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CITY OF PITTSBURG, KANSAS
COMMISSION AGENDA
Tuesday, February 14, 2017
5:30 PM

CALL TO ORDER BY THE MAYOR:

- a. Invocation
- b. Flag Salute Led by the Mayor
- c. Public Input

CONSENT AGENDA:

- a. Approval of the January 24, 2017, City Commission Meeting Minutes.
- b. Approval of the application submitted by Pierre Monsour for a Dance Hall License for Brickyard Grill, located at 516 North Broadway, for the term beginning February 15, 2017 and expiring July 24, 2017, and authorization for the City Clerk to issue the license.
- c. Approval of police department staff request to declare a vehicle as surplus and authorize staff to dispose of it through the online auction services of Purple Wave, Inc.
- d. Approval of the Economic Development Advisory Committee's recommendation to forgive the 2017 loan payment from CDL Electric Company, Inc. in the amount of \$41,564.68, as CDL Electric Company, Inc. has complied with the forgiveness requirements set forth in their loan documents.
- e. Approval of the Economic Development Advisory Committee's recommendation to grant 2017 tax abatement renewals to Millers (two abatements), Pinamonti Physical Therapy, and Rallison, LP.
- f. Approval of a Modification Order submitted by Westar Energy, Inc., for the placement of a 48 watt LED street light to be located at 805 Turner Road and authorize the Mayor to sign the Modification Order on behalf of the City.

CITY OF PITTSBURG, KANSAS
COMMISSION AGENDA
Tuesday, February 14, 2017
5:30 PM

- g. Approval of staff recommendation to approve an application submitted by the Crawford County Department of Environment on behalf of Jeff Wilson for the construction of a private sewage disposal system to serve the property located at 2101 Timber Lane in accordance to Section 82-243 of the City Codes of the City of Pittsburg, Kansas, and to construct said system in compliance with all requirements of the State Department of Health and Environment and the Uniform Plumbing Code.
- h. Approval of the Appropriation Ordinance for the period ending February 14, 2017 subject to the release of HUD expenditures when funds are received.
ROLL CALL VOTE.

CONSIDER THE FOLLOWING:

- a. LOAN REQUEST - POINTE ROYALE PROJECT - Consider the recommendation of the Economic Development Advisory Committee (EDAC) to grant the request submitted by Pointe Royale Development, Inc., for a loan in the amount of \$300,000 to be repaid over a fifteen-year period to be used to build a twenty-house development off of East 31st Street. **Approve or disapprove request and, if approved, authorize the Mayor to sign the appropriate documents on behalf of the City.**
- b. FARMERS MARKET - Consider staff recommendation to assume operational responsibilities of the Farmers Market. **Approve or disapprove staff recommendation and, if approved, authorize the Mayor to sign the appropriate documents on behalf of the City.**
- c. ORDINANCE NO. G-1266 - Consider approval of Ordinance No. G-1266, creating Article 1 in Chapter 58 of the Pittsburg City Code for the purpose of creating the Pittsburg Area Farmers Market Advisory Board, describing the Board's authority and duties, and providing for the appointment of members thereof. **Approve or disapprove Ordinance No. G-1266 and, if approved, authorize the Mayor to sign the Ordinance on behalf of the City.**

CITY OF PITTSBURG, KANSAS
COMMISSION AGENDA
Tuesday, February 14, 2017
5:30 PM

- d. ENGINEERING DESIGN AGREEMENT - 20th AND THE BYPASS CONCRETE REPAIRS - Staff is requesting Governing Body approval of the scoped work to be performed under the master services agreement between the City and TranSystems for design services for the concrete overlay on the south leg of Highway 69 (Bypass) and 20th Street Intersection not to exceed \$66,400.00. **Approve or disapprove of TranSystems performing the scoped task as part of the master services agreement the City has with TranSystems and authorize the Mayor and staff to sign the appropriate documents on behalf of the City of Pittsburg.**

NON-AGENDA REPORTS & REQUESTS:

- a. BI-MONTHLY BUDGET REVIEW - Finance Director Jamie Clarkson will provide the December 31, 2016 bi-monthly budget review.

ADJOURNMENT

OFFICIAL MINUTES
OF THE MEETING OF THE
GOVERNING BODY OF THE
CITY OF PITTSBURG, KANSAS
January 24th, 2017

A Regular Session of the Board of Commissioners was held at 5:30 p.m. on Tuesday, January 24th, 2017, in the City Commission Room, located in the Law Enforcement Center, 201 North Pine, with President of the Board Michael Gray presiding and the following members present: Jeremy Johnson, Chuck Munsell and Patrick O'Bryan. Mayor Kettermann was absent.

President of the Board Gray led the flag salute.

PUBLIC INPUT –

INTERN INTRODUCTION - City Manager Daron Hall introduced Intern Joe Wimmer.

CROSSWALK SAFETY - Kevin Marvin, owner of Pitt Taxi, expressed concern regarding the safety of pedestrians using crosswalks on Broadway. Mr. Marvin indicated that the crosswalks do not allow enough time for a pedestrian to safely cross the street. President of the Board Gray indicated that City staff will investigate the concerns.

APPROVAL OF MINUTES – JANUARY 10, 2017 - On motion of Munsell, seconded by O'Bryan, the Governing Body approved the January 10, 2017, City Commission Meeting minutes as submitted. Motion carried. Absent: Kettermann.

FIRE SERVICE OUTSIDE THE CITY LIMITS – On motion of Munsell, seconded by O'Bryan, the Governing Body approved a contract in the amount of \$7,435.82 with S & H Management, LLC, for fire services outside the City limits to property located at 2106 West 4th Street and authorized the Mayor to sign the contract on behalf of the City. Motion carried. Absent: Kettermann.

DANCE HALL LICENSE – FACES SALOON – On motion of Munsell, seconded by O'Bryan, the Governing Body approved staff recommendation to grant the request submitted by Jamie Sponsel to renew the Dance Hall License for Faces Saloon, 202 North Locust, and authorized the City Clerk to issue the license. Motion carried. Absent: Kettermann.

DANCE HALL LICENSE – MOOREMAN'S, INC. – On motion of Munsell, seconded by O'Bryan, the Governing Body approved staff recommendation to grant the request submitted by Graig Moore to renew the Dance Hall License for Mooreman's, Inc., 1608 South Broadway, and authorized the City Clerk to issue the license. Motion carried. Absent: Kettermann.

APPROPRIATION ORDINANCE – On motion of Munsell, seconded by O'Bryan, the Governing Body approved the Appropriation Ordinance for the period ending January 24th, 2017, subject to the release of HUD expenditures when funds are received with the following roll call vote: Yea: Gray, Johnson, Munsell and O'Bryan. Motion carried. Absent: Kettermann.

OFFICIAL MINUTES
OF THE MEETING OF THE
GOVERNING BODY OF THE
CITY OF PITTSBURG, KANSAS
January 24th, 2017

PURCHASE OF POLICE VEHICLES – On motion of O'Bryan, seconded by Johnson, the Governing Body approved staff request to waive the City bid policy for capital purchases in order to purchase three (3) 2017 Dodge Charger police package vehicles utilizing the State of Kansas vehicle purchasing contract as a governmental sub-unit for a total purchase price of \$73,713. Motion carried. Absent: Kettermann.

SPECIAL PRESENTATION - SCHOOL BOND ELECTION - USD#250 Superintendent Destry Brown provided details on the March 14, 2017, School Bond Election. Absent: Kettermann.

SPECIAL PRESENTATION - LAND BANK ANNUAL REPORT - Director of Housing and Community Development Becky Gray presented the 2016 Land Bank Annual Report. Absent: Kettermann.

SPECIAL PRESENTATION - SMELTER SITES - Special Projects Engineer John H. Bailey P.E., Ph.D., provided information regarding a sampling effort to determine if downwind contamination from the St. Louis Smelter, located near 1611 East 20th Street, has occurred. Absent: Kettermann.

ADJOURNMENT: On motion of O'Bryan, seconded by Johnson, the Governing Body adjourned the meeting at 6:23 p.m. Motion carried. Absent: Kettermann.

Michael Gray, President of the Board

ATTEST:

Tammy Nagel, City Clerk

INTEROFFICE MEMORANDUM

To: City Manager Daron Hall
Chief Mendy Hulvey
From: Lieutenant Tim Tompkins
CC:
Date: Thursday, February 2, 2017
Subject: Surplus Property Declaration

The police department is requesting permission to have a 1984 Chevrolet Step-Side Van, City ID number 42-17 bearing VIN: 1GCFP22J5E337924, which is currently assigned to the police department declared surplus property so that we may proceed with selling the vehicle through Purple Wave, Inc. surplus online auction service.

The police department received this vehicle at no cost to the City in October of 1999 as part of the military surplus reallocation program. Since receiving the vehicle, it has been used for a number of purposes within the police department to include use as a special response team deployment vehicle and to transport equipment for various purposes. Unfortunately, the vehicle has reached the end of its useful life and has not been operational for some time. Due to military configurations related to the electrical system, the cost to repair the vehicle far exceeds its actual value.

We have confirmed with the military that they have no vested interest in the return of the vehicle for military use, and have been authorized to dispose of the vehicle through whatever means we deem appropriate. Therefore, we are respectfully requesting City Commission approval to declare the vehicle as surplus property so that it may be disposed of through auction as previously noted. Should you have any questions concerning our request, please contact me at your convenience.



Memorandum

TO: Daron Hall, City Manager

FROM: Blake Benson, Economic Development Director

DATE: February 7, 2017

SUBJECT: February 14, 2017 Agenda Item
CDL loan forgiveness

On January 23, 2013, the City of Pittsburgh entered into a \$150,000 forgivable loan agreement with CDL Electric Company, Inc., to help fund the acquisition and renovation of the former McNally Industries facility at 1308 North Walnut. This project enabled CDL to expand its operations and helped filled a building that had largely been vacant for more than 20 years.

The City's contract with CDL stated that the company would be eligible to have its annual payments forgiven each year provided that CDL invested at least \$273,000 of its own funds in the project and employed at least 50 employees at the former McNally Industries building over the life of the loan (through 2018).

As the third repayment on the loan is due, CDL submitted verification that the company had invested well over the required \$273,000 and, as of January 1, 2017, employed 135 at the former McNally Industries building. The EDAC reviewed this information at its February 1 meeting and concluded that CDL had satisfied the requirements to have its 2017 loan payment in the amount of \$41,564.68 forgiven. The EDAC has recommended forgiveness for this year's loan installment.

Please place this item on the agenda for the City Commission meeting scheduled for Tuesday, February 14, 2017. Action being requested is the approval or denial of the loan forgiveness recommendation.



