, and in particular Southwest Research Center. Secured grant funding, as needed, to enhance programming opportunities and help connect public with research activities. Served as Principle Investigator (PI) and manage statewide grants in coordination with MU Extension focusing on energy efficiency and renewable energy. Strived to provide education with a goal of increasing public awareness of agriculture, food security, and human nutrition. Increasing emphasis placed on interdisciplinary research and collaboration as scholars recognize the need for holistic approach to programs that impact both built and natural environments.

University of Missouri Extension, Pineville, MO

Community Development Specialist

January 2015-June 2015

Responsible for planning, implementing, and evaluating educational programs in several areas including: community economic development, capacity assessment, community and organizational planning and decision making, regional development, leadership and civic engagement, community partnerships, local government, community emergency management, public policy issues identification and framing. Developed relationships in order to work collaboratively with communities to foster economic development, leadership development, community decision making and inclusive communities. During time here, negotiated contracts for two communities to initiate visioning processes, and continue to advise on “vision to action” measures communities will need to take on in order to turn their ideas into realistic projects.

University of Missouri Department of Bioengineering, Mount Vernon, Mo

Extension Associate

January 2012-December 2014

Worked with several grant-funded programs in relation to Department of Bioengineering/Ag Systems Management.

Precision Agriculture Graduate Certificate Program: Coordinated program goals, courses, and CEU credits to be offered by this new program that has been developed for both undergraduate and graduate students. This is a multi-institutional program being developed through AgIdea for students at University of Missouri, Kansas State University, North Dakota State University, South Dakota State University, Iowa State University, and University of Nebraska. Responsible for coordinating efforts between private industry and academia, and worked with team to develop teaching modules for new programs.

Exploring Energy Efficiency and Alternatives (E3A) Program: Revised energy efficiency curriculum content and design for farms and homes to reflect Missouri climate and recommendations. This curriculum included eight core areas and a user guide for faculty. Results presented at 2015 National Extension Energy Summit in Seattle, WA.

Missouri Agriculture Energy Savings Team Opportunity – A Revolutionary Opportunity (MAESTRO): During this grant program funded by Department of Energy (DOE), primary responsibilities focused on client relations, external communications, analyzing energy usage data, and review of energy management plans. Also, responsible for analyzing research data with engineering team, and wrote four peer-reviewed research papers published by University of Missouri. MAESTRO team members worked collaboratively during this program with DOE, EnSave, and Missouri Department of Agriculture.

University of Missouri Extension, Mount Vernon, MO

Agriculture Preparedness Specialist

September 2007-December 2011

Developed Agriculture Preparedness program in Southwest Missouri, including strategic plan and program deliverables in coordination with advisory committee. Coordinated agricultural initiatives in the areas of training, prevention, protection, response, and recovery relative to

biohazards and other threats to agriculture and animal health. Developed a well-rounded preparedness program that provided educational opportunities and information to agricultural producers and rural residents on topics such as bio-security, weather preparedness, and food defense. Developed training and exercises for all emergency response organizations within the region to prepare for potential threats, and respond accordingly. Developed a strong team to develop Agriculture Preparedness Plan to help state and local state government officials plan for potential attack on food supply.

AM Communications, Monett, MO

Owners/Communications Specialist

May 1999-Sept. 2007

Feb. 1997-Oct. 1998

Managed, edited, and coordinated writers, photographers, sales staff, and interns for multiple publications – from four color magazines and books to corporate newsletters, websites, and specialty orders, i.e. marketing plans, logo design, etc. As owner of small business, responsible for all fiscal, management, and administrative duties. Responsible for all creative story ideas, copy, and photographs from AM Communications to clients. Wrote, designed, and edited all types of manuscripts including manuals and books. During this time, secured contract for a grant-funded research project for James River Basin Partnership. Responsible for reviewing data contained in NRCS study “Manure Nutrients Relative to the Capacity of Cropland and Pastureland to Assimilate Nutrients: Spatial and Temporal Trends for the United States” and updating the Missouri portion of the study with current data. Worked closely with technical committee participants, poultry industry representatives, and JRBP executive director to meet all project goals and ensure accurate report to USDA. As part of this project, also helped conduct and teach a portion of a Nutrient Management School in conjunction with University of Missouri-Columbia.

Barry County Soil & Water Conservation District (SWCD)

**Information/Education Specialist, Agriculture Non-Point Source
Special Area Land Treatment (AgNPS SALT) Project Manager**

September 1999-March 2004

Managed all Information Education Programs and grant programs while at this non-profit organization. During time here, completely reorganized and expanded program to include a bilingual newspaper available to landowners in Southwest Region. This national award-winning newspaper focused primarily upon water quality, with a secondary emphasis on soil conservation. Created strong connections with public, educators, and media in order to maximize impacts of program. Conducted special presentations/lectures to all age groups on a variety of environmental topics. Responsible for planning and executing all events for district, as well as generating funds for these events and other programs. Also, served on several technical and planning committees during time at district, including: University of Missouri’s Upper Shoal Creek FAPRI

Technical Committee and James River Basin Partnership Technical Committee.

By serving as Upper Shoal Creek Ag Non-Point Source Special Area Land Treatment (AgNPS SALT) Project Manager, was responsible for all education and technical assistance related to water resources within Shoal Creek Watershed. Primary emphasis of this grant program was nutrient management education. Before resigning, I was able to secure funding for a second AgNPS SALT Project to benefit the district – this particular grant focused on Flat Creek Watershed.

Barry County Advertiser, Cassville, MO

Editor

October 1998-May 1999

Participated in all aspects of the paper due to small staff size. Responsible for generating and delegating assignments to writers and photographers, as well as coordinating efforts with advertising staff. Edited majority of copy for style and grammar, wrote feature stories for paper, responsible for large percentage of newspaper design, as well as photography. Worked closely with advertising staff in creating advertising campaigns and conducting market studies to enhance paper's coverage. Crucial aspect of this position's success was creating an atmosphere of teamwork and ownership in final product.

Nebraska Farmer, Farm Progress Publication

Field Editor

January 1995-February 1997

Responsible for generating and executing story ideas and accompanying photography/artwork. Shared responsibility with other editors in planning issues, shooting cover photography, and editing both stories and photographs. Areas of emphasis included crops, rural health, and marketing features. A key to success within this position was creating strong connections both within the company, and with various stakeholder groups. Contributed to special sections of the magazine, which ran in publications nationwide. Also, helped plan editorial tasks and coordinated with advertising staff who were involved with Husker Harvest Days, a nationally recognized farm show.

