Pittsburg Parks & Recreation 4th of July Festival

2026 Food & Beverage Vendor Application

ABOUT PITTSBURG'S 4TH OF JULY FESTIVAL
Date: July 4, 2026
Time: July 4 - 8:00am—DUSK
Event Profile: The annual festival is an event for the whole family to enjoy! The event features live entertainment, car show, arts & crafts, bocce tournament, baby contest, and so much more! Don't forget to follow the event on the department's
Facebook page www.facebook.com/PPRD1.
Anticipated Attendance: 10,000+

SELECTION CRITERIA AND BOOTH INFORMATION

1. All applications for vendors must be received or postmarked by June 24, 2026. Applications received after this date may not be considered and a $10 late fee will apply.
2. No refunds after the application deadline, June 24, 2026, or in the case of rainout. Prior to the deadline, refund will be given less $5.00.
3. The fee is $20 per vendor. Vendors may reserve up to two booth spaces.
4. The City of Pittsburg provides **one 30' wide space; includes trailer ball and hitch.** If vendor setup requires a larger area, additional spaces will need to be purchased. Vendors must supply their own materials including tables, chairs, canopies, electrical cords, signs, etc and are responsible for all set-up and take-down. Spaces will be assigned on a first come, first served basis.
5. Electricity is available on first come first served basis. All electrical outlets have been upgraded to GFI protected circuits. All vendors are required to meet current standards with their vendor booths. Special arrangements will not be made for those not in compliance.
6. The City of Pittsburg does not require a percentage of sales. Vendors keep all of their revenue.
7. Booth set-up and check in will be held for all vendors on July 4 from 7:00am - 8:00am. Any vendor checking in before/after these times will be asked to shut down and will not be allowed to participate.
8. Vendor selling times: July 4th from 8:00am to dusk.
9. All vendors shall be responsible for meeting all health code regulations. Vendors are responsible for maintaining and filing proper state sales tax information and for being in possession of required permits/licenses to sell food and drinks. Vendors shall be prepared for Kansas Department of Agriculture (KDA) inspections upon request.
10. The acceptance of your registration and request will be at the discretion of the Festival Coordinator.

Application deadline is June 19, 2026
Event sponsorship opportunities are available
Call 620-231-8310 for more information

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City of Pittsburg PARKS & RECREATION

Business Name

Contact Person | Phone

Address

City | Zip

Email | Website

Menu Items: Please Include a complete list of menu items that you plan to sell. Attach additional items on separate piece of paper, if necessary.

1.

2.

3.

4.

5.

6.

BOOTH & PAYMENT INFORMATION

ALCOHOL IS PROHIBITED FROM BEING SOLD AT THIS EVENT

FOOD & BEVERAGE VENDOR	$20.00	X ___ (QTY)	= $_____
LATE FEE	$10.00	REGISTER AFTER 06/24/26	= $_____
		GRAND TOTAL	= $_____

Any Notes or Requests:

Power Request: Limit 1 - Please Circle one. **120V** **30 AMP** **50 AMP**

POWER NOT GUARANTEED, THIS IS ONLY A REQUEST

RELEASE - The Applicant is fully aware that there are special dangers and risks inherent in this activity, including, but not limited to, serious physical injury, death, or other harmful consequences, that may arise directly or indirectly from participation in this activity. Being informed of these risks and in consideration of being allowed to participate, we assume all risk of injury, damage, and harm to any member arising from participation. The Applicant agrees to indemnify, defend, and hold harmless the City, its officials, employees, volunteers, and agents from all causes of action, claims, and fees arising from its participation, except those arising from the City's sole negligence, and waive any right of recovery against the City for personal injury, death or other consequences occurring from participation in this activity. I agree that I have authority to enter into this agreement for the Applicant. I also agree I have read and agree to the conditions outlined in the "Selection Criteria and Booth Information" on the reverse side of this application.

Signature: _____ Date: _____