Memorandum

TO: Daron Hall, City Manager

FROM: Blake Benson, Economic Development Director

DATE: February 7, 2017

SUBJECT: February 14, 2017 Agenda Item
Property tax abatement renewals

At its February 1, 2017, meeting, the EDAC considered annual renewals of tax abatements for the following properties:

Company Name	Docket #	Original Exemption Year	Current Year	Exemption Ends in Year
Miller's, Inc.	2013-5552-EDX	2013	2017 / 5 of 10	2022
Pinamonti Physical Therapy	2015-1858-IRBX	2015	2017 / 3 of 8	2022
Miller's, Inc.	2016-2286-EDX	2016	2017/2 of 10	2025
Rallison, LP	2016-1202-EDX	2016	2017 / 2 of 5	2020

All of the original tax abatements were based on capital improvements. The renewals for Pittsburgh Hospitality, LLC (Holiday Inn Express), Millers, Inc. (2) and Pinamonti Physical Therapy have met the basic criteria for renewals based on capital investment.

At its February 1 meeting, the Economic Development Advisory Committee voted to pass a motion to forward to the Governing Body a recommendation approving the annual tax abatement renewals for Rallison, LP, Millers, Inc. (2) and Pinamonti Physical Therapy.

Please place this item on the agenda for the City Commission meeting scheduled for Tuesday, February 14, 2017. Action being requested is approval or denial of the EDAC recommendation to approve the annual tax abatement renewals.



DEPARTMENT OF PUBLIC WORKS

201 West 4th Street · Pittsburg KS
66762

(620) 231-4100

www.pittks.org

Interoffice Memorandum

TO: DARON HALL
City Manager

FROM: CAMERON ALDEN
Director of Public Works

DATE: February 7, 2017

SUBJECT: Agenda Item – February 14, 2017
Modification Order Relating to Removals, Additions, or Substitutions in
Street Lighting Equipment to be Furnished by Westar Energy, Inc. a
Kansas Corporation

A review of the street lighting in the 700 and 800 Block of Turner Road per a resident request was completed. The street is an asphalt, rural cross section with ditches and no curbing. The review by staff showed that a street light is warranted.

Would you please place this item on the agenda for the City Commission meeting scheduled for Tuesday, February 14, 2017. Action necessary will be approval or disapproval of the agreement and, if approved, authorize the Mayor to sign on behalf of the City.

Attachment: Modification Order
Map

Cc: Tammy Nagel, City Clerk
Project File
Memo File

MODIFICATION ORDER RELATING TO REMOVALS, ADDITIONS, OR
SUBSTITUTIONS IN STREET LIGHTING EQUIPMENT TO BE
FURNISHED BY WESTAR ENERGY, INC A KANSAS CORPORATION

Westar Energy, Inc., a Kansas Corporation, is hereby authorized and requested to make and provide the following additional, removed, or substituted street lighting equipment for supplying street lighting service to the City, the same to be owned and operated by the Company.

REMOVE:

Number and type of light/s: _____

Physical Location of light/s: _____

INSTALL:

Number and type of light/s: 1 – 48 watt LED street light

Physical Location of light/s: 805 Turner Road

City of Pittsburg

By: _____

Title: _____

Date: _____

NORTH



INSTALL STREET LIGHT
805 TURNER ROAD

Turner Road

M - C - R - I - G - A - N

S - T - R - E - E - T

Interoffice Memorandum

TO: DARON HALL
City Manager

FROM: MATT BACON
Director of Public Utilities

DATE: February 8, 2017

SUBJECT: Agenda Item – February 14, 2017
Application for Private Sewage Disposal

The City of Pittsburg has received an application from the Crawford County Department of Environment on behalf of Jeff Wilson requesting permission to construct a wastewater system to serve his property at 2101 Timber Lane. Mr. Wilson is constructing a new single family residence on this property and is requesting approval of a private sewage disposal system since the City's wastewater collection system is not readily available for connection to this property (see attached map).

Upon review of this request, the Public Utilities Department is recommending approval of Mr. Wilson's request for a private sewage disposal system based on Section 82-243, Private Sewage Disposal within the City, of the City Codes, which states:

The installation of septic tanks or similar means of disposal within the City limits shall only be authorized by the expressed approval of the Governing Body. The type, capacities, location, and layout of a private sewage disposal system shall comply with all requirements of the State Department of Health and Environment and the Uniform Plumbing Code.

In this regard, would you please place this item on the agenda for the City Commission meeting scheduled for Tuesday, February 14th, 2017. Action necessary will be approval or disapproval of staff's recommendation.

Attachment: Application and Map

APPLICATION FOR WASTEWATER SYSTEM"
Crawford County Department of Environment
111 E. Forest, Ste M, Girard, Ks 620-724-7088 or Fax 620-724-7178



CRAWFORD COUNTY
KANSAS

PERMIT NUMBER: _____

DATE: 2-2, 2017

NEW CONSTRUCTION: ☒

CORRECTION OF EXISTING SYSTEM: _____

ATTENTION PROPERTY OWNER(S)

ALL WASTEWATER SYSTEMS MUST BE CONSTRUCTED IN CONFORMITY WITH
THE CRAWFORD COUNTY ENVIRONMENTAL CODES AND THE FOLLOWING
CONDITIONS AND REQUIREMENTS MUST BE COMPLETED PRIOR TO
APPROVAL BY THE COUNTY ENVIRONMENTAL DEPARTMENT.

1. A SKETCH OF THE WASTEWATER SYSTEM TO BE CONSTRUCTED IS COMPLETED BY THE CONTRACTOR.
2. THE CONTRACTOR MUST SIGN AND CERTIFY THAT THE INSTALLATION OR CORRECTION IS IN ACCORDANCE WITH THE COUNTY CODES.
3. THE APPLICANT MUST SIGN THE APPLICATION FOR VALIDITY. THE APPLICANT IS REQUIRED TO PHONE THE ENVIRONMENTAL DEPARTMENT PRIOR TO ANY CONSTRUCTION FOR A PRE-SITE INSPECTION. 620-724-7088 (leave message).
For Emergencies - cellular numbers: 620-230-8974 or 620-230-8981.
4. THE APPLICANT MUST RETURN THE APPLICATION TO THE CRAWFORD COUNTY ENVIRONMENTAL DEPARTMENT PRIOR TO ANY CONSTRUCTION.
5. THE APPLICANT MUST NOTIFY THE ENVIRONMENTAL DEPARTMENT WHEN THE CONSTRUCTION IS COMPLETED FOR A FINAL INSPECTION.
6. THE PERMIT FEE MAY BE ATTACHED TO THE APPLICATION PAYABLE TO THE ABOVE.
7. A COPY OF THE APPROVED PERMIT WILL BE MAILED TO THE APPLICANT.

APPLICANT'S NAME: Jeff Wilson

CURRENT ADDRESS: 1308 Mallory Court

911 ADDRESS OF SITE: 2101 Timber Lane

NUMBER OF BEDROOMS: 3 SIZE OF PROPERTY (ACRES): 2.2

PHONE NUMBER: (HOME) 620-230-8764 (WK/CELL) 620-230-8764

MAP NUMBER: _____ SECTION: _____ TOWNSHIP: _____ RANGE: _____

SIGNATURE OF APPLICANT: Jeff Wilson

FEE: \$75.00

Revised: 06/30/03

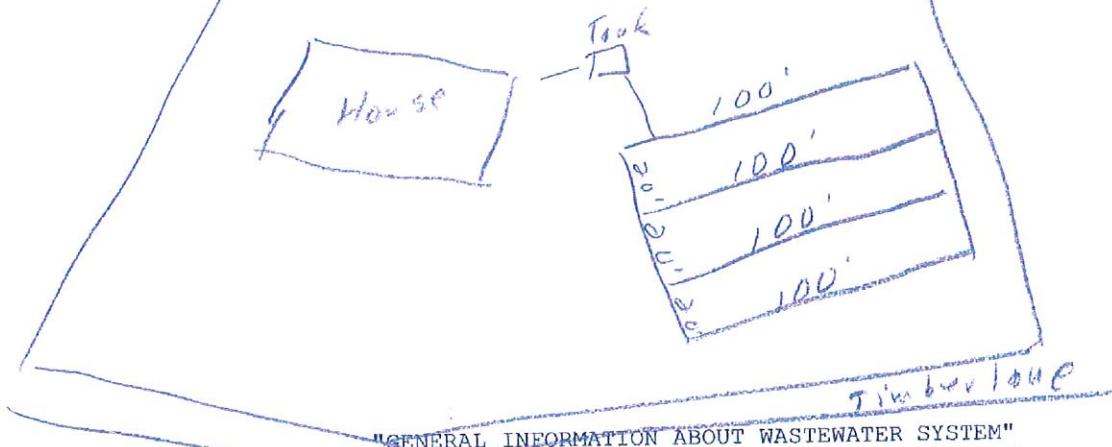
(SEE REVERSE SIDE)

Septic Tank/Lateral System

SKETCH OF ENTIRE WASTEWATER SYSTEM - NEW AND RECONSTRUCTION OF EXISTING SYSTEM



CRAWFORD COUNTY
KANSAS



"GENERAL INFORMATION ABOUT WASTEWATER SYSTEM"

Size of Septic Tank: 1500 gals. Total Square Feet of laterals: _____
 Percolation Time: (Tests conducted: Yes/No) *ATTACH RESULTS TO APPLICATION *
 Chamber System: 4" PVC Size: 4' x 500' Total Square Feet: 2080

Contractors Business Name: Freddy Van's
 Name of Installer: Rusty Van Berckelaere
 Address: 2513 E. 4th Pihsburg KS 66762
 Phone Number: 6202311127 Fax Number: 6202300370

I HEREBY CERTIFY THAT THE CONSTRUCTION OR CORRECTION OF THIS WASTEWATER SYSTEM WILL BE CONSTRUCTED IN ACCORDANCE WITH THE DESIGN AND THE SPECIFICATIONS OF THE CRAWFORD COUNTY ENVIRONMENTAL CODES, ADOPTED BY THE CRAWFORD COUNTY COMMISSIONERS ON SEPTEMBER 26, 1995.

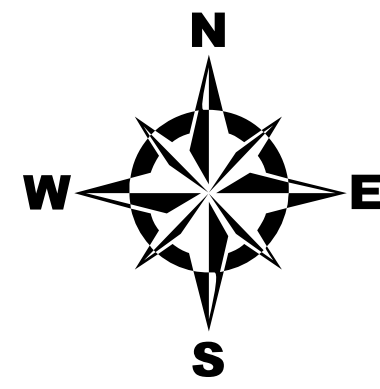
- 1) Meets all separation requirements (10' from property line, 25' from public water supply, 100' from a well.
- 2) Recommended septic tank size, according to number of bedrooms.
- 3) 330 Sq. Ft. of lateral line per bedroom.
- 4) A minimum of 12" of rock (3/4" to 2") in the lateral line (6" under the pipe).
- 5) A permeable layer of garden fabric over the rock prior to adding top soil to the trench.