MEMBERSHIPS/ACTIVITIES

National

Environmental Design Research Association (EDRA)

American Society of Agricultural and Biological Engineers (ASABE)

Community Development Society (CDS)

Epsilon Sigma Phi (ESP)

Golden Key International Honour Society

State

Missouri Local Environmental Advisory Forum (MoLEAF) Committee

Missouri Agribusiness Academy Judging Panel
Missouri Delegate for Extension Disaster Education Network (EDEN)
Missouri Animal Health Network
MASWCD (Missouri Association of Soil and Water Conservation Districts) Employee's Association

Regional

Southwest Missouri RC&D Board of Directors/Officer
Southwest Missouri Emergency Support Organization (SMESO)
Southwest Region Agriculture Category/Chair – University of Missouri Extension
Southwest Missouri Spring Forage Conference Committee



RECEIVED

MAR 07 2017

Pittsburg City Clerk

Pittsburg Area Farmers Market Advisory Board

APPLICATION FOR APPOINTMENT

Note: Your application will be copied for the City Commission and made available to the press and public

Name: Dana Parsons

Home Address: 903 W. 2nd / P.O. Box 67, Opolis KS. 66760

Mailing Address: 903 W. 2nd / P.O. Box 67, Opolis KS. 66760

Occupation: Owner/Operator BigCookieBakery - Farmers Market Vendor - Caterer
Licensed Food Establishment - Food Code Knowledge

Business Address: 903 W. 2nd / P.O. Box 67, Opolis KS. 66760

Home Telephone: 620-231-3835

Business Telephone: 620-231-3835

E-mail: bigcookiebakery@yahoo.com

Are you a resident of Pittsburg? NO If yes, how long have you lived in Pittsburg: _____ (20 years in Opolis, Native of Pittsburg)

Current occupation (within last 12 months) owner/operator BigCookieBakery - Farmers Market Vendor, Caterer

Business interest in the last 12 months: BigCookieBakery, Pittsburg Farmers Market Vendor, Caterer
Feast meal for Live Well, four states only ^{first &} Farm to Fork style caterer
sourced out of Farmers Market and locally sourced foods

Previous Committee/Commission Experience: Original DAC member (cut in downsize), PFM Board member (past)
PFM Building Committee, 1 year Colonial Fox Theatre, Started the
K-State Regional Farmers Market Workshop with Barbara Ames - on the
planning Committee first year

Education/Experience: A resume may be attached containing this and any other information what would be helpful in evaluating your application.

1984 PHS graduate, 6 years Eugene Field PTO 1989-95

Ten years with the Pittsburg Farmers' Market

Professional and/or community service activities:

Event organizer for the PFM - about 80% of the last ten years. - KIDS DAY!

Conceptualized PFM building/pavillion - conversations with KayLynn Webb

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute:

I can work hard and in a positive manner to improve the PFM.

I am excited to work on a team capable of positive accomplishments for PFM and for Pittsburg.

Area of Representation (Circle all that could apply):

Vendor at Market

Live Well Crawford County/Eat Well

Growing Growers at C-Tec

K-State Research & Extension

Downtown Representative

Circle days of the week and times best fitting your schedule for meetings

Monday • Tuesday • Wednesday • Thursday • Friday

Prior to 8:00am • Between 8:00am & 10am • Between 10am & Noon •
Between Noon & 3pm • Between 3pm & 5pm

Appointments to this position may require you to file a Conflict of Interest Disclosure Statement, which is of public record.

Dana Parsons

Signature of Applicant

03-07-17

Date

If you have any questions regarding the appointment procedure, please call the City Clerk at (620)230-5532.

Due Date: Tuesday, March 7, 2017

Please return the completed application to:

City of Pittsburg

Attn: City Clerk

PO Box 688, Pittsburg, KS 66762

Enclosed are many examples of the work I have accomplished in the last ten years of volunteering for the Pittsburg Farmers' Market. It would be impossible to recall all activities and accomplishments. I have enjoyed the learning experience and team work associated with serving the Pittsburg Farmers' Market. Thank you for the opportunity to apply for this position!

Pittsburg Farmer's Market 2016 Saturday Event Calendar

April

- 02 -Pork Rind Brothers > Girl Scouts
- 09 - Customer Appreciation Day > Drawing at 9, 10 & 11AM > Girl Scouts
- 16 - Kid's Day > 9AM-12PM
- 23 -
- 30 - Sampler Saturday > 7:30 AM-12PM

May

- 07 - Pasta Palooza > 9AM-12PM (Judging ends at 11AM. Prizes awarded by 12PM)
- 14 - Customer Appreciation Day > Drawing at 9, 10 & 11AM > K-State - Jacob Weber
- 21 - Kid's Day > 9AM-12PM
- 28 - Sampler Saturday > 7:30AM-12PM > Women Helping Woman

June

- 04 - Ice Cream & Dessert Social > 9AM-12PM (Judging ends at 11AM. Prizes awarded by 12PM) > Art Fest > Pork Rind Brothers
- 11 - Customer Appreciation Day > Drawing at 9, 10 & 11AM
- 18 - Kid's Day > 9AM-12PM > Wesley House
- 25 - Sampler Saturday > 7:30AM-12PM

July

- 02 -
- 09 - Customer Appreciation Day > Drawing at 9, 10 & 11AM > 9 Mile March
- 16 - Kid's Day > 9AM-12PM
- 23 -Wesley House
- 30 - Sampler Saturday > 7:30AM-12PM

August

- 06 -
- 13 - Customer Appreciation Day > Drawing at 9, 10 & 11AM
- 20 - Kid's Day > 9AM-12PM
- 27 - Sampler Saturday > 7:30AM-12PM

September

- 03 -
- 10 - Customer Appreciation Day > Drawing at 9, 10 & 11AM
- 17 - Kid's Day > 9AM-12PM
- 24 - Sampler Saturday > 7:30AM-12PM > 9 Mile March

October

- 01 -
- 08 - Customer Appreciation Day > Drawing at 9, 10 & 11AM
- 15 -
- 22 -
- 29 - Sampler Saturday > 7:30AM-12PM
- Hot Soup Extravaganza > 9AM-12PM (Judging ends at 11AM. Prizes awarded by 12PM)
- Kid's Day > 9AM-12PM

Pittsburg Farmers Market 2014 Saturday Event Calendar

April

19 -

26 -

May

03 -

10 - Customer Appreciation Day / Market Basket Drawing

17 - Kid's Day

24 -

31 - Sampler Saturday / SEK Humane Society / Zone 6 Garden Club

June

07 - Zone 6 Garden Club

14 - Customer Appreciation Day / Market Basket Drawing / Olive Street House Concerts /
Crawford County Live Well / Eat Well

21 - Kid's Day

28 - Sampler Saturday

July

05 -

12 - Customer Appreciation Day / Market Basket Drawing

19 - Kid's Day-Cooking with Courtney / Crusin Crooners

26 - Sampler Saturday

August

02 -

09 - Customer Appreciation Day / Market Basket Drawing / Little Balkans Quilt Guild

16 - Kid's Day / DJ Oldies But Goodies

23 -

30 - Sampler Saturday

September

06 -

13 - Customer Appreciation Day / Market Basket Drawing

20 - Kid's Day

27 - Sampler Saturday

October

04 - Heartland Beekeepers Association of SEK

11 - Customer Appreciation Day / Market Basket Drawing

18 - Kid's Day

25 - Sampler Saturday

Pittsburg Farmers Market 2013 Saturday Event Calendar

April

- 13 - Delia Lister PSU Nature Reach
- 20 - Kid's Day / Pittsburg Police Department D.A.R.E.
- 27 - Sampler Saturday / Vintage Fair / Phi Tau Omega

May

- 4 - Pittsburg Beautiful
- 11 - Market Basket Drawing / Master Gardener Jacob Weber / Pasta Palooza / Pittsburg Beautiful
- 18 - Kid's Day / Pittsburg Beautiful
- 25 - Sampler Saturday / Vintage Fair / Pittsburg Beautiful

June

- 1 - Mark Arbuckle
- 8 - Market Basket Drawing / Crawford County Health Department / Olive Street House Concerts
- 15 - Kid's Day / Ice Cream Contest / Mark Arbuckle
- 22 - Wildcat Extension District Family and Consumer Sciences Agent Anna Mae Brown / TFI
- 29 - Sampler Saturday / Vintage Fair / SEK Art Fest

July

- 6 - Master Gardener Jacob Weber
- 13 - Market Basket Drawing / Tomato Days
- 20 - Kid's Day / Tomato Days / TFI / Crusin Crooners
- 27 - Sampler Saturday / Vintage Fair / SEK Art Fest / C.C. Health Department / Grilling with Gary

August

- 3 - SEK Humane Society
- 10 - Market Basket Drawing
- 17 - Kid's Day
- 24 -
- 31 - Sampler Saturday / SEK Art Fest

September

- 7 - Chef Damien from Chatter's
- 14 - Market Basket Drawing
- 21 - Kid's Day
- 28 - Sampler Saturday / SEK Art Fest

October

- 5 -
- 12 - Market Basket Drawing
- 19 - Kid's Day / 4-H
- 26 - Sampler Saturday / SEK Art Fest / Hot Soup Extravaganza

Calendar may be subject to change.

