



CITY CLERK

201 West 4<sup>th</sup> Street · Pittsburg KS 66762

(620) 231-4100

[www.pittks.org](http://www.pittks.org)

February 12, 2026

## Request for Proposals

### **4<sup>th</sup> of July Fireworks Display – Pittsburg, Kansas**

Request for Proposals for the City of Pittsburg's annual 4<sup>th</sup> of July fireworks display will be received in the City Clerk, office, City Hall, 201 West 4<sup>th</sup> Street, P.O. Box 688, Pittsburg, Kansas, until **2:00 p.m. on Tuesday, March 3rd, 2026**, and then publicly opened and read aloud in City Hall Upstairs Conference Room.

Enclosed are minimum specifications with which the RFP must comply. All proposals will be referred to City staff for recommendation. The successful candidate will be contacted when their proposal is accepted. Proposals received after the designated closing time will be returned unopened. Proposals shall be addressed to the Deputy City Clerk, at the above address, and the envelope shall be plainly marked, **"RFP: FIREWORKS DISPLAY"**. The City's budget for this display is \$30,000 with an add alternate display with the budget of \$40,000.

The City of Pittsburg reserves the right to accept the best bid, reject any and/or all proposals and the right to waive any irregularity in any proposal.

If you have any questions or require additional information, please contact Kris Loy, Director of Parks and Recreation, at 620-231-8310 or email at [KRISTOPHER.LOY@pittks.org](mailto:KRISTOPHER.LOY@pittks.org)

Sincerely,

**THE CITY OF PITTSBURG**

Jacob Bennett  
Deputy City Clerk

Enclosure



## **Minimum Specifications Fireworks Display Synchronized to Music**

\$30,000 has been budgeted for this display (Exhibit A)  
\$40,000 Add Alternate Display (Exhibit B)

Proposals shall include the following minimum specifications:

1. Qualifications of firm and pyrotechnicians.
2. The number, size and description of shells for the opening, main show and finale.
3. Amount of discount offered to City.
4. Shoot fee charged to City.
5. Ability to begin show promptly at 10:00 pm.
6. The proposed length of the show (in minutes).
7. Ability to synchronize the show to music working with a local radio station.
8. Insurance Requirements:
  - \* Seller shall procure and keep in force during the term of this contract insurance liability coverage against claims for bodily injury, death and property damage with single limits coverage of not less than \$10,000,000.00 per incident for bodily injury and death and property damage, with an insurer in good standing and licensed to do business in the State of Kansas.
9. Any other information you feel is appropriate to assist in the evaluation and selection process.

\* Representatives from the selected firm will enter into a contract with the City of Pittsburg (an example is attached).

## **FIREWORKS DISPLAY CONTRACT**

This Contract is entered into as of the \_\_\_\_\_ day of \_\_\_\_\_, 2026 by and between \_\_\_\_\_, designated herein as the Seller and CITY OF PITTSBURG, KANSAS, designated herein as the Purchaser.

For and in consideration of the covenants herein, the parties agree as follows:

Seller will secure, prepare and deliver the fireworks specified in Exhibit A/B attached hereto, or will make necessary substitutions of equal or greater value. Seller will include the services of a licensed pyrotechnic operator and other agents to take charge of, set up, and fire the fireworks display, along with such help as Seller deems necessary to perform the fireworks display safely, and in accordance with Federal, State and Local laws and regulations.

Seller's operator and agents will check the display area after the presentation of the fireworks display for any "duds" or other material which might not have ignited or which could cause injury. In the event any agent of Purchaser shall find any "duds" or other material, the Seller will be advised so that its operator and agents may take possession of same for safekeeping or disposal.

Seller will determine and establish the minimum safety distances from the location of the fireworks display as proscribed by Federal, State, and Local laws and regulations. Thereafter, the Purchaser will mark the minimum safety distances as established by Seller and furnish adequate police and city personnel to maintain said safety distances. Purchaser also agrees to have one fire unit on location in the near vicinity of the display area.

It is agreed and understood that the Purchaser will pay the sum of \$\_\_\_\_\_ for the fireworks display. The Purchaser will pay a down payment equal to 25% of the total price by or on June 26, 2026 (the sum of \$\_\_\_\_\_\_). The remainder of the \$\_\_\_\_\_ is to be paid within ten (10) days following the presentation of the display on July 4, 2026.

Seller will donate \$\_\_\_\_\_ in product for the year 2026.

Purchaser and Seller acknowledge that any amount past due for an excess of 30 days is subject to a finance charge computed on the basis of an annual percentage rate of 10%. Should either party terminate this contract for any reason other than Force Majeure, as herein defined, then in that event,

**2026 FIREWORKS CONTRACT**  
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- (i) if terminated by Seller, Seller shall return Purchaser's down payment and
- (ii) if terminated by Purchaser, Purchaser shall pay Seller an additional sum of \$800.00

In the event of inclement weather, which causes postponement of the display, it is agreed and understood that the display will be presented July 5, 2026, if weather permits, or at some future date mutually agreeable to the Seller and Purchaser.

**FORCE MAJEURE.** Neither Seller nor Purchaser shall be required to perform any term or condition of this contract if such performance, after the exercise of due diligence to perform, is delayed or prevented by acts of God, acts of war, civil riots, organized labor disputes, governmental restrictions, or in the event Purchaser, due to budget constraints is unable to pay for such fireworks display.

Seller shall defend, indemnify and save Purchaser harmless from and against any and all claims, liability, and expense, including reasonable attorney fees, for injuries, damages and death to any person or property arising out of the acts or neglect of Seller's operator, its agents and employees, but excluding liability due to Purchaser's negligence or willful misconduct.

Seller shall procure and keep in force during the term of this contract insurance liability coverage against claims for bodily injury, death and property damage with single limits coverage of not less than \$10,000,000.00 per incident for bodily injury and death and property damage, with an insurer in good standing and licensed to do business in the State of Kansas. Further, upon receipt of the down payment, Seller shall deliver to the City Clerk of Pittsburg, Kansas, a certificate of insurance confirming such insurance coverage.

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PAGE THREE**

Witness whereof, we have caused our signatures to be affixed to this document on this \_\_\_\_\_ day of \_\_\_\_\_, 2026

SELLER:

DATE: \_\_\_\_\_, 2026

BY: \_\_\_\_\_

ATTEST:

(Corporate Seal)

\_\_\_\_\_  
Secretary

PURCHASER:

ATTEST:

CITY OF PITTSBURG, KANSAS

\_\_\_\_\_  
City Clerk – Tammy Nagel

By: \_\_\_\_\_  
Mayor – Chuck Munsell

Exhibit A

\$30,000 Budget

This Exhibit to include a list of fireworks to be displayed

Exhibit B

Add Alternate #1 \$40,000 Budget  
This Exhibit to include a list of fireworks to be displayed