Signature of Contractor: [Signature] Date: 2-2-17

****PLEASE NOTE: ANY CHANGES TO THE SKETCH IN REGARD TO THE WASTEWATER SYSTEM MUST BE DEPICTED ON A SEPARATE SHEET AND MUST MEET THE APPROVAL OF THE ENVIRONMENTAL DEPARTMENT.**

PLANS APPROVED BY: William J. Lavery DATE: 2/2/17

FINAL APPROVAL BY: _____ DATE: _____



VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
	C-CHECK					178915		
6581	VOID CHECK	V	1/27/2017					
	KANSAS CITY AUDIO-VISUAL							
6581	KANSAS CITY AUDIO-VISUAL							
	C-CHECK					178917		799.00CR
	KANSAS CITY AUDIO-VISUALVOIDED	V	1/27/2017					
	C-CHECK					178922		
	VOID CHECK	V	1/27/2017					
	C-CHECK					178923		
	VOID CHECK	V	1/27/2017					
4534	BOB GARDULLO							
4534	BOB GARDULLO							
	C-CHECK					178927		124.20CR
	BOB GARDULLO	VOIDED	V	1/27/2017				

* * T O T A L S * *		NO		INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:		0		0.00	0.00	0.00
HAND CHECKS:		0		0.00	0.00	0.00
DRAFTS:		0		0.00	0.00	0.00
EFT:		0		0.00	0.00	0.00
NON CHECKS:		0		0.00	0.00	0.00
VOID CHECKS:	5 VOID DEBITS	0.00				
	VOID CREDITS	923.20CR		923.20CR	0.00	

TOTAL ERRORS: 0

		NO		INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 99	BANK: *	TOTALS:	5	923.20CR	0.00	0.00
BANK: *		TOTALS:	5	923.20CR	0.00	0.00

VENDOR SET: 99 City of Pittsburg, KS

BANK: 80144 BMO HARRIS BANK

DATE RANGE: 1/18/2017 THRU 2/07/2017

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
6154	4 STATE MAINTENANCE SUPPLY INC	R	1/20/2017			178862		272.74
2876	A-PLUS CLEANERS & LAUNDRY	R	1/20/2017			178863		672.00
2004	AIRE-MASTER OF AMERICA, INC.	R	1/20/2017			178864		16.40
5966	BOBCAT OF SPRINGFIELD, INC	R	1/20/2017			178865		60.57
7619	BILLIE JOE BROKOB	R	1/20/2017			178866		2,600.00
1369	CITY ATTORNEYS ASSOCIATION OF	R	1/20/2017			178867		35.00
7422	CITY OF GIRARD	R	1/20/2017			178868		225.00
1616	CITY OF PITTSBURG	R	1/20/2017			178869		75.00
0748	CONRAD FIRE EQUIPMENT INC	R	1/20/2017			178870		38.63
4263	COX COMMUNICATIONS KANSAS LLC	R	1/20/2017			178871		80.32
4263	COX COMMUNICATIONS KANSAS LLC	R	1/20/2017			178872		17.85
7517	CRAW-KAN TELEPHONE COOPERATIVE	R	1/20/2017			178873		11,825.00
0375	WICHITA WATER CONDITIONING, IN	R	1/20/2017			178874		73.39
0622	INTERNATIONAL ASSOCIATION CHIE	R	1/20/2017			178875		300.00
7414	KANSAS GAS SERVICE (ESG)	R	1/20/2017			178876		619.01
7172	KANSAS NAHRO	R	1/20/2017			178877		182.00
6842	KU PUBLIC MANAGEMENT CENTER	R	1/20/2017			178878		3,500.00
7635	DOUG LINDER	R	1/20/2017			178879		4,708.84
6750	HW LOCHNER, BWR DIVISION	R	1/20/2017			178880		13,006.76
0033	LOU'S GLOVES	R	1/20/2017			178881		261.00
1	MERA, THELMA	R	1/20/2017			178882		210.00
7392	ASSURECO RISK MANAGEMENT & REG	R	1/20/2017			178883		350.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0188	SECRETARY OF STATE	R	1/20/2017			178884		364.50
7469	RADCLIFF AGENCY, LLC	R	1/20/2017			178885		225.00
7053	U.S. PEROXIDE, LLC	R	1/20/2017			178886		950.00
2350	WASTE CORPORATION OF MISSOURI	R	1/20/2017			178887		48.61
1108	WESTAR ENERGY	R	1/20/2017			178888		278.24
7436	YOUNG & ASSOCIATES, P.A.	R	1/20/2017			178889		9,892.50
2004	AIRE-MASTER OF AMERICA, INC.	R	1/27/2017			178901		16.40
1991	OFFICE OF STATE FIRE MARSHAL	R	1/27/2017			178902		210.00
4576	TERRY BRADSHAW	R	1/27/2017			178903		25.25
0145	BROADWAY LUMBER COMPANY, INC.	R	1/27/2017			178904		17.90
7441	BUTLER COMMUNICATIONS, LLC	R	1/27/2017			178905		800.00
6545	CENTER POINT INC	R	1/27/2017			178906		86.88
7637	JACOB COCHRAN	R	1/27/2017			178907		382.00
1006	COMMUNITY NATIONAL BANK	R	1/27/2017			178908		114,168.60
0748	CONRAD FIRE EQUIPMENT INC	R	1/27/2017			178909		108.60
4263	COX COMMUNICATIONS KANSAS LLC	R	1/27/2017			178910		69.35
7517	CRAW-KAN TELEPHONE COOPERATIVE	R	1/27/2017			178911		71.13
6833	GREENBUSH	R	1/27/2017			178912		622.44
6703	GT DISTRIBUTORS INC	R	1/27/2017			178913		94.50
6923	HUGO'S INDUSTRIAL SUPPLY INC	R	1/27/2017			178914		1,354.98
6637	TYLER JOHNSON	R	1/27/2017			178916		177.00
6581	KANSAS CITY AUDIO-VISUAL	V	1/27/2017			178917		799.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
6581	KANSAS CITY AUDIO-VISUAL							
6581	KANSAS CITY AUDIO-VISUAL							
M-CHECK	KANSAS CITY AUDIO-VISUALVOIDED	V	1/27/2017			178917		799.00CR
7454	KANSAS POLYGRAPH ASSOCIATION,	R	1/27/2017			178918		25.00
3434	PITTSBURG SUNRISE ROTARY	R	1/27/2017			178919		358.34
0349	UNITED WAY OF CRAWFORD COUNTY	R	1/27/2017			178920		76.77
2350	WASTE CORPORATION OF MISSOURI	R	1/27/2017			178921		861.13
6712	WEBQA INC	R	1/27/2017			178924		5,940.00
1108	WESTAR ENERGY	R	1/27/2017			178925		4,500.35
5371	PITTSBURG FAMILY YMCA	R	1/27/2017			178926		190.36
4534	BOB GARDULLO	V	1/27/2017			178927		124.20
4534	BOB GARDULLO							
4534	BOB GARDULLO							
M-CHECK	BOB GARDULLO VOIDED	V	1/27/2017			178927		124.20CR
4534	BOB GARDULLO	R	1/27/2017			178928		90.20
4534	BOB GARDULLO	R	1/30/2017			178929		31.75
6154	4 STATE MAINTENANCE SUPPLY INC	R	2/03/2017			178952		98.15
7449	MATTHEW BONNER	R	2/03/2017			178953		1,727.50
7490	CATHOLIC DIOCESE OF WICHITA	R	2/03/2017			178954		10,000.00
1616	CITY OF PITTSBURG	R	2/03/2017			178955		150.00
0748	CONRAD FIRE EQUIPMENT INC	R	2/03/2017			178956		409.06
0375	WICHITA WATER CONDITIONING, IN	R	2/03/2017			178957		16.50
6358	FIRE X INC	R	2/03/2017			178958		30.00
2019	GFOA	R	2/03/2017			178959		190.00

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DATE RANGE: 1/18/2017 THRU 2/07/2017

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
6689	HUBER TECHNOLOGY INC	R	2/03/2017			178960		1,100.00
7414	KANSAS GAS SERVICE (ESG)	R	2/03/2017			178961		80.00
7644	KANSAS NARCOTICS OFFICERS ASSO	R	2/03/2017			178962		1,000.00
0226	KDOR LIQUOR TAX	R	2/03/2017			178963		3.75
1	TALLIE, MATTHEW JAHLEEL	R	2/03/2017			178964		1,027.00
1	VANDERPOOL, STEVEN CRAIG	R	2/03/2017			178965		187.00
1	VANDIEREN, JILL	R	2/03/2017			178966		546.00
5589	VERIZON WIRELESS SERVICES, LLC	R	2/03/2017			178967		547.46
7639	WATSON FURNITURE GROUP, INC	R	2/03/2017			178968		263.20
2350	WASTE CORPORATION OF MISSOURI	R	2/03/2017			178969		145.83
1108	WESTAR ENERGY	R	2/03/2017			178970		439.63
4636	WESTAR ENERGY, INC. (HAP)	R	2/03/2017			178971		156.46
7618	WINDOWS FOR LESS	R	2/03/2017			178972		3,151.00
7645	SEWARD RENTALS	R	2/03/2017			178973		900.00
0026	STANDARD INSURANCE COMPANY	D	2/01/2017			999999		1,300.18
0046	ETTINGERS OFFICE SUPPLY	E	1/23/2017			999999		941.18
0046	ETTINGERS OFFICE SUPPLY	E	1/30/2017			999999		560.85
0046	ETTINGERS OFFICE SUPPLY	E	2/06/2017			999999		74.37
0054	JOPLIN SUPPLY COMPANY	E	2/06/2017			999999		829.20
0055	JOHN'S SPORT CENTER, INC.	E	1/23/2017			999999		204.99
0055	JOHN'S SPORT CENTER, INC.	E	1/30/2017			999999		490.00
0055	JOHN'S SPORT CENTER, INC.	E	2/06/2017			999999		500.00