***The Pittsburg Farmers Market would like to invite musicians, artist, traditional crafters, cooks, grill masters, performers, clubs, groups, non-profits and organizations to use our community booth. For more information call 620-231-3835 or visit us on Facebook and pittsburgfarmersmarket.org.**

Pittsburg Farmers Market April Events

- 13 - Delia Lister - PSU Nature Reach birds of prey.
- 20 - [Kid's Day](#) - planting seeds and playing in the dirt.
Pittsburg Police Department - D.A.R.E.
- 27 - [Sampler Saturday](#) - Vendors offering samples.
Vintage Fair - Participants selling vintage items.
Phi Tau Omega - Angels Among Us fundraiser.
[SEK Art Fest](#) - Collector items.

Delia Lister - From the PSU Nature Reach program. She will bring interesting birds from the program and will discuss information about them with visitors to the market.

Kid's Day - New this year! On the third Saturday of every month during our 2013 season. Kids can do a quick craft or project. Volunteers are needed and are welcome to lend a hand on any Kid's Day!

Pittsburg Police Department D.A.R.E - An officer will be on hand with plenty of D.A.R.E. information.

Sampler Saturday - Always the last Saturday of the month. Vendors offer samples of their products to market customers. A yummy way to try some new things and enjoy some favorites. Vendors may offer recipes or advice about the sampled products.

Vintage Fair - New this year! The market has set aside an area just for the community to come down to the market and sell their vintage items. The Pittsburg area is known as a "melting pot" for great antiques, collectibles and vintage items, so here is your chance to clean out that closet, garage or attic and come sell your vintage items at the market! We will have the Vintage Fair on the last Saturday of every month this season. Rules and entry forms are available on-line.

Phi Tau Omega - A philanthropic organization that has created a cookbook that they are selling as a fundraiser for Angels Among Us. They will offer samples from recipes in the cookbook.

SEK Art Fest - They are selling collector items with proceeds going to the coal bucket program. This non-profit organization will be at the market on the last Saturday of every month this season.

You can find more information about these events on our Facebook page or our website, pittsburgfarmersmarket.org or you can call 620-231-3835. See you at the market!

Pittsburg Farmers Market June Events

1 - Mark Arbuckle

8 - **Market Basket Drawing** / Crawford County Health Department /

Olive Street House Concerts

15 - **Kid's Day** / Ice Cream Contest / Mark Arbuckle

22 - Wildcat Extension District Family and Consumer Sciences Agent Anna Mae Brown / TFI

29 - **Sampler Saturday** / **Vintage Fair** / **SEK Art Fest**

Mark Arbuckle - Acoustic music by Mark Arbuckle and friends.

Market Basket Drawing - A basket of market products will be given to a lucky market customer. Drawing is at 11:30 am on the second Saturday of every month. If the winner is not present at the time of the drawing reasonable efforts will be made for local pick up or delivery of the basket.

Crawford County Health Department - Summer safety and wellness screening.

Olive Street House Concerts - Music and information about local concerts and music events.

Kid's Day - Kids can do a quick craft, project or activity and have a snack. Stepping stones will be the project, a great gift for Dad on Father's Day! Flora's Produce will be the sponsor.

Ice Cream Contest - In honor of Father's Day! Contestants can make their ice cream at the market or bring their finished entry. Ice cream will be judged and served to the public for small donations to the building fund. Awards and customer appreciation drawing at 11:30 am.

Wildcat Extension District Family & Consumer Sciences Agent Anna Mae Brown - Q&A, information, about food preservation: Proper canning and freezing techniques for fruits and vegetables.

TFI - The Farm Inc. Information about local foster care programs.

Sampler Saturday - Vendors offer samples of their products to market customers. A yummy way to try some new things and enjoy some favorites. Vendors may offer recipes or advice about the sampled product.

Vintage Fair - Round up all your great vintage stuff and come sell it at the market! Rules and entry forms are available on-line.

SEK Art Fest - They are selling collector items with proceeds going to the Coal Bucket program.

Pittsburg Farmers' Market 2011 Saturday Event Calendar

April

- 16 - O'Malley Implement / My Town Media
- 23 - Dave Walters; bluegrass music
- 30 - Sampler Saturday

May

- 7 - The Barows / Jacob Weber - K-State Extension
- 14 -
- 21 - Osage Prairie Review
- 28 - Sampler Saturday / FCE Renaissance / Travis Mckee / My Town Media

June

- 4 - Grilling with Gary "The Spice Guy"/ Mark & Sabrina Arbuckle / Sunflowers Kiwanis
- 11 - Grilling with Gary "The Spice Guy"
- 18 - Grilling with Gary "The Spice Guy" / Via Christi - nutrition & sun safety
- 25 - Sampler Saturday / My Town Media / Grilling with Gary "The Spice Guy" / Jim & Pat Harris-music

July

- 2 - Grilling with Gary "The Spice Guy"
- 9 - Anna Mae Brown - K-State Extension
- 16 - Jacob Weber - K-State Extension / CMN fundraiser / Jim Harris - music
- 23 - Daniel Kilby energy conservation
- 30 - Sampler Saturday / My Town Media

August

- 6 - PUSH cancer benefit
- 13 - Travis McKee - music
- 20 -
- 27 - Sampler Saturday / My Town Media

September

- 3 - Travis McKee - music
- 10 -Delia Lister - PSU Nature Reach
- 17 -
- 24 - Sampler Saturday / My Town Media

October

- 1 -
- 8 - Via Christi Outreach
- 15 -
- 22 -
- 29 - Sampler Saturday / My Town Media

Last update 08-04-11

Pittsburg Farmers Market 2010 Events Calendar

Saturdays

April

- 17 My Town Media live remote broadcast
- 24 Arrival of EBT/Debit

May

- 1
- 8 Gardening with Jacob Weber from K State Extension
- 15 Via Christi Wellness Van
- 22 Grilling with Gary Mevius "The Spice Guy"
- 29 Sampler Saturday

June

- 5 Food Inc. at the Colonial Fox (evening event)
- 12 Pittsburg PD in the information booth
- 19 Ice cream Social
- 26 Sampler Saturday

July

- 3
- 10 Fall Gardening with Jacob Weber from K State Extension
- Food Preservation with Anna Mae Brown from KS Ext.
- 17
- 24
- 31 Sampler Saturday

August

- 7
- 14
- 21
- 28 Grilling with Jim Mengarelli from K State Extension
- Sampler Saturday

September

- 4
- 11
- 18
- 25 Sampler Saturday

October

- 2 Via Christi Wellness Team
- 9
- 16 Crawford County Health Dept. health screening
- 23
- 30 Sampler Saturday

Wednesdays

- 21
- 28
- 5
- 12
- 19
- 26
- 2
- 9
- 16
- 23
- 30
- 7 Food Preservation with Anna Mae Brown from KS Ext.
- 14
- 21
- 28
- 4
- 11
- 18
- 25
- 1
- 8
- 15
- 22
- 29
- 6
- 13
- 20
- 27

The Pittsburg Farmer's Market

119 East 11th

PASTA PALOOZA

Join us Saturday, May 7th, 2016

Pasta 9:00-Noon. Judging ends at 11 AM.

