



CITY OF PITTSBURG, KANSAS GRANTS MANAGEMENT POLICY

PURPOSE

The purpose of the Grant Policy is to establish a framework from which the City Commission, City Manager, Finance Office, and City staff may work to maintain compliance with the requirements of grant funding sources, thus enabling the City to remain competitive for grant funding.

SCOPE

This policy will apply to all of the grant awards received by the City and those in which the City is the sponsoring agent.

POLICY STATEMENT

The City of Pittsburg is committed to:

- Ensuring Commission approval is obtained before any grant application requiring City resources can be submitted to the grantor for consideration.
- Disseminating completed copies of all documentation in the grant process to the Finance department.
- Maintaining financial transactions and records in accordance with generally accepted accounting principles (GAAP), federal, state and local regulations; legal requirements; underlying agreements; program objectives; and the terms and conditions of the grant award.
- Monitoring activities of sub-recipients, as necessary, to ensure that federal awards are used for authorized purposes in compliance with laws, regulations, and provisions of contracts or grant agreement and that performance goals are met.
- If required, having an independent single audit performed.
- Reviewing and updating this grant policy on an annual basis.