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0062	LINDSEY SOFTWARE SYSTEMS, INC.	E	2/06/2017			999999		1,769.00
0064	MATADORE CO	E	1/23/2017			999999		55.75
0068	BROOKS PLUMBING LLC	E	1/30/2017			999999		476.33
0084	INTERSTATE EXTERMINATOR, INC.	E	2/06/2017			999999		375.00
0105	PITTSBURG AUTOMOTIVE INC	E	1/23/2017			999999		434.35
0105	PITTSBURG AUTOMOTIVE INC	E	1/30/2017			999999		1,208.25
0105	PITTSBURG AUTOMOTIVE INC	E	2/06/2017			999999		1,249.39
0112	MARRONES INC	E	2/06/2017			999999		59.85
0117	THE MORNING SUN	E	1/23/2017			999999		978.47
0117	THE MORNING SUN	E	1/30/2017			999999		30.11
0117	THE MORNING SUN	E	2/06/2017			999999		198.31
0128	VIA CHRISTI HOSPITAL	E	1/23/2017			999999		50.00
0133	JIM RADELL CONSTRUCTION INC	E	2/06/2017			999999		4,460.00
0135	PITTSBURG AREA CHAMBER OF COMM	E	1/30/2017			999999		150.00
0181	INGRAM	E	1/30/2017			999999		31.86
0194	KANSAS STATE TREASURER	E	2/06/2017			999999		6,481.00
0201	SPICER-ADAMS WELDING, INC.	E	1/23/2017			999999		33.36
0224	KDOR	D	2/06/2017			999999		1,503.47
0272	BO'S 1 STOP INC	E	1/23/2017			999999		156.10
0286	R & R PRODUCTS INC	E	1/30/2017			999999		229.90
0292	UNIFIRST CORPORATION	E	1/30/2017			999999		60.45
0294	COPY PRODUCTS, INC.	E	1/23/2017			999999		925.00

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0294	COPY PRODUCTS, INC.	E	1/30/2017			999999		804.74
0306	CASTAGNO OIL CO INC	E	1/30/2017			999999		224.00
0312	HACH COMPANY, INC	E	2/06/2017			999999		181.83
0317	KUNSHEK CHAT & COAL CO, INC.	E	1/23/2017			999999		19,303.66
0317	KUNSHEK CHAT & COAL CO, INC.	E	1/30/2017			999999		721.73
0321	KP&F	D	1/27/2017			999999		41,680.37
0329	O'MALLEY IMPLEMENT CO INC	E	1/30/2017			999999		343.50
0332	PITTCRAFT PRINTING	E	1/30/2017			999999		3,400.00
0335	CUSTOM AWARDS, LLC	E	1/23/2017			999999		9.91
0335	CUSTOM AWARDS, LLC	E	1/30/2017			999999		88.67
0420	CONTINENTAL RESEARCH CORP	E	1/23/2017			999999		247.26
0420	CONTINENTAL RESEARCH CORP	E	1/30/2017			999999		272.99
0420	CONTINENTAL RESEARCH CORP	E	2/06/2017			999999		165.86
0434	UNITED LABORATORIES	E	1/23/2017			999999		193.31
0478	VIETTI AUTO BODY INC	E	1/23/2017			999999		839.70
0486	MID-STATES ORGANIZED CRIME INF	E	1/30/2017			999999		200.00
0507	SOUTHEAST KANSAS REGIONAL PLAN	E	1/23/2017			999999		5,625.00
0534	TYLER TECHNOLOGIES INC	E	2/06/2017			999999		9,783.15
0551	DATA FLOW	E	1/23/2017			999999		153.26
0577	KANSAS GAS SERVICE	E	1/23/2017			999999		12,352.57
0577	KANSAS GAS SERVICE	E	1/30/2017			999999		273.47
0585	MOLLE MC AUTOMOTIVE INC	E	1/30/2017			999999		88.93

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0627	BOETTCHER SUPPLY INC	E	2/06/2017			999999		45.04
0728	ICMA	D	1/27/2017			999999		871.23
0746	CDL ELECTRIC COMPANY INC	E	1/23/2017			999999		418.19
0746	CDL ELECTRIC COMPANY INC	E	1/30/2017			999999		230.00
0746	CDL ELECTRIC COMPANY INC	E	2/06/2017			999999		211.48
0751	ULTRA-CHEM INC	E	1/23/2017			999999		269.64
0752	US SIXTY-NINE HIGHWAY	E	1/30/2017			999999		3,500.00
0788	SCHREIBER LLC	E	2/06/2017			999999		2,449.00
0823	TOUCHTON ELECTRIC INC	E	1/30/2017			999999		80.00
0844	HY-FLO EQUIPMENT CO	E	1/23/2017			999999		260.99
0866	AVFUEL CORPORATION	E	1/30/2017			999999		26,530.36
0866	AVFUEL CORPORATION	E	2/06/2017			999999		16,744.63
0961	KANSAS JUDICIAL COUNCIL	E	1/23/2017			999999		40.00
1033	BOLLINGER GROUP, LLC	E	1/30/2017			999999		100.00
1050	KPERS	D	1/27/2017			999999		37,372.03
1327	KBI	E	1/30/2017			999999		8,605.00
1478	KANSASLAND TIRE OF PITTSBURG	E	1/23/2017			999999		1,196.93
1478	KANSASLAND TIRE OF PITTSBURG	E	1/30/2017			999999		256.76
1478	KANSASLAND TIRE OF PITTSBURG	E	2/06/2017			999999		43.50
1490	ESTHERMAE TALENT	E	1/30/2017			999999		25.00
1680	FIREHOUSE SOFTWARE	E	1/30/2017			999999		1,575.00
1792	B&L WATERWORKS SUPPLY, LLC	E	2/06/2017			999999		1,129.99

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
2025	SOUTHERN UNIFORM & EQUIPMENT L	E	1/23/2017			999999		244.00
2025	SOUTHERN UNIFORM & EQUIPMENT L	E	1/30/2017			999999		2,067.41
2025	SOUTHERN UNIFORM & EQUIPMENT L	E	2/06/2017			999999		327.99
2161	RECORDED BOOKS, LLC	E	1/30/2017			999999		182.55
2433	THE MORNING SUN	E	2/06/2017			999999		421.04
2767	BRENNTAG SOUTHWEST, INC	E	1/23/2017			999999		1,356.00
2825	KANSAS DEPT OF ADMINISTRATION	E	1/23/2017			999999		639.81
2841	KDHE	E	1/23/2017			999999		1,448.00
2945	GALAXIE BUSINESS EQUIPMENT, IN	E	1/23/2017			999999		3,600.00
2960	PACE ANALYTICAL SERVICES INC	E	1/23/2017			999999		1,547.00
2960	PACE ANALYTICAL SERVICES INC	E	2/06/2017			999999		150.00
3079	COMMERCE BANK	D	1/31/2017			999999		15,901.74
3126	W.W. GRAINGER, INC	E	2/06/2017			999999		78.14
3142	COMMUNITY MENTAL HEALTH CENTER	E	1/30/2017			999999		150.00
3151	SOUTHEAST KANSAS ASSOC	E	1/30/2017			999999		50.00
3248	AIRGAS USA LLC	E	2/06/2017			999999		2,271.25
3668	MID AMERICA PROPERTIES OF PITT	E	1/23/2017			999999		175.00
3668	MID AMERICA PROPERTIES OF PITT	E	1/30/2017			999999		1,432.00
3668	MID AMERICA PROPERTIES OF PITT	E	2/06/2017			999999		400.00
3802	BRENNTAG MID-SOUTH INC	E	1/23/2017			999999		5,694.00
4262	KDHE	E	1/30/2017			999999		17,682.28
4307	HENRY KRAFT, INC.	E	1/23/2017			999999		299.17

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
4307	HENRY KRAFT, INC.	E	1/30/2017			999999		435.30
4520	ETS CORPORATION	D	2/01/2017			999999		7,132.55
4618	TRESA MILLER	E	2/06/2017			999999		813.03
4638	SOUND PRODUCTS	E	2/06/2017			999999		479.40
4698	THE MORNING SUN	E	1/30/2017			999999		158.07
4766	ACCURATE ENVIRONMENTAL	E	1/23/2017			999999		676.35
5014	MID-AMERICA SANITATION	E	1/23/2017			999999		281.92
5275	US LIME COMPANY-ST CLAIR	E	1/23/2017			999999		4,242.90
5340	COMMERCE BANK TRUST	E	2/01/2017			999999		200,515.68
5590	HD SUPPLY WATERWORKS, LTD.	E	1/23/2017			999999		1,210.00
5590	HD SUPPLY WATERWORKS, LTD.	E	2/06/2017			999999		22,868.73
5623	CRAWFORD COUNTY CLERK	E	1/30/2017			999999		30,006.50
5677	BANK OF AMERICA, INC	D	2/03/2017			999999		345.74
5725	RED THE UNIFORM TAILOR INC	E	1/30/2017			999999		144.74
5855	SHRED-IT US JV LLC	E	1/30/2017			999999		282.72
5904	TASC	D	1/27/2017			999999		7,555.40
6103	ED MCCULLOUGH	E	2/06/2017			999999		600.00
6117	ALEXANDER OPEN SYSTEMS, INC	E	1/23/2017			999999		22,049.40
6175	HENRY C MENGHINI	E	1/30/2017			999999		1,500.00
6192	KATHLEEN CERNE	E	2/06/2017			999999		600.00
6198	CHARLES HOSMAN	E	1/23/2017			999999		1,125.00
6203	SOUTHWEST PAPER CO INC	E	1/30/2017			999999		76.34

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
6298	KEVAN L SCHUPBACH	E	1/23/2017			999999		1,594.00
6391	DOWNTOWN PITTSBURG HOUSING PAR	E	2/06/2017			999999		130.00
6394	KEVIN HALL	E	2/06/2017			999999		200.00
6402	BEAN'S TOWING & AUTO BODY	E	1/23/2017			999999		1,117.50
6415	GREAT WEST TANDEM KPERS 457	D	1/27/2017			999999		3,836.00
6494	BRIAN'S APPLIANCE REPAIR & INS	E	1/30/2017			999999		70.00
6495	ICON	E	1/30/2017			999999		6,443.92
6508	JOHN H BAILEY	E	1/30/2017			999999		190.56
6595	AMAZON.COM, INC	E	1/30/2017			999999		3,385.94
6713	COLUMBUS HOUSING AUTHORITY	E	2/06/2017			999999		675.86
6718	NATIONAL SCREENING BUREAU	E	2/06/2017			999999		537.50
6777	DH PACE CO	E	1/23/2017			999999		184.00
6822	ELIZABETH BRADSHAW	E	1/30/2017			999999		530.00
6886	DELBERT BAIR	E	2/06/2017			999999		833.00
6952	ADP INC	D	1/20/2017			999999		5,862.79
6952	ADP INC	D	2/03/2017			999999		657.73
6995	SUMMER WARREN	E	1/30/2017			999999		310.00
7028	MATTHEW L. FRYE	E	1/23/2017			999999		400.00
7028	MATTHEW L. FRYE	E	2/06/2017			999999		400.00
7038	SIGNET COFFEE ROASTERS	E	1/23/2017			999999		41.25
7038	SIGNET COFFEE ROASTERS	E	1/30/2017			999999		41.25
7038	SIGNET COFFEE ROASTERS	E	2/06/2017			999999		86.25