Market opens at 7:30 AM

**Bring a pasta dish
and join the fun!**

**Pasta will be judged and served
to the public for
donations to the building fund.**

Customer prize drawing!

**More information on Facebook
and 620-231-3835**



The Pittsburg Farmers Market

PASTA PALOOZA

Saturday ~ May 7, 2016

ENTRY FORM

CONTESTANT NAME: _____

ADDRESS: _____

PHONE: _____ E-MAIL: _____

NAME OF RECIPE ENTERED: _____


CONTESTANT'S SIGNATURE: _____

RULES

1. ALL DISHES MUST BE HOMEMADE AND ON SITE BY 9 AM. (MARKET OPENS AT 7:30 AM).
2. PASTA MUST BE KEPT HOT OR COLD ACCORDING TO RECIPE.
3. JUDGING WILL END AT 11 AM. PRIZES WILL BE AWARDED BY 12 Noon.
4. INGREDIENTS LIST MUST BE ATTACHED TO ENTRY FORM OR LISTED ON BACK.
5. COMPLETE A SEPARATE ENTRY FORM FOR EACH RECIPE ENTERED.
6. EACH CONTESTANT IS ELIGIBLE TO WIN ONE PRIZE ONLY.
7. PLEASE BRING A SERVING UTENSIL.
8. JUDGING WILL BE DONE BY MARKET VENDORS AND CUSTOMERS.
9. PASTA WILL BE SERVED TO THE PUBLIC FOR DONATIONS TO THE PITTSBURG FARMERS MARKET BUILDING FUND.

Thanks for participating!





The Pittsburgh Farmers Market

Pasta

Palooza

May 7, 2016

1st Place



The Pittsburg Farmers' Market

11th & Broadway

Ice Cream & Dessert Social

Join us Saturday, June 4, 2016

**Bring your ice cream and/or a dessert and
join the fun at the market!**

**Ice Cream and Desserts will be judged by
customers and vendors and served
to the public for \$5 donations to the
Farmers Market Building Fund.**

Market opens at 7:30 am.

Ice cream and desserts served 9 am-Noon.

Judging ends at 11:00.

Awards and customer prizes at 11:30.

**More information on
The Pittsburg Farmers' Market facebook page
and 620-231-3835**



The Pittsburg Farmers' Market

11th & Broadway

Ice Cream & Dessert Social

Join us Saturday, June 4, 2016



**Bring your ice cream and/or a dessert and
join the fun at the market!**

**Ice Cream and Desserts will be judged by
customers and vendors and served
to the public for \$5 donations to the
Farmers Market Building Fund.**

Market opens at 7:30 am.

Ice cream and desserts served 9 am-Noon.

Judging ends at 11:00.

Awards and customer prizes at 11:30.

**More information on
The Pittsburg Farmers' Market
facebook page
and 620-231-3835**



A stylized illustration of an ice cream cone. The cone is light brown with a darker brown base. The ice cream is pink with a blue swirl on top and a red cherry. The text is overlaid on the ice cream.

Pittsburg Farmers Market

Ice Cream

& Dessert

Contest

June 4, 2016

1st Place

The Pittsburg Farmers Market

11th & Broadway

HOT SOUP EXTRAVAGANZA

Join us Saturday, October 31st.

Market opens at 7:30 am. Soup 9:00-noon.

Bring a crockpot of hot homemade soup
and join the fun!

Soup will be judged for prizes and served
to the public for donations to the market
fund. Customer prize drawing!

More information on Facebook, pittsburgfarmersmarket.org. and 620-231-3835



The Pittsburg Farmers Market

Hot Soup Extravaganza

Saturday ~ October 31, 2015

ENTRY FORM

CONTESTANT NAME: _____

ADDRESS: _____

PHONE: _____ E-MAIL: _____

NAME OF RECIPE ENTERED: _____

CONTESTANT'S SIGNATURE: _____

RULES

1. ALL SOUP MUST BE HOMEMADE AND ON SITE BY 9 AM. (MARKET OPENS AT 7:30)
2. SOUP MUST BE HOT IN A SLOW COOKER OR OTHER HEATING DEVICE BY 9 AM.
3. JUDGING WILL END AT 11 AM. PRIZES WILL BE AWARDED BY 11:30 AM.
4. INGREDIENTS LIST MUST BE ATTACHED TO ENTRY FORM OR LISTED ON BACK.
5. COMPLETE A SEPARATE ENTRY FORM FOR EACH RECIPE ENTERED.
6. EACH CONTESTANT IS ELIGIBLE TO WIN ONE PRIZE ONLY.
7. PLEASE BRING A SERVING LADLE.
8. JUDGING WILL BE DONE BY MARKET VENDORS AND CUSTOMERS.
9. SOUP WILL BE SERVED TO THE PUBLIC FOR DONATIONS TO THE PITTSBURG FARMERS MARKET FUND.

Thanks for participating!





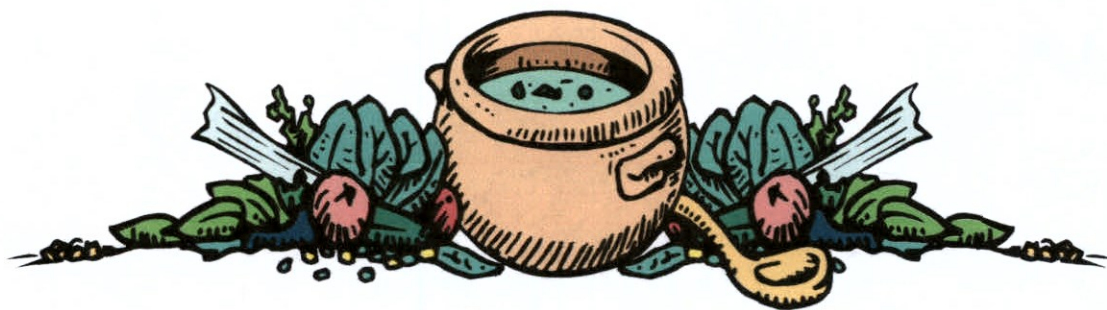
The Pittsburg Farmers Market

HOT SOUP

EXTRAVAGANZA

October 27, 2012

1st PLACE



The Pittsburg Farmers Market
Fall Festival
and
Hot Soup Extravaganza
Saturday, October 31st

9:00am - Noon

Free children's activities!

Trick-or-Treating

Pictures in the pumpkin patch

Kid's crafts, snacks and activities

The Pittsburg Police Department with Trick-or-Treat Safety

Hot Soup Extravaganza!

Bring a crock pot of hot homemade soup and join in the fun!

Soup will be judged for prizes and sold to the public for
a \$5 donation to the building fund.

More information on facebook - Pittsburg Farmer's Market or 417-437-3564

Market hours 7:30am-Noon at 11th & Broadway





Vintage Fair

sponsored by the

Pittsburg Farmers Market

2ND & Broadway

Last Saturday of every month. 7:30-Noon

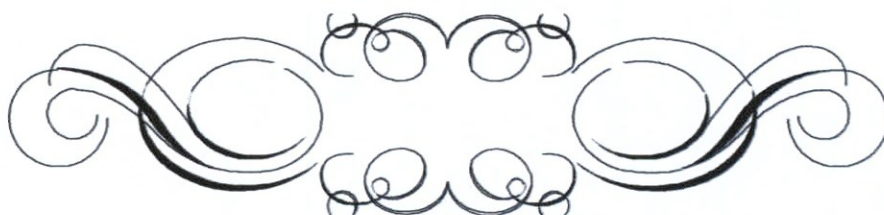
Come sell your vintage items at the market!

Rules

Vintage Fair type items only. All items must be clean, in good shape, neatly displayed and at least ten years old. All vintage clothing must be hung for display. No sales of produce, food, drinks, firearms or animals allowed.

\$20 space rental fee. No sales before 7:30 am.

For more information call 620-231-3835 or visit us on facebook and pittsburgfarmersmarket.org.



Vintage Fair Disclaimer

*****ALL VENDORS MUST SIGN THE FOLLOWING CONTRACT AND RETURN TO A MARKET LEADERSHIP TEAM MEMBER BEFORE SETTING UP FOR THE VINTAGE FAIR.**

Disclaimer:

I, _____, hereby acknowledge full responsibility for all actions and activities, which may occur, as a result of my participation in the Vintage Fair and I agree to hold the Farmers Market Association and the City of Pittsburg harmless and indemnified from any and all claims that might arise out of my participation.

I further acknowledge that I have received and thoroughly reviewed a copy of the **Vintage Fair rules** governing my participation in the Vintage Fair and **I agree to abide** by such rules and regulations

I further acknowledge that I will be responsible for collection, reporting, and payment of any sales tax, which may result from participation in the Vintage Fair.

This contract shall be effective on _____, 2013

To register for the Vintage Fair, fill out and return this disclaimer with payment of all monies to any member of the Market Leadership Team.

Register as follows (Please print)

Name _____ Address _____
Phone/cell _____ Email _____

To assist in establishing a product mix, please list items for sale _____

Signature _____ Date _____

The DISCLAIMER and check can also be mailed to:
Farmers Market association
903 SW 50th Road
Liberal, MO 64762

Pittsburg Farmers Market Sampling Guidelines

The last Saturday of every month is
SAMPLER SATURDAY!

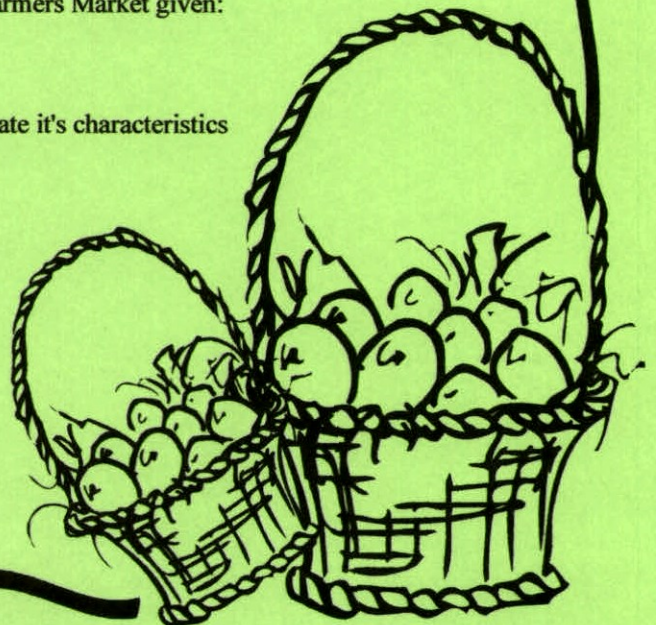
In order to comply with *KSDA rules, all sampling will be allowed on the last Saturday of the month only. We encourage everyone to offer some kind of small sample in their booth. It can be a simple small sample or you can go all out if you want to. You can stick to a small bite of your newest vegetable or you can drag out the electric skillet and do a little stir fry demo.

Sampling is a great opportunity to increase sales. Research shows that customers usually buy what they sample. Follow these guidelines for successful sampling :

1. Keep hot samples hot and cold samples cold. A bowl of ice, a cooler, an electric skillet or a crock pot work great. Keep samples covered.
2. Use tooth picks, napkins, wax paper, anything disposable to serve your sample on.
3. Use tongs or serving utensils to serve samples. Never use your bare hands.
4. Keep clean and dirty utensils in separate ziploc bags or containers.
5. Explain the contents of the sample when you offer it to a customer.
6. Offer the recipe. Have copies ready to hand out.
7. Run a special or sale on the produce or product that you offered samples of.
8. Provide a trash can. Point it out.
9. Keep a neat appearance.
10. Smile and have a great time!

*The KSDA permits the distribution of samples at Kansas Farmers Market given:

- Sampling occurs only on days designated
- Potentially hazardous foods are not used
- Sample is provided at no cost and is offered to demonstrate it's characteristics
- Sanitary procedures are followed
- Proper food storage temperatures are maintained
- appropriate tools for dispensing samples are used
- Adequate trash receptacles are available





Friend of The Pittsburgh Farmers' Market

2nd & Broadway

Saturdays - 7:30 AM

Wednesdays - NOON

Pittsburg Farmers' Market

2011 Producers

Golay Gardens

FLORA'S PRODUCE

jill n jerry family garden

Cook's Berry Junction Farm

Country Sunshine

Laughing Rooster Farm

Big Cookie Bakery

OLD WORLD Staff of Life bread

The Pittsburg Farmers Market shirt order form

T-shirt

S \$10 _____
M \$10 _____
L \$10 _____
XL \$10 _____
XXL \$15 _____
XXXL \$20 _____

Sweatshirt

S \$20 _____
M \$20 _____
L \$20 _____
XL \$20 _____
XXL \$25 _____
XXXL \$30 _____

Long sleeve T-shirt

S \$15 _____
M \$15 _____
L \$15 _____
XL \$15 _____
XXL \$20 _____
XXXL \$25 _____

Hoodie

S \$25 _____
M \$25 _____
L \$25 _____
XL \$25 _____
XXL \$30 _____
XXXL \$35 _____

Total shirts _____ Total amount \$ _____
Name _____ Phone number _____
E-mail _____

For more information call 620-231-3835



The Pittsburg Farmers Market is having shopping totes made. These will be for sale in the information booth and vendors booths. They will be used for our basket drawings and as gifts to our sponsors. We are offering you the opportunity to have your market business name on them. If you would like us to include you, please give us some information and \$20. Don't forget to get your Farmers Market shopping tote when the market opens Saturday, April 13!

Business name _____

Font used _____

Email _____

Phone _____

620-231-3835 or bigcookiebakery@yahoo.com for more information

The Pittsburg Farmers Market
would like to invite
musicians, cooks, grill masters, artists,
performers, crafters, non-profits, clubs,
groups and organizations to use our
community booth at the market.

620-231-3835 or
bigcookiebakery@yahoo.com
for more information.