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
7100	FIRST UNITED METHODIST CHURCH	E	2/06/2017			999999		18,412.24
7138	OME CORP, LLC	E	1/30/2017			999999		328.40
7167	MAILFINANCE, INC	E	1/23/2017			999999		747.63
7283	CORESOURCE, INC	D	1/19/2017			999999		22,747.03
7283	CORESOURCE, INC	D	1/26/2017			999999		47,468.32
7283	CORESOURCE, INC	D	1/31/2017			999999		148,435.50
7283	CORESOURCE, INC	D	2/02/2017			999999		2,931.26
7283	CORESOURCE, INC	E	1/23/2017			999999		46,594.96
7283	CORESOURCE, INC	E	2/06/2017			999999		46,716.48
7284	TRANSYSTEMS CORPORATION	E	1/30/2017			999999		3,475.36
7285	ALLSTATE BENEFITS	D	2/01/2017			999999		826.53
7290	DELTA DENTAL OF KANSAS INC	D	1/20/2017			999999		3,036.60
7290	DELTA DENTAL OF KANSAS INC	D	1/27/2017			999999		1,445.30
7290	DELTA DENTAL OF KANSAS INC	D	2/03/2017			999999		3,237.95
7401	JAMI L CROWDER	E	1/30/2017			999999		1,533.14
7427	OLSSON ASSOCIATES, INC	E	1/23/2017			999999		801.60
7513	ANGELOU ECONOMIC ADVISORS INC	E	1/30/2017			999999		3,513.72
7514	NTHERM, LLC	E	1/23/2017			999999		4,859.15
7559	MEGAN LYNN MUNGER	E	1/30/2017			999999		72.00
7572	OZARK MOUNTAIN ENERGY, INC	E	1/30/2017			999999		15,335.74
7611	STEVENSONS BUSINESS PRODUCTS	E	1/23/2017			999999		60.00
7615	MARY JO HARPER	E	2/06/2017			999999		65.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
7620	POMP'S TIRE SERVIICE INC	E	1/23/2017			999999		1,514.30
7629	EARLES ENGINEERING & INSPECTIO	E	1/30/2017			999999		4,942.50
7636	BROWNS RIVERSIDE ADDITION HOME	E	1/30/2017			999999		1,710.00
7640	KANSAS CROSSING REAL ESTATE LC	E	2/02/2017			999999		5,928,045.71
7641	AERO SPECIALTIES INC	E	2/06/2017			999999		19,737.35
7642	DENICE PERRITT	E	2/06/2017			999999		800.00

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	74	204,259.03	0.00	203,335.83
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	20	354,147.72	0.00	354,147.72
EFT:	148	6,586,716.92	0.77CR	6,586,716.15
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	2 VOID DEBITS	0.00		
	VOID CREDITS	923.20CR	923.20CR	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 99 BANK: 80144TOTALS:	244	7,144,200.47	0.77CR	7,144,199.70
BANK: 80144 TOTALS:	244	7,144,200.47	0.77CR	7,144,199.70

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
6585	CLASS HOMES 1 LLC	R	2/01/2017			178930		142.00
7585	ECONOMIC SECURITY CORPORATION	R	2/01/2017			178931		416.64
6746	JOHNSON COUNTY HOUSING AUTHORI	R	2/01/2017			178932		1,338.26
7616	STEVE KUPLIN	R	2/01/2017			178933		750.00
1601	GRAIG MOORE	R	2/01/2017			178934		1,204.00
1800	DAN RODABAUGH	R	2/01/2017			178935		500.00
6451	NAZAR SAMAN	R	2/01/2017			178936		421.00
0472	LARRY SPRESSER, LLC	R	2/01/2017			178937		306.00
4636	WESTAR ENERGY, INC. (HAP)	R	2/01/2017			178938		1,319.00
0234	KENNETH A THORNTON	E	2/02/2017			999999		312.00
0372	CONNER REALTY	E	2/02/2017			999999		167.00
0855	CHARLES HOSMAN	E	2/02/2017			999999		96.00
1008	BENJAMIN M BEASLEY	E	2/02/2017			999999		1,158.00
1231	JOHN LOVELL	E	2/02/2017			999999		596.00
1609	PHILLIP H O'MALLEY	E	2/02/2017			999999		3,564.00
1638	VERNON W PEARSON	E	2/02/2017			999999		927.00
1688	DORA WARE	E	2/02/2017			999999		508.00
1982	KENNETH STOTTS	E	2/02/2017			999999		1,117.04
1985	RICK A MOORE	E	2/02/2017			999999		203.00
2542	CHARLES YOST	E	2/02/2017			999999		890.00
2624	JAMES ZIMMERMAN	E	2/02/2017			999999		1,233.00
2913	KENNETH N STOTTS JR	E	2/02/2017			999999		491.00

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
3067	STEVE BITNER	E	2/02/2017			999999		6,160.00
3082	JOHN R JONES	E	2/02/2017			999999		361.00
3114	PATRICIA BURLESON	E	2/02/2017			999999		1,027.00
3142	COMMUNITY MENTAL HEALTH CENTER	E	2/02/2017			999999		408.00
3193	WILLIAM CROZIER	E	2/02/2017			999999		1,059.00
3218	CHERYL L BROOKS	E	2/02/2017			999999		735.00
3272	DUNCAN HOUSING LLC	E	2/02/2017			999999		4,867.00
3273	RICHARD F THENIKL	E	2/02/2017			999999		1,098.00
3593	REMINGTON SQUARE APARTMENTS ,	E	2/02/2017			999999		7,163.00
3668	MID AMERICA PROPERTIES OF PITT	E	2/02/2017			999999		3,208.00
3708	GILMORE BROTHERS RENTALS	E	2/02/2017			999999		267.00
3724	YVONNE L. ZORNES	E	2/02/2017			999999		712.00
3746	JAROLD BONBRAKE	E	2/02/2017			999999		622.00
4054	MICHAEL A SMITH	E	2/02/2017			999999		1,334.00
4218	MEADOWLARK TOWNHOUSES	E	2/02/2017			999999		3,905.00
4492	PITTSBURG SENIORS	E	2/02/2017			999999		4,396.00
4523	TODD A TROWBRIDGE	E	2/02/2017			999999		565.00
4786	JENNIFER STANLEY	E	2/02/2017			999999		510.00
4928	PITTSBURG STATE UNIVERSITY	E	2/02/2017			999999		562.00
5039	VANETA MATHIS	E	2/02/2017			999999		275.00
5154	JERRY FRAZIER	E	2/02/2017			999999		712.00
5393	CARLOS ANGELES	E	2/02/2017			999999		2,141.00

VENDOR SET: 99 City of Pittsburg, KS
BANK: HAP BMO HARRIS BANK-HAP
DATE RANGE: 1/18/2017 THRU 2/07/2017

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
5549	DELBERT BAIR	E	2/02/2017			999999		262.00
5583	ROBERT L NANKIVELL SR	E	2/02/2017			999999		204.00
5653	PEGGY HUNT	E	2/02/2017			999999		113.00
5658	DEANNA J HIGGINS	E	2/02/2017			999999		159.00
5676	BARBARA TODD	E	2/02/2017			999999		31.00
5854	ANTHONY A SNYDER	E	2/02/2017			999999		950.00
5885	CHARLES T GRAVER	E	2/02/2017			999999		401.00
5906	JOHN HINRICHS	E	2/02/2017			999999		209.00
5939	EDNA RUTH TRENT IRREVOCABLE TR	E	2/02/2017			999999		211.00
5957	PASTEUR PROPERTIES LLC	E	2/02/2017			999999		4,152.00
5961	LARRY VANBECELAERE	E	2/02/2017			999999		101.00
6002	SALLY THRELFALL	E	2/02/2017			999999		251.00
6090	RANDAL BENNEFELD	E	2/02/2017			999999		966.00
6101	ELM STREET RENTALS INC	E	2/02/2017			999999		173.00
6108	TILDEN BURNS	E	2/02/2017			999999		63.00
6130	T & K RENTALS LLC	E	2/02/2017			999999		1,302.00
6161	MICHAEL J STOTTS	E	2/02/2017			999999		177.00
6172	ANDREW A WACHTER	E	2/02/2017			999999		262.00
6227	REGGIE BOLLINGER	E	2/02/2017			999999		668.00
6295	DAVID L PETERSON	E	2/02/2017			999999		963.00
6298	KEVAN L SCHUPBACH	E	2/02/2017			999999		5,714.00
6306	BALKANS DEVELOPMENT LLC	E	2/02/2017			999999		751.00

VENDOR SET: 99 City of Pittsburg, KS
BANK: HAP BMO HARRIS BANK-HAP
DATE RANGE: 1/18/2017 THRU 2/07/2017

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
6317	RONALD L EMERSON	E	2/02/2017			999999		204.00
6322	R JAMES BISHOP	E	2/02/2017			999999		452.00
6391	DOWNTOWN PITTSBURG HOUSING PAR	E	2/02/2017			999999		4,154.00
6394	KEVIN HALL	E	2/02/2017			999999		1,459.00
6441	HEATHER D MASON	E	2/02/2017			999999		780.00
6464	PRO X PROPERTY SOLUTIONS, LLC	E	2/02/2017			999999		3,691.48
6507	MARTHA E MOORE	E	2/02/2017			999999		735.00
6655	B&H DEVELOPERS, INC	E	2/02/2017			999999		2,838.00
6657	OZARKS AREA COMMUNITY ACTION C	E	2/02/2017			999999		399.63
6673	JUDITH A COLLINS	E	2/02/2017			999999		511.00
6868	DAVID SIMPSON (308)	E	2/02/2017			999999		215.00
6886	DELBERT BAIR	E	2/02/2017			999999		469.00
6916	STILWELL HERITAGE & EDUCATIONA	E	2/02/2017			999999		6,116.52
6953	CARL ULEPICH	E	2/02/2017			999999		456.00
7024	KIMBERLY GRISSOM	E	2/02/2017			999999		1,047.00
7083	PITTSBURG HEIGHTS, LP	E	2/02/2017			999999		5,201.00
7112	RANDY VILELA	E	2/02/2017			999999		728.00
7220	TIMOTHY ADAM	E	2/02/2017			999999		235.00
7222	MICHAEL WILBER	E	2/02/2017			999999		223.00
7232	JAMES TODD LOVELL	E	2/02/2017			999999		159.00
7294	AMMP PROPERTIES, LLC	E	2/02/2017			999999		722.00
7312	JASON HARRIS	E	2/02/2017			999999		225.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
7319	LASHAWNDR A LAWSON	E	2/02/2017			999999		700.00
7326	RANDY ALLEE	E	2/02/2017			999999		240.00
7344	TERRY O BARTLOW	E	2/02/2017			999999		241.00
7385	EAST 600 PROPERTIES, LLC	E	2/02/2017			999999		295.00
7393	TERESA MCCLURE	E	2/02/2017			999999		500.00
7507	DEBORAH L THOMAS	E	2/02/2017			999999		337.00
7562	THOMAS E SILOVSKY	E	2/02/2017			999999		351.00
7579	ROBERT COBB	E	2/02/2017			999999		734.00
7581	REX LINVILLE	E	2/02/2017			999999		586.00
7582	KIRK A DUNCAN	E	2/02/2017			999999		265.00
7588	RUSSELL F MIZE	E	2/02/2017			999999		232.00
7612	ENDICOTT RENTALS, LLC	E	2/02/2017			999999		1,598.42