**A New Pavilion Building for
the Pittsburg Farmers Market**
September 18, 2012

Zingre & Associates, PA
Fort Scott, Kansas
620-644-8595





**A New Pavilion Building for
the Pittsburg Farmers Market**
October 12, 2012

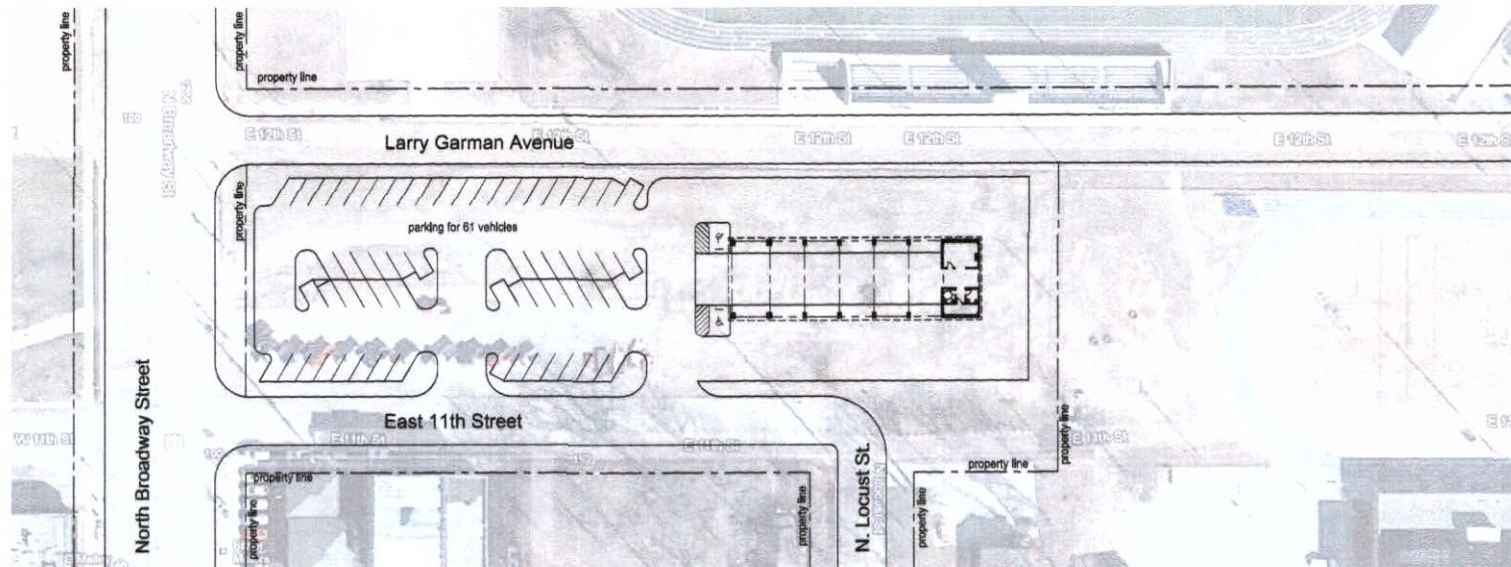
Zingre & Associates, PA
Fort Scott, Kansas
620-644-8595



New Pavilion Building for Pittsburg Farmers Market Pittsburg, Kansas

Zingre' and Associates, P.A.

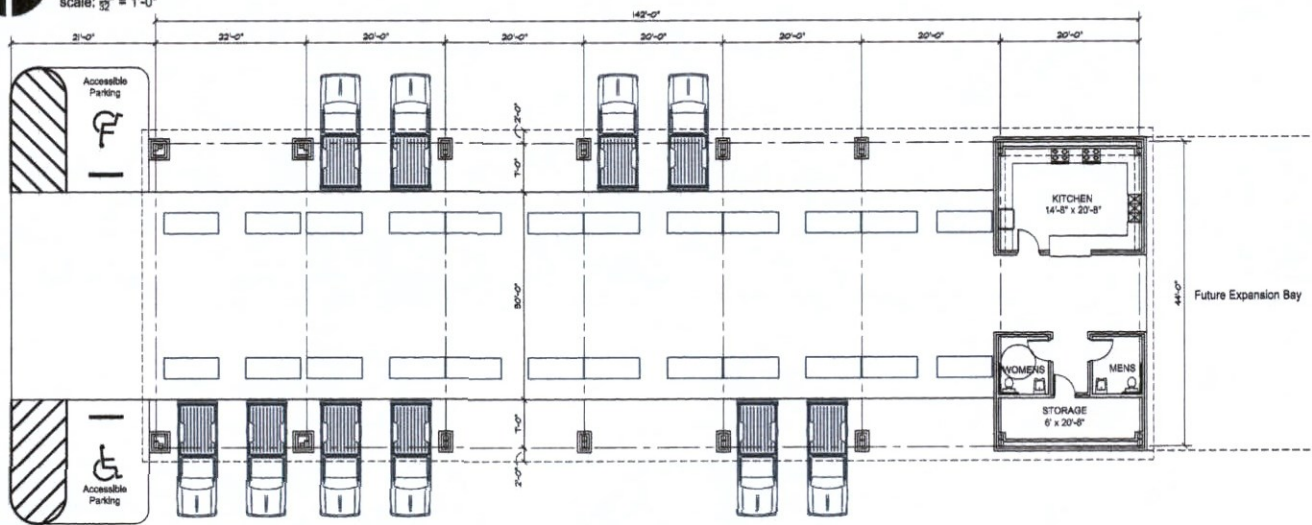
1019 Scott Avenue
Fort Scott, KS 66701
620-644-8595



Site Plan Option 1

September 15, 2012

scale: $\frac{1}{32}'' = 1'-0''$



Floor Plan Option 1

September 15, 2012

scale: $\frac{1}{8}'' = 1'-0''$

RED \$1 Token = EBT/Food Assistance

The following rules apply to the **RED \$1 tokens** only:

- No change may be given
- Sales tax is **not** charged
- Purchases must be made from the eligible food list below

Can be purchased with RED \$1 tokens:

- Fruits and vegetables
- Baked goods and cereals
- Meat, poultry and cheese
- Dips, salsa and frozen food items
- Plants and seeds which produce food

CANNOT be purchased with RED \$1 tokens:

- Hot foods to be consumed at market
- Any non-food item such as:
 - pet foods, soap, household supplies
 - Vitamins, supplements and medicines

GREEN \$5 & BLUE \$1 Tokens = DEBIT/Cash

The following rules apply to the **GREEN \$5 and BLUE \$1 tokens** only:

- Change may be given
- Sales tax **is** charged
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- Sales tax is charged
- NO restrictions on purchases

Don't hesitate to ask questions. Please keep this card in your cash box.

- Tally your tokens.
- Submit the tokens to the EBT/Debit Coordinator.
- The EBT/Debit Coordinator will count your tokens and write you a check or reimburse you with cash.

At the end of market:

- If **RED** \$1 tokens are used, you must confirm that all products are eligible (see reverse). Do not give change or charge sales tax.
- If **GREEN** \$5 or **BLUE** \$1 tokens are used, treat them as cash. There are no restrictions on **GREEN** \$5 or **BLUE** \$1 tokens.

At your booth:

- Vision or debit card is swiped, desired dollar amount and PIN entered.
- Tokens and receipt are given to the shopper.

At the Market Information Building:

The Pittsburg Farmers Market now has an EBT/Debit Processing Device in the Market Information Booth. This device enables us to accept Vision and debit cards. This is how the system works:

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Pittsburg Farmers Market Basket Drawing

NAME _____

PHONE _____

ADDRESS _____

EMAIL _____

ADDRESS _____

Pittsburg Farmers Market Basket Drawing

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PHONE _____

ADDRESS _____

EMAIL _____

ADDRESS _____

Pittsburg Farmers Market Basket Drawing

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NAME _____

PHONE _____

ADDRESS _____

EMAIL _____

ADDRESS _____

Pittsburg Farmers Market Basket Drawing

NAME _____

PHONE _____

ADDRESS _____

EMAIL _____

ADDRESS _____

Pittsburg Farmers Market

volunteer information sheet

Name: _____

Address: _____

Phone: _____

Please list 3 references

1. Name: _____

Address: _____

Phone: _____

2. Name: _____

Address: _____

Phone: _____

3. Name: _____

Address: _____

Phone: _____

Please list any places that you have volunteered before:

Are you currently volunteering somewhere? ____ If yes, please list:



FOOD, INC.

Saturday, June 5, 2010

The Pittsburg Farmers Market
presents an evening at
the Colonial Fox Theatre

LIVE MUSIC ▲ DELICIOUS MEAL ▲ PRIZES

Event begins at 7:00 p.m. ▲ Movie starts at 9:00 p.m.

Tickets: \$10 prior to the event or \$12 at the door

For ticket purchase:
Visit the Pittsburg Farmers Market or
call Dana at 620-231-3835

Pittsburg Farmers Market is a non-profit organization
All proceeds go to the Building Project



The Pittsburg Farmers Market
Would like to announce
An evening at
The Colonial Fox Theater
Saturday, June 5, 2010
The evening will begin at 7:00 pm
with
Live music and a
Delicious meal of
Farmers Market products.
At 9:00 pm an outside viewing of
Food Inc. will be presented.
A drawing for prizes will be held
after the movie.
Tickets are \$10 prior to the event
\$12 at the door.
Tickets are being sold at
The Pittsburg Farmers Market

Dear Editor,

The Pittsburg Farmers Market would like to thank WATCO, Bill Wachter, Wilbert & Towner, My Town Media, Dalton Windsor, Crawford County Live Well, The Morning Sun, Nikki Patrick, KOAM TV, The City of Pittsburg, The Pittsburg Police Department, Tim Tompkins, Quinton Turner, Crawford County Convention & Visitors Bureau, Lillian Emmel, Charlanne Travis-Gadberry, Pat Tanner, Lorraine Hobson, Judy Nicholas, Frontenac High School, K-State Extension, Jacob Weber, Anna Mae Brown, Via Christi Outreach, Mercedes Taylor-Puckett, JT Knoll, Jim & Pat Harris & students, Travis McKee, O'Malley Implement, Colonial Fox Theatre, Bank of America, Dave Walters, The Barows, Osage Prairie, Review, FCE Renaissance, Gary "The Spice Guy" Mevious, Mark & Sabrina Arbuckle, Sunflower Kiwanis, CMN fundraiser, Daniel Kilby, PUSH benefit, Delia Lister and PSU Nature Reach for all their hard work, help, donations and contributions to the market.

Thank you to our great market producers. They are a devoted bunch of people who have been working hard all winter long to provide the best nutritious locally grown and produced foods and products for this season. Thanks to all of you that set up and took down the market every Saturday. Thanks to all of you that manage the market, keep it running and work to make it better. Thanks for everything you all do to make the market a great place to be.

Thank you to all the businesses and people that displayed our posters and everyone who let us put a yard sign on their property.

Thank you to all of our wonderful customers and community for supporting the market. We really appreciate each and every one of you. You make the market great and we can't wait to see you all again.

The 2012 market season will open April 21 at 7:30 AM at 2nd and Broadway. For more information call Ed Cook at 417-842-3510, e-mail media@pittsburgfarmersmarket.org, visit the website at www.pittsburgfarmersmarket.org or visit our Facebook page. We encourage non-profits, charities, clubs, churches, organization, school groups, musicians, performers, fundraiser or anyone needing exposure to use our community booth.

Pittsburg Farmers Market

PITTSBURG AREA FARMERS MARKET

HOW ARE WE DOING?

Please take a moment to let us know what you think of the Farmers Market so we may better serve you. Rate us from 1 to 10 with 10 being the best. Please feel free to make comments on the back of this card.

Location	_____	Service	_____
Merchandise	_____	Price	_____
Advertisements	_____	Quality	_____
Improvements	_____		

What merchandise would you like to see at the market?

What improvements should be made to the market?

What kind of entertainment and contest should the market have?

Comments:

Please return this card to a market vendor. Thank you!

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Comments:

Please return this card to a market vendor. Thank you!

NAGEL, TAMMY N

From: Charlie Phillips <cephillips@pittstate.edu>
Sent: Friday, March 03, 2017 12:52 PM
To: NAGEL, TAMMY N
Subject: Application for Farmers Market Board
Attachments: Pittsburg Farmers Market Board.pdf

Tammy,

Here is my application for the Pittsburg Farmers Market Advisory Board.

Please let know if any additional information is required.

Thanks

CHARLIE PHILLIPS
PITTSBURG STATE UNIVERSITY
ASSISTANT PROFESSOR
909 E FORD
KTC-E139C
PITTSBURG, KS 66762
620.235.4942 V



Wood Technology



RECEIVED

MAR 03 2017

Pittsburg City Clerk

Pittsburg Area Farmers Market Advisory Board

APPLICATION FOR APPOINTMENT

Note: Your application will be copied for the City Commission and made available to the press and public

Name: Charlie Phillips

Home Address:
507 S Osage, Girard Ks, 66743

Mailing Address:
507 S Osage, Girard Ks, 66743

Occupation:
Assistant Professor/Program Coordinator- Wood Technology

Business Address:
1701 S Broadway Pittsburg Ks

Home Telephone: 913-837-0564

Business Telephone: 620-235-4942

E-mail: cephillips@pittstate.edu

Are you a resident of Pittsburg? NO If yes, how long have you lived in Pittsburg: _____

Current occupation (within last 12 months)
Assistant Professor/Program Coordinator- Wood Technology PSU

Business interest in the last 12 months:

Misty Morning Farms

Previous Committee/Commission Experience:

I have served on a number of both professional and private committees. I am currently on serving on numerous committees at Pittsburg State University as well as national education committees. Exp: COT Safety Committee. COT Company Day Committee, COT Honors College Committee, Departmental Curriculum Committee Woodworking Machinery Industry Association Education Committee

Education/Experience: A resume may be attached containing this and any other information what would be helpful in evaluating your application.

Bachelors of Science and Technology – Wood Technology

Master of Science – Career and Technical Education

Professional and/or community service activities:

I am currently an active project leader in the Bone Creek 4-H Club.

Member of the Zone 6 Garden Club

Board Member/Instructor for the Wood Technology Industry Institute

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute:

I believe I have the professional experience that I can make educated decisions based on facts for the betterment of the market. Along with my previous experience as a vender with not only the Pittsburg Farmers Market but also with the Webb City Farmers I can provide valuable input from the growers prospective.

Area of Representation (Circle all that could apply):

Vendor at Market

Live Well Crawford County/Eat Well

Growing Growers at C-Tec

K-State Research & Extension

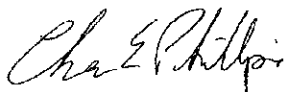
Downtown Representative

Circle days of the week and times best fitting your schedule for meetings

Monday • Tuesday • Wednesday • Thursday • Friday

Prior to 8:00am • Between 8:00am & 10am • Between 10am & Noon •
Between Noon & 3pm • Between 3pm & 5pm

Appointments to this position may require you to file a Conflict of Interest Disclosure Statement, which is of public record.



03/02/2017

Signature of Applicant

Date

If you have any questions regarding the appointment procedure, please call the City Clerk at (620)230-5532.