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	9	6,396.90	0.00	6,396.90
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	91	108,532.09	0.00	108,532.09
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 99 BANK: HAP TOTALS:	100	114,928.99	0.00	114,928.99
BANK: HAP TOTALS:	100	114,928.99	0.00	114,928.99

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1982	KENNETH STOTTS	E	2/02/2017			999999		500.00
3114	PATRICIA BURLESON	E	2/02/2017			999999		600.00
3273	RICHARD F THENIKL	E	2/02/2017			999999		550.00
3593	REMINGTON SQUARE APARTMENTS ,	E	2/02/2017			999999		435.00
4218	MEADOWLARK TOWNHOUSES	E	2/02/2017			999999		272.00
5393	CARLOS ANGELES	E	2/02/2017			999999		625.00
5957	PASTEUR PROPERTIES LLC	E	2/02/2017			999999		287.00
6464	PRO X PROPERTY SOLUTIONS, LLC	E	2/02/2017			999999		700.00

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	8	3,969.00	0.00	3,969.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 99 BANK: TBRA TOTALS:	8	3,969.00	0.00	3,969.00
BANK: TBRA TOTALS:	8	3,969.00	0.00	3,969.00
REPORT TOTALS:	352	7,263,098.46	0.77CR	7,263,097.69

Passed and approved this 14th day of February, 2017.

John Kettermann, Mayor

ATTEST:

Tammy Nagel, City Clerk



Memorandum

TO: Daron Hall, City Manager

FROM: Blake Benson, Economic Development Director

DATE: February 7, 2017

SUBJECT: February 14, 2017 Agenda Item
Pointe Royale project

The Pittsburgh Department of Housing and Community Development has been working closely with Pointe Royale Development, Inc. to develop a 20-house development off 31st Street. Pointe Royale planned to use Low Income Housing tax credits to finance part of the project, but due to recent national developments, the value of those credits has dropped significantly. This \$373,000 loss in equity has created a gap in financing.

On February 1, 2017, the Economic Development Advisory Committee (EDAC) considered a \$300,000 repayable loan request from Tom Carlson, President/CEO of Pointe Royale Development, Inc. to help offset this drop in value. These funds would match the investment made by Pointe Royale Development and would not be disbursed until the homes are built. Further, the City will take a first mortgage on the homes until the loan is repaid over a 15-year period. This arrangement is similar to Pointe Royale's partnership with other Southeast Kansas communities, including the Cities of Independence, Coffeyville and Iola.

Please place this item on the agenda for the City Commission meeting scheduled for Tuesday, February 14, 2017. Action being requested is approval or denial of the EDAC recommendation and, if approved, authorize the Mayor to sign the appropriate documents.

REQUEST FOR \$300,000 CITY LOAN

Reason for Request

With the new administration in Washington, corporate taxes are in question. Both President Trump and the Congress are talking about lowering corporate taxes. If corporate taxes are lower, that means the demand for federal tax credits will be lower right as well.

Last year when we submitted our application to the Kansas Housing Resource Commission (KHRC), the market for Low Income Housing Tax Credits was 94 cents on the dollar. Until the election, pricing was as high as \$1.04 in some markets. Now it is 81 cents to 85 cents because of the uncertainty surrounding the changes to the Tax Code. No one knows what is going to happen.

Last year we hoped to build 29 units in Pittsburg, nine on Rouse Street and 20 off 31st street. Because the 31st Street location is in a qualified census tract, it is eligible for up to 30 per cent more tax credits than the Rouse location. (The tax credits are sold to corporate income taxpayers and the proceeds are used to build the housing.)

With the big drop in pricing the Rouse location cannot be financed without the 30% boost that is available on the Rouse location.

As to the 31st Street location, the drop in pricing still means that there is \$373,000 less equity to construct the 20 houses.

I am asking the City to make a loan for \$300,000 to fill the gap that has been caused by the current uncertainty around the Tax Code.

Justification for Request

I think this is a reasonable request for the following reasons:

1. I will be matching the city loan dollar for dollar with my own money by making a similar loan on the property.
2. I will agree in advance that if the pricing changes between the time when I am filing this application and the award, that I will reduce my loan request. For example, if I can get another \$100,000 for the credits, then the city and I as the developer will share equally so that we are both putting in \$50,000 less into the project.
3. There are less funds to build affordable housing with the drop in pricing so KHRC is going to favor projects in which the community is helping to fund projects in their community.
4. These homes will provide much needed affordable housing in the community. "Development follows rooftops." The rents will be very affordable for nice homes, and the occupants will have the right to buy them eventually for less than their fair market value.
5. I am not asking the City to put the money in until construction is completed, so there will be no risk. Furthermore, the City will have a first mortgage on these houses so the loan will be very secure, with my mortgage being a second.

6. I am not asking for something that is unusual. I have built about 100 houses like this in Kansas in the last five years, and low interest loans in the range of \$200,000 - \$300,000 have been made by the cities of Independence, Coffeyville and Iola. All of them would you tell you that they think it is a good value.

7. Finally, these properties are not producing income for the taxing authorities at this point. If the development happens, they will eventually be paying much higher taxes into the community.



EDWARDS SITE PLAN

THE HIGHLANDS OF PITTSBURG

Pittsburg, Kansas





3-BR FLOOR PLAN

20 single family homes
 3 bedrooms
 2 baths
 2 car garage
 1800 sq ft

Total Development Costs \$4,129,918

Total Sources \$4,129,918

Tax Credit Equity @ \$.85 (\$3,527,147)
 City of Pittsburg (\$300,000)
 Developer loan (\$245,000)
 Conventional loan (\$0)
 Deferred Developer Fee (\$57,771)

Rent Structure

10 units @ 50% area median income = \$465 mo

10 units @ 60% area median income = \$499 mo

0 units @ market rate

Thomas J Carlson

205 W. Walnut, Suite 200 Springfield, MO 65806
417-447-4621 (O) 417-496-8470 (C)
tcarlson@midamproperties.com

Affordable Housing Developer

- ♦ Developed over 40 projects in Missouri, Kansas and Oklahoma
- ♦ Tax Credit Syndicator
- ♦ Partner with Not-for-Profits

Professional Profile

Extensive knowledge of community development as a result of twenty-five year's experience either as Mayor or City Council Member of Springfield, Missouri, the third largest and one of the fastest growing cities in Missouri. Experience with public/private partnerships resulting in over \$200 million in investment and industrial parks as well as extensive center city redevelopment. Developer of affordable housing developments in Missouri, Kansas and Oklahoma using both the federal and state low income housing tax credit programs. Substantial experience in forming partnerships with not-for-profits to develop affordable housing. Twenty years experience as an attorney representing financial institutions. Extensive lobbying experience, both at the federal and state level. Member of Board of Directors for two publicly traded companies.

Education Background

Mr. Carlson graduated from George Washington University in 1973 with a degree in Journalism and Chinese. He then spent some time in the Far East and then returned home to Missouri where he worked as a reporter for the Springfield News-Leader and later edited the Buffalo Reflex, a weekly newspaper in Buffalo, Missouri. In 1977, he entered the University Of Missouri Kansas City School Of Law where he was a Member of the Law Review and graduated in 1980. His area of concentration was in tax and business transactions.

Real Estate and Development Experience

Starting in 1992, Mr. Carlson took over the operation of a Pointe Royale Development, Inc. , a Branson real estate development company at the request of the creditors of the company which filed bankruptcy. Since then, the creditors who were owed several million dollars have been paid in full and Mr. Carlson continues as President and Chief Executive Officer of that company.

In 1993, Mr. Carlson and Mark Gardner formed a corporation known as Carlson Gardner, Inc., to develop approximately 70 acres of land located in Nixa, Missouri. For 15 years they developed numerous subdivisions and apartments for families and senior citizens.. The company won numerous awards including the Governor's Award for Excellence in Affordable Housing and the National Association of Home Builders' First Place Award in Renovated Senior Housing.

The Carlson Gardner entity ceased development in 2010 when the partners split their businesses and Gardner moved into tax credit syndication full time. However, Mr. Carlson continues to develop affordable housing of single-family, multi-family and senior properties for all segments of the population

Legal Experience

Mr. Carlson practiced law from the time he graduated until 1997 when he discontinued his practice to work on real estate development and investments full time. His practice was concentrated in the areas of bankruptcy and financial reorganizations. He was a United States Bankruptcy Trustee from 1982 to 1997 and handled many corporate bankruptcies. He also represented several financial institutions. In 1989 he was named DISTINGUISHED YOUNG LAWYER by the Missouri Bar. He was listed in Who's Who in America, Who's Who in the Midwest, Who's Who in American Law and Who's Who in Practicing Attorneys. He is on the Board of Directors for International Tourist Entertainment Corporation, a publicly traded company headquartered in Branson, Missouri.

Community Service

Mr. Carlson has been active in local political and civic affairs. He was a member of the Springfield City Council from 1983 to 1985 serving as Mayor pro tem 1985 to 1987. He was Mayor of the City from 1987 to 1993. He, thereafter, served on the Springfield-Branson Regional Airport Board and also served as Chairman of this Board. In 1997 he was again reelected to the Springfield City Council. In 2001, Mr. Carlson was elected Mayor of Springfield again and re-elected in 2003, 2005 and 2007. He has since retired from public service, but continues to serve in an advisory capacity. He was named Springfieldian of the Year in 2014.

Board Positions

Member of the Board of Directors of Great Southern Bank 2003-present

Member of the Board of Directors of ITEC Attractions, Inc. 2001-present

Member of the Board of Directors of Good Dads 2014-present

Member of the Investment Committee of Community Foundation of the Ozarks 2004-present

Member of the Ozark Trails Council (Boy Scouts of America) 2006-2014

Past Member of the Missouri Health & Educational Facilities Authority 2005-2012

Past Member of the National League of Cities 2005-2009

Past Member of the Board of Missouri Municipal League 2003-2007

Past Member of the Fannie Mae Advisory Board 2003-2005

Past Chairman of Housing Collaborative for Community Partnership of the Ozarks 2002-2004

Past Elder of the First and Calvary Presbyterian Church 2003-2007

Past Member of the Board of Governors, Missouri State University 2003-2005

Past Member of the Board of Directors of National League of Cities 1997-2001

Past Member of the Board of Directors of Ozarks Counseling Center 1995-1999

Past member of the Springfield Airport Board 1994-1997

Past Chairman of the Springfield-Branson Leadership Committee 1993-97

Past Co-chair of the Missouri Commission on Intergovernmental Cooperation 1987-1993

Past Member of the Missouri Association of Community Development Corporations 1983-1987



Memorandum

TO: Daron Hall, City Manager

FROM: Kim Vogel, Director of Parks and Recreation

DATE: February 8, 2017

SUBJECT: February 14, 2017 Agenda Item
Farmers Market

The City of Pittsburg is considering assuming the operational responsibilities for Pittsburg Farmers Market. In conjunction with Watco and other entities the City has approved leases and made infrastructure improvements to the area to support the Farmers Market as we believe it is vital to the citizens of Pittsburg and the success of the farmers in our area.

In the past the Market was operated by a board of directors and has had difficulty covering their operating expenses. Since being approached in November by members of the Board, City staff members have been in communications with attorneys, the USDA, organizers of the Double Up Bucks Program, vendors and other interested organizations. City staff members believe that the operations of the market should be under the Parks and Recreation Department where market operations and individual facility rentals can be managed.

The City of Pittsburg anticipates forming a seven (7) person advisory board to oversee the policies and procedures of the market. Additionally, the City will hire a part time employee to oversee the operations of the market. Aside from the City funding the position through the market season, the City is also currently working with the County, through Live Well Crawford County, to utilize the same position for consulting work with their Healthy Eating and Rural Opportunities (HERO) grant. City staff is also working on partnering with K-State Research and Extension to utilize the position for their work in the High Tunnel at the Southeast Kansas Career and Technical Education Center (Ctec). K-State Extension just received a USDA Food Insecurity Nutrition Grant and labor is budgeted within this grant for work with High Tunnel. We feel that bringing these partnering organizations together, along with appointing a strong advisory board, we can operate a successful Farmers Market in Pittsburg.

Farmers Market Memo
Page Two
February 8th, 2017

On February 19, 2014 the Farmers Market entered into a promissory note with the United States Department of Agriculture (USDA) to build the current Farmers Market structure. This note is at a rate of 4.25 percent per annum for thirty (30) years. The Farmers Market is current on this note, however the City cannot carry such a note on our books so we will need to pay it off in order to assume responsibility for the Market. The City will assume a pay-off balance on the note, not to exceed \$104,632.79. Staff is continuing to work with USDA to have a portion of the loan forgiven. We would like to move forward with this approval, so we can meet the targeted Farmers Markets opening date of April 1st.

On February 1, 2017, the Economic Development Advisory Committee (EDAC) agreed that a vibrant Farmers Market is important to our community and has recommended utilizing Revolving Loan Fund dollars to pay off the remainder of the loan with the USDA. Additionally, proceeds from the recent sale of City owned property may be used to acquire the Farmers Market property. Regardless of the funding source, we believe this recently upgraded community asset is ready to become a significant destination for residents and visitors to our community.

Please place this item on the agenda for the City Commission meeting scheduled for Tuesday, February 14, 2017. Action being requested is approval or disapproval of Staff recommendation to assume operational responsibilities of the Farmers Market.

Please contact me if you have questions regarding this request.

INTEROFFICE MEMORANDUM

To: Daron Hall, City Manager

From: Kim Vogel, Director of Parks and Recreation

CC: Tammy Nagel, City Clerk

Date: February 7, 2017

Subject: Agenda Item – February 14, 2017

City Staff is requesting the creation of a Pittsburg Area Farmers Market Advisory Board. The board shall consist of seven (7) members who shall serve without compensation. The board shall work with the Parks and Recreation department to assure the financial and long term success of the Farmers Market.

Board qualifications will be as follows: three (3) appointees shall be current dues paying vendors; one (1) appointee shall be a member of Eat Well/Live Well Crawford County or a similar organization; one (1) appointee shall be a member of Growing Growers program at Ctec; one (1) appointee shall be an employee of K-State Research and Extension office; and one (1) appointee shall be a member of the Downtown Advisory Board. Terms for the first appointees will be staggered to assure complete turn-over does not happen at once.

If approved, applications for appointment will be available Wednesday, February 15, 2017 and will be due back to the City Clerk by Wednesday, February 22, 2017.

In this regard would you please place an item on the February 14, 2017 City Commission meeting. Action necessary will be the approval or disapproval of the formation of a Pittsburg Farmers Market Advisory Board. If you have any questions please do not hesitate to contact me.

(Published in The Morning Sun on February 17th, 2017)

ORDINANCE NO. G-1266

AN ORDINANCE, creating Article I in Chapter 58 of the Pittsburg City Code for the purpose of creating the Pittsburg Area Farmers Market Advisory Board, describing the Board's authority and duties, and providing for the appointment of members thereof.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF PITTSBURG, KANSAS:

SECTION 1. Article I in Chapter 58 of the Pittsburg City Code is hereby created as follows:

Article I. PITTSBURG AREA FARMERS MARKET ADVISORY BOARD.

Sec. 58.1. Creation; membership. There is hereby created a Pittsburg Area Farmers Market Advisory Board ("Board") for the City of Pittsburg, Kansas. The board shall consist of seven (7) members who shall serve without compensation. The members shall be appointed by the Governing Body; four (4) of whom shall be appointed for a term of three (3) years and three (3) of whom shall be appointed for a term of two (2) years. Following the expiration of the term of the three (3) members appointed for two (2) years, all appointees to the Board shall be appointed for three (3) year terms. No appointee to the Board shall be eligible for re-appointment after serving two (2) consecutive terms on the Board.

Sec. 58.2. Member Qualifications. Three (3) appointees to the Board shall be current dues paying vendors at the Pittsburg Area Farmers Market; one (1) appointee shall be a member of Eat Well/Live Well Crawford County or a similar organization; one (1) appointee shall be a current member of the Growing Growers program at the Southeast Kansas Career and Technical Education Center of Crawford County, LLC; one (1) appointee shall be a member of the Downtown Advisory Board; and one (1) appointee shall be a current employee of the Kansas State Research and Extension office (Wildcat Extension District). Preference may be given to applicants residing in the City of Pittsburg. Appointees shall be drawn from diverse segments of the public, and shall be selected for their wisdom, broad perspective, and ability to assist in planning and development of the Pittsburg Area Farmers Market.

Sec. 58.3. Quorum; action. A majority of the Board shall constitute a quorum. A majority affirmation vote of a quorum shall be necessary for any action taken by the Board.

Sec. 58.4. Officers. The Board at its organizational meeting, and each annual meeting thereafter, shall elect from its membership a chairperson and a vice-

chairperson. The chairperson and vice-chairperson shall have and perform such duties as are commonly associated with respective titles and shall serve for one (1) year and until successors are appointed. The Director of Parks and Recreation shall appoint a secretary for the Board, which person shall be an employee of the City of Pittsburgh, and who shall not be entitled to vote on any matter considered by the Board.

Sec. 58.5. Filling of vacancies; removal. Should any member of the Board resign, or be removed by the Governing Body after missing three (3) consecutive regular meetings, the Governing Body shall appoint some other qualified individual to serve the former member's unexpired term.

Sec. 58.6. Meetings; public records. The Board shall have regular monthly meetings to be established by the majority vote of the Board. Special meetings shall be called by the chairperson, vice-chairperson, or upon request of a majority of the members of the Board. Such calls for special meetings and notices shall be given at least forty-eight (48) hours before the time of the meeting so called. The request shall be read and entered into the minutes of such special meeting and no business shall be transacted except that stated in the call for special meeting. The Board shall keep minutes of its meeting and records of its proceedings and other official actions, all of which shall be promptly filed with the City Clerk and shall be public records.

Sec. 58.7. Open meetings; public participation. All meetings of the Board shall be open to the public, with copies of the Agenda available to all interested persons, the City Clerk, and the media at least forty-eight (48) hours in advance of the meeting. It is the intent of the Board to encourage and promote public participation at all meetings of the Board.

Sec. 58.8. Reports; recommendations. The Governing Body shall refer to the Board all major proposals and propositions relating to the operation of the Pittsburgh Area Farmers Market. The Board shall make reports and recommendations to the Governing Body on all matters referred to it within the time fixed by the Governing Body. The Board further shall review all existing and future Pittsburgh Area Farmer Market facilities, projects and programs.

PASSED AND APPROVED BY THE GOVERNING BODY ON THIS 14th DAY OF FEBRUARY, 2017.

Mayor, John Ketterman

ATTEST:

City Clerk – Tammy Nagel

Interoffice Memorandum

TO: Daron Hall, City Manager

FROM: CAMERON ALDEN
Director of Public Works

DATE: February 8, 2017

SUBJECT: Agenda Item – February 14, 2017
Design Engineering for the Concrete Overlay on the South Leg of
Highway 69 (Bypass) and 20th Street Intersection

The concrete overlay on Highway 69 (Bypass) at 20th Street is at the end of its useful life. The City of Pittsburg is responsible for the maintenance of the concrete overlay from the center of the Bypass and 20th Street to 680+/- feet south. KDOT has done some soil investigation on the north leg of the intersection and believe that an underdrainage system may be warranted as part of the improvements. The scope of the project would include the determination of the need of an underdrainage system on the City's portion of the roadway.

After discussions with the on-call engineering firms regarding the scope of the design, City staff recommends using TranSystems to design the project and create the bid package for the improvements. TranSystems has provided a not to exceed amount of \$66,400.

Would you please place this item on the agenda for the City Commission meeting scheduled for Tuesday, February 14, 2017. Action necessary will be the approval or disapproval of TranSystems performing the scoped task as part of the master services agreement the City has with TranSystems and authorize the Mayor and staff to sign the work authorized as part of the attached scope on the behalf of the City of Pittsburg.

If you have any questions regarding this matter, please do not hesitate to contact me.

Attachment: Proposed scope of work and not to exceed fee

Cc: Tammy Nagel, City Clerk
Project File
Memo File



TranSystems

115 S. Sixth Street
Suite B
Independence, KS 67301
Tel 620 331 3999
Fax 620 331 4082

www.transystems.com

February 3, 2017

Mr. Cameron Alden, PE
Director of Public Works
201 W. 4th Street
Pittsburg, Kansas 66762

RE: 69 Bypass Concrete Overlay

Dear Mr. Alden:

We thank you for this opportunity to present our proposal and are excited by the opportunity to possibly work on this project. TranSystems has provided engineering services on a number of similar projects throughout Kansas and the nation and we look forward to providing these services to the City of Pittsburg. We have staff available to immediately begin work on this project.