Due Date: Tuesday, March 7, 2017 Please
return the completed application to: City of
Pittsburg

Attn: City Clerk

PO Box 688, Pittsburg, KS 66762



Pittsburg Area Farmers Market Advisory Board

APPLICATION FOR APPOINTMENT

Note: Your application will be copied for the City Commission and made available to the press and public

Name: Alicia Shoemaker

Home Address: 535 E 510th Ave, Weir KS 66781

Mailing Address: Same as above

Occupation: Registered Dietitian

Business Address: _____

Home Telephone: 417-437-5418

Business Telephone: _____

E-mail: a-yokleyrd@yahoo.com

Are you a resident of Pittsburg? no If yes, how long have you lived in Pittsburg: _____

Current occupation (within last 12 months)
Registered Dietitian

Business interest in the last 12 months:

Previous Committee/Commission Experience:
None

Education/Experience: A resume may be attached containing this and any other information what would be helpful in evaluating your application.

I am well educated in nutrition and the
Benefits of eating healthy. I attend seminars
on working with people to make healthy life choices
Professional and/or community service activities:

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute:

I am very interested in public health, public
food supply and the use of farmers markets

Area of Representation (Circle all that could apply):

Vendor at Market

Live Well Crawford County/Eat Well

Growing Growers at C-Tec

K-State Research & Extension

Downtown Representative

Circle days of the week and times best fitting your schedule for meetings

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Alicia Shoemaker

Signature of Applicant

3/7/17

Date

If you have any questions regarding the appointment procedure, please call the City Clerk at (620)230-5532.

Due Date: Tuesday, March 7, 2017

Please return the completed application to:

City of Pittsburg

Attn: City Clerk

PO Box 688, Pittsburg, KS 66762



RECEIVED

MAR 08 2017

Pittsburg City Clerk

Pittsburg Area Farmers Market Advisory Board

APPLICATION FOR APPOINTMENT

Note: Your application will be copied for the City Commission and made available to the press and public

Name: Brad Snow

Home Address:
404 Windsor Court

Mailing Address:
SAME

Occupation:
Watco Companies

Business Address:
315 W. 3rd

Home Telephone: 231-0905

Business Telephone: 231-2230

E-mail: bsnow@watcocompanies.com

Are you a resident of Pittsburg? yes If yes, how long have you lived in Pittsburg: 36 years

Current occupation (within last 12 months)
President All Aboard Foundation/Watco Companies

Business interest in the last 12 months:

Previous Committee/Commission Experience:
Downtown Advisory Board

Education/Experience: A resume may be attached containing this and any other information what would be helpful in evaluating your application.

BSED - Pittsburg State University

Professional and/or community service activities:

Downtown Advisory Board, PSU Athletic Fund Board, Sinc Booster Club Board
Homeless Shelter Task Force, Volunteer Lord's Diner

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute:

I have been involved with Farmer's Market from day 1
in it's old location. I can provide history and property information

Area of Representation (Circle all that could apply):

Vendor at Market

Live Well Crawford County/Eat Well

Growing Growers at C-Tec

K-State Research & Extension

Downtown Representative

Circle days of the week and times best fitting your schedule for meetings

Monday • Tuesday • Wednesday • Thursday • Friday

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Signature of Applicant

3/7/17
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RECEIVED

MAR 07 2017

Pittsburg City Clerk

Pittsburg Area Farmers Market Advisory Board

APPLICATION FOR APPOINTMENT

Note: Your application will be copied for the City Commission and made available to the press and public

Name: Laura Lee Washburn

Home Address:
307 W. Jefferson Street, Pittsburg, KS 66762

Mailing Address:
as above

Occupation:
University Professor

Business Address:

Home Telephone: 6207040883

Business Telephone:

E-mail: llwashburn@me.com

Are you a resident of Pittsburg? yes If yes, how long have you lived
in Pittsburg: @20 years

Current occupation (within last 12 months)
University Professor

Business interest in the last 12 months:
n/a

Previous Committee/Commission Experience:
n/a

Education/Experience: A resume may be attached containing this and any other information what would be helpful in evaluating your application.

University Professor of English, Director of Creative Writing, Associate Director of Women's and Gender Studies, 2nd VP PSU-KNEA, other U positions

Professional and/or community service activities:

Co-President Women Helping Women: A Fairy Godmother's Fund (fund with Community Foundation)

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute:

I've been buying from the market for years quite regularly. I know many of the vendors from going to the market, and Women Helping Women has had tables there as community booth.

Area of Representation (Circle all that could apply):

Vendor at Market	Live Well Crawford County/Eat Well
Growing Growers at C-Tec	K-State Research & Extension
Downtown Representative	Customer/Citizen

Circle days of the week and times best fitting your schedule for meetings

Monday • Tuesday • Wednesday • Thursday • Friday Fridays, but all work

Prior to 8:00am • Between 8:00am & 10am • Between 10am & Noon • 9-1:30, 3:30-5
Between Noon & 3pm • Between 3pm & 5pm

Appointments to this position may require you to file a Conflict of Interest Disclosure Statement, which is of public record.

Laura Lee Washburn

3/7/2017

Signature of Applicant

Date

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Please return the completed application to:
City of Pittsburg
Attn: City Clerk
PO Box 688, Pittsburg, KS 66762

City of Pittsburg, Kansas
2017 Budget Recap
As of February 28, 2017
(16.67% of Fiscal Year has passed)

Budgeted Funds	Un-Encumbered Cash Balance 1/1/2017	Revenues (1)			Expenditures			Loan Activity	Y-T-D Net	Un-Encumbered Cash Balance 2/28/2017
		Adopted Budget 2017	Y-T-D Revenues 2/28/2017	Percent Received	Adopted Budget 2017	Y-T-D Expenses 2/28/2017	Percent Used			
General Fund	\$ 3,223,574	\$ 23,592,172	\$ 6,237,670	26.44%	\$ 25,405,101	\$ 4,158,040	16.37%	\$ -	\$ 2,079,630	\$ 5,303,204
Public Library	161,012	852,287	439,960	51.62%	833,878	116,437	13.96%	-	323,523	484,535
Public Library Annuity	173,857	145	54	37.17%	-	-	0.00%	-	54	173,911
Special Alcohol & Drug	77,361	92,013	-	0.00%	85,000	13,857	16.30%	-	(13,857)	63,504
Special Parks & Recreation	-	92,013	-	0.00%	92,013	-	0.00%	-	-	-
Street & Highway	109,564	1,058,956	200,267	18.91%	1,069,541	147,911	13.83%	-	52,356	161,920
Street & Highway Sales Tax	683,021	1,013,375	178,902	17.65%	1,115,000	12,779	1.15%	-	166,123	849,144
Section 8 Housing	726	1,571,225	254,128	16.17%	1,571,188	254,275	16.18%	-	(147)	579
Revolving Loan Fund	3,442,713	1,241,343	470,311	37.89%	1,224,845	957,895	78.21%	72,920	(414,664)	3,028,049
Debt Service	882,012	5,642,567	929,665	16.48%	5,742,414	316,726	5.52%	-	612,939	1,494,951
Public Utilities	1,711,887	7,822,790	1,259,512	16.10%	7,610,512	1,408,457	18.51%	-	(148,945)	1,562,942
Capital Reserves (1)	800,000	-								800,000
Stormwater	215,472	816,745	134,167	16.43%	888,855	72,640	8.17%	-	61,527	276,999
Totals	\$ 11,481,199	\$ 43,795,631	\$ 10,104,636	23.07%	\$ 45,638,347	\$ 7,459,017	16.34%	\$ 72,920	\$ 2,718,539	\$ 14,199,738

(1) Public Utility Capital Reserves: \$350,000 design & build trickling filters and \$450,000 for south water tower maintenance

Notable Items:

*Sales Tax revenue is up 4.77% compared to same period in 2016.