The enclosed information contains a Project Approach, Schedule and Fee. We have not included a Statement of Qualification, but will provide that information if desired upon request. We have assembled a strong team and believe we are your best choice for this project based on the following distinct advantages:

- ▶ **Familiarity** – We are very familiar with KDOT standards and procedures and are currently working on municipal highway projects in Parsons, Independence, Coffeyville and Baxter Springs. We plan to utilize our familiarity with KDOT to the advantage of the City of Pittsburg. We plan to design this project as if it were receiving KDOT funding, which would place the City in the best position possible. We encourage you to contact these City's to discuss our performance.
- ▶ **Schedule and Capacity** – We have developed a schedule that is typical of a project receiving KDOT funding. If KDOT funding is not utilized, the schedule can be accelerated. The staff assigned to this project is immediately available to begin work and will be committed specifically to this project and have the capacity to deliver a successful project in a timely manner.

It would be our great pleasure to work with the City of Pittsburg again, and we look forward to discussing this project with you further. Please feel free to contact me directly at (620) 331-3999 or sdturner@transystems.com with any questions or to schedule a meeting.

Very Truly Yours,

A handwritten signature in black ink, appearing to read "Shawn Turner", written over a horizontal line.

Shawn Turner, PE
Vice President

Project Understanding

Our understanding of the project, and our approach below is based on information in the RFP, discussions with City Staff, and reviews of the project site. This provides a summary of the key issues and briefly describes our approach to the overall design efforts we believe necessary to provide you with a cost-efficient, timely, and quality project.

The objective of this project is to remove the existing 3" concrete overlay constructed in the early 2000's, plus additional pavement depth necessary for replacement with new concrete pavement. The project limits extend from the center of the intersection to the southern end of the concrete, a distance of approximately 680 feet. In addition, the improvements need to address possible drainage issues to prevent future pavement failures from occurring. The City is responsible for this portion of 69 highway, locally known as the bypass. The dividing point of ownership between the City and KDOT is at the 20th Street intersection, with the Northern leg the responsibility of KDOT and the southern leg the responsibility of the City. In 2014, discussions between the City and State regarding the replacement of the pavement concluded the best fix for the intersection is to remove the three inch (3") concrete overlay, mill an additional three inches (3") of asphalt and replace with a new six inch (6") concrete overlay. Preliminary geological investigations also recommend a drainage system for the roadway. Since the investigation was conducted several years ago, a review of the existing geological recommendations and determination of the best replacement method is requested. The improvements will be designed and constructed to KDOT standards.



Project Approach

TranSystems has performed numerous roadway and intersection designs across the State of Kansas, including current municipal highway projects in Independence, Coffeyville, Parsons, Baxter Springs and Wellington, as well as design of 69 Highway between Pittsburg and Fort Scott directly for KDOT. It is very important that we develop a clear understanding of the deficiencies of the current system and provide a long-lasting durable design. TranSystems suggests the following approach based on our understanding of the project:

- ▶ Review the recommended pavement design proposed in 2014.
- ▶ Review the need for a drainage system on the project as proposed in the KDOT soils investigation and geotechnical recommendations.

Project Understanding and Approach

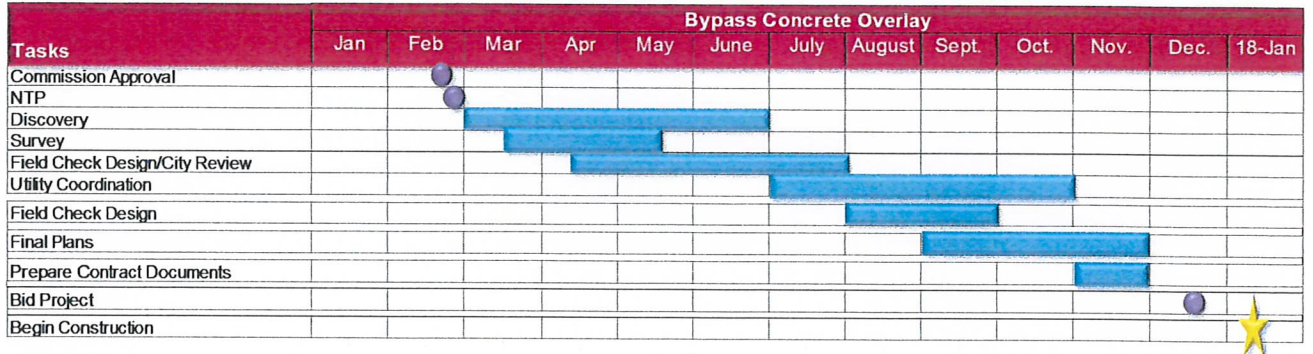
- ▶ Conduct a new subsurface geological investigation to determine the current conditions of the project. The investigation will include borings at the intersection, southern end of the project and an area where the pavement is currently failing.
- ▶ Prepare a final pavement and drainage recommendation and review with the City prior to moving forward with design plans. The team will work with the City to insure the final project plan is the best solution. We feel this method will result in the best choice for improvements and will help all parties involved feel comfortable that the recommendations are based on latest conditions and clearly define professional liability.
- ▶ Provide topographical survey necessary of the south half of the intersection and south leg US-69 coming into the intersection. All utilities will be located using the Kansas "One Call" Locate system. New pavement is not anticipated to interfere with utilities, however utility conflicts with the proposed drainage system must be determined. The resulting markings will be surveyed at the same time as the topographic survey.
- ▶ Field Check plans will be approximately 50% complete plans and include a detailed cost estimate.
- ▶ Once the Field Check Plans are approved, Final Check plans will be prepared, submitted and included a detailed cost estimate. These plans will be approximately 95% complete plans.
- ▶ Final Plans for Letting and probable construction cost estimate based on the plan quantities.
- ▶ Prepare a bid package and specs for improvements to meet KDOT standards and requirements.

Our staff discussed utilizing the previous geotechnical work completed by KDOT prior to 2014 at length. There are a number of advantages, and disadvantages to utilizing this information. The main advantage is cost savings, while the main disadvantage is unclear professional liability should a problem occur. We would certainly be open to discussing this further with the City, but it is our opinion that the cost savings would not justify the liability issue that is created. TranSystems would recommend the City do a Discovery Phase to determine the best solution for the project prior to completing construction design plans. The Discovery Phase would include:

- ▶ Review the recommended pavement design proposed in 2014 to determine if it is adequate.
- ▶ Review the need for a drainage system on the project as proposed in the KDOT soils investigation and geotechnical recommendations.
- ▶ We will conduct a new subsurface geological investigation to determine the current conditions of the project for use in preparing the final pavement and drainage recommendation.
- ▶ Prepare a probable construction cost estimate for the proposed roadway improvements.

69 Hwy Bypass Concrete Overlay
City of Pittsburg, Kan.
Project Understanding and Approach


Project Schedule



Cost of Services

TranSystems' cost of services for the outlined design approach and scope as outlined in the RFP for the 69 Highway Bypass Concrete Overlay would not exceed a fee of \$66,400. This fee would include the Discovery Phase. If the City chose to just do the Discovery Phase, which includes the geotechnical investigation, review of previous recommendations, pavement and drainage recommendations and probable construction cost estimate, the fee would not exceed \$16,600.

Project Understanding and Approach

							
WORKFORCE AND FEE ESTIMATE							
ESTIMATE OF HOURS							
Team members shown on the right were used to estimate the fee. The actual personnel may vary.						Total	Task Fee
	Shawn Turner	Michael Bailey	Chad Banka	Matt Gotobed	David Navarro		
Task	CM E4	PM E3	Eng E2	Eng E1	Eng T4	Total	Task Fee
1. Discovery Phase							
A. Geotechnical Investigation & Report							\$ 5,800
B. Existing Pavement & Drainage Review		15	20			35	\$ 4,625
C. Final Pavement & Drainage Recommendation		25	20			45	\$ 6,175
2. Survey							\$ 6,644
3. Preliminary Design/Field Check		20	62	50	10	142	\$ 15,850
4. Final Plans		10	40	60	5	115	\$ 12,110
5. QA/QC		10	5			15	\$ 2,125
6. Communications / Coordination	4	10	25			39	\$ 5,465
7. Project Letting / Specifications		20	25			45	\$ 5,975
Total Hours	4	70	157	110	15	356	

Task Fees \$64,769

Reimbursables \$1,631

Total Fee \$66,400

City of Pittsburg, Kansas
2016 Budget Review
As of December 31, 2016
(100% of Fiscal Year has passed)

Budgeted Funds	Un-Encumbered Cash Balance 1/1/2016	Revenues (1)			Expenditures			Loan Activity	Y-T-D Net	Un-Encumbered Cash Balance 12/31/2016
		Estimated Budget 2016	Y-T-D Revenues 12/31/2016	Percent Received	Estimated Budget 2016	Y-T-D Expenses 12/31/2016	Percent Used			
General Fund	\$ 2,921,413	\$ 25,033,169	\$ 25,009,737	99.91%	\$ 25,067,279	\$ 24,707,576	98.57%	\$ -	\$ 302,161	\$ 3,223,574
Public Library	103,501	779,416	785,196	100.74%	790,637	727,685	92.04%	-	57,511	161,012
Public Library Annuity	232,538	145	319	220.26%	112,612	59,000	52.39%	-	(58,681)	173,857
Special Alcohol & Drug	71,765	92,013	85,847	93.30%	84,840	80,251	94.59%	-	5,596	77,361
Special Parks & Recreation	-	92,013	85,847	93.30%	92,013	85,847	93.30%	-	-	-
Street & Highway	97,849	1,064,706	1,016,740	95.49%	1,061,955	1,005,025	94.64%	-	11,715	109,564
Street & Highway Sales Tax	222,327	1,126,066	1,143,382	101.54%	1,165,000	682,688	58.60%	-	460,694	683,021
Section 8 Housing	827	1,600,000	1,497,721	93.61%	1,600,000	1,497,822	93.61%	-	(101)	726
Revolving Loan Fund	3,094,750	1,106,283	1,172,569	105.99%	3,339,888	929,037	27.82%	104,431	347,963	3,442,713
Debt Service	807,700	5,756,179	5,784,973	100.50%	5,734,613	5,710,661	99.58%	-	74,312	882,012
Public Utilities	1,442,466	7,906,526	8,003,422	101.23%	8,182,245	7,309,001	89.33%	-	269,421	1,711,887
Capital Reserves (1)	375,000								425,000	800,000
Stormwater	156,954	808,756	820,880	101.50%	807,901	762,362	94.36%	-	58,518	215,472
Totals	\$ 9,527,090	\$ 45,365,272	\$ 45,406,633	100.09%	\$ 48,038,983	\$ 43,556,955	90.67%	\$ 104,431	\$ 1,954,109	\$ 11,481,199

(1) Public Utility Capital Reserves: \$400,000 for Wastewater Treatment Plant Trickling Filters and \$400,000 set aside for water tower maintenance.

Notable Items:

*Sales Tax revenue is up 0.17% YTD compared to same period in